



About me

Family name	Petrović
First name	Petar
Date of birth	May 31. 1986.
Nationality	Serbian
Civil status	Single



Technical skills

	HTML5	<div><div></div></div>
	CSS3	<div><div></div></div>
	JS	<div><div></div></div>
	SQL	<div><div></div></div>
	PHP	<div><div></div></div>
	C#	<div><div></div></div>
	.NET	<div><div></div></div>



Language skills

Language	Reading	Speaking	Writing
English	C1	C1	C1



Contact

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Petar Petrovic

Graduated economist / Web developer



Education

- * **UNIVERSITY:** Belgrade University, Faculty of Economics
PROGRAMME: International Economics and Foreign Trade
DIPLOMA: Graduated economist, 4 years
- * **SCHOOL:** Gymnasium Pirot
DIPLOMA: Secondary school diploma

* CERTIFICATES

Certified accountant - The Association of accountants and auditors of Serbia

Financial analysis in Excel - Faculty of Economics, Belgrade University, March 2016.

IT academy – PHP development

IT academy – Microsoft Web development (in progress since December 2017)



Work Experience

SEPTEMBER 2013 - FEBRUARY 2016

PEKONS DOO PIROT

ACCOUNTANT

Communication and negotiation with bussiness partners

Booking invoices, bank accounts and all other accounting documents

Preparing and submission of VAT and other returns and administration of related documents

Payroll administration

Preparation and submission of annual financial statements

Follow up on the changes of tax and accounting regulations

• Execution of financial transactions

JULY 2013 - SEPTEMBER 2013

PEKONS DOO PIROT

FINANCE AND ACCOUNTING
ASSOCIATE

Cooperation on direct marketing activities on projects in energy efficiency and renewable energy resource areas

Invoice and e-banking payment administration

Monitor the payments from customers

Cooperation with external accounting agency

Administration officer, health and safety officer