

Maintenance Order

REGATTA RIVIEW CONDOMINIUM

**12 Museum Way
Cambridge, Massachusetts 02141
617-722-4004**

001048

ORDERED BY	PHONE	BILLING TO
1906 Panoff		
JOB LOCATION		
mailbox		

DATE RECEIVED 10/16/24	TIME RECEIVED 5:23 pm	RECEIVED BY Mike
DATE SCHEDULED	TIME SCHEDULED	ASSIGNED TO
AUTHORIZATION TO ENTER IN OCCUPANT'S ABSENCE?	<input type="checkbox"/> YES <input type="checkbox"/> NO SPECIAL INSTRUCTIONS:	

WORK REQUESTED

mail keys not working
on mailbox lock.
Spray lock?

<input checked="" type="checkbox"/> WORK COMPLETED					
CAUSE OF PROBLEM					
LABOR					
DATE	TIME STARTED	TIME FINISHED	TOTAL HOURS	HOURLY RATE	AMOUNT
10/17/21					
BY					TOTAL ➡