

fahadmehmood669@gmail.com | 03132677203 | Karachi, Sindh 12311



PROFESSIONAL SUMMARY

Experienced Depot Incharge and Data Entry Officer with over 5 years of experience in the Industry. With a get it done approach and excellent problem solving skill, I always achieve my goals no matter the task. And always motivated to learn, and get better in Industry.

SKILLS

- Operating System (Windows XP Professional, Windows Vista and Windows 7).
- Ms Word
- Ms Excel
- Typing Speed 20 wpm English.
- S&D Pro

WORKING EXPERIENCE

Jan 2018 - Sep 2019

Depot Incharge

Juice Pack Industries - Karachi, Sindh

- Evaluated products to determine quality levels and discard faulty products.
- Transported Products to customer locations.
- Handled calls to address customer inquiries and concerns.

Sep 2015 - Nov 2017

Sales Officer

Engro Eximp Agriproducts - Karachi, Sindh

- Managed a business of 1.5 Million PKR and achieved monthly targets successfully.
- Accomplished a growth of 12% on monthly basis in the territory of Malir Town.
- Developed routing of the area with supervisor in order to optimize sales.
- Maintained shelves & counter Displays at retail stores
- Maintained company's KPIs like Productivity, Call Productivity, SKU per bill and drop size of stores.
- Actively worked with merchandising teams to support them and to visible products for improved off takes.
- Maintained good relationships through effective communication with trade.
- 2 years experience at System Limited as a Data Entry Officer.

EDUCATION

High School Diploma

St. Gabriel School

Have Passed **Matriculation** Examination in **Science Group** from the Board of Karachi.

Technical Qualification

Aman Tech

Completed 1 year **Mechanical Diploma** from **Aman Tech Foundation**, Karachi in 2014

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