



LIQIONG LIU

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Summary

- Excellent analytical and programming skills acquired from studies of Statistics at the Universities.
- Great time management and report writing skills acquired from courses at Seneca College.
- Strong MS Excel and data analysis skills developed during the working experience at GCL.

Education

Ontario College Graduate Certificate: International Business Management | 3.8 01/2019 – 10/2019
Seneca College of Applied Arts and Technology | Toronto, ON

- Developed strong communication, time management and team-work skills through the "exporting venture" project.
- Improved analysis and report writing skills from a large amount of reporting work.

Master of Science: Financial Statistics 09/2014 - 07/2015
London School of Economics and Political Science | London, England

- Expanded analytical and financial modelling skills through case studies and individual projects.
- Enhanced the ability to deal with a large volume of data by using R.

Bachelor of Science: Mathematics and Statistics 09/2011 - 07/2014
University of York | York, England

- Improved data analysis and reporting skills during the final dissertation.
- Developed programming ability in R, SPSS and LaTeX through workshops.

Experience

Business Manager 06/2017 – 11/2018
Golden Concord Group Limited | Suzhou, China

- Collected and updated financial data in MS Excel from over 1000 subsidiaries monthly, and ensured accuracy and completeness of all the data.
- Produced finance reports every month by using integrated data from pivot tables and VBA.
- Prioritized multiple tasks to prepare all the documents used to get the government's approval for the acquisition of a listed company.

Business Analyst 03/2016 - 05/2017
GCL New Energy Holdings Limited | Suzhou, China

- Collected, consolidated and analyzed data sources from subsidiaries every month and illustrated the information in Excel.
 - Prepared and produced business report monthly for business performance analysis and evaluation.
 - Collaborated with IT department to develop Business Model by using Excel and VBA.
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Additional Experience

Intern

07/2014 - 09/2014

Agricultural Bank of China | Luoyang, China

- Managed Excel spreadsheets, enriched client address and contact data and ensured data integrity, quality and reliability.
- Prepared financial analysis reports on bank's performance, portfolio and market risk profiles.
- Cooperated with IT team to develop programs to clean database.

Intern

07/2012 - 09/2012

Bureau of Quality and Technical Supervision | Luoyang, China

- Assisted the officers to test whether the food additives exceeded the required amount weekly.
- Collected data and imported to database accurately.
- Prepared documents/reports in forms of MS Word and PowerPoint.

Language & IT

- Language: English(Advanced), Mandarin(Native).
- Microsoft: Microsoft Excel/VBA, Word, PowerPoint.
- Programming: R, SPSS, and Document makeup language LaTeX.

Accomplishments

- Organized all the paper works for the acquisition of a listed company in a brief period of time.
 - Promoted to Lead Analyst after just 5 months of employment.
 - Received scholarship at the University of York because of the achievement of top 3 in the department examination.
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