



CERTIFICATE OF COURSE COMPLETION

**Computer Fundamental &
Microsoft Office 2007**



R Sai Jithendra Sarma

Date | 28-06-2018
Instructor | Vijaya Vittal
Location | Visakhapatnam
Training Institute | Sir Computers

INSTRUCTOR SIGNATURE

**During Computer Fundamental & Microsoft Office Course
The Student Demonstrated the following Competencies**

- Basic Components of a Computer
- Basic I/O Devices
- Management of Computers
- Block Diagram of Computer
- Introduction to Windows XP Professional
- Ms Word 2007
- Ms Excel 2007
- Ms Powerpoint 2007