

## 13. Designing A Resume/CV Using Canva

### ***Resume***

Step 1;

Search the Resum On Canva

Step 2;

SelectYourResumeand,Colur,size,and  
theme      my resume size is 21\*29.7 cm

STEP 3;

Change your detail's  
[PHOTO,EMAIL,ADDRESS,PHONE  
NUMBER]  
EDUCATION

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FINAL STEP ;  
(detail)  
student.

I consider myself a responsible and  
orderly person. I am looking forward for  
my first work  
experience.

MILEMORA UNIVERSITY

Business Administration career, in  
progress.

BRAYERSHIRE COLLEGE

2017-2021

LANGUAGE ;

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Native English. Advanced spanish.





# OLIVIA WILSON

Student

## PROFILE

Business Administration student.


I consider my self a responsible and orderly person.

I am looking foward for my first work experience.

## CONTACT ME

 (123) 456-7890

 hello@reallygreatsite.com

 123 Anywhere St.,  
Any city, State,  
Country 12345

## ➤ EDUCATION

### MILEMORA UNIVERSITY

*Business Administration career, in progress.*

### BRAYERSHIRE COLLEGE

2017-2021

## ➤ LANGUAGE

Native English.

Advanced spanish.

## ➤ COMPUTER SKILLS

Text processor.

Spreadsheet.

Slide presentation.

## ➤ VOLUNTEER EXPERIENCE

### VELVERAL FOODS INC.

Participation in collections to distribute in low-income schools.