

Maintenance Order

REGATTA RIVERVIEW CONDOMINIUM

12 Museum Way
Cambridge, Massachusetts 02141
617-722-4004

001035

ORDERED BY	PHONE
DOMENIEK	
JOB LOCATION	
1927	
BILLING TO	

DATE RECEIVED <u>09/27/2024</u>	TIME RECEIVED	RECEIVED BY
DATE SCHEDULED	TIME SCHEDULED	ASSIGNED TO
AUTHORIZATION TO ENTER IN OCCUPANT'S ABSENCE?	<input type="checkbox"/> YES <input type="checkbox"/> NO SPECIAL INSTRUCTIONS:	

WORK REQUESTED

<input checked="" type="checkbox"/> WORK COMPLETED					
CAUSE OF PROBLEM					
LABOR					
DATE	TIME STARTED	TIME FINISHED	TOTAL HOURS	HOURLY RATE	AMOUNT
9/30/24					
BY					TOTAL ↔

OTHER CHARGES/COMMENTS	
STATUS	SUB-TOTAL THIS COLUMN
<input type="checkbox"/> Temporarily Repaired _____ <input type="checkbox"/> Parts on Order _____ <input type="checkbox"/> Contractor Called _____ <input type="checkbox"/> Job Completed _____	LABOR
COMPLETED BY	TAX
	GRAND TOTAL
APPROVED BY	AMOUNT PAID
	BALANCE