

## **Information clause**

### Information on the processing of your personal data

Pursuant to Article 13 section 1-2 of the Regulation of the European Parliament and of the Council (EU) 2016/679 of 27 April 2016. reporting in the e protection of individuals with regard to the processing of personal and on the free movement of such data and the repeal of Directive 95/46 / W E (general regulation on the protection of data) RODO further inform that:

The administrator of your personal data is Bogna Kołodziej Konwersatorium Muzycznego, Aleje Jerozolimskie 47/20, 00-607 Warszawa. You can contact us by:

- by post to the following address: Aleje Jerozolimskie 47/20, 00-607 Warsaw
- e-mail: [sekretariat@konwersatoriummuzyczne.pl](mailto:sekretariat@konwersatoriummuzyczne.pl)
- telephone, while telephone calls will be recorded what you consent to.

We will process your data for the purpose of:

- preparation of an educational offer
- conclusion of an educational contract
- handling the educational contract
- other activities necessary for the performance of the contract,
- sending information about Konwersatorium Muzyczne offers - via post, email, sms, phone.

Providing personal data is voluntary, but one and k necessary to submit THE CONTRACT educational offerings, the conclusion of the contract and its use. Without providing personal data, it is not possible to perform the above- mentioned activities

Your personal information may be disclosed: entities cooperating with the Konwersatorium Muzyczne, entities providing IT services for the Konwersatorium Muzyczne.

According to the GDPR, you have the following rights:

- the right to withdraw consent, there will be a legal basis for processing consent
- the right to access your data and receive a copy of it
- the right to rectify (correct) their data
- the right to delete data, limit data processing
- the right to object to the data being processed
- the right to transfer data, i.e. to receive your personal data from the administrator, in a structured, commonly used and machine-readable format that can be transferred to another administrator
- the right to lodge a complaint with the supervisory authority