

Maintenance Order

# **REGATTA RIVERVIEW CONDOMINIUM**

**12 Museum Way  
Cambridge, Massachusetts 02141  
617-722-4004**

001120

ORDERED BY	PHONE	BILLING TO
<u>Domenick</u>		
JOB LOCATION		
<u>503</u>		

DATE RECEIVED <i>01/06/2025</i>	TIME RECEIVED	RECEIVED BY
DATE SCHEDULED	TIME SCHEDULED	ASSIGNED TO
AUTHORIZATION TO ENTER IN OCCUPANT'S ABSENCE?	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO    SPECIAL INSTRUCTIONS:	

**WORK REQUESTED**

LABOR				
DATE	TIME STARTED	TIME FINISHED	TOTAL HOURS	HOURLY RATE
1/7/25				
BY				TOTAL ↔

<b>OTHER CHARGES/COMMENTS</b>	
<b>STATUS</b>	<b>SUB-TOTAL THIS COLUMN</b>
<input type="checkbox"/> Temporarily Repaired _____ <input type="checkbox"/> Parts on Order _____ <input type="checkbox"/> Contractor Called _____ <input type="checkbox"/> Job Completed _____	<b>LABOR</b>
<b>COMPLETED BY</b>	<b>TAX</b>
	<b>GRAND TOTAL</b>
<b>APPROVED BY</b>	<b>AMOUNT PAID</b>
	<b>BALANCE</b> ➤