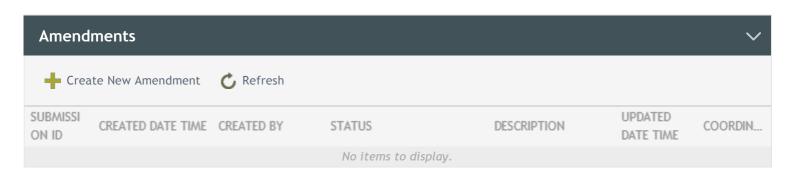
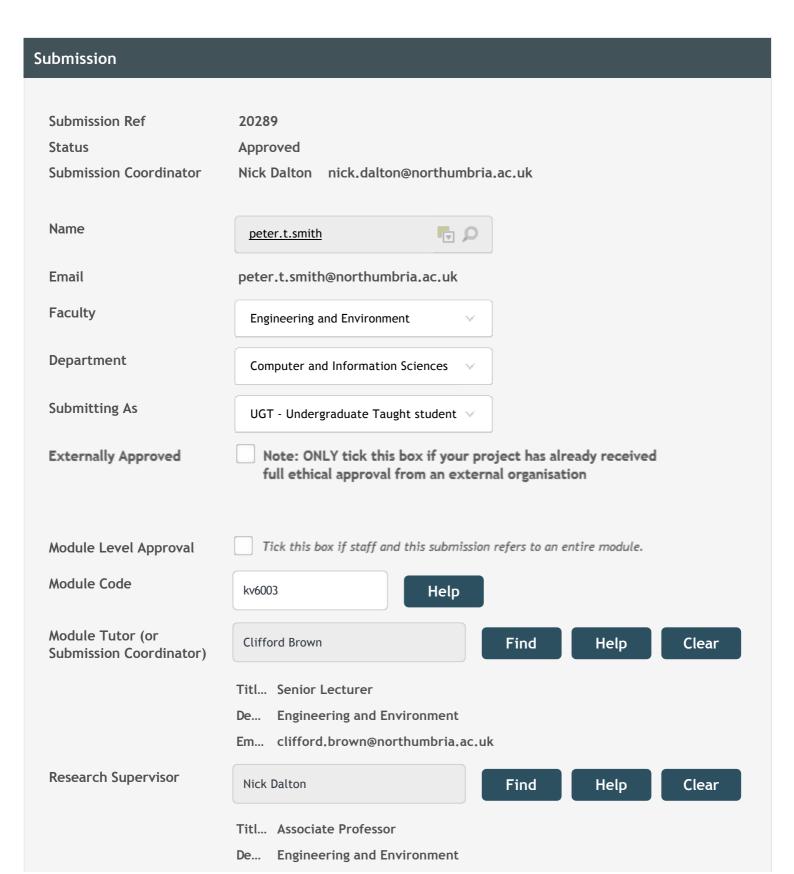
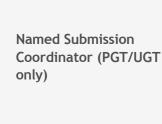
My Documents









If you are an undergraduate or postgraduate taught student please select a Named Submission Coordinator. If you are not sure who this is please contact your Module tutor or Supervisor as appropriate.

Ethical Risk Level



Em... nick.dalton@northumbria.ac.uk

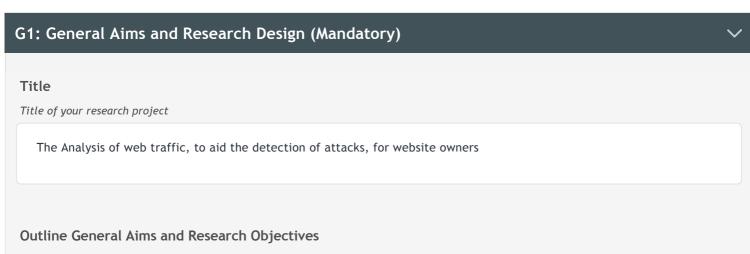
Risk Level Conditions:

Your ethical risk is **medium**. Your research should only consist of one or more of the following:

- Non-vulnerable adults
- Non-sensitive personal data referring to a living individual
- Secondary data not in the public domain
- Environmental issues
- Commercially sensitive information

Your project proposal has some ethical implications and will be reviewed by one independent reviewer appointed by your Faculty Research Ethics Committee. Some factors to be considered include considering obtaining informed consent forms from organisations or people involved, permission to use data from the Data Controller, as well as confidentiality/anonymity issues.





State your research aims/questions (maximum 500 words). This should provide the theoretical context within which the work is placed, and should include an evidence-based background, justification for the research, clearly stated hypotheses (if appropriate) and creative enquiry.

