

**15th Annual PetPromise Rescue Run**

**Saturday, May 23, 2015 8:00 a.m. – 11:30 a.m.**

**McFerson Commons Park**

**Arena District, Columbus, OH**

**-VENDOR APPLICATION-**

Company Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Contact Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

City: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ State: \_\_\_\_\_\_\_\_ Zip: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Fax: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Mobile: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Web site: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Type of products to be sold at the event**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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*By signing this form, I agree to hold harmless and release the PetPromise, the City of Columbus, Premier Sports, their individual members and all of their officers, agents, assigns, and employed from any and all loss, damage, liability, injuries, medical conditions, and costs or expenses as may arise, or may be caused in any way by participation in the PetPromise Rescue Run. I further understand that I assume all responsibility for any loss, damage, liability, injuries, or medical complications from participation in the PetPromise Rescue Run. I have read and understand the above conditions for participation as an Vendor, participant or otherwise in PetPromise Rescue Run event. I also acknowledge that I have reviewed the attached Vendor information.*

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_

Authorized Signature Company Name Date

Completed vendor application and payment must be received by Friday, May 15, 2015 to be included in the event program or by Wednesday, May 20, 2015 (no event program listing) and may be sent to:

PetPromise, Inc.

4812 Kenny Road

Columbus, OH 43220

Checks are accepted and may be made payable to PetPromise. Please note: Your vendor space is pending receipt of confirmation from PetPromise.

***For Office Use Only***

Application accepted & approved by: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Vendor Space # \_\_\_\_\_\_\_\_\_\_\_\_\_

**15th Annual PetPromise Rescue Run**

**Saturday, May 23, 2015 8:00 a.m. – 11:30 a.m.**

**McFerson Commons Park**

**218 West Street**

**Columbus, OH**

**-VENDOR INFORMATION-**

*Please retain for your records.*

**Booth Space**

Cost: $25.00

Limited to a 10' x 10' space. No electricity will be available.

This event will be held rain or shine. Vendor space is non-refundable.

**Guidelines and Restrictions**

* In order to participate as a vendor *you must be selling a product* at your booth.
* Set up is held from 7:00 - 8:00 a.m. Tear down will begin at the close of the event at 12:00 p.m.
* Devices which produce sound must be operated so as not to disturb other exhibitors or animals.
* Vendor understands that other vendors with similar merchandise may also have space at the event.
* Vendor space is limited and is on a first come, first serve basis; however, PetPromise, in its sole discretion, may refuse any vendor's request for space.
* PetPromise will not be responsible to the vendor, its employees, agents, guests or animals for any damage or injury from fire, electricity, water, storm, riot, smoke, theft or any other cause.
* PetPromise may close any concession that is not being operated in accordance with the provisions of this contract or in the best interest of the Rescue Run and its patrons.
* Priority is given to repeat vendors who have a positive relationship with PetPromise.
* Only a limited number of vendors of similar items will be accepted.

**Vendor Responsibilities**

* Vendors **must** have a canopy tent that fits in a 10' x 10' space (exception: food truck/cart vendors). Tables and chairs are also the vendor's responsibility.
* Vendor must obtain all permits and licenses required by the State of Ohio and Franklin County, and must pay all applicable city, county, state and federal taxes.
* Vendors give PetPromise the right to use their names in the PetPromise Rescue Run publicity and advertising.
* Vendor will carry liability and property insurance sufficient to provide adequate coverage should an accident or damage occur at the vendor's booth.
* Booth must be staffed at all times.
* Vendor will display merchandise so that walkways are kept clear and merchandise does not intrude on adjacent exhibitor space.
* We expect all vendors to present a clean and orderly appearance.
* Vendor will be completely set up and have all vehicles removed from the event site before 7:30 a.m. During set up, vendors will quickly unload all materials from vehicles and move vehicles out of the designated unloading zone before setting up their booth.
* Vendors will remove all equipment, supplies and vehicles from the event site by 2:00 p.m. race day.
* Vendor's space must be left clean with all trash removed from the site.

**Payment Terms**

Completed vendor application and fee must be received by Friday, May 15, 2015 to be included in the event program or by Wednesday May 20, 2015 (no event program listing) and may be sent to:

PetPromise, Inc.

4812 Kenny Road

Columbus, OH 43220

Checks are accepted and may be made payable to **PetPromise**.

Please note: Your vendor space is pending receipt of confirmation from PetPromise.

**Help us publicize the 2015 PetPromise Rescue Run!**

Please link to our event web site: [www.rescuerun.com](http://rescuerun.com/). Contact us by voicemail at (614) 738-2149 or by email at [rescuerun@petpromise.org](mailto:rescuerun@petpromise.org?subject=2012%20PetPromise%20Rescue%20Run) if you would like flyers and/or yard signs.

**Permit Contact List**

**Vendor**

If you are unsure if you need a vendor’s permit, please contact the department below.

Franklin County Auditor

Consumer Services - Licensing Section

373 S High Street - 21st Floor

Columbus, Ohio 43215

Telephone 614.462.3260

Email: consumer@franklincountyohio.gov

**Food**

Please contact the department below for a permit for a food concession operation.

**Franklin County Board of Health**

280 E. Broad Street

Columbus, OH 43215

Main Phone: (614) 462-3160

Main Fax: (614) 462-6672

**Please remember that you are responsible for obtaining the proper permits for this event.**