

## WooCommerce PayGlocal Payment Gateway User Guide

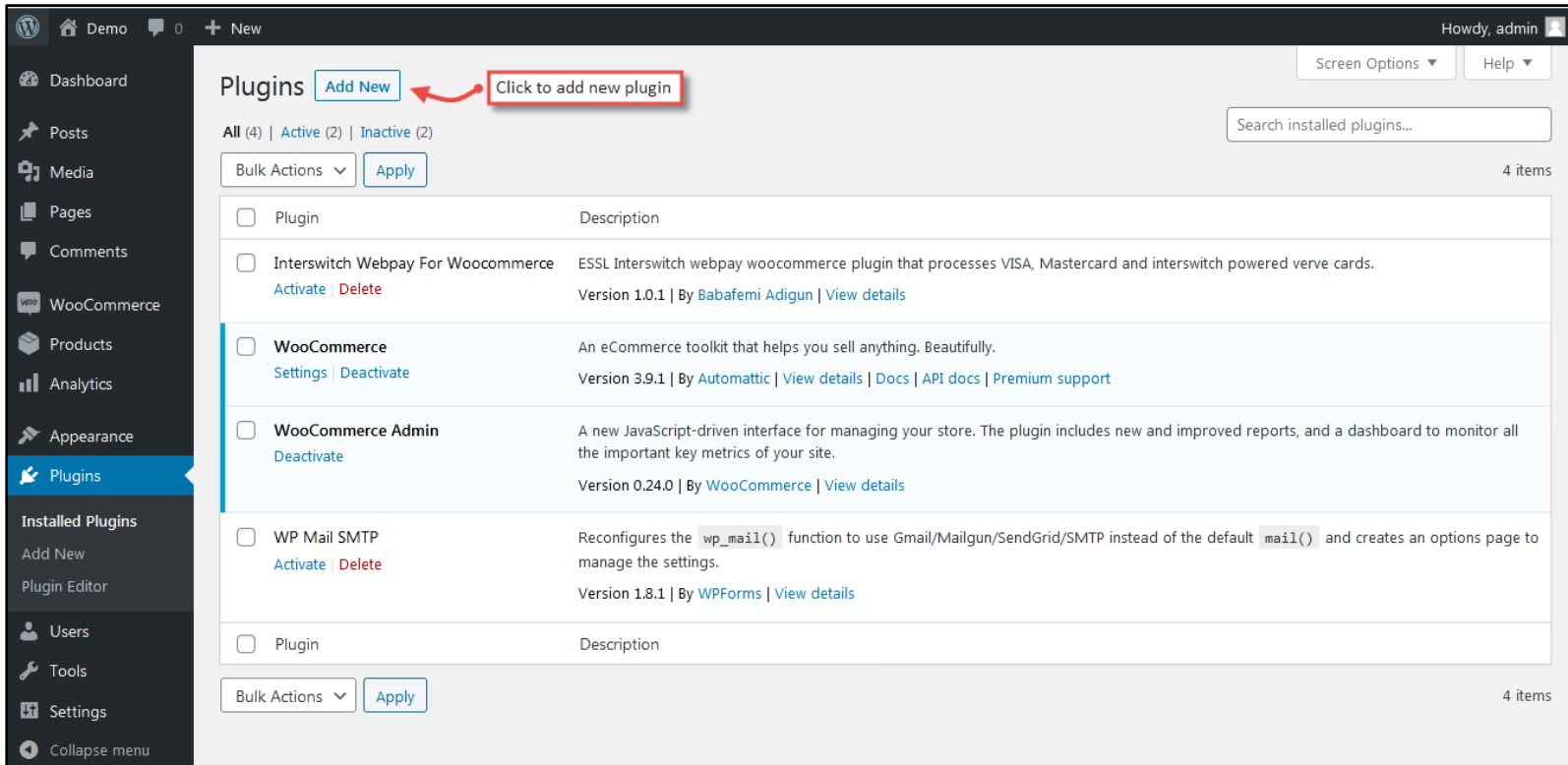


### Table of Content

1. [Extension Installation](#)
2. [Configuration](#)
3. [PayGlocal Payments in Frontend](#)
4. [PayGlocal Payment Details in Backend](#)

## 1. Extension Installation

To install PayGlocal Payment Gateway extension in the WooCommerce environment, Login to your Wordpress admin panel. Go to **Plugins → Installed Plugins**. Click on “Add New”.

