

Table 1

WEEK 4						
	LOW PRIORITY	MEDIUM PRIORITY	HIGH PRIORITY			
GoTo Training	Low priority due to it being optional.					
Career Module	Should be done with the career module by now, but look through again to watch any videos or read any articles					
Call to Action - Growth!			High in priority due to the amount of time and points, and also that it is due on Thursday			
SWOT Follow-Up		Not too many points and not very time consuming but still important and due on Friday.				
Being Paid for Your Work		May take a little time but looks exciting. Due Friday				
Month in Review			High due to amount of work and points. Due Saturday!			
Time Estimation		Don't forget to log the times for assignments!				
		*Prioritizing was decided by the amount of points, when the assignment is due, and the amount of time that will go into each.				