

Danielle Oakes

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danielle@peasantqueen.com

e-portfolio: <http://www.peasantqueen.com>

keywords: self-starter, determined, innovative, creative, reliable, loyal, attention to detail

languages: English (fluent), Spanish (proficient), American Sign Language (basic)

Education: Bachelor of Arts, Media Communications, Northern Illinois University
University Honors, Departmental Honors, Minor: Spanish
graduation: May 2003, DeKalb, IL

(Pending) Master of Library and Information Science, Dominican University
Certificate in Archives and Cultural Heritage Resources and Services
anticipated graduation: December 2018, River Forest, IL

Skills: Microsoft Office, MARC cataloging, Github, Autocad LT, Adobe Creative Suite, Archtics
ticketing system, Ticketmaster, Dental Lab Computer Program Management

Internships: TBD

Activities: Midwest Archives Conference, Chicago, March 2018
National Association of Broadcast Conference, Las Vegas, April 2018

Hobbies: quilting, knitting, costuming, geocaching, fitness, BARFS book club, Habitat for Humanity,
snowboarding, writing, drawing

Job History: First Choice Dental Lab, data entry and customer service, 9/2015-4/2018
5413 Walnut Ave, Ste 2A, Downers Grove, IL 60541 (630)541-7666
supervisor: Matt Cushing matt@firstchoicelab.com

Intelligent Office, reception and customer service, 9/2014-9/2015
1900 E. Golf Rd., #950, Schaumburg, IL 60173 (847)592-6200
supervisor: Donna Callen dcallen@intelligentoffice.com

JoAnn Fabrics, retail management, 10/2012-9/2014
3310 Shoppers Drive, McHenry, IL 60050 (815)385-0870
supervisor: Liz Markham Koenig markhamac22@gmail.com

Northern Illinois University, event administration, 7/2002-1/2012
1525 W. Lincoln Hwy, DeKalb, IL 60115 (815)752-6800
supervisor: Eric Schultz schultze399@cod.edu