



Sponsor Letter of Commitment

Hello and thank you for choosing to sponsor PennApps Fellows 2014! In order for this program to function, we depend upon sponsors like you to show your support and for that, you have our deepest gratitude.

To make this program function as smoothly as possible, we would like a little bit of information about your company and a written assurance that you will participate for the duration of the summer.

Company Information

Company Name: _____

Please attach a high resolution company logo.

We allow PennApps Fellows to use the company logo on their website and for promotional use of the program (*circle/select one*):

Yes

No

Contact Information

Primary Contact Name: _____

Primary Contact Email: _____

Primary Contact Phone: _____

Secondary Contact Name: _____

Secondary Contact Email: _____

Secondary Contact Phone: _____

Sponsorship Opportunities

Please fill in the sections describing the sponsorship opportunity your company wishes to participate in. (Hosting an intern, hosting an event, other ideas). You can fill in more than one section.

Hosting an Intern

Internship Description (what will the Fellow be working on / involved with):

Internship Requirements (what skills you would like a Fellow to have / technologies they should know):

Internship Information:

Salary Range: _____

Number of Spots: _____

Location: _____

Other information:

Hosting an Event

Event Type: _____ (technical, business, social, etc.)

Event Title: _____

Event Description:

(If you would like to host more than one event, feel free to write more in the space provided or email us)

Other Sponsorship Ideas

If your company has another way they would like to sponsor PennApps Fellows, please describe it below:

Details:

- ❖ PennApps Fellows will provide an intern for your company from June 2nd to August 8th (based on your interviews and preferences).
- ❖ During this time the intern will be provided housing in Philadelphia.
- ❖ PennApps Fellows will have a coordinator staying in Philadelphia with the Fellows during their stay to streamline traversing the city, ensuring events go smoothly, and in case any emergencies occur.
- ❖ Should this program fail to attract enough interest to merit its existence, naturally you will be held to none of the expectations/requirements of PennApps Fellows.

Internship Agreements:

- ❖ Your company will offer at least one internship spot to a PennApps Fellow and provide a salary for them.
- ❖ You along with the other participating companies will help PennApps Fellows organizers screen second round candidates for the program. At this time, you can give us preferences for specific students.
- ❖ Upon screening the second round candidates, if none meet your expectations/requirements we ask that you inform us posthaste, and we can work with you to decide if your involvement should continue.
- ❖ During the internship, should a Fellow fail to meet expectations or require termination for any reason, we ask that you inform us as soon as possible; ideally as soon as warning signs start showing. We will work with the intern to fix the problem and if that fails, we can meet to discuss steps going forward.

Event Agreements:

- ❖ If for any reason, you need to cancel the event, please let us know as soon as possible, at least one week before the event is scheduled.

Please direct any comments/questions/concerns to fellows@pennapps.com.

By signing here, you agree that all of the above information is correct and to abide by the details laid out above.

X _____