

City of Philadelphia

Quarterly City Managers Report

FOR THE PERIOD ENDING SEPTEMBER 30, 2018



**Budget Bureau
Office of Budget and Program Evaluation**

Office of the Director of Finance

November 15, 2018

The material in this report is preliminary and subject to revision and is not an official statement of the City of Philadelphia.

City of Philadelphia
QUARTERLY CITY MANAGERS REPORT
FOR THE PERIOD ENDING September 30, 2018

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What is the Quarterly City Managers Report?

The Quarterly City Managers Report is a summary report on the finances and management of the City of Philadelphia. It is prepared under the direction of the Mayor's Office by the **Office of Budget and Program Evaluation** in the **Office of the Director of Finance**. The report is based primarily on information provided to these agencies by City departments and agencies.

The purpose of the **Quarterly City Managers Report** is to provide the senior management of the City of Philadelphia with a clear and timely summary of the City's progress in implementing the financial and management goals of the current year of the City's Five-Year Financial Plan, both on a "Year to Date Actual" basis and on a "Forecast for Full Year" basis.

The **Quarterly City Managers Report** contains the following reports and schedules:

General Fund: The General Fund is the principal operating fund of the City of Philadelphia. (For an explanation of the City's overall financial fund structure, see "Methodology for Financial Reporting" elsewhere in this Report). The **Quarterly City Managers Report** presents an overview of General Fund revenues by major revenue source and obligations by department. Additional detail is provided regarding General Fund direct wage and salary obligations by department; General Fund purchase of service contract obligations; and General Fund overtime utilization. All reports present budget targets, year-to-date actuals and year-end forecasts.

Departmental Full Time Positions: The **Quarterly City Managers Report** includes a report on budgeted and filled full-time positions for all City departments on an All Funds basis. This report presents budget targets, year-to-date actuals and year-end forecasts.

Departmental Leave Usage: Departments are ranked highest to lowest in terms of leave usage for the quarter. The percentages represent the total number of days used over the total number of days available to be worked in the quarter for General Fund employees.

Departmental Service Delivery Report: This report includes both quantitative measurements of departmental service levels and qualitative measurements of performance. This report compares service levels year-to-date with original departmental projections and year-end forecasts with original projections and the actual level of service in the prior year.

Water Fund and Aviation Fund: The Water Fund is the fund in which activities related to the City's water supply and wastewater disposal are reported. The Aviation Fund is the fund in which activities related to the operation of the Philadelphia International Airport and the Northeast Philadelphia Airport are reported. The **Quarterly City Managers Report** presents a quarterly overview of Water and Aviation Fund revenues by major revenue source and obligations by department at the end of the quarters concluding in September, December, March and June. All reports present budget targets, year-to-date actuals and year-end forecasts.

Grants Revenue Fund - Unanticipated Grants: A listing is included, of all unanticipated grants received and recorded in the City's Grants Revenue Fund during the preceding three months.

Cash Flow Forecast: Most financial reporting in the **Quarterly City Managers Report** is presented on a modified accrual basis, consistent with the City's accounting methodology. Under the City's modified accrual accounting rules, some revenues are reported on an accrual rather than a cash basis and obligations are recorded when encumbered or expended. To enable the reader to assess the City's actual current and projected year-end cash position, the City Managers Report also presents a cash flow forecast for the fiscal year. Actual cash results are presented for all months of the fiscal year for which cash receipt and disbursement activity has been recorded, and a projection is made for the balance of the fiscal year.

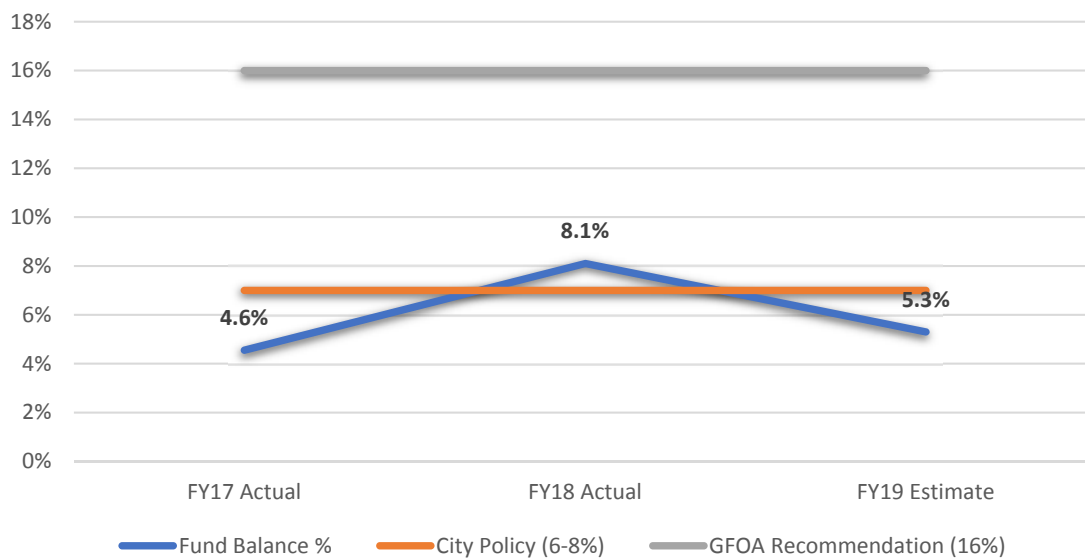
City of Philadelphia
QUARTERLY CITY MANAGERS REPORT
FOR THE PERIOD ENDING September 30, 2018

Introduction

This Quarterly City Manager's Report for the first quarter of FY19 projects that the General Fund will end FY19 with a fund balance of \$248.4 million, \$108.9 million above the fund balance estimated at the time of the Adopted Budget and included in the approved Five Year Plan.

This higher projected fund balance is mostly a result of a higher than anticipated fund balance in FY18 of \$368.8 million and the resulting adjustment to the base revenues. The Administration has set a policy goal of reaching a fund balance of between 6 and 8% of revenues, and in FY18, the City slightly exceeded that goal, reaching 8.1%. For FY19, the Budget Office is projecting to end at 5.3% of revenues. This significant improvement in fund balance in FY18 is one of the highest in the City's history, reflecting a growing economy and careful financial management. However, there is still much work to do to reach the Government Finance Officer's Association's recommendation of approximately 16% of revenues, which would provide appropriate financial cushion in case of unexpected expenditures and a downturn in the economy.

Fund Balance As a Percentage of Revenues



Alongside maintaining a stronger fund balance, the Administration also recognizes the importance of setting aside funds in a Budget Stabilization Reserve Fund or “Rainy Day Fund”. The Charter only permits the City from adding funds into this Reserve when the budget is adopted. The Administration has transmitted to City Council a legislative package to amend the Charter to permit payments during the fiscal year, allowing for flexibility in the City's contributions when the City's fund balance projections are coming in stronger than projected.

The Administration has also transmitted an ordinance to City Council, which, amongst other items adjusting expenditures, would permit a \$20 million payment into this fund in a future year. This \$20 million set-aside shows the Administration's intention to build a reserve in a separate fund while the City's economy is growing. By tight financial management throughout the fiscal year, as well as constant monitoring of revenues, the Budget Office seeks to meet the City's financial targets as well as ensure that the resources of the City are maximized to achieve the Mayor's policy and operational goals.

Revenues

Total revenues are projected at \$4.65 billion, \$37.3 million above the estimate included with the Adopted Budget. Tax revenues (excluding the PICA portion of the Wage Tax, which is categorized as Revenue from Other Governments) are projected to increase by \$44.7 million, as shown on Table R-1. These tax revenues have been adjusted due to an analysis of the actual receipts from FY18 and discussions with the Department of Revenue and the City's external economic forecasting consultant. The largest projected increase is for the Business Income and Receipts Tax, with a \$41.6 million increase, mostly due to a larger base from FY18 with an unchanged base growth rate of 5.46%. The Real Estate Transfer Tax also saw much higher receipts than anticipated in FY18, and the first quarter of FY19 continues to show better than anticipated growth. The Budget Office had previously projected a base growth decrease of negative 6.25%, and has modified that estimate to negative 4.9%. The combination of a higher base and a reduced negative growth results in an increased estimate of \$22.9 million. The Sales Tax projection has been decreased by \$6 million due to a lower base in FY18.

Thanks to an analysis from the Department of Revenue, the Budget Office has reduced the estimate of the Wage Tax by \$13.1 million, reflecting a recognition that the FY18 base included an atypical accrual payment. Adjusting for this, the FY18 base was reduced by \$23 million for projection purposes. However, a strong first quarter in FY19 has meant that the Budget Office has increased the growth rate projection to reflect the City's consultant's estimate of 4.39% rather than the 3.79% the City had used in the Adopted Budget. The Department of Revenue has also recently concluded its analysis of the resident versus non-resident split of the wage tax receipts and found that the resident portion of the tax has increased from prior years. This quarterly estimate reflects that split, and thus slightly lowers the proportion projected to be received by this category, whilst increasing the portion that is received through PICA (overall neutral to the total revenues).

Other than the PICA tax discussed above, the remainder of Revenue from Other Governments is projected to decrease, mainly due to a delayed commencement of intergovernmental transfer payments with the Commonwealth. Most of this decrease in revenue is tied to a decrease in expenditures but will reduce the total fund balance by approximately \$4 million. A slight increase in Locally Generated Non-Tax revenues is also projected, mostly due to an increased estimate of prescription drug reimbursements of \$4 million based on a three-year average of receipts received by the City Administered Plan.

Expenditures

The Budget Office projects expenditures to increase by \$68.6 million over the Adopted Budget, for a total of \$4.8 billion. Three significant increases in expenditures make up most of that increase: \$17 million for a payment to DC33's Health and Welfare Fund as part of a healthcare reopener negotiation that recently concluded, a commitment of \$19.4 million to the Housing Trust Fund to support affordable housing initiatives, consistent with legislation enacted earlier this year, and the \$20 million payment to a future Budget Stabilization Reserve fund discussed above. Moreover, many departmental expenditures have been adjusted in the target budget to account for labor agreements as well as similar pay raises for non-represented and exempt employees, using the City's labor reserve fund which was housed in the Civil Service Commission. During a series of quarterly budget meetings with departments, many departmental allocations within class 100 have been adjusted, including assumptions related to hiring and overtime, and these are shown throughout this report.

Other adjustments in expenditures include increasing the budget for the Mayor's Office of Education to support high quality pre-K expansion, now that the litigation related to the Beverage Tax has been resolved in the City's favor. The Administration set aside approximately \$50 million in reserve from FY20-23, awaiting the result of the litigation. The State Supreme Court resolved the case in the City's favor in July, earlier than anticipated, and the Administration plans to increase the number of pre-K slots beginning in FY19. The net impact on the FY19-23 Five Year Plan will be neutral, although expenditures will begin earlier.

The Streets Department budget is also increased in this target estimate, due to the need to restore a snow reserve for contracted costs (\$1 million) that was removed at the end of the budget negotiations in June, as well as increased costs for disposal (\$2.95 million) due to increased costs related to recycling disposal based upon tough market conditions for recyclable products.

The Fire Department shows a target budget increase of \$16.4 million. However, the bulk of this increase (\$8.3 million) is due to the need to restore costs related to water for fire suppression that had been previously anticipated to be funded within the Water Fund. \$5.3 million is also for Fire Department member bonuses as per the recent IAFF arbitration award (fully offset by health medical insurance credits within fringe benefits in the Office of the Director of Finance). The remaining increase includes medical supplies (\$1.4 million), training related to a federal SAFER grant (\$1.1 million) and cleaning and repair of bunker equipment (\$300,000).

All of these expenditure adjustments have been submitted to City Council in transfer ordinance requests. As discussed above, the Budget Office has also reduced projected expenditures in the Department of Public Health by \$18 million as part of the delay in the intergovernmental transfer until FY20.

Performance

One of the concerning trends that the Administration is contending with is an increase in gun violence in Philadelphia, reflected in the Service Delivery Report in the Police Department. The

number of shootings in the first quarter of FY19 has increased by 15.5% compared to the first quarter of FY18, and the Managing Director's Office has been tasked with creating a Gun Violence Reduction Strategy by early January 2019. The increase in homicides has also risen substantially, from 75 in the first quarter of FY18 compared to 100 in the first quarter of FY19.

The national opioid crisis is also having a severe impact on many City services, especially the EMS division of the Fire Department, the Department of Behavioral Health and Intellectual disAbility Services, the Department of Public Health, and the Office of Homeless Services, and can be seen in the performance metrics shown in this report. Through an emergency order, the Managing Director's Office is leading the PHL Resilience project, a highly coordinated effort to save lives, reduce addiction, and clean neighborhoods most severely affected by the crisis.

The Department of Human Services continues to see a reduction in the number of children in the dependent placement population, with 5,810 at the end of the first quarter of FY19 compared to 6,000 at the end of first quarter of FY18. The Department has also increased the number of children placed with kin and decreased the proportion in congregate care and aims to continue these important improvements throughout the fiscal year.

Conclusion

In a recent positive development, Moody's Investor Service changed their outlook of the City's credit profile from negative to stable, citing a "markedly improved" unaudited 2018 financial results. However, their report also stated: "Exacerbating concern about the city's narrow fund balance, though notably improved, is its reliance on economically sensitive revenues, which have been volatile during times of recession, and also its above average debt and pension burden."¹ The Administration is currently in the midst of planning the FY20 budget. Capital Budget meetings with departments are underway with departments requesting investments in the FY20-25 capital program, and the FY20 operating budget process will soon commence. With a variety of challenges facing the City, including gun violence, addiction, poverty and infrastructure needs, and limited resources from which to invest, the Administration will carefully prioritize to stretch taxpayer funds to support the most critical issues and policy goals of the Mayor.



Anna Adams
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Office of the Director of Finance
City of Philadelphia
November 15, 2018

¹ Moody's Investor Service, Credit Opinion, November 9, 2018.

City of Philadelphia

Quarterly City Managers Report

FOR THE PERIOD ENDING SEPTEMBER 30, 2018

GENERAL FUND BALANCE SUMMARY

TABLE FB-1
QUARTERLY CITY MANAGERS REPORT
FUND BALANCE SUMMARY
GENERAL FUND
 FOR THE PERIOD ENDING SEPTEMBER 30, 2018
 (000 Omitted)

Category	FY 2018 Unaudited Actual	FISCAL YEAR 2019 YEAR TO DATE			FISCAL YEAR 2019 FULL YEAR				
		Target Budget	Actual *	Actual Over (Under) Target Budget	Adopted Budget	Target Budget	Current Projection	Current Projection for Revenues Over / (Under)	
								Adopt. Budget	Target Budget
<u>REVENUES</u>									
Taxes	3,401,829	427,247	439,282	12,035	3,445,678	3,445,678	3,490,410	44,732	44,732
Locally Generated Non - Tax Revenues	320,643	71,710	79,563	7,853	291,684	291,684	296,084	4,400	4,400
Revenues from Other Governments	323,948	125,611	135,083	9,472	337,470	337,470	318,879	(18,591)	(18,591)
Other Govts. - PICA City Account (1)	454,205	93,794	98,077	4,283	468,969	468,969	475,694	6,725	6,725
Sub-Total Other Governments	778,153	219,405	233,160	13,755	806,439	806,439	794,573	(11,866)	(11,866)
Revenues from Other Funds of City	55,437	0	0	0	73,108	73,108	73,108	0	0
Other Sources	0	0	0	0	0	0	0	0	0
Total Revenue and Other Sources	4,556,062	718,362	752,005	33,643	4,616,909	4,616,909	4,654,175	37,266	37,266
Category	FY 2018 Unaudited Actual	YEAR TO DATE			FULL YEAR				
		Target Budget	Actual	(Over) / Under Target Budget	Adopted Budget	Target Budget	Current Projection	Current Projection for Obligations (Over) / Under	
								Adopt. Budget	Target Budget
<u>OBLIGATIONS / APPROPRIATIONS</u>									
Personal Services	1,690,081	398,457	398,457	0	1,738,441	1,759,221	1,759,221	(20,780)	0
Personal Services - Employee Benefits	1,314,021	156,324	156,324	0	1,360,238	1,378,649	1,378,649	(18,411)	0
Sub-Total Employee Compensation	3,004,102	554,781	554,781	0	3,098,679	3,137,870	3,137,870	(39,191)	0
Purchase of Services	891,074	523,204	523,204	0	951,665	964,703	946,703	4,962	18,000
Materials, Supplies and Equipment	102,191	42,035	42,035	0	114,356	117,454	117,454	(3,098)	0
Contributions, Indemnities and Taxes	195,197	97,658	97,658	0	282,185	282,085	282,085	100	0
Debt Service	148,795	111,686	111,686	0	169,496	169,496	169,496	0	0
Payments to Other Funds	61,495	3,763	3,763	0	38,096	86,878	86,878	(48,782)	0
Advances & Miscellaneous Payments	0	0	0	0	71,020	53,573	53,573	17,447	0
Total Obligations / Appropriations	4,402,854	1,333,127	1,333,127	0	4,725,497	4,812,059	4,794,059	(68,562)	18,000
Operating Surplus (Deficit)	153,208	(614,765)	(581,122)	33,643	(108,588)	(195,150)	(139,884)	(31,296)	55,266
<u>OPERATIONS IN RESPECT TO PRIOR FISCAL YEARS</u>									
Net Adjustments - Prior Years	26,331	0	0	0	19,500	19,500	19,500	0	0
Operating Surplus/(Deficit) & Prior Year Adj.	179,539	(614,765)	(581,122)	33,643	(89,088)	(175,650)	(120,384)	(31,296)	55,266
Prior Year Fund Balance	189,244	0	0	0	228,545	368,783	368,783	140,238	0
Year End Fund Balance	368,783	(614,765)	(581,122)	33,643	139,457	193,133	248,399	108,942	55,266

(1) PICA City Account = PICA tax minus (PICA expenses + PICA debt service).

* Current year revenue actuals are displayed using an accrual basis of accounting, rather than a cash basis.

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City of Philadelphia

Quarterly City Managers Report

FOR THE PERIOD ENDING SEPTEMBER 30, 2018

GENERAL FUND REVENUES

Summary Table R-1
Analysis of Tax Revenue
QUARTERLY CITY MANAGERS REPORT
GENERAL FUND
FOR THE PERIOD ENDING SEPTEMBER 30, 2018
Amounts in Millions

Tax Revenue	Forecast Better Than TB Plan	Forecast Worse Than TB Plan	Net Variance	Reasons / Comments
City Wage Tax Due to an atypical year-end accrual which redistributed a larger proportion of Wage Tax from FY19 to FY18 and may not be replicated in the current year, the FY18 base is reduced for projection purposes by \$23M. Given the continued strength of Wage Tax through the 1st Quarter of FY19, the current growth rate has been increased to 4.39%. The net effect of these modifications is a \$13.1M reduction to the FY19 Wage Tax estimate.		(\$13.1)		FY 2018 Base FY 2018 Projection (6/30/2018 QCMR): \$1,527.6 FY 2018 Actual: \$1,536.9 Increase: \$9.3 FY 2018 to FY 2019 Base Growth Rate: Budgeted Growth Rate: 3.79% Current Estimated Growth Rate: 4.39% FY 2018 Tax Rate: Res.: 2.3907% City , 1.5% PICA : Non-Res.: 3.4654% City FY 2019 Tax Rate: Res.: 2.3809% City , 1.5% PICA : Non-Res.: 3.4567% City
Real Estate Tax No variance to report.	\$0.0			FY 2018 Base FY 2018 Projection (6/30/2018 QCMR): \$612.2 FY 2018 Actual: \$611.3 Decrease: (\$0.9) FY 2018 to FY 2019 Base Growth Rate: Budgeted Growth Rate: 12.32% Residential, 5.13% Commercial Current Estimated Growth Rate: 12.32% Residential, 5.13% Commercial FY 2018 Tax Rate: .6317% City plus .7681% School District Total 1.3998% FY 2019 Tax Rate: .6317% City plus .7681% School District Total 1.3998%
Business Income & Receipts Increased estimate in recognition of a larger than projected FY18 BIRT base and continued economic optimism through the 1st quarter of FY19.	\$41.6			FY 2018 Base (includes Current & Prior) FY 2018 Projection (6/30/2018 QCMR): \$413.5 FY 2018 Actual: \$446.1 Increase: \$32.6 FY 2018 to FY 2019 Base (includes Current & Prior) Growth Rate: Budgeted Growth Rate: 5.46% Current Estimated Growth Rate: 5.46% FY 2018 Tax Rate: 1.415 mills on gross receipts and 6.30% of net income FY 2019 Tax Rate: 1.415 mills on gross receipts and 6.25% of net income
Sales Tax Decreased estimate in recognition of a smaller than projected FY18 Sales Tax base and inconsistent growth through the 1st quarter of FY19.		(\$6.0)		FY 2018 Base FY 2018 Projection (6/30/2018 QCMR): \$204.5 FY 2018 Actual: \$198.4 Decrease: (\$6.1) FY 2018 to FY 2019 Base Growth Rate: Budgeted Growth Rate: 3.8% Current Estimated Growth Rate: 3.8% FY 2018 Tax Rate: 2% FY 2019 Tax Rate: 2%
Real Estate Transfer Tax Increased estimate in recognition of a larger than projected FY18 RTT base and better than anticipated growth through the 1st quarter of FY19.	\$22.9			FY 2018 Base FY 2018 Projection (6/30/2018 QCMR): \$313.2 FY 2018 Actual: \$331.5 Increase: \$18.3 FY 2018 to FY 2019 Base Growth Rate: Budgeted Growth Rate: -6.25% Current Estimated Growth Rate: -4.9% FY 2018 Tax Rate: 3.1% FY 2019 Tax Rate: 3.278%
Other Taxes		(\$0.7)		
Total Variance From TB Plan	\$64.5	(\$19.8)	\$44.7	
Difference between FY 2019 Adopted Budget and TB Plan		\$0.0		
Total Variance From Budget	\$64.5	(\$19.8)	\$44.7	

TABLE R-2
QUARTERLY CITY MANAGERS REPORT
TAX REVENUE SUMMARY
GENERAL FUND
 FOR THE PERIOD ENDING SEPTEMBER 30, 2018
 (000 Omitted)

Category	FY18 Unaudited Actual	FISCAL YEAR 2019							
		YEAR TO DATE			FULL YEAR				
		Target Budget	Actual	Actual Over (Under) Target Budget	Adopted Budget	Target Budget	Current Projection	Current Projection Over (Under)	
								Adopted	Target
<u>TAX REVENUES</u>									
Wage & Earnings									
<i>Current</i>	1,536,868	275,135	280,623	5,488	1,580,313	1,580,313	1,567,175	(13,138)	(13,138)
<i>Prior</i>	5,389	3,560	1,596	(1,964)	8,250	8,250	5,400	(2,850)	(2,850)
Total	1,542,257	278,695	282,219	3,524	1,588,563	1,588,563	1,572,575	(15,988)	(15,988)
Real Property									
<i>Current</i>	611,346	5,108	3,579	(1,529)	630,748	630,748	630,748	0	0
<i>Prior</i>	39,090	3,289	2,910	(379)	38,332	38,332	38,332	0	0
Total	650,436	8,397	6,489	(1,908)	669,080	669,080	669,080	0	0
Business Income & Receipts *	446,071	17,150	17,218	68	425,192	425,192	466,798	41,606	41,606
Sales	198,405	12,723	14,605	1,882	216,524	216,524	210,504	(6,020)	(6,020)
Real Estate Transfer	331,517	73,564	80,636	7,072	310,498	310,498	333,373	22,875	22,875
Net Profits	32,297	439	1,121	682	31,170	31,170	35,114	3,944	3,944
Parking	96,473	16,358	15,762	(596)	100,673	100,673	98,401	(2,272)	(2,272)
Amusement	22,970	6,046	7,673	1,627	22,213	22,213	23,969	1,756	1,756
Beverage	77,421	13,346	12,996	(350)	78,038	78,038	76,647	(1,391)	(1,391)
Other	3,982	529	563	34	3,727	3,727	3,949	222	222
TOTAL TAX REVENUE	3,401,829	427,247	439,282	12,035	3,445,678	3,445,678	3,490,410	44,732	44,732
<u>Analysis of City/PICA Wage, Earnings and Net Profits Tax</u>									
City Wage & Earnings Tax	1,542,257	278,695	282,219	3,524	1,588,563	1,588,563	1,572,575	(15,988)	(15,988)
PICA Wage & Earnings Tax	465,898	114,517	117,332	2,815	487,855	487,855	492,175	4,320	4,320
Total Wage & Earnings Tax	2,008,155	393,212	399,551	6,339	2,076,418	2,076,418	2,064,750	(11,668)	(11,668)
City Net Profits Tax	32,297	439	1,121	682	31,170	31,170	35,114	3,944	3,944
PICA Net Profits Tax	31,077	1,387	1,987	600	28,166	28,166	30,571	2,405	2,405
Total Net Profits Tax	63,374	1,826	3,108	1,282	59,336	59,336	65,685	6,349	6,349
PICA Wage & Earnings Tax	465,898	114,517	117,332	2,815	487,855	487,855	492,175	4,320	4,320
PICA Net Profits Tax	31,077	1,387	1,987	600	28,166	28,166	30,571	2,405	2,405
Total PICA Wage, Earn., & NP Tax	496,975	115,904	119,319	3,415	516,021	516,021	522,746	6,725	6,725
Less: PICA Net Debt Service	42,770	20,528	21,242	714	47,052	47,052	47,052	0	0
Equals: PICA City Account	454,205	95,376	98,077	2,701	468,969	468,969	475,694	6,725	6,725

* The amount for Business Income & Receipts reflects the aggregate total of current and prior taxes.

