

David J. Barnes <D.J.Barnes@kent.ac.uk>

Mon 11/03/2019 14:44

J.D.Ghoorbin;

J.Dyer;

N.D.Salter;

M.T.Donchev

□

Miles Roman writes:

Dear Jamie,

Thank you for your questions. I have tried my best to respond to each point below. Should you have any further questions, please don't hesitate to contact me in the usual way.

Sincerely,

Miles Roman
Director of Human Resources
Yuconz

□

On 11/03/2019 14:18, J.D.Ghoorbin wrote:

> Dear Miles,

>

> We would like to ask a question about a few points discussed in our
> recent meeting. The questions discussed were as follows:

>

> In the stage 3 brief, the following is specified; /'Everyone in the
> company has a unique 6-character ID consisting of three/

>

> /lower-case alphabetic characters followed by three digits. These are
> used to //provide login to all Yuconz systems.'/

>

> In the performance review template, you have specified a 'Staff no'.

> Could you confirm if this is the same as the 6-character ID that each
> person in the company has. If they are separate, could you specify what
> format the 'Staff no' is in, including the length and what characters
> may be used in it?

The staff number is six digits. It is the login that is the alphanumeric one. Sorry that my language was ambiguous.

>

>

- > If an annual review is amended after a participant has signed off on it,
- > should that review participant need to sign off again for the amended
- > version?

Strictly speaking, that would be appropriate but we are happy for you not to take that into account in this version of your implementation.