

**City of Philadelphia**

# **Quarterly City Managers Report**

**FOR THE PERIOD ENDING DECEMBER 31, 2011**



**Budget Bureau  
Office of Budget and Program Evaluation**

In Cooperation with

**Office of the Director of Finance**

**Office of the Managing Director**

**February 15, 2012**

The material in this report is preliminary and subject to revision and is not an official statement of the City of Philadelphia.

**City of Philadelphia**  
**QUARTERLY CITY MANAGERS REPORT**  
**FOR THE PERIOD ENDING DECEMBER 31, 2011**

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## What is the Quarterly City Managers Report?

**The Quarterly City Managers Report** is a summary report on the finances and management of the City of Philadelphia. It is prepared under the direction of the Mayor's Office by the **Office of Budget and Program Evaluation**, in cooperation with the **Office of the Director of Finance** and the **Office of the Managing Director**. The report is based primarily on information provided to these agencies by City departments and agencies.

The purpose of the **Quarterly City Managers Report** is to provide the senior management of the City of Philadelphia with a clear and timely summary of the City's progress in implementing the financial and management goals of the current year of the City's Five-Year Financial Plan, both on a "Year to Date Actual" basis and on a "Forecast for Full Year" basis.

The **Quarterly City Managers Report** contains the following reports and schedules:

**General Fund:** The General Fund is the principal operating fund of the City of Philadelphia. (For an explanation of the City's overall financial fund structure, see "Methodology for Financial Reporting" elsewhere in this Report). The **Quarterly City Managers Report** presents an overview of General Fund revenues by major revenue source and obligations by department. Additional detail is provided regarding General Fund direct wage and salary obligations by department; General Fund purchase of service contract obligations; and General Fund overtime utilization. All reports present budget targets, year-to-date actuals and year-end forecasts.

**Departmental Full Time Positions:** The **Quarterly City Managers Report** includes a report on budgeted and filled full-time positions for all City departments on an All Funds basis. This report presents budget targets, year-to-date actuals and year-end forecasts.

**Departmental Leave Usage:** Departments are ranked highest to lowest in terms of leave usage for the quarter. The percentages represent the total number of days used over the total number of days available to be worked in the quarter for General Fund employees.

**Departmental Service Delivery Report:** This report includes both quantitative measurements of departmental service levels and qualitative measurements of performance. This report compares service levels year-to-date with original departmental projections and year-end forecasts with original projections and the actual level of service in the prior year.

**Water Fund and Aviation Fund:** The Water Fund is the fund in which activities related to the City's water supply and wastewater disposal are reported. The Aviation Fund is the fund in which activities related to the operation of the Philadelphia International Airport and the Northeast Philadelphia Airport are reported. The **Quarterly City Managers Report** presents a quarterly overview of Water and Aviation Fund revenues by major revenue source and obligations by department at the end of the quarters concluding in September, December, March and June. All reports present budget targets, year-to-date actuals and year-end forecasts.

**Grants Revenue Fund - Unanticipated Grants:** A listing is included, of all unanticipated grants received and recorded in the City's Grants Revenue Fund during the preceding three months.

**Cash Flow Forecast:** Most financial reporting in the **Quarterly City Managers Report** is presented on a modified accrual basis, consistent with the City's accounting methodology. Under the City's modified accrual accounting rules, some revenues are reported on an accrual rather than a cash basis and obligations are recorded when encumbered or expended. To enable the reader to assess the City's actual current and projected year-end cash position, the City Managers Report also presents a cash flow forecast for the fiscal year. Actual cash results are presented for all months of the fiscal year for which cash receipt and disbursement activity has been recorded, and a projection is made for the balance of the fiscal year.

**City of Philadelphia**  
**QUARTERLY CITY MANAGERS REPORT**  
**FOR THE PERIOD ENDING December 31, 2011**

### **Introduction**

This Quarterly City Manager's Report (QCMR) for the second quarter FY12 projects that the General Fund will end FY2012 with a fund balance of \$59.7 million, \$0.8 lower than the budget adopted by City Council and \$13.7 million lower than the Target Budget.

### **Revenues**

We currently project that tax revenues will be \$2,521,519,000, \$13.7 million over the Target Budget. This is largely due to the difference in Business Income & Receipts Tax. After stronger collections of this tax in fiscal 2011 than projected, reviewing our projections with our economic forecasting consultant, and meeting with a collection of local economists at a PICA organized meeting at the Federal Reserve, we have increased our growth rate for Business Income and Receipts Tax to 2.5% which is in line with our original growth projection. This results in an increased projection of \$17 million over the Target Budget. Wage and earnings tax receipts, including PICA wage tax, was reduced by \$3.8 million versus the Target Budget. Real Estate Transfer Tax was reduced by \$5 million versus the Target Budget to reflect weaker collections to date for the year. The Property Tax growth projection was increased slightly due to an increase in the final certified real estate valuation, and sales tax also improved slightly.

Locally Generated Non-Tax Revenues are projected to be \$6.5 million higher than the Target Budget at \$265.3 million. This is largely attributable to a payment received for funds owed to the City in the amount of \$12.5 million, and a smaller positive variance of \$0.4 in franchise fee receipts offset by lower estimates of traffic fines (\$2.0 million), interest earnings (\$2.0 million), and other negative variances such as court costs fees and charges and miscellaneous fees and charges totaling (\$2.5 million).

A lower projection of \$5.5 million is estimated from Revenue from Other Governments, \$2.8 million of which is for reimbursements of prior year billings in the Department of Human Services.

Total revenues are now projected at \$3,517,246,000, \$8.5 million over the Target Budget and \$14.5 million over the budget adopted by City Council.

### **Expenditures**

Expenditures are projected to total \$3,474,090,000, \$22.2 million higher than the Target Budget and \$4.0 million over the budget adopted by City Council.

The majority of the higher expected projections are for total employee compensation, which is projected to be \$17.2 million above the Target Budget. \$5.2 million is for FICA and unemployment compensation. The Fire Department is projecting to spend \$4.0 million over their target expenses, due to higher overtime expenditures for several reasons such as no new Firefighter class as well as an increase in the number of firefighters on injured on duty, particularly Heart and Lung. Likewise, the Police Department projects \$2.5 million in higher expenditure for overtime due to "Occupy Philadelphia" and "Operation Pressure Point". Prisons are seeing higher overtime costs at \$3.0 million due to higher than budgeted inmate census combined with lower staffing levels. The Sheriff is projected to spend \$2.5 million over their target expenses due to higher overtime costs and an increase in Deputy Sheriff wage earnings awarded during interest arbitration.

The Materials, Supplies and Equipment projection has increased by \$5.0 million from higher fuel costs in the Office of Fleet Management.



**Rebecca Rhynhart**  
**Budget Director**  
**Office of Budget and Program Evaluation**  
**Office of the Director of Finance**  
**City of Philadelphia**  
**February 15, 2012**

TABLE FB-1  
**QUARTERLY CITY MANAGERS REPORT**  
**FUND BALANCE SUMMARY**  
**GENERAL FUND**  
 FOR THE PERIOD ENDING DECEMBER 31, 2011  
 (000 Omitted)

Category	FY 11 Unaudited Actual	FISCAL YEAR 2012							
		YEAR TO DATE			FULL YEAR			Current Projection for Revenues Over (Under)	
		Target Budget Plan	Actual	Over (Under) Target Budget	Adopted Budget	Target Budget	Current Projection	Adopt. Budget	Target Budget
<b>REVENUES</b>									
Taxes	2,459,146	895,063	878,137	(16,926)	2,539,452	2,507,777	2,521,519	(17,933)	13,742
Locally Generated Non - Tax Revenues	280,027	125,305	125,031	(274)	259,959	258,754	265,252	5,293	6,498
Revenues from Other Governments	772,657	259,153	258,085	(1,068)	360,878	399,735	395,355	34,477	(4,380)
Other Govts. - PICA City Account (1)	293,844	138,991	132,554	(6,437)	290,922	290,922	289,814	(1,108)	(1,108)
Sub-Total Other Governments	1,066,501	398,144	390,639	(7,505)	651,800	690,657	685,169	33,369	(5,488)
Revenues from Other Funds of City	54,620	8,520	8,520	0	51,510	51,510	45,306	(6,204)	(6,204)
Other Sources	0	0	0	0	0	0	0	0	0
<b>Total Revenue and Other Sources</b>	<b>3,860,294</b>	<b>1,427,032</b>	<b>1,402,327</b>	<b>(24,705)</b>	<b>3,502,721</b>	<b>3,508,698</b>	<b>3,517,246</b>	<b>14,525</b>	<b>8,548</b>
<b>OBLIGATIONS / APPROPRIATIONS</b>									
Personal Services	1,360,361	609,639	614,793	(5,154)	1,330,088	1,326,691	1,338,691	(8,602)	(12,000)
Personal Services - Employee Benefits	967,059	316,055	316,055	0	1,022,703	1,022,703	1,027,903	(5,200)	(5,200)
Sub-Total Employee Compensation	2,327,420	925,693	930,847	(5,154)	2,352,791	2,349,393	2,366,593	(13,802)	(17,200)
Purchase of Services	1,127,817	548,684	551,038	(2,354)	758,994	754,666	754,666	4,329	0
Materials, Supplies and Equipment	78,281	49,550	50,822	(1,273)	78,960	76,364	81,364	(2,404)	(5,000)
Contributions, Indemnities and Taxes	111,070	53,480	53,261	218	117,544	116,661	116,661	882	0
Debt Service	110,414	72,654	72,654	0	130,739	123,739	123,739	7,000	0
Payments to Other Funds	30,292	529	529	0	27,066	27,066	27,066	0	0
Advances & Miscellaneous Payments	0	0	0	0	4,000	4,000	4,000	0	0
<b>Total Obligations / Appropriations</b>	<b>3,785,293</b>	<b>1,650,590</b>	<b>1,659,153</b>	<b>(8,562)</b>	<b>3,470,095</b>	<b>3,451,890</b>	<b>3,474,090</b>	<b>(3,995)</b>	<b>(22,200)</b>
<b>Operating Surplus (Deficit)</b>	<b>75,001</b>	<b>(223,558)</b>	<b>(256,826)</b>	<b>(33,267)</b>	<b>32,626</b>	<b>56,808</b>	<b>43,156</b>	<b>10,530</b>	<b>(13,652)</b>
<b>OPERATIONS IN RESPECT TO PRIOR FISCAL YEARS</b>									
Net Adjustments - Prior Years	39,119	0	0	0	24,500	16,500	16,500	8,000	0
Fund for Contingencies									
<b>Operating Surplus/(Deficit) &amp; Prior Year Adj.</b>	<b>114,120</b>	<b>(223,558)</b>	<b>(256,826)</b>	<b>(33,267)</b>	<b>57,126</b>	<b>73,308</b>	<b>59,656</b>	<b>2,530</b>	<b>(13,652)</b>
Prior Year Fund Balance	(114,028)	0	0	0	3,454	92	92	(3,362)	(0)
<b>Year End Fund Balance</b>	<b>92</b>	<b>(223,558)</b>	<b>(256,826)</b>	<b>(33,267)</b>	<b>60,580</b>	<b>73,400</b>	<b>59,748</b>	<b>(833)</b>	<b>(13,652)</b>

(1) PICA City Account = PICA tax minus (PICA expenses + PICA debt service).

NOTE: The material in this report is preliminary and subject to revision and does not represent an official statement of the City of Philadelphia.



**City of Philadelphia**

**Quarterly City Managers Report**

**FOR THE PERIOD ENDING DECEMBER 31, 2011**

**GENERAL FUND**

**REVENUES**



**Summary Table R-1**  
**Analysis of Tax Revenue**  
**QUARTERLY CITY MANAGERS REPORT**  
**GENERAL FUND**  
**FOR THE PERIOD ENDING DECEMBER 31, 2011**  
**Amounts in Millions**

Tax	Forecast Better Than TB Plan	Forecast Worse Than TB Plan	Net Variance	Reasons / Comments
City Wage Tax	\$1.6			<p>FY 2011 Base</p> <p>FY 2011 Projection (6/30/2011 QCMR): \$1,137.9</p> <p>FY 2011 Actual: \$1,127.4</p> <p>Decrease: (\$10.5)</p> <p>FY 2011 to FY 2012 Base Growth Rate:</p> <p>Budgeted Growth Rate: 3.4%</p> <p>Current Estimated Growth Rate: 2.2%</p> <p>FY 2011 Tax Rate: Res.: 2.428% City , 1.5% PICA : Non-Res.: 3.4985% City</p> <p>FY 2012 Tax Rate: Res.: 2.428% City , 1.5% PICA : Non-Res.: 3.4985% City</p>
Real Estate Tax	\$4.7			<p>FY 2011 Base</p> <p>FY 2011 Projection (6/30/2011 QCMR): \$451.2</p> <p>FY 2011 Actual: \$454.7</p> <p>Increase: \$3.5</p> <p>FY 2011 to FY 2012 Base Growth Rate:</p> <p>Budgeted Growth Rate: 0.0%</p> <p>Current Estimated Growth Rate: 0.8%</p> <p>FY 2011 Tax Rate: 41.23 mills City plus 49.59 mills School District Total 90.82 mills</p> <p>FY 2012 Tax Rate: 41.23 mills City plus 53.09 mills School District Total 94.32 mills</p> <p>The rate increase (School District share) is effective January 1, 2012</p>
Business Income & Receipts	\$17.1			<p>FY 2011 Base (includes Current &amp; Prior)</p> <p>FY 2011 Projection (6/30/2011 QCMR): \$364.7</p> <p>FY 2011 Actual: \$376.9</p> <p>Increase: \$12.2</p> <p>FY 2011 to FY 2012 Base (includes Current &amp; Prior) Growth Rate:</p> <p>Budgeted Growth Rate: 2.5%</p> <p>Current Estimated Growth Rate: 2.5%</p> <p>FY 2011 Tax Rate: 1.415 mills on gross receipts and 6.45% of net income</p> <p>FY 2012 Tax Rate: 1.415 mills on gross receipts and 6.45% of net income</p>
Sales Tax	\$1.6			<p>FY 2011 Base</p> <p>FY 2011 Projection (6/30/2011 QCMR): \$247.5</p> <p>FY 2011 Actual: \$244.6</p> <p>Decrease: (\$2.9)</p> <p>FY 2011 to FY 2012 Base Growth Rate:</p> <p>Budgeted Growth Rate: 3.5%</p> <p>Current Estimated Growth Rate: 2.3%</p> <p>FY 2011 Tax Rate: 2%</p> <p>FY 2012 Tax Rate: 2%</p>
Real Estate Transfer Tax	(\$5.0)			<p>FY 2011 Base</p> <p>FY 2011 Projection (6/30/2011 QCMR): \$117.3</p> <p>FY 2011 Actual: \$116.6</p> <p>Decrease: (\$0.7)</p> <p>FY 2011 to FY 2012 Base Growth Rate:</p> <p>Budgeted Growth Rate: 3.0%</p> <p>Current Estimated Growth Rate: (0.7)%</p> <p>FY 2011 Tax Rate: 3%</p> <p>FY 2012 Tax Rate: 3%</p>
Other Taxes	(\$6.3)			
Total Variance From TB Plan	\$25.0	(\$11.3)	\$13.7	
Difference between FY 2011 Adopted Budget and Target Budget Plan.		(\$31.6)		
Total Variance From Budget	(\$6.6)	(\$11.3)	(\$17.9)	