Note: The material in this report is preliminary and subject to revision and does not represent an official statement of the City of Philadelphia.

Summary Table R-3
Analysis of Locally Generated Non-Tax Revenue and Revenue From Other Governments
QUARTERLY CITY MANAGERS REPORT
GENERAL FUND
FOR THE PERIOD ENDING SEPTEMBER 30, 2018
Amounts in Millions

Non-Tax Revenue	Forecast Better Than TB Plan	Forecast Worse Than TB Plan	Net Variance	Reasons / Comments
Locally Generated Non-Tax				
Public Health	\$0.6			Increased Pharmacy Fee revenue due to higher volume and better rate of reimbursement.
Human Services		(\$0.2)		Decreased estimate for Child Care - Supplemental Security Income (SSI).
Finance	\$4.0			Increased estimate for prescription drug reimbursements tied to the City administered health program.
Other Governments				
PICA City Account	\$6.7			Increased PICA estimate in recognition of a larger than projected FY18 Wage & Earnings Tax base and continued strength through the 1st quarter of FY19.
Public Health		(\$22.5)		Lower than anticipated Medical Assistance from the Federal and State governments in FY19 due to the delayed commencement of intergovernmental transfer payments for health centers until FY20.
Finance	\$4.3			Higher than anticipated Act 205 pension relief distributed by the State.
City Treasurer		(\$0.1)		Lower than anticipated State Utility Tax refund.
Prisons		(\$0.3)		Lower than anticipated Social Security Administration prisoner incentive payments.
Total Variance From TB Plan	\$15.6	(\$23.1)	(\$7.5)	
Difference between FY 2019 Adopted Budget and TB Plan	\$0.0			
Total Variance From Budget	\$15.6	(\$23.1)	(\$7.5)	
Other Revenue Sources and Adjustments	Forecast Better Than TB Plan	Forecast Worse Than TB Plan	Net Variance	Reasons / Comments
Net Revenue from Other Funds				No variance to report.
Net Adjustments - Prior Years				No variance to report.
Total Other Sources	\$0.0	\$0.0	\$0.0	

TABLE R-4
QUARTERLY CITY MANAGERS REPORT
NON - TAX REVENUE SUMMARY
GENERAL FUND
FOR THE PERIOD ENDING SEPTEMBER 30, 2018
(000 omitted)

Category	FY18 Unaudited Actual	YEAR TO DATE			FISCAL YEAR 2019					FULL YEAR	
		Target Budget	Actual	Actual (Over/Under) Target Budget	Adopted Budget	Target Budget	Current Projection	Current Projection Over (Under)			
								Adopted	Target		
LOCAL NON-TAX REVENUES											
Office of Technology	23,415	6,112	5,537	(575)	24,598	24,598	24,598	0	0	0	0
Cable TV Franchise Fees	23,068	6,091	5,523	(568)	24,363	24,363	24,363	0	0	0	0
Other	347	21	14	(7)	235	235	235	0	0	0	0
Managing Director	901	200	2,286	2,086	824	824	824	0	0	0	0
Police	6,774	4,270	5,538	1,268	4,270	4,270	4,270	0	0	0	0
Streets	21,918	4,442	3,983	(459)	28,153	28,153	28,153	0	0	0	0
Street Permits	4,560	1,575	1,485	(90)	5,250	5,250	5,250	0	0	0	0
Collection Fees - PHA	1,077	325	171	(154)	1,300	1,300	1,300	0	0	0	0
Commercial Property Collection Fee	13,895	2,268	1,974	(294)	15,120	15,120	15,120	0	0	0	0
Other	2,386	274	353	79	6,483	6,483	6,483	0	0	0	0
Fire	42,676	10,199	10,497	298	40,950	40,950	40,950	0	0	0	0
Emergency Medical Service Fees	41,423	10,000	10,319	319	40,000	40,000	40,000	0	0	0	0
Other	1,253	199	178	(21)	950	950	950	0	0	0	0
Public Health (1)	24,506	8,320	8,549	229	23,770	23,770	24,370	600	600	600	600
Parks & Recreation	3,515	197	171	(26)	1,969	1,969	1,969	0	0	0	0
Public Property	4,303	922	899	(23)	6,350	6,350	6,350	0	0	0	0
Commissions - Transit Shelters	2,515	700	577	(123)	2,800	2,800	2,800	0	0	0	0
Sale/Lease of Capital Assets	553	0	0	(123)	1,250	1,250	1,250	0	0	0	0
Other	1,235	222	322	100	2,300	2,300	2,300	0	0	0	0
Human Services (1)	2,845	699	709	10	3,495	3,495	3,295	(200)	(200)	(200)	(200)
Fleet Management	3,405	1,192	798	(394)	4,075	4,075	4,075	0	0	0	0
Fuel & Warranty Reimbursements	2,020	1,050	610	(440)	3,000	3,000	3,000	0	0	0	0
Other	1,385	142	188	46	1,075	1,075	1,075	0	0	0	0
Licenses & Inspections	66,205	11,935	15,012	3,077	59,676	59,676	59,676	0	0	0	0
Records	18,025	4,692	4,629	(63)	18,750	18,750	18,750	0	0	0	0
Recording of Legal Instruments	12,575	3,238	3,277	39	12,950	12,950	12,950	0	0	0	0
Other	5,450	1,454	1,352	(102)	5,800	5,800	5,800	0	0	0	0
Finance	17,931	1,565	2,896	1,331	7,595	7,595	11,595	4,000	4,000	4,000	4,000
Reimbursements - Prescriptions / Other	15,901	1,127	2,535	1,408	5,635	5,635	9,635	4,000	4,000	4,000	4,000
Employee Health Benefit Charges	1,427	438	369	(69)	1,750	1,750	1,750	0	0	0	0
Other	603	0	(8)	(8)	210	210	210	0	0	0	0
Revenue	4,561	457	201	(256)	4,299	4,299	4,299	0	0	0	0
Non-Profit Contribution Program	2,918	260	(157)	(417)	2,600	2,600	2,600	0	0	0	0
Casino Settlement Agreement Payments	614	0	0	0	614	614	614	0	0	0	0
Other	1,029	197	358	161	1,085	1,085	1,085	0	0	0	0
City Treasurer	11,354	(277)	367	644	2,500	2,500	2,500	0	0	0	0
Interest Earnings	10,979	(285)	360	645	1,900	1,900	1,900	0	0	0	0
Other	375	8	7	(1)	600	600	600	0	0	0	0
Free Library	1,058	130	550	420	1,297	1,297	1,297	0	0	0	0
Chief Administrator	10,554	2,832	2,286	(546)	10,250	10,250	10,250	0	0	0	0
Burglar Alarm Licenses Fees & Fines	4,480	1,219	1,023	(196)	4,875	4,875	4,875	0	0	0	0
Solid Waste Code Violations (SWEEP)	4,803	1,613	1,239	(374)	5,375	5,375	5,375	0	0	0	0
Other	1,271	0	24	24	0	0	0	0	0	0	0

TABLE R-4
QUARTERLY CITY MANAGERS REPORT
NON - TAX REVENUE SUMMARY
GENERAL FUND
FOR THE PERIOD ENDING SEPTEMBER 30, 2018
(000 omitted)

Category	FY18 Unaudited Actual	FISCAL YEAR 2019							
		YEAR TO DATE			FULL YEAR				
		Target Budget	Actual Over (Under) Target Budget	Actual Over (Under) Target Budget	Adopted Budget	Target Budget	Current Projection	Current Projection Over (Under)	
								Adopted	Target
Register of Wills	4,220	988	4,179	3,191	3,950	3,950	3,950	0	0
Sheriff	15,356	3,954	2,644	(1,310)	11,296	11,296	11,296	0	0
First Judicial District	33,194	7,302	6,769	(533)	29,725	29,725	29,725	0	0
Court Costs, Fees and Charges	20,069	4,563	4,219	(344)	18,250	18,250	18,250	0	0
Code Violation Fines	836	375	226	(149)	1,500	1,500	1,500	0	0
Moving Violation Fines (Traffic Court)	4,969	1,800	1,143	(657)	7,200	7,200	7,200	0	0
Forfeited Bail, Bail Fees (Clerk of Courts)	5,324	556	1,179	623	2,225	2,225	2,225	0	0
Other	1,996	8	2	(6)	550	550	550	0	0
All Other	3,927	1,579	1,063	(516)	3,892	3,892	3,892	0	0
TOTAL LOCAL NON-TAX REVENUE	320,643	71,710	79,563	7,853	291,684	291,684	296,084	4,400	4,400
OTHER GOVERNMENTS									
PICA City Account (2)	454,205	93,794	98,077	4,283	468,969	468,969	475,694	6,725	6,725
Managing Director	100	0	0	0	202	202	202	0	0
Emergency Preparedness	100	0	0	0	202	202	202	0	0
Police	2,490	800	372	(428)	3,200	3,200	3,200	0	0
State Reimbursement-Police Training	2,490	800	372	(428)	3,200	3,200	3,200	0	0
Streets	3,157	43	4	(39)	3,325	3,325	3,325	0	0
Snow Removal	2,500	0	0	0	2,500	2,500	2,500	0	0
Other	657	43	4	(39)	825	825	825	0	0
Public Health (1)	62,510	8,084	10,424	2,340	82,896	82,896	60,396	(22,500)	(22,500)
Public Property	18,000	0	0	0	18,000	18,000	18,000	0	0
PGW Rental	18,000	0	0	0	18,000	18,000	18,000	0	0
Finance	169,253	114,298	118,536	4,238	164,203	164,203	168,463	4,260	4,260
State Pension Fund Aid (Act 205)	73,360	70,550	74,810	4,260	70,550	70,550	74,810	4,260	4,260
State Wage Tax Relief Funding	86,278	43,139	43,139	0	86,278	86,278	86,278	0	0
State Police Fines	647	0	0	0	700	700	700	0	0
Gaming - Local Share Assessment	7,979	600	587	(13)	5,400	5,400	5,400	0	0
Other	989	9	0	(9)	1,275	1,275	1,275	0	0
Revenue	41,302	2,138	5,474	3,336	42,765	42,765	42,765	0	0
PPA - Parking/Violation/Fines	41,284	2,138	5,474	3,336	42,753	42,753	42,753	0	0
Other	18	0	0	0	12	12	12	0	0
City Treasurer	4,746	165	0	(165)	4,909	4,909	4,778	(131)	(131)
Retail Liquor License	1,175	165	0	(165)	1,100	1,100	1,100	0	0
State Utility Tax Refund	3,571	0	0	0	3,809	3,809	3,678	(131)	(131)
First Judicial District	12,216	0	203	203	15,239	15,239	15,239	0	0
State Reimbursement-Intensive Probation	5,212	0	0	0	4,882	4,882	4,882	0	0
State Reimbursement-County Court Costs	6,634	0	0	0	10,075	10,075	10,075	0	0
Other	370	0	203	203	282	282	282	0	0
All Other	10,174	83	70	(13)	2,731	2,731	2,511	(220)	(220)
TOTAL OTHER GOVERNMENTS	778,153	219,405	233,160	13,755	806,439	806,439	794,573	(11,866)	(11,866)

(1) See Table R-5 for detail.

(2) PICA City Account = PICA tax minus (PICA expenses + PICA debt service).

Note: The material in this report is preliminary and subject to revision and does not represent an official statement of the City of Philadelphia.

Summary Table R-5
QUARTERLY CITY MANAGERS REPORT
Summary of Revenue
Dept. of Human Services/Dept. of Public Health
GENERAL FUND
FOR THE PERIOD ENDING SEPTEMBER 30, 2018
(000 omitted)

AGENCY AND REVENUE SOURCE	FY18 Unaudited Actual	FY 19 Adopted Budget	FY 19 Target Budget	FY 19 Current Projection	Increase/ (Decrease) vs Target
PUBLIC HEALTH					
Local Non-Tax Revenue:					
Payments for Patient Care	17,000	17,145	17,145	17,145	0
Pharmacy Fees	3,224	2,000	2,000	2,600	600
Environmental User Fees	3,650	4,125	4,125	4,125	0
Other	632	500	500	500	0
Subtotal Local Non-Tax	24,506	23,770	23,770	24,370	600
Revenue from Other Governments:					
State:					
County Health	12,795	9,706	9,706	9,706	0
Medical Assistance-Outpatient (Health Centers)	1,677	13,466	13,466	2,216	(11,250)
Medical Assistance-Nursing Home	18,862	18,147	18,147	18,147	0
Capital Improvements-Nursing Home	463	460	460	460	0
Federal:					
Medicare-Outpatient (Health Centers)	2,060	2,791	2,791	2,791	0
Medicare-Home Care (Nursing Home)	893	1,476	1,476	1,476	0
Medical Assistance-Outpatient (Health Centers)	2,050	14,015	14,015	2,765	(11,250)
Medical Assistance-Nursing Home	23,053	22,175	22,175	22,175	0
Capital Improvements-Nursing Home	598	600	600	600	0
Summer Food Inspection	59	60	60	60	0
Subtotal Other Governments	62,510	82,896	82,896	60,396	(22,500)
TOTAL PUBLIC HEALTH	87,016	106,666	106,666	84,766	(21,900)
HUMAN SERVICES					
Local Non-Tax Revenue:					
Payments for Child Care - S.S.I.	2,623	3,395	3,395	3,195	(200)
Other	222	100	100	100	0
Subtotal Local Non-Tax	2,845	3,495	3,495	3,295	(200)
TOTAL HUMAN SERVICES	2,845	3,495	3,495	3,295	(200)

Note: The material in this report is preliminary and subject to revision and does not represent an official statement of the City of Philadelphia.

City of Philadelphia

Quarterly City Managers Report

FOR THE PERIOD ENDING SEPTEMBER 30, 2018

GENERAL FUND OBLIGATIONS

Table O-1
Analysis of Forecast Year-End Departmental Obligations
QUARTERLY CITY MANAGERS REPORT
GENERAL FUND
FOR THE PERIOD ENDING SEPTEMBER 30, 2018

Note: "Obligations include "Encumbrances," which may be recorded for the entire fiscal year, as well as "Expenditures."

(Amounts in Millions)

Department/Cost Center	Forecast Better Than TB Plan	Forecast Worse Than TB Plan	Net Variance From TB Plan	"TB Plan": Target Budget Plan Adopted During FY 2019 for FY 2019 Reasons/Comments
Public Health	\$18.0		\$18.0	Lower than anticipated Medical Assistance costs in FY19 due to the delayed commencement of intergovernmental transfer payments for health centers until FY20.
TOTAL VARIANCE FROM TARGET BUDGET PLAN	\$18.0	\$0.0	\$18.0	
Difference between FY2019 Adopted Budget and FY2019 Target Budget Plan Obligations	\$0.0	(\$86.6)	(\$86.6)	
	Forecast Better Than Budget	Forecast Worse Than Budget	Net Variance From Budget	
TOTAL VARIANCE FROM BUDGET	\$18.0	(\$86.6)	(\$68.6)	

Note: The material in this report is preliminary and subject to the revision and does not represent an official statement of the City of Philadelphia

TABLE O-2
QUARTERLY CITY MANAGER'S REPORT
DEPARTMENTAL OBLIGATIONS SUMMARY
GENERAL FUND
 FOR THE PERIOD ENDING SEPTEMBER 30, 2018

DEPARTMENT	FY 2018 UNAUDITED ACTUAL	FISCAL YEAR 2019 YEAR TO DATE			FISCAL YEAR 2019 FULL YEAR				
		TARGET BUDGET PLAN	ACTUAL	ACTUAL (OVER) UNDER TARGET BUDGET	ORIGINAL ADOPTED BUDGET	TARGET BUDGET	CURRENT PROJECTION	CURRENT PROJECTION (OVER) UNDER ADOPTED BUDGET TARGET	
Art Museum Subsidy	2,550,500	637,500	637,500	0	2,550,000	2,550,000	2,550,000	0	0
Atwater Kent Museum	306,771	0	0	0	250,000	250,000	250,000	0	0
Auditing (City Controller's Office)	8,762,254	2,091,509	2,091,509	0	8,893,008	9,209,745	9,209,745	(316,737)	0
Board of Ethics	974,344	223,404	223,404	0	1,074,792	1,098,971	1,098,971	(24,179)	0
Board of Revision of Taxes	952,531	224,941	224,941	0	1,046,903	1,071,422	1,071,422	(24,519)	0
City Commissioners (Election Board)	10,124,526	1,920,776	1,920,776	0	10,351,881	10,427,677	10,427,677	(75,796)	0
City Council	16,959,076	4,269,852	4,269,852	0	17,225,693	17,807,973	17,807,973	(582,280)	0
City Planning Commission	0	0	0	0	0	0	0	0	0
City Representative	1,116,837	173,767	173,767	0	1,158,249	1,223,288	1,223,288	(65,039)	0
City Treasurer	1,177,474	720,853	720,853	0	1,692,315	1,725,724	1,725,724	(33,409)	0
Civil Service Commission (1)	193,463	66,686	66,686	0	16,645,428	201,591	201,591	16,443,837	0
Commerce	5,581,442	2,640,963	2,640,963	0	6,013,658	7,215,783	7,215,783	(1,202,125)	0
Commerce-Convention Center Subsidy	15,000,000	15,000,000	15,000,000	0	15,000,000	15,000,000	15,000,000	0	0
Commerce-Economic Stimulus	2,854,448	0	0	0	2,397,004	1,242,883	1,242,883	1,154,121	0
District Attorney	35,520,200	9,759,163	9,759,163	0	41,792,293	41,832,195	41,832,195	(39,902)	0
Finance	44,263,571	8,784,745	8,784,745	0	24,790,260	44,592,419	44,592,419	(19,802,159)	0
Finance-Budget Stabilization Reserve	0	0	0	0	0	20,000,000	20,000,000	(20,000,000)	0
Finance-Disability-Reg #32 Payroll	2,556,892	492,110	492,110	0	2,650,000	2,650,000	2,650,000	0	0
Finance-Federal Grant Reserve	0	0	0	0	53,573,000	53,573,000	53,573,000	0	0
Finance-Community College Subsidy	30,409,207	31,909,207	31,909,207	0	32,409,207	32,409,207	32,409,207	0	0
Finance - Employee Benefits	1,314,021,386	156,324,306	156,324,306	0	1,360,238,207	1,378,648,880	1,378,648,880	(18,410,673)	0
Unemployment Compensation	3,492,886	782,654	782,654	0	4,080,260	4,080,260	4,080,260	0	0
Employee Disability	56,011,219	20,032,557	20,032,557	0	61,799,849	61,799,849	61,799,849	0	0
Pension Obligation Bonds	110,159,328	2,127,926	2,127,926	0	110,077,649	110,077,649	110,077,649	0	0
Pension	607,875,436	0	0	0	561,418,620	561,418,620	561,418,620	0	0
Pension-Sales Tax	24,202,319	0	0	0	48,262,124	48,262,124	48,262,124	0	0
Pension-Plan 10	201,237	239,148	239,148	0	0	0	0	0	0
FICA	80,441,125	21,079,728	21,079,728	0	78,631,100	78,631,100	78,631,100	0	0
Flex Cash Payments	645,989	0	0	0	800,000	800,000	800,000	0	0
Health / Medical	418,230,169	108,432,237	108,432,237	0	481,764,702	500,175,375	500,175,375	(18,410,673)	0
Group Life Insurance	7,782,681	2,321,137	2,321,137	0	8,407,794	8,407,794	8,407,794	0	0
Group Legal	4,769,947	1,308,919	1,308,919	0	4,849,842	4,849,842	4,849,842	0	0
Tool Allowance	209,050	0	0	0	146,267	146,267	146,267	0	0
Finance-Hero Scholarship Awards	2,000	0	0	0	25,000	25,000	25,000	0	0
Finance-Indemnities	0	10,977,757	10,977,757	0	48,780,000	48,780,000	48,780,000	0	0
Finance-Refunds	10,202	13,386	13,386	0	250,000	250,000	250,000	0	0
Finance-School District Contribution	104,348,281	45,217,635	45,217,635	0	180,870,541	180,870,541	180,870,541	0	0
Finance-Witness Fees	86,141	22,797	22,797	0	171,518	171,518	171,518	0	0
Fire	268,563,285	73,314,590	73,314,590	0	277,613,180	294,019,387	294,019,387	(16,406,207)	0
First Judicial District	114,171,926	24,972,705	24,972,705	0	109,556,573	112,731,854	112,731,854	(3,175,281)	0
Fleet Management	45,083,004	19,222,662	19,222,662	0	49,062,057	49,226,289	49,226,289	(164,232)	0
Fleet Management - Vehicle Purchases	19,340,817	8,690,247	8,690,247	0	14,797,739	14,797,739	14,797,739	0	0
Free Library	41,794,729	11,280,255	11,280,255	0	41,286,517	42,265,871	42,265,871	(979,354)	0
Historical Commission	0	0	0	0	0	0	0	0	0
Human Relations Commission	2,079,631	488,701	488,701	0	2,202,336	2,297,418	2,297,418	(95,082)	0
Human Services	108,622,882	58,518,194	58,518,194	0	112,073,598	112,073,598	112,073,598	0	0
Labor	1,445,501	364,460	364,460	0	1,746,946	2,014,103	2,014,103	(267,157)	0
Law	14,800,512	4,632,990	4,632,990	0	15,835,164	16,066,096	16,066,096	(230,932)	0

NOTE: The material in this report is preliminary and subject to revision and does not represent an official statement of the City of Philadelphia.

