

## Maintenance Order

# REGATTA RIVERVIEW CONDOMINIUM

**12 Museum Way  
Cambridge, Massachusetts 02141  
617-722-4004**

001080

ORDERED BY	PHONE
HAMILTON	
JOB LOCATION	
1123	

<b>BILLING TO</b>

DATE RECEIVED	12/05/2024	TIME RECEIVED	RECEIVED BY
DATE SCHEDULED		TIME SCHEDULED	ASSIGNED TO
AUTHORIZATION TO ENTER IN OCCUPANT'S ABSENCE? <input type="checkbox"/> YES <input type="checkbox"/> NO SPECIAL INSTRUCTIONS:			

WORK REQUESTED					
<p style="font-size: 1.2em; margin: 0;">BALCONY DOORS ARE NOT FULLY CLOSING CAUSING DRAFTS PLEASE CHECK</p>					
<div style="display: flex; align-items: center;"> <input checked="" style="margin-right: 10px;" type="checkbox"/> WORK COMPLETED         </div>					
CAUSE OF PROBLEM					
LABOR					
DATE	TIME STARTED	TIME FINISHED	TOTAL HOURS	HOURLY RATE	AMOUNT
12/5/24					
BY			TOTAL		

[illegible]