CSC106

Group Norms and Team Contract

Group Member Names: Peter Waida and Kini Aditya

The objective of this activity is for your group to decide upon group norms and craft a team contract. Your entire group should come to a consensus about these items.

Submit the link to this document as part of your quiz for today. Also share the link with everyone in your group.

Note that part of your final project grade will be the effort you put into your project.

Decisions (How will they be made? Majority, consensus, other?)

 Decisions will be made by discussing with one another about how we want to advance.

Also we will make sure that everything is discussed before taking action

Attendance (What are your expectations for the frequency and type of attendance for work outside of class/lab time?; What are legitimate reasons for missing? What do missing members have to do to make up for missed meetings)

 For class and lab time I believe that some absences are okay but when it gets to missing multiple classes in a row it is going to far, unless sick. Also missing a meeting

with one another to work on the project should not happen unless something very serious has occurred.

Assignments (How will assignments be made? How will the group deal with members who do not complete (or poorly complete assignments?)

 For assignments we will try to split it 50/50 and do all our work with good effort, if completed poorly then it will be talked about and attempted again.

Participation (How will you communicate and share information; How will you ensure full participation of everyone? How will you honor member strengths and interests)?

 Participation will be based on if we both show up and talk to one another about the project and how we will advance. We will respect each other while conversing and help to peak one another's interests.

Meeting Times and Locations/Mediums (How will you decide on locations and times that suit all members)?

We will decide about half a week in advance where we will meet and the time. This will be done to ensure it isn't rushed and we can plan for the future.

Agenda and SCRUM Meeting Notes (Who will take them and in what format will they be shared?)

We will both split the agenda and scrum notes evenly and will both share them with one another.

Promptness (What do you expect and how will you handle lateness?)

We will keep each other accountable making sure everything is completed on time and in a very detailed manner. Making sure this product is very well put together.

Conversational Courtesies (How will the team encourage and reinforce active listening, sharing of the airtime, tangents, respectful dialogue, etc)

We will listen to one another and if a disagreement comes along we will talk it out and make sure we come to a agreement with respectful actions leading up to the agreement.

Enforcement/ Feedback (How will the team enforce its own rules? How do individuals prefer to give and receive feedback?)

The team will enforce their rules because if one member isn't doing there own work then they will need to make it so that they get on top of this will be done by giving feedback to one another about how well they are working and how the product is.

You may add additional norms here.