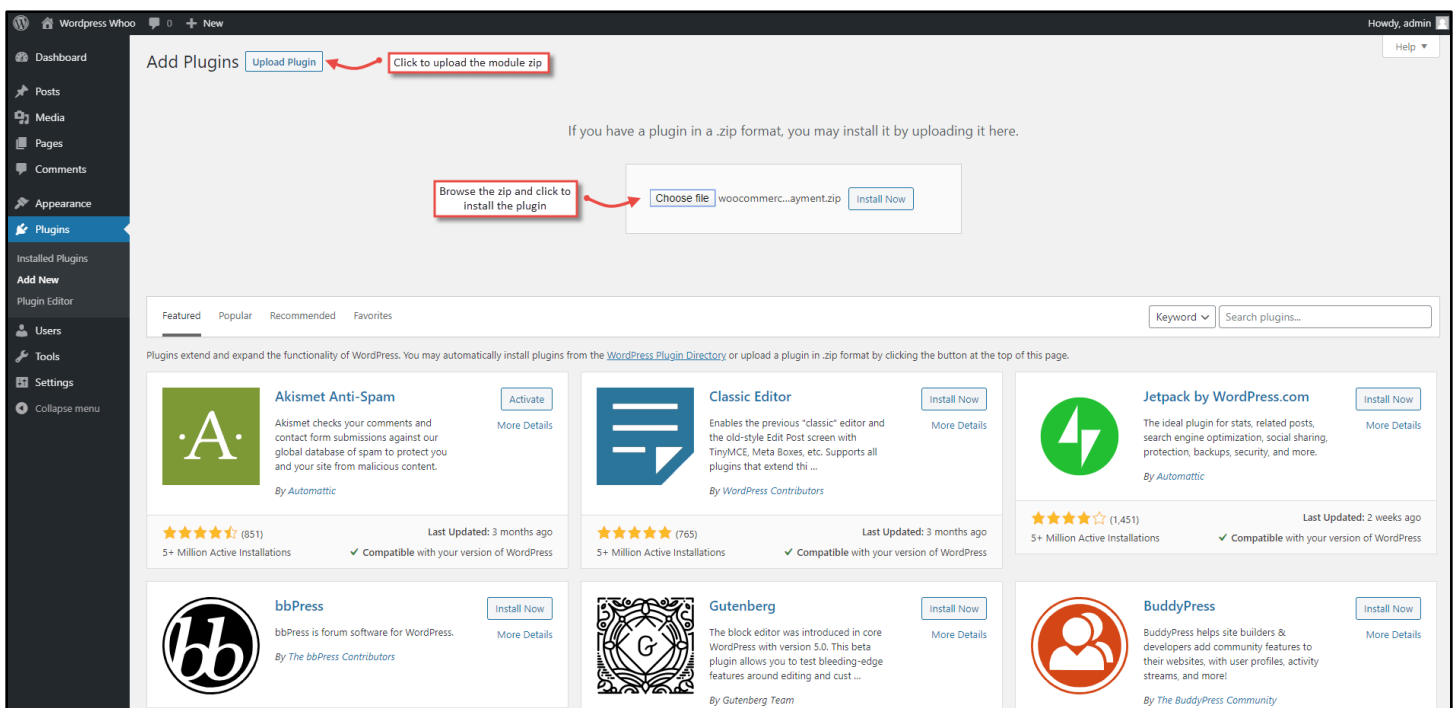


WordPress admin panel showing the **Plugins** section. The **Add New** button is highlighted with a red box and an arrow pointing to it with the text "Click to add new plugin". The sidebar shows the **Plugins** menu item selected. The main content area displays a list of installed plugins:

