



North Texas Real Estate Information Systems, Inc.

Also includes input fields for Condominium and Townhouse Categories on last few pages

INFORMATION DEEMED RELIABLE BUT NOT GUARANTEED

Fields **REQUIRED** for Active status denoted in **BOLD WITH (*)**.*Italicized fields will be auto-filled from public records, if available.*

Residential Data Input Form

LISTING INFORMATION

*** Property Type**

- ☐ RES – Condo
☐ RES – Farm/Ranch
☐ RES – Half Duplex
☐ RES – Single Family
☐ RES – Townhouse

*** Listing Type**

- ☐ Exclusive Right to Sell/Lease
☐ EA with Reservations
☐ ER with Reservations
☐ Exclusive Agency

*** Transaction Type**

- ☐ For Sale
☐ For Sale/Lease

Lease MLS #

*** Housing Type**

- ☐ Apartment
☐ Attached or 1/2 Duplex
☐ Condo/Townhome
☐ Designated Historical Home
☐ Doublewide Mobile w/Land
☐ Farm/Ranch House
☐ Garden/Zero Lot Line
☐ Hi Rise
☐ Historical/Conservation Dist.
☐ Interval Ownership
☐ Lake House
☐ Log Cabin
☐ Manufactured (certificate exch)
☐ Resort Property
☐ Single Detached
☐ Singlewide Mobile w/Land
☐ Underground
☐ Vacation Home

Style of House

- ☐ A-Frame
☐ Barndominium
☐ Colonial
☐ Contemporary/Modern
☐ Craftsman
☐ Early American
☐ English
☐ French
☐ Geo/Dome
☐ Loft
☐ Mediterranean
☐ Mid-Century Modern
☐ Oriental
☐ Other
☐ Prairie
☐ Ranch
☐ Southwestern
☐ Spanish
☐ Split Level
☐ Studio
☐ Traditional
☐ Tudor
☐ Victorian
☐ Modern Farmhouse

*** Construction Status**

- ☐ New Construction - Complete
☐ New Construction - Incomplete
☐ Preowned
☐ Proposed
☐ Unknown

*** Construction**

- ☐ Block
☐ Brick
☐ Common Wall
☐ Concrete
☐ Fiber Cement
☐ Frame/Brick Trim
☐ Glass
☐ Log
☐ Metal
☐ Other
☐ Rock/Stone
☐ Siding
☐ Steel
☐ Stucco
☐ Tilt Wall
☐ Vinyl Siding
☐ Wood

*** Will Subdivide**

- ☐ No
☐ Subdivided
☐ Yes

Senior Community

- ☐ Yes
☐ No

*** List Price**

*** List Date**

*** Expire Date**

*** Year Built**

*** Sqft**

*** Sqft Source**

- ☐ Appraiser
☐ Building Plan
☐ Other Documentation
☐ Owner
☐ Tax

*** Parcel ID**

Additional Parcel ID

*** Multi Parcel ID**

- ☐ Yes
☐ No

Accessory Unit

- ☐ Yes
☐ No

Accessory Unit SF

Accessory Unit Type

- ☐ Guest Quarters
☐ Other
☐ Pool House

LOCATION INFORMATION

*** Street/Box Number**

Street Direction

*** Street Name**

Street Type

Street Directional Suffix

Unit #

*** State**

*** County/Parish**

*** City**

*** Zip**

Zip + 4

Country

Lot

Block

*** Subdivision**

Lake Name

*** Area**

Planned Development

*** Sub Area**

Additional Legal



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Residential Data Input Form

SCHOOL INFORMATION

*** School District**

Intermediate School

Primary School

Junior High School

Elementary School

High School

Middle School

Senior High School

ROOM DETAILS

*** # Bedrooms**

*** # Full Baths**

*** # Half Baths**

*** # Stories**

*** # Living Areas**

*** # Dining Areas**

Master Bedroom

Lvl

Length

Width

Features

- ☐ Cedar Closet
- ☐ Coffee Bar
- ☐ Custom Closet System
- ☐ Dual Master Baths
- ☐ Dual Sinks
- ☐ Ensuite Bath
- ☐ Fireplace in Master
- ☐ Garden Tub
- ☐ Hollywood Bath
- ☐ Jetted Tub
- ☐ Laundry Chute
- ☐ Linen Closet
- ☐ Medicine Cabinet
- ☐ Separate Shower
- ☐ Separate Vanities
- ☐ Shower Body Sprays
- ☐ Sitting Area in Master
- ☐ Steam Shower
- ☐ Walk-in Closet

