Remote Testing and Assessment Tips Sheet

- Each student must be logged in to the Zoom Room with 2 devices (so in total, the proctor can see 20 cameras in each Zoom Room). They need to write their full name in Zoom for both devices so that the proctor can clearly see which cameras belong to which students.

  The first camera should be their computer/laptop camera which shows their faces clearly. The second camera (e.g. phone, iPad, second computer) should show the table, hands, exam paper, keyboard, screen, mouse, the room etc (see the below photos **A** and **B** for example). The phone should be situated far from the student in order to capture more of their environment and also prevent them from using the phone during the exam. The work environment needs to be clean of books, paper and everything that is not related to the exam (see the below photo **C** that isn't allowed).

A

B

C