Plugin	Description
<input type="checkbox"/> Interswitch Webpay For Woocommerce	ESSL Interswitch webpay woocommerce plugin that processes VISA, Mastercard and interswitch powered verve cards. Version 1.0.1   By Babafemi Adigun   <a href="#">View details</a>
<input type="checkbox"/> <b>WooCommerce</b>	An eCommerce toolkit that helps you sell anything. Beautifully. Version 3.9.1   By Automattic   <a href="#">View details</a>   <a href="#">Docs</a>   <a href="#">API docs</a>   <a href="#">Premium support</a>
<input type="checkbox"/> <b>WooCommerce Admin</b>	A new JavaScript-driven interface for managing your store. The plugin includes new and improved reports, and a dashboard to monitor all the important key metrics of your site. Version 0.24.0   By WooCommerce   <a href="#">View details</a>
<input type="checkbox"/> WP Mail SMTP	Reconfigures the <code>wp_mail()</code> function to use Gmail/Mailgun/SendGrid/SMTP instead of the default <code>mail()</code> and creates an options page to manage the settings. Version 1.8.1   By WPForms   <a href="#">View details</a>
<input type="checkbox"/> Plugin	Description

- **Upload Plugin Zip**

Click “**Upload Plugin**” where you can browse the extension package zip you downloaded from our store and click “**Install Now**”.



WordPress admin panel showing the **Add Plugins** section. The **Upload Plugin** button is highlighted with a red box and an arrow pointing to it with the text "Click to upload the module zip". Below the button, there is a text box with "Choose file" and "woocommerc...ayment.zip", and an **Install Now** button. The sidebar shows the **Plugins** menu item selected. The main content area displays a grid of featured plugins:

Plugin	Rating	Active Installations	Last Updated	Action
<b>Akismet Anti-Spam</b>	★★★★☆ (851)	5+ Million Active Installations	Last Updated: 3 months ago	<a href="#">Activate</a>
<b>Classic Editor</b>	★★★★☆ (765)	5+ Million Active Installations	Last Updated: 3 months ago	<a href="#">Install Now</a>
<b>Jetpack by WordPress.com</b>	★★★★☆ (1,451)	5+ Million Active Installations	Last Updated: 2 weeks ago	<a href="#">Install Now</a>
<b>bbPress</b>	★★★★☆	By The bbPress Contributors	<a href="#">Install Now</a>	
<b>Gutenberg</b>	★★★★☆	By Gutenberg Team	<a href="#">Install Now</a>	
<b>BuddyPress</b>	★★★★☆	By The BuddyPress Community	<a href="#">Install Now</a>	

## 2. Configuration

Once the extension is installed, go to **WooCommerce → Settings → Payments** where you can see the PayGlocal Payment Gateway plugin installed. Enable the plugin and click on “**Manage**” button to configure the PayGlocal Payment Gateway settings.

The screenshot shows the WooCommerce Settings - Payments page. The 'Payments' tab is selected. A table lists various payment methods. The 'PayGlocal Payments - PayGlocal Payment' method is at the bottom, with its toggle switch turned on. Red boxes and arrows highlight the toggle switch and the 'Manage' button for the PayGlocal plugin.

Method	Enabled	Description	Action
Direct bank transfer	<input type="checkbox"/>	Take payments in person via BACS. More commonly known as direct bank/wire transfer.	Set up
Check payments	<input type="checkbox"/>	Take payments in person via checks. This offline gateway can also be useful to test purchases.	Set up
Cash on delivery	<input checked="" type="checkbox"/>	Have your customers pay with cash (or by other means) upon delivery.	Manage
PayPal Standard - PayPal	<input type="checkbox"/>	PayPal Standard redirects customers to PayPal to enter their payment information.	Set up
Cbk Payment - KNET Payment	<input type="checkbox"/>	CBK Hosted K-NET & T-Pay QR Payment.	Set up
Knet Payments - Knet Payment	<input type="checkbox"/>	Kuwait Leading Online Transaction Service.	Set up
MasterCard Payment - Pay With Card	<input type="checkbox"/>	Allows MasterCard Payment Gateway Services (MPGS)	Set up
PayGlocal Payments - PayGlocal Payment	<input checked="" type="checkbox"/>	This plugin allows any merchant to accept payments with payglocal payment service.	Manage