**TABLE R-2**  
**QUARTERLY CITY MANAGERS REPORT**  
**TAX REVENUE SUMMARY**  
**GENERAL FUND**  
**FOR THE PERIOD ENDING DECEMBER 31, 2011**  
(000 Omitted)

Category	FY11 Unaudited Actual	YEAR TO DATE			FISCAL YEAR 2012			FULL YEAR		
		Target Budget	Actual	Over (Under) Target Budget	Adopted Budget	Target Budget	Budget Bureau Projection	Bud. Bur. Projection Over (Under) Budget		
								Budget	Target Budget	
<b>TAX REVENUES</b>										
Wage & Earnings										
Current	1,127,455	569,316	566,512	(2,804)	1,176,577	1,154,799	1,158,428	(18,149)	(2,000)	3,629
Prior	6,862	6,636	3,657	(2,979)	1,188,577	1,166,799	1,168,428	(20,149)		(2,000)
Total	1,134,317	575,952	570,169	(5,783)						1,629
Real Property										
Current	454,738	26,056	30,242	4,186	449,243	449,243	458,456	9,213		9,213
Prior	27,978	18,938	15,889	(3,049)	37,500	37,500	33,000	(4,500)		(4,500)
Total	482,716	44,994	46,131	1,137	486,743	486,743	491,456	4,713		4,713
Business Income & Receipts *										
Sales	376,946	29,002	25,559	(3,443)	369,320	369,320	386,370	17,050		17,050
Real Estate Transfer	244,585	125,519	122,925	(2,594)	256,450	248,553	250,175	(6,275)		1,622
Net Profits	116,644	68,040	61,545	(6,495)	120,852	120,852	115,852	(5,000)		(5,000)
Parking	8,827	2,236	5,634	3,398	17,468	17,468	12,052	(5,416)		(5,416)
Amusement	71,596	36,960	36,286	(674)	74,305	74,305	74,305	0		0
Other	20,767	9,933	8,213	(1,720)	21,631	19,631	19,631	(2,000)		0
<b>TOTAL TAX REVENUE</b>	<b>2,459,146</b>	<b>895,063</b>	<b>878,137</b>	<b>(16,926)</b>	<b>2,539,452</b>	<b>2,507,777</b>	<b>2,521,519</b>	<b>(17,933)</b>	<b>13,742</b>	
<b>Analysis of City/PICA Wage, Earnings and Net Profits Tax</b>										
City Wage & Earnings Tax	1,134,317	575,952	570,169	(5,783)	1,188,577	1,166,799	1,168,428	(20,149)		1,629
PICA Wage & Earnings Tax	347,237	173,312	169,541	(3,771)	353,697	353,697	348,315	(5,382)		(5,382)
Total Wage & Earnings Tax	1,481,554	749,264	739,710	(9,554)	1,542,274	1,520,496	1,516,743	(25,531)		(3,753)
City Net Profits Tax	8,827	2,236	5,634	3,398	17,468	17,468	12,052	(5,416)		(5,416)
PICA Net Profits Tax	11,466	504	(2,162)	(2,666)	3,359	3,359	7,633	4,274		4,274
Total Net Profits Tax	20,293	2,740	3,472	732	20,827	20,827	19,685	(1,142)		(1,142)
PICA Wage & Earnings Tax	347,237	173,312	169,541	(3,771)	353,697	353,697	348,315	(5,382)		(5,382)
PICA Net Profits Tax	11,466	504	(2,162)	(2,666)	3,359	3,359	7,633	4,274		4,274
Total PICA Wage, Earnings & Net	358,703	173,816	167,379	(6,437)	357,056	357,056	355,948	(1,108)		(1,108)
less: PICA Net Debt Service	64,859	34,825	34,825	0	66,134	66,134	66,134	0		0
equals: PICA City Account	293,844	138,991	132,554	(6,437)	290,922	290,922	289,814	(1,108)		(1,108)

\* Amounts for BI&R reflects effect the aggregate total of current and prior year taxes.

**Summary Table R-3**  
**Analysis of Locally Generated Non-Tax Revenue and Revenue From Other Governments**  
**QUARTERLY CITY MANAGERS REPORT**  
**GENERAL FUND**  
**FOR THE PERIOD ENDING DECEMBER 31, 2011**

Amounts in Millions

Non-Tax Revenue	Forecast Better Than TB Plan	Forecast Worse Than TB Plan	Net Variance	Reasons / Comments
<b><u>Locally Generated Non-Tax</u></b>				
- Office of IT	\$0.4			Higher estimate of Cable TV franchise fee receipts.
- Streets		(\$0.3)		Lower estimate of commercial trash fee collections offset by increased revenue from recycling.
- Finance	\$12.5			Increase due to payment from Parametric Garage on amounts owed to the City.
- Treasurer		(\$1.0)		Lower estimate of interest earnings.
- Register of Wills		(\$0.3)		Lower estimate of court costs fees and charges.
- Sheriff		(\$1.0)		Lower estimate of interest earnings.
- First Judicial District		(\$2.0)		Lower estimate of collections from traffic fines.
- Other		(\$1.9)		Largely due to lower estimates of miscellaneous fees and charges collected by various departments.
<b><u>Other Governments</u></b>				
- PICA City Account		(\$1.1)		Lower estimate due to reduced wage tax growth rates and a prior year reconciling adjustment.
- Human Services		(\$2.8)		Revised estimate based on timing of prior year reimbursements from the State.
- Finance		(\$0.3)		Lower estimate of reimbursements for retirees Medicare and juror fees.
- Other		(\$1.2)		Lower estimate is largely due to the transfer of a FEMA reimbursement for snow from the prior year that was intended for the Aviation Fund.
Total Variance From TB Plan		\$12.9	(\$11.9)	\$1.0
Difference between FY 2011 Adopted Budget and Target Budget Plan.				\$37.7
Total Variance From Budget		\$50.6	(\$11.9)	\$38.7
Other Revenue Sources and Adjustments	Forecast Better Than TB Plan	Forecast Worse Than TB Plan	Net Variance	Reasons / Comments
Net Revenue from Other Funds		(\$6.2)		Reduction is largely due to a lower estimate of cost allocation plan revenue and interest earnings from the Water Fund.
Net Adjustments - Prior Years				
Total Other Sources		\$0.0	(\$6.2)	(\$6.2)

**TABLE R-4**  
**QUARTERLY CITY MANAGERS REPORT**  
**NON - TAX REVENUE SUMMARY**  
**GENERAL FUND**  
**FOR THE PERIOD ENDING DECEMBER 31, 2011**  
<sup>(000 omitted)</sup>

Category	FY11 Unaudited Actual	YEAR TO DATE		FISCAL YEAR 2012		FULL YEAR		Current Projection	
		Target Budget	Actual	Actual Over Under Target Budget	Adopted Budget	Target Budget	Current Projection	Budget	Over (Under) Budget
<b>LOCAL NON - TAX REVENUES</b>									
Office of Technology	<b>24,809</b>	<b>9,055</b>	<b>9,266</b>	211	<b>18,710</b>	<b>18,710</b>	<b>19,110</b>	400	400
Cable TV Franchise Fees	23,256	9,000	9,199	199	17,600	17,600	18,000	400	400
Telephone Commissions	1,155	0	27	27	1,000	1,000	1,000	0	0
Other	398	55	40	(15)	110	110	110	0	0
Police	<b>3,901</b>	<b>2,850</b>	<b>6,726</b>	3,876	<b>3,770</b>	<b>3,770</b>	<b>3,770</b>	0	0
Streets	<b>16,693</b>	<b>16,900</b>	<b>14,574</b>	(2,326)	<b>24,026</b>	<b>24,026</b>	<b>23,775</b>	(311)	(311)
San. Collection Fee-PHA	1,499	750	691	(59)	1,500	1,500	1,500	0	0
Survey Charges	890	600	355	(245)	1,250	1,250	1,000	(250)	(250)
Recycling Revenue	4,760	1,500	3,978	2,478	3,000	3,000	5,800	2,800	2,800
Commercial Property Collection Fee	5,223	11,925	7,026	(4,899)	14,031	14,031	11,520	(2,511)	(2,511)
Other	4,321	2,125	2,524	399	4,245	4,245	3,895	(350)	(350)
Fire	<b>35,198</b>	<b>18,150</b>	<b>16,719</b>	(1,431)	<b>37,200</b>	<b>37,200</b>	<b>37,200</b>	0	0
Emergency Medical Service Fees	34,393	18,000	16,498	(1,502)	36,900	36,900	36,900	0	0
Other	805	150	221	71	300	300	300	0	0
Public Health (1)	<b>13,670</b>	<b>6,190</b>	<b>6,739</b>	639	<b>12,157</b>	<b>12,157</b>	<b>12,952</b>	<b>795</b>	<b>0</b>
Parks & Recreation	<b>1,098</b>	<b>975</b>	<b>995</b>	20	<b>1,309</b>	<b>1,309</b>	<b>1,390</b>	<b>81</b>	<b>81</b>
Public Property	<b>10,789</b>	<b>2,500</b>	<b>2,165</b>	(335)	<b>8,618</b>	<b>8,618</b>	<b>8,618</b>	<b>0</b>	<b>0</b>
PATCO Lease Payment	3,060	0	0	0	3,418	3,418	3,418	0	0
Rent from Real Estate	699	300	343	43	600	600	600	0	0
Sale/Lease of Capital Assets	5,423	950	328	(622)	2,500	2,500	2,500	0	0
Other	1,607	1,250	1,494	244	2,100	2,100	2,100	0	0
Human Services (1)	<b>5,658</b>	<b>0</b>	<b>0</b>	0	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Licenses & Inspections	<b>46,001</b>	<b>16,500</b>	<b>17,273</b>	773	<b>46,487</b>	<b>46,487</b>	<b>46,487</b>	<b>0</b>	<b>0</b>
Records	<b>15,422</b>	<b>8,500</b>	<b>8,029</b>	(471)	<b>17,070</b>	<b>17,070</b>	<b>17,070</b>	<b>0</b>	<b>0</b>
Recording of Legal Instruments	10,296	5,500	5,685	185	11,000	11,000	11,000	0	0
Other	5,126	3,000	2,344	(656)	6,070	6,070	6,070	0	0
Finance	<b>21,850</b>	<b>8,225</b>	<b>9,038</b>	813	<b>13,420</b>	<b>13,420</b>	<b>25,940</b>	<b>12,520</b>	<b>12,520</b>
Burglar Alarm Fees & Licenses	5,057	2,250	2,195	(55)	4,500	4,500	4,600	100	100
Solid Waste Code Violations (SWEEP)	5,230	1,875	2,409	534	3,750	3,750	3,750	0	0
Employee Health Benefit Charges	1,077	600	480	(120)	1,200	1,200	1,200	0	0
Other	10,486	3,500	3,954	454	3,970	3,970	16,390	12,420	12,420
Revenue	<b>4,333</b>	<b>1,500</b>	<b>1,951</b>	451	<b>3,690</b>	<b>4,690</b>	<b>4,740</b>	<b>1,050</b>	<b>50</b>
Non-Profit Contribution Programs Payments	2,358	200	192	(8)	3,240	2,240	2,240	(1,000)	0
Casino Settlement Agreements Payments	436	1,000	998	(2)	0	2,000	2,050	2,050	50
Other	1,539	300	761	461	450	450	450	0	0
City Treasurer	<b>5,570</b>	<b>1,900</b>	<b>2,089</b>	189	<b>6,826</b>	<b>3,826</b>	<b>2,826</b>	<b>(4,000)</b>	<b>(1,000)</b>
Interest Earnings	4,703	1,600	1,921	321	6,226	3,226	2,226	(4,000)	(1,000)
Other	867	300	168	(132)	600	600	600	0	0
Clerk of Quarter Sessions (3)	<b>16,598</b>	<b>0</b>	<b>0</b>	0	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Register of Wills	<b>3,601</b>	<b>2,000</b>	<b>1,770</b>	(230)	<b>4,194</b>	<b>4,194</b>	<b>3,900</b>	<b>(294)</b>	<b>(294)</b>
Sheriff	<b>3,261</b>	<b>4,500</b>	<b>4,374</b>	(126)	<b>9,050</b>	<b>9,050</b>	<b>8,050</b>	<b>(1,000)</b>	<b>(1,000)</b>
First Judicial District (3)	<b>33,411</b>	<b>20,650</b>	<b>16,735</b>	(3,915)	<b>42,575</b>	<b>42,575</b>	<b>40,575</b>	<b>(2,000)</b>	<b>(2,000)</b>
Court Costs Fees and Charges	23,135	11,000	10,910	(90)	22,000	22,000	22,000	0	0
Code Violation Fines	1,406	1,800	673	(1,127)	3,850	3,850	3,850	0	0
Moving Violation Fines (Traffic Court)	8,285	4,750	3,216	(1,534)	9,750	9,750	7,750	(2,000)	(2,000)
Forfeited Bail & Bail Fees	0	2,500	1,907	(593)	5,800	5,800	5,800	0	0
Other	585	600	29	(571)	1,175	1,175	1,175	0	0
All Other	<b>18,164</b>	<b>5,000</b>	<b>6,588</b>	<b>1,588</b>	<b>10,857</b>	<b>10,857</b>	<b>8,909</b>	<b>(1,948)</b>	<b>(1,948)</b>
<b>TOTAL LOCAL NON - TAX REVENUE</b>	<b>280,127</b>	<b>125,305</b>	<b>125,031</b>	<b>(274)</b>	<b>259,955</b>	<b>259,955</b>	<b>265,252</b>	<b>5,293</b>	<b>6,498</b>

(1) See Table R-5 for detail.

