

Scrum Master		Phong		Individual Capacity						
Interval		10/17-10/22 (5 days)		Team Members		Hours	Days unavailable	Assigned Hours	Remaining Hours	
Team Capacity (Hrs)		62		Yoshiki		12	(10/18 - Exam)	8.5	3.5	
Assigned time (Hrs)		54.5		Devin		15	(10/18 - Exam)	14	1	
Unassigned Time (Hrs)		7.5		Jack		12	N/A	11.5	0.5	
				Phong		10	Sunday	9	1	
				Zarif		13	(10/18 - Exam)	11.5	1.5	
Work Item	Assigned	Task Breakdown	Story Points (Hours)	1sp:1hr	Complexity	Start Date	Due Date (Internal)	Due Date (External)	Status	Comments
BRD	Phong	BRD Core Components Security - Authentication		0.5	Medium	10/17	10/22		In Progress	Similar to existing LLU user story 1
		BRD Core Components Security - Authorization		0.5	Medium	10/17	10/22		In Progress	Similar to existing LLU user story 1
		BRD Core Components User Administration - Registration		1	Medium	10/17	10/22		In Progress	Similar to existing LLU user story 1
		BRD Core Components User Administration - Account Deletion		1	Medium	10/17	10/22		In Progress	Similar to existing LLU user story 3
		BRD Core Components System Observability - Usage Analysis Dashboard		0.5	Medium	10/17	10/22		In Progress	Similar to Dashboard Feature
	Zarif	BRD Feature LLU		0.5	Medium	10/18	10/22		Not Started	
		BRD Core Components User Administration - Account Recovery		2.5	Medium	10/17	10/22		In Progress	
		BRD Feature Calendar		2.5	Medium	10/18	10/22		In Progress	
		BRD Feature Badges		2	Medium	10/18	10/22		In Progress	
		BRD Core Components System Observability - Logging		2.5	Medium	10/17	10/20		In Progress	Including changing logging descriptions in stories
	Jack	BRD Core Components System Observability - Archival		2	Medium	10/17	10/20		Not Started	
		BRD Feature Recommendation Engine		2	High	10/18	10/29		In Progress	High potential for client feedback that will require changes
	Yoshiki	BRD Feature Media Moments		2	Low	10/18	10/29		In Progress	Could cause issues, maybe descope
		BRD Core Components Universal Requirements - Error Handling		0.5	Medium	10/18	10/29		Not Started	
		BRD Core Components Universal Requirements - UI/UX		0.5	Medium	10/18	10/29		Not Started	
		BRD Core Components Universal Requirements - Documentation		0.5	Medium	10/18	10/29		Not Started	
		BRD Feature Geospatial Map		2.5	Low	10/18	10/29		Not Started	
		BRD Feature Cost Tool		1	Low	10/18	10/29		Not Started	
		BRD Core Components User Administration - User Management		1	Medium	10/17	10/20		In Progress	
		BRD Core Components User Administration - User Privacy Control		1	Medium	10/17	10/20		In Progress	
		BRD Core Components Security - Logout		1	Medium	10/17	10/20		In Progress	
		BRD Feature Reminders		1	Low	10/18	10/29		In Progress	
	Devin	BRD Feature Pathfinding		4	Medium	10/18	10/29		In Progress	
		BRD Feature Motivational Quote		1	Low	10/18	10/29		In Progress	
	Milestone 1	Phong	Review High-Level System Design concepts according to GitHub		1	Low	10/17	10/22		In Progress
Outline of High-Level System Design - Overall Architecture				1	Low	10/17	10/22		In Progress	
Zarif		Review High-Level System Design concepts according to GitHub		1	Low	10/18	10/22		Not Started	
		Project plan outline		2.5	Medium	10/18	10/22		Not Started	
Jack		Review High-Level System Design concepts according to GitHub		1.5	Medium	10/18	10/22		Not Started	Will eventually be responsible for artifact
		Outline of High-Level System Design - Flow of Control		1	Low	10/18	10/22		Not Started	Very high level, identify what to deliver
Yoshiki		Review High-Level System Design concepts according to GitHub		1.5	Low	10/18	10/22		Not Started	Will eventually be responsible for artifact
Devin	Review High-Level System Design concepts according to GitHub		1.5	High	10/18	10/22		Not Started		
General Work	Phong	Commit Scrum Documents		0.5	Low	10/17	10/22	10/22	In Progress	
		Manage Trello board		2	Low	10/17	10/22	10/22	Not Started	New scrum master responsibility
	Zarif	Facilitate Scrum Meetings		0.5	Low	10/17	10/22	10/22	In Progress	
		Updating Glossary		1	Low	10/18			In Progress	
	Jack	Contact Professor		0.5	Low	All the time	10/18	N/A	ASAP	Team questions / concerns
		Formatting Spring planning document		1	Medium	10/17			In Progress	
	Yoshiki	Formatting Burndown chart		1	Medium	10/17			In Progress	
Devin	Note Taker		1.5	Low	10/18		N/A	ASAP		
Task Breakdown Comments				Final Analysis						
BRD	Phong - (Break down BRD core components to user story level)			Readjusted team capacity, some capacity estimates were overly ambitious/optimistic. Lowered calendar estimation from 4->2.5. Lowered badge estimation from 4->2. Kept pathfinding at 4, it is the most incomplete feature. Added trello board maintenance to general work.						
	Jack - Only break down to feature level, the bulk of the work is done.									
	Devin - Based on other team scrum, change our brd format to work item -> user -> task									
Milestone 1	Jack - Pull highlevel system design, focus on creating a loose outline of requirements for artifact									
	Devin - Pull project planning outline									
General Work	Jack - create general work section to log effort not logged in ex(Yoshiki maintaining docs)									