- **Extension settings**

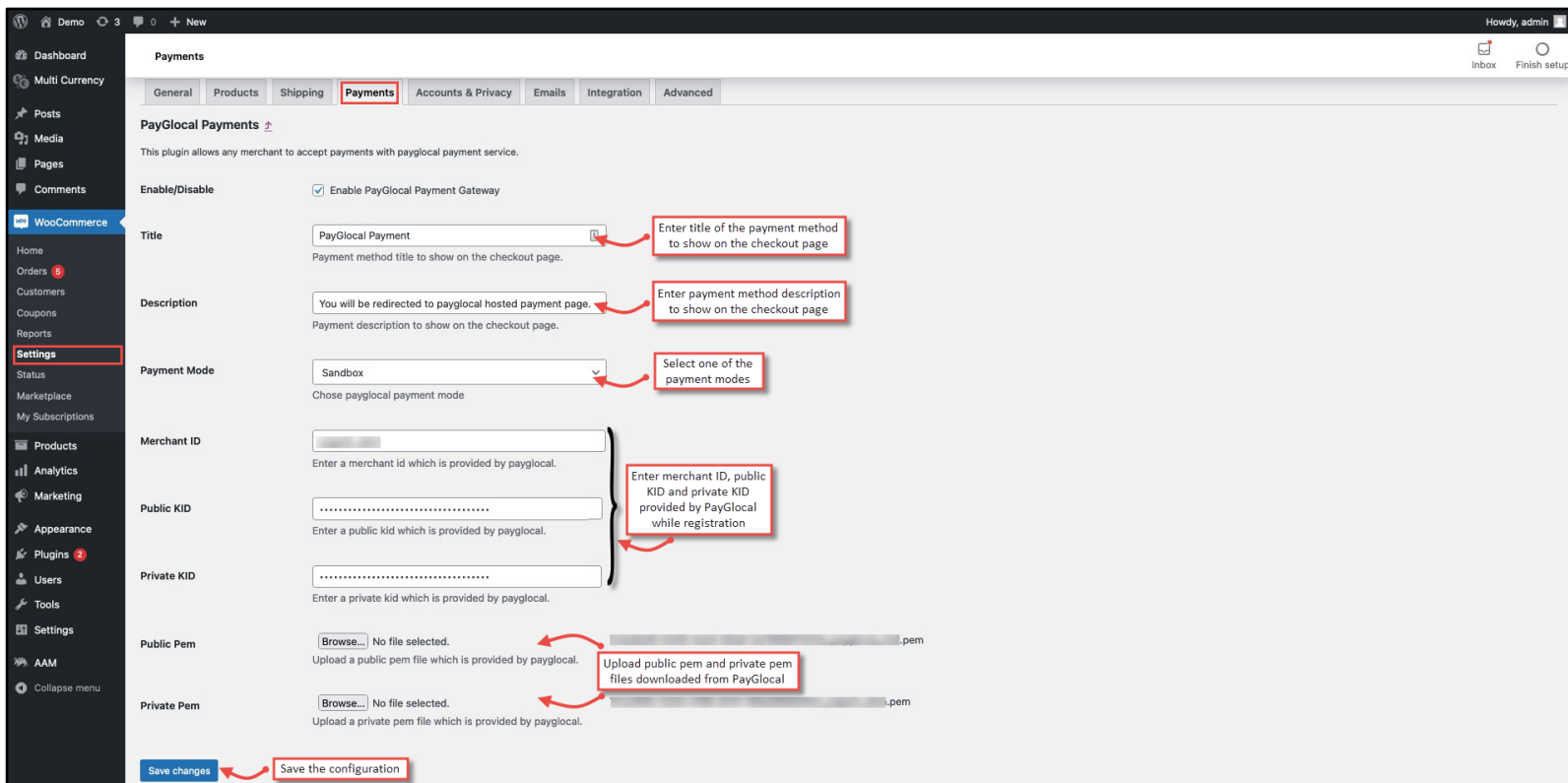
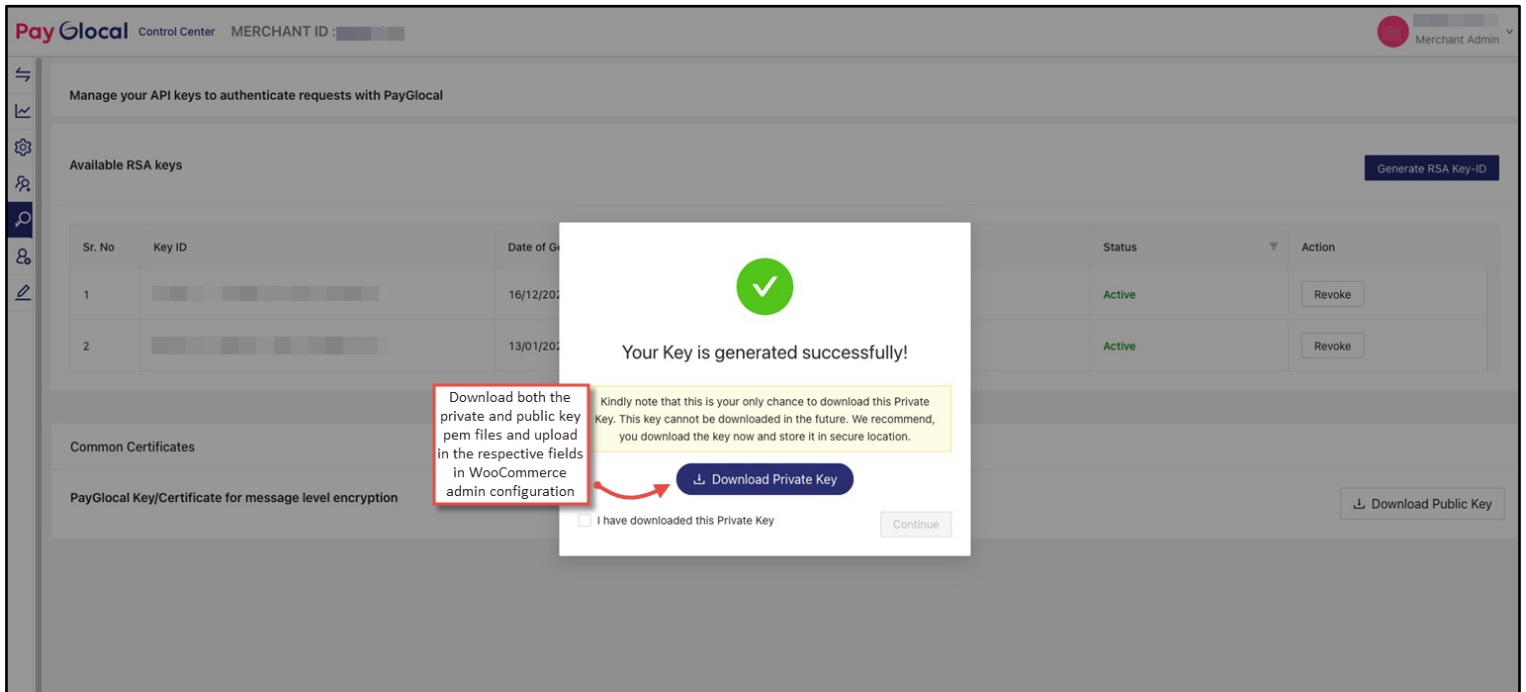
On click of “Manage”, you can see extension settings. Configure each from here:

- **Enable/Disable:** Enable the PayGlocal payment method from here.
- **Title:** Set the custom payment method title to show on the checkout page in the frontend.
- **Description:** Add a description to show on the checkout page in the frontend.
- **Payment Mode:** Select one of the payment modes from sandbox or live.
- **Merchant ID:** Enter the merchant ID provided by PayGlocal during the registration.
  - Login to <https://gcc.prod.payglocal.in/gi-gcc/> and copy the merchant ID from the top bar.

The screenshot shows the PayGlocal Control Center. The 'MERCHANT ID' field is highlighted with a red box and an arrow pointing to it. A text box above the field says 'Copy merchant ID from here and paste it in the respective field in WooCommerce admin configuration'.

Sr. No	Key ID	Date of Generation	Date of Expiry	Type	Status	Action
1		16/12/2021 09:23:33	16/12/2024 02:51:09	RSA	Active	Revoke

- **Public KID:** Enter the public key provided by PayGlocal during registration.
- **Private KID:** Enter the private key provided by PayGlocal during the registration.
- **Public PEM:** Upload the public pem file downloaded from the PayGlocal panel.
- **Private PEM:** Upload the private pem file downloaded from the PayGlocal panel.
  - Move to “Key Management” from PayGlocal dashboard where you can find the option to download both the public PEM and private PEM files.