TABLE O-2
QUARTERLY CITY MANAGER'S REPORT
DEPARTMENTAL OBLIGATIONS SUMMARY
GENERAL FUND
 FOR THE PERIOD ENDING SEPTEMBER 30, 2018

DEPARTMENT	FY 2018 UNAUDITED ACTUAL	FISCAL YEAR 2019 YEAR TO DATE			FISCAL YEAR 2019 FULL YEAR				
		TARGET BUDGET PLAN	ACTUAL	ACTUAL (OVER) UNDER TARGET BUDGET	ORIGINAL ADOPTED BUDGET	TARGET BUDGET	CURRENT PROJECTION	CURRENT PROJECTION (OVER) UNDER ADOPTED BUDGET TARGET	
Licenses & Inspections	35,400,379	9,533,362	9,533,362	0	37,507,876	37,979,690	37,979,690	(471,814)	0
L&I-Board of Building Standards	67,339	18,164	18,164	0	75,419	78,574	78,574	(3,155)	0
L&I-Board of L & I Review	153,135	37,027	37,027	0	172,720	172,720	172,720	0	0
L&I-Zoning Board of Adjustment	0	0	0	0	0	0	0	0	0
Managing Director's Office	43,263,090	13,013,102	13,013,102	0	46,633,137	49,563,917	49,563,917	(2,930,780)	0
Managing Director-Legal Services	48,824,041	48,589,541	48,589,541	0	50,375,841	51,075,841	51,075,841	(700,000)	0
Mayor's Office	4,097,960	1,460,188	1,460,188	0	5,316,168	5,528,157	5,528,157	(211,989)	0
Mayor's Office-Scholarships	170,500	169,000	169,000	0	200,000	200,000	200,000	0	0
Mayor's Office-Comm. Empowerment & Opp.	2,146,763	0	0	0	90,000	90,000	90,000	0	0
Mural Arts Program	1,921,140	135,525	135,525	0	2,034,016	2,049,602	2,049,602	(15,586)	0
Office of Arts and Culture	4,132,910	3,918,795	3,918,795	0	4,172,855	4,335,840	4,335,840	(162,985)	0
Office of Behavioral Hlth & Intellectual disAbility	14,683,674	12,508,891	12,508,891	0	14,202,289	15,532,083	15,532,083	(1,329,794)	0
Office of the Chief Administrative Officer	5,894,030	2,049,653	2,049,653	0	6,619,329	6,668,985	6,668,985	(49,656)	0
Office of Education	23,073,129	20,916,099	20,916,099	0	24,949,452	29,510,497	29,510,497	(4,561,045)	0
Office of Homeless Services	48,016,836	16,144,198	16,144,198	0	52,761,498	52,940,139	52,940,139	(178,641)	0
Office of Housing and Comm. Development	0	0	0	0	0	0	0	0	0
Office of Human Resources	5,626,437	1,577,407	1,577,407	0	6,343,869	6,535,350	6,535,350	(191,481)	0
Office of Innovation and Technology-Base	61,598,068	20,039,873	20,039,873	0	65,491,927	66,196,229	66,196,229	(704,302)	0
Office of Innovation and Technology-911	14,748,137	3,032,881	3,032,881	0	35,380,008	35,380,008	35,380,008	0	0
Office of the Inspector General	1,487,259	395,883	395,883	0	1,636,311	1,680,441	1,680,441	(44,130)	0
Office of Property Assessment	13,434,758	3,022,470	3,022,470	0	14,216,425	14,714,490	14,714,490	(498,065)	0
Office of Sustainability	908,498	163,883	163,883	0	949,327	963,258	963,258	(13,931)	0
Parks and Recreation	64,066,064	24,013,468	24,013,468	0	66,062,181	67,055,661	67,055,661	(993,480)	0
Planning & Development	8,216,495	5,288,085	5,288,085	0	12,811,669	12,973,533	12,973,533	(161,864)	0
Police	712,744,848	166,468,858	166,468,858	0	709,492,944	710,165,370	710,165,370	(672,426)	0
Prisons	258,968,396	122,442,225	122,442,225	0	249,371,806	250,152,237	250,152,237	(780,431)	0
Procurement	4,789,509	1,204,156	1,204,156	0	4,938,442	5,014,187	5,014,187	(75,745)	0
Public Health	135,237,848	71,252,040	71,252,040	0	156,633,875	158,042,886	140,042,886	16,590,989	18,000,000
Public Property	63,077,078	7,639,654	7,639,654	0	67,881,546	68,581,774	68,581,774	(700,228)	0
Public Property-SEPTA Subsidy	81,946,000	21,152,000	21,152,000	0	84,608,000	84,608,000	84,608,000	0	0
Public Property-Space Rentals	21,553,679	22,058,153	22,058,153	0	22,457,948	22,457,948	22,457,948	0	0
Public Property-Utilities	24,580,646	18,698,522	18,698,522	0	25,008,269	25,008,269	25,008,269	0	0
Records	4,429,732	1,443,718	1,443,718	0	4,768,507	4,826,755	4,826,755	(58,248)	0
Register of Wills	4,126,862	1,025,957	1,025,957	0	4,438,881	4,438,881	4,438,881	0	0
Revenue	29,308,141	8,785,193	8,785,193	0	30,707,541	31,251,491	31,251,491	(543,950)	0
Sheriff	28,432,276	7,041,024	7,041,024	0	26,150,422	26,212,604	26,212,604	(62,182)	0
Sinking Fund Commission (Debt Service)	265,503,720	145,252,416	145,252,416	0	295,032,504	295,032,504	295,032,504	0	0
Streets-Disposal	40,077,018	35,733,983	35,733,983	0	39,490,785	42,440,785	42,440,785	(2,950,000)	0
Streets	112,473,629	23,945,680	23,945,680	0	102,490,485	104,278,956	104,278,956	(1,788,471)	0
TOTAL GENERAL FUND	4,402,853,857	1,333,127,235	1,333,127,235	0	4,725,497,339	4,812,057,834	4,794,057,834	(68,560,495)	18,000,000

(1) Includes Provision for Future Labor Obligations

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Atwater Kent Museum											
Full-Time Positions	3	4	4	0	0	0	0	0	0	0	0
Class 100 Total Oblig./Approp.	223,470	248,440	256,771	0	0	0	0	0	0	0	0
Class 100 Overtime Oblig./Approp.	2,687	3,134	2,413	0	0	0	0	0	0	0	0
Auditing											
Full-Time Positions	137	127	116	130	130	0	134	134	134	0	0
Class 100 Total Oblig./Approp.	7,994,175	8,055,899	8,324,348	1,966,783	1,966,783	0	8,370,558	8,687,295	8,687,295	(316,737)	0
Class 100 Overtime Oblig./Approp.	66,941	13,806	88,050	20,000	24,216	(4,216)	50,000	80,000	80,000	(30,000)	0
Board of Ethics											
Full-Time Positions	10	11	10	10	10	0	12	12	12	0	0
Class 100 Total Oblig./Approp.	862,716	920,605	942,040	212,243	212,243	0	964,792	988,971	988,971	(24,179)	0
Class 100 Overtime Oblig./Approp.	0	0	0	0	0	0	0	0	0	0	0
Board of Revision of Taxes											
Full-Time Positions	14	13	11	12	12	0	15	16	16	(1)	0
Class 100 Total Oblig./Approp.	890,697	898,026	904,051	213,549	213,549	0	945,976	1,012,795	1,012,795	(66,819)	0
Class 100 Overtime Oblig./Approp.	0	0	0	0	0	0	0	0	0	0	0
City Commissioners											
Full-Time Positions	92	99	100	92	92	0	105	105	105	0	0
Class 100 Total Oblig./Approp.	5,514,242	5,960,120	5,524,532	1,144,486	1,144,486	0	5,926,203	6,001,999	6,001,999	(75,796)	0
Class 100 Overtime Oblig./Approp.	1,041,102	1,140,928	803,429	95,000	92,159	2,841	780,191	893,863	893,863	(113,672)	0
City Council											
Full-Time Positions	187	194	192	192	192	0	195	195	195	0	0
Class 100 Total Oblig./Approp.	12,842,195	13,295,341	13,909,585	3,278,390	3,278,390	0	14,824,858	15,227,138	15,227,138	(402,280)	0
Class 100 Overtime Oblig./Approp.	20,234	35,812	14,624	2,500	1,113	1,387	0	10,000	10,000	(10,000)	0
City Planning Commission											
Full-Time Positions	31	30	0	0	0	0	0	0	0	0	0
Class 100 Total Oblig./Approp.	2,211,557	2,351,776	0	0	0	0	0	0	0	0	0
Class 100 Overtime Oblig./Approp.	0	7,270	0	0	0	0	0	0	0	0	0

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City Representative											
Full-Time Positions	7	6	9	9	9	0	9	10	10	(1)	0
Class 100 Total Oblig./Approp.	453,196	505,031	631,584	166,871	166,871	0	704,470	769,509	769,509	(65,039)	0
Class 100 Overtime Oblig./Approp.	7,828	4,291	4,165	2,000	150	1,850	8,000	8,000	8,000	0	0
City Treasurer											
Full-Time Positions	15	14	15	15	15	0	16	16	16	0	0
Class 100 Total Oblig./Approp.	985,689	979,945	1,064,446	242,895	242,895	0	1,046,647	1,080,056	1,080,056	(33,409)	0
Class 100 Overtime Oblig./Approp.	1,049	290	0	0	0	0	0	0	0	0	0
Civil Service Commission											
Full-Time Positions	2	2	2	2	2	0	2	2	2	0	0
Class 100 Total Oblig./Approp.	150,173	161,212	163,743	36,986	36,986	0	167,462	170,997	170,997	(3,535)	0
Class 100 Overtime Oblig./Approp.	0	0	0	0	0	0	0	0	0	0	0
Commerce											
Full-Time Positions	34	28	31	27	27	0	32	52	52	(20)	0
Class 100 Total Oblig./Approp.	2,351,610	2,393,155	2,114,325	552,328	552,328	0	2,120,079	3,044,944	3,044,944	(924,865)	0
Class 100 Overtime Oblig./Approp.	1,717	914	1,176	0	0	0	0	0	0	0	0
District Attorney											
Full-Time Positions	478	492	455	507	507	0	513	513	513	0	0
Class 100 Total Oblig./Approp.	32,810,833	32,689,069	32,249,281	7,597,370	7,597,370	0	37,168,476	36,608,378	36,608,378	560,098	0
Class 100 Overtime Oblig./Approp.	156,060	54,772	52,297	28,708	93,570	(64,862)	100,000	105,644	105,644	(5,644)	0
Finance											
Full-Time Positions	165	111	115	115	115	0	123	123	123	0	0
Class 100 Total Oblig./Approp.	8,230,613	6,669,543	6,963,917	1,838,344	1,838,344	0	7,765,535	8,044,694	8,044,694	(279,159)	0
Class 100 Overtime Oblig./Approp.	28,879	18,057	45,510	8,619	4,675	3,944	34,475	34,475	34,475	0	0

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Finance - Reg #32 Disability											
Full-Time Positions	0	0	0	0	0	0	0	0	0	0	0
Class 100 Total Oblig./Approp.	2,588,806	1,987,825	2,556,892	492,110	492,110	0	2,650,000	2,650,000	2,650,000	0	0
Class 100 Overtime Oblig./Approp.	0	0	0	0	0	0	0	0	0	0	0
Fire											
Full-Time Positions	2,316	2,281	2,511	2,491	2,491	0	2,672	2,672	2,672	0	0
Class 100 Total Oblig./Approp.	219,101,252	214,434,520	244,026,657	68,374,011	68,374,011	0	263,307,745	268,369,652	268,369,652	(5,061,907)	0
Class 100 Overtime Oblig./Approp.	37,417,517	25,016,458	36,673,566	12,367,787	13,385,981	(1,018,194)	28,393,506	49,471,146	49,471,146	(21,077,640)	0
First Judicial District											
Full-Time Positions	1,839	1,856	1,867	1,856	1,856	0	1,841	1,856	1,856	(15)	0
Class 100 Total Oblig./Approp.	97,017,514	94,649,818	98,343,914	21,385,867	21,385,867	0	98,844,666	102,019,947	102,019,947	(3,175,281)	0
Class 100 Overtime Oblig./Approp.	426,210	7,095	25,034	23,710	1,622	22,088	94,840	94,840	94,840	0	0
Fleet Management											
Full-Time Positions	263	270	281	289	289	0	306	306	306	0	0
Class 100 Total Oblig./Approp.	17,275,918	16,491,089	17,532,835	3,796,174	3,796,174	0	18,539,450	18,703,682	18,703,682	(164,232)	0
Class 100 Overtime Oblig./Approp.	3,253,678	2,126,729	2,249,940	579,655	498,276	81,379	1,952,606	2,318,618	2,318,618	(366,012)	0
Free Library											
Full-Time Positions	636	643	649	639	639	0	692	692	692	0	0
Class 100 Total Oblig./Approp.	34,808,182	35,905,717	36,929,841	8,040,423	8,040,423	0	36,659,781	37,639,135	37,639,135	(979,354)	0
Class 100 Overtime Oblig./Approp.	1,672,235	1,762,275	1,576,070	385,945	312,277	73,668	1,343,781	1,543,781	1,543,781	(200,000)	0
Historical Commission											
Full-Time Positions	5	6	0	0	0	0	0	0	0	0	0
Class 100 Total Oblig./Approp.	341,606	400,662	0	0	0	0	0	0	0	0	0
Class 100 Overtime Oblig./Approp.	0	0	0	0	0	0	0	0	0	0	0

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Human Relations Commission											
Full-Time Positions	32	31	32	31	31	0	34	34	34	0	0
Class 100 Total Oblig./Approp.	1,837,948	1,949,691	2,033,062	473,015	473,015	0	2,139,648	2,234,730	2,234,730	(95,082)	0
Class 100 Overtime Oblig./Approp.	0	0	0	0	0	0	0	0	0	0	0
Human Services											
Full-Time Positions	449	385	517	386	386	0	460	460	460	0	0
Class 100 Total Oblig./Approp. *	21,714,429	26,260,507	30,712,077	0	0	0	27,246,823	27,246,823	27,246,823	0	0
Class 100 Overtime Oblig./Approp. *	1,523,769	5,627,058	3,968,761	0	0	0	3,417,347	3,417,347	3,417,347	0	0
<i>*DHS expenses are transferred from the Grants Fd.</i>											
Labor											
Full-Time Positions	7	16	20	22	22	0	23	26	26	(3)	0
Class 100 Total Oblig./Approp.	496,053	919,175	1,425,750	353,613	353,613	0	1,562,009	1,829,166	1,829,166	(267,157)	0
Class 100 Overtime Oblig./Approp.	0	0	71	0	0	0	0	0	0	0	0
Law											
Full-Time Positions	126	119	121	120	120	0	129	129	129	0	0
Class 100 Total Oblig./Approp.	7,405,269	8,085,037	7,978,352	1,924,367	1,924,367	0	9,163,318	9,394,250	9,394,250	(230,932)	0
Class 100 Overtime Oblig./Approp.	99	0	1,254	250	0	250	100	1,000	1,000	(900)	0
Licenses & Inspections											
Full-Time Positions	335	348	396	380	380	0	429	429	429	0	0
Class 100 Total Oblig./Approp.	18,606,512	19,578,047	22,292,655	5,351,303	5,351,303	0	23,144,341	23,116,155	23,116,155	28,186	0
Class 100 Overtime Oblig./Approp.	1,812,827	1,563,457	1,306,891	296,071	315,611	(19,540)	1,155,385	1,184,285	1,184,285	(28,900)	0
L&I-Board of Building Standards											
Full-Time Positions	1	1	1	1	1	0	1	1	1	0	0
Class 100 Total Oblig./Approp.	67,890	69,683	67,339	18,164	18,164	0	75,419	78,574	78,574	(3,155)	0
Class 100 Overtime Oblig./Approp.	220	117	0	0	0	0	0	0	0	0	0

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L&I-Board of L & I Review											
Full-Time Positions	2	2	2	2	2	0	2	2	2	0	0
Class 100 Total Oblig./Approp.	139,762	148,864	143,207	31,908	31,908	0	162,284	162,284	162,284	0	0
Class 100 Overtime Oblig./Approp.	1,788	1,132	1,372	375	511	(136)	0	1,500	1,500	(1,500)	0
L&I-Zoning Board of Adjustment											
Full-Time Positions	5	5	0	0	0	0	0	0	0	0	0
Class 100 Total Oblig./Approp.	326,821	320,504	0	0	0	0	0	0	0	0	0
Class 100 Overtime Oblig./Approp.	2,131	402	0	0	0	0	0	0	0	0	0
Managing Director											
Full-Time Positions	258	296	307	304	304	0	312	321	321	(9)	0
Class 100 Total Oblig./Approp.	17,601,829	18,885,758	20,292,249	4,307,676	4,307,676	0	20,339,262	21,353,584	21,353,584	(1,014,322)	0
Class 100 Overtime Oblig./Approp.	537,197	444,040	471,245	131,209	141,898	(10,689)	360,000	418,573	418,573	(58,573)	0
Mayor's Office											
Full-Time Positions	48	42	41	49	49	0	53	54	54	(1)	0
Class 100 Total Oblig./Approp.	3,960,415	3,647,357	3,487,719	1,032,666	1,032,666	0	4,605,862	4,817,851	4,817,851	(211,989)	0
Class 100 Overtime Oblig./Approp.	0	0	0	0	0	0	0	0	0	0	0
Mayor's Office of Community Empowerment and Opportunity											
Full-Time Positions	0	0	2	0	0	0	0	0	0	0	0
Class 100 Total Oblig./Approp.	90,000	90,000	233,263	0	0	0	90,000	90,000	90,000	0	0
Class 100 Overtime Oblig./Approp.	0	0	0	0	0	0	0	0	0	0	0
Mayor's Office of Transportation and Utilities											
Full-Time Positions	8	0	0	0	0	0	0	0	0	0	0
Class 100 Total Oblig./Approp.	473,894	0	0	0	0	0	0	0	0	0	0
Class 100 Overtime Oblig./Approp.	131	0	0	0	0	0	0	0	0	0	0

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Mural Arts Program											
Full-Time Positions	11	10	11	10	10	0	12	12	12	0	0
Class 100 Total Oblig./Approp.	495,213	528,228	545,525	135,525	135,525	0	583,401	598,987	598,987	(15,586)	0
Class 100 Overtime Oblig./Approp.	13,832	14,905	28,588	7,250	7,191	59	13,864	29,000	29,000	(15,136)	0
Office of Arts and Culture											
Full-Time Positions	2	4	5	5	5	0	5	8	8	(3)	0
Class 100 Total Oblig./Approp.	308,789	236,770	274,563	79,066	79,066	0	312,767	475,752	475,752	(162,985)	0
Class 100 Overtime Oblig./Approp.	0	0	0	0	0	0	0	0	0	0	0
Office of Behavioral Health and Intellectual disAbility											
Full-Time Positions	16	16	16	16	16	0	16	19	19	(3)	0
Class 100 Total Oblig./Approp.	995,153	1,006,269	1,558,164	264,315	264,315	0	1,076,779	1,295,213	1,295,213	(218,434)	0
Class 100 Overtime Oblig./Approp.	5,195	9,922	6,737	1,500	984	516	6,000	6,000	6,000	0	0
Office of the Chief Administrative Officer											
Full-Time Positions	0	55	58	58	58	0	64	63	63	1	0
Class 100 Total Oblig./Approp.	0	3,830,324	4,045,694	855,670	855,670	0	4,137,615	4,187,271	4,187,271	(49,656)	0
Class 100 Overtime Oblig./Approp.	0	6,608	54,046	10,200	11,298	(1,098)	10,000	40,798	40,798	(30,798)	0
Office of Education											
Full-Time Positions	0	32	33	29	29	0	36	36	36	0	0
Class 100 Total Oblig./Approp.	0	1,933,963	2,215,607	502,111	502,111	0	2,592,084	2,655,579	2,655,579	(63,495)	0
Class 100 Overtime Oblig./Approp.	0	0	0	0	0	0	0	0	0	0	0
Office of Homeless Services											
Full-Time Positions	146	146	150	155	155	0	157	157	157	0	0
Class 100 Total Oblig./Approp.	8,241,791	8,491,983	8,685,048	2,070,481	2,070,481	0	8,830,135	9,120,404	9,120,404	(290,269)	0
Class 100 Overtime Oblig./Approp.	302,491	201,512	145,390	70,638	36,493	34,145	282,550	282,550	282,550	0	0

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Office of Human Resources											
Full-Time Positions	84	85	78	79	79	0	85	85	85	0	0
Class 100 Total Oblig./Approp.	5,313,085	5,327,367	4,766,878	1,131,920	1,131,920	0	5,035,367	5,226,848	5,226,848	(191,481)	0
Class 100 Overtime Oblig./Approp.	58,916	48,476	44,902	11,250	2,450	8,800	45,000	45,000	45,000	0	0
Office of Innovation and Technology											
Full-Time Positions	271	274	284	277	277	0	293	293	293	0	0
Class 100 Total Oblig./Approp.	19,807,002	19,875,293	20,852,810	4,878,095	4,878,095	0	20,817,723	21,522,025	21,522,025	(704,302)	0
Class 100 Overtime Oblig./Approp.	706,984	664,825	561,869	194,826	134,331	60,495	779,300	779,300	779,300	0	0
<i>OIT-Base</i>											
Full-Time Positions	268	272	282	265	265	0	281	281	281	0	0
Class 100 Total Oblig./Approp.	19,517,549	19,568,493	19,828,255	4,620,019	4,620,019	0	19,856,817	20,561,119	20,561,119	(704,302)	0
Class 100 Overtime Oblig./Approp.	706,984	664,825	485,509	172,747	121,556	51,191	690,986	690,986	690,986	0	0
<i>OIT-911</i>											
Full-Time Positions	3	2	2	12	12	0	12	12	12	0	0
Class 100 Total Oblig./Approp.	289,453	306,800	1,024,555	258,076	258,076	0	960,906	960,906	960,906	0	0
Class 100 Overtime Oblig./Approp.	0	0	76,360	22,079	12,775	9,304	88,314	88,314	88,314	0	0
Office of the Inspector General											
Full-Time Positions	19	18	19	18	18	0	21	21	21	0	0
Class 100 Total Oblig./Approp.	1,373,644	1,355,599	1,409,169	310,946	310,946	0	1,533,111	1,577,241	1,577,241	(44,130)	0
Class 100 Overtime Oblig./Approp.	0	0	0	0	0	0	0	0	0	0	0
Office of Planning and Development											
Full-Time Positions	0	4	0	0	0	0	0	0	0	0	0
Class 100 Total Oblig./Approp.	0	450,687	0	0	0	0	0	0	0	0	0
Class 100 Overtime Oblig./Approp.	0	0	0	0	0	0	0	0	0	0	0

