

# REGATTA RIVERVIEW CONDOMINIUM

12 Museum Way  
Cambridge, Massachusetts 02141  
617-722-4004

001150

ORDERED BY <i>Daphne</i>	PHONE
JOB LOCATION <i>609</i>	

BILLING TO

DATE RECEIVED <i>2/3/25</i>	TIME RECEIVED <i>1:56pm</i>	RECEIVED BY
DATE SCHEDULED	TIME SCHEDULED	ASSIGNED TO
AUTHORIZATION TO ENTER IN OCCUPANT'S ABSENCE? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO SPECIAL INSTRUCTIONS:		

WORK REQUESTED					
<i>kitchen lightbulb</i>					
<i>tissue paper handle</i>					
<input type="checkbox"/> WORK COMPLETED					
CAUSE OF PROBLEM					
LABOR					
DATE	TIME STARTED	TIME FINISHED	TOTAL HOURS	HOURLY RATE	AMOUNT
<i>2/5/25</i>					
BY <i>/</i>				TOTAL	

MATERIALS			
Qty	Description	Unit Cost	Amount
	<i>replaced 3 bulbs</i>		
	<i>and repaired toilet paper holder</i>		
OTHER CHARGES/COMMENTS			
STATUS		SUB-TOTAL THIS COLUMN	
<input type="checkbox"/> Temporarily Repaired		LABOR	
<input type="checkbox"/> Parts on Order		TAX	
<input type="checkbox"/> Contractor Called		GRAND TOTAL	
<input type="checkbox"/> Job Completed		AMOUNT PAID	
COMPLETED BY		BALANCE	
APPROVED BY			