

Cybersecurity Reference Guide: Identifying Phishing Emails & Malware

Cybersecurity Reference Guide

Identifying Phishing Emails & Malware

By Priscilla Duffin-Sanders

LinkedIn: [linkedin.com/in/p-r-sanders-538976276](https://www.linkedin.com/in/p-r-sanders-538976276)

GitHub: github.com/Pduffin2022

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Phishing Emails: What to Watch For

- Urgent or threatening language
- Suspicious sender email address
- Unexpected attachments or links
- Spelling or grammar errors
- Requests for personal or financial info
- Generic greetings
- Fake login pages

[Placeholder for Screenshot: Example of a phishing email]

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Malware: How to Know You're Infected

1. Frequent pop-up ads
2. Slow or crashing performance
3. Programs opening or closing unexpectedly
4. Security software is disabled or won't run
5. New, unexplained icons or files on your desktop

[Placeholder for Screenshot: Unusual desktop icon or alert]

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What to Do if You Suspect a Threat

- Do not click any suspicious links or attachments
- Report the email to your IT or Security team
- Disconnect from the internet if malware is suspected
- Run a virus/malware scan immediately
- Change passwords on affected accounts

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Best Practices to Stay Safe

- Verify sender email addresses before clicking anything
- Hover over links to check URLs before clicking
- Keep software and antivirus updated
- Use multi-factor authentication
- Attend regular cybersecurity awareness training

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Quick Recap

Threat Type	Common Signs	Action Steps
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Phishing	Urgent tone, odd links, fake login	Don't click, report it
Malware	Crashes, slow performance, pop-ups	Disconnect, scan device

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Need More Help?

Contact your cybersecurity team or review the company's official Email Security Policy.