

Graduation Project Proposal Form

1. Project Information

- **Project Title:** Employee Absence Management System Implementation
- **Course/Track:** Management and ERP - Oracle Digital Human Resources specialist.
(NXT15_CAI2_ERP2_G2).
- **Team Members:**
 1. Reem Saad
 2. Farha Fahmy
 3. AlShyamaa Hamdy
 4. Hussein Sayed El-Ansary.
 5. Peter Waheed

2. Project Overview

- **Objective:**

The main objective of this project is to streamline and automate the management of employee leave and absence records to ensure accurate payroll calculations based on actual working days. This will enhance efficiency and reduce errors.
- **Scope of Work:**

Employee Onboarding:

 1. Upload and organize employee data, including assigning each employee to their organization unit.
 2. Absence Management Implementation:
Define and configure various types of leave (e.g., annual, sick, maternity, unpaid).
 3. Payroll:
Ensure salary calculations reflect the number of working days minus approved absences.
- **Expected Outcomes:**
 - Payroll will be calculated precisely based on actual working days, reducing errors and disputes.
 - Employees and managers will have a clear view of absence types.

3. Problem Statement

- Payroll discrepancies due to manual data entry errors.
- Lack of visibility into employee leave balances and types.
- Inefficient processes for tracking and managing employee absences.

4. Proposed Solution

- **Technologies Used:** N/A
- **System Architecture:** N/A

5. Resources Needed

- **Hardware/Software:** N/A

6. Approval

- **Instructor/Advisor** Nader ElHabashy

- **Signature:**Nader ElHabashy