TABLE R-4  
**QUARTERLY CITY MANAGERS REPORT**  
**NON - TAX REVENUE SUMMARY**  
**GENERAL FUND**  
FOR THE PERIOD ENDING DECEMBER 31, 2011  
(000 omitted)

Category	FY11 Unaudited Actual	YEAR TO DATE			FISCAL YEAR 2012			Current Projection Over (Under) Budget	Current Projection Over (Under) Budget
		Target Budget	Actual	Actual Over (Under) Target Budget	Adopted Budget	Target Budget			
<b>OTHER GOVERNMENTS</b>									
PICA City Account (1)	293,844	138,991	132,554	(6,437)	290,922	290,922	289,814	(1,108)	(1,108)
Police	108	150	66	(84)	2,350	350	250	(2,100)	(100)
State Reimbursement-Police Training	108	150	66	(84)	2,350	350	250	(2,100)	(100)
Public Health (2)	54,865	31,000	33,338	2,338	58,800	60,906	60,906	2,106	0
Public Property	18,000	0	0	0	18,000	18,000	18,000	0	0
PGW Rental	18,000	0	0	0	18,000	18,000	18,000	0	0
Human Services (2)	474,823	6,000	4,489	(1,511)	59,830	59,830	57,050	(2,780)	(2,780)
Finance	151,538	183,335	183,039	(286)	157,141	186,599	186,331	29,190	(268)
State Pension Fund Aid (Act 205)	61,821	94,958	94,958	0	60,000	94,958	94,958	34,958	0
State Wage Tax Relief Funding	86,277	86,277	86,273	(4)	86,277	86,277	86,273	(4)	(4)
State Police Fines	1,029	500	522	22	1,000	1,000	1,000	0	0
Gaming - Local Share Assessment	0	1,100	1,087	(13)	8,800	3,300	3,300	(5,500)	0
Other	2,411	500	199	(301)	1,064	1,064	800	(264)	(264)
Revenue	41,642	13,360	12,929	(431)	32,010	32,010	32,012	2	2
Parking Violation Fines (Net PPA)	39,845	13,350	12,922	(428)	32,000	32,000	32,000	0	0
Other	1,797	10	7	(3)	10	10	12	2	2
City Treasurer	4,716	11,152	11,143	(9)	5,200	12,277	12,202	7,002	(75)
Retail Liquor License	1,118	75	66	(9)	1,200	1,200	1,125	(75)	(75)
State Utility Tax Refund	3,588	3,596	3,596	0	4,000	3,596	3,596	(404)	0
PICA Reimb. - JP Morgan Settlement	0	7,481	7,481	0	0	7,481	7,481	7,481	0
First Judicial District	15,274	9,598	9,598	0	15,372	16,088	16,088	716	0
State Reimbursement-Intensive Probation	3,965	0	0	0	6,175	6,175	5,571	(604)	(604)
State Reimbursement-County Court Costs	8,862	9,598	9,598	0	8,882	9,598	9,598	716	0
Other	2,427	0	0	0	315	315	919	604	604
All Other	11,981	4,558	3,483	(1,075)	12,175	13,675	12,516	341	(1,159)
<b>TOTAL OTHER GOVERNMENTS</b>	<b>1,066,501</b>	<b>398,144</b>	<b>390,639</b>	<b>(7,505)</b>	<b>651,800</b>	<b>690,657</b>	<b>685,169</b>	<b>35,369</b>	<b>(5,488)</b>

(1) PICA City Account = PICA tax minus (PICA expenses + PICA debt service).

(2) See Table R-5 for detail.

(3) Clerk of Quarter Sessions now reported under the First Judicial District.

**Summary Table R-5**  
**QUARTERLY CITY MANAGERS REPORT**  
**Summary of Revenue**  
**Dept. of Human Services/Dept. of Public Health**  
**GENERAL FUND**  
**FOR THE PERIOD ENDING DECEMBER 31, 2011**  
**(000 omitted)**

AGENCY AND REVENUE SOURCE	FY 11 Unaudited Actual	FY 12 Adopted Budget	FY 12 Target Budget	FY 12 Current Estimate	Increase/ (Decrease) vs Target
<b>PUBLIC HEALTH</b>					
<b>Local Non-Tax Revenue:</b>					
Payments for Patient Care	8,537	7,455	8,460	8,460	0
Pharmacy Fees	2,247	2,000	1,904	1,904	0
Environmental User Fees	2,188	2,200	2,140	2,140	0
Other	698	502	448	448	0
<b>Subtotal Local Non-Tax</b>	<b>13,670</b>	<b>12,157</b>	<b>12,952</b>	<b>12,952</b>	<b>0</b>
<b>Revenue from Other Governments:</b>					
State:					
County Health	10,796	10,866	10,577	10,577	0
Medical Assistance-Outpatient (Health Centers)	2,449	4,436	5,292	5,292	0
Medical Assistance-Nursing Home	15,637	15,258	15,569	15,569	0
Federal:					
Medicare-Outpatient (Health Centers)	2,179	2,422	2,439	2,439	0
Medicare-Home Care (Nursing Home)	1,329	1,700	1,473	1,473	0
Medical Assistance-Outpatient (Health Centers)	3,003	5,420	6,467	6,467	0
Medical Assistance-Nursing Home	19,112	18,649	19,029	19,029	0
Summer Food Inspection	60	49	60	60	0
<b>Subtotal Other Governments</b>	<b>54,565</b>	<b>58,800</b>	<b>60,906</b>	<b>60,906</b>	<b>0</b>
<b>TOTAL, PUBLIC HEALTH</b>	<b>68,235</b>	<b>70,957</b>	<b>73,858</b>	<b>73,858</b>	<b>0</b>
<b>HUMAN SERVICES</b>					
<b>Local Non-Tax Revenue:</b>					
Payments for Child Care - S.S.I.	3,788	0	0	0	0
Other	1,870	0	0	0	0
<b>Subtotal Local Non-Tax</b>	<b>5,658</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Revenue from Other Governments:</b>					
State:					
Title IV-B State Match	729	0	0	0	0
Act 148 Reimbursement - Current Year	311,591	0	0	0	0
Act 148 Reimbursement - Prior Year	30,114	0	0	0	0
Act 148 Overmatch	0	0	0	0	0
Federal:					
Title IV-B Reimbursement	2,735	0	0	0	0
T.A.N.F. - Current Year	21,268	0	0	0	0
T.A.N.F. - Prior Year	24,136	0	0	4,223	4,223
Title IV-E Reimbursement - Current Year	27,664	0	0	0	0
Title IV-E Reimbursement - Prior Year	56,586	59,830	52,827	52,827	0
<b>Subtotal Other Governments</b>	<b>474,823</b>	<b>59,830</b>	<b>59,830</b>	<b>57,050</b>	<b>(2,780)</b>
<b>TOTAL, HUMAN SERVICES</b>	<b>480,481</b>	<b>59,830</b>	<b>59,830</b>	<b>57,050</b>	<b>(2,780)</b>

**City of Philadelphia**

**Quarterly City Managers Report**

**FOR THE PERIOD ENDING DECEMBER 31, 2011**

**GENERAL FUND  
OBLIGATIONS**



**Table O-1**  
**Analysis of Forecast Year-End Departmental Obligations**  
**QUARTERLY CITY MANAGERS REPORT**  
**GENERAL FUND**  
**FOR THE PERIOD ENDING DECEMBER 31, 2011**

Note: "Obligations include "Encumbrances," which may be recorded for the entire fiscal year, as well as "Expenditures."

The material in this report is preliminary and subject to the revision and does not represent an official statement of the City of Philadelphia

**TABLE O-2**  
**QUARTERLY CITY MANAGER'S REPORT**  
**DEPARTMENTAL OBLIGATIONS SUMMARY**  
**GENERAL FUND**  
FOR THE PERIOD ENDING DECEMBER 31, 2011

DEPARTMENT	FY 11 ACTUAL	YEAR TO DATE		FISCAL YEAR 2012		FULL YEAR		CURRENT PROJECTION (OVER) UNDER TARGET	
		TARGET BUDGET	ACTUAL	ACTUAL (OVER) UNDER TARGET BUDGET	BUDGET	TARGET BUDGET	CURRENT PROJECTION	ADOPTED BUDGET	TARGET
Art Museum Subsidy	2,350,000	2,300,000	2,300,000	0	2,300,000	2,300,000	2,300,000	2,300,000	0
Atwater Kent Museum	267,101	159,315	154,008	5,307	268,630	268,630	268,630	268,630	0
Auditing (City Controller's Office)	7,839,698	3,637,105	3,535,725	101,380	7,449,502	7,449,502	7,449,502	7,449,502	0
Board of Building Standards	61,163	33,102	28,696	4,406	71,601	70,169	70,169	70,169	1,432
Board of Ethics	680,783	370,806	322,917	8,789	810,000	854,000	854,000	854,000	(44,000)
Board of L & Review	135,740	71,850	63,499	8,351	155,721	152,607	152,607	152,607	3,114
Board of Revision of Taxes	1,879,866	286,315	237,550	56,765	723,000	708,540	708,540	708,540	0
City Commissioners (Election Board)	8,804,511	4,833,232	4,413,651	419,581	9,104,177	8,922,093	8,922,093	8,922,093	0
City Council	13,772,226	7,524,486	6,713,183	811,303	15,049,272	15,049,272	15,049,272	15,049,272	0
City Planning Commission	2,248,238	1,011,301	1,120,233	0	2,257,200	2,212,057	2,212,057	2,212,057	45,143
City Representative	903,905	303,470	666,831	(303,361)	907,766	889,611	889,611	889,611	0
City Treasurer	760,712	479,974	486,951	(6,977)	904,699	886,605	886,605	886,605	18,094
Civil Service Commission	167,903	95,180	95,210	(30)	170,309	166,903	166,903	166,903	0
Commerce	1,950,658	1,065,275	920,193	145,082	2,274,813	2,271,813	2,271,813	2,271,813	3,406
Commerce-Economic Stimulus	1,372,143	0	1,294,448	(1,294,448)	1,372,143	1,294,448	1,294,448	1,294,448	0
Community College Subsidy	25,409,207	25,409,207	25,409,207	0	25,409,207	25,409,207	25,409,207	25,409,207	0
Convention Center Subsidy	15,000,000	15,000,000	15,000,000	0	15,000,000	15,000,000	15,000,000	15,000,000	0
District Attorney	30,503,120	15,284,666	14,683,012	621,654	31,054,996	31,054,996	31,054,996	31,054,996	0
Finance	8,705,616	8,735,779	8,735,779	(30,163)	12,484,685	12,484,685	12,484,685	12,484,685	0
Finance - Contribution to the School District	38,600,000	0	0	0	48,930,000	48,930,000	48,930,000	48,930,000	0
Finance - Employee Benefits	316,054,839	316,054,839	316,054,839	0	1,022,702,609	1,022,702,609	1,022,702,609	1,022,702,609	(5,200,000)
Employee Disability	55,122,313	31,567,367	31,567,367	0	55,853,503	55,853,503	55,853,503	55,853,503	0
FICA	64,559,482	33,283,318	33,283,318	0	62,145,805	64,945,805	64,945,805	64,945,805	(2,800,000)
Flex Cash Payments	742,077	751,360	751,360	0	1,000,000	1,000,000	1,000,000	1,000,000	0
Group Legal	4,050,926	1,904,232	1,904,232	0	4,133,938	4,133,938	4,133,938	4,133,938	0
Group Life Insurance	7,727,138	3,377,392	3,377,392	0	7,690,367	7,690,367	7,690,367	7,690,367	0
Health / Medical	343,612,891	162,591,234	162,591,234	0	346,140,249	346,140,249	346,140,249	346,140,249	0
Pension	387,534,117	70,009,388	70,009,388	0	452,250,487	452,250,487	452,250,487	452,250,487	0
Pension Obligation Bonds	97,654,197	11,325,532	11,325,532	0	102,075,000	102,075,000	102,075,000	102,075,000	0
Tool Allowance	120,650	91,825	91,825	0	100,000	100,000	100,000	100,000	0
Unemployment Compensation	5,874,895	1,153,191	1,153,191	0	3,180,260	5,580,260	5,580,260	5,580,260	(2,400,000)
Anticipated Workforce Savings (1)	0	0	0	0	(11,867,000)	(11,867,000)	(11,867,000)	(11,867,000)	0
Finance - PGW Rental Reimbursement	1,700,000	0	0	0	(1,838,036)	190,031,950	190,031,950	190,031,950	(4,000,000)
Fire	88,212,099	90,050,135	90,050,135	0	110,817,323	110,817,323	110,817,323	110,817,323	0
First Judicial District	115,765,201	52,919,490	56,818,490	(4,496,565)	79,155,282	79,155,282	79,155,282	79,155,282	0
Common Pleas Court	75,832,442	37,304,154	38,800,537	(1,496,383)	7,331,577	7,331,577	7,331,577	7,331,577	0
Municipal Court	8,234,033	3,415,089	4,002,033	(567,244)	(2,088,971)	19,392,250	19,392,250	19,392,250	0
Office of the Exec. Administrator	25,983,809	9,286,523	9,286,523	0	(352,106)	4,938,214	4,938,214	4,938,214	0
Traffic Court	5,208,917	2,314,159	2,640,106	(325,947)	1,778,213	45,151,989	44,908,814	44,908,814	(4,757,925)
Fleet Management	47,594,973	25,889,670	27,677,883	(1,791,800)	(127,790)	6,180,000	6,289,135	6,289,135	2,210,885
Fleet Management - Vehicle Purchases	4,499,955	1,604,010	1,731,800	288,475	33,863,362	33,353,362	33,353,362	33,353,362	510,000
Free Library	32,505,284	16,621,989	16,335,514	180,261	185,277	(5,016)	387,784	387,784	0
Historical Commission	35,000	25,000	25,000	0	25,000	25,000	25,000	25,000	0
Hero Award	1,941,724	969,718	884,336	84,882	2,039,260	1,998,475	1,998,475	1,998,475	40,785
Human Relations Commission	542,877,321	6,029,888	6,029,888	0	111,934,770	110,108,096	110,108,096	110,108,096	1,826,674
Administration & Management	13,568,582	63,245	63,245	0	9,608,378	9,608,378	9,608,378	9,608,378	0
Contract Admin. & Program Evaluation	5,898,217	0	0	0	6,647,756	6,647,756	6,647,756	6,647,756	0
Juvenile Justice Services	135,598,652	639,911	639,911	0	29,246,615	29,197,947	29,197,947	29,197,947	(173,326)
Children & Youth (Child Welfare)	309,909,159	5,059,504	5,059,504	0	46,002,047	44,002,047	44,002,047	44,002,047	2,000,000
Community Based Prevention Services	77,902,717	237,228	237,228	0	26,561,974	26,561,974	26,561,974	26,561,974	0

(1) Target Budget and Current Projection columns reflect anticipated savings from I.A.F.F., D.C. 33 and D.C. 47.

