



# Supply to Oracle Manufacturing – Packing List

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## Overview

This document defines Oracle's requirements and expectations for packing lists for orders supplied to Oracle Manufacturing.

## Audience

This document is for all suppliers who supply products to Oracle Manufacturing

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## Introduction

This document defines Oracle's requirements and expectations of the supplier and its supply base for packing lists on orders shipped to Oracle manufacturing.

## 1 Packing List Requirements

1.1 Suppliers are **required** to provide a packing list with each shipment.

### 1.2 Supplier Packing List

To facilitate receiving in a timely and efficient manner, the supplier packing list must contain the following data as a minimum requirement:

- Seller's name, address, and contact details
- Sold to party name and address
- Ship To party name and address
- A unique packing list number
- The date of the shipment
- The Oracle PO number
- The Incoterm and the Named Place (for example, FCA supplier's site [Incoterms 2010])
- For each item being shipped, the following data is required:
  - The shipping quantity
  - The Oracle part number and description - including the United States Harmonized System Code for tariffs (HS Code)
  - Country of origin (COO)
  - The number and kind of packages
  - Gross and net weight and volume
  -

## Related Information

### Document History

<b>Rev</b>	<b>Date</b>	<b>Description of Change</b>	<b>Originator</b>
02	Aug 28, 2019	Initial Release	N/A
03	Sept 26, 2019	Update format to docx	N/A
04	May 4, 2023	Update to Redwood format, no content change	N/A

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