

Maintenance Order

REGATTA RIVERVIEW CONDOMINIUM

**12 Museum Way
Cambridge, Massachusetts 02141
617-722-4004**

001131

ORDERED BY	PHONE	BILLING TO
DOMENIEK		
JOB LOCATION		
1129		

DATE RECEIVED <i>01/27/2025</i>	TIME RECEIVED	RECEIVED BY
DATE SCHEDULED	TIME SCHEDULED	ASSIGNED TO
AUTHORIZATION TO ENTER IN OCCUPANT'S ABSENCE?	<input type="checkbox"/> YES <input type="checkbox"/> NO	SPECIAL INSTRUCTIONS:

WORK REQUESTED

LABOR					
DATE	TIME STARTED	TIME FINISHED	TOTAL HOURS	HOURLY RATE	AMOUNT
16/7/20					
BY					TOTAL 

MATERIALS			
Qty	Description	Unit Cost	Amount
	Cut Key and left At front desk		
OTHER CHARGES/COMMENTS			
STATUS <input type="checkbox"/> Temporarily Repaired _____ <input type="checkbox"/> Parts on Order _____ <input type="checkbox"/> Contractor Called _____ <input type="checkbox"/> Job Completed _____		SUB-TOTAL THIS COLUMN LABOR TAX GRAND TOTAL	
COMPLETED BY			
APPROVED BY		AMOUNT PAID BALANCE	