



## APPLICATION FOR EMPLOYMENT

PLEASE COMPLETE IN FULL IN BLOCK LETTERS USING BLACK OR BLUE INK OR IN TYPESCRIPT

RECENT

POTOGRAPH

POSITIONS APPLIED FOR	SYSTEMS AND NETWORK OFFICER				POSITION NUMBER <b>CPS25</b>
NAME: <u>ETTE PEEPET</u> Surname					Given Names <input type="checkbox"/> MALE <input checked="" type="checkbox"/> FEMALE
NAME AT BIRTH (if different)			ANY OTHER NAMES USED		
DATE OF BIRTH	PLACE OF BIRTH	DISTRICT/CITY	PROVINCE/STATE	COUNTRY	
20, 04, 98		PORT MORESBY	NCD	PNG	
CITIZENSHIP		If naturalised Citizen, Nationality at birth:			
PNG		PNG			
MARITAL STATUS	<input type="checkbox"/> MARRIED <input checked="" type="checkbox"/> SINGLE		<input type="checkbox"/> SEPARATED <input type="checkbox"/> DIVORCED		<input type="checkbox"/> WIDOWED
If married	Date of Marriage ...../...../.....	Spouse's Employer		Spouse's File Number (if Govt. employed)	
HAVE YOU ANY CHILDREN? If yes, give details below					
NAME		MALE/FEMALE		DATE OF BIRTH	
1.	MOSES TRISTAN DUWANG	MALE		05/06/20	
2.					
3.					
4.					
5.					
6.					
7.					
PERMANENT ADDRESS	9MILE EVEDAHANA POLICE BARRACKS			TELEPHONE No: 7888 7489	
PRESENT ADDRESS (if Different)		until	...../...../.....	TELEPHONE No :	
FULL POSTAL ADDRESS					DATES

PLACE OF RESIDENCE LAST FIVE YEARS (Other than vacation)	9MILE EVEDAHANA POLICE BARRACKS	12 / 12 / 06 to PRESENT

### SECONDARY EDUCATION

SCHOOL:	KILA KILA SECONDARY SCHOOL	SCHOOL:	FODE
Name of Examination	Year Passed	Name of Examination	Year Passed
UPPER SECONDARY SCHOOL CERTIFICATE EXAMINATION	2021	LOWER SECONDARY SCHOOL CERTIFICATE EXAMINATION	2017
SUBJECT	Result	SUBJECT	Result
LANGUAGE & LITERATURE	B	ENGLISH	A
GENERAL MATHEMATICS	B	FORMAL MATHEMATICS	C
GEOGRAPHY	D	SCIENCE	B
HISTORY	C	SOCIAL SCIENCE	A
ECONOMICS	C		

### TERTIARY EDUCATION

UNIVERSITY, COLLEGE	DATEC LEARNING CENTERS - POM
COURSE	ADVANCED PROFESSIONAL DIPLOMA IN SERVER AND NETWORK ADMINISTRATION
DURATION	2022 TO 2023
QUALIFICATION OBTAINED	ADVANCE DIPLOMA IN SERVER AND NETWORK ADMINISTRATION

Give details of all discipline of subject(s) taken:

SUBJECT	SUBJECT
YEAR 1	YEAR 3
COMPTIA A+, Programming in C and C++, Web designing, Engineering Maths, CompTIA Network+, Python Programming	
YEAR 2 Installation, Storage, and	YEAR 4
Compute with Windows Server 2016, Networking with Windows Server 2016, Identity with Windows Server 2016, ICCND 1, ICCND 2	

ADDITIONAL QUALIFICATIONS, FURTHER STUDY, RESEARCH


PUBLICATIONS	
PRIZES, SCHOLARSHIPS, etc	
MEMBERSHIP OF LEARNED SOCIETIES OR INSTITUTES (Give date of admission and level of membership)	

### EMPLOYMENT RECORD

PRESENT POSITION OR LATEST POSITION HELD		DESCRIPTION OF WORK, INCLUDING SUPERVISORY DUTIES
Name and Address of Employer	ICT Directorate - Royal Papua New Guinea Constabulary	1. User Support and Help Desk Duties 2. Frontend UI Development 3. System Administration Support
Title of Job	ICT Support Staff (Casual)	
Period	13 / 05 / 24 to / / Present	
Present Salary..... NIL ..... If on Salary Range, please state range:.....		
PREVIOUS POSITION HELD - in reversed consecutive order		
Name and Address of Employer		..
Title of Job		..
Period	/ / to / /	..
Name and Address of Employer		..
Title of Job		..
Period	/ / to / /	..
Name and Address of employer		..
Title Of Job		..
Period	/ / to / /	..

Name and Address of Employer		..... ..
Title of Job		..... ..
Period	/ / to / /	..... ..
Name and Address of Employer		..... ..... .....
Title of Job		..... ..... .....
Period	/ / to / /	
CIVIC ACTIVITIES, CLUBS/ SOCIETIES	..... ..... .....	
INTERESTS, SPORTS/ RECREATION	Reading and Journaling ..... .....	

CLOSE RELATIVES	FULL NAME (including maiden name)		DATE OF BIRTH	ADDRESS
	FATHER	HODGES A. ETTE	17/12/70	9MILE
	MOTHER	NONNIE OMOA ETTE	05/04/74	9MILE
	SPOUSE			

SERVICE IN THE ARMED FORCES	BRANCH OF SERVICE			
	.....			RANK :
	DATE DISCHARGED: / /		DATE OF ENLISTMENT: / /	REASON:

Have you been convicted of an offence? If YES, give details.

☒ NO  
☐ YES

PREVIOUS APPLICATIONS FOR POSITIONS IN PAPUA NEW GUINEA	Position	Authority	Date
	.....	.....	.....
	.....	.....	.....

REFERENCES: Name four persons who can comment on your academic work or on your professional experience. Before nominating them you should have their permission to give their names. We will wish to approach referees before interview. If, however, an approach to any particular referee is inconvenient at present, please indicate:\*

Name and Position	Relevance	Address	Tel. No.
1. Chief Inspector. John TARUR	Director ICT	PO Box 85 Konedobu - NCD	322 6404 7578 0603
2. Anthoo Roys	Technical Trainer	PO Box 85 504, Port Moresby	303 1333 303 1376

3.			
4.			

If applying for an advertised vacancy, journal in which advertisement seen:

OMBUDSMAN COMMISSION WEBSITE Advert Ref. No: EX02 /2025

**NOTE:** THE DISCOVERY OF ANY INCORRECT OR MISLEADING STATEMENT OR DELIBERATE OMISSION COULD RENDER ANY EMPLOYMENT OR CONTRACTUAL AGREEMENT VOID WITHOUT COMPENSATION OR REPATRIATION

SIGNATURE:



**HR USE ONLY**

Date Received.....

Date Acknowledged.....

**PEEPEH ETTE**

c/ Hodges A. Ette  
Assistant Commissioner of Police – Crimes Division  
National Police Headquarters  
PO Box 85  
Konedobu – NCD

Friday, 8 August 2025

THE SECRETARY TO THE COMMISSION  
OMBUDSMAN COMMISSION OF PAPUA NEW GUINEA  
Ombudsman Commission Haus, Champion Parade, Port Moresby  
P.O Box 1831  
Port Moresby 1121 NCD, PNG  
Attention: Human Resources Manager

Dear Sir/Madam,

I am writing to express my sincere interest in the Systems and Network Officer (Position No. CPS25) within the Corporate Services Division, Information Technology Branch of the Ombudsman Commission of Papua New Guinea.

While I acknowledge that the position requires a bachelor's degree and five years of relevant experience, I believe my Advanced Professional Diploma in Server and Network Administration, combined with my strong practical experience since May 2024 as a User Support Technician with the Royal Papua New Guinea Constabulary ICT Directorate, equips me well to meet and exceed the demands of this role.

In my current role, I have successfully provided comprehensive technical support by troubleshooting hardware, software, and network connectivity issues, ensuring reliable ICT operations. I have also played a key role in designing and developing responsive dashboards and user interfaces for the ICT Management System ticketing platform, significantly improving user request tracking and enhancing the overall user experience.

These experiences have sharpened my technical abilities and strengthened my capacity to work collaboratively within dynamic teams to deliver innovative ICT solutions. I am committed to continuous professional growth and confident that my practical skills, initiative, and dedication will allow me to contribute effectively as a Systems and Network Officer.

Thank you for considering my application. I welcome the opportunity to discuss in greater detail how my skills and experience can support the Ombudsman Commission's ICT objectives. Please find my résumé and supporting documents attached for your review.

