

Maintenance Order

REGATTA RIVERVIEW CONDOMINIUM
12 Museum Way
Cambridge, Massachusetts 02141
617-722-4004

001129

ORDERED BY	PHONE
DOMENIEK	
JOB LOCATION	
724	

DATE RECEIVED 01/22/2025	TIME RECEIVED	RECEIVED BY
DATE SCHEDULED	TIME SCHEDULED	ASSIGNED TO
AUTHORIZATION TO ENTER IN OCCUPANT'S ABSENCE?	<input type="checkbox"/> YES <input type="checkbox"/> NO SPECIAL INSTRUCTIONS:	

WORK REQUESTED

WORK COMPLETED

OTHER CHARGES/COMMENTS

STATUS	SUB-TOTAL THIS COLUMN
<input type="checkbox"/> Temporarily Repaired _____ <input type="checkbox"/> Parts on Order _____ <input type="checkbox"/> Contractor Called _____ <input type="checkbox"/> Job Completed _____	LABOR
COMPLETED BY	TAX
	GRAND TOTAL
APPROVED BY	AMOUNT PAID
	BALANCE ➤