Deutsches Zentrum
DLR für Luft- und Raumfahrt e.V.
in der Helmholtz-Gemeinschaft

Declaration of consent and privacy policy

The Deutsche Zentrum für Luft- und Raumfahrt e.V. (German Aerospace Center - DLR) takes the protection of your personal information, which you communicate to us in your role as Contributer (m / w / d) in the GitHub project and organization "Virtual Satellite", very seriously.

Before you start filling out this declaration form, we'd like to share with you which personally identifiable information we process under this declaration, for how long and for what purpose we do so, and provide you with additional information required by privacy laws.

In accordance with the EU General Data Protection Regulation (GDPR), and the Federal Data Protection Act (BDSG), we use the terms defined in the GDPR and in the BDSG. The definitions can be found on the Internet, for the GDPR https://gdpr-info.eu/ or for the BDSG under http://www.gesetze-im-internet.de/bdsg_2018/__2.html.

1. **Responsible in the sense of the GDPR**
   Responsible in the sense of the GDPR is: Deutsches Zentrum für Luft- und Raumfahrt e. V. (DLR)
   Linder Höhe, 51147 Köln, Germany, Telephone: +49 2203 601-0, Internet: https://www.dlr.de

2. **Name and address of the data protection officer**
   Data protection officer: Uwe Gorschütz, Linder Höhe, 51147 Köln, E-Mail: datenschutz@dlr.de

3. **Purpose and legal basis for data processing**
   Purpose of the data processing is to enable participation and co-development in the project Virtual Satellite on GitHub by external developers. For these external developers we need a Contributer License Agreement (CLA) for the legal protection of our and their authorship. Each external contribution (Contribution) must be checked whether the author has a valid CLA for the project, otherwise we cannot accept their contributions.

   The CLA is available as a PDF form along the GitHub repositories of Virtual Satellite. External developers fill out this CLA and send it by email to the DLR at the address stated in the CLA. This email will be used to distribute the form to selected project staff at DLR. Alternatively, it can be sent by post to the DLR.

   The CLA is stored as a PDF file for later viewing on a file store (e.g., TeamSite, network drive). Only project members who are authorized to accept or reject external contributions are allowed to access these files.

   The data collected in the form are:
   - Full name
   - GitHub account name and corresponding email address
   - postal address
   - country
   - phone number
   - contact email address
   - signature and date

   The **GitHub account name and corresponding email address** will also be stored in the files for authorized authors in the Virtual Satellite GitHub repositories to automatically verify the correct authorship of Contributions. In case of different account names of the author, these names can be stored in an additional mapping file. These files are **public** according to the common **open source** paradigms and are **accessible to anyone** in the repository **worldwide**. The collection of the account name serves for the verification of the authorized authorship on GitHub. In frame of the software engineering further processes, services and service providers, such as TravisCI, Codecov, and others may be connected to these repositories an therefore gain access to this information.

   The collection of the full name and address is for legal identification.

The telephone number and contact email is used to contact the authors in case of questions or changes regarding the privacy policy or the CLA.

The legal basis for the processing of personal data is Article 6 (1) (a) and (b) of the GDPR.

4. **Data Categories**

Category	Data	Legal Basis
Developer address	Full Name, postal address, country, legal guardian.	Art. 6 (1) (b)
E-Communication	Phone number, contact email address	Art. 6 (1) (a)
Developer Account	GitHub account name and corresponding email address	Art. 6 (1) (a)

5. **Data Receiver / Third Parties**

We transmit data to the following internal or external subcontractors / service providers on the basis of the categories listed under point 4 / **'Developer Account'**:

Developer Account to: GitHub, Inc., 88 Colin P Kelly Jr St, San Francisco, CA 94107, USA – We only forward your Github account name and corresponding email address to the Virtual Satellite GitHub repositories. We store this information in publicly accessible text files (list of known authors). By publishing we have no influence on the further distribution of this information. We will not set up a GitHub account for you. If you submit Contributions to us, it will happen on the GitHub Platform in the form of a PullRequest (PR). Such a PR is submitted to us with your personal GitHub account. This PR is then compared against the list of known authors in an automated process. Third-party services may be activated on the GitHub Repositories as part of the software engineering process. Your Github account name and corresponding email address can be passed on to third parties through GitHub.

Please note that for the above mentioned entity and location (in particular the United States of America - USA) different retention periods and data protection regulations may apply.

6. **Storage and deletion**

The data is archived for 10 + 1 years due to national legal storage requirements, after the contract expired. In addition, for the retrospective traceability of the authorship in connection with the CLA, the data can be stored for the entire duration of the project.

The e-mail correspondence on the DLR Exchange Server is archived for 7 + 1 years and automatically deleted due to the legal retention requirements.

The CLA can be terminated by the author at any time. This requires the informal written notification.

7. Your rights as a Contributor (m / w / d) with respect to your personal information

If your personal information is being processed, you are regarded as an affected person in the sense of the GDPR. You have the following rights towards the responsible entity in accordance with the following provisions:

(1) According to Art. 15 GDPR, you may request **disclosure** of information about the personal data processed by us. In particular, you may request information about the processing purposes, the category of personal data, the categories of recipients to whom your personal information has been disclosed, the planned retention period and the existence of the rights set out in this Section 4 and 6

(2) According to Art. 16 GDPR, you can request the immediate **correction** of incorrect or completion of personal data stored by us.

(3) According to Art. 17 GDPR, you may request the **deletion** of your personal data stored by us, unless the processing for legally specified reasons, in particular to exercise the right to freedom of expression and information, to fulfill a legal obligation, for reasons of public Interest or to assert, exercise or even just potential defense of legal claims is required.

(4) According to Art. 18 GDPR, you may demand the **restriction of processing** of your personal data, to the extent, that you denied their correctness, the processing is unlawful, but you reject their deletion and we no longer need the personal data, but you do so for asserting, exercising or defending legal claims or you have objected to the processing according to Art. 21 GDPR.

(5) According to Art. 20 GDPR, you may request your personal data provided to us in a structured, common and machine-readable format or request it to be **transferred** to another person in charge.

(6) According to Art. 7 (3) GDPR, you can **revoke** a data protection consent once granted to us at any time. As a result, we are not allowed to continue the data processing based on this consent for the future.

(7) In accordance with Art. 21 GDPR right to object

If personal data are processed on the basis of legitimate interests pursuant to Art. 6 para. 1 letter f) of the GDPR, you have the right to object to the processing of your personal data in accordance with Art. 21 of the GDPR, provided that there are reasons for it in respect to your particular situation or the objection is directed against direct mail. In the latter case, you have a general right of objection, which is implemented by us without specifying any particular situation, unless the processing is necessary to fulfill a task of public interest, Art. 21 (6) of the GDPR

(8) Pursuant to Art. 77 DSGVO, you can file a complaint through a supervisory authority. Generally, the supervisory authority of your place of residence or workplace or the location of the person responsible is available for this purpose.

In order to exercise these rights, please contact the legal entities indicated in 1. or 2. above.

Braunschweig, Germany, 24.07.2019 – Version 1.2 (English)