Sincerely,



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Ms. Peepeh Ette  
(Applicant)



## CONTACT

### LinkedIn:

[www.linkedin.com/in/peepeh-ette-28059a20a](https://www.linkedin.com/in/peepeh-ette-28059a20a)

### Email:

[ettepeepeh98@gmail.com](mailto:ettepeepeh98@gmail.com)

**Mobile:** +675 78887489

# PEEPEH ETTE

*User Support Technician / System Administration Section*

## PROFILE

Resourceful and detail-oriented IT support technician with an Advanced Professional Diploma in Server and Network Administration and hands-on experience providing technical assistance, system maintenance, and frontend UI development. Skilled at resolving hardware, software, and network issues, and designing intuitive dashboards to enhance user experience. Currently supporting the Royal Papua New Guinea Constabulary ICT Directorate's System Administration team with a focus on improving internal systems and service delivery. Committed to continuous professional development and eager to expand expertise in systems and network management.

## EDUCATION

### **Datec Learning Centers (Port Moresby)**

Advanced Professional Diploma in Server & Network Administration  
2022 - 2023

### **Kila Kila Secondary School**

Upper Secondary School Certificate (Grade 12)  
2021

### **Flexible Open and Distant Education**

Lower Secondary School Certificate (Grade 10)  
2017

## WORK EXPERIENCE

### **User Support Technician**

*Royal Papua New Guinea Constabulary – ICT Directorate*  
May 2024 – Present

- Provide end-user technical support, troubleshooting hardware, software, and network connectivity issues to ensure uninterrupted ICT operations.
- Contribute to system maintenance and assist in supporting network infrastructure within the System Administration team.



- Design and develop responsive dashboards and user interfaces for the ICT Management System ticketing platform, improving request tracking and enhancing user experience.
- Assist with printer and network connectivity support across the organization, resolving issues promptly to maintain service continuity.
- Collaborate with technical teams to identify system improvements and implement solutions aligned with operational needs.

### SKILLS

- End-user technical support (hardware & software troubleshooting)
- System maintenance and monitoring
- Frontend UI development (HTML, CSS, JavaScript)
- Printer and network connectivity support
- Windows OS and basic server environment familiarity
- Strong communication and interpersonal skills
- Collaborative team player with initiative and adaptability

### REFEREES

1. Chief Inspector – John Tarur | Director ICT – ICT Directorate PHQ  
Telephone: 3226404  
Mobile: 75780603
2. Anthoo Roys | Technical Trainer – Datec Learning Centers (POM)  
Telephone: 3031333 / 3031376  
Mobile: 76005252





PAPUA NEW GUINEA

## STATUTORY DECLARATION

I, (a) PEEPE H ETTE

do solemnly and sincerely declare that (b)

the following documents listed below are the true copies of my original certificates and transcript.

- i) Advanced Professional Diploma in Server and Network Administration
- ii) Lower Secondary School Certificate
- iii) Upper Secondary School Certificate
- iv) Dalec Learning Centers official Student Academic Transcript

And I make this solemn declaration by virtue of the *Oaths, Affirmations and Statutory Declarations Act 1962* conscientiously believing the statements contained therein to be true in every particular.

Declared at Port Moresby, NCD

The 28<sup>th</sup> day of March, 2025

(c) Before me-

(d)

(e)



- (a) Here insert name address and occupation of person making declaration.  
(b) Here insert the matter declared to. Where the matter is long it should be set out in numbered paragraphs.  
(c) Signature of the person making declarations.  
(d) Signature of person before whom declarations made.  
(e) Here insert title of the person before whom the declaration is made.

**NOTE:** Any person who willfully makes a false statement in a Statutory Declaration is guilty of an indictable offence, and is liable to imprisonment, with or without hard labour, for four (4) years.



# Datec Learning Centers

This is to certify that

**PEEPEH ETTE**

Having successfully completed the prescribed Courses of  
Study and the Examinations of Datec Learning Centers,

Was admitted to the

**ADVANCE DIPLOMA IN**

**SERVER & NETWORK ADMINISTRATION**

S4SNH2233938

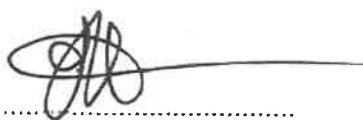
Student ID

2404P0168

Certificate ID



Registrar  
Unitech-LAE



Vice Chancellor  
Unitech-LAE



Director/Principal  
Datec Learning Centers

**datec**  
Learning Centers



Issue Date : 30-May-24



Nationally Recognised Training  
NTC-180



DEPARTMENT OF EDUCATION  
FLEXIBLE OPEN AND DISTANCE EDUCATION  
**GRADE TEN CERTIFICATE**

*This is to certify that*

**PEEPEH ETTE**

*successfully completed Grade 10 in 2017  
through the Flexible Open and Distance Education  
gaining the following results in 4 subjects*