### 3. PayGlocal Payments in Frontend

While checking out the products, you can see the PayGlocal payment method on the checkout page in the frontend. Select it and proceed to payment to get redirected to the hosted payment page of the gateway.

**Demo**  
Just another WordPress site

Home Cart Checkout My account Sample Page Shop ₹15.00 1 item

Checkout

Have a coupon? [Click here to enter your code](#)

**Billing details**

First name \* John Last name \* Doe

Company name (optional)

Country / Region \* India

Street address \* ABC Park

Apartment, suite, unit, etc. (optional)

Town / City \* Bhavnagar

State \* Gujarat

PIN \* 364002

Phone \* 9899999999

Email address \*

**Your order**

Product	Subtotal
Album × 1	₹15.00
<b>Subtotal</b>	₹15.00
<b>Total</b>	₹15.00

☐ Cash on delivery

☒ PayGlocal Payment **PayGlocal**

You will be redirected to payglocal hosted payment page.

Select the payment method and click to get redirected to the hosted payment page

Your personal data will be used to process your order, support your experience throughout this website, and for other purposes described in our [privacy policy](#).

**Place order**

**Additional information**

Order notes (optional)

Notes about your order, e.g. special notes for delivery.

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- **Adding Card Details**

After redirection to the PayGlocal hosted payment page, add card details and click the “Pay Now” button to pay for the order.

The screenshot displays the PayGlocal payment interface. At the top, a red-bordered box contains the text "Redirection to PayGlocal hosted payment page". Below this, the page is divided into several sections. The first section shows a blurred image and a "TRANSACTION ID" field. The main section is titled "Enter Card Details" and contains three input fields: "CARD NUMBER \*" (with a green "JPMORGAN CHASE BANK..." label), "EXPIRY DATE \*" (showing "12 / 25"), and "CVV \*" (showing three dots). A red arrow points from the "CVV \*" field to a red-bordered box containing the text "Enter card details and click Pay Now button to pay for your order". Below the input fields, the amount "₹ 15.00 INR" is displayed. A large green button with a lock icon and the text "PAY NOW" is prominently featured. A red arrow points from the "PAY NOW" button to the same red-bordered box. Below the button, there is a checkbox labeled "I AGREE TO T&C AND PRIVACY POLICY" and a link labeled "CANCEL & RETURN". At the bottom, a small shield icon is followed by the text "Your card information is not stored and is protected by 256-bit end to end browser encryption."

- **PayGlocal Payment Details in Customer's My Account Section**

After the order is placed, customers can see PayGlocal payment and transaction details in their account dashboard.

## Order #115

Dashboard

Orders

Downloads

Addresses

Account details

Logout

Order #115 was placed on **January 13, 2022** and is currently **Processing**.

PayGlocal payment details in customer's My Account section

Indian rupee

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## Downloads

Product	Downloads remaining	Expires	Download
<a href="#">Album</a>	1	January 14, 2022	Single 1
<a href="#">Album</a>	1	January 14, 2022	Single 2

## Order details

Product	Total
<a href="#">Album</a> × 1	₹15.00
Subtotal:	₹15.00
Payment method:	PayGlocal Payment
Total:	₹15.00

## PayGlocal Payment Info

Gid:

Merchant Unique Id:

## Billing address

John Doe  
ABC Park  
Bhavnagar 364002  
Gujarat  
9899999999

## 4. PayGlocal Payment Details in Backend

Apart from the customers, the admin can view the PayGlocal payment information from the orders > order view section in the WooCommerce admin panel.

**Order #115 details**  
Payment via PayGlocal Payment. Customer IP: [redacted]

**General**  
Date created: 2022-01-13 @ 05:56  
Status: Processing  
Customer: admin (#1 – sanjay@meetanshi.com) x

**Billing**  
John Doe  
ABC Park  
Bhavnagar 364002  
Gujarat  
Email address: sanjay@meetanshi.com  
Phone: 9899999999

**Shipping**  
Address: No shipping address set.

**PayGlocal Payment Info**  
Gid : [redacted]  
Merchant Unique Id : [redacted]

Item	Cost	Qty	Total
Album SKU: woo-album	₹15.00	x 1	₹15.00
Items Subtotal:			₹15.00
Order Total:			₹15.00

[Refund](#)

This order is no longer editable.