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After you have done so, please bring the following documents in hard copy to Allen Center 323 between 1:30 -3:30 Monday-Friday:

- · Your signed UMI Agreement Form
- · A printed copy of your abstract
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You are welcome to ask someone to deliver these documents on your behalf. If you are unable to submit your forms during these hours, please email graduate@rice.edu to make an appointment. Hours will extend during the two weeks prior to each semester's deadline for thesis submission.

Please be aware that your file is not complete and cannot be reviewed until we have your uploaded thesis, your administrative files, and the signed original documents.

After reading the instructions on our website, http://graduate.rice.edu/submitthesis, please contact graduate@rice.edu if you have any questions.

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The Office of Graduate and Postdoctoral Studies and the Center for Digital Scholarship Rice University

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