The aim of this project is to produce a small desktop application capable of analysing large sets of website log data for website owners in a convenient way. The research undertaken will look at whether websites log data can be used to detect attacks and present this to a user.

Please give a detailed description of your research activities

Please provide a description of the study design, methodology (e.g. quantitative, qualitative, practice based), the sampling strategy, methods of data collection (e.g. survey, interview, experiment, observation, participatory), and analysis. Do sensitive topics such as trauma, bereavement, drug use, child abuse, pornography, extremism or radicalisation inform the research? If so have these been fully addressed?

Participants will be sat down in front of a monitor and asked to use the software. Quantitative data will be asked for, to see how easily the subjects find the software to use. This will be in the form of a short questionnaire.

M1: People and/or Personal Data





Tick if your work involves people and/or personal data?

Sample Groups

Provide details of the sample groups that will be involved in the study and include details of their location (whether recruited in the UK or from abroad) and any organisational affiliation. For most research studies, this will cover: the number of sample groups; the size of each sample group; the criteria that will be used to select the sample group(s) (e.g. gender, age, sexuality, health conditions). If the sample will include NHS staff or patients please state this clearly. If this is a pilot study and the composition of the sample has not yet been confirmed, please provide as many details as possible.

There will be two separate sample groups, the first will be visitors to websites and the data that is collected from them via log files. This sample group is hard to define as it depends on the traffic to the sample website. The second sample group will be the users that test the software, this sample group will be a maximum of 21 in size.

Nature of data pertaining to Living Individuals

If you will be including personal data of living individuals, including still or moving images, please specify the nature of this data, and (if appropriate) include details of the relevant individuals who have provided permission to utilise this data, upload evidence of these permissions in the supporting documentation section.

Details of any Special Category Data - If you will be collecting data revealing racial or ethnic origin, political opinions, religious or philosophical beliefs, trade union membership, data concerning health or data concerning a natural person's sex life or sexual orientation, please specify which categories you will be using.

For the log file group the data collected will be their IP address and what they are searching for on the sample website, and for the testing group no personal data will need to be collected.

Legal Basis for Processing:

Please record the legal basis for processing personal data below. Under the General Data Protection Regulation and the UK Data Protection Act 2018 any organisation processing personal data of EU citizens for any purpose (including research) must have an appropriate legal basis for this and communicate it to all participants. For research, in most cases the appropriate legal basis will be "Article 6(1) e: processing is necessary for the performance of a task carried out in the public interest". If you are collecting special categories of personal data (see above) then you will need an additional legal basis. For research, in most cases the appropriate additional legal basis will be "Article 9(2) j: processing is necessary for scientific and historical research purposes". Further detailed guidance on this is available in the latest edition of the Research Ethics and Governance Handbook

In the instance of the log files, the legal basis is to monitor trends and patterns in traffic

received written permission from any organisations or groups before you begin recruiting participants. Copies of draft requests for organisational consent must be included in the 'Supporting Documentary Evidence'. You must also provide copies of any recruitment emails/posters that will be used in your study.
I will recruit participants from my peer group, friends and classmates.
Remuneration
Details of remuneration
Will you make any payment or remuneration to participants or their carers/consultees? If yes: Please provide details/justifications. Note that your Faculty may have specific guidelines on participant payments/payment rates etc and you should consult these where appropriate.
Type a value
Type of Consent
Type of Consent
Informed Consent
Type of Consent Details Please include copies of information sheets and consent forms in the 'G6: File Attachments' section. If the study involves participants who lack capacity to consent, procedures in line with sections 30-33 of the Mental Capacity Act will need to be put in place. If you are using alternative formats to provide information and /or record consent (e.g. images, video or audio recording), provide brief details and outline the justification for this approach and the uses to which it will be put:
I will give all participants and information sheet prior to participation in the testing.
Researcher and Participant Safety Issues
If there any risks the research could cause any discomfort or distress to participants (physical, psychological or emotional) describe the measures that will be put in place to alleviate or minimise them. Please give details of the support that will be available for any participants who become distressed during their involvement with the research.
No risks were identified.
Data Gathering Materials Used
Provide a detailed description of what the participants will be asked to do for the research study, including details about the process of data collection (e.g. completing how many interviews / assessments, when, for how long, with whom). Add any relevant documentation to the 'Supporting Documentary Evidence' section of this form.
Screen recording software will be used to see how participants interact with the software. The study should not take longer than fifteen minutes and at the end a short questionnaire should be used to gather feedback.
Potential Ethical Issues

Please describe any potential ethical issues the project may have which are not covered above, and how you have sought to minimise these.

