

openETCS PMB Meeting Minutes

1 Meeting Information

Subject	PMB Weekly Scrum: Project Management Board
Date & time	2013-09-27, 11:30h–12:00h
Location	Telco and Goto-Meeting
Called up by	Klaus-Rüdiger Hase
Participants	Marc Behrens, Cyril Cornu, Klaus-Rüdiger Hase, Bernd Hekele, Baseliyos Jacob, Ainhua Gracia, Michael Jastram, Peter Mahlmann, Marielle Petit-Doche, Merlin Pokam, Stan Pinte, Stefan Rieger, Alexander Stante, Uwe Steinke, Jan Welte
Minutes by	Bernd Hekele

2 Agenda

You can find a regular update on this location: <https://github.com/openETCS/governance/wiki/Project-Management>

- D7.1 Document Status
- open Issues, Charta of openETCS organisation
- Preparation of ITEA2&ARTEMIS workshop
- Upcoming milestone for deliverables
- Upcoming Events: Braunschweig Workshop
- Any other business

3 Discussion

- D7.1 Document Status
Issues related to D7.1 are closed now. Since it is a major document the involvement of the Quality Manager is recommended. The decisions documented in D7.1 will be discussed and decided in the PCC. The agenda has been updated accordingly.
- open Issues, Charta of openETCS organisation Issues "Find out whether WP leadership has managerial authority over the WP resources"
<https://github.com/openETCS/governance/issues/60> and
Should partners spending more effort (i.e. person months) in the tool chain/modelling have more weight on their votes?"
<https://github.com/openETCS/model-evaluation/issues/21> have been discussed.
This type of issue in the project is part of the openETCS charta which is due to come.
The topic "how to come to the penETCS charta" has been added to the PCC agenda.
- Preparation of ITEA2&ARTEMIS workshop See doodle
<http://www.doodle.com/9my7eefabsirnq2e>

- Upcoming milestone for deliverables T0+12 .. T0+18
 - WP1: D1.2.2: Periodic Report (DB): Second intermediate project report (T0+19)
 - WP2: D2.4: Report on Methods, definition (Systerel); Definition of the methods used to perform the formal description
 - WP3: - (T0+21: D3.5)
 - WP4: D4.1.: Report on V&V, Plan & Methodology (DLR)
 - D4.2.1: 1st V&V report on model(Institut Telecom)
 - D4.2.2: 1st V&V report on implementation/code(Fraunhofer)
 - D4.2.3 Safety Plan (TUBS)
 - WP5: D5.1: Functional Specification of Demonstrator (ERSA)
 - M5.1: First iteration of OBU Simulator available (ERSA)
 - WP6: D6.2: Initial Exploitation Plan and Standardization Strategy, Open Source Business Model (DB)
 - WP7: D7.2 (Systerel) Report on all aspects of secondary tooling (results of T7.2)
 - D7.4 (Uni-Bremen) Tool chain first release
- Upcoming Events: Braunschweig Workshop
- Any other business
 - Low return of signed contracts!

4 Notes