2nd Master Bedroom

Lvl

Length

Width

Features

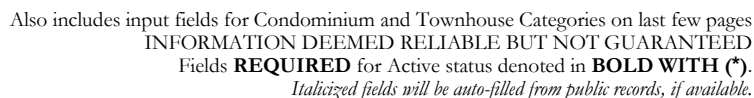
- ☐ Cedar Closet
- ☐ Coffee Bar
- ☐ Custom Closet System
- ☐ Dual Master Baths
- ☐ Dual Sinks
- ☐ Ensuite Bath
- ☐ Fireplace in Master
- ☐ Garden Tub
- ☐ Hollywood Bath
- ☐ Jetted Tub
- ☐ Laundry Chute
- ☐ Linen Closet
- ☐ Medicine Cabinet
- ☐ Separate Shower
- ☐ Separate Vanities
- ☐ Shower Body Sprays
- ☐ Sitting Area in Master
- ☐ Steam Shower
- ☐ Walk-in Closets



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ROOM DETAILS				
Bedroom	Lvl <input type="text"/>	Length <input type="text"/>	Width <input type="text"/>	Features <input type="checkbox"/> Built-in Cabinets <input type="checkbox"/> Cedar Closet <input type="checkbox"/> Custom Closet System <input type="checkbox"/> Ensuite Bath <input type="checkbox"/> Split Bedrooms <input type="checkbox"/> Walk-in Closets
Bedroom	Lvl <input type="text"/>	Length <input type="text"/>	Width <input type="text"/>	Features <input type="checkbox"/> Built-in Cabinets <input type="checkbox"/> Cedar Closet <input type="checkbox"/> Custom Closet System <input type="checkbox"/> Ensuite Bath <input type="checkbox"/> Split Bedrooms <input type="checkbox"/> Walk-in Closets
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Full Bath	Lvl <input type="text"/>	Length <input type="text"/>	Width <input type="text"/>	Features <input type="checkbox"/> Bidet <input type="checkbox"/> Built-in Cabinets <input type="checkbox"/> Concrete Countertop <input type="checkbox"/> Double Shower <input type="checkbox"/> Drip/Dry Area <input type="checkbox"/> Dual Master Baths <input type="checkbox"/> Dual Sinks <input type="checkbox"/> Garden Tub <input type="checkbox"/> Hollywood Bath <input type="checkbox"/> Jack & Jill Bath <input type="checkbox"/> Jetted Tub <input type="checkbox"/> Laundry Chute <input type="checkbox"/> Linen Closet <input type="checkbox"/> Medicine Cabinet <input type="checkbox"/> Natural Stone/Granite Type <input type="checkbox"/> Separate Shower <input type="checkbox"/> Separate Vanities <input type="checkbox"/> Shower Body Sprays <input type="checkbox"/> Solid Surface/Non-Natural Type <input type="checkbox"/> Steam Shower <input type="checkbox"/> Tile Countertops
Full Bath	Lvl <input type="text"/>	Length <input type="text"/>	Width <input type="text"/>	Features <input type="checkbox"/> Bidet <input type="checkbox"/> Built-in Cabinets <input type="checkbox"/> Concrete Countertop <input type="checkbox"/> Double Shower <input type="checkbox"/> Drip/Dry Area <input type="checkbox"/> Dual Master Baths <input type="checkbox"/> Dual Sinks <input type="checkbox"/> Garden Tub <input type="checkbox"/> Hollywood Bath <input type="checkbox"/> Jack & Jill Bath <input type="checkbox"/> Jetted Tub <input type="checkbox"/> Laundry Chute <input type="checkbox"/> Linen Closet <input type="checkbox"/> Medicine Cabinet <input type="checkbox"/> Natural Stone/Granite Type <input type="checkbox"/> Separate Shower <input type="checkbox"/> Separate Vanities <input type="checkbox"/> Shower Body Sprays <input type="checkbox"/> Solid Surface/Non-Natural Type <input type="checkbox"/> Steam Shower <input type="checkbox"/> Tile Countertops



Residential Data Input Form

[illegible]



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Residential Data Input Form

FEATURES

*** Interior Features**

- ☐ Bay Windows
- ☐ Built-in Wine Cooler
- ☐ Cable TV Available
- ☐ Central Vac
- ☐ Decorative Lighting
- ☐ Dry Bar
- ☐ Electric Shades
- ☐ Elevator
- ☐ Flat Screen Wiring
- ☐ High Speed Internet Available
- ☐ Intercom
- ☐ Loft
- ☐ Multiple Staircases
- ☐ Other
- ☐ Paneling
- ☐ Plantation Shutters
- ☐ Skylights
- ☐ Smart Home System
- ☐ Sound System Wiring
- ☐ Vaulted Ceilings
- ☐ Wainscoting
- ☐ Water Filter
- ☐ Water Purifier
- ☐ Water Softener
- ☐ Wet Bar
- ☐ Window Coverings

