

Maintenance Order

REGATTA RIVERVIEW CONDOMINIUM

12 Museum Way
Cambridge, Massachusetts 02141
617-722-4004

001037

ORDERED BY	PHONE
TONY	
JOB LOCATION	
824	

BILLING TO

DATE RECEIVED 09/26/2024	TIME RECEIVED	RECEIVED BY
DATE SCHEDULED	TIME SCHEDULED	ASSIGNED TO
AUTHORIZATION TO ENTER IN OCCUPANT'S ABSENCE? <input type="checkbox"/> YES <input type="checkbox"/> NO SPECIAL INSTRUCTIONS:		

WORK REQUESTED

MASTER BATHROOM SHOWER ROD
EXTREMELY RUSTY: REPLACE

MASTER BEDROOM BIFOLD CLOSET
DOOR STUCK

☒ WORK COMPLETED

CAUSE OF PROBLEM

LABOR					
DATE	TIME STARTED	TIME FINISHED	TOTAL HOURS	HOURLY RATE	AMOUNT
10/1/2011					
BY				TOTAL	

MATERIALS			
Qty	Description	Unit Cost	Amount
	<p>repaired chad door</p> <p>they need to fix shower</p> <p>we can install</p>		
OTHER CHARGES/COMMENTS			
<p>STATUS</p> <p><input type="checkbox"/> Temporarily Repaired</p> <p><input type="checkbox"/> Parts on Order</p> <p><input type="checkbox"/> Contractor Called</p> <p><input type="checkbox"/> Job Completed</p> <p>COMPLETED BY</p>			<p>SUB-TOTAL THIS COLUMN</p> <p>LABOR</p> <p>TAX</p> <p>GRAND TOTAL</p>
APPROVED BY			AMOUNT PAID
			BALANCE