

Maintenance Order

REGATTA RIVERVIEW CONDOMINIUM

**12 Museum Way
Cambridge, Massachusetts 02141
617-722-4004**

001086

ORDERED BY <u>Yiyu</u>	PHONE
JOB LOCATION	
1527	

DATE RECEIVED 10/31/24	TIME RECEIVED 2:43pm	RECEIVED BY Mike
DATE SCHEDULED	TIME SCHEDULED	ASSIGNED TO
AUTHORIZATION TO ENTER IN OCCUPANT'S ABSENCE?	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO SPECIAL INSTRUCTIONS:	

WORK REQUESTED

WORK COMPLETED

OTHER CHARGES/COMMENTS	
STATUS	SUB-TOTAL THIS COLUMN
<input type="checkbox"/> Temporarily Repaired _____	LABOR
<input type="checkbox"/> Parts on Order _____	TAX
<input type="checkbox"/> Contractor Called _____	GRAND TOTAL
<input type="checkbox"/> Job Completed _____	
COMPLETED BY	AMOUNT PAID
	BALANCE ▶
APPROVED BY	