

YUCONZ

Meeting Minutes

Meeting purpose:	Planning Stage 3; Reading Stage 2 feedback
Date:	11th February, 2019
Time:	16:00-17:00
Location:	Templeman, Group Study Booth 4
Attendees:	Jamie Ghoorbin [JDG23], James Dyer [JD556], Nicholas Salter [NDS8]

Next Steps:	Checkpoint date:	Assigned to:	Due Date:
Read feedback		JD556, NDS8, MD485, JDG23	20190212
Read emails		JD556, NDS8, MD485, JDG23	20190212

Points to discuss next meeting:
<ul style="list-style-type: none">- Continue going through the feedback addressing all points- Devise task checklist- Address emails returned from miles- Place emails in client comms- Discuss diagrams and implementation

Decisions made: (what, why, impacts)
1.

Miscellaneous details:
MD485 absent due to traffic difficulties. JDG23 has informally issued a challenge to MD485 as new team leader to deliver 10/10 on the next stage. NDS8 requested permission to celebrate due to 9/10 result in Stage 2, proceeded to "dab". NDS8 requested that the above be "placed in the miscellaneous notes section".

Discussion:

1. Feedback
 - a. Considering using JUnit or other form established testing procedure
 - b. GANTT chart
 - i. Based on feedback received, we need a more detailed breakdown in the GANTT chart, and to implement a system to detect slippage.
 1. Slippage system:
 - a. NDS8 has suggested colour-coding tasks on teamweek

- i. Red means started
- ii. Green means in progress
- iii. Strike-through is used when a task is complete. This can be achieved in Teamweek by clicking "Mark task as done".
- iv. Allows team members to see which tasks are being worked on if two or more tasks are being completed in parallel.

2. Assignment brief

a. Authentication logs

i. Store following info:

- 1. Unix timestamp
- 2. staffid
- 3. Authentication success/failure
- 4. Considered hashed attempted password in log
 - a. Potential security risks
 - b. Found no advantages to storing it in the log, only risks if it's stolen.

b.

3. Responses from Miles

- 4. JDG23 has booked room 17:00-19:00 Thursday, asked whether others would like to book a room or booth from 15:00-17:00.
- 5. JD556 has established how to set up Git for Windows and the GitLab project within IntelliJ, and will generate a document for fellow employees to achieve this.