*** Smart Home Features-App or****Password Depend**

- ☐ Yes ☐ No

*** Alarm/Security Y/N**

- ☐ Yes ☐ No

Alarm/Security Type

- ☐ Burglar
- ☐ Carbon Monoxide Detector
- ☐ Exterior Security Light(s)
- ☐ Fire Sprinkler System
- ☐ Fire/Smoke
- ☐ Firewall(s)
- ☐ Leased
- ☐ Monitored
- ☐ Other
- ☐ Owned
- ☐ Pre-Wired
- ☐ Smoke Detector
- ☐ Unknown
- ☐ Wireless

*** Roof**

- ☐ Built-Up
- ☐ Composition
- ☐ Concrete
- ☐ Fiber Cement
- ☐ Metal
- ☐ Other
- ☐ Overlay
- ☐ Shake Metal
- ☐ Tar/Gravel
- ☐ Tile/Slate
- ☐ Wood Shake
- ☐ Wood Shingle

*** Kitchen Equipment**

- ☐ Built-in Coffee Maker
- ☐ Built-in Compactor
- ☐ Built-in Icemaker
- ☐ Built-in Microwave
- ☐ Built-in Refrigerator/Freezer
- ☐ Commercial Grade Range
- ☐ Commercial Grade Vent
- ☐ Convection Oven
- ☐ Cooktop - Electric
- ☐ Cooktop - Gas
- ☐ Dishwasher
- ☐ Disposal
- ☐ Double Oven
- ☐ Drop in Range/Oven - Gas
- ☐ Dryer
- ☐ Dual Dishwashers
- ☐ Dual Fuel Range

- ☐ Indoor Grill
- ☐ None
- ☐ Other
- ☐ Oven - Electric
- ☐ Oven - Gas
- ☐ Plumbed For Gas in Kitchen
- ☐ Range/Oven - Electric
- ☐ Range/Oven - Gas
- ☐ Refrigerator
- ☐ Vent Mechanism
- ☐ Warmer Oven Drawer
- ☐ Washer
- ☐ Water Line to Refrigerator

*** Pool on Property**

- ☐ Yes
- ☐ No

Pool Features

- ☐ Above Ground
- ☐ Attached Spa
- ☐ Cabana
- ☐ Cleaning System
- ☐ Custom Cover
- ☐ Diving
- ☐ Heated
- ☐ In Ground Fiberglass
- ☐ In Ground Gunite
- ☐ In Ground Vinyl
- ☐ Indoor
- ☐ Infinity Edge
- ☐ Lap Pool
- ☐ Other
- ☐ Play Pool
- ☐ Pool Perimeter Fence
- ☐ Saltwater Pool
- ☐ Separate Spa/Hot Tub
- ☐ Water Feature

*** Handicap Y/N**

- ☐ Yes
- ☐ No

Handicap Amenities

- ☐ Elevator
- ☐ Hand Rails
- ☐ Lower Fixtures
- ☐ Meets ADA Requirements
- ☐ Other
- ☐ Ramp
- ☐ Wheelchair Access
- ☐ Wide Doorways

*** Flooring**

- ☐ Brick/Adobe
- ☐ Carpet
- ☐ Ceramic Tile
- ☐ Concrete
- ☐ Laminate
- ☐ Luxury Vinyl Plank
- ☐ Marble
- ☐ Other
- ☐ Parquet
- ☐ Slate
- ☐ Stone
- ☐ Terrazzo
- ☐ Vinyl
- ☐ Wood
- ☐ Wood Under Carpet
- ☐ Travertine Stone

*** # Carport Spaces**

*** # Garage Spaces**

Garage Length

Garage Width

*** Total Covered Parking**

*** # Fireplaces**

Fireplaces Features

- ☐ Blower Fan
- ☐ Brick
- ☐ Decorative
- ☐ Direct Vent
- ☐ Electric
- ☐ Freestanding
- ☐ Gas Logs
- ☐ Gas Starter
- ☐ Insert
- ☐ Masonry Box
- ☐ Metal Box
- ☐ Other
- ☐ See Through Fireplace
- ☐ Stone
- ☐ Wood Burning

*** Foundation**

- ☐ Basement
- ☐ Bois D'Arc Post
- ☐ Other
- ☐ Pier & Beam
- ☐ Pier & Beam Slab
- ☐ Piliings
- ☐ Slab

