Team Peace Sprint Retrospective

Date: 3/15/2024

What Went Well?

1. Yoshiki – We were able to fix the project timeline and communicate the changes to the client
2. Phong – Team were able to get back on track and accomplish more during this sprint.
3. Jack – Every team member stepped up to meet estimations and performed well.
4. Zarif – Sprint formatting and sprint planning implementation has become more standardized and client communication has become more prominent.
5. Devin – As a team we worked together to solidify our deadlines and estimations for the project plan, gantt chart and roadmap by communicating with our client

What Went Wrong?

1. Yoshiki – Spent less time with sprint planning initially which resulted in our work progression to come to a standstill.
2. Phong – Team did not account for emergent work items on the project plan during the sprint, which resulted in added work hours.
3. Jack – Our Critical Path in the project plan was not fleshed out to incorporate added deliverables such as the code review.
4. Devin – Team did not implement Actual vs Productive work hours.

Action Plan

1. Need to spend more time breaking down the work items on the product backlog and also breaking down the work items that we bring to the sprint in order to visualize the tasks being done throughout the sprint

2. Sprint Planning and task breakdown needs to follow what is listed in the project plan to the T.
3. We addressed this during the current sprint(12) by revising the project plan, gantt chart and roadmap.
4. Actual vs productive work hours will be implemented in the next sprint(13) in terms of individual as well as team and visualized on a graph.

Notes

- Devin will be the next scrum master for Sprint 13