



## Top 10 Things for Students to Know about Penrose Library

### 1. Penrose Library Website

<http://library.whitman.edu>

Phone number 509-527-5192

[Staff Directory](#)

[Library FAQ](#)

### 2. [Penrose Library Hours](#)

When classes are in session, the Library is open continuously except it is closed Friday 11:00 pm-Saturday 9:00 am and Saturday 11:00 pm-Sunday 9:00 am. Whitman ID is needed for Library access from 9:00 p.m. until 9:00 a.m. The Archives are accessible Monday-Friday, 10:00 a.m. to noon; 1:00 to 4:00 p.m. or by appointment.

### 3. Research Assistance

Librarians are available to help students develop search strategies, find and evaluate resources, and tailor use of resources to meet specific course needs. Please contact any of the [Research Librarians](#) for assistance.

### 4. Penrose Library Catalog & ARMINDA

Use [Sherlock](#) to search for material in the Penrose Library and beyond, and to access your library account. [ARMINDA](#) is a repository of scholarship, photographs, historical documents, and other materials produced at Whitman.

### 5. Databases & Indexes

[Subject Guides](#) lead to subject-specific resources, or check the [Database A-Z](#) to find a specific database. Many of the articles that are available through library database subscriptions can be accessed through the Articles scope in [Sherlock](#).

#### Off-Campus Access

All digital Penrose Library resources may be accessed from off-campus. Simply log-in using a Whitman ID and password. Please refer questions or problems to Kun Lin (x5916 or [link@whitman.edu](mailto:link@whitman.edu)).

**Streaming video** (primarily documentaries, foreign & classic films) is available through the [Kanopy Videostreaming](#) service with a Whitman log-in.

## 6. [Circulation](#)

Students may check out books for 6 weeks and DVDs/videos for 6 days, with no renewals. Whitman ID must be presented in order to check out materials. Students are responsible for all overdue fees and penalties.

## 7. [Summit & Interlibrary Loan \(ILL\)](#)

When additional items are needed, Summit & ILL provide access to the world's resources. **Summit & ILL materials check out for 6 weeks; visual media for 6 days; NO RENEWALS.**

**Summit:** Summit is a borrowing system that allows users to search and request over 35 million items from Oregon, Washington and Idaho academic libraries. Request Summit items through [Sherlock](#). Requested items arrive within 3 to 7 business days. Journal articles are not available through Summit.

**Interlibrary Loan (ILL):** If an item is not available in the Penrose Library or through Summit it may be requested through ILL. Journal articles usually arrive within a day; other items may arrive within one to three weeks.

## 8. [Course Reserves](#)

To complement course-required readings, faculty may place texts, journal articles, media, and other items on reserve for varying loan periods. Digital files are placed in a password protected e-reserve system. Reserves may be located by searching the library catalog. To check-out physical items, please ask at the Circulation Desk; refer any questions to Jen Pope (x5914 or [popeja@whitman.edu](mailto:popeja@whitman.edu)).

## 9. **Study Rooms**

The Library has 9 large and 5 small group study rooms. Rooms may be checked out for a 3-hour period with 1 renewal if no one else is waiting. Study room availability may be viewed on the Library's homepage: <https://library.whitman.edu/>.

## 10. [Technology Support](#)

Student technology assistants are available in the Library to help with general computing, printing, scanning, and other technology-related issues. Typically, their hours are Sunday-Thursday, 10:00 am –midnight; Friday-Saturday, 10:00 am-5:00 pm. Further assistance may be obtained through Whitman College Technology Services: <https://www.whitman.edu/technology-services>.