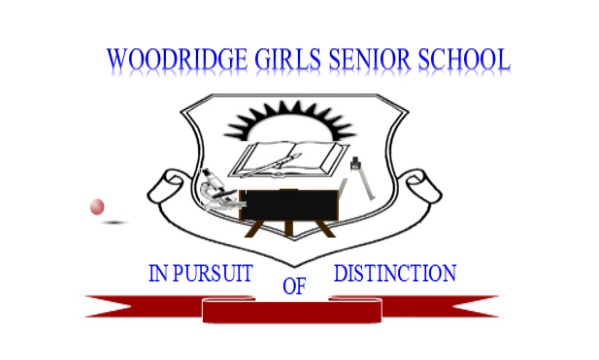
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**PO BOX 1805-10100 NYERI**

**TEL: 0722438406**

**WEBSITE: woodridgeseniorschool.sc.ke**

**EMAIL: woodridgesenior65@gmail.com**

**ADMISSION LETTER 2023**

**NAME OF STUDENT: *…………………………………………………………………………………………………………….....***

**INDEX NO: *……………………………………………………………………………………………………………………………….***

**SCHOOL ATTENDED: *………………………………………………………………………………………………………………..***

I am pleased to admit you to Woodridge Girls Senior School Mweiga. Congratulations upon your good performance in your previous school. You will report on **………………………………………………….** accompanied by your parent/guardian.

1. **THE SCHOOL BACKGROUND INFORMATION**

Woodridge Senior School is a private girl’s High school that is offering the 8-4-4 program for girls boarding. The school is located in Nyeri County about 2kms from Mweiga town along Nyeri-Nyahururu Highway and about 200m from the tarmac road overlooking the panoramic view of Mt. Kenya and Aberdare ranges. The school has since presented candidates for KCSE since 2014 with outstanding results.

1. **ADMISSION REQUIREMENTS**

* Original letter of admission from Woodridge senior School
* KCPE original result slip signed and stamped by H/Teacher of your previous school. (primary)
* Two passport size photographs dully certified by the teacher of the primary school.
* Medical certificate (copy dully certified by MO or CO)
* A copy of birth certificate
* RSV Bible
* Golden Bells (New version)
* Kamusi sanifu
* English Dictionary
* Mathematical set (Oxford)
* Mathematical table (KNEC 6th edition)
* Two spring files
* Enough pens and pencils
* One pair of flat black leather shoes. (Bata toughees)
* Shoe polish and shoe brush
* One pair of sport shoes (white, Bata bullet)
* One 20 liters plastic bucket

***NB/All writing materials will be provided by the school.***

1. **PERSONAL EFFECTS**

* 2 blankets
* Pillow and pillow case
* 1 English and Kiswahili novel
* A pair of sleepers
* Bed sheets (light blue)
* Aluminum plate, mug and spoon
* Night dress
* 2 medium padlocks
* Bed cover. Checked red ***(Maasai* *Shuka)***
* Mattress

1. **SCHOOL UNIFORM (Available at GAKWANJA UNIFORMS – Nyeri town)**

* 2 navy blue skirts. (Round flapped)
* 2 ties. (1 navy blue and one red, both stripped)
* Maroon pullover. (1 long sleeved and 1 short sleeved)
* 1 track suit. (Royal blue with white stripes)
* Two pairs of white socks (with double navy-blue stripes)
* 1 T-shirt (plain green)
* 2 white short sleeved blouses
* Black jacket with no hood and a black Marvin.

***NB: Students are allowed to braid their hair***

1. **STUDENT’S PERSONAL DETAILS**

Full Name: ………………………………………………………………………………………………………………......

Date of Birth: …………………………. Birth Cert No: …………………... UPI No: ………………………….

Date of Admission: ………………………………………………………………………………………………………

Primary School Name: …………………………………………………………………………………………………

P.O. Box……………………………………………………………………………………………………………………….

1. **K.C.P.E RESULTS**

English: ………………. Kiswahili: ……........…. Mathematics: …...….............

Social studies/CRE: …........………. Science: ….….......… Total marks………….............….

Head Teacher’s recommendation on the pupil’s conduct:

................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................

Signature: ................................................................................ School stamp: ...................................

1. **FAMILY BACKGROUND**

Name of the father: ………………………………………………………………………………… contact: ………………………….

Name of the mother: ………………………………………………………………………………… contact: ………………………….

Name of the guardian: ……………………………………………………………………………… contact: ………………………...

Address of the parent/guardian. P.O. Box: ………………………………………………………………………………………...

Home county: ……………………………………………………………………………………………………………………………………

Division: ………………………………………………………………………………………………………………………………………………

Constituency: ………………………………………………………………………………………………………………………………….

Sub-location: …………………………………………………………………………………………………………………………………….

I encourage my daughter to study hard and support P.T.A program in the school

Sign: …………………………………………………… Date: …………………………………………….

1. **SCHOOL FEES STRUCTURE**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **TERM** | **FORM 1** | **FORM 2** | **FORM 3** | **FORM 4** |
| 1 | 20,000 | 20,000 | 20,000 | 20,000 |
| 2 | 15000 | 15,000 | 15,000 | 15,000 |
| 3 | 15000 | 15,000 | 15,000 | 15,000 |
| TOTAL | 50,000 | 50,000 | 50,000 | 50,000 |

***NB: ALL NEW STUDENTS ARE REQUIRED TO PAY A REGISTRATION FEE OF KSH 1,000 AT THE ISSUANCE OF THIS ADMISSION FORM***

All fees must be paid in full by use of banker’s cheque or money order to Woodridge senior school

**Wananchi Sacco Ac No:06-05373 Ac Name: Woodridge Senior School**

**OR**

**Pay to Family Bank through Lipa na M-Pesa, Pay Bill-222111, AC NO 055000050530**

**Yours faithfully,**

**MRS ELIZABETH MURAGE,**

**MANAGING DIRECTOR – 0722 438 406**

1. **CERTIFICATE OF MEDICAL EXAMINATION**

**TO: THE MEDICAL OFFICER (government hospital)**

**NAME OF STUDENT: *……………………………………………………………………………………………………………………….***

is sent herewith for medical examination as a student in the above institution.

I hereby certify that this day I examined the above-named candidate and, in my opinion, she is fit/unfit and is able/unable to take part in all/some school activities.

Please indicate the type of school activities she may be excluded from and give any further information that would be of assistance to the institution.

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Medical officer in charge: ........................................................................................................................

Date: ....................................................................... Signature: ...............................................................

Office stamp: