

## Maintenance Order

# **REGATTA RIVERVIEW CONDOMINIUM**

**12 Museum Way  
Cambridge, Massachusetts 02141  
617-722-4004**

001127

ORDERED BY	PHONE	BILLING TO
DOMENIK		
JOB LOCATION		
SOT		

DATE RECEIVED <u>11/11/2024</u>	TIME RECEIVED	RECEIVED BY
DATE SCHEDULED <u>01/21/2025</u>	TIME SCHEDULED	ASSIGNED TO
AUTHORIZATION TO ENTER IN OCCUPANT'S ABSENCE? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	SPECIAL INSTRUCTIONS:	

**WORK REQUESTED**

WORK COMPLETED

OTHER CHARGES/COMMENTS	
<b>STATUS</b>	<b>SUB-TOTAL THIS COLUMN</b>
<input type="checkbox"/> Temporarily Repaired _____ <input type="checkbox"/> Parts on Order _____ <input type="checkbox"/> Contractor Called _____ <input type="checkbox"/> Job Completed _____	<b>LABOR</b>
<b>COMPLETED BY</b>	<b>TAX</b>
	<b>GRAND TOTAL</b>
<b>APPROVED BY</b>	<b>AMOUNT PAID</b>
	<b>BALANCE</b> ▶