Team Charter: EZ-Maintenance Project

Project Manager:

Name: Zach Nikkel

Responsibilities:

* Oversee project planning, execution, and closure.
* Coordinate team efforts and communication.
* Ensure project objectives are met within scope, timeline, and budget constraints.

Development Team:

Name: Paul Morgan, Peter Van Horn

Responsibilities:

* Design and develop the mobile application and database system.
* Test and refine app functionalities to ensure optimal performance.
* Provide ongoing support and maintenance as needed.

Technology Support:

Name: Clayton DeSimone

Responsibilities:

* Provide technical support for software development tools and platforms.
* Manage database systems and infrastructure.
* Ensure compatibility and integration with existing systems.

Process Improvement Advisor:

Name: Tyler Coenen

Responsibilities:

* Advise the team on process improvement techniques and methodologies.
* Identify areas for optimization and efficiency enhancement.
* Facilitate continuous improvement initiatives throughout the project lifecycle.

Software Support:

Name: Paul Morgan

Responsibilities:

* Provide software support for the development team.
* Troubleshoot and resolve technical issues related to the mobile application.
* Collaborate with technology support for system maintenance and updates.

Roles and Responsibilities:

Clearly define roles and responsibilities for each team member, ensuring clarity and accountability throughout the project.

Communication Plan:

Establish guidelines for communication among team members and project stakeholders, including frequency, channels, and protocols.

Conflict Resolution:

Define a process for resolving conflicts and addressing issues that may arise during the project, ensuring a collaborative and productive team environment.

Resource Allocation:

Identify and allocate resources required for project execution, including personnel, technology, and budget.

Signatures:

Project Manager

Development Team Members

Technology Support

Process Improvement Advisor

Software Support