*** Parking Features**

- ☐ 2-Car Double Doors
- ☐ 2-Car Single Doors
- ☐ Area Assigned
- ☐ Assigned Garage
- ☐ Assigned Spaces
- ☐ Attached
- ☐ Circle Drive
- ☐ Common Garage
- ☐ Common Lot
- ☐ Covered
- ☐ Detached
- ☐ Epoxy Flooring
- ☐ Fence Assigned Lot
- ☐ Fenced Open Lot
- ☐ Front
- ☐ Garage
- ☐ Garage Conversion
- ☐ Garage Door Opener
- ☐ Garage Under Building
- ☐ Golf Cart Garage
- ☐ Has Sink in Garage
- ☐ Individual Carport
- ☐ None
- ☐ On Street
- ☐ Open
- ☐ Open and Unassigned Garage
- ☐ Opener

- ☐ Other
- ☐ Other Parking/Garage
- ☐ Outside Entry
- ☐ Oversized
- ☐ Pay Parking Garage
- ☐ Pay Parking Lot
- ☐ Porte-Cochere
- ☐ Rear
- ☐ Shared Carport
- ☐ Shared Garage
- ☐ Side
- ☐ Swing Drive
- ☐ Tandem Style
- ☐ Unassigned Spaces
- ☐ Uncovered
- ☐ Valet
- ☐ Workbench

Common Features

- ☐ Boat Ramp
- ☐ Campground
- ☐ Club House
- ☐ Comm. Sprinkler System
- ☐ Common Elevator
- ☐ Community Dock
- ☐ Community Pool
- ☐ Elec Car Charging Station
- ☐ Gated Entrance
- ☐ Golf
- ☐ Greenbelt
- ☐ Guarded Entrance
- ☐ Hangar
- ☐ Horse Facilities
- ☐ Jogging Path/Bike Path
- ☐ Landing Strip
- ☐ Laundry
- ☐ Marina
- ☐ Other
- ☐ Park
- ☐ Perimeter Fencing
- ☐ Playground
- ☐ Private Lake/Pond
- ☐ Public Hangar
- ☐ Racquet Ball
- ☐ RV Parking
- ☐ Sauna
- ☐ Spa
- ☐ Tennis

Special Notes

- ☐ Aerial Photo
- ☐ Affordable Housing
- ☐ Build to Suit
- ☐ Deed Restrictions
- ☐ Deep Hole Test
- ☐ Environ. Study Complete
- ☐ Feasibility Study Available
- ☐ Flood Plain
- ☐ Flowage Easement
- ☐ Highline
- ☐ Historical
- ☐ HUD
- ☐ Inland/Wetland Restrictions
- ☐ Meets ADA Guidelines
- ☐ Other
- ☐ Owner/Agent
- ☐ Perc Test
- ☐ Phase I Complete
- ☐ Phase II Complete
- ☐ Pipeline
- ☐ Res. Service Contract
- ☐ Right of First Refusal
- ☐ Section 8 Qualified
- ☐ Special Assessments
- ☐ Special Contracts/Provisions
- ☐ Survey Available
- ☐ Utility Easement
- ☐ Verify Flood Insurance
- ☐ Verify Rollback Tax
- ☐ Verify Tax Exemptions



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Residential Data Input Form

LOT INFORMATION

*** Acres**

Lot Dimensions

*** Lot Size/Acreage**

- ☐ Less Than .5 Acre (not Zero)
☐ .5 Acre to .99 Acre
☐ 1 Acre to 2.99 Acres
☐ 3 Acres to 4.99 Acres
☐ 5 Acres to 9.99 Acres
☐ 10 Acres to 49.99 Acres
☐ 50 Acres to 100 Acres
☐ Over 100 Acres
☐ Condo/Townhome Lot
☐ Zero Lot

Easements

- ☐ Access
☐ Drainage
☐ Electric
☐ Natural Gas
☐ None
☐ Other
☐ Pipe Line
☐ Telephone
☐ Utilities
☐ Water Lines

Waterfront

- ☐ Yes
☐ No

Waterfront Features

- ☐ Boat Dock w/Lift
☐ Boat Dock w/Slip
☐ Canal (Man Made)
☐ Dock - Covered
☐ Dock - Enclosed
☐ Dock - Uncovered
☐ Lake Front
☐ Lake Front - Common Area
☐ Lake Front - Corps of Engineers
☐ Lake Front - Main Body
☐ Leasehold
☐ Personal Watercraft Lift
☐ Retaining Wall - Concrete
☐ Retaining Wall - Other
☐ Retaining Wall - Steel
☐ Retaining Wall - Wood
☐ River Front
☐ Water Board Authority - HOA
☐ Water Board Authority - Private