= Deficits, with forecast deficits greater than 1% of the Target Budget or \$1 million.

NOTE: The material in this report is preliminary and subject to revision and does not represent an official statement of the City of Philadelphia.

**TABLE O-2**  
**QUARTERLY CITY MANAGER'S REPORT**  
**DEPARTMENTAL OBLIGATIONS SUMMARY**  
**GENERAL FUND**  
FOR THE PERIOD ENDING DECEMBER 31, 2011

DEPARTMENT	FY 11 ACTUAL	YEAR TO DATE			FISCAL YEAR 2012		
		TARGET BUDGET PLAN	ACTUAL	(OVER) UNDER TARGET BUDGET	ORIGINAL ADOPTED BUDGET	TARGET BUDGET	CURRENT PROJECTION (OVER) UNDER ADOPTED BUDGET TARGET
Indemnities	33,617,728	18,548,817	18,548,817	0	33,120,000	32,457,600	662,400
Law	16,982,316	7,202,481	7,392,004	(189,523)	13,119,245	12,856,860	262,386
Legal Services Icl. Defender Association	36,616,187	37,586,187	37,066,187	500,000	37,066,187	37,066,187	0
Licenses & Inspections	18,058,275	9,708,696	9,524,792	183,904	21,780,905	21,660,905	120,000
Managing Director (MDO)	15,904,600	12,124,297	11,405,242	22,972,055	22,512,825	22,512,825	459,446
Mayor	3,497,124	1,888,819	1,861,501	27,316	3,766,915	3,711,177	75,738
Mayor - Office of Arts and Culture	2,549,976	2,565,061	2,557,568	7,493	2,670,238	2,670,238	0
Mayor - Office of the Inspector General	1,171,003	698,491	615,808	(17,317)	1,281,451	1,255,822	25,629
Mayor - Office of Labor Relations	487,236	248,090	248,451	(361)	532,416	541,368	11,048
Mayor - Scholarships	197,600	183,000	0	200,000	541,368	200,000	0
Mayor's Office of Community Services	419,184	117,600	451,034	(33,434)	480,000	0	0
Mural Arts Program	980,757	709,983	706,153	3,830	1,050,000	470,400	9,600
Off. of Behavioral Health & Intellectual Disability	14,271,572	13,558,795	13,075,147	483,648	14,221,572	14,221,572	0
Office of Housing and Comm. Development	2,251,408	2,520,000	2,415,600	104,400	3,020,000	2,520,000	500,000
Office of Human Resources	4,638,003	2,561,820	2,498,746	63,074	5,228,327	5,123,760	0
Office of Innovation and Technology	61,347,850	41,625,549	41,296,194	39,355	63,942,751	63,019,194	923,557
Office of Property Assessment	5,730,108	3,985,221	3,670,936	234,285	11,740,696	11,505,882	234,814
Office of Supportive Housing	36,388,693	30,940,658	29,199,035	36,486,253	36,486,253	36,486,253	0
Parks and Recreation	45,540,072	26,480,898	26,884,229	(423,331)	46,325,925	45,567,232	758,593
Police	536,215,299	262,026,115	266,552,189	(4,536,074)	550,686,244	553,186,244	(2,500,000)
Prisons	231,163,979	157,836,333	159,673,819	(1,837,486)	227,172,870	227,172,870	(3,000,000)
Procurement	4,617,935	2,096,032	2,580,798	(434,766)	4,151,574	4,151,574	0
Public Health	108,848,360	82,572,294	81,459,984	1,122,310	110,426,170	110,426,170	0
Ambulatory Health Services	44,002,312	29,086,270	29,711,987	(615,711)	44,777,526	44,525,146	222,380
Early Childhood, Youth & Women's Health	1,393,881	818,146	935,790	(117,644)	1,629,322	1,629,322	0
Phila. Nursing Home	37,716,005	39,424,281	38,227,833	1,287,058	40,377,775	40,377,775	0
Environmental Protection Services	9,621,729	3,224,084	2,963,617	20,467	6,222,520	6,222,520	0
Administration and Support Svcs	6,755,686	4,163,176	3,527,694	655,482	7,866,406	7,866,406	0
Medical Examiner's Office	4,079,834	2,294,593	2,294,589	70,124	4,124,030	4,124,030	0
Infectious Disease Control	5,348,913	3,410,944	3,800,474	(369,530)	5,408,591	5,620,971	(222,380)
Public Property - SEPTA Subsidy	65,878,000	33,180,000	26,188,478	302,166	52,027,433	51,721,912	305,521
Public Property - Space Rentals	15,211,472	17,282,671	17,282,671	500	18,221,209	17,284,671	936,538
Public Property - Utilities	33,039,864	31,744,079	32,225,375	(414,296)	32,224,809	32,224,809	(315,545)
Records	3,982,310	2,095,515	2,034,148	51,367	4,098,212	4,098,212	0
Refunds	3,239,225	125,000	238	124,162	250,000	250,000	0
Register of Wills	1,605,980	1,595,036	1,604,944	3,399,278	3,321,292	67,986	0
Rewinder	9,348,742	9,680,795	(32,053)	19,889,715	19,501,721	397,994	0
Sheriff	14,051,802	6,331,879	(1,411,849)	13,088,657	13,088,657	15,588,657	(2,500,000)
Sinking Fund (Debt Service)	197,918,470	127,025,198	127,025,198	0	223,906,507	216,906,507	7,000,000
Streets	33,779,435	13,194,290	11,430,766	1,763,524	30,407,311	29,852,962	544,349
Engineering Design & Surveying	4,777,947	2,240,875	2,176,676	64,139	5,078,489	5,078,489	0
General Support	2,915,173	1,524,695	1,393,580	131,115	3,189,859	3,189,859	0
Highways	20,130,929	5,426,962	4,733,693	633,269	15,384,561	15,384,561	0
Street Lighting	2,327,998	1,908,107	1,190,021	718,086	3,327,329	2,782,980	544,349
Traffic Engineering	3,627,388	2,093,711	1,936,796	156,915	3,447,073	3,447,073	0
Streets - Sanitation	90,319,991	66,682,147	66,802,147	(127,077)	90,945,823	89,896,981	1,048,842
Witness Fees	131,755	85,759	64,4775	20,285	96,000	117,518	0
Youth Commission	77,942	48,000	27,715	0	94,080	94,080	1,920
Zoning Board of Adjustment	329,950	174,106	175,176	(11,070)	362,756	355,501	7,255
Zoning Code Commission	464,923	140,932	145,668	(4,336)	225,000	220,500	4,500
<b>TOTAL GENERAL FUND</b>	<b>3,785,293,330</b>	<b>1,650,550,442</b>	<b>1,659,152,728</b>	<b>(8,552,286)</b>	<b>3,470,034,630</b>	<b>3,471,839,916</b>	<b>(3,995,286)</b>
							<b>(22,200,000)</b>

= Dept. with forecast deficits greater than 1% of the Target Budget or \$1 million.

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**TABLE O-3**  
**QUARTERLY CITY MANAGERS REPORT**  
**PERSONAL SERVICES SUMMARY**  
**GENERAL FUND**

FOR THE PERIOD ENDING DECEMBER 31, 2011

Department / Category	FY 09 Year End Actual			FY 10 Year End Actual			FY 11 Year End Actual			YEAR TO DATE			FISCAL YEAR 2012		
										Actual	(Over) Under	Target Budget	Target	Year End	Departmental Projection
										Target Budget	Target	Budget	Budget	Departmental	Departmental Projection
										Under	Budget	Budget	Budget	Projection	Projection
Awwater Kent Museum	4	4	4	4	4	4	4	4	0	0	4	4	4	4	4
Full-Time Positions	225,971	248,059	182,101	109,355	104,008	5,307	218,630	218,630	0	218,630	218,630	0	0	0	0
Class 100 Total Oblig./Approp.	6,932	82	874	0	0	0	1,433	1,433	1,433	1,433	1,433	0	0	0	0
Class 100 Overtime Oblig./Approp.															
Auditing	124	120	113	115	115	0	122	115	115	115	115	7	0	0	0
Full-Time Positions	7,362,568	6,886,798	6,725,248	3,269,019	3,115,513	153,506	7,033,802	6,882,481	6,882,481	6,882,481	6,882,481	151,121	0	0	0
Class 100 Total Oblig./Approp.	58,793	43,683	36,360	6,307	34,447	(28,140)	0	0	0	0	0	(34,447)	(28,140)	(34,447)	(34,447)
Board of Building Standards	1	1	1	1	1	0	0	1	0	1	1	1	1	1	1
Full-Time Positions	91,313	61,224	61,104	33,102	28,656	4,406	71,542	70,169	70,169	70,169	70,169	1,373	0	0	0
Class 100 Total Oblig./Approp.	596	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Class 100 Overtime Oblig./Approp.															
Board of Ethics	9	7	8	8	8	1	1	9	1	9	11	11	(2)	0	0
Full-Time Positions	677,611	679,563	642,747	320,034	317,429	2,605	700,000	744,000	744,000	744,000	744,000	(44,000)	0	0	0
Class 100 Total Oblig./Approp.	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Class 100 Overtime Oblig./Approp.															
Board of L & I Review	2	2	2	2	2	0	0	2	0	2	2	2	0	0	0
Full-Time Positions	194,190	120,849	126,917	67,310	60,159	7,151	140,645	140,645	140,645	140,645	140,645	0	0	0	0
Class 100 Total Oblig./Approp.	0	0	952	0	0	0	0	0	0	0	0	0	0	0	0
Class 100 Overtime Oblig./Approp.															
Bd. of Revision of Taxes	133	112	8	10	9	1	10	10	10	10	10	10	0	0	0
Full-Time Positions	7,914,757	7,074,332	1,848,725	281,940	227,531	54,409	687,073	687,073	687,073	687,073	687,073	672,613	672,613	672,613	672,613
Class 100 Total Oblig./Approp.	9,591	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Class 100 Overtime Oblig./Approp.															
Camp William Penn	1	1	0	0	0	0	0	0	0	0	0	0	0	0	0
Full-Time Positions	31,822	30,466	0	0	0	0	0	0	0	0	0	0	0	0	0
Class 100 Total Oblig./Approp.	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Class 100 Overtime Oblig./Approp.															