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TABLE O-3
QUARTERLY CITY MANAGERS REPORT
PERSONAL SERVICES SUMMARY
GENERAL FUND

FOR THE PERIOD ENDING SEPTEMBER 30, 2018

Department / Category	FY 16 Year End Actual	FY 17 Year End Actual	FY 18 Unaudited Actual	FY 2019 YEAR TO DATE			FY 2019 FULL YEAR				
				Target Budget Plan	Actual Actual	Actual (Over) Under Target Budget	Adopted Budget	Target Budget	Year End Departmental Projection	Departmental Projection (Over) Under	
										Adopted Budget	Target Budget
Office of Property Assessment											
Full-Time Positions	200	199	193	194	194	0	225	225	225	0	0
Class 100 Total Oblig./Approp.	10,675,256	11,324,075	11,852,174	2,842,112	2,842,112	0	11,890,699	12,388,764	12,388,764	(498,065)	0
Class 100 Overtime Oblig./Approp.	29,129	59,841	29,688	12,500	15,592	(3,092)	50,000	50,000	50,000	0	0
Office of Sustainability											
Full-Time Positions	8	7	9	10	10	0	8	9	9	(1)	0
Class 100 Total Oblig./Approp.	488,757	513,653	498,576	157,561	157,561	0	537,979	551,910	551,910	(13,931)	0
Class 100 Overtime Oblig./Approp.	0	0	495	62	56	6	248	248	248	0	0
Parks and Recreation											
Full-Time Positions	593	607	629	632	632	0	750	750	750	0	0
Class 100 Total Oblig./Approp.	42,943,935	43,978,477	47,030,321	13,586,913	13,586,913	0	49,347,561	50,341,041	50,341,041	(993,480)	0
Class 100 Overtime Oblig./Approp.	3,538,293	3,525,788	3,720,838	1,250,152	1,250,152	0	2,452,430	3,462,430	3,462,430	(1,010,000)	0
Planning and Development											
Full-Time Positions	0	0	49	56	56	0	58	58	58	0	0
Class 100 Total Oblig./Approp.	0	0	3,894,669	1,057,363	1,057,363	0	4,651,095	4,812,959	4,812,959	(161,864)	0
Class 100 Overtime Oblig./Approp.	0	0	15,829	3,525	4,104	(579)	0	14,101	14,101	(14,101)	0
Police											
Full-Time Positions	6,942	6,986	7,172	7,228	7,228	0	7,371	7,371	7,371	0	0
Class 100 Total Oblig./Approp.	626,772,728	631,459,043	670,260,752	156,107,126	156,107,126	0	688,759,185	689,431,611	689,431,611	(672,426)	0
Class 100 Overtime Oblig./Approp.*	63,967,116	66,360,482	68,238,535	19,514,523	19,514,523	0	68,626,000	67,210,663	67,210,663	1,415,337	0
<i>*Police OT is abated as reimbursements occur</i>											
Prisons											
Full-Time Positions	2,289	2,277	2,177	2,154	2,154	0	2,325	2,325	2,325	0	0
Class 100 Total Oblig./Approp.	141,068,023	148,514,858	149,461,785	32,551,824	32,551,824	0	145,430,918	146,211,349	146,211,349	(780,431)	0
Class 100 Overtime Oblig./Approp.	29,578,749	31,197,142	33,450,882	6,859,900	6,017,099	842,801	30,039,861	27,439,598	27,439,598	2,600,263	0

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TABLE O-3
QUARTERLY CITY MANAGERS REPORT
PERSONAL SERVICES SUMMARY
GENERAL FUND
 FOR THE PERIOD ENDING SEPTEMBER 30, 2018

Department / Category	FY 16 Year End Actual	FY 17 Year End Actual	FY 18 Unaudited Actual	FY 2019 YEAR TO DATE			FY 2019 FULL YEAR				
				Target Budget Plan	Actual		Adopted Budget	Target Budget	Year End Departmental Projection	Departmental Projection	
					Actual	(Over) Under Target Budget				(Over) Under	
										Adopted Budget	Target Budget
Procurement											
Full-Time Positions	42	44	46	44	44	0	50	50	50	0	0
Class 100 Total Oblig./Approp.	2,278,649	2,420,035	2,450,043	553,177	553,177	0	2,573,121	2,648,866	2,648,866	(75,745)	0
Class 100 Overtime Oblig./Approp.	28,309	28,835	8,930	7,535	761	6,774	35,000	30,140	30,140	4,860	0
Public Health											
Full-Time Positions	653	687	711	728	728	0	834	834	834	0	0
Class 100 Total Oblig./Approp.	49,832,624	51,023,872	54,999,157	13,233,645	13,233,645	0	54,853,461	56,262,472	56,262,472	(1,409,011)	0
Class 100 Overtime Oblig./Approp.	2,443,424	2,266,394	2,300,499	588,957	580,347	8,610	1,964,000	2,355,828	2,355,828	(391,828)	0
Public Property											
Full-Time Positions	135	146	135	138	138	0	150	150	150	0	0
Class 100 Total Oblig./Approp.	8,347,891	8,654,937	8,797,024	1,936,681	1,936,681	0	8,659,293	8,834,521	8,834,521	(175,228)	0
Class 100 Overtime Oblig./Approp.	914,639	636,933	855,977	215,096	237,151	(22,055)	682,160	860,382	860,382	(178,222)	0
Records											
Full-Time Positions	57	57	57	58	58	0	59	59	59	0	0
Class 100 Total Oblig./Approp.	2,943,408	2,822,489	3,004,442	720,164	720,164	0	3,084,514	3,142,762	3,142,762	(58,248)	0
Class 100 Overtime Oblig./Approp.	230,005	106,687	80,622	26,833	15,190	11,643	107,333	107,333	107,333	0	0
Register of Wills											
Full-Time Positions	69	72	71	71	71	0	70	71	71	(1)	0
Class 100 Total Oblig./Approp.	3,550,052	3,842,824	4,021,761	986,443	986,443	0	4,173,645	4,173,645	4,173,645	0	0
Class 100 Overtime Oblig./Approp.	0	0	0	0	0	0	0	0	0	0	0
Revenue											
Full-Time Positions	378	402	414	405	405	0	437	437	437	0	0
Class 100 Total Oblig./Approp.	18,570,671	20,417,912	21,536,327	5,177,978	5,177,978	0	22,156,816	22,700,766	22,700,766	(543,950)	0
Class 100 Overtime Oblig./Approp.	748,665	597,862	414,990	126,250	66,242	60,008	505,000	505,000	505,000	0	0

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TABLE O-3
QUARTERLY CITY MANAGERS REPORT
PERSONAL SERVICES SUMMARY
GENERAL FUND

FOR THE PERIOD ENDING SEPTEMBER 30, 2018

Department / Category	FY 16 Year End Actual	FY 17 Year End Actual	FY 18 Unaudited Actual	FY 2019 YEAR TO DATE			FY 2019 FULL YEAR				
				Target Budget Plan	Actual Actual	Actual (Over) Under Target Budget	Adopted Budget	Target Budget	Year End Departmental Projection	Departmental Projection (Over) Under	
										Adopted Budget	Target Budget
Sheriff											
Full-Time Positions	330	348	364	363	363	0	410	410	410	0	0
Class 100 Total Oblig./Approp.	22,280,203	25,144,829	27,179,518	6,534,501	6,534,501	0	24,570,248	24,632,430	24,632,430	(62,182)	0
Class 100 Overtime Oblig./Approp.	5,677,451	5,748,984	5,934,927	1,250,000	1,458,110	(208,110)	2,276,187	5,000,000	5,000,000	(2,723,813)	0
Streets											
Full-Time Positions	1,676	1,702	1,738	1,761	1,761	0	1,912	1,912	1,912	0	0
Class 100 Total Oblig./Approp.	76,874,569	76,897,341	79,636,511	19,952,073	19,952,073	0	84,297,081	85,085,552	85,085,552	(788,471)	0
Class 100 Overtime Oblig./Approp.	14,565,821	13,942,643	16,200,539	2,939,446	3,339,995	(400,549)	9,298,300	11,757,784	11,757,784	(2,459,484)	0
Youth Commission											
Full-Time Positions	1	0	0	0	0	0	0	0	0	0	0
Class 100 Total Oblig./Approp.	92,488	0	0	0	0	0	0	0	0	0	0
Class 100 Overtime Oblig./Approp.	0	0	0	0	0	0	0	0	0	0	0
TOTAL GENERAL FUND											
Full-Time Positions	21,427	21,610	22,226	22,170	22,170	0	23,458	23,515	23,515	(57)	0
Class 100 Total Oblig./Approp.	1,562,629,197	1,589,003,244	1,690,080,953	398,457,232	398,457,232	0	1,738,440,262	1,759,220,577	1,759,220,577	(20,780,315)	0
Class 100 Overtime Oblig./Approp.	170,783,318	163,245,876	179,380,151	47,032,272	47,564,128	(531,856)	154,863,464	179,559,227	179,559,227	(24,695,763)	0

Note: The material in this report is preliminary and subject to revision and is not an official statement of the City of Philadelphia.

Table O-4
QUARTERLY CITY MANAGERS REPORT
PURCHASE OF SERVICES ANALYSIS-SELECTED DEPARTMENTS
GENERAL FUND
FOR THE PERIOD ENDING SEPTEMBER 30, 2018

Department	FY 2018 Unaudited Actual	Fiscal Year 2019 Year To Date			Fiscal Year 2019 Full Year				
		Target Budget Plan	Actual	Actual (Over) Under Target Budget	Original Adopted Budget	Target Budget	Current Projection	Current Projection (Over)/Under	
								Adopt. Budget	Current Target
<u>Commerce</u>									
Convention Center Subsidy	15,000,000	15,000,000	15,000,000	0	15,000,000	15,000,000	15,000,000	0	0
Economic Stimulus	2,854,448	0	0	0	2,397,004	1,242,883	1,242,883	1,154,121	0
All Other	2,950,549	2,077,942	2,077,942	0	3,366,925	3,644,185	3,644,185	(277,260)	0
Total Commerce	20,804,997	17,077,942	17,077,942	0	20,763,929	19,887,068	19,887,068	876,861	0
<u>Human Services</u>	76,253,919	58,385,117	58,385,117	0	82,756,805	82,756,805	82,756,805	0	0
<u>Managing Director</u>									
Legal Services	48,824,041	48,589,541	48,589,541	0	50,375,841	51,075,841	51,075,841	(700,000)	0
All Other	22,118,399	8,534,823	8,534,823	0	25,421,862	27,206,978	27,206,978	(1,785,116)	0
Total Managing Director	70,942,440	57,124,364	57,124,364	0	75,797,703	78,282,819	78,282,819	(2,485,116)	0
<u>Office of Innovation and Technology</u>									
911 Surcharge	12,117,369	2,758,955	2,758,955	0	26,354,703	26,354,703	26,354,703	0	0
All Other	36,828,582	15,227,049	15,227,049	0	39,750,610	39,750,610	39,750,610	0	0
Total Innovation and Technology	48,945,951	17,986,004	17,986,004	0	66,105,313	66,105,313	66,105,313	0	0
<u>Public Health:</u>	72,749,713	56,759,478	56,759,478	0	92,882,896	92,882,896	74,882,896	18,000,000	18,000,000
<u>Public Property:</u>									
SEPTA	81,946,000	21,152,000	21,152,000	0	84,608,000	84,608,000	84,608,000	0	0
Space Rentals	21,553,679	21,553,679	21,553,679	0	21,553,679	21,553,679	21,553,679	0	0
Utilities	24,580,646	24,580,646	24,580,646	0	24,580,646	24,580,646	24,580,646	0	0
All Other	29,355,183	29,355,183	29,355,183	0	29,355,183	29,355,183	29,355,183	0	0
Total Public Property	157,435,508	96,641,508	96,641,508	0	160,097,508	160,097,508	160,097,508	0	0
<u>Streets:</u>									
Disposal	40,077,018	35,733,983	35,733,983	0	39,490,785	42,440,785	42,440,785	(2,950,000)	0
All Other	51,875,823	51,875,823	51,875,823	0	51,875,823	51,875,823	51,875,823	0	0
Total Streets Department	91,952,841	87,609,806	87,609,806	0	91,366,608	94,316,608	94,316,608	(2,950,000)	0
All Other Departments	351,987,802	131,620,014	131,620,014	0	361,894,574	370,373,556	370,373,556	(8,478,982)	0
Total Class 200	891,073,171	523,204,233	523,204,233	0	951,665,336	964,702,573	946,702,573	946,702,573	18,000,000

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City of Philadelphia

Quarterly City Managers Report

FOR THE PERIOD ENDING SEPTEMBER 30, 2018

DEPARTMENTAL FULL-TIME POSITIONS SUMMARY

TABLE P-1
QUARTERLY CITY MANAGERS REPORT
DEPARTMENTAL FULL TIME POSITIONS SUMMARY
ALL FUNDS
FOR THE PERIOD ENDING SEPTEMBER 30, 2018

Department	FISCAL YEAR 2018			FISCAL YEAR 2019			MONTH END ACTUAL (OVER) UNDER BUDGET	
	YEAR END ACTUAL			MONTH END ACTUAL				
	General	Other	Total	General	Other	Total		
Atwater Kent Museum	4	0	4	0	0	0	0	0
Auditing (City Controller's Office)	116	0	116	134	0	134	130	4
Board of Ethics	10	0	10	12	0	12	10	2
Board of Pensions	0	56	56	0	73	73	0	16
Board of Revision of Taxes	11	0	11	15	0	15	12	3
City Commissioners (Election Board)	100	0	100	105	0	105	92	13
City Council	192	0	192	195	0	195	192	3
City Representative	9	0	9	9	0	9	9	0
City Treasurer	15	0	15	16	0	16	15	1
Civil Service Commission	2	0	2	2	0	2	2	0
Commerce	31	822	853	32	910	942	27	785
District Attorney - Total	455	73	528	513	76	589	507	71
Civilian	416	62	478	470	64	534	469	529
Uniform	39	11	50	43	12	55	38	11
Finance	115	0	115	123	0	123	115	0
Fire - Total	2,511	74	2,585	2,672	179	2,851	2,491	230
Civilian	119	3	122	141	3	144	113	3
Uniform	2,392	71	2,463	2,531	176	2,707	2,378	227
First Judicial District	1,867	509	2,376	1,841	493	2,334	1,856	501
Fleet Management	281	74	355	306	83	389	289	73
Free Library	649	12	661	692	16	708	639	12
Human Relations Commission	32	0	32	34	0	34	31	0
Human Services (1)	517	1,026	1,543	460	1,330	1,790	386	1,169
Labor, Mayor's Office of	20	0	20	23	0	23	22	0
Law	121	50	171	129	54	183	120	54
Licenses & Inspections	396	0	396	429	9	438	380	8
L&I-Board of Building Standards	1	0	1	1	0	1	1	0
L&I-Board of L & I Review	2	0	2	2	0	2	2	0
Managing Director's Office	307	57	364	312	57	369	304	44
Mayor's Office	41	3	44	53	3	56	49	2
Mayor's Off. of Comm Empowerment/Oppor.	2	30	32	0	36	36	0	28
Mural Arts Program	11	0	11	12	0	12	10	0
Office of Arts and Culture	5	0	5	5	0	5	5	0
Office of Behavioral Hlth/Intel. disAbility	16	240	256	16	261	277	16	229
								245

(1) Positions have been transferred to the Grants Revenue Fund. Non-reimbursed expenditures will be transferred to the General Fund during the fiscal year.

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TABLE P-1
QUARTERLY CITY MANAGERS REPORT
DEPARTMENTAL FULL TIME POSITIONS SUMMARY
ALL FUNDS
FOR THE PERIOD ENDING SEPTEMBER 30, 2018

Department	FISCAL YEAR 2018			FISCAL YEAR 2019						MONTH END ACTUAL (OVER) UNDER BUDGET
	YEAR END ACTUAL			MONTH END ACTUAL						
	General	Other	Total	General	Other	Total	General	Other	Total	
Office of Chief Administrative Officer	58	2	60	64	2	66	58	0	58	8
Office of Community Schools and Pre-K	33	0	33	36	1	37	29	0	29	8
Office of Homeless Services	150	27	177	157	31	188	155	27	182	6
Office of Housing & Comm. Development	0	0	0	0	0	0	0	0	0	0
Office of Human Resources	78	0	78	85	0	85	79	0	79	6
Office of Innovation and Technology	284	91	375	293	120	413	277	92	369	44
Office of the Inspector General	19	0	19	21	0	21	18	0	18	3
Office of Property Assessment	193	0	193	225	0	225	194	0	194	31
Office of Sustainability	9	0	9	8	1	9	10	0	10	(1)
Parks and Recreation	629	29	658	750	29	779	632	27	659	120
Planning & Development	49	53	102	58	56	114	56	52	108	6
Police - Total	7,172	161	7,333	7,371	166	7,537	7,228	162	7,390	147
Civilian	776	11	787	846	11	857	807	11	818	39
Uniform	6,396	150	6,546	6,525	155	6,680	6,421	151	6,572	108
Prisons	2,177	0	2,177	2,325	0	2,325	2,154	0	2,154	171
Procurement	46	1	47	50	2	52	44	2	46	6
Public Health	711	160	871	834	216	1,050	728	149	877	173
Public Property	135	0	135	150	0	150	138	0	138	12
Records	57	0	57	59	0	59	58	0	58	1
Register of Wills	71	0	71	70	0	70	71	0	71	(1)
Revenue	414	205	619	437	232	669	405	245	650	19
Sheriff	364	0	364	410	0	410	363	0	363	47
Streets	1,738	0	1,738	1,912	0	1,912	1,761	0	1,761	151
Water	0	1,886	1,886	0	2,188	2,188	0	1,832	1,832	356
Water, Sewer & Stormwater Rate Board	0	0	0	0	1	1	0	1	1	0
TOTAL ALL FUNDS	22,226	5,641	27,867	23,458	6,625	30,083	22,170	5,825	27,995	2,088

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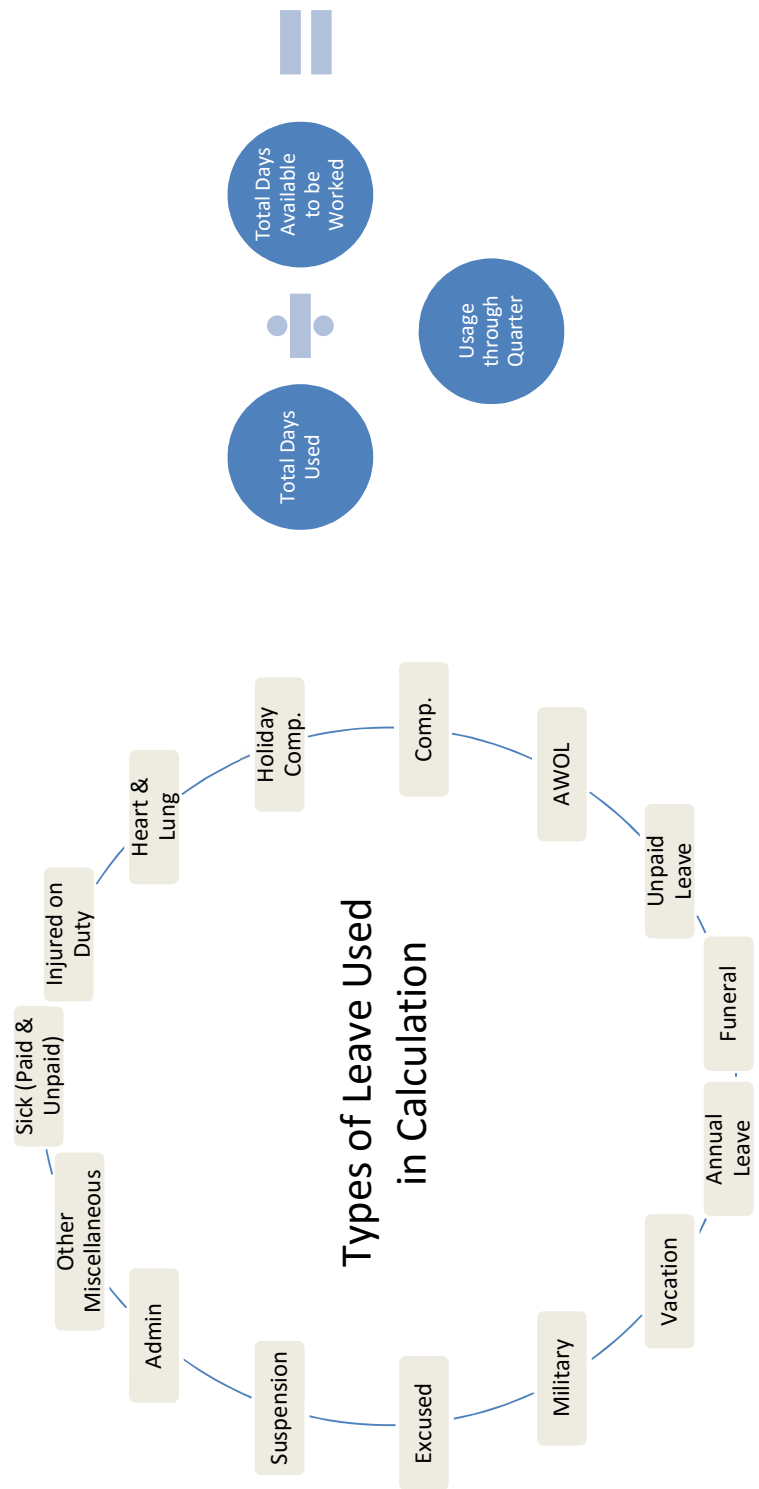
City of Philadelphia

Quarterly City Managers Report

FOR THE PERIOD ENDING SEPTEMBER 30, 2018

DEPARTMENTAL LEAVE USAGE ANALYSIS

Table L-1
 QUARTERLY CITY MANAGER'S REPORT
 TOTAL LEAVE USAGE ANALYSIS
 FOR THE PERIOD ENDING
 September 30, 2018



Leave information is taken from the City's automated payroll system with the exception of the Police Department which provides data compiled from their DAR system. Departments with fewer than 30 employees (in all funds) are excluded.