Lot Description

- ☐ Acreage
☐ Adjacent to Greenbelt
☐ Airstrip
☐ Corner
☐ Creek
☐ Cul De Sac
☐ Cultivated
☐ Golf Course Lot
☐ Greenbelt
☐ Heavily Treed
☐ Horses Permitted
☐ Interior Lot
☐ Irregular
☐ Landscaped
☐ Leasehold
☐ Lrg. Backyard Grass
☐ No Backyard Grass
☐ Park View
☐ Partially Cultivated
☐ Pasture
☐ Some Trees
☐ Subdivision
☐ Tank/Pond
☐ Taxi-way
☐ Undivided
☐ Water/Lake View
☐ Bayou
☐ Swamp

Type of Fence

- ☐ Automatic Gate
☐ Barbed Wire
☐ Brick
☐ Chain Link
☐ Cross Fenced
☐ Dog Run
☐ Iron
☐ Metal
☐ Net
☐ None
☐ Other
☐ Partially Fenced
☐ Pipe
☐ Rail
☐ Rock/Stone
☐ Slick/Smooth Wire
☐ Vinyl
☐ Wood

Lake Pump

- ☐ Yes
☐ No

Exterior Features

- ☐ Arena
☐ Attached Grill
☐ Balcony
☐ Covered Deck
☐ Covered Porch(es)
☐ Deck
☐ Equestrian Center
☐ Gardens
☐ Gazebo/Pergola
☐ Greenhouse
☐ Guest Quarters
☐ Gutters
☐ Holding Pens
☐ Lighting System
☐ Mosquito Mist System
☐ Other
☐ Outdoor Fireplace/Pit
☐ Outdoor Living Center
☐ Patio Covered
☐ Patio Open
☐ Private Hangar
☐ Private Landing Strip
☐ Private Outdoor Space
☐ Roof Top Deck/Patio
☐ Round Pens
☐ RV/Boat Parking
☐ Satellite Dish
☐ Separate Entry Quarters
☐ Sport Court
☐ Sprinkler System
☐ Stable/Barn
☐ Storage Building
☐ Storm Cellar
☐ Tennis Court(s)
☐ Workshop
☐ Workshop w/Electric

Soil

- ☐ Black
☐ Clay
☐ Fill
☐ Limestone
☐ Other
☐ Rocky/Shale
☐ Sandy Loam
☐ Unknown

Platted Waterfront Boundary

Restrictions

- ☐ Agricultural
☐ Animals
☐ Architectural
☐ Building
☐ Deed
☐ Development
☐ Easement(s)
☐ Health Department
☐ Hi Line
☐ Inland-Wetland Restr.
☐ Lease While on Market
☐ Mobile Home Only
☐ No Divide
☐ No Known Restriction(s)
☐ No Livestock
☐ No Mobile Home
☐ No Pets
☐ No Restrictions
☐ No Smoking
☐ No Sublease
☐ No Waterbeds
☐ None
☐ Other
☐ Pet Restrictions
☐ Pipeline
☐ Surface Lease(s)
☐ Timber Lease(s)
☐ Unknown Encumbrance(s)

Dock Permitted

- ☐ Yes
☐ No



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UTILITY INFORMATION

* Street/Utilities

- ☐ Aerobic Septic
- ☐ All Weather Road
- ☐ Alley
- ☐ Asphalt
- ☐ City Sewer
- ☐ City Water
- ☐ Co-op Membership Included
- ☐ Co-op Water
- ☐ Community Mailbox
- ☐ Concrete
- ☐ Curbs
- ☐ Dirt
- ☐ Gravel/Rock
- ☐ Individual Gas Meter
- ☐ Individual Water Meter
- ☐ Master Gas Meter
- ☐ Master Water Meter
- ☐ MUD Sewer
- ☐ MUD Water
- ☐ No City Services
- ☐ No Sewer
- ☐ No Water
- ☐ None
- ☐ Other
- ☐ Outside City Limits
- ☐ Overhead Utilities

- ☐ Private Road
- ☐ Private Sewer
- ☐ Private Water
- ☐ Septic
- ☐ Sewer Tap Fee Paid
- ☐ Sidewalk
- ☐ Underground Utilities
- ☐ Unincorporated
- ☐ Water Tap Fee Paid
- ☐ Well

- ☐ Solar
- ☐ Space Heater
- ☐ Window Unit
- ☐ Zoned

* MUD District

- ☐ Yes
- ☐ No

* Heating/Cooling

- ☐ Additional Water Heater(s)
- ☐ Central Air - Elec
- ☐ Central Air - Gas
- ☐ Central Heat - Elec
- ☐ Central Heat - Gas
- ☐ Electrostatic Air Filter
- ☐ Evaporation
- ☐ Gas Jets
- ☐ Geotherm
- ☐ Heat Pump
- ☐ Humidifier
- ☐ No Air
- ☐ No Heat
- ☐ Other
- ☐ Panel/Floor/Wall
- ☐ Propane