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**TABLE O-3**  
**QUARTERLY CITY MANAGERS REPORT**  
**PERSONAL SERVICES SUMMARY**  
**GENERAL FUND**  
**FOR THE PERIOD ENDING DECEMBER 31, 2011**

Department / Category	YEAR TO DATE						FISCAL YEAR 2012					
	FY 09 Year End Actual			FY 10 Year End Actual			FY 11 Year End Actual			Actual (Over) Under Target Budget.		
	Target Budget Plan		Actual		Target Budget		Adopted Budget		Target Budget		Year End Departmental Projection	
Capital Program Office, Mayor -												
Full-Time Positions	24	0	0	0	0	0	0	0	0	0	0	0
Class 100 Total Oblig./Approp.	2,004,347	0	0	0	0	0	0	0	0	0	0	0
Class 100 Overtime Oblig./Approp.	4,575	0	0	0	0	0	0	0	0	0	0	0
City Commissioners												
Full-Time Positions	100	102	95	98	92	6	98	98	98	98	0	0
Class 100 Total Oblig./Approp.	6,081,795	5,858,757	5,320,735	2,593,100	2,536,539	56,561	5,511,210	5,329,126	5,329,126	182,084	0	0
Class 100 Overtime Oblig./Approp.	1,122,061	847,165	859,335	413,027	386,122	26,905	890,423	890,423	890,423	0	0	0
City Council												
Full-Time Positions	185	176	182	195	183	12	195	195	195	195	0	0
Class 100 Total Oblig./Approp.	12,291,886	11,916,408	11,503,703	6,141,919	5,836,368	305,551	12,283,837	12,283,837	12,283,837	0	0	0
Class 100 Overtime Oblig./Approp.	0	0	0	0	0	0	0	0	0	0	0	0
City Planning Commission												
Full-Time Positions	42	40	33	34	34	0	38	38	38	36	2	0
Class 100 Total Oblig./Approp.	2,895,063	2,745,493	2,129,152	923,544	1,032,899	(109,355)	2,136,556	2,091,813	2,091,813	45,143	0	0
Class 100 Overtime Oblig./Approp.	168	0	0	0	0	0	0	0	0	0	0	0
City Representative												
Full-Time Positions	6	7	6	6	6	0	7	6	6	6	1	0
Class 100 Total Oblig./Approp.	387,224	329,524	327,235	160,559	152,616	7,943	338,082	338,082	338,082	0	0	0
Class 100 Overtime Oblig./Approp.	11,393	0	0	0	0	0	0	0	0	0	0	0
City Treasurer												
Full-Time Positions	11	11	13	14	12	2	14	14	14	14	0	0
Class 100 Total Oblig./Approp.	566,470	619,313	666,050	370,281	383,727	(13,446)	745,337	745,937	745,937	0	0	0
Class 100 Overtime Oblig./Approp.	9,987	996	449	0	0	0	0	0	0	0	0	0
Civil Service Commission												
Full-Time Positions	2	2	2	2	2	0	2	2	2	2	0	0
Class 100 Total Oblig./Approp.	139,532	128,307	137,932	65,380	65,410	(30)	139,309	136,309	136,309	3,000	0	0
Class 100 Overtime Oblig./Approp.	0	0	0	0	0	0	0	0	0	0	0	0

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**PERSONAL SERVICES SUMMARY**  
**GENERAL FUND**

FOR THE PERIOD ENDING DECEMBER 31, 2011

Department / Category	FY 09 Year End Actual	FY 10 Year End Actual	FY 11 Year End Actual	YEAR TO DATE				FISCAL YEAR 2012			
				Target Budget		Actual (Over) Under Target Budget.		Year End Departmental Projection		Departmental Projection (Over) Under	
				Plan	Actual	Actual	Budget	Target	Budget	Adopted	Budget
<b>Clerk of Quarter Sessions (1)</b>											
Full-Time Positions	110	106	0	0	0	0	0	0	0	0	0
Class 100 Total Oblig./Approp.	4,831,702	4,445,754	0	0	0	0	0	0	0	0	0
Class 100 Overtime Oblig./Approp.	163,348	118,277	0	0	0	0	0	0	0	0	0
<b>Commerce</b>											
Full-Time Positions	23	24	23	24	24	0	24	24	24	24	0
Class 100 Total Oblig./Approp.	1,299,648	1,431,917	1,595,054	792,251	643,771	148,480	1,761,678	1,761,678	1,761,678	1,761,678	0
Class 100 Overtime Oblig./Approp.	0	0	1,066	0	0	0	0	0	0	0	0
<b>District Attorney</b>											
Full-Time Positions	441	410	410	427	404	23	422	422	422	422	0
Class 100 Total Oblig./Approp.	29,456,083	29,075,731	28,386,002	13,794,650	13,134,965	659,685	28,907,203	28,907,203	28,907,203	28,907,203	0
Class 100 Overtime Oblig./Approp.	174,690	153,796	208,293	78,782	67,653	11,129	199,990	199,990	199,990	199,990	(5,010)
<b>Fairmount Park</b>											
Full-Time Positions	159	155	0	0	0	0	0	0	0	0	0
Class 100 Total Oblig./Approp.	8,757,179	8,675,357	0	0	0	0	0	0	0	0	0
Class 100 Overtime Oblig./Approp.	1,329,249	1,741,485	0	0	0	0	0	0	0	0	0
<b>Finance</b>											
Full-Time Positions	143	141	140	146	148	(2)	146	146	146	146	0
Class 100 Total Oblig./Approp.	10,598,489	9,559,489	8,827,172	3,722,413	3,715,304	7,109	7,593,274	7,454,199	7,454,199	7,454,199	0
Class 100 Overtime Oblig./Approp.	14,037	6,222	8,375	7,222	8,856	(1,634)	10,000	10,000	10,000	10,000	0
<b>Fire</b>											
Full-Time Positions	2,259	2,187	2,146	2,106	2,121	(15)	2,229	2,276	2,287	(58)	(11)
Class 100 Total Oblig./Approp.	169,950,366	169,463,842	174,356,738	77,569,322	81,153,560	(3,584,238)	168,444,509	168,444,509	172,444,509	(4,000,000)	(4,000,000)
Class 100 Overtime Oblig./Approp.	20,521,021	19,490,200	27,080,170	10,224,424	13,183,985	(2,959,561)	21,229,865	21,229,865	25,143,452	(3,913,597)	(3,913,597)
(1) Transferred to First Judicial District											

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**QUARTERLY CITY MANAGERS REPORT**  
**PERSONAL SERVICES SUMMARY**  
**GENERAL FUND**  
**FOR THE PERIOD ENDING DECEMBER 31, 2011**

Department / Category	FY 09 Year End Actual	FY 10 Year End Actual	FY 11 Year End Actual	YEAR TO DATE			FISCAL YEAR 2012			FISCAL YEAR 2012		
				Target Budget Plan	Actual Target Budget	(Over) Under Target Budget	Actual (Over) Under Target Budget	Target Budget	Year End Departmental Projection	Departmental Projection (Over) Under		
										Adopted Budget	Target Budget	
<b>First Judicial District</b>												
Full-Time Positions	1,898	1,756	1,869	1,909	1,932	(23)	1,909	1,909	1,930	(21)	(21)	
Class 100 Total Oblig./Approp.	90,353,679	81,332,197	84,989,346	39,340,777	41,731,317	(2,390,540)	84,859,031	84,859,031	84,859,031	0	0	
Class 100 Overtime Oblig./Approp.	126,110	76,951	3,265	60,813	55,831	4,982	256,000	256,000	256,000	0	0	
<b>Traffic Court</b>												
Full-Time Positions	121	120	117	119	114	5	119	119	119	0	0	
Class 100 Total Oblig./Approp.	4,846,053	4,578,476	4,527,725	1,973,562	2,185,977	(212,415)	4,257,022	4,257,022	4,257,022	0	0	
Class 100 Overtime Oblig./Approp.	4,194	0	0	1,188	0	1,188	5,000	5,000	5,000	0	0	
<b>Municipal Court</b>												
Full-Time Positions	186	174	173	181	177	4	181	181	181	0	0	
Class 100 Total Oblig./Approp.	7,932,424	7,894,653	7,780,119	3,193,131	3,704,007	(510,876)	6,887,663	6,887,663	6,887,663	0	0	
Class 100 Overtime Oblig./Approp.	2,057	666	22	238	456	(218)	1,000	1,000	1,000	0	0	
<b>Common Pleas Court</b>												
Full-Time Positions	1,353	1,245	1,350	1,391	1,415	(24)	1,391	1,391	1,391	0	0	
Class 100 Total Oblig./Approp.	64,462,852	56,664,556	60,785,680	29,020,732	29,978,863	(598,131)	62,598,438	62,598,438	62,598,438	0	0	
Class 100 Overtime Oblig./Approp.	107,358	68,645	3,243	55,824	55,375	449	235,000	235,000	235,000	0	0	
<b>Court Administrator</b>												
Full-Time Positions	238	217	229	218	226	(8)	218	218	218	0	0	
Class 100 Total Oblig./Approp.	13,112,350	12,194,512	11,895,822	5,153,352	5,862,470	(709,118)	11,115,908	11,115,908	11,115,908	0	0	
Class 100 Overtime Oblig./Approp.	12,501	7,640	0	3,563	0	3,563	15,000	15,000	15,000	0	0	
<b>Fleet Management</b>												
Full-Time Positions	302	292	265	278	268	10	283	277	283	0	(6)	
Class 100 Total Oblig./Approp.	16,977,931	16,666,891	15,732,183	7,113,799	7,070,467	43,332	15,824,382	15,582,207	15,582,207	242,175	0	
Class 100 Overtime Oblig./Approp.	2,179,011	2,564,572	2,608,404	1,183,878	1,179,290	4,588	2,240,168	2,451,653	2,385,197	(145,029)	66,456	
<b>Free Library</b>												
Full-Time Positions	629	602	619	613	614	(1)	641	610	627	14	(17)	
Class 100 Total Oblig./Approp.	32,664,879	29,099,281	29,004,685	13,605,866	13,480,215	115,651	29,518,037	29,283,037	29,283,037	235,000	0	
Class 100 Overtime Oblig./Approp.	681,781	472,152	745,424	352,242	379,861	(27,619)	565,349	698,455	782,276	(216,927)	(83,821)	

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**PERSONAL SERVICES SUMMARY**  
**GENERAL FUND**

FOR THE PERIOD ENDING DECEMBER 31, 2011

Department / Category	FY 09 Year End Actual	FY 10 Year End Actual	FY 11 Year End Actual	YEAR TO DATE			FISCAL YEAR 2012			FULL YEAR			
				Target Budget		Actual	Actual (Over) Under (Over) Target		Year End	Departmental Projection		Departmental Projection (Over) Under	
				Plan	Actual	Target Budget	Budget	Budget	Departmental Projection	Adopted Budget	Target Budget	Adopted Budget	Target Budget
<b>Historical Commission</b>				6	6	5	1	(4,684)	385,995	385,995	5	1	1
Full-Time Positions	360,867	360,053	375,835	179,736	184,470	(4,684)	0	0	0	0	0	0	0
Class 100 Total Oblig./Approp.	0	0	0	0	0	0	0	0	0	0	0	0	0
Class 100 Overtime Oblig./Approp.													
<b>Human Relations Commission</b>				33	30	31	0	79,247	1,991,572	1,950,787	31	1	0
Full-Time Positions	2,020,865	1,947,511	1,908,658	939,738	860,491	79,247	0	32	31	40,785	0	0	0
Class 100 Total Oblig./Approp.	0	0	0	0	0	0	0	0	0	0	0	0	0
Class 100 Overtime Oblig./Approp.													
<b>Human Services</b>				1,741	1,751	1,668	0	0	0	0	0	0	0
Full-Time Positions	98,395,991	94,110,384	92,981,141	0	0	0	0	0	0	40,492,544	40,492,544	0	0
Class 100 Total Oblig./Approp.	8,573,925	7,137,162	8,687,587	0	0	0	0	0	0	0	0	0	0
Class 100 Overtime Oblig./Approp.													
<b>Administration &amp; Management</b>				230	227	226	0	0	0	0	0	0	0
Full-Time Positions	10,771,574	11,388,487	10,607,301	0	0	0	0	0	0	9,083,270	9,083,270	0	0
Class 100 Total Oblig./Approp.	261,148	394,805	415,314	0	0	0	0	0	0	0	0	0	0
Class 100 Overtime Oblig./Approp.													
<b>Performance Mgmt. &amp; Accountability</b>				52	95	91	0	0	0	0	0	0	0
Full-Time Positions	3,017,163	5,128,111	5,451,406	0	0	0	0	0	0	566,947	566,947	0	0
Class 100 Total Oblig./Approp.	48,676	105,715	88,151	0	0	0	0	0	0	0	0	0	0
Class 100 Overtime Oblig./Approp.													
<b>Juvenile Justice Services</b>													
Full-Time Positions	17,908,528	15,941,108	15,952,651	0	0	0	0	0	0	3,304,382	3,304,382	0	0
Class 100 Total Oblig./Approp.	4,285,486	2,834,994	3,294,570	0	0	0	0	0	0	0	0	0	0
Class 100 Overtime Oblig./Approp.													
<b>Children &amp; Youth</b>													
Full-Time Positions	60,311,640	56,241,987	55,556,408	0	0	0	0	0	0	26,742,535	24,942,535	0	0
Class 100 Total Oblig./Approp.	3,770,317	3,617,987	4,741,853	0	0	0	0	0	0	0	0	0	0
Class 100 Overtime Oblig./Approp.													

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**TABLE O-3**  
**QUARTERLY CITY MANAGERS REPORT**  
**PERSONAL SERVICES SUMMARY**  
**GENERAL FUND**  
**FOR THE PERIOD ENDING DECEMBER 31, 2011**

Department / Category	FY 09 Year End Actual	FY 10 Year End Actual	FY 11 Year End Actual	YEAR TO DATE				FISCAL YEAR 2012				Departmental Projection (Over) Under Target Budget	
				Target Budget		Actual (Over) Under Target Budget		Adopted Budget		Target Budget			
				Plan	Actual	Actual	Target Budget	Year End Departmental Projection	Year End Departmental Projection	Year End Departmental Projection	Year End Departmental Projection		
<b>Community Based Prevention Services</b>													
Full-Time Positions	79	76	74	0	0	0	0	0	0	0	0	0	
Class 100 Total Oblig./Approp.	6,447,086	5,410,697	5,413,375	0	0	0	2,595,410	2,595,410	2,595,410	0	0	0	
Class 100 Overtime Oblig./Approp.	288,304	183,667	147,699	0	0	0	0	0	0	0	0	0	
<b>Labor Relations, Mayor's Office of</b>													
Full-Time Positions	7	7	6	8	8	0	0	8	8	8	0	0	
Class 100 Total Oblig./Approp.	511,008	509,093	448,006	245,867	242,422	3,445	540,979	529,931	529,931	11,048	0	0	
Class 100 Overtime Oblig./Approp.	8,911	2,897	7,167	6,771	2,770	4,001	4,977	18,331	18,331	(13,354)	0	0	
<b>Law</b>													
Full-Time Positions	182	176	160	97	97	0	148	115	115	33	0	0	
Class 100 Total Oblig./Approp.	10,640,942	10,065,455	9,232,600	3,508,044	3,515,872	(7,828)	6,685,874	6,573,489	6,573,489	2,673,618	4,127,977	0	
Class 100 Overtime Oblig./Approp.	1,623	1,606	1,670	0	0	0	5,000	5,000	5,000	0	0	0	
<b>Licenses &amp; Inspections</b>													
Full-Time Positions	309	305	290	297	287	10	311	309	309	2	0	0	
Class 100 Total Oblig./Approp.	16,560,604	14,202,452	13,663,965	7,073,383	6,837,336	236,047	14,344,790	14,244,790	14,244,790	100,000	0	0	
Class 100 Overtime Oblig./Approp.	575,879	439,024	514,771	213,719	247,815	(34,096)	503,000	507,949	524,909	(21,809)	(16,860)	0	
<b>Managing Director</b>													
Full-Time Positions	128	112	153	145	120	25	145	145	145	145	0	0	
Class 100 Total Oblig./Approp.	11,876,751	12,308,160	12,027,922	7,708,335	6,445,700	1,262,635	14,673,379	14,279,084	14,279,084	394,295	0	0	
Class 100 Overtime Oblig./Approp.	933,811	797,420	496,628	216,878	208,911	7,987	484,950	488,723	488,723	(3,773)	0	0	
<b>Mayor</b>													
Full-Time Positions	71	38	33	35	35	0	35	35	35	35	0	0	
Class 100 Total Oblig./Approp.	5,214,185	3,146,395	2,952,968	1,354,724	1,356,190	(1,486)	3,090,676	3,090,676	3,090,676	0	0	0	
Class 100 Overtime Oblig./Approp.	0	0	0	0	0	0	0	0	0	0	0	0	
<b>Mayor - Office of Arts and Culture</b>													
Full-Time Positions	0	2	2	2	2	0	2	2	2	2	0	0	
Class 100 Total Oblig./Approp.	0	194,947	198,750	99,375	95,948	3,427	198,750	198,750	198,750	0	0	0	
Class 100 Overtime Oblig./Approp.	0	0	0	0	0	0	0	0	0	0	0	0	

