

YUCONZ

Meeting Minutes

Meeting purpose:	General meeting
Date:	20190321
Time:	1600-1830
Location:	Group Study Room 5, Templeman; Group Study Room 3, Templeman
Attendees:	Jamie Ghoorbin [JDG23], Marin Donchev [MD485], James Dyer [JD556], Nicholas Salter [NDS8]
Minute taker:	JDG23

Next Steps:	Checkpoint date:	Assigned to:	Due Date:
Ensure Index.html is fully functional and add documents from stage 5	/	NDS8	20190324
Update and finalise Yuconz diagrams	/	JD556, MD485	20190324
Source code	/	MD485, JD556	20190324
Finalise user manual	/	NDS8	20190324
Status report	/	NDS8, JDG23, MD485, JD556	20190324
Log.pdf	/	JDG23	20190324
Video demonstration	/	NDS8	20190324
jUnit tests	/	MD485, JD556	20190324
Acceptance tests	/	JDG23	20190324
Add next steps to work log	/	JDG23	20190324
Add most recent client comms to folder, inc. PDF	/	JDG23	20190324
Update GANTT chart	/	JDG23	20190324

Points to discuss next meeting:
- Progress made on assigned tasks.

Decisions made: (what, why, impacts)
1. Decided by majority vote to use user manual layout as shown in discussion section.

Miscellaneous details:
<ul style="list-style-type: none">- Emailed David Barnes to clarify if we need to submit acceptance tests and jUnit tests or just acceptance tests for final submission.<ul style="list-style-type: none">o David Barnes confirmed both should be submitted.- Emailed David Barnes to find out if the acceptance tests require signing by Miles Roman before submission.<ul style="list-style-type: none">o David Barnes confirmed that Miles Roman will be unavailable to sign off the

acceptance tests.

Discussion:

1. Discussed layout of user manual
 - a. Contents
 - Log in
 - Role1
 - Actions
 - Role 2
 - Actions
 - Etc.
2. JD556 discussing Triggers with MD485 vs doing it programmatically
3. Updating acceptance tests and junit tests, ensuring they are complete for submission
4. All client comms are up to date
5. All documents are converted to PDF
6. Adding add handler to logging branch
7. Looked through points in the brief
 - a. index.html -> NDS8 has written html document with css, and will add remaining documents for stage 5
 - b. yuconz.zip -> diagrams
 - c. source code -> JD556 and MD485 to continue and finalise application
 - d. user manual -> NDS8, to organise like video, will require majority/finalised code to complete task.
 - e. statusreport.pdf -> on completion by all
 - f. video -> NDS8, showing what each user/role can do
 - g. project documentation, as per previous submissions (noted as not mandatory)
 - h. tests and results -> junit to be completed by MD485 and JD556, acceptance tests to be completed by JDG23