



Supply to Oracle Manufacturing – Packing List

Document Number and Revision: PROC-10028 Rev 4

Overview

This document defines Oracle's requirements and expectations for packing lists for orders supplied to Oracle Manufacturing.

Audience

This document is for all suppliers who supply products to Oracle Manufacturing

Table of Contents

Introduction	2
1 Packing List Requirements	2
Reference Documents and Records	Error! Bookmark not defined.
Document History	3



Introduction

This document defines Oracle's requirements and expectations of the supplier and its supply base for packing lists on orders shipped to Oracle manufacturing.

1 Packing List Requirements

1.1 Suppliers are **required** to provide a packing list with each shipment.

1.2 Supplier Packing List

To facilitate receiving in a timely and efficient manner, the supplier packing list must contain the following data as a minimum requirement:

- Seller's name, address, and contact details
- Sold to party name and address
- Ship To party name and address
- A unique packing list number
- The date of the shipment
- The Oracle PO number
- The Incoterm and the Named Place (for example, FCA supplier's site [Incoterms 2010])
- For each item being shipped, the following data is required:
 - The shipping quantity
 - The Oracle part number and description - including the United States Harmonized System Code for tariffs (HS Code)
 - Country of origin (COO)
 - The number and kind of packages
 - Gross and net weight and volume
 -

Related Information

Document History

<i>Rev</i>	<i>Date</i>	<i>Description of Change</i>	<i>Originator</i>
02	Aug 28, 2019	Initial Release	N/A
03	Sept 26, 2019	Update format to docx	N/A
04	May 4, 2023	Update to Redwood format, no content change	N/A

- When Document Template is complete, email source file to eso_business_docs_us_grp@oracle.com
- All hard copies of this document are uncontrolled and are to be used for reference only.
- For questions or comments about this document, please send an email to:
eso_business_docs_us_grp@oracle.com