

# PENROSE LIBRARY

## Student Job Application

Today's Date: \_\_\_\_\_

This application is for a position in the following Library department(s):

Access Services	_____
Archives	_____
Collection Development	_____
Any job opening	_____

Your Name: \_\_\_\_\_ Whitman ID: \_\_\_\_\_

Class: Fr \_\_\_\_\_ So \_\_\_\_\_ Jr \_\_\_\_\_ Sr \_\_\_\_\_ Cell/ Phone Number: \_\_\_\_\_

Local physical address: \_\_\_\_\_

Email Address: \_\_\_\_\_ Best way to contact you: \_\_\_\_\_

Do you qualify for work-study? Yes \_\_\_\_\_ No \_\_\_\_\_ Not sure/Don't know \_\_\_\_\_

Have you previously worked at Penrose Library? \_\_\_\_\_ Supervisor's name? \_\_\_\_\_

Have you worked for other departments on campus? \_\_\_\_\_ Supervisor's name? \_\_\_\_\_

Department and reason leaving? \_\_\_\_\_

Do you presently have other college employment? \_\_\_\_\_ If yes, how many hrs. per week? \_\_\_\_\_

Where and for whom? \_\_\_\_\_

Do you have the following forms currently on file in the Business Office? I-9 \_\_\_\_\_ W-4 \_\_\_\_\_

Are you available for employment during College holidays, breaks and/or summer? \_\_\_\_\_

With what foreign languages are you familiar? \_\_\_\_\_

Do you have experience in any of the following? If so, please describe.

Shelving	
Data processing	
Customer Service	
Cataloging	
Sales	
Other library experience	
Other general experience	

Return application to Penrose Library office 213 or library@whitman.edu