Table L-1
QUARTERLY CITY MANAGER'S REPORT
TOTAL LEAVE USAGE ANALYSIS
FOR THE PERIOD ENDING
September 30, 2018

Department	FY19 1st Quarter			FY18 1st Quarter			Percent Change Total Leave FY19 Q1 vs. FY18 Q1
	Sickness/Injury*	Due to Vacation and Other**	Total	Sickness/Injury*	Due to Vacation and Other**	Total	
City Commissioners	8.7%	16.0%	24.8%	8.4%	13.8%	22.2%	2.6%
Law	5.1%	18.3%	23.5%	4.3%	17.3%	21.6%	1.9%
Police: Uniformed	9.6%	13.5%	23.1%	7.9%	13.8%	21.7%	1.4%
Commerce: Aviation	6.2%	15.7%	21.9%	6.2%	15.8%	22.1%	-0.2%
Police: Civilian	6.0%	15.8%	21.8%	6.1%	16.1%	22.2%	-0.4%
Free Library	6.3%	15.0%	21.3%	6.1%	13.9%	20.0%	1.4%
Prisons	7.1%	13.1%	20.2%	6.1%	12.4%	18.6%	1.7%
Register of Wills	7.5%	12.3%	19.8%	5.3%	12.7%	18.0%	1.8%
Human Services	5.8%	13.4%	19.2%	4.7%	12.6%	17.3%	1.8%
Water	5.8%	13.0%	18.9%	5.6%	12.9%	18.5%	0.3%
Finance	4.7%	14.0%	18.7%	3.8%	9.1%	12.9%	5.8%
Public Property	5.4%	13.3%	18.7%	9.0%	14.8%	23.8%	-5.1%
Fire: Uniformed	8.4%	10.2%	18.6%	5.2%	10.3%	15.5%	3.1%
Streets: all except Sanitation	6.0%	12.5%	18.5%	4.9%	12.5%	17.5%	1.0%
Office of Property Assessment	5.3%	12.8%	18.1%	4.9%	11.6%	16.5%	1.6%
Public Health	5.0%	12.9%	18.0%	4.5%	11.6%	16.1%	1.8%
Streets: Sanitation	7.7%	10.2%	17.8%	8.3%	10.0%	18.4%	-0.5%
Records	7.0%	10.7%	17.7%	4.6%	9.4%	13.9%	3.8%
Fleet Management	4.6%	12.8%	17.4%	4.4%	11.3%	15.7%	1.8%
Procurement	5.4%	11.8%	17.2%	2.6%	7.8%	10.4%	6.7%
Median	5.1%	11.6%	17.2%	4.4%	10.4%	15.2%	1.9%
Parks and Recreation	4.1%	13.1%	17.2%	3.3%	11.9%	15.2%	1.9%
Sheriff's Office	5.3%	11.5%	16.8%	4.4%	9.8%	14.2%	2.7%
Fire: Civilian	5.2%	11.6%	16.8%	5.5%	9.7%	15.2%	1.6%
Office of Behavioral Health and Intellectual Disability	4.5%	12.1%	16.6%	4.1%	12.1%	16.1%	0.5%
Auditing	3.8%	12.6%	16.4%	4.3%	12.1%	16.4%	0.0%
Managing Director's Office	5.2%	10.9%	16.1%	4.5%	9.7%	14.2%	1.9%
Office of Homeless Services	5.1%	10.9%	15.9%	4.1%	9.9%	14.0%	2.0%
Revenue	5.1%	10.6%	15.7%	4.1%	10.4%	14.6%	1.1%
Chief Administrative Officer	4.0%	10.7%	14.7%	2.7%	9.3%	12.0%	2.8%
Office of Human Resources	3.6%	10.7%	14.3%	4.1%	10.9%	15.0%	-0.7%
Office of Innovation and Technology	2.7%	11.5%	14.2%	2.8%	9.1%	11.9%	2.3%
Mayor's Office of Community Empowerment & Opportunity	4.4%	9.7%	14.0%	3.9%	8.1%	12.0%	2.0%
Licenses and Inspections	4.4%	9.6%	14.0%	4.2%	7.9%	12.1%	1.9%
City Council	3.7%	10.0%	13.7%	3.6%	9.7%	13.3%	0.4%
Pensions	3.5%	9.8%	13.3%	4.4%	9.0%	13.4%	-0.1%
Planning & Development	2.6%	10.6%	13.2%	3.2%	10.4%	13.6%	-0.5%
District Attorney	2.2%	8.2%	10.4%	2.4%	8.5%	10.9%	-0.5%
Mayor's Office	2.8%	6.5%	9.3%	4.9%	7.2%	12.1%	-2.8%
Mayor's Office of Education	2.4%	6.3%	8.7%	1.6%	5.1%	6.7%	2.0%
Commerce: excluding Aviation	1.4%	6.9%	8.3%	3.5%	7.0%	10.5%	-2.1%
Commission on Human Relations	0.6%	3.4%	4.0%	3.2%	11.1%	14.2%	-10.2%

* Sick time includes sick and injured on duty time taken for all funds.

** Other time includes vacation, compensation time, holiday compensation time, annual leave, funeral, military, excused, AWOL, suspension, administration, and other miscellaneous leave for all funds.

Notes: Number of personnel is based on the average number of personnel in each pay period within the quarter.

Assumes 71 working days for the Fire Department and 63 working days for all other departments in the quarter.

Data excludes: unpaid family medical leave, paid parental leave, unpaid military caretaker leave, training leave, union paid leave, and union unpaid leave taken for all funds.

City of Philadelphia

Quarterly City Managers Report

FOR THE PERIOD ENDING SEPTEMBER 30, 2018

DEPARTMENTAL SERVICE DELIVERY REPORT

Table S-1
 QUARTERLY CITY MANAGER'S REPORT
 DEPARTMENT SERVICE DELIVERY
 FOR THE PERIOD ENDING
 SEPTEMBER 30, 2018

PUBLIC SAFETY									
Police Department									
Part 1 violent crime 	Performance Measure	FY18 Q1	FY19 Q1	Change	FY18 Year-End	FY19 YTD	FY19 Target	On Track to Meet Target?	Comments / Explanation
	Number of shooting victims	336	388	15.5%	1,274	388	A reduction from FY18	No	The Administration is working on a plan to reduce the killings and shootings in Philadelphia that will be rolled out in January 2019.
	Number of homicides	75	100	33.3%	309	100	A reduction from FY18	No	The Administration is working on a plan to reduce the killings and shootings in Philadelphia that will be rolled out in January 2019.
	Number of part 1 violent crimes	4,018	3,850	-4.2%	14,719	3,850	A reduction from FY18	Yes	
	Number of burglaries	1,831	1,800	-1.7%	6,496	1,800	A reduction from FY18	Yes	
	Homicide clearance rate	42.7%	39.0%	-8.7%	47.0%	39.0%	60.0%	No	The Homicide Unit and the Intelligence Bureau are collaborating on clearing cold cases.
	Percent of officers who are female	21.6%	21.4%	-0.9%	21.7%	21.4%	52.7%	No	Target is based on census data for Philadelphia. PPD is focused on recruitment efforts with the goal of having the police force reflect the demographics of the city. PPD continually strives to hire a workforce that represents all communities within the City of Philadelphia. The Recruitment Unit has done recruiting drives which focus on bringing females into the Department. Additionally, PPD continues to explore different recruiting methods to increase the female workforce.
	Percent of officers who are minority	44.6%	47.7%	7.0%	45.1%	47.7%	57.9%	No	Target is based on census data for Philadelphia. PPD is focused on recruitment efforts with the goal of having the police force reflect the demographics of the city. PPD continually strives to hire a workforce that represents all communities within the City of Philadelphia. The PPD changed its hiring standards in 2016 after Police Commissioner Ross took over as Police Commissioner. The changes in standards took some time to show in PPD's candidate pool, since the Department had multiple hiring lists in use at the time of the change, and these lists utilized the old hiring requirements. Additionally, PPD continues to explore different recruiting methods to increase the minority workforce.

Table S-1
 QUARTERLY CITY MANAGER'S REPORT
 DEPARTMENT SERVICE DELIVERY
 FOR THE PERIOD ENDING
 SEPTEMBER 30, 2018

Fire Department

<div> <p>Number of structure fires</p> <p>FY18 Year-End: 2,525 FY19 YTD: 1,195</p> </div>	Performance Measure *	FY18 Q1	FY19 Q1	Change	FY18 Year-End	FY19 YTD	FY19 Target	On Track to Meet Target?	Comments / Explanation
	Number of civilian fire-related deaths	0	3	N/A	17	3	A reduction from FY18	Yes	
	Number of structure fires	542	1,195	120.5%	2,525	1,195	Establish a new baseline	Yes	After review of fire incident data, the Fire Department determined that some types of fire incidents were being incorrectly categorized. As a result, the Department has updated protocols and provided additional training to front-line staff. Data from FY19 Q1 has already begun to reflect these efforts and the Department expects that data quality will continue to improve over the remainder of FY19.
	Fire engine response time (minutes:seconds) **	7:15	6:47	-6.4%	7:21	6:47	≤ 5:20	No	After a review of response time data, the Fire Department discovered that cold calls had previously been omitted from the reporting of response times for the QCMR. Cold calls are a response mode without the use of emergency lights and sirens (Reduced Speed). Hot calls are a response mode utilizing emergency lights and sirens (Emergency Speed). National standards for fire reporting dictate that cold calls should be included in response times and actions have been taken to correct this going forward. Previously reported data has also been corrected to reflect the inclusion of cold calls.
	Percent of EMS calls responded to within 9:00 minutes **	37.0%	33.0%	-10.8%	33.0%	33.0%	≥ 90.0%	No	After a review of response time data, the Fire Department discovered that cold calls had previously been omitted from the reporting of response times for the QCMR. National standards for fire reporting dictate that cold calls should be included in response times and actions have been taken to correct this going forward. Previously reported data has also been corrected to reflect the inclusion of cold calls.
	<p>* All Fire Department measures under review.</p> <p>** All response time-related measures have a margin of error of 10-15% because a first-on-scene time is recorded 85-90% of the time. The Fire Department is currently working diligently to minimize this margin.</p>								

Table S-1
 QUARTERLY CITY MANAGER'S REPORT
 DEPARTMENT SERVICE DELIVERY
 FOR THE PERIOD ENDING
 SEPTEMBER 30, 2018

Philadelphia Prison System

Performance Measure	FY18 Q1	FY19 Q1	Change	FY18 Year-End	FY19 YTD	FY19 Target	On Track to Meet Target?	Comments / Explanation
Sentenced inmates participating in an educational or treatment program	77.9%	83.4%	7.1%	81.5%	83.4%	80.0%	Yes	Prisons is making every effort to enroll sentenced inmates in programs and work assignments. This measure refers to educational or treatment programs, which are one component of inmate placements. Pretrial inmates are placed into institutional or job training programming. All sentenced inmates have to participate in a program, but some are between jobs or are in segregation, meaning that they cannot participate in a program (thus, this measure is unlikely to reach 100%).
Re-incarceration rate - 1 year	37.2%	38.0%	2.0%	38.1%	38.0%	38.0%	Yes	PDP's one-year re-incarceration rate is based on the number of prisoners who are released from PDP custody and return to PDP custody. The measure for FY19 is comprised of prisoners released from July 1, 2017 through June 30, 2018. If an inmate returns within the specified date ranges one year from that window, that inmate is counted in the one-year figure.
Percent of newly admitted inmates that are processed and housed within 24 hours of admission	100.0%	100%	0.0%	100.0%	100.0%	100.0%	Yes	The 24-hour period is a self-imposed threshold and not a legal requirement. However, the goal is for 100% of inmates to wait no longer than 24 hours (current average is 8-10 hours).

Department of Licenses and Inspections

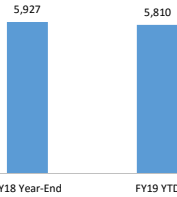
Performance Measure	FY18 Q1	FY19 Q1	Change	FY18 Year-End	FY19 YTD	FY19 Target	On Track to Meet Target?	Comments / Explanation
Median wait times for over-the-counter permit customers (in minutes)	N/A	21	N/A	N/A	21	22	Yes	This is a new measure for FY19. This measure captures wait times only. FY18 historic data for this measure will be available by the FY19 Q2 QCMR.
Percentage of Residential Plan Reviews performed within 15 days	99.7%	98.0%	-1.7%	97.0%	98.0%	99.0%	Yes	
Percentage of commercial building, plumbing, electrical and zoning plans reviewed within 20 days	98.3%	99.1%	0.8%	97.0%	99.1%	97.0%	Yes	
Number of building, electrical, plumbing, and zoning permits issued	14,248	14,783	3.8%	56,952	14,783	55,000	Yes	
Percent of nuisance properties inspected within 20 days	87.0%	83.0%	-4.6%	82.3%	83.0%	85.0%	Yes	
Number of demolitions performed	122	120	-1.6%	428	120	500	Yes	
Number of "imminently dangerous" properties	223	115	-48.4%	179	115	A reduction from FY18	Yes	
Median timeframe from "imminently dangerous" designation to demolition (in days)	114	147	28.9%	150	147	145	Yes	This is a new measure for FY19. The timeframe for this measure is affected by a variety of factors, including the size of the demolition project, the number of contractors available, and available funding.

Table S-1
QUARTERLY CITY MANAGER'S REPORT
DEPARTMENT SERVICE DELIVERY
FOR THE PERIOD ENDING
SEPTEMBER 30, 2018

HEALTH AND HUMAN SERVICES

Department of Human Services

Dependent placement population
(as of the last day of the quarter)



Performance Measure	FY18 Q1	FY19 Q1	Change	FY18 Year-End	FY19 YTD	FY19 Target	On Track to Meet Target?	Comments / Explanation
Dependent placement population (as of the last day of the quarter)	6,000	5,810	-3.2%	5,927	5,810	≤ 5,927	Yes	
Percent of Child Protective Services (CPS) investigations that were determined within 60 days *	99.0%	99.6%	0.6%	98.2%	99.3%	≥ 98.0%	Yes	Data provided is on a one-quarter lag as DHS needs to account for the 60-day window. CPS investigations are conducted pursuant to state law in order to determine whether abuse or neglect occurred. By law, CPS investigations not determined in 60 days can be unfounded automatically. Increases in the number of staff and consistent use of data to track investigation timeliness helped DHS achieve a timeliness rate above 98% in FY18. FY19 Q1 data will be available in FY19 Q2.
Percent of General Protective Services (GPS) investigations that were determined within 60 days *	65.2%	73.2%	12.3%	64.9%	70.0%	≥ 80.0%	No	Data provided is on a one-quarter lag as DHS needs to account for the 60-day window. GPS investigations are assessments conducted to determine if a family is in need of child welfare services to prevent abuse or neglect, stabilize family, and safeguard a child's well-being and development. FY19 Q1 data will be available in FY19 Q2. The Department is working on multiple fronts to improve the completion of GPS reports within 60 days. Some of these efforts include adding staff to Intake and Investigations, training upgrades, and creating specialty screening units to enable safe diversion of reports to community-based services when there are no safety threats.
Percent of children who enter an out-of-home placement from in-home services **	3.4%	2.9%	-14.7%	8.3%	2.9%	≤ 9.0%	Yes	This is a cumulative measure, meaning that the first quarter percentage appears lower than the ensuing quarters' percentages. It takes into account activity for the entire fiscal year up to the last day of the quarter being reported. In-home services are case management services provided to a family to stabilize family functioning and prevent placement. Out-of-home placement includes foster care, kinship care, and congregate care.
Percent of children in out-of-home placement who achieved permanency out of all children in placement in a given year **	8.1%	7.8%	-3.7%	23.5%	7.8%	28.0%	Yes	This is a cumulative measure, meaning that the first quarter percentage appears lower than the ensuing quarters' percentages. It takes into account activity for the entire fiscal year up to the last day of the quarter being reported. The rate is calculated by dividing the number of children in placement during the year to date who achieved permanency by the total number of children in placement during the year. Children in care for fewer than eight days are excluded.
Percent of dependent placement population in Congregate Care (as of the last day of the quarter)	12.4%	10.7%	-13.7%	11.7%	10.7%	≤ 12.0%	Yes	Congregate care is a term used to describe highly structured placement settings such as group homes, childcare institutions, and residential treatment facilities collectively.
Percent of dependent placement population in Kinship Care (as of the last day of the quarter)	46.2%	46.9%	1.5%	47.0%	46.9%	48.0%	Yes	Kinship care is a type of foster care in which a child is placed with a relative (kin). DHS has made great progress in increasing the number of children placed with kin when children have to be removed from their homes. Through continued collaborative efforts with the Community Umbrella Agencies, DHS is seeking further improvement.
Percent of dependent placement population in care more than two years (as of the last day of the quarter)	37.6%	39.5%	5.1%	37.6%	39.5%	≤ 36.0%	No	The Department has implemented new initiatives to accelerate the pace of permanency for children in care more than two years. For example, the department added new legal staff in FY18 to reduce caseloads and improve the speed of court proceedings. DHS anticipates outcomes to improve from this initiative in one to two years. Another example is the implementation of Rapid Permanency Reviews (RPR) to review cases of children in care more than two years and address systemic barriers to permanency. DHS anticipates improved outcomes from RPR in one to two years.

Table S-1
QUARTERLY CITY MANAGER'S REPORT
DEPARTMENT SERVICE DELIVERY
FOR THE PERIOD ENDING
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Average daily number of youth in detention at the Philadelphia Juvenile Justice Services Center (PJJS)	124.3	115.2	-7.3%	147.1	115.2	≤ 136.0	Yes	DHS is responsible for running this secure detention facility and maintaining state-mandated staffing levels.
* These are lagging measures, as DHS needs to account for the 60-day window. Data provided is for the previous quarter.								
** These are cumulative measures. They take into account activity for the entire fiscal year up to the last day of the quarter being reported.								

Department of Behavioral Health and Intellectual disAbility Services

Performance Measure	FY18 Q1	FY19 Q1	Change	FY18 Year-End	FY19 YTD	FY19 Target	On Track to Meet Target?	Comments / Explanation
Unduplicated persons served in all community-based services, including outpatient services	76,062	70,528	-7.3%	114,995	70,528	90,000	Yes	This is a cumulative measure with the highest number of unique clients reported in the first quarter. This measure now includes all community-based treatment across DBHIDS (Outpatient, Family Services, Wrap-Around, School Services, Case Management, etc.). One of the largest providers has no claims billed this reporting quarter. The CBH claims team is looking into the issue and expects a positive impact for this measure once this is resolved.
Number of admissions to out-of-state residential treatment facilities	7	18	157.1%	69	18	50	Yes	Clients are unduplicated within the quarter, and the goal is to be below the target. The year-to-date total may contain duplicated clients if they were served in multiple quarters. DBHIDS's goal is to treat all of the children needing services within the state and not to have to look to out-of-state alternatives, so the goal is to keep this number low.
Number of admissions to residential treatment facilities	154	84	-45.5%	470	84	600	Yes	Clients are unduplicated within the quarter, and the goal is to be below the target. The year-to-date total may contain duplicated clients if they were served in multiple quarters.
Percent of follow-up within 30 days of discharge from an inpatient psychiatric facility (adults)	51.3%	48.3%	-5.8%	48.3%	48.3%	50.0%	Yes	This measure includes discharges to ambulatory, non-bed based care. This mirrors the child measure below. The Department has a robust community-based continuum of care that includes Federally Qualified Health Centers (FQHCs), housing supports, case management, and Assertive Community Treatment (ACT) for members. The state-mandated follow-up measure, which is the numerator for the Department's 30-day follow-up rate, does not capture all services being provided across the Department's continuum of care. As a result, the actual follow-up rate is likely higher (and closer to the target). To address concerns regarding the rates of follow-up and readmission, DBHIDS, in conjunction with the state, has implemented initiatives that directly address provider oversight, service development, innovation, and quality assurance. One of the largest providers has no claims billed this reporting quarter. The CBH claims team is looking into the issue and expects a positive impact for this measure once this is resolved.
Percent of readmission within 30 days to inpatient psychiatric facility (Substance Abuse & non-Substance Abuse) (adults)	12.8%	14.6%	14.1%	12.9%	14.6%	15.0%	Yes	This measure includes both substance abuse and non-substance abuse. To address concerns regarding follow-up and readmission rates, DBHIDS, in conjunction with the state, has implemented initiatives that directly address provider oversight, service development, innovation, and quality assurance.

Unduplicated persons served in all community-based services, including outpatient services

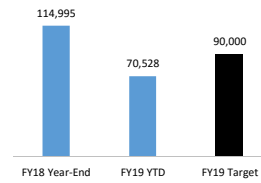


Table S-1
QUARTERLY CITY MANAGER'S REPORT
DEPARTMENT SERVICE DELIVERY
FOR THE PERIOD ENDING
SEPTEMBER 30, 2018

Percent of follow-up within 30 days of discharge from an inpatient psychiatric facility (children)	81.3%	84.1%	3.4%	76.2%	84.1%	80.0%	Yes	This measure includes discharges to ambulatory, non-bed based care. This mirrors the adult measure above. The Department has a robust community-based continuum of care that includes Federally Qualified Health Centers (FQHCs), housing supports, case management, and Assertive Community Treatment (ACT) for members. The state-mandated follow-up measure, which is the numerator for the Department's 30-day follow-up rate, does not capture all services being provided across the Department's continuum of care. As a result, the actual follow-up rate is likely higher. To address concerns regarding follow-up and readmission rates, DBHIDS, in conjunction with the state, has implemented initiatives that directly address provider oversight, service development, innovation, and quality assurance. One of the largest providers has no claims billed this reporting quarter. The CBH claims team is looking into the issue and expects a positive impact for this measure once this is resolved.
Percent of readmission within 30 days to inpatient psychiatric facility (Substance Abuse & non-Substance Abuse) (children)	9.5%	8.7%	-8.4%	8.4%	8.7%	10.0%	Yes	This measure includes both substance abuse and non-substance abuse. This measure mirrors the adult measure above. Community Behavioral Health (CBH) Member Services is asking providers to check in with members earlier after they are discharged (after 5 days, a decrease from 6-7 days previously) and to maintain more up-to-date contact information for members. CBH anticipates that, once follow-up rates increase and there is more engagement by providers, the overall 30-day readmission rate may increase.

Department of Public Health

Performance Measure	FY18 Q1	FY19 Q1	Change	FY18 Year-End	FY19 YTD	FY19 Target	On Track to Meet Target?	Comments / Explanation
Percentage of visits uninsured	40.2%	41.2%	2.5%	40.4%	41.2%	41.0%	Yes	
Number of months between food establishment inspections	14.6	11.6	-20.5%	13.9	11.6	12.0	Yes	There has been significant improvement from FY18 Q2 when the program expanded hiring to improve this measure.
Number of New HIV Diagnoses	131	103	-21.4%	495	103	550	Yes	Being below the target is the Department's goal. Lower numbers mean less HIV in Philadelphia communities. The Department analyzes HIV diagnoses monthly by demographic and geospatial characteristics, and using best practice measurements did not identify a statistically significant increase. The Department continues to monitor HIV diagnoses closely.
Children 19-35 months with complete immunizations 4:3:1:3:3:1	80.8%	76.5%	-5.3%	80.8%	76.5%	78.5%	No	This measure comes from a national telephone survey administered annually by the Centers for Disease Control (CDC). Data are subject to recall bias. The department uses Philadelphia respondents' data only.
Percent of all cases with autopsy reports issued within 90 calendar days	96.0%	96.0%	0.0%	96.5%	96.0%	≥ 90.0%	Yes	The 90% goal is DPH's requirement for accreditation.
Number of patient visits to department-run STD clinics	5,943	5,333	-10.3%	21,758	5,333	21,000	Yes	Health Center 1 will be relocating in December 2018 so it will have a limited schedule and thus will see fewer visits during the move.

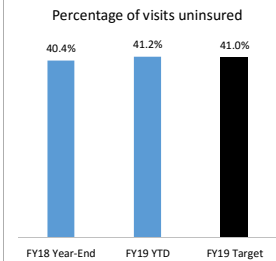


Table S-1
QUARTERLY CITY MANAGER'S REPORT
DEPARTMENT SERVICE DELIVERY
FOR THE PERIOD ENDING
SEPTEMBER 30, 2018

Office of Homeless Services

Performance Measure	FY18 Q1	FY19 Q1	Change	FY18 Year-End	FY19 YTD	FY19 Target	On Track to Meet Target?	Comments / Explanation
Number of households provided homeless prevention assistance	206	334	62.1%	837	334	725	Yes	This figure measures the number of households provided Homeless Prevention assistance. "Household" means individual and/or family. Annual targets are based on funding awarded through the Housing Trust Fund and Community Services Block Grant (CSBG). OHS's annual target assumes \$1,000 of assistance per household. Often, households require less assistance, and OHS is able to serve more households. The number might vary, based on level of need.
Number of households provided rapid rehousing assistance to end their homelessness	101	100	-1.0%	447	100	400	Yes	This figure measures the Office of Homeless Services' Rapid Rehousing units. Totals vary across quarters, and the pace toward the year-end goal depends administratively on grant timing, contracting, referrals, and time it takes for households to locate and move into a housing unit in the community.
Percent of exits to permanent housing destinations from shelter and transitional housing programs	30.0%	34.0%	13.3%	35.0%	34.0%	30.0%	Yes	This is a new measure for FY19. OHS expanded the number of programs participating in the Homeless Management Information System (HMIS) starting in late FY18. The FY19 target is lower than the FY18 year-end figure, as it is not yet clear whether OHS will see the same overall rate in FY19 as was seen in FY18. Over time, this HMIS expansion will give OHS a better overall picture of the system.

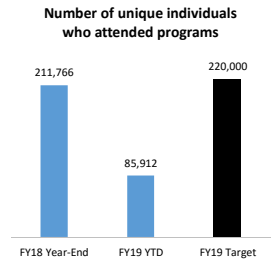
COMMUNITY AND CULTURE

The Free Library of Philadelphia

Performance Measure	FY18 Q1	FY19 Q1	Change	FY18 Year-End	FY19 YTD	FY19 Target	On Track to Meet Target?	Comments / Explanation
In-person visits	1,307,217	1,211,972	-7.3%	4,961,270	1,211,972	5,400,000	Yes	Five new 21st-Century Libraries are opening in FY19.
Virtual visits via FLP website	1,613,682	1,801,824	11.7%	6,361,657	1,801,824	6,500,000	Yes	
Digital access	904,183	1,021,059	12.9%	3,568,923	1,021,059	3,700,000	Yes	This measure includes digital reach and activities, including Wi-Fi usage, eBook circulation, electronic resource/database use and public PC use. This measure counts every login.
New Youth library cards	4,227	3,477	-17.7%	57,367	3,477	26,000	Yes	This measure tracks the number of children and teens who have never been Free Library cardholders. The FY19 target is lower than the FY18 year-end, as most District students were reached in the preceding year.
Preschool Program Attendance	26,945	30,290	12.4%	109,091	30,290	110,000	Yes	Program attendance reflects the day-to-day activities of library staff to engage community residents in life-long learning.
Children's Program Attendance	62,591	67,733	8.2%	313,045	67,733	315,000	Yes	
Teen Program Attendance	11,308	15,011	32.7%	57,882	15,011	58,000	Yes	
Adult Program Attendance	43,217	45,818	6.0%	212,228	45,818	215,000	Yes	
Senior Program Attendance	4,778	6,824	42.8%	11,061	6,824	14,500	Yes	

Table S-1
 QUARTERLY CITY MANAGER'S REPORT
 DEPARTMENT SERVICE DELIVERY
 FOR THE PERIOD ENDING
 SEPTEMBER 30, 2018

Philadelphia Parks and Recreation

<p>Number of unique individuals who attended programs</p>  <p>FY18 Year-End FY19 YTD FY19 Target</p>	Performance Measure	FY18 Q1	FY19 Q1	Change	FY18 Year-End	FY19 YTD	FY19 Target	On Track to Meet Target?	Comments / Explanation
	Number of programs *	1,499	1,563	4.3%	3,291	1,563	3,300	Yes	Quarter 1 is PPR's biggest staff-led quarter due to camps. PPR had 1,138 internal programs and 425 external permitted programs in FY19 Q1.
	Number of unique individuals who attended programs *	117,567	85,912	-26.9%	211,766	85,912	220,000	Yes	While this quarter is lower than expected, PPR anticipates that it will rise following collection of outstanding permits. PPR had 47,954 attendees at internal programs and 37,958 attendees at external permitted programs in FY19 Q1.
	Total visits	3,616,879	3,313,114	-8.4%	9,530,484	3,313,114	9,300,000	Yes	
	New trees planted	N/A	N/A	N/A	4,325	N/A	2,796	Yes	This measure does not report for quarters 1 and 3. The FY19 target is lower due to a large planting project that is scheduled for FY20. Resources that would normally be expended in FY19 are being dedicated to this project.
* Programs run, on average, 19 weeks.									

COMMERCE

Commerce Department: Division of Aviation

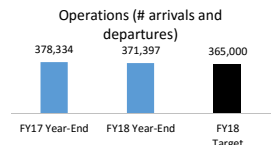
<p>Operations (# arrivals and departures)</p>  <p>FY17 Year-End FY18 Year-End FY18 Target</p>	Performance Measure *	FY17 Q4	FY18 Q4	Change	FY17 Year-End	FY18 Year-End	FY18 Target	Target Met?	Comments / Explanation
	Enplaned passengers (million)	3.96	4.28	8.1%	14.81	15.25	15.00	Yes	
	Operations (# arrivals and departures)	96,248	99,210	3.1%	378,334	371,397	365,000	Yes	
	Freight and mail cargo (tons)	110,874	138,704	25.1%	448,668	510,431	455,000	Yes	
	Non-airline revenue (\$ million)	\$45.00	\$41.00	-8.9%	\$133.66	\$137.20	\$120.00	Yes	
	Retail/beverage sales (\$ million)	\$54.20	\$60.88	12.3%	\$197.42	\$208.67	\$190.00	Yes	
	* All measures are reported on a lagging basis (one quarter behind the current quarter being reported).								

Table S-1
QUARTERLY CITY MANAGER'S REPORT
DEPARTMENT SERVICE DELIVERY
FOR THE PERIOD ENDING
SEPTEMBER 30, 2018

PLANNING AND DEVELOPMENT

Planning and Development: Division of Housing and Community Development

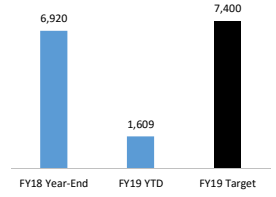
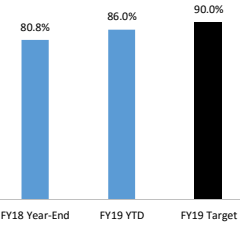
<p>Homes repaired (BSRP, Weatherization, Heater Hotline, and AMP)</p>  <p>FY18 Year-End FY19 YTD FY19 Target</p>	Performance Measure	FY18 Q1	FY19 Q1	Change	FY18 Year-End	FY19 YTD	FY19 Target	On Track to Meet Target?	Comments / Explanation
	Mortgage foreclosures diverted	330	309	-6.4%	1,088	309	1,100	Yes	Output is driven by available program funding. To prevent homeowners from becoming homeless due to foreclosure, the program links a Court of Common Pleas order requiring that homeowners facing foreclosure have an opportunity to meet with their lenders to negotiate an alternative to foreclosure with City-funded housing counseling, outreach, a hotline, and legal assistance. Foreclosures are a function of the market; therefore, the number of mortgage foreclosures diverted is subject to fluctuation.
	Homes repaired (BSRP, Weatherization, Heater Hotline, and AMP)	1,610	1,609	-7.3%	6,920	1,609	7,400	Yes	Output is driven by available program funding. The Basic Systems Repair Program (BSRP) is a grant-assisted program that allows the Philadelphia Housing Development Corporation to make repairs to the basic systems (plumbing, heating, roofing, electrical and structural repairs) of homes owned and occupied by low-income Philadelphia residents. Grant repairs can be completed up to a limit of \$18,000 per property. A \$60 million bond issuance in the spring of 2017 is providing additional home repair services over three years, helping to eliminate the waiting lists for these programs. The FY19 target is higher than the FY18 year-end, as Planning and Development is adding the Adaptive Modification Program (AMP) in FY19. AMP is expected to increase the overall number of homes repaired in FY19 to exceed FY18 performance.
	Unique lots stabilized, greened, and maintained	12,841	12,481	-2.8%	12,841	12,481	12,000	Yes	This measure is calculated as a point in time at the end of the quarter. The number of unique lots greened and cleaned includes land stabilization programs (such as initial cleaning, soil treatment, tree planting and fencing of up to 300 new selected blighted lots) and land maintenance.
	Clients receiving counseling	N/A	1,913	N/A	N/A	1,913	8,000	Yes	Housing counselors 1) serve as advocates for homeowners as they face the challenges of homeownership; and 2) prepare prospective homeowners to meet those challenges. FY18 numbers are not available, as Planning and Development experienced issues with switching from one case management system to another in FY18. These issues have been resolved for FY19.

Table S-1
 QUARTERLY CITY MANAGER'S REPORT
 DEPARTMENT SERVICE DELIVERY
 FOR THE PERIOD ENDING
 SEPTEMBER 30, 2018

TRANSPORTATION AND INFRASTRUCTURE

Streets Department

On-time collection (by 3 PM): trash



Performance Measure	FY18 Q1	FY19 Q1	Change	FY18 Year-End	FY19 YTD	FY19 Target	On Track to Meet Target?	Comments / Explanation
Recycling rate	17.0%	16.0%	-5.9%	17.0%	16.0%	17.0%	No	Significant changes in the global recycling market have drastically decreased demand for recycling products and materials. There has been a significant change in acceptance quality requirements of recycled products overseas, greatly decreasing demand for paper products. In addition, changes in the composition of recycled materials collected (i.e. decreased quantity of mixed paper, cardboard, and container weight products such as aluminum, steel and plastic containers), has also negatively impacted the City's recycling diversion rate over the last several years. This combination has made it very difficult to reach target recycling rate objectives.
On-time collection (by 3 PM): recycling	95.6%	97.0%	1.5%	95.9%	97.0%	97.0%	Yes	
On-time collection (by 3 PM): trash	74.0%	86.0%	16.2%	80.8%	86.0%	90.0%	No	Streets has experienced intermittent staff shortages due to high absentee rates making it necessary to divert compactors and crews to additional routes beyond their regularly scheduled assignments, thereby impacting the Department's on-time rate. Streets expects the on-time collection rate to improve throughout FY19.
Percentage of time potholes are repaired within 3 days	89.0%	89.0%	0.0%	90.0%	89.0%	90.0%	No	This is a new measure for FY19. Streets exceeded this performance measure during July and August, but several outliers during September decreased the on-time average for pothole repairs for that month. It is expected this measure will reach its fiscal year target going forward.
Pothole response time (days)	2.7	5.0	85.2%	3.4	5.0	3.0	No	The great majority of potholes were repaired within 3 days; however, several outliers specifically during the month of September skewed the overall average for this quarter. It is expected this measure will ultimately trend back to normal going forward.
Miles resurfaced	21	30	42.9%	77	30	95	Yes	
Tons of refuse collected and disposed	146,259	156,469	7.0%	575,095	156,469	580,000	Yes	
Tons of recycling collected and disposed	26,633	26,303	-1.2%	100,599	26,303	102,823	Yes	

Table S-1
 QUARTERLY CITY MANAGER'S REPORT
 DEPARTMENT SERVICE DELIVERY
 FOR THE PERIOD ENDING
 SEPTEMBER 30, 2018

Water Department

Performance Measure *	FY17 Q4	FY18 Q4	Change	FY17 Year-End	FY18 Year-End	FY18 Target	Target Met?	Comments / Explanation
Millions of gallons of treated water	19,799	20,852	5.3%	82,846	81,485	87,000	Yes	PWD's target is to meet customers' demand. The measure is calculated by taking weekly average treatment flow summed for 3 plants x 7 days to get millions of gallons of treated water. Customer demand has been met but was less than anticipated by the Department.
Percent of time Philadelphia's drinking water met or surpassed state and federal standards	100.0%	100.0%	0.0%	100.0%	100.0%	100.0%	Yes	
Miles of pipeline surveyed for leakage	294	161	-45.2%	1,052	742	1,110	No	In the second half of the fiscal year, the available crew hours decreased due to a large increase in leak referrals due to an excessive number of water main breaks and service leaks, which required the crews to dedicate their time to locating active leaks and place marks for the District crews to dig up and repair.
Water main breaks repaired	93	125	34.4%	655	977	905	Yes	The Department's target is to repair all water main breaks.
Average time to repair a water main break upon crew arrival at site (hours)	6.4	6.7	4.7%	6.7	6.5	8.0	Yes	Eight hours is the Water Department's service-level agreement (SLA).
Percent of hydrants available	99.7%	99.6%	-0.1%	99.6%	99.5%	99.7%	No	In FY18, PWD's inventory of hydrant parts was depleted due to a delay in awarding a Departmental contract. The contract has since been awarded and materials for hydrant maintenance have been procured for FY19.
Number of storm inlets cleaned/year	28,322	26,491	-6.5%	107,784	103,535	100,000	Yes	This is the number of inlets cleaned each quarter in PWD's system, which contains over 79,000 inlets.
Constructed greened acres	26	59	127.7%	129	201	200	Yes	
Number of Green Acres Design Completed/year	134	129	-4.1%	351	433	300	Yes	
* All measures are reported on a lagging basis (one quarter behind the current quarter being reported).								

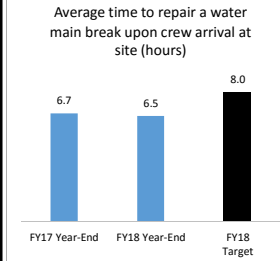


Table S-1
 QUARTERLY CITY MANAGER'S REPORT
 DEPARTMENT SERVICE DELIVERY
 FOR THE PERIOD ENDING
 SEPTEMBER 30, 2018

CHIEF ADMINISTRATIVE OFFICER

Office of Fleet Management

<div> <p>Fleet availability - citywide</p> <p>FY18 Year-End FY19 YTD FY19 Target</p> </div>	Performance Measure	FY18 Q1	FY19 Q1	Change	FY18 Year-End	FY19 YTD	FY19 Target	On Track to Meet Target?	Comments / Explanation
	Fleet availability - citywide	90.5%	91.8%	1.5%	90.9%	91.8%	90.0%	Yes	New vehicle purchases since FY16 enabled Fleet to meet citywide vehicle availability.
	Percent of SLA met for medic units	122.4%	121.0%	-1.1%	120.0%	121.0%	100.0%	Yes	The SLA is met when 55 of 75 medic units are available. Fleet's Optimal Vehicle Replacement Strategy for medic unit purchases enabled Fleet to meet the SLA.
	Percent of SLA met for trash compactors	92.6%	102.0%	10.2%	98.0%	102.0%	100.0%	Yes	The SLA is met when 241 of 326 compactors are available. In FY18, Fleet ordered 30 new compactors, which were delivered in FY18.
	Percent of SLA met for radio patrol cars	95.8%	98.2%	2.5%	95.3%	98.2%	100.0%	Yes	The SLA is met when 675 of 750 radio patrol cars are available. Availability is below the target due to vehicles being relinquished without replacement. Fleet will be able to meet the SLA in FY19 by purchasing 150 new radio patrol cars.
	Median Age of Vehicle: General Fund	5.53	4.25	-23.1%	4.75	4.25	4.50	Yes	
	Median Age of Vehicle: Water Fund	9.61	5.82	-39.4%	8.52	5.82	8.00	Yes	
	Median Age of Vehicle: Aviation Fund	11.51	9.44	-18.0%	10.51	9.44	8.00	Yes	Median age is above the target due to lack of adequate vehicle replacement. The revised purchase plan in upcoming fiscal years will enable Fleet to continue to drive down the median age of vehicles to meet the target.
	Percent of vehicles repaired in one day or less	61.3%	52.0%	-15.2%	57.4%	52.0%	70.0%	Yes	Fleet's Optimal Vehicle Replacement Strategy and associated additional funding for vehicle purchases will better enable routine maintenance on newer vehicles going forward. This is expected to drive down the volume of repairs, better enabling Fleet to meet the target.


Department of Public Property

<div> <p>Percent of work orders completed within service level</p> <p>FY18 Year-End FY19 YTD FY19 Target</p> </div>	Performance Measure	FY18 Q1	FY19 Q1	Change	FY18 Year-End	FY19 YTD	FY19 Target	On Track to Meet Target?	Comments / Explanation
	Number of substantially completed construction projects	5	7	40.0%	40	7	42	Yes	A project that is substantially complete is at least 95% complete.
	Facilities division work order volume	3,555	2,611	-26.6%	15,797	2,611	11,500	Yes	DPP is moving to have contractors handle more work requests. These work orders are not counted in DPP's work order system, as they go directly to the contractors.
	Percent of work orders completed within service level	89.5%	84.0%	-6.1%	88.5%	84.0%	90.0%	No	DPP is realigning supervisory assignments to facilitate more satisfactory completion of work orders during the remainder of FY19.

Table S-1
QUARTERLY CITY MANAGER'S REPORT
DEPARTMENT SERVICE DELIVERY
FOR THE PERIOD ENDING
SEPTEMBER 30, 2018

MANAGING DIRECTOR'S OFFICE

Office of Sustainability

<p>City of Philadelphia facility energy consumption, including General, Aviation and Water Funds (Million British Thermal Units)</p> 	Performance Measure *	FY17 Q4	FY18 Q4	Change	FY17 Year-End	FY18 Year-End	FY18 Target	Target Met?	Comments / Explanation
	City of Philadelphia facility energy consumption, including General, Aviation and Water Funds (Million British Thermal Units)	0.80	0.86	7.9%	3.86	4.02	3.78	No	FY19 Q1 data will be available in FY19 Q2. The target is based on a 3% reduction in usage from the 3-year average for FY15-17. Use was slightly above goal for FY18 with cold weather in Q3 greatly impacting performance.
	City of Philadelphia facility energy cost including General, Aviation and Water Funds (\$ Million)	\$13.3	\$14.5	8.7%	\$63.9	\$62.8	\$73.9	Yes	FY19 Q1 data will be available in FY19 Q2. The target is based on a 3% reduction in usage from the 3-year average for FY15-17.
* These measures are lagging indicators, due to delays in billing for energy use data. FY19 Q1 data will be available for the 2nd Quarter FY19 QCMR.									

Managing Director's Office: 311 Call Center

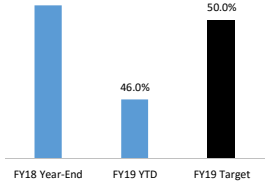
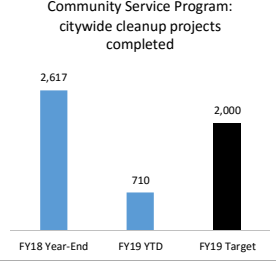
<p>Percent of calls answered within 20 seconds</p> 	Performance Measure	FY18 Q1	FY19 Q1	Change	FY18 Year-End	FY19 YTD	FY19 Target	On Track to Meet Target?	Comments / Explanation
	Percent of calls answered within 20 seconds	61.0%	46.0%	-24.6%	50.8%	46.0%	50.0%	Yes	311 is averaging six callouts per day and is currently reviewing attendance policies and best practices with Human Resources. 311 has hired and trained 4 call center agents. 311 now accepts L&I eCLIPSE calls which have increased the wait time, due to the complexity of the calls.
	Percent of 311 NPS survey respondents who are "service detractors"	20.0%	41.0%	105.0%	31.8%	41.0%	< 50.0%	Yes	"Service detractors" fall somewhere between 0 and 6 on a 10-point scale of "How likely are you to recommend Philly311 to a friend or colleague?" This score has increased due to complex L&I eCLIPSE calls.
	Percent of residents who utilize mobile and web applications to contact 311	35.0%	43.0%	22.9%	41.8%	43.0%	45.0%	No	This measure refers to the number of contacts using mobile and web applications to contact 311. 311 expects that the percentage will continue to increase over the remainder of FY19 to meet the target.
	Average score for tickets and phone calls monitored by 311 supervisors	80.0%	87.0%	8.7%	86.0%	87.0%	86.0%	Yes	Agents are scored on a six-point scale and are graded by pass/fail. Supervisors monitor two calls per week, and 311's Quality Assurance Associate continues to create new quality components to assess quality. This average is based off the quality of tickets submitted within 311's system by an agent. Accuracy of information and customer service is also measured. The variance of the score across the years is mainly due to the amount of weekly call monitorings that are able to be accomplished by the supervisors. There were 466 monitorings completed for FY19 Q1.