ENVIRONMENT INFORMATION

Green Features

- ☐ Drought Tolerant Plants
- ☐ Energy Recovery Ventilator
- ☐ Enhanced Air Filtration
- ☐ ET Irrigation Control
- ☐ Geo-thermal HVAC
- ☐ Low Flow Commode
- ☐ Low Flow Fixtures
- ☐ Mechanical Fresh Air
- ☐ Rain/Freeze Sensors
- ☐ Rain Water Catchment
- ☐ Recirculating Hot Water
- ☐ Solar Electric System - Leased
- ☐ Solar Electric System - Owned
- ☐ Solar Hot Water
- ☐ Wind Power

Green Certification

- ☐ Energy Star Certified
- ☐ Green Built N. TX
- ☐ HERS 0-85
- ☐ HERS 101+
- ☐ HERS 86-100
- ☐ HERS Rated
- ☐ LEED Certified
- ☐ LEED Gold
- ☐ LEED Platinum
- ☐ LEED Silver
- ☐ NGBP-National Green

Energy Efficiency

- ☐ 12 inch+ Attic Insulation
- ☐ 13-15 SEER AC
- ☐ 16+ SEER AC
- ☐ 90% Efficient Furnace
- ☐ Attic Fan
- ☐ Ceiling Fans
- ☐ Dehumidifier
- ☐ Double Pane Windows
- ☐ Electric Water Heater
- ☐ Energy Star Appliances
- ☐ Foam Insulation

- ☐ Gas Water Heater
- ☐ High Efficiency Water Heater
- ☐ Insulated Doors
- ☐ Low E Windows
- ☐ Other
- ☐ Programmable Thermostat
- ☐ Radiant Barrier
- ☐ Smart Electric Meter
- ☐ Solar Panels
- ☐ Solar Screens
- ☐ Storm Door(s)
- ☐ Storm Window(s)
- ☐ Tankless Water Heater
- ☐ Thermo Windows
- ☐ Tinted Windows
- ☐ Turbines
- ☐ Variable Speed HVAC
- ☐ Ventilator



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Proposed Financing

- ☐ Assumable Loan
☐ Bond Money
☐ Cash
☐ Contact Agent
☐ Conventional
☐ Conventional Assumable
☐ Escalating
☐ Federal Land Bank
☐ FHA
☐ FHA Assumable
☐ FHA-203K
☐ Fixed
☐ FMHA
☐ Lease Purchase
☐ Not Assumable
☐ Other
☐ Owner Carry First
☐ Owner Carry Second
☐ Private Assumable
☐ Release Liability Req'd
☐ Texas Vet
☐ Trade/Exchange
☐ TX VET Assumable
☐ USDA
☐ VA
☐ VA Assumable
☐ VA Reinstatement Req'd

*** HOA**

- ☐ Mandatory
☐ None
☐ Voluntary

HOA Billing Freq

- ☐ Annual
☐ Monthly
☐ Other
☐ Quarterly
☐ Semi-Annual

HOA Dues

HOA Management Co

HOA Includes

- ☐ All Utilities
☐ Back Yard Maintenance
☐ Blanket Insurance
☐ Electric
☐ Exterior Maintenance
☐ Front Yard Maintenance
☐ Full Use of Facilities
☐ Gas
☐ Maintenance of Common Areas
☐ Management Fees
☐ None
☐ Other
☐ Partial Use of Facilities

- ☐ Reserves
☐ Security
☐ Sprinkler System
☐ Trash
☐ Water/Sewer

*** Possession**

- ☐ 30-60 Days
☐ 60-90 Days
☐ Closing/Funding
☐ Lease Outstanding
☐ Negotiable
☐ Other
☐ Specific Date
☐ Subject to Lease
☐ Upon Completion

Possible Short Sale

- ☐ Yes
☐ No

Unexempt Taxes

Complex Approved For

- ☐ Fannie-Mae approved
☐ FHA
☐ Unknown
☐ VA

HOA Management Co Phone

*** Loan Type**

- ☐ Assumable Non Qualifying
☐ Assumable Qualifying
☐ Treat as Clear

Payment Type

- ☐ Other
☐ Principal & Interest
☐ Principal, Int. & Ins.
☐ Principal, Int. & Taxes
☐ Principal, Int. Taxes & Ins.