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**TABLE O-3**  
**QUARTERLY CITY MANAGERS REPORT**  
**PERSONAL SERVICES SUMMARY**  
**GENERAL FUND**

FOR THE PERIOD ENDING DECEMBER 31, 2011

Department / Category	FY 09 Year End Actual	FY 10 Year End Actual	FY 11 Year End Actual	YEAR TO DATE			FISCAL YEAR 2012			FISCAL YEAR 2012		
				Target Budget Plan	Actual Plan	Actual (Over) Under Target Budget.	Adopted Budget	Target Budget	Year End Departmental Projection	Departmental Projection (Over) Under		
										Actual (Over) Under Target Budget.	Adopted Budget	Target Budget
<b>Mayor's Office of Community Services</b>												
Full-Time Positions	87	0	0	0	0	0	0	0	0	0	0	0
Class 100 Total Oblig./Approp.	0	0	0	0	0	0	0	0	0	0	0	0
Class 100 Overtime Oblig./Approp.	0	0	0	0	0	0	0	0	0	0	0	0
<b>Mayor - Office of the Inspector General</b>												
Full-Time Positions	0	15	16	18	18	0	18	18	18	18	0	0
Class 100 Total Oblig./Approp.	0	1,064,724	1,028,356	530,695	543,680	(12,985)	1,138,201	1,118,622	1,118,622	1,118,622	19,579	0
Class 100 Overtime Oblig./Approp.	0	0	0	0	0	0	0	0	0	0	0	0
<b>Mayor's Office of Transportation</b>												
Full-Time Positions	8	8	8	10	7	3	10	10	10	10	0	0
Class 100 Total Oblig./Approp.	410,517	482,014	419,184	108,419	420,583	(312,164)	433,677	433,677	433,677	433,677	0	0
Class 100 Overtime Oblig./Approp.	0	0	0	0	0	0	0	0	0	0	0	0
<b>Mural Arts Program</b>												
Full-Time Positions	12	12	12	11	11	0	12	11	11	11	1	0
Class 100 Total Oblig./Approp.	427,864	460,634	446,757	215,183	192,153	23,030	446,000	446,000	446,000	446,000	0	0
Class 100 Overtime Oblig./Approp.	1,866	0	0	6,440	4,636	1,804	3,913	17,040	9,992	(6,079)	7,048	
<b>Office of Behavioral Health and Intellectual Disability</b>												
Full-Time Positions	26	22	21	20	1	21	21	21	21	21	0	0
Class 100 Total Oblig./Approp.	2,142,857	1,563,276	1,478,243	679,484	666,392	13,092	1,392,261	1,392,261	1,392,261	1,392,261	0	0
Class 100 Overtime Oblig./Approp.	21,486	16,783	10,302	3,282	4,322	(1,040)	9,342	6,846	6,846	6,846	2,496	0
<b>Office of Human Resources</b>												
Full-Time Positions	64	53	73	81	76	5	80	82	81	(1)	1	1
Class 100 Total Oblig./Approp.	3,507,656	3,313,279	3,890,117	1,993,250	1,960,721	32,529	4,341,325	4,236,758	4,236,758	4,236,758	104,567	0
Class 100 Overtime Oblig./Approp.	23,516	30,611	45,173	33,114	29,853	3,261	30,000	49,714	46,175	46,175	(16,175)	3,539
<b>Office of Innovation and Technology</b>												
Full-Time Positions	146	174	258	268	266	2	284	274	283	283	1	(9)
Class 100 Total Oblig./Approp.	8,959,109	10,540,202	16,911,667	9,157,109	8,282,360	894,749	17,514,280	16,888,876	16,888,876	16,888,876	625,404	0
Class 100 Overtime Oblig./Approp.	134,528	563,629	586,720	234,719	283,108	(48,389)	535,000	440,032	459,024	459,024	(18,992)	75,976

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**TABLE O-3**  
**QUARTERLY CITY MANAGERS REPORT**  
**PERSONAL SERVICES SUMMARY**  
**GENERAL FUND**

FOR THE PERIOD ENDING DECEMBER 31, 2011

Department / Category	FISCAL YEAR 2012						FISCAL YEAR 2011					
	YEAR TO DATE			FY 11			YEAR TO DATE			FULL YEAR		
	FY 09 Year End Actual	FY 10 Year End Actual	FY 11 Year End Actual	Target Budget Plan	Actual	(Over) Under Target Budget	Actual (Over) Under Target Budget	Adopted Budget	Target Budget	Year End Departmental Projection	Departmental Projection	Departmental Projection
<b>Office of Property Assessment</b>												
Full-Time Positions	0	0	132	139	141	(2)	227	227	219	8	8	
Class 100 Total Oblig./Approp.	0	0	5,259,514	3,299,941	3,169,165	130,776	10,421,886	10,187,072	10,187,072	234,814	0	0
Class 100 Overtime Oblig./Approp.	0	0	0	0	0	0	0	0	0	0	0	
<b>Office of Supportive Housing</b>												
Full-Time Positions	126	124	116	156	154	2	118	156	157	(39)		
Class 100 Total Oblig./Approp.	6,714,527	6,343,923	5,825,381	3,650,531	3,440,684	209,847	5,852,567	7,652,567	7,652,567	(1,800,000)	0	(1)
Class 100 Overtime Oblig./Approp.	446,646	457,176	203,853	123,319	90,250	33,069	251,011	229,110	185,577	65,434	43,533	
<b>Office of Housing &amp; Community Dev.</b>												
Full-Time Positions	0	0	0	0	0	0	0	0	0	0	0	
Class 100 Total Oblig./Approp.	0	0	0	0	0	0	0	0	0	0	0	
Class 100 Overtime Oblig./Approp.	0	0	0	0	0	0	0	0	0	0	0	
<b>Parks and Recreation</b>												
Full-Time Positions	443	435	590	587	580	7	627	609	609	18	0	
Class 100 Total Oblig./Approp.	30,243,069	27,152,824	36,230,641	18,781,172	18,632,920	148,232	36,194,183	35,859,901	35,859,901	334,282	0	
Class 100 Overtime Oblig./Approp.	875,993	917,592	2,637,988	1,375,487	1,346,231	29,256	2,300,325	2,308,650	2,248,108	52,217	60,542	
<b>Police</b>												
Full-Time Positions	7,443	7,378	7,219	7,226	7,267	(41)	7,371	7,142	7,183	188	0	
Class 100 Total Oblig./Approp.	517,383,709	512,432,670	520,720,951	251,652,033	253,404,381	(1,752,348)	534,842,399	537,342,399	537,342,399	(2,500,000)	(2,500,000)	
Class 100 Overtime Oblig./Approp.	49,117,627	41,637,824	35,856,495	22,378,648	24,092,266	(1,713,618)	43,952,008	43,952,008	43,790,370	161,438	161,438	
<b>Prisons</b>												
Full-Time Positions	2,067	2,254	2,166	2,217	2,155	62	2,310	2,224	2,260	50		
Class 100 Total Oblig./Approp.	124,613,331	120,886,049	117,944,133	57,412,419	57,734,874	(222,455)	117,058,997	117,058,997	120,058,997	(3,000,000)	(3,000,000)	
Class 100 Overtime Oblig./Approp.	29,923,867	23,948,327	25,097,597	11,951,252	14,226,789	(2,285,537)	22,130,465	22,130,465	29,137,998	(7,007,533)	(7,007,533)	
<b>Procurement</b>												
Full-Time Positions	50	46	45	49	45	4	49	49	49	0	0	
Class 100 Total Oblig./Approp.	2,562,046	2,231,737	2,083,262	1,054,017	1,023,529	30,488	2,236,253	2,236,253	2,236,253	0	0	
Class 100 Overtime Oblig./Approp.	603	0	29	2,182	182	2,000	5,000	5,000	5,000	0	0	

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**QUARTERLY CITY MANAGERS REPORT**  
**PERSONAL SERVICES SUMMARY**  
**GENERAL FUND**

FOR THE PERIOD ENDING DECEMBER 31, 2011

Department / Category	FY 09 Year End Actual	FY 10 Year End Actual	FY 11 Year End Actual	YEAR TO DATE			FISCAL YEAR 2012			FISCAL YEAR 2012		
				Target Budget Plan	Actual	(Over) Under Target Budget.	Actual	Target Budget	Year End Departmental Projection	Adopted Budget	Target Budget	Year End Departmental Projection
<b>Public Health</b>												
Full-Time Positions	675	662	661	700	686	14	731	708	719	12	(11)	
Class 100 Total Oblig./Approp.	42,857,364	41,387,238	37,686,893	18,950,556	18,733,177	217,379	39,388,530	39,388,530	39,388,530	0	0	
Class 100 Overtime Oblig./Approp.	2,250,015	2,157,750	2,347,054	895,216	1,196,860	(301,644)	1,954,473	1,889,473	2,368,817	(414,344)	(479,344)	
<b>Ambulatory Health Services</b>												
Full-Time Positions	376	359	361	360	383	(23)	391	369	388	3	(19)	
Class 100 Total Oblig./Approp.	24,099,371	24,007,171	20,853,594	9,793,809	10,398,930	(605,121)	20,447,781	20,545,401	20,545,401	(97,620)	0	
Class 100 Overtime Oblig./Approp.	932,256	928,827	1,052,893	400,379	538,265	(137,886)	848,816	848,816	1,042,912	(194,096)	(194,096)	
<b>Early Childhood, Youth &amp; Women's Hlth.</b>												
Full-Time Positions	20	16	13	20	11	9	20	20	19	1	1	
Class 100 Total Oblig./Approp.	1,140,196	837,996	862,824	489,790	567,202	(107,412)	1,050,029	1,050,029	1,050,029	0	0	
Class 100 Overtime Oblig./Approp.	31,259	47,509	39,058	22,964	20,588	2,376	90,684	48,684	43,821	46,863	4,863	
<b>Phila. Nursing Home</b>												
Full-Time Positions	1	1	1	1	1	0	1	1	1	0	0	
Class 100 Total Oblig./Approp.	157,349	162,789	94,375	91,546	77,797	13,749	188,594	188,594	188,594	0	0	
Class 100 Overtime Oblig./Approp.	0	0	0	0	0	0	0	0	0	0	0	
<b>Environmental/Protection Services</b>												
Full-Time Positions	88	95	105	112	106	6	113	112	108	5	4	
Class 100 Total Oblig./Approp.	5,482,947	5,014,494	5,484,639	2,832,251	2,608,213	224,038	5,820,192	5,769,192	5,769,192	51,000	0	
Class 100 Overtime Oblig./Approp.	296,037	345,036	407,660	96,764	198,896	(102,132)	213,063	198,063	387,101	(174,038)	(189,038)	
<b>Administration and Support Svcs.</b>												
Full-Time Positions	98	98	87	105	91	14	100	103	104	(4)	(1)	
Class 100 Total Oblig./Approp.	6,162,555	5,871,568	4,984,511	2,816,455	2,513,987	302,468	5,737,400	5,788,400	5,788,400	(51,000)	0	
Class 100 Overtime Oblig./Approp.	436,973	459,508	492,932	206,463	283,241	(46,778)	428,351	428,351	501,584	(73,233)	(73,233)	
<b>Medical Examiner's Office</b>												
Full-Time Positions	44	47	48	49	45	4	52	50	47	5	3	
Class 100 Total Oblig./Approp.	3,172,723	3,101,393	3,060,172	1,555,226	1,416,594	138,632	3,194,123	3,194,123	3,194,123	0	0	
Class 100 Overtime Oblig./Approp.	413,298	272,704	226,662	109,753	136,903	(27,150)	233,607	225,607	263,603	(29,996)	(37,996)	

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**QUARTERLY CITY MANAGERS REPORT**  
**PERSONAL SERVICES SUMMARY**  
**GENERAL FUND**

