

# OLUWAPELUMI COURAGE IGWEBUIKE

## EDUCATION

- 2022 – 2024**    **Excelsior Community College**  
Bachelor of Science Degree - Management  
Information System (ongoing)
- 2020 – 2022**    **Excelsior Community College**  
Associate Degree - Management Information  
System

## AWARDS

- Chairman's Award for Academic Excellence (2022)
- Daphne Yhap-Nurse Trophy for most outstanding Student in Associate Degree (2022)
- Principal Award for Outstanding Academic Achievement (2021)
- Fitness Club Service Award (2021)

## CERTIFICATIONS

- 2022**    Programming with JavaScript - Coursera
- 2022**    Introduction to Front-End Development –Coursera
- 2022**    Java Programming – Great Learning
- 2022**    Responsive Web Design – freeCodeCamp
- 2019**    Basic Computer training (MS word, MS Excel, CorelDraw)  
– Tanol Computer Institute

## WORK EXPERIENCE

**05/2022 – Present**    **Canopy Insurance Limited**

### Underwriting Intern

- Modify the eligibility listing of a group/company using an Excel sheet to get the gender split, average age, and number of dependents for use by my manager and colleague.
- Modify the claims utilization report of a group using an Excel sheet to show what the insurance provider covered during the policy year and the incurred loss ratio
- Create benefit schedules using an Excel sheet

**02/2024 – 03/2024**    **Canopy Insurance Limited**

### IT Intern

- Setup PC and install applications
- Troubleshoot Printers and PC
- Troubleshoot network port to get in the LAN network from patch panel to desk station
- Create and share documents
- Communicate with other departments to solve issues

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## SKILLS

### Soft Skills

- Communication Skills
- Time Management
- Self-Motivation
- Openness to Learning
- Teamwork
- Punctuality
- Helpful

### Technical Skills

- MS Word | MS Excel | MS PowerPoint
- Google Workspace
- HTML | CSS | JavaScript | jQuery
- C# | ASP.NET
- Java | PHP
- Microsoft SQL Server | MySQL
- Cisco Packet Tracer
- Windows Server

**03/2018 – 04/2018**

**Jetbog Nigeria Limited**

**Sales Clerk**

- Sell, calculate, and record each sale made; note total sales for the day manually.

**VOLUNTARY EXPERIENCE**

**2023 Kids Choice Early Childhood**

**Institution Daycare Assistant**

- Assist with teaching, feeding, dressing, and putting children to sleep.

**2017 – 2019 The Salvation Army Nigeria**

**Territory Children Sunday School Assistant**

**Leader**

- Treasurer. Babysit. Teach and read bible stories. Lead children's singing group.

**REFERENCE**

**Academic Performance**

Mrs. Gaye Campbell  
Head of School of Computer Studies  
Excelsior Community College  
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**Character**

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