

# Model Scheduler: Getting Started

## BEFORE YOU START

1. Go to [skyward.allenisd.org](http://skyward.allenisd.org)
2. Log in to [skyward.allenisd.org](http://skyward.allenisd.org)
3. Go to the "Schedule" Tab
4. You should see a list of all the classes and alternate classes you have selected for the upcoming school year. Take a picture or write down all of these classes (including alternates), as you will need them promptly.

## USING MODEL SCHEDULER

1. Go to [www.modsched.allencs.net](http://www.modsched.allencs.net)

The screenshot shows the Model Scheduler website. On the left is a sidebar with navigation links: "Class Selection", "Semester 1", "Semester 2", "Print", "Feedback", "Institutions", and "Start Over". The main area has a search bar at the top with the text "Search here...". Below it is a list of "Available Classes" including Advanced Animal Science (AG1AAA, AG1AAB), Floral Design (AG1FLA, AG1FLB), Principles of Ag, Food, & Natural Resources (AG1FNA, AG1FNB), Livestock Production (AG1LPA, AG1LPB), Ag Mechanics & Metal Technologies (AG1MPA, AG1MPB), Plant Applications in Agriculture (AG1PFA, AG1PFB), Project Based Research in Floral Design (AG1PRA, AG1PRB), Small Animal Management (AG1SAC), Ag Structures & Design Fabrication (AG1SDA, AG1SDB), Precision in Veterinary Medicine (AG1VMA, AG1VMB), Poultry/Aquifer (AG1PFA, AG1PFB), Veterinary Medical Applications (AG1VMA, AG1VMB), Advanced Music Band 10 (AG10PA, AG10PB), Advanced Music Choir 10 (AG10PA, AG10PB), Advanced Music Orchestra 10 (AG10PA, AG10PB), Advanced Music Band 11 (AG11PA, AG11PB), and Advanced Music Band 12 (AG12PA, AG12PB). To the right of the list is a "Disclaimer" box that says "Only choose classes that you have chosen in Skyward". Below the disclaimer is a section titled "Added Classes (clear classes)". At the bottom right of the main area is a blue button labeled "Next".

2. On the home page there will be two columns. At the top of the left column, you will see a search bar.

This screenshot shows a close-up of the search bar and the "Available Classes" list. The search bar has the text "Search here...". Below it, the "Available Classes" list includes Advanced Animal Science (AG1AAA, AG1AAB), Floral Design (AG1FLA, AG1FLB), and Principles of Ag, Food, & Natural Resources (AG1FNA, AG1FNB).

3. To select a class, search for the class in the search bar, and then click on the box with the class' name inside of it. The box should then move to the right column, which shows all the classes you are taking.

The diagram illustrates the process of adding a class. On the left, under the "Available Classes" section, there is a search bar containing "Pre-Cal" and a list of classes: Pre-Calculus (MA1PCA, MA1PCB) and Pre-Calculus PAP-IB (MA2PCA, MA2PCB). An arrow points from the "Pre-Calculus PAP-IB" class box to the right. On the right, under the "Added Classes (clear classes)" section, the "Pre-Calculus PAP-IB (MA2PCA, MA2PCB)" class is now listed. Above the "Added Classes" section is a "Disclaimer" box that says "Only choose classes that you have chosen in Skyward".

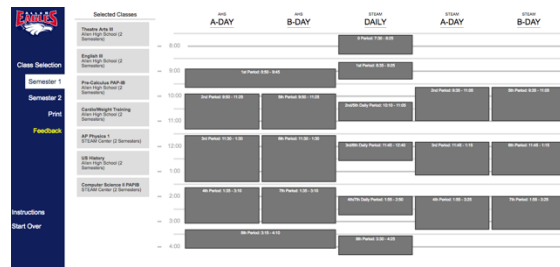
4. Using your list of classes and alternate classes from Skyward, search for and then add all of your classes to the "Added Classes" column by clicking on them in the search bar. You can also remove classes by clicking them in the "Added Classes" column.

This screenshot shows the "Added Classes" column. At the top is a "Disclaimer" box that says "Only choose classes that you have chosen in Skyward". Below it is a section titled "Added Classes (clear classes)". The list of added classes includes Theatre Arts III (FA1T3A, FA1T3B), English III (LA1E3A, LA1E3B), Pre-Calculus PAP-IB (MA2PCA, MA2PCB), Cardio/Weight Training (PE1CWA, PE1CWB), AP Physics 1 (SC3PBA, SC3PBB), US History (SS1UHA, SS1UHB), and Computer Science II PAP-IB (TA2S2A, TA2S2B).

5. Once you have added all of your classes to the "Added Classes" column, click on the blue "Next" button on the bottom right-hand side of your screen.

Next

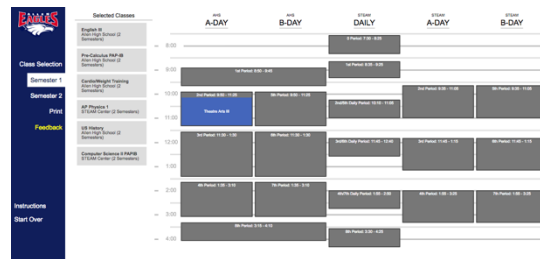
6. You are now on the "Semester 1" screen. On the left-hand side of your screen, there should be a column with all of your classes listed inside. The rest of the screen should be taken up by the various periods at their available times.



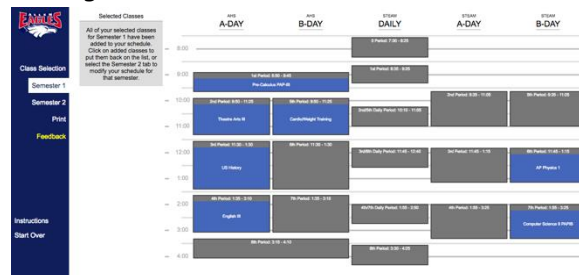
7. Now you will schedule all of your classes. To schedule a class, first click on the class in the left-hand side column. The selected class should turn blue.



8. On the right-hand side of the screen, certain periods should turn green and display the message "Click to add to Period X."



9. Then click next at the bottom right of the screen and all two semester courses will be automatically filled in. Simply add the remaining one semester courses to the second semester.



10. Finally, just hit print at the bottom right and get either a pdf or printout of your selected schedule!

Time	Fall Course	Spring Course
Period 1 08:50 - 09:45 Allen HS - Daily	Pre-Calculus Pre-AP-IB MA2PCA	Pre-Calculus Pre-AP-IB MA2PCB
Period 2 09:50 - 11:25 Allen HS - A Day	Theater Arts III FA1T3A	Theater Arts III FA1T3B
Period 5 09:50 - 11:25 Allen HS - B Day	US History SS8EUA	US History SS8EUB
Period 6 11:45 - 13:15 STEAM Center - B Day	AP Physics 1 SC3PBA	AP Physics 1 SC3PBB
Period 4 13:35 - 15:10 Allen HS - A Day	English III LA1E3A	English III LA1E3B
Period 7 13:55 - 15:25 STEAM Center - B Day	Computer Science II PRE-AP-IB TA2S2A	Computer Science II PRE-AP-IB TA2S2B