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|  | **MINISTRY OF EDUCATION AND TRAINING** |

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| **FPT UNIVERSITY** |
| Capstone Project Document |
| Document Management |
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| |  |  | | --- | --- | | **<Group Name>** | | | **Group Members** | Member name RollNo Student code  Phan Nhat Anh Leader AnhPNSE90158  Vuong Minh Phuc Member PhucVMSE60731  Nguyen Chi Khang Member KhangNCSE61043  Duong Huy Hoang Member HoangDH60539 | | **Supervisor** | Phan Truong Lam | | **Ext Supervisor** | N/A | | **Capstone Project code** |  | |
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| - Hanoi, 25/01/2016- |

**Report No.1: INTENTION OF THE PROGRAM**

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## The group of developers

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## The initial idea of the group’s Capstone project

Develop a system for managing documents to serve the professional division. The system can search and export related documents of each professional division.

Develop a specific product is a website that allows the management of the specialized sections related documents so the search will easily

## Overview of similar existing solutions

* Webpage vanban.fpt.edu.vn

A website archive and search documents of FPT University. Where the documents of the university posted. Where the staff of the university seek the necessary documents.

* Application xOffice

The application provides tools for managing input documents, output documents, internal documents. Dispatch unit to digitize archives will then submit the browser, direct the implementation and commenting. Then the text is converted to the units and departments to implement the guidance of the Leader

## Business outline

* User management, decentralization
* Classified documents
* Index documents (put document into the system, determine keyword, subject, who signed ...)
* Text search

## Limitations of the existing system

The documents of the universities will be posted on www.vanban.fpt.edu.vn and each year have to thousands of documents but each professional division is relate only to some text. Such will not be able to present a personalization.

## From that point, you will advance your knowledge/skill levels in the topic you have chosen, and benefits of expected system.

* Learn how to convert the format of documents into a text format
* Learn the technology NGram
* Understand how to filter datatext searching
* Know how to manage documents
* Know how to search documents