Table S-1
 QUARTERLY CITY MANAGER'S REPORT
 DEPARTMENT SERVICE DELIVERY
 FOR THE PERIOD ENDING
 SEPTEMBER 30, 2018

Managing Director's Office: Community Life Improvement Program (CLIP)

<p>Community Service Program: citywide cleanup projects completed</p>  <p>FY18 Year-End FY19 YTD FY19 Target</p>	Performance Measure *	FY18 Q1	FY19 Q1	Change	FY18 Year-End	FY19 YTD	FY19 Target	On Track to Meet Target?	Comments / Explanation
	Graffiti abatement: properties and street fixtures cleaned	35,683	34,513	-3.3%	133,099	34,513	125,000	Yes	
	Community Partnership Program: groups that received supplies	175	204	16.6%	701	204	575	Yes	
	Community Service Program: citywide cleanup projects completed	652	710	8.9%	2,617	710	2,000	Yes	Employees have been moved into the Community Service Program to assist residents with community clean-ups, resulting in a relatively high number of completed projects compared to the prior year.
	Vacant Lot Program: vacant lot abatements	3,851	3,565	-7.4%	12,508	3,565	12,000	Yes	
	Vacant Lot Program: vacant lot compliance rate	29.0%	35.0%	20.7%	31.5%	35.0%	25.0%	Yes	Compliance rate refers to the percent of property owners who receive a notice of violation and subsequently take action to clean up their properties within the timeframe given to address the violation. Vacant lot violation compliance by owners varies depending upon ownership, as many long-term owners are unaccounted for. Many of the owners' addresses in CLIP's system are the actual vacant lot addresses, meaning that there are no owners on record.
	Community Life Improvement: exterior property maintenance violations	4,042	4,886	20.9%	12,245	4,886	11,000	Yes	The FY19 target is based on 3-year historical data.
	Community Life Improvement: exterior property maintenance compliance rate	65.0%	62.1%	-4.5%	62.2%	62.1%	60.0%	Yes	Compliance rate refers to the percent of property owners who receive a notice of violation and subsequently take action to clean up their properties within the timeframe given to address the violation. In the warmer/busy months, the compliance rate is higher due to volume of requests allowing for the owner to have additional time to clean his/her property.
	* FY19 targets are lower than FY18 year-end figures due to redeployment of resources to meet additional demands for special clean-ups in areas impacted by opioids.								

City of Philadelphia

Quarterly City Managers Report

FOR THE PERIOD ENDING SEPTEMBER 30, 2018

WATER FUND QUARTERLY REPORT

**Quarterly City Managers Report
Fund Balance Summary
Water Fund**

All Departments
For the Period Ending September 30, 2018

Category	FY 2018 Unaudited Actual	Fiscal Year 2019 Year to Date			Fiscal Year 2019 Full Year				
		Target Budget	Actual	Actual Over / (Under) Target Budget	Adopted Budget	Target Budget	Current Projection	Current Projection for Revenues Over / (Under)	
								Adopted Budget	Target Budget
<u>REVENUES</u>									
Taxes									
Locally Generated Non - Tax Revenues	715,640,437	174,311,316	174,311,316	0	700,211,000	700,211,000	700,211,000	0	0
Other Governments	569,484	698,175	698,175	0	1,000,000	1,000,000	1,000,000	0	0
Revenues from Other Funds of City - Net of Rate Stabilization Fund (I See Note 1)	33,860,295	0	0	0	29,138,000	29,138,000	29,138,000	0	0
Revenue from Other Funds of City - Rate Stabilization Fund	24,629,568	0	0	0	84,359,000	84,359,000	84,359,000	0	0
Total Revenues and Other Sources	774,699,784	175,009,491	175,009,491	0	814,708,000	814,708,000	814,708,000	0	0
		Year to Date			Full Year				
Category	FY 2018 Unaudited Actual	Target Budget	Actual	Actual (Over) / Under Target Budget	Original Budget	Target Budget	Current Projection	Adopted Budget	Current Projection for Obligations (Over) / Under Target Budget
<u>OBLIGATIONS / APPROPRIATIONS</u>									
Personal Services	132,309,262	29,034,538	29,034,538	0	143,902,078	146,107,975	146,107,975	(2,205,897)	0
Personal Services - Employee Benefits	133,844,257	11,807,437	11,807,437	0	138,140,401	139,088,937	139,088,937	(948,536)	0
Sub-Total Employee Compensation	266,153,519	40,841,975	40,841,975	0	282,042,479	285,196,912	285,196,912	(3,154,433)	0
Purchase of Services	175,855,338	129,341,819	129,341,819	0	206,609,685	206,609,685	206,609,685	0	0
Materials, Supplies and Equipment	50,076,788	18,653,786	18,653,786	0	62,887,500	62,887,500	62,887,500	0	0
Contributions, Indemnities and Taxes	6,779,219	1,299,742	1,299,742	0	9,176,000	9,176,000	9,176,000	0	0
Debt Service	237,248,135	80,549,032	80,549,032	0	212,992,336	212,992,336	212,992,336	0	0
Advances and Miscellaneous Payments	0	0	0	0	0	0	0	0	0
Payment to Other Funds - Net of Payment to Rate Stabilization Fund (See Note 1)	71,000,000	0	0	0	71,000,000	67,845,567	67,845,567	3,154,433	0
Payments to Other Funds - Rate Stabilization Fund	0	0	0	0	0	0	0	0	0
Total Obligations / Appropriations	807,112,999	270,686,354	270,686,354	0	844,708,000	844,708,000	844,708,000	0	0
Operating Surplus / (Deficit)	(32,413,215)	(95,676,863)	(95,676,863)	0	(30,000,000)	(30,000,000)	(30,000,000)	0	0
<u>OPERATIONS IN RESPECT TO PRIOR FISCAL YEARS</u>									
Prior Year Fund Balance	0	0	0	0	0	0	0	0	0
Net Adjustments - Prior Years	32,413,215	0	0	0	30,000,000	30,000,000	30,000,000	0	0
Total Net Adjustments	32,413,215	0	0	0	30,000,000	30,000,000	30,000,000	0	0
Year End Fund Balance	0	(95,676,863)	(95,676,863)	0	0	0	0	0	0

Note 1: Bill #544, which restructured the Water Fund Revenue Bond Rate covenant, requires that the unencumbered operating balance of the Water Fund as of the end of the Fiscal Year be paid over to the Rate Stabilization Fund. A payment from the Rate Stabilization Fund to the Operating Fund will be required to eliminate any deficit as of the end of the fiscal year and will be recognized as Revenue from Other Funds.

The material in this report is preliminary and is subject to revision and does not represent an official statement of the City of Philadelphia.

**Quarterly City Managers Report
Non-Tax Revenue Summary
Water Fund**

For the Period Ending September 30, 2018

Department	FY 2018 Unaudited Actual	Fiscal Year 2019 Year to Date			Fiscal Year 2019 Full Year				
		Target Budget	Actual	Actual Over / (Under) Target Budget	Adopted Budget	Target Budget	Current Projection	Current Projection Over / (Under)	
								Adopted Budget	Target Budget
<u>Local Non-Tax Revenues</u>									
Fleet Management	318	21,953	21,953	0	200,000	200,000	200,000	0	0
Sale of Vehicles	318	21,953	21,953	0	200,000	200,000	200,000	0	0
Licenses & Inspections	35,356	9,146	9,146	0	35,000	35,000	35,000	0	0
Miscellaneous	35,356	9,146	9,146	0	35,000	35,000	35,000	0	0
Water	64,626,063	11,081,015	11,081,015	0	53,625,000	53,625,000	53,625,000	0	0
Sewer Charges to Other Municipalities	37,427,705	9,208,645	9,208,645	0	37,145,000	37,145,000	37,145,000	0	0
Water & Sewer Permits Issued by L & I	5,522,093	1,506,518	1,506,518	0	2,520,000	2,520,000	2,520,000	0	0
Contribution - Sinking Fund Reserve	19,000,000	0	0	0	12,000,000	12,000,000	12,000,000	0	0
Miscellaneous	2,676,265	365,852	365,852	0	1,960,000	1,960,000	1,960,000	0	0
Revenue	649,386,745	162,775,605	162,775,605	0	645,801,000	645,801,000	645,801,000	0	0
Sales & Charges	634,322,844	159,346,679	159,346,679	0	633,018,000	633,018,000	633,018,000	0	0
Fire Service Connections	3,169,265	813,142	813,142	0	3,474,000	3,474,000	3,474,000	0	0
Surcharges	5,627,537	985,459	985,459	0	4,101,000	4,101,000	4,101,000	0	0
Miscellaneous	6,267,099	1,630,325	1,630,325	0	5,208,000	5,208,000	5,208,000	0	0
Procurement	85,471	8,777	8,777	0	100,000	100,000	100,000	0	0
Miscellaneous	85,471	8,777	8,777	0	100,000	100,000	100,000	0	0
City Treasurer	1,506,484	414,820	414,820	0	450,000	450,000	450,000	0	0
Interest Earnings	1,506,484	414,820	414,820	0	450,000	450,000	450,000	0	0
Total Local Non-Tax Revenue	715,640,437	174,311,316	174,311,316	0	700,211,000	700,211,000	700,211,000	0	0
<u>Other Governments</u>									
Water	569,484	698,175	698,175	0	1,000,000	1,000,000	1,000,000	0	0
State	562,654	698,175	698,175	0	1,000,000	1,000,000	1,000,000	0	0
Federal	6,830	0	0	0	0	0	0	0	0
Total Other Governments	569,484	698,175	698,175	0	1,000,000	1,000,000	1,000,000	0	0
<u>Revenue from Other Funds</u>									
Water	58,489,863	0	0	0	113,497,000	113,497,000	113,497,000	0	0
General Fund	29,362,223	0	0	0	24,348,000	24,348,000	24,348,000	0	0
Aviation Fund	4,128,072	0	0	0	4,390,000	4,390,000	4,390,000	0	0
Employee Benefit Fund	370,000	0	0	0	400,000	400,000	400,000	0	0
Rate Stabilization Fund	24,629,568	0	0	0	84,359,000	84,359,000	84,359,000	0	0
Total Revenue from Other Funds	58,489,863	0	0	0	113,497,000	113,497,000	113,497,000	0	0
Total - All Sources	774,699,784	175,009,491	175,009,491	0	814,708,000	814,708,000	814,708,000	0	0

The material in this report is preliminary and subject to revision and does not represent an official statement of the City of Philadelphia.

**Quarterly City Managers Report
Departmental Obligations Summary
Water Fund**

For the Period Ending September 30, 2018

Department	FY 2018 Unaudited Actual	Fiscal Year 2019 Year to Date			Fiscal Year 2019 Full Year			Current Projection (Over) / Under	
		Target Budget	Actual	Actual (Over) / Under Target Budget	Adopted Budget	Target Budget	Current Projection	Adopted Budget	Target Budget
								(236,799)	
Office of Innovation & Technology	22,068,991	8,565,389	8,565,389	0	31,966,821	32,203,620	32,203,620	(236,799)	0
Personal Services	6,236,674	1,489,584	1,489,584	0	8,003,747	8,240,546	8,240,546	(236,799)	0
Purchase of Services	13,806,992	6,835,338	6,835,338	0	20,930,724	20,930,724	20,930,724	0	0
Materials, Supplies & Equipment	2,025,325	240,467	240,467	0	3,032,350	3,032,350	3,032,350	0	0
Managing Director	138,550	0	0	0	138,550	138,550	138,550	0	0
Personal Services	138,550	0	0	0	138,550	138,550	138,550	0	0
Public Property	4,256,817	4,265,847	4,265,847	0	4,265,847	4,265,847	4,265,847	0	0
Purchase of Services	4,256,817	4,265,847	4,265,847	0	4,265,847	4,265,847	4,265,847	0	0
Office of Fleet Management	7,413,972	3,014,597	3,014,597	0	8,825,836	8,846,754	8,846,754	(20,918)	0
Personal Services	2,891,880	684,697	684,697	0	3,062,196	3,083,114	3,083,114	(20,918)	0
Purchase of Services	1,036,762	324,874	324,874	0	1,489,000	1,489,000	1,489,000	0	0
Materials, Supplies & Equipment	3,485,330	2,005,026	2,005,026	0	4,274,640	4,274,640	4,274,640	0	0
Water	383,131,502	157,885,915	157,885,915	0	419,220,912	417,763,513	417,763,513	1,457,399	0
Personal Services	110,753,656	23,974,510	23,974,510	0	119,823,412	121,520,446	121,520,446	(1,697,034)	0
Purchase of Services	150,956,803	117,114,614	117,114,614	0	173,643,500	173,643,500	173,643,500	0	0
Materials, Supplies & Equipment	43,641,824	16,296,791	16,296,791	0	54,083,000	54,083,000	54,083,000	0	0
Contributions, Indemnities & Taxes	6,779,219	500,000	500,000	0	671,000	671,000	671,000	0	0
Payments to Other Funds-Rate Stabilization Fd	0	0	0	0	0	0	0	0	0
Payments to Other Funds-Water Residual Fd	28,904,525	0	0	0	37,000,000	33,845,567	33,845,567	3,154,433	0
Payments to Other Funds-Other	42,095,475	0	0	0	34,000,000	34,000,000	34,000,000	0	0
Finance	133,844,257	12,607,179	12,607,179	0	146,640,401	147,588,937	147,588,937	(948,536)	0
Personal Services - Fringe Benefits	133,844,257	11,807,437	11,807,437	0	138,140,401	139,088,937	139,088,937	(948,536)	0
Contributions, Indemnities & Taxes	0	799,742	799,742	0	8,500,000	8,500,000	8,500,000	0	0
Revenue	15,468,436	3,133,587	3,133,587	0	16,664,500	16,852,407	16,852,407	(187,907)	0
Personal Services	9,735,827	2,239,137	2,239,137	0	10,171,000	10,358,907	10,358,907	(187,907)	0
Purchase of Services	4,834,053	782,980	782,980	0	5,059,000	5,059,000	5,059,000	0	0
Materials, Supplies & Equipment	898,556	111,470	111,470	0	1,429,500	1,429,500	1,429,500	0	0
Contributions, Indemnities & Taxes	0	0	0	0	5,000	5,000	5,000	0	0
Sinking Fund	237,248,135	80,549,032	80,549,032	0	212,992,336	212,992,336	212,992,336	0	0
Debt Service	237,248,135	80,549,032	80,549,032	0	212,992,336	212,992,336	212,992,336	0	0
Procurement	84,412	14,106	14,106	0	93,093	93,093	93,093	0	0
Personal Services	84,412	14,106	14,106	0	93,093	93,093	93,093	0	0
Law	2,878,899	638,478	638,478	0	3,240,830	3,304,069	3,304,069	(63,239)	0
Personal Services	2,878,899	638,478	638,478	0	3,240,830	3,304,069	3,304,069	(63,239)	0
Purchase of Services	471,162	15,000	15,000	0	2,506,206	2,569,445	2,569,445	(63,239)	0
Materials, Supplies & Equipment	25,753	32	32	0	691,614	691,614	691,614	0	0
Office of Sustainability	93,874	0	0	0	93,874	93,874	93,874	0	0
Personal Services	93,874	0	0	0	93,874	93,874	93,874	0	0
Purchase of Services	30,000	0	0	0	63,874	63,874	63,874	0	0
Water, Sewer & Storm Water Rate Board	485,154	12,224	12,224	0	565,000	565,000	565,000	0	0
Personal Services	22,405	9,058	9,058	0	40,000	40,000	40,000	0	0
Purchase of Services	462,749	3,166	3,166	0	500,000	500,000	500,000	0	0
Materials, Supplies & Equipment	0	0	0	0	25,000	25,000	25,000	0	0
Total Water Fund	807,112,999	270,686,354	270,686,354	0	844,708,000	844,708,000	844,708,000	0	0
Personal Services	132,309,262	29,034,538	29,034,538	0	143,902,078	146,107,975	146,107,975	(2,205,897)	0
Personal Services - Fringe Benefits	133,844,257	11,807,437	11,807,437	0	138,140,401	139,088,937	139,088,937	(948,536)	0
Sub-Total Employee Compensation	266,153,519	40,841,975	40,841,975	0	282,042,479	285,196,912	285,196,912	(3,154,433)	0
Purchase of Services	175,855,338	129,341,819	129,341,819	0	206,609,685	206,609,685	206,609,685	0	0
Materials, Supplies & Equipment	50,076,788	18,653,786	18,653,786	0	62,887,500	62,887,500	62,887,500	0	0
Contributions, Indemnities & Taxes	6,779,219	1,299,742	1,299,742	0	9,176,000	9,176,000	9,176,000	0	0
Debt Service	237,248,135	80,549,032	80,549,032	0	212,992,336	212,992,336	212,992,336	0	0
Payments to Other Funds	71,000,000	0	0	0	71,000,000	7	67,845,567	3,154,433	0

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**Quarterly City Managers Report
Analysis of Projected Year-End Variances
Water Fund**

All Departments

For the Period Ending September 30, 2018

Category	Full Year Proj. Variance Better / (Worse) Than Cur. Target	Reasons / Comments
<u>Revenues</u>		
No variance to report		
Subtotal	\$0.0	
<u>Obligations / Appropriations</u>		
No variance to report		
	\$0.0	
<u>Other Adjustments</u>		
	\$0.0	
Subtotal	\$0.0	
Total	\$0.0	

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Quarterly City Managers Report
Departmental Full Time Position Summary
Water Fund

For the Period Ending September 30, 2018

Department	FY 2018 Actual	Fiscal Year 2019 Year to Date			Fiscal Year 2019 Full Year				
		Month End		Actual (Over) / Under Target Budget	Authorized Positions		Current Projection	Current Projection (Over) / Under	
		Target Budget	Actual		Adopted Budget	Target Budget		Adopted Budget	Target Budget
Office of Innovation & Technology	85	86	86	0	106	106	106	0	0
Office of Fleet Management	52	55	55	0	58	58	58	0	0
Water	1,887	1,884	1,884	0	2,188	2,188	2,188	0	0
Revenue	205	209	209	0	232	232	232	0	0
Procurement	1	2	2	0	2	2	2	0	0
Law	26	30	30	0	30	30	30	0	0
Water, Sewer & Stormwater Rate Board	0	1	1	0	1	1	1	0	0
Total Water Fund	2,256	2,267	2,267	0	2,617	2,617	2,617	0	0

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City of Philadelphia

Quarterly City Managers Report

FOR THE PERIOD ENDING SEPTEMBER 30, 2018

AVIATION FUND QUARTERLY REPORT

Quarterly City Managers Report
Fund Balance Summary
Aviation Fund
All Departments
For the Period Ending September 30, 2018

Category	FY 2018 Unaudited Actual	Fiscal Year 2019 Year to Date		Fiscal Year 2019 Full Year			
		Target Budget	Actual	Actual Over / (Under) Target Budget	Adopted Budget	Target Budget	Current Projection
REVENUES							
Taxes							
Locally Generated Non - Tax Revenues	435,144,785	91,053,956	91,053,956	0	459,565,000	459,565,000	459,565,000
Other Governments	2,220,030	199,840	199,840	0	2,695,000	2,695,000	2,695,000
Revenues from Other Funds of City	1,442,524	0	0	0	1,320,000	1,320,000	1,320,000
Other Sources							
Total Revenues and Other Sources	438,807,339	91,253,796	91,253,796	0	463,580,000	463,580,000	463,580,000
OBLIGATIONS / APPROPRIATIONS							
Personal Services	75,962,677	18,934,619	18,934,619	0	80,205,326	81,216,320	81,216,320
Personal Services - Employee Benefits	57,506,222	6,105,631	6,105,631	0	63,950,249	64,314,886	64,314,886
Sub-Total Employee Compensation	133,468,899	25,040,250	25,040,250	0	144,155,575	145,531,206	145,531,206
Purchase of Services	113,764,903	65,818,898	65,818,898	0	139,979,589	130,131,738	130,131,738
Materials, Supplies and Equipment	14,271,030	5,572,160	5,572,160	0	18,041,900	16,169,900	16,169,900
Contributions, Indemnities and Taxes	2,288,272	4,353,285	4,353,285	0	8,812,000	6,667,000	6,667,000
Debt Service	109,055,267	31,874,494	31,874,494	0	163,801,936	163,801,936	163,801,936
Payment to Other Funds	7,679,206	0	0	0	24,023,000	22,648,000	22,648,000
Advances and Miscellaneous Payments	0	0	0	0	0	0	0
Total Obligations / Appropriations	380,527,577	132,659,087	132,659,087	0	498,814,000	484,949,780	484,949,780
Operating Surplus / (Deficit)	58,279,762	(41,405,291)	(41,405,291)	0	(35,234,000)	(21,369,780)	(21,369,780)
OPERATIONS IN RESPECT TO PRIOR FISCAL YEARS							
Prior Year Fund Balance	69,922,273	0	0	0	54,976,000	143,068,951	143,068,951
Net Adjustments - Prior Years	14,866,916	0	0	0	15,000,000	15,000,000	15,000,000
Total Net Adjustments	84,789,189	0	0	0	69,976,000	158,068,951	158,068,951
Preliminary Year End Fund Balance	143,068,951	(41,405,291)	(41,405,291)	0	34,742,000	136,699,171	136,699,171
Deferred Revenue-Airline Rates & Charges (See Note 1)	0	0	0	0	0	0	0
Year End Fund Balance	143,068,951	(41,405,291)	(41,405,291)	0	34,742,000	136,699,171	101,957,171

Note 1: In accordance with Airline Use & Lease Agreements, revenues received in excess of Terminal Building and Airfield Area costs are deferred to the subsequent fiscal year.

