

Test Plan

Test name: Perform Review

Version: 1.0

Date: 20190203

Test ID	Test case	Test data (inputs)	Test steps	Pre-condition	Expected result	Actual result	Pass / Fail	Comments
1000	Reviewer and Reviewee meet up and decide a plan of action	Data decided upon	1. Reviewer inputs data	1. Reviewer is authorised	Data amends review record and notifies user			
1001	Reviewer and Reviewee meet up and do not decide a plan of action	-	1. Reviewer selects not to change document	1. Reviewer is authorised	No amendments made			
1002	Reviewer and Reviewee meet up and decide to continue the meeting later	Date given for continuance by reviewer	1. Reviewer selects to reschedule and inputs new date	1. Reviewer is authorised	Meeting is scheduled			
1003	Reviewer not authorised	-	1. Reviewer attempts to perform review	1. Reviewer is unauthorised	No amendments made			

Approval of Test Plan

By signing this document, you certify your agreement and understanding of the contents detailed above and acknowledge <Test name> are satisfactory in the current state. Any changes are subject to the approval of the signee's below or similar representatives of the company.

Client Signature

Name:

Position/Job Role:

Signature:

Date:

Witness Signature

Name:

Position/Job Role:

Signature:

Date:

Company Representative Signature

Name:

Position/Job Role:

Signature:

Date: