**SAFETY GUIDELINES TO ADHERE TO,TO ENSURE SAFETY**

1. Incase of fire gather at the fire assembly point: In case of fire we should exit our rooms in an orderly manner. We should use a line. We should gather at the fire assembly point and a head count should be conducted to ensure everyone has managed to exit the room.
2. Incase of an incident regarding your safety, report it within 24 hours: From the [safeguarding policy](https://docs.google.com/document/d/1_S9xghuVJSuHT-EKBsA_j1CPJI3l7rjnBI9-uSZIxnQ/edit?tab=t.0) make the report within 24 hours so that the issue can be handled. It is not advised to hold on for longer than that.
3. Avoid violence: Akirachix has a zero tolerance policy when it comes to violence.We should avoid violence either physical or verbal, Physical violence puts us in danger of getting hurt or worse.
4. Avoid Cyberbullying: AkiraChix does not tolerate cyberbullying. Digital security is important and we should use digital devices responsibly.
5. Emergency procedures: There is a procedure for emergencies that students should be aware of incase they need help.There is a designated staff at night that is trained to provide emergency medical assistance.