FOR THE PERIOD ENDING DECEMBER 31, 2011

Department / Category	FY 09 Year End Actual	FY 10 Year End Actual	FY 11 Year End Actual	YEAR TO DATE			FISCAL YEAR 2012			FULL YEAR		
				Target Budget Plan	Actual	(Over) Under Target Budget:	Adopted Budget	Target Budget	Year End Departmental Projection	Departmental Projection	Adopted Budget	Target Budget
<i>Infectious Disease Control</i>												
Full-Time Positions	48	46	53	49	4	54	53	52	2,852,791	2,852,791	97,620	1
Class 100 Total Oblig./Approp.	2,642,223	2,391,827	1,371,479	1,120,454	251,025	2,950,411	2,852,791	2,852,791			0	0
Class 100 Overtime Oblig./Approp.	140,192	104,366	58,893	48,967	9,926	139,952	139,952	139,952			10,156	10,156
<i>Public Property</i>												
Full-Time Positions	135	123	128	123	5	129	134	128	1,156	1,156	1	3
Class 100 Total Oblig./Approp.	7,727,548	6,646,774	3,076,134	2,970,920	105,214	6,734,507	6,734,507	6,734,507			0	0
Class 100 Overtime Oblig./Approp.	936,229	442,859	435,089	267,721	14,924	344,088	376,432	376,432			(32,099)	245
<i>Records</i>												
Full-Time Positions	64	59	61	56	5	63	63	63	1,156	1,156	0	0
Class 100 Total Oblig./Approp.	3,154,827	2,685,140	1,365,276	1,294,218	71,058	2,845,219	2,845,219	2,845,219			0	0
Class 100 Overtime Oblig./Approp.	163,667	118,518	205,753	95,384	82,096	13,888	122,395	176,061			(135,645)	(81,979)
<i>Register of Wills</i>												
Full-Time Positions	65	63	64	63	1	65	64	64	1,156	1,156	0	0
Class 100 Total Oblig./Approp.	3,503,037	3,112,084	1,551,326	1,543,819	7,807	3,290,582	3,222,596	3,222,596			67,986	0
Class 100 Overtime Oblig./Approp.	0	0	0	0	0	0	0	0			0	0
<i>Revenue</i>												
Full-Time Positions	256	250	248	279	17	299	310	310	1,156	1,156	(11)	0
Class 100 Total Oblig./Approp.	12,451,073	11,554,660	6,676,306	6,454,773	221,533	15,563,214	15,180,220	15,180,220			382,994	0
Class 100 Overtime Oblig./Approp.	472,850	230,593	94,515	139,067	(44,552)	357,201	175,887	175,887			143,002	(38,312)
<i>Sheriff</i>												
Full-Time Positions	238	230	221	227	18	245	245	245	1,156	1,156	0	0
Class 100 Total Oblig./Approp.	14,794,796	14,537,592	5,948,992	7,323,810	(1,375,218)	12,322,083	12,322,083	12,322,083			(2,500,000)	(2,500,000)
Class 100 Overtime Oblig./Approp.	3,344,634	3,289,703	2,396,278	616,089	1,414,648	(738,559)	1,276,185	1,276,185			(1,597,423)	(1,597,423)
<i>Streets</i>												
Full-Time Positions	536	523	510	525	20	557	557	557	1,156	1,156	0	0
Class 100 Total Oblig./Approp.	25,605,972	22,394,204	9,580,576	9,534,561	46,015	21,313,190	21,313,190	21,313,190			0	0
Class 100 Overtime Oblig./Approp.	2,669,291	2,965,850	2,700,135	743,320	719,009	24,811	1,975,700	2,263,280			(262,777)	24,803
(Actual includes County Liquid and Special Gasoline Funds, while projection does not.)												

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**QUARTERLY CITY MANAGERS REPORT**  
**PERSONAL SERVICES SUMMARY**  
**GENERAL FUND**  
**FOR THE PERIOD ENDING DECEMBER 31, 2011**

Department / Category	FY 09 Year End Actual	FY 10 Year End Actual	FY 11 Year End Actual	YEAR TO DATE			FISCAL YEAR 2012			FULL YEAR			
				Target Budget		Actual	Actual (Over) Under (Over) Budget		Year End	Departmental Projection		Departmental Projection (Over) Under (Over) Budget	
				Plan	Actual	Target Budget	Budget	Budget	Target Budget	Target Budget	Target Budget	Target Budget	
<i>Engineering Design &amp; Surveying</i>													
Full-Time Positions	88	85	83	93	83	10	92	93	93	(1)	0	0	
Class 100 Total Oblig./Approp.	5,281,868	4,966,138	4,679,724	2,148,243	2,123,903	24,340	4,913,310	4,913,310	4,913,310	0	0	0	
Class 100 Overtime Oblig./Approp.	67,014	206,864	149,986	40,666	33,399	7,267	92,202	102,665	95,399	(3,197)	7,266		
<i>Highways</i>													
Full-Time Positions	274	270	278	287	286	1	297	296	296	1	0	0	
Class 100 Total Oblig./Approp.	11,892,157	9,738,828	9,776,827	4,037,537	4,084,028	(46,441)	9,637,702	9,637,702	9,637,702	0	0	0	
Class 100 Overtime Oblig./Approp.	2,056,141	2,183,481	1,988,761	477,506	454,485	23,021	1,448,868	1,638,908	1,615,886	(167,018)	23,022		
<i>(See footnote above)</i>													
<i>Street Lighting</i>													
Full-Time Positions	20	19	19	22	20	2	22	22	22	0	0	0	
Class 100 Total Oblig./Approp.	1,106,564	955,913	961,123	480,826	471,435	9,391	1,087,549	1,087,549	1,087,549	0	0	0	
Class 100 Overtime Oblig./Approp.	129,694	117,278	140,601	76,482	83,657	(7,175)	168,370	163,541	170,716	(2,346)	(7,175)		
<i>(See footnote above)</i>													
<i>Traffic Engineering</i>													
Full-Time Positions	85	82	78	87	80	7	86	86	86	0	0	0	
Class 100 Total Oblig./Approp.	3,224,944	2,954,928	2,503,999	1,661,090	1,632,538	28,552	2,822,157	2,822,157	2,822,157	0	0	0	
Class 100 Overtime Oblig./Approp.	345,317	354,314	351,572	127,224	128,888	(1,664)	221,670	292,224	293,888	(72,218)	(1,664)		
<i>(See footnote above)</i>													
<i>General Support</i>													
Full-Time Positions	69	67	52	56	56	0	60	60	60	0	0	0	
Class 100 Total Oblig./Approp.	4,100,439	3,778,397	2,673,184	1,262,830	1,222,657	30,173	2,852,472	2,852,472	2,852,472	0	0	0	
Class 100 Overtime Oblig./Approp.	61,125	103,913	69,212	21,942	18,580	3,362	44,550	65,942	62,588	(17,998)	3,354		
<i>(See footnote above)</i>													
<i>Sanitation</i>													
Full-Time Positions	1,183	1,170	1,179	1,168	1,162	6	1,228	1,228	1,228	0	0	0	
Class 100 Total Oblig./Approp.	47,484,458	47,455,599	45,985,953	22,344,231	22,948,854	(574,623)	45,145,923	45,145,923	45,145,923	0	0	(665,064)	
Class 100 Overtime Oblig./Approp.	6,016,377	9,147,087	7,301,880	3,339,961	4,006,025	(666,064)	5,864,576	6,252,006	6,918,070	(1,053,494)	(665,064)		

Note: The material in this report is preliminary and subject to revision and is not an official statement of the City of Philadelphia.

**TABLE O-3**  
**QUARTERLY CITY MANAGERS REPORT**  
**PERSONAL SERVICES SUMMARY**  
**GENERAL FUND**  
FOR THE PERIOD ENDING DECEMBER 31, 2011

Department / Category	FY 09 Year End Actual	FY 10 Year End Actual	FY 11 Year End Actual	YEAR TO DATE			FISCAL YEAR 2012		
				Target Budget Plan	Actual Target Budget.	Actual (Over) Under (Over) Under	Adopted Budget	Target Budget	Year End Departmental Projection
<b>Youth Commission</b>									
Full-Time Positions	1	1	1	1	0	1	1	1	1
Class 100 Total Oblig./Approp.	30,073	39,347	47,000	25,000	18,526	6,474	50,000	50,000	0
Class 100 Overtime Oblig./Approp.	0	0	0	0	0	0	0	0	0
<b>Zoning Board of Adjustment</b>									
Full-Time Positions	5	5	5	5	5	0	5	5	5
Class 100 Total Oblig./Approp.	274,892	289,145	158,444	158,418	26	26	320,960	320,960	0
Class 100 Overtime Oblig./Approp.	316,341	1,994	0	12	(12)	0	0	0	(12)
<b>Zoning Code Commission</b>									
Full-Time Positions	1	2	0	0	0	2	0	0	2
Class 100 Total Oblig./Approp.	43,424	127,639	150,000	43,677	51,149	(7,472)	122,500	122,500	0
Class 100 Overtime Oblig./Approp.	0	0	0	0	0	0	0	0	0

TOTAL GENERAL FUND	YEAR TO DATE			FISCAL YEAR 2012			FULL YEAR		
	Actual Year End Departmental Projection	Actual (Over) Under (Over) Under	Target Budget	Adopted Budget	Target Budget	Year End Departmental Projection	Departmental Projection	(Over) Under (Over) Under	Target Budget
<b>Full-Time Positions</b>									
Class 100 Total Oblig./Approp.	22,717	22,297	22,020	20,610	20,430	180	21,295	20,944	21,084
Class 100 Overtime Oblig./Approp.	1,406,266,936	1,360,000,423	1,360,361,310	609,638,504	614,792,590	(5,154,087)	1,330,088,233	1,326,690,863	1,338,690,863
Class 100 Total Oblig./Approp.	132,909,987	119,868,002	121,285,534	54,925,812	63,653,692	(8,727,880)	107,502,827	108,317,328	121,881,791
Class 100 Overtime Oblig./Approp.	0	0	0	0	0	0	0	0	0

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**Table O-4**  
**QUARTERLY CITY MANAGERS REPORT**  
**PURCHASE OF SERVICES ANALYSIS-SELECTED DEPARTMENTS**  
**GENERAL FUND**  
**FOR THE PERIOD ENDING DECEMBER 31, 2011**

Department	FY 11 Actual	Year To Date			Fiscal Year 2012			Full Year		
		Target Budget Plan	Actual	(Over) Under Target Budget	Original Adopted Budget	Target Budget	Current Projection	Adopt. Budget	Current Target (Over)/Under	
<b>Human Services:</b>										
Admin. & Mgmt.	2,927,191	63,171	63,171	0	594,852	594,852	594,852	0	0	
Performance Mgmt. and Accountability	446,811	0	0	0	75,717	75,717	75,717	0	0	
Juvenile Justice	118,891,366	580,116	580,116	0	25,239,095	25,412,421	25,412,421	(173,326)	0	
Children & Youth	253,524,501	5,058,325	5,058,325	0	18,600,842	18,400,842	18,400,842	200,000	0	
Community Based Prevention	72,453,507	234,045	234,045	0	23,929,955	23,929,955	23,929,955	0	0	
<b>Total Human Services</b>	<b>448,243,376</b>	<b>5,935,657</b>	<b>5,935,657</b>	<b>0</b>	<b>68,440,461</b>	<b>68,413,787</b>	<b>68,413,787</b>	<b>26,674</b>	<b>0</b>	
<b>Public Health:</b>										
Ambulatory Health	19,431,135	16,082,293	16,367,745	(285,452)	20,445,489	20,125,489	20,125,489	320,000	0	
Early Childhood, Youth & Women's Hlth	481,904	302,468	302,017	451	534,536	534,536	534,536	0	0	
Phila. Nursing Home	37,112,860	39,366,635	38,146,150	1,220,485	39,682,571	39,682,571	39,682,571	0	0	
Environmental Prot. Services	4,051,427	337,901	317,056	20,845	349,844	400,844	400,844	(51,000)	0	
Administration and Support Svcs	1,378,737	1,064,927	693,965	370,962	1,642,016	1,591,016	1,591,016	51,000	0	
Medical Examiner's Office	678,966	621,501	587,735	33,766	661,356	661,356	661,356	0	0	
Infectious Disease Control	2,958,633	2,002,949	2,645,004	(612,055)	2,404,091	2,724,091	2,724,091	(320,000)	0	
<b>Total Public Health</b>	<b>66,093,662</b>	<b>59,778,674</b>	<b>59,059,672</b>	<b>719,002</b>	<b>65,719,903</b>	<b>65,719,903</b>	<b>65,719,903</b>	<b>0</b>	<b>0</b>	
<b>Public Property:</b>										
SEPTA	65,878,000	33,180,000	33,180,000	0	66,360,000	66,360,000	66,360,000	0	0	
Space Rentals	15,211,472	17,282,671	17,282,171	500	18,221,209	17,284,671	17,284,671	936,538	0	
Utilities	33,099,864	31,784,079	32,225,375	(441,296)	32,224,809	32,540,354	32,540,354	(315,545)	0	
All Other	24,537,152	22,140,859	21,923,196	217,663	24,709,529	24,404,008	24,404,008	305,521	0	
<b>Total Public Property</b>	<b>138,726,488</b>	<b>104,387,609</b>	<b>104,610,742</b>	<b>(223,133)</b>	<b>141,515,547</b>	<b>140,589,033</b>	<b>140,589,033</b>	<b>926,514</b>	<b>0</b>	
<b>Streets:</b>										
General Support	151,852	211,234	128,836	82,398	241,945	241,945	241,945	0	0	
Traffic Engineering	70,862	126,580	39,425	87,155	135,982	135,982	135,982	0	0	
Sanitation	42,680,901	42,971,544	42,974,571	(3,027)	44,143,517	43,094,675	43,094,675	1,048,842	0	
Street Lighting	773,138	788,606	228,459	560,147	1,344,405	800,56	800,56	544,349	0	
Highways	7,579	308,538	299,734	8,804	478,141	478,141	478,141	0	0	
Engineering Design & Surveying	41,359	35,898	30,819	5,079	46,898	46,898	46,898	0	0	
<b>Total Streets</b>	<b>50,988,691</b>	<b>44,442,400</b>	<b>43,701,844</b>	<b>740,556</b>	<b>46,390,888</b>	<b>44,797,697</b>	<b>44,797,697</b>	<b>1,593,191</b>	<b>0</b>	
All Other	423,764,503	334,140,063	337,730,439	(3,590,376)	436,927,595	435,145,415	435,145,416	1,782,179	(1)	
<b>Total Class 200</b>	<b>1,127,816,720</b>	<b>548,684,403</b>	<b>551,038,354</b>	<b>(2,353,951)</b>	<b>758,994,394</b>	<b>754,665,835</b>	<b>754,665,835</b>	<b>4,328,559</b>	<b>0</b>	

NOTE: The material in this report is preliminary and subject to revision and does not represent an official statement of the City of Philadelphia.

