

Team: Peace

Project Backlog meeting notes

Date: 10/25/2023

All Team Members are present

Break BRD work item down into smaller work items, according to feedback from client

- BRD Scope (1 Hour)
- BRD App Permission Matrix (3 Hour)
- BRD Core Requirements (10 Hour)
- BRD App Specific Features (15 Hour)
- All team member agrees on these estimate

Break Milestone 1 work item into smaller work items

- Milestone 1 Logging Library (7.5 Hour)
- Milestone 1 Data Access (7.5 Hour)
- Milestone 1 Project Plan (5 Hour)
- Milestone 1 High Level Design (10 Hour)
- All team member agrees on these estimate

Bring in the following from the product backlog

- Milestone 1 Logging Library
- Milestone 1 Data Access
- Milestone 1 Project Plan
- Milestone 1 High Level Design

Reduce hours of Team Review 2 and Team Review 3 to 5 hours, based off team experience after Team Review 1