

Patrick Harris

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Objective

Economics graduate from USC with professional experience in finance who is looking to transition into data/business analytics. Currently developing skills in SQL, Python, and Data Visualization with a focus on leveraging AI to improve efficiency and to help make data-driven business decisions. Seeking a Masters of Science in Business Analytics to help refine these skills to further prepare me for future analyst roles.

Education

University of Southern California, December 2021
Bachelor of Arts, Economics (**GPA: 3.3**)

Los Angeles, CA

Experience

Brown Brothers Harriman

Boston, MA

Senior Corporate Actions Specialist, March 2022 - February 2025

- Managed high-volume data workflows and financial events for institutional clients, ensuring timely execution and minimal risk exposure.
- Maintained regulatory compliance and contributed to operational efficiency in a fast-paced, detail-driven environment.
- Trained new hires in corporate actions processing, regulatory requirements, and internal systems, contributing to improved operational performance.

Koeller, Nebeker, Carlson & Haluck, LLP

Irvine, CA

Clerk, June 2021 - July 2021

- Conducted document analysis and supported litigation strategy for large-scale clients, emphasizing risk mitigation and strategic communication.
- Developed and implemented a digital document management process, improving data retrieval and file organization efficiency.
- Organized and reviewed large volumes of legal documentation, identifying key details to support case strategy

Kole Imports

Carson, CA

Salesman, July 2018 - August 2018

- Prospected and closed sales through cold calling and relationship development, enhancing revenue streams.
- Strengthened client trust by resolving inquiries with accuracy and professionalism.
- Tracked customer interactions to support follow-ups and sales forecasting

Certifications

Google Data Analytics, October 2025

Skills

Microsoft Excel and SQL

Tableau

Basic knowledge of Python and R

CRM & Project Management Tools (basic exposure)

Risk Mitigation & Compliance