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Quarterly City Managers Report
Non-Tax Revenue Summary
Aviation Fund
For the Period Ending September 30, 2018

Department	FY 2018 Unaudited Actual	Fiscal Year 2019 Year to Date		Fiscal Year 2019 Full Year			
		Target Budget	Actual	Actual Over / (Under) Target Budget	Adopted Budget	Target Budget	Current Projection
							Adopted Budget Target Budget
<u>Local Non-Tax Revenues</u>							
Fleet Management	0	0	0	0	25,000	25,000	0 0
Sale of Vehicles	0	0	0	0	25,000	25,000	0 0
Procurement	517	285	285	0	10,000	10,000	0 0
Miscellaneous	517	285	285	0	10,000	10,000	0 0
City Treasurer	2,196,717	57,574	57,574	0	1,000,000	1,000,000	0 0
Interest Earnings	2,196,717	57,574	57,574	0	1,000,000	1,000,000	0 0
Commerce - Division of Aviation	432,947,551	90,996,097	90,996,097	0	458,530,000	458,530,000	0 0
Concessions	51,848,386	10,784,310	10,784,310	0	55,032,000	55,032,000	0 0
Space Rentals	146,369,362	22,469,401	22,469,401	0	161,387,000	161,387,000	0 0
Landing Fees	77,217,448	19,749,516	19,749,516	0	97,531,000	97,531,000	0 0
Parking	66,210,999	230,233	230,233	0	42,000,000	42,000,000	0 0
Car Rental	18,985,032	4,130,627	4,130,627	0	23,646,000	23,646,000	0 0
Sale of Utilities	2,542,736	603,252	603,252	0	4,342,000	4,342,000	0 0
Overseas Terminal Facility Charges	12,600	7,650	7,650	0	7,650	7,650	7,650 0
International Terminal Charges	35,115,388	11,406,150	11,406,150	0	36,615,000	36,615,000	0 0
Passenger Facility Charge	31,201,355	0	0	0	33,075,000	33,075,000	0 0
Miscellaneous	3,444,245	21,614,958	21,614,958	0	4,902,000	4,894,350	(7,650) 0
Total Local Non-Tax Revenue	435,144,785	91,053,956	91,053,956	0	459,565,000	459,565,000	0 0
<u>Other Governments</u>							
Commerce - Division of Aviation	2,220,030	199,840	199,840	0	2,695,000	2,695,000	0 0
State	0	0	0	0	0	0	0 0
Federal	2,220,030	199,840	199,840	0	2,695,000	2,695,000	0 0
Total Other Governments	2,220,030	199,840	199,840	0	2,695,000	2,695,000	0 0
<u>Revenue from Other Funds</u>							
Commerce - Division of Aviation	1,442,524	0	0	0	1,320,000	1,320,000	0 0
General Fund	1,282,524	0	0	0	1,220,000	1,220,000	0 0
Contribution from Bond Fund	0	0	0	0	0	0	0 0
Employee Benefits Fund	160,000	0	0	0	100,000	100,000	0 0
Total Revenue from Other Funds	1,442,524	0	0	0	1,320,000	1,320,000	0 0
Total - All Sources	438,807,339	91,253,796	91,253,796	0	463,580,000	463,580,000	0 0

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**Quarterly City Managers Report
Departmental Obligations Summary
Aviation Fund**

For the Period Ending September 30, 2018

Department	FY 2018 Unaudited Actual	Fiscal Year 2019 Year to Date			Fiscal Year 2019 Full Year		
		Target Budget	Actual	Actual (Over) / Under Target Budget	Adopted Budget	Target Budget	Current Projection
						Adopted Budget	Current Projection (Over) / Under Target Budget
Office of Innovation & Technology	1,121,873	578,140	578,140	0	2,163,089	2,173,252	0
Personal Services	334,907	82,665	82,665	0	940,000	950,163	0
Purchase of Services	786,966	495,475	495,475	0	1,223,089	1,223,089	0
Police	16,592,024	4,278,030	4,278,030	0	17,131,737	17,131,737	0
Personal Services	16,429,224	4,120,730	4,120,730	0	16,961,237	16,961,237	0
Purchase of Services	74,000	71,500	71,500	0	77,500	77,500	0
Materials, Supplies & Equipment	88,800	85,800	85,800	0	93,000	93,000	0
Fire	7,789,997	2,170,122	2,170,122	0	8,355,474	8,518,474	0
Personal Services	7,619,658	2,094,765	2,094,765	0	8,161,574	8,324,574	0
Purchase of Services	15,000	0	0	0	15,000	15,000	0
Materials, Supplies & Equipment	155,339	75,357	75,357	0	155,900	155,900	0
Payments to Other Funds	0	0	0	0	23,000	23,000	0
Public Property	19,640,000	14,854,000	14,854,000	0	26,900,000	26,900,000	0
Purchase of Services	19,640,000	14,854,000	14,854,000	0	26,900,000	26,900,000	0
Office of Fleet Management	6,151,445	2,597,583	2,597,583	0	8,395,839	8,401,109	0
Personal Services	1,374,644	302,369	302,369	0	1,514,839	1,520,109	0
Purchase of Services	461,174	113,074	113,074	0	588,000	588,000	0
Materials, Supplies & Equipment							
Sinking Fund	57,506,222	6,105,631	6,105,631	0	63,950,249	64,314,886	0
Purchase of Services	2,507,347	2,569,732	2,569,732	0	4,146,000	4,146,000	0
Contributions, Indemnities & Taxes	0	499,831	499,831	0	2,512,000	2,512,000	0
Advances and Other Miscellaneous Payments	0	0	0	0	0	0	0
Commerce - Division of Aviation	109,055,267	31,874,494	31,874,494	0	163,801,936	163,801,936	0
Debt Service	109,055,267	31,874,494	31,874,494	0	163,801,936	163,801,936	0
Personal Services	158,595,763	66,739,733	66,739,733	0	199,800,000	185,349,278	0
Purchase of Services	48,666,605	11,972,299	11,972,299	0	51,789,129	51,789,129	0
Materials, Supplies & Equipment	90,250,416	47,685,117	47,685,117	0	107,000,000	97,152,149	0
Contributions, Indemnities & Taxes	9,711,264	3,228,863	3,228,863	0	11,500,000	9,628,000	0
Payments to Other Funds	2,288,272	3,853,454	3,853,454	0	6,300,000	4,155,000	0
Law	7,679,206	361,791	361,791	0	24,000,000	22,625,000	0
Personal Services	1,473,766	361,791	361,791	0	1,563,803	1,607,235	0
Purchase of Services	1,473,766	0	0	0	1,563,803	1,607,235	0
Materials, Supplies & Equipment	0	0	0	0	0	0	0
Office of Sustainability	93,873	30,000	30,000	0	93,873	93,873	0
Personal Services	63,873	0	0	0	63,873	63,873	0
Purchase of Services	30,000	30,000	30,000	0	30,000	30,000	0
Total Aviation Fund	380,527,577	132,659,087	132,659,087	0	498,814,000	484,949,780	0
Personal Services	75,962,677	18,934,619	18,934,619	0	80,205,326	81,216,320	0
Sub-Total Employee Compensation	57,506,222	6,105,631	6,105,631	0	63,950,249	64,314,886	0
Purchase of Services	113,764,903	65,818,898	65,818,898	0	139,979,589	130,131,738	0
Materials, Supplies & Equipment	14,271,030	5,572,160	5,572,160	0	18,041,900	16,169,900	0
Contributions, Indemnities & Taxes	2,288,272	4,353,285	4,353,285	0	8,812,000	6,667,000	0
Debt Service	109,055,267	31,874,494	31,874,494	0	163,801,936	163,801,936	0
Payments to Other Funds	7,679,206	0	0	0	24,023,000	22,648,000	0
Advances & Other Misc. Pmts.	0	0	0	0	0	0	0

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Quarterly City Managers Report
Analysis of Projected Year-End Variances
Aviation Fund
All Departments
For the Period Ending September 30, 2018

Category	Full Year Proj. Variance Better / (Worse) Than Cur. Target	Reasons / Comments
<u>Revenues</u>		
No variances to report.		
Subtotal	\$0.0	
<u>Obligations / Appropriations</u>		
No variances to report.		
Subtotal	\$0.0	
Total	\$0.0	

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Quarterly City Managers Report
Departmental Full Time Position Summary
Aviation Fund
For the Period Ending September 30, 2018

Department	FY 2018 Actual	Fiscal Year 2019 Year to Date			Fiscal Year 2019 Full Year				Current Projection (Over) / Under	
		Month End		Actual (Over) / Under Target Budget	Adopted Budget	Authorized Positions Target Budget	Current Projection	Adopted Budget	Current Projection (Over) / Under Target Budget	
		Target Budget	Actual							
Office of Innovation & Technology	3	3	3	0	10	10	10	0	0	0
Police	161	162	162	0	166	166	166	0	0	0
Uniformed	150	151	151	0	155	155	155	0	0	0
Civilian	11	11	11	0	11	11	11	0	0	0
Fire	69	70	70	0	75	75	75	0	0	0
Uniformed	69	70	70	0	75	75	75	0	0	0
Civilian	0	0	0	0	0	0	0	0	0	0
Office of Fleet Management	23	23	23	0	25	25	25	0	0	0
Commerce - Division of Aviation	812	798	798	0	900	900	900	0	0	0
Law	21	19	19	0	21	21	21	0	0	0
Total Aviation Fund	1,089	1,075	1,075	0	1,197	1,197	1,197	0	0	0

The material in this report is preliminary and subject to revision and does not represent an official statement of the City of Philadelphia.

City of Philadelphia

Quarterly City Managers Report

FOR THE PERIOD ENDING SEPTEMBER 30, 2018

GRANTS REVENUE FUND QUARTERLY REPORT

Unanticipated Grants

FUNDS TAKEN FROM FINANCE'S UNANTICIPATED GRANTS REVENUE FUND - FY 2019

FOR THE PERIOD JULY 1, 2018 - SEPTEMBER 30, 2018

Dp. No.	Department	Amount	Grant Title	Source	Description
61	Auditing	221,014.00	Audit Fee Reimbursement	School District of Philadelphia	Set-up FY 19 appropriation
Total		221,014.00			

City of Philadelphia

Quarterly City Managers Report

FOR THE PERIOD ENDING SEPTEMBER 30, 2018

CASH FLOW FORECAST FOR FISCAL YEAR 2019

CASH FLOW PROJECTIONS
GENERAL FUND - FY2019

OFFICE OF THE DIRECTOR OF FINANCE

Projection as of September 30, 2018

Amounts in Millions

	July 31	Aug 31	Sept 30	Oct 31	Nov 30	Dec 31	Jan 31	Feb 28	March 31	April 30	May 31	June 30	Total	Accrued	Not Accrued	Estimated Revenues
REVENUES																
Real Estate Tax	8.7	9.5	6.5	6.7	7.8	19.3	56.3	355.7	148.6	30.9	15.8	3.4	669.1			669.1
Total Wage, Earnings, Net Profits	142.8	119.6	122.3	145.1	125.9	116.4	163.4	125.3	142.4	167.0	134.4	126.0	1630.6	(22.9)		1607.7
Realty Transfer Tax	38.0	30.7	20.0	29.2	25.7	25.8	28.9	21.8	25.7	27.4	30.7	29.5	333.4			333.4
Sales Tax	25.9	27.8	14.7	13.3	15.3	13.3	12.4	16.6	13.6	11.9	17.9	27.8	210.5			210.5
Business Income & Receipts Tax	5.6	2.3	15.8	16.7	1.7	8.4	16.9	5.1	55.1	270.5	61.2	7.5	466.8			466.8
Beverage Tax	7.1	6.5	6.6	6.6	6.0	5.9	6.6	5.9	5.5	6.6	6.3	7.2	76.6			76.6
Other Taxes	10.9	14.6	9.4	10.3	10.0	9.6	9.6	10.1	9.4	12.9	10.1	9.3	126.3			126.3
Locally Generated Non-tax	27.0	28.3	27.5	22.7	22.1	20.6	22.8	22.4	26.2	24.0	27.6	25.0	296.1			296.1
Total Other Governments	9.2	63.5	80.2	53.9	22.4	3.5	15.2	11.4	13.2	11.5	11.7	15.0	310.6	8.2		318.9
Total PICA Other Governments	34.1	41.6	25.4	36.8	44.5	16.1	65.7	29.5	54.3	44.7	44.4	38.7	475.7			475.7
Interfund Transfers	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	28.1	28.1		45.0	73.1
Total Current Revenue	309.3	344.3	328.3	341.2	281.4	239.0	397.8	603.7	493.9	607.5	360.0	317.5	4623.8	(14.6)	45.0	4654.2
Collection of prior year(s) revenue	26.4	23.3	16.4	10.6	0.0	0.0	0.3	0.0	0.0	0.0	0.0	0.0	77.1			
Other fund balance adjustments																
TOTAL CASH RECEIPTS	335.7	367.6	344.7	351.9	281.5	239.0	398.1	603.7	493.9	607.5	360.0	317.5	4701.0			
EXPENSES AND OBLIGATIONS																
Payroll	73.4	186.7	138.4	144.4	144.9	131.9	190.1	131.8	131.9	131.9	144.9	136.1	1686.4	69.3	3.5	1759.2
Employee Benefits	47.8	48.5	49.6	51.5	53.5	71.3	70.2	48.5	48.8	48.8	53.5	50.3	642.3	16.1	0.5	658.9
Pension	3.7	(5.7)	4.2	69.6	(6.0)	(2.5)	(6.5)	(3.1)	504.6	113.1	(2.0)	(2.5)	666.8	53.0		719.8
Purchase of Services	38.0	55.6	55.4	63.1	61.9	74.6	58.2	58.3	83.0	80.5	72.3	92.2	793.1	24.8	128.8	946.7
Materials, Equipment	3.6	3.8	8.0	7.1	6.9	8.6	9.8	6.8	8.0	8.7	8.2	10.8	90.3	8.1	19.0	117.5
Contributions, Indemnities	16.7	5.5	56.3	5.6	2.0	59.3	7.7	2.8	55.6	4.8	17.9	47.9	282.1			282.1
Debt Service-Short Term	0.0	0.0	0.1	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	7.0	7.2			7.2
Debt Service-Long Term	111.0	0.5	0.0	0.0	0.1	9.4	7.3	29.9	0.6	0.1	0.1	3.2	162.3			162.3
Interfund Charges	3.8	0.0	0.0	0.0	0.0	20.4	0.1	2.8	0.0	3.6	0.5	5.4	36.6	50.3		86.9
Advances & Misc. Pmts. / Labor Obligations	0.0	0.0	0.0	0.0	6.7	6.7	6.7	6.7	6.7	6.7	6.7	6.7	53.6			53.6
Current Year Appropriation	298.0	294.8	312.0	341.4	269.9	379.7	343.6	284.5	839.2	398.3	302.1	357.2	4420.6	221.6	151.9	4794.1
Prior Yr. Expenditures against Encumbrances	39.1	25.7	17.8	11.6	6.9	4.4	9.9	6.3	4.1	3.7	1.6	1.8	132.8			
Prior Yr. Salaries & Vouchers Payable	90.5	27.8	(36.1)	144.2	5.4	0.0	0.0	0.0	0.0	0.0	0.0	0.0	231.9			
TOTAL DISBURSEMENTS	427.6	348.2	293.7	497.2	282.2	384.1	353.5	290.8	843.3	402.0	303.6	359.0	4785.3			
Excess (Def) of Receipts over Disbursements	(91.9)	19.4	51.0	(145.4)	(0.7)	(145.2)	44.5	312.9	(349.3)	205.5	56.3	(41.5)				
Opening Balance	768.9	677.1	696.4	747.4	602.0	601.3	456.1	500.6	813.5	464.2	669.7	726.0				
TRAN	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0				
CLOSING BALANCE	677.1	696.4	747.4	602.0	601.3	456.1	500.6	813.5	464.2	669.7	726.0	684.6				

CASH FLOW PROJECTIONS
CONSOLIDATED CASH - ALL FUNDS - FY2019

OFFICE OF THE DIRECTOR OF FINANCE

Projection as of September 30, 2018

	Amounts in Millions											
	July 31	Aug 31	Sept 30	Oct 31	Nov 30	Dec 31	Jan 31	Feb 28	March 31	April 30	May 31	June 30
General	677.1	696.4	747.4	602.0	601.3	456.1	500.6	813.5	464.2	669.7	726.0	684.6
Grants Revenue	24.4	84.5	35.8	77.9	(134.9)	(192.9)	(136.1)	(171.4)	(185.4)	(180.3)	(179.0)	(144.7)
Community Development	(4.5)	(9.8)	(7.6)	(7.9)	(4.3)	(4.8)	(6.5)	(5.2)	(4.7)	(1.0)	(0.4)	(7.1)
Vehicle Rental Tax	5.8	6.4	0.1	0.6	2.9	3.3	3.7	4.1	4.4	4.9	5.3	6.0
Hospital Assessment Fund	17.4	17.5	25.9	18.1	11.4	20.1	12.2	11.2	20.1	11.6	31.4	13.3
Housing Trust Fund	35.5	35.6	36.7	36.1	36.8	56.6	56.5	56.8	57.2	57.5	58.4	57.5
Other Funds	8.5	9.4	8.8	8.6	8.4	8.1	8.2	8.2	7.7	7.8	7.8	7.5
TOTAL OPERATING FUNDS	764.2	840.0	847.1	735.5	521.6	346.6	438.6	717.2	363.5	570.1	649.5	617.1
Capital Improvement	174.4	158.1	152.1	136.7	124.2	113.1	100.6	88.1	75.6	63.1	50.6	38.1
Industrial & Commercial Dev.	9.9	9.9	9.9	9.9	9.9	9.9	9.9	10.0	10.0	10.0	10.0	10.0
TOTAL CAPITAL FUNDS	184.3	168.0	162.0	146.6	134.1	123.0	110.5	98.1	85.6	73.1	60.6	48.1
TOTAL FUND EQUITY	948.4	1008.0	1009.1	882.1	655.8	469.6	549.1	815.2	449.0	643.2	710.1	665.2

City of Philadelphia

Quarterly City Managers Report

FOR THE PERIOD ENDING SEPTEMBER 30, 2018

METHODOLOGY FOR FINANCIAL REPORTING

QUARTERLY CITY MANAGERS REPORT

For the Period Ending September 30, 2018

METHODOLOGY FOR FINANCIAL REPORTING

A. FUND ACCOUNTING

Funds are groupings of activities that enable the city to maintain control over resources that have been segregated for particular purposes or objectives. All of the funds of the City of Philadelphia can be divided into three categories: governmental funds, proprietary funds and fiduciary funds.

- **Governmental funds.** The governmental funds are used to account for the financial activity of the city's basic services, such as: general government; economic and neighborhood development; public health, welfare and safety; cultural and recreational; and streets, highways and sanitation. The fund financial activities focus on a short-term view of the inflows and outflows of spendable resources, as well as on the balances of spendable resources available at the end of the fiscal year. The financial information presented for the governmental funds are useful in evaluating the city's short term financing requirements.

The city maintains twenty individual governmental funds. The city's Comprehensive Annual Financial Report presents data separately for the general fund, grants revenue fund and health-choices behavioral health fund, which are considered to be major funds. Data for the remaining seventeen funds are combined into a single aggregated presentation.

- **Proprietary funds.** The proprietary funds are used to account for the financial activity of the city's operations for which customers are charged a user fee; they provide both a long and short-term view of financial information. The city maintains three enterprise funds that are a type of proprietary funds - the airport, water and waste water operations, and industrial land bank.
- **Fiduciary funds.** The City of Philadelphia is the trustee, or fiduciary, for its employees' pension plans. It is also responsible for the Gas Works' employees' retirement reserve assets. Both of these fiduciary activities are reported in the city's Comprehensive Annual Financial Report as separate financial *statements of fiduciary net assets* and *changes in fiduciary net assets*.

B. BASIS OF ACCOUNTING AND MEASUREMENT FOCUS

Governmental funds account for their activities using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the city considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures are generally recorded when a liability is incurred, as in the case of full accrual accounting. Debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due, however, those expenditures may be accrued if they are to be liquidated with available resources.

Imposed non-exchange revenues, such as real estate taxes, are recognized when the enforceable legal claim arises and the resources are available. Derived tax revenues, such as wage, business privilege, net

QUARTERLY CITY MANAGERS REPORT

For the Period Ending September 30, 2018

METHODOLOGY FOR FINANCIAL REPORTING

profits and earnings taxes, are recognized when the underlying exchange transaction has occurred and the resources are available. Grant revenues are recognized when all the applicable eligibility requirements have been met and the resources are available. All other revenue items are considered to be measurable and available only when cash is received by the city.

Revenue that is considered to be *program revenue* include: (1) charges to customers or applicants for goods received, services rendered or privileges provided, (2) operating grants and contributions, and (3) capital grants and contributions. Internally dedicated resources are reported as general revenues rather than as program specific revenues, therefore, all taxes are considered general revenues.

The city's financial statements reflect the following three funds as major **Governmental Funds**:

- The **General Fund** is the city's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in other funds.
- The **HealthChoices Behavioral Health Fund** accounts for resources received from the Commonwealth of Pennsylvania. These resources are restricted to providing managed behavioral health care to Philadelphia residents.
- The **Grants Revenue Fund** accounts for the resources received from various federal, state and private grantor agencies. The resources are restricted to accomplishing the various objectives of the grantor agencies.

The City also reports on **Permanent Funds**, which are used to account for resources legally held in trust for use by the park and library systems of the city. There are legal restrictions on the resources of the funds that require the principal to remain intact, while only the earnings may be used for the programs.

The City reports on the following **Fiduciary Funds**:

- The **Municipal Pension Fund** accumulates resources to provide pension benefit payments to qualified employees of the city and certain other quasi-governmental organizations.
- The **Philadelphia Gas Works Retirement Reserve Fund** accounts for contributions made by the Philadelphia Gas Works to provide pension benefit payments to its qualified employees under its noncontributory pension plan.

The City reports the following major **Proprietary Funds**:

- The **Water Fund** accounts for the activities related to the operation of the city's water delivery and sewage systems.
- The **Aviation Fund** accounts for the activities of the city's airports.
- The **Industrial Land Bank Fund** accounts for the activities of the city's inventory of commercial land sites.

Proprietary funds distinguish operating revenues and expenses from non-operating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in

QUARTERLY CITY MANAGERS REPORT

For the Period Ending September 30, 2018

METHODOLOGY FOR FINANCIAL REPORTING

connection with a proprietary fund's ongoing operations. The principal operating revenues of the Water Fund are charges for water and sewer service. The principal operating revenue of the Aviation Fund is charges for the use of the airport. Operating expenses for enterprise funds include the cost of sales and services, administrative expenses, and depreciation on capital assets. The principal operating revenues of the Industrial Land Bank Fund come from sales of land sites, while the operating expenses are comprised of land purchases and improvements made thereon. All revenues and expenses not meeting this definition are reported as non-operating revenues and expenses.

C. LEGAL COMPLIANCE

The city's budgetary process accounts for certain transactions on a basis other than generally accepted accounting principles (GAAP). In accordance with the Philadelphia Home Rule Charter, the city has formally established budgetary accounting control for its operating and capital improvement funds.

The operating funds of the city, consisting of the General Fund, nine Special Revenue Funds (County Liquid Fuels Tax, Special Gasoline Tax, HealthChoices Behavioral Health, Hotel Room Rental Tax, Grants Revenue, Community Development, Housing Trust, Acute Care Hospital Assessment and Car Rental Tax Funds) and two Enterprise Funds (Water and Aviation Funds), are subject to annual operating budgets adopted by City Council. Included with the Water Fund is the Water Residual Fund. These budgets appropriate funds for all city departments, boards and commissions by major class of expenditure within each department. Major classes are defined as: personal services; purchase of services; materials and supplies; equipment; contributions, indemnities and taxes; debt service; payments to other funds; and advances and other miscellaneous payments. The appropriation amounts for each fund are supported by revenue estimates and take into account the elimination of accumulated deficits and the re-appropriation of accumulated surpluses to the extent necessary. All transfers between major classes (except for materials and supplies and equipment, which are appropriated together) must have councilmanic approval. Appropriations that are not expended or encumbered at year-end are lapsed.

The City Capital Improvement Fund budget is adopted annually by the City Council. The Capital Improvement budget is appropriated by project for each department. All transfers between projects exceeding twenty percent of each project's original appropriation must be approved by City Council. Any funds that are not committed or expended at year-end are lapsed.

Schedules prepared on the legally enacted basis differ from the generally accepted accounting principles (GAAP) basis in that both expenditures and encumbrances are applied against the current budget, adjustments affecting activity budgeted in prior years are accounted for through fund balance or as reduction of expenditures and certain interfund transfers and reimbursements are budgeted as revenues and expenditures.

D. CITY MANAGERS REPORTS

Projected revenues and obligations reflected on the City Managers Reports are consistent with the above legal basis of Accounting and include all appropriate accruals.

Actual monthly revenue figures do not include revenues measurable and available within 60 days after

QUARTERLY CITY MANAGERS REPORT

For the Period Ending September 30, 2018

METHODOLOGY FOR FINANCIAL REPORTING

the month end because it would be impractical to issue timely reports using this method of accrual.

Actual monthly expenditures do not include accounts payable (amounts owed to providers of goods and services which have not been vouchered on the City's accounting records). These amounts, however, are reflected in the encumbrances outstanding for each City agency.

Interfund service charges, an annual expense budgeted in certain City departments, are not included in the actual monthly obligations, but as stated above, are projected in the City's annual costs.