



UNIVERSITY OF EDUCATION, WINNEBA
COLLEGE OF TECHNOLOGY EDUCATION
FACULTY OF BUSINESS EDUCATION
DEPARTMENT OF MANAGEMENT STUDIES EDUCATION
END OF SEMESTER TWO EXAMINATIONS, MAY 2019

COURSE TITLE	HUMAN RESOURCE MANAGEMENT
COURSE CODE	MGT 361
DURATION	TWO HOURS
NAME OF LECTURER	MRS. THERESA ABA BORTSIE
INSTRUCTIONS	ANSWER THREE QUESTIONS IN THE ANSWER BOOKLET

1. Human Resource Management involves the management of people in an organization to ensure the organization has the human capital it needs to accomplish its goals. As an expert in Human Resource Management advice organization on the objectives, players and their functions.
[20 marks]
2. During your group presentation for Human Resource Management, you were tasked to present on how organization conduct the process, coverage and sources of acquiring information to determine the characteristics, positions of people to hire and respective placement in their tasks within the organization. Deliberate on how the presentation would be done.
[20 marks]
3. Periodically, organizations conduct systematic review of employees with respect to their performance and potential for development, and measure productivity in terms of efficiency and effectiveness. Comment on the purpose, methods, and criticism of the system.
[20 marks]
4. Bortsie and Co in an attempt to discover an efficient manpower to meet the requirements of their work schedule within the organization has employed your Human Resource Consult to deliberate on the reasons, internal and external sources of the processes to consider.
[20 marks]
5. Danquah and associates a new marketing company wants to employ people, you have been tasked as a Human Resource expert to advise them on modalities to get the best candidates for the jobs laying emphasis on the objectives, process and the types of interviews to adopt. [20 marks]