**City of Philadelphia**

**Quarterly City Managers Report**

**FOR THE PERIOD ENDING DECEMBER 31, 2011**

**DEPARTMENTAL FULL-TIME  
POSITIONS SUMMARY**



**TABLE P-1**  
**QUARTERLY CITY MANAGERS REPORT**  
**DEPARTMENTAL FULL TIME POSITIONS SUMMARY**  
**ALL FUNDS**  
**FOR THE PERIOD ENDING DECEMBER 31, 2011**

Department	FISCAL YEAR 2011			ADOPTED BUDGET			FISCAL YEAR 2012			MONTH END ACTUAL (OVER) UNDER BUDGET
	General	Other	Total	General	Other	Total	General	Other	Total	
Atwater Kent Museum	4	0	4	4	0	4	4	0	4	0
Auditing (City Controller's Office)	113	0	113	122	0	122	115	0	115	7
Board of Building Standards	1	0	1	1	0	1	1	0	1	0
Board of Ethics	8	0	8	9	0	9	8	0	8	1
Board of L & I Review	2	0	2	2	0	2	2	0	2	0
Board of Pensions	0	65	65	0	79	79	0	62	62	17
Board of Revision of Taxes	8	0	8	10	0	10	9	0	9	1
City Commissioners (Election Board)	95	0	95	98	0	98	92	0	92	6
City Council	182	0	182	195	0	195	183	0	183	12
City Planning Commission	33	3	36	38	4	42	34	4	38	4
City Representative	6	0	6	7	0	7	6	0	6	1
City Treasurer	13	0	13	14	0	14	12	0	12	2
Civil Service Commission	2	0	2	2	0	2	2	0	2	0
Commerce	23	731	754	24	866	890	24	746	770	120
District Attorney - Total	410	110	520	422	155	577	404	109	513	64
Civilian Uniform	396	101	497	411	133	544	393	101	494	50
Finance	140	3	143	146	0	146	148	0	148	(2)
Fire - Total	2,146	72	2,218	2,229	76	2,305	2,121	75	2,196	109
Uniform	2,042	70	2,112	2,119	72	2,191	2,023	71	2,094	97
Civilian	104	2	106	110	4	114	98	4	102	12
First Judicial District	1,869	503	2,372	1,909	562	2,471	1,932	494	2,426	45
Fleet Management	265	66	331	283	77	360	268	68	336	24
Free Library	619	63	682	641	80	721	614	51	665	56
Historical Commission	6	0	6	6	0	6	5	0	5	1
Human Relations Commission	30	0	30	32	0	32	31	0	31	1
Human Services (1)	1,668	48	1,716	0	1,902	0	1,644	0	1,644	258
Labor Relations, Mayor's Office of Law	6	0	6	8	0	8	8	0	8	0
	160	55	215	148	56	204	97	55	152	52

(1) Positions have been transferred to the Grants Revenue Fund. Non-reimbursed expenditures will be transferred to the General Fund during the fiscal year.

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**TABLE P-1**  
**QUARTERLY CITY MANAGERS REPORT**  
**DEPARTMENTAL FULL TIME POSITIONS SUMMARY**  
**ALL FUNDS**  
**FOR THE PERIOD ENDING DECEMBER 31, 2011**

Department	FISCAL YEAR 2011			ADOPTED BUDGET			FISCAL YEAR 2012			MONTH END ACTUAL (OVER) UNDER BUDGET
	General	Other	Total	General	Other	Total	General	Other	Total	
Licenses & Inspections	290	12	302	311	15	326	287	15	302	24
Managing Director (MDO)	153	17	170	145	15	160	120	24	144	16
Mayor	33	4	37	35	4	39	35	4	39	0
Mayor - Office of Arts and Culture	2	0	2	2	0	2	0	0	2	0
Mayor - Office of the Inspector General	16	0	16	18	0	18	18	0	18	0
Mayor's Office of Comm. Svcs.	0	73	73	0	81	81	0	66	66	15
Mayor's Office of Transportation	8	2	10	10	1	11	7	3	10	1
Mural Arts Program	12	0	12	12	0	12	11	0	11	1
Off. of Behavioral Hlth/Mental Retard. Svcs.	21	232	253	21	270	291	20	242	262	29
Office of Human Resources	73	0	73	80	0	80	76	0	76	4
Office of Innovation and Technology	268	67	325	284	84	368	266	66	332	36
Office of Property Assessment (2)	132	0	132	227	0	227	141	0	141	86
Off. of Supportive Housing	116	44	160	118	49	167	154	8	162	5
Office of Housing and Community Develop.	0	72	72	0	74	74	0	62	62	12
Parks and Recreation	590	22	612	627	27	654	580	23	603	51
Parks and Recreation - Total	7,219	165	7,384	7,371	216	7,587	7,267	164	7,431	156
Civilian	778	1	789	846	11	857	785	11	796	61
Uniform	6,441	154	6,595	6,525	205	6,730	6,482	153	6,635	95
Prisons	2,166	0	2,166	2,310	0	2,310	2,155	0	2,155	155
Procurement	45	2	47	49	2	51	45	2	47	4
Public Health	661	224	885	731	290	1,021	686	210	896	125
Public Property	126	0	126	129	0	129	123	0	123	6
Records	61	0	61	63	0	63	56	0	56	7
Register of Wills	63	0	63	65	0	65	63	0	63	2
Revenue	248	239	487	299	270	569	279	239	518	51
Sheriff	221	0	221	245	0	245	227	0	227	18
Streets	510	0	510	557	0	557	525	0	525	32
Streets - Sanitation	1,179	0	1,179	1,228	0	1,228	1,162	0	1,162	66
Water	0	1,646	1,646	0	1,907	1,907	0	1,622	1,622	285
Youth Commission	1	0	1	1	0	1	0	0	0	1
Zoning Board of Adjustment	5	0	5	5	0	5	5	0	5	0
Zoning Code Commission	2	0	2	2	0	2	0	0	0	2
<b>TOTAL ALL FUNDS</b>	<b>22,020</b>	<b>4,540</b>	<b>26,560</b>	<b>21,295</b>	<b>7,162</b>	<b>28,457</b>	<b>20,430</b>	<b>6,058</b>	<b>26,488</b>	<b>1,969</b>

(2) Department began operations in September 2010 with employees transferred from the Board of Revision of Taxes.

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**City of Philadelphia**

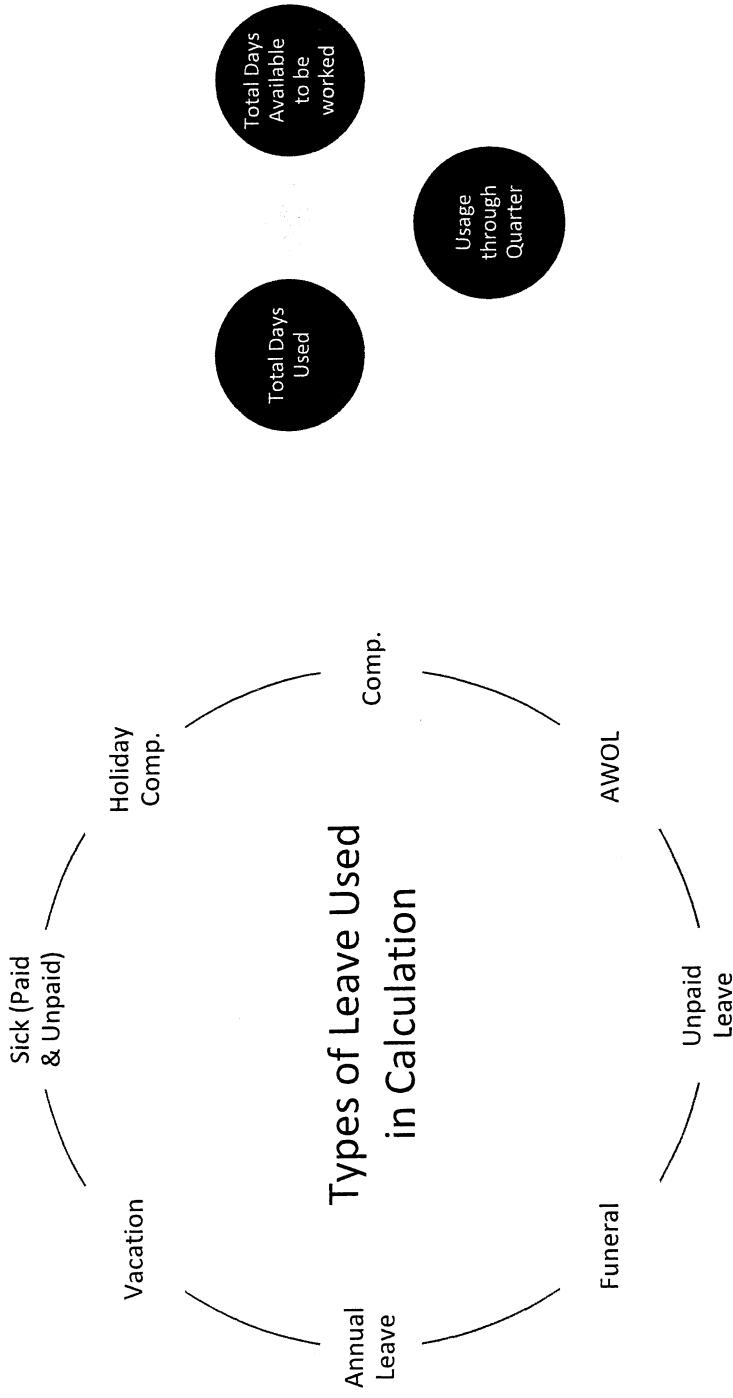
# **Quarterly City Managers Report**

**FOR THE PERIOD ENDING DECEMBER 31, 2011**

## **DEPARTMENTAL LEAVE USAGE ANALYSIS**



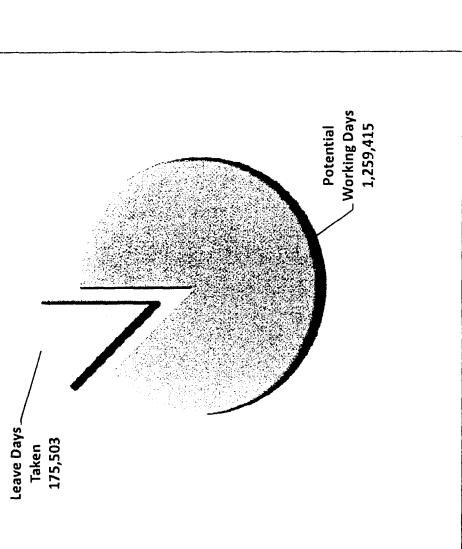
Table L-1  
QUARTERLY CITY MANAGER'S REPORT  
TOTAL LEAVE USAGE ANALYSIS  
FOR THE PERIOD ENDING DECEMBER 31, 2011



Leave information is taken from the City's automated payroll system with the exception of the Police Department who provide data compiled from their DAR system. A department with 20 or more employees listed under the General Fund are represented, excluding the First Judicial District who maintain records in house.

TABLE L-1  
QUARTERLY CITY MANAGER'S REPORT  
TOTAL LEAVE USAGE  
FOR THE PERIOD ENDING December 31, 2011

Agency	Fiscal Year 2012			Fiscal Year 2011			Percent Change: 2nd Qtr FY'12 - 2nd Qtr FY'11
	Usage for Second Quarter	Year-to-Date	Annualized Leave Days per employee*	Usage for Second Quarter	Year-to-Date	Annualized Leave Days per employee*	
City Commissioners	17.5%	21.1%	53	18.3%	20.8%	52	-0.8%
Police -- Civilian	22.2%	22.1%	55	22.3%	20.4%	51	-0.1%
Revenue	16.5%	18.9%	48	18.5%	20.3%	51	-2.0%
OSH	16.7%	18.2%	46	17.1%	17.3%	44	-0.4%
Prisons	16.6%	18.1%	45	17.2%	17.4%	44	-0.6%
Human Services	15.9%	17.8%	45	16.4%	16.8%	42	-0.5%
Free Library	16.4%	17.8%	45	17.6%	17.6%	44	-1.2%
Fleet Management	15.1%	17.0%	43	15.9%	16.0%	40	-0.9%
OBH	14.8%	16.8%	42	17.0%	16.8%	42	-2.3%
Streets -- All except Sanitation	16.7%	17.4%	44	17.1%	16.8%	42	-0.3%
City Planning Commission	14.8%	16.3%	41	15.7%	14.2%	36	-0.9%
Office of Property Assessment	13.5%	15.6%	39	14.1%	15.4%	39	-0.6%
Sheriff's Office	15.3%	16.4%	41	16.1%	14.9%	38	-0.8%
Commission on Human Relations	17.8%	17.7%	44	16.6%	16.2%	41	1.2%
Public Health	14.8%	16.0%	40	16.9%	16.4%	41	-2.1%
Streets -- Sanitation	15.0%	16.1%	40	16.2%	16.2%	41	-1.2%
Procurement	14.7%	15.9%	40	14.6%	14.8%	37	0.1%
Parks and Recreation	17.2%	17.1%	43	16.1%	15.2%	38	1.1%
<b>MEDIAN</b>	<b>14.7%</b>	<b>15.9%</b>	<b>40</b>	<b>15.9%</b>	<b>15.4%</b>	<b>39</b>	<b>-1.2%</b>
Public Property	15.1%	16.0%	40	16.2%	15.5%	39	-1.2%
Fire-Civilian	13.2%	15.0%	38	15.2%	15.2%	38	-2.1%
Auditing	13.9%	15.2%	38	15.1%	17.1%	43	-1.2%
Licenses and Inspections	12.9%	14.6%	37	12.4%	14.3%	36	0.5%
City Council	11.9%	14.1%	35	14.2%	14.1%	36	-2.3%
Office of Innovation and Technology	13.9%	14.8%	37	14.