ENGLISH  
FORMAL MATHEMATICS  
PRACTICAL MATHEMATICS  
SCIENCE  
SOCIAL SCIENCE  
COMMERCE  
ENVIRONMENTAL STUDIES

**DISTINCTION**

**UPPER PASS**

**Not Taken**

**CREDIT**

**DISTINCTION**

**Not Taken**

**Not Taken**

  
**DR. UKE KOMBRA, PhD**

Secretary for Education

  
**MR. ANTHONY RAYAPPAN**

Principal FODE

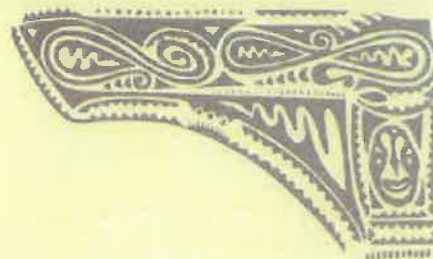
Date **6th February, 2018**

  
Certificate Holder

Certificate Number: **2018 69 G10 0942**

*This certificate is NOT valid without the dry seal and is issued without alteration under the authority of the Secretary for Education. It is printed in black, with green design on white paper. Explanatory notes are given on the reverse side.*





DEPARTMENT OF EDUCATION  
**UPPER SECONDARY SCHOOL  
CERTIFICATE**  
THIS IS TO CERTIFY THAT

**PEEPEH ETTE**

WHILE A STUDENT ATTENDING

**KILAKILA SECONDARY**


SCHOOL

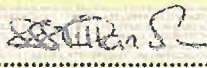
SERIAL No.: 2021-G12-16597

IN **2021**

satisfied all the requirements of the Department of Education over a two year upper secondary course and has been awarded an Upper Secondary School Certificate, gaining the following results:

SUBJECT	RESULT
Language & Literature	<b>B</b> ( <i>High Achievement</i> )
General Mathematics	<b>B</b> ( <i>High Achievement</i> )
Economics	<b>C</b> ( <i>Satisfactory Achievement</i> )
Geography	<b>D</b> ( <i>Low Achievement</i> )
History	<b>C</b> ( <i>Satisfactory Achievement</i> )

  
Secretary for Education

  
Principal

  
Certificate Holder

Date...9 December, 2021

Certificate Number...2169602314

This certificate is issued WITHOUT ALTERATION under the authority of the Secretary for Education. It is printed in black, with a brown design and an embossed seal. Explanatory notes are given on the reverse side.





# Datec Learning Centers

**Name :** PEEPEH ETTE      **Student ID :** S4SNH2233938  
**Start Date :** MARCH 2022      **Issue Date :** DECEMBER 2023  
**Location :** PORT MORESBY  
**Program :** ADVANCED PROFESSIONAL DIPLOMA IN SERVER AND NETWORK ADMINISTRATION

SEMESTER 1				SEMESTER 2			
COURSE CODE	COURSE NAME	GRADE	GPA	COURSE CODE	COURSE NAME	GRADE	GPA
APDIT101	CompTIA A+ (Core 1 & Core 2)	C	2	APDSNA201	Engineering Mathematics	D	1
APDIT102	Programming in C and C++	D	1	APDSNA202	CompTIA Network+	D	1
APDIT103/4	Web Designing (HTML,JS,CSS)	C	2	APDSNA203	Python Programming	D	1
APDIT105	Entrepreneurship	A	4	APDSNA205	Project	B	3
APDIT106	Project	A	4				
CUMULATIVE GPA (CGPA)			2.60	CUMULATIVE GPA (CGPA)			1.50
SEMESTER 3				SEMESTER 4			
COURSE CODE	COURSE NAME	GRADE	GPA	COURSE CODE	COURSE NAME	GRADE	GPA
APDSNA301	Installation, Storage and compute with Windows Server 2016	C	2	APDSNA401	Interconnecting Cisco Networking Devices 1	C	2
APDSNA302	Networking with Windows Server 2016	D	1	APDSNA402	Interconnecting Cisco Networking Devices 2	B	3
APDSNA303	Identity with Windows Server 2016	C	2	APDSNA404	Project	A	4
APDSNA304	Project	B	3				
CUMULATIVE GPA (CGPA)			2.00	CUMULATIVE GPA (CGPA)			3.00

**TRANSCRIPT ID :** T2312240

GRADING			
CODE	MARKS	DETAIL	GPA
A	91-100%	HIGHER DISTINCTION	4
B	76-90%	DISTINCTION	3
C	61-75%	CREDIT	2
D	50-60%	PASS	1
F	<49%	FAIL	0
AB		ABSENT	



**Director/Principal**



**NTC Reg.No:180**





## ROYAL PAPUA NEW GUINEA CONSTABULARY

National Criminal Records and Intelligence Office  
Police Headquarters,  
P.O.BOX 85,  
KONEDOBU,  
National Capital District.