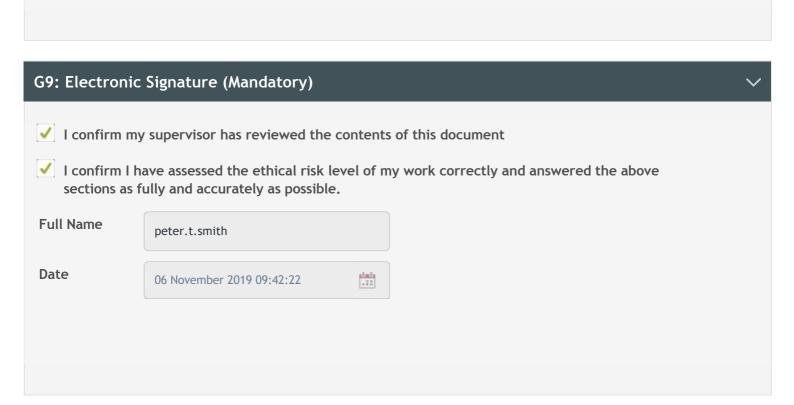
Describe the step by step process of how you will contact and recruit your research sample and name any organisations or groups that will be approached. Your recruitment strategy must be appropriate to the research study and the sensitivity of the subject area. You must have

No ethical issues were identified.	
M2: DBS Clearances Required	~
🕂 Add 🥒 Edit 🗙 Delete 💾 Save 💍 Refresh	
PERSON TYPE REFERENCE	DATE OF CHECK
(Add new row)	
M3: Secondary Data	~
Tick if you will be using secondary data NOT in the public domain?	
M4: Commercial Data	~
✓ Tick if your work involves commercially sensitive data?	
Commercial Data Source	
The commercial data source in this instance is my own website Peter's Web.	
Commercial Supplier Terms	
All log data is to be deleted at the end of the study.	
M5: Environmental Data	~
Tick if your work involves the collection of environmental data?	
G3: Research Data Management Plan (Mandatory)	~
Anonymising Data (mandatory) Describe the arrangements for anonymising data and if not appropriate expl	ain why this is and how it is
covered in the informed consent obtained.	an why this is and now it is
The IP addresses collected are anonymous by their nature as they belong to compan doing the user testing there is no need to collect names of participants, therefore t	
Storage Details (mandatory)	
Describe the arrangements for the secure transport and storage of data collected and used during the study. You should explain what kind of storage you intend to use, e.g. cloud-based, portable hard drive, USB stick, and	

If you have identified the requirement to collect 'Special category data', please specify any additional security arrangements you will use to keep this data secure. The data for this study will be stored on the University U drive, and backed up to a private GitHub repository. Retention and Disposal (mandatory) ✓ I confirm that I will comply with the University's data retention schedule and guidance. Research Data Management link **Data Protection link Records Retention Schedule link** G4: Research Project Timescale (Mandatory) **Proposed Start Date** desir T 07/11/2019 26/06/2020 **Proposed End Date G5:** Additional Information **Externally Funded External Funder** Please give details of your 'other' funder Agresso Reference Franchise Programme Organisation Please give details of your franchise organisation Type a value **NHS Involvement**

the protocols in place to keep the data secure.

Please give details of any NHS involvement
Type a value
Clinical Trial(s)
Please give details of any Clinical Trial(s)
Ticuse give details of any eliment frians)
Type a value
Medicinal Products
Please give details of any Medicinal Product(s)
G6: File Attachments
Additional files can be uploaded e.g. consent documentation, participant information sheet, etc. Please note: It is best practice to combine all documents into one PDF (This avoids the reviewer having to op Go To Attachments
G7: Health and Safety (Mandatory)
✓ I confirm that I have read and understood the University's Health and Safety Policy.
✓ I confirm that I have read and understood the University's requirements for the mandatory completion of risk assessments in advance of any activity involving potential physical risk.
Please tick one of the boxes below
There are PHYSICAL risks associated with the work and I have consulted the following approved risk assessments
State Risk Assessment references and titles
Specific risk assessments, where required, have been produced, approved and submitted to the Risk Asse I will take the necessary action, adhere to any identified control measures, and consult with the central Health and Safety Team where necessary to manage the risks.
I can confirm that there are no physical risks associated with this project and so no risk assessments are





Review Comments, Conditions and Outcomes

required.

