

# openETCS WP4 Meeting Minutes

## 1 Meeting Information

Subject	WP4 Weekly Scrum: Validation and Verification
Date & time	2014-02-21, 09:30h–09:45h
Location	Telco and Goto-Meeting
Called up by	Marc Behrens
Participants	Benjamin Beichler, Marc Behrens, Bernd Hekele, Michael Jastram, Peter Mahlmann, Alexander Nitsch, Marielle Petit-Doche, Stefan Rieger, Uwe Steinke, Izaskun de la Torre Jan Welte
Minutes by	Bernd Hekele

## 2 Agenda

- V&V D4.2 Report (1st Level)
- V&V Internal Assessment workshop in Nürnberg.

## 3 Discussion

- V&V D4.2 Report (1st Level)  
The project plans for a revision phase to start for the next 2 weeks.
- V&V Internal Assessment workshop in Nürnberg.  
The internal assessment workshop has been during this week. The reviewers (All4Tec and AEbt) concentrated on the process documents and the quality assurance plan. During the meeting several issues were highlighted which needs completion before continuation of the internal assessment can be performed.  
  
To continue the work on the QA-Plan the QA backlog will be updated with findings from the meeting. A close follow-up of items in the backlog is planned to be part of the weekly QA session. (Thursday's 13:00 - 14:00) Active contribution by partners of WP1, WP2, WP3 and WP4 is needed to complete the task.  
  
The next step of the internal assessment is planned to take place at June 10th (as a part of the Munich meeting).  
  
A go/nogo decision is scheduled for May 9th (PMB).  
  
The meeting minutes and slides will be made available in the V&V project.

## 4 Notes