YUCONZ

Meeting Minutes

Meeting purpose:	Workshop
Date:	20190319
Time:	1200-1300
Location:	Cornwallis South PC Room 1
Attendees:	Jamie Ghoorbin [JDG23], Marin Donchev [MD485], James Dyer [JD556], Nicholas Salter [NDS8]
Minute taker:	JDG23

Next Steps:	Checkpoint date:	Assigned to:	Due Date:
Update Worklog, check tasks are completed with members.	/	NDS8	20190321
Write up SQL for database design	/	JD556	20190321
Update database branch to include SQL statements and use DBController	/	JDG23	20190321
Write script for video	20190321	NDS8	20190322

Points to discuss next meeting:
Look at brief in further detail
- User manual
- Video
- Rest of the corpus (include status etc.)

Decisions made: (what, why, impacts)
1.

Miscellaneous details:
- Short meeting due to covering most areas of discussion during the meeting dated 20190318.

Discussion:

1. Prepared and sent email to Miles Roman.
2. Checked on progress of video script with NDS8.