Payment

Balance

Preferred Title Company

Title Co Phone

Title Company Location

Mortgage Interest Rate

Orig Mtg Date

*** 2nd Mortgage**

- ☐ Yes
☐ No

Lender

Appraiser's Name



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Also includes input fields for Condominium and Townhouse Categories on last few pages
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Residential Data Input Form

AGENT & OFFICE INFORMATION

Find an Agent

*** List Agent MLS ID**

Agent Information

Office Information

List Team ID Find

Team ID

Team Leader

Find an Agent

List Agent 2 MLS ID

Agent Information

Office Information

*** Officer Supervisor**

*** Office Supervisor License #**

Office Supervisor Phone #

COMPENSATION AND SHOWING INFORMATION

*** Variable Fee**

- ☐ Yes
☐ No

*** Buyers Agency Commission**

*** SubAgency Commission**

CBS Code

Surveillance Devices Present

- ☐ Audio
☐ None
☐ Video

*** Keybox Type**

- ☐ Blue BT LE
☐ Blue iBox
☐ Combo
☐ SentiLock
☐ Other Not Listed
☐ None

*** Keybox #**

Shackle Code

Keybox Combination Code

*** Seller Type**

- ☐ Builder
☐ Individual(s)
☐ Lender/REO
☐ Relo

*** Owner Name**

Owner Home Phone

Owner Alt Phone

Consent for Visitors to Record

- ☐ Audio
☐ None
☐ Video

Occupancy

- ☐ Owner
☐ Tenant
☐ Vacant

Occupant

Occupant Home Phone

Occupant Alt Phone

Call for Appt

- ☐ Agent
☐ Builder
☐ ShowingTime - CSS
☐ Office
☐ Other
☐ Owner

Appt Phone

Appt Phone Ext

*** Showing Instructions Type**

- ☐ Agent Or Owner Present
☐ Appointment (Appt Svc only)
☐ Appointment Service
☐ Call - Key Box
☐ ShowingTime - CSS
☐ Combo Lock Box
☐ Contact Agent

- ☐ Courtesy Call (Appt Svc Only)
☐ Go (Appt Svc Only)
☐ Go - Key Box
☐ Go Show - No Appt. Necessary
☐ Key in Office
☐ No Lock Box
☐ No Sign on Lot
☐ Special
☐ Virtual Showing - Call Agent

Show Instr

Characters Remaining: 300

Secured Showing Instruction (Intra-Office)

Characters Remaining: 50



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Residential Data Input Form

REMARKS

Listing will Appear on

- ☐ Members IDX Websites
☐ REALTOR.com
☐ NTREIS Translator
☐ Realtors Property Resource
☐ Syndicate Listing
☐ Homes.com
☐ Zillow

*** Allow Address Display**

- ☐ Yes
☐ No

*** Allow AVM**

- ☐ Yes
☐ No

*** Allow Comments/Reviews**

- ☐ Yes
☐ No

*** Allow Internet Display**

- ☐ Yes
☐ No

*** Public Driving Directions**

Characters Remaining: 300

Property Description

Characters Remaining: 720

Excludes

Characters Remaining: 110

Private Remarks

Characters Remaining: 300

Intra Office Remarks

Characters Remaining: 225



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Residential Data Input Form

CONDO INFORMATION

Building Number

Building Stories

Complex Name

FHA/VA Approved Complex #

Floor Location

FARM & RANCH INFORMATION

Residences

of Stock Tanks/Ponds

Barns

Lakes

of Wells

Stalls in Barn 1

Stalls in Barn 2

Stalls in Barn 3

Bottom Land Acres

Cultivated Acres

Irrigated Acres

Pasture Acres

Other Utilities

- ☐ Butane Gas
☐ Cable Available
☐ City Electric
☐ Co-op Electric
☐ Electric
☐ Electric Avail. Off Site
☐ Electric Avail. On Site
☐ Gas Avail. Off Site
☐ Gas Avail. On Site
☐ Natural Gas
☐ No Electrical Meter
☐ No Sewer
☐ No Water
☐ No Water Meter
☐ None
☐ Other Electric
☐ Other Utilities
☐ Perc Test
☐ Phone Avail. Off Site
☐ Phone Avail. On Site
☐ Propane Gas
☐ Propane/Butane/Lease
☐ Propane/Butane/Own
☐ Rural Water District
☐ Septic System Required
☐ Sewer Avail. Off Site
☐ Sewer Avail. On Site
☐ Sewer Tap Free Paid
☐ Water Tap Free Paid

Barn 1 Length

Barn 2 Length

Barn 3 Length

Crop Retire Program

- ☐ Yes
☐ No

Land Leased

- ☐ Yes
☐ No

Aerial Photo Available

- ☐ Yes
☐ No

AG Exemption

- ☐ Yes
☐ No

Topography

- ☐ Bottom
☐ Brush
☐ Cedar
☐ Cleared
☐ Flood Plain
☐ Gullies
☐ Hilly
☐ Level
☐ Mesquite
☐ Need Fill
☐ Oak
☐ Other
☐ Pine
☐ Rolling
☐ Rugged
☐ Shinnery
☐ Sloped
☐ Steep
☐ Varied

Barn 1 Width

Barn 2 Width

Barn 3 Width

Road Frontage

Road Frontage Desc

- ☐ Asphalt
☐ City
☐ Concrete
☐ County
☐ Curbs/Gutters
☐ Dirt
☐ FM Road
☐ Gravel/Rock
☐ Interest
☐ Interstate
☐ None
☐ Oil & Screen
☐ Other
☐ Private
☐ Road Easement
☐ Sidewalk
☐ State
☐ Storm Sewer
☐ U.S. Highway

Surface Rights

- ☐ All
☐ Easement
☐ Exist
☐ Mineral Easement
☐ Other

Present Use

- ☐ Agriculture
☐ Cattle
☐ Commercial
☐ Dairy
☐ Equine
☐ Exotics
☐ Feed Lot
☐ Fish Farm
☐ Grazing
☐ Hunting/Fishing
☐ Industrial
☐ Mobile Home
☐ Orchard/Vineyard
☐ Other
☐ Planned Unit Development
☐ Poultry
☐ Residential Multi-Family
☐ Residential Single
☐ Resort
☐ Sheep/Goats
☐ Swine
☐ Truck Farm

Barn Information

- ☐ Barn(s)
☐ Breeding Barn
☐ Electric to Barn
☐ Equipment Barn
☐ Farrowing Barn
☐ Feeder Pig Barn
☐ Goat/Sheep Barn
☐ Hay Barn
☐ Hay Loft
☐ Indoor Arena
☐ Living Quarters
☐ Loaf Shed(s)
☐ Mare Motel
☐ Other
☐ Parlor Dairy Barn
☐ Show Barn
☐ Stable(s)
☐ Stanchion Dairy Barn
☐ Tack Room
☐ Temperature Controlled
☐ Wash Rack
☐ Water to Barn

Ranch Type

- ☐ Both
☐ Crops
☐ Livestock
☐ Other

Ranch Name

Exterior Buildings

- ☐ Boiler Operation
☐ Bunk House
☐ Hunters Cabin
☐ Mobile
☐ None
☐ Other
☐ Silo
☐ Tenant House
☐ Winery
☐ Workshop

Proposed Use

- ☐ Agriculture
☐ Cattle
☐ Commercial
☐ Dairy
☐ Equine
☐ Exotics
☐ Feed Lot
☐ Fish Farm
☐ Grazing
☐ Hunting/Fishing
☐ Industrial
☐ Mixed Use
☐ Mobile Home
☐ Orchards/Vineyards
☐ Other
☐ Planned Unit Development
☐ Poultry
☐ Residential Multi-Family
☐ Residential Single
☐ Resort
☐ Sheep/Goats
☐ Swine
☐ Truck Farm

Crop/Grasses

- ☐ Bluestem
☐ Buffalo Grass
☐ Coastal Bermuda
☐ Common Bermuda
☐ Emmedo Love Grass
☐ Hardwood Timber
☐ Improved Pasture
☐ Irrigated
☐ Klein Grass
☐ Main Grass
☐ Native
☐ Non Irrigated
☐ Orchard
☐ Other
☐ Produce
☐ Renner Love Grass
☐ Row Crop
☐ Small Grain
☐ Softwood Timber
☐ Unknown
☐ Vineyard

Miscellaneous

- ☐ Auto Feed Mill
☐ Calf Tables
☐ Cattle Guard
☐ Cattle Working Pen
☐ Cold Storage Facility
☐ Corrals
☐ Fenced for Cattle
☐ Fenced for Exotic Birds/Game
☐ Fenced for Horses
☐ Helipad
☐ Holding Pen
☐ Hot Walker
☐ Kennels
☐ Loading Chute
☐ Other
☐ Outdoor Arena
☐ Perm. Squeeze Chutes
☐ Walker
☐ Windmill



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Owner(s) have examined the information contained in this profile sheet and warrant that information contained herein is true and correct to the best of their knowledge.

Owner's Signature _____

Owner's Signature _____

Signed the _____ day of _____ 20 _____

NOTE: Any information changes and/or status changes should be made on a separate listing modification form and entered into the Multiple Listing Service within the time specified in the Multiple Listing Service Rules & Regulations. I certify that a written listing agreement has been executed on the above property and that it complies with the Rules & Regulations of the Multiple Listing Service.

Participant/Subscriber for Participant _____