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# Diana Costa

**Title:** Human Capital Consultant **Location:** Coimbra, Portugal **Email:** diana.costa@example.com

**Phone:** +351 918 765 432

# **Summary**

Human resources professional with expertise in talent management and organizational development. Experience in designing and implementing HR strategies aligned with business objectives. Strong background in change management and employee engagement initiatives.

## Experience

#### Critical Software - Coimbra

HR Business Partner January 2022 – Present

- Provided strategic HR support to leadership teams across multiple departments.
- Developed talent acquisition and retention strategies resulting in 25% reduction in turnover.
- Led the implementation of performance management system for 200+ employees.

### Grupo Visabeira – Viseu

Talent Development Specialist March 2020 – December 2021

- Designed and delivered training programs focused on leadership development.
- Conducted skills gap analysis and created individual development plans.
- Coordinated succession planning initiatives for key positions.

## Education

#### **University of Coimbra – Coimbra**

*MSc in Human Resources Management* 2018 – 2020

#### **University of Lisbon - Lisbon**

BSc in Psychology 2015 – 2018

### Skills

Organizational development

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- Talent acquisition and management
- Performance evaluation systems
- Change management methodologies
- Portuguese (native), English (fluent), Spanish (intermediate)
- Certified HR Professional