### TO WHOM IT MAY CONCERN

**DATE:** Thursday, 27 March 2025  
**OUR REFERENCE:** 8-6-2/620-28-03-25  
**ACTION OFFICER:** P. ABEAM  
**DESIGNATION:** a/ CHIEF INSPECTOR

### NATIONAL POLICE CLEARANCE CERTIFICATE (EMPLOYMENT)

*A search of the records maintained by this Constabulary reveals nothing to the detriment of the person named.*

**Full Name:-** PEEPEH ETTE  
**Date Of Birth:-** 20.04.1998  
**Place of Birth:-** PORT MORESBY  
**Place of Origin:-** NARA,KAIRUKU,CENTRAL PROVINCE  
**Passport Number:-** NIL  
**NID No:-** 0494118636  
**Citizenship:-** Papua New Guinean

**DAVID MANNING, MBE, DPS, OSTJ, QPM**  
↓  
**Commissioner of Police**



**ROYAL PAPUA NEW GUINEA CONSTABULARY**

Ph: +675 3226404 / Mobile: 75780603  
Email: director.ict@police.gov.pg

National Police Headquarters  
Information & Communication Technology  
P.O. Box 85  
**KONEDOBU**  
National Capital District.

**TO WHOM IT MAY CONCERN**

Date: 31<sup>st</sup> March 2025

Sir/Madam,

**RE: REFERENCE LETTER FOR MS. PEEPEH ETTE**

This is to certify that Ms. Peepheh ETTE has successfully completed her eight (8) weeks On the Job Training (OJT) in Information and Communication Technology (ICT) with the Police ICT Directorate, Police Headquarters from the 13<sup>th</sup> May 2024 to the 13<sup>th</sup> July 2024. Since then, after her OJT, she was on Job attachment with the Directorate for the last ten (10) months from 14<sup>th</sup> July till current March 2025. During her Job Attachment, she worked alongside our Systems Administrator.

Ms. Peepheh ETTE did user support tasks and actively participated on the bench, programing computers and laptops where she exhibited remarkable problem-solving skills. She was also involved in resolving LAN and WAN Network issues. Above all, she learned a lot to be user support technician in the ICT field.

I have known Ms. Peepheh ETTE for the past ten (10) months to be reliable, honest, and a hard-working person. She is academically bright and is of high standard and I believe she has a potential to take up role in an ICT field as user support officer.

I have no reservations in recommending Ms. Peepheh ETTE for further studies or employment opportunities in the field of ICT.

For more more information, please do not hesitate to contact me on the above address.

Yours faithfully,

**JOHN TARUR**  
Chief Inspector  
Director ICT







Wednesday, February 07, 2024

Reference Letter for **PEEPEH ETTE**,

**TO WHOM IT MAY CONCERN**

**Miss. PEEPEH ETTE** has successfully completed Semester 1, 2, 3 and 4 under the Advanced Professional Diploma in Server and Network Administration at the Datec Learning Centers (DLC) in Port Moresby.

During the period of my acquaintance, I have known Miss. PEEPEH ETTE such as learning the following:

**Semester 1:** CompTIA A+, HTML & JavaScript, C, C++, Entrepreneurship & Website Project

**Semester 2:** Python programming, CompTIA Network+, Maths & Project

**Semester 3:** Installing, Storage, and Compute with Windows Server 2016; Networking with windows server 2016; and Identity with windows Server 2016; Project

**Semester 4:** CISCO: ICND 1, ICND 2 & Project

Personally, I am confident that he/she has a good attitude and moral, suitable for any job or future endeavor.

I trust that the information provided will be of assistance and I will be happy to provide further information, if required.

Sincerely,



**Mr. Anthoo Roys**

Team Leader & Technical Trainer

Datec – New Horizons Learning Centers

Phone: 303 1376 / 76005252

Email: [aroys@datec.com.pg](mailto:aroys@datec.com.pg)

**DATEC LEARNING CENTERS**  
Poreporena Freeway  
P.O. Box 504, Port Moresby  
Telephone: + 675 303 1333  
Facsimile: + 675 325 2154



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