

# ELUWADE, ISAAC OLUWADMILARE

09090297750, 08136847544 • eluwadeisaac@gmail.com

13, Fadahunsi street, Ijeshatedo, Surulere, Lagos

## SUMMARY OF EXPERIENCE

I have worked as a student teacher twice at Eric-moore senior high school and Gbaja girls senior high school respectively as an Economics teacher which was for 3 months each and during the period of my NYSC (National Youth Service Corps), my place of primary assignment was Education District 4(IV) which was located at Sabo-Yaba where I worked in the Administration and Human Resource Department where I worked with the general administration section in the year 2020.

## PERSONAL DATA

**Gender:** Male  
**Date of birth:** 27th June, 1999  
**Marital Status:** Single

## EDUCATIONAL HISTORY

**Lagos State University (LASU), 2021/2022**  
MSc. Transport and Logistics  
Merit, 2nd Class Upper

**Lagos State University (LASU), 2018/2019**  
BSc. (Ed.) Economics  
2nd Class Lower

## PROFESSIONAL EXPERIENCE

### Micro Leasing Limited

Operations Officer, November 2023 – December 2023

- Maintaining records and receipts of all daily transactions of deposit mobilizers
- Monitoring all bank deposits and payments of deposit mobilizers

FinCon, December 2023 – January 2024

- Maintaining records and receipts of all daily expenses and loan transactions
- Monitoring all bank deposits and payments

Operations Officer, January 2024 – November 2024

- Maintaining records and receipts of all daily transactions
- Monitoring all bank deposits and payments

FinCon, December 2024 – January 2025

- Maintaining records and receipts of all daily expenses and loan transactions
- Monitoring all bank deposits and payments

Payments Officer, January 2025 – Till date

- Maintaining records and receipts of all daily loan transactions
- Monitoring all bank deposits and loan payments

### Education District IV

Administration and Human Resource department (General Admin.), November 2020 – February 2021

- Typing and distributing memos and information between all other departments
- Organizing files of schools under Education District IV
- Organizing files, promotion and transfer of staffs under Education District IV

### Gbaja Girls Senior High School

Economics Teacher, January 2018 – March 2018

- Write notes in the lesson note and class
- Teach students the topics for that term
- Evaluate knowledge of students with the use of tests, assignments and classwork and also give necessary corrections

### Eric-Moore Senior High School

Economics Teacher, September 2017 – December 2017

- Write notes in the lesson note and class
- Teach students the topics for that term
- Evaluate knowledge of students with the use of tests, assignments and classwork and also give corrections when necessary

**PROFESSIONAL CERTIFICATIONS AND HONOURS**

- Cabin Crew License [Ratings: ATR42, Boeing 737-300/400/500]
- Cabin Crew Conversion Course, Aero Consult Limited.
- CIOTA (The Chartered Institution of Transport Administration of Nigeria)
- Cabin Crew AB-Initio course, Landover Aviation Business School
- Customer Service course, Landover Aviation Business School
- Introduction to Cyber security, Cisco Networking Academy

**SKILLS AND ABILITIES**

- Proficient in Microsoft Outlook Express and MS Suite Applications (Excel, Word & PowerPoint)
- Video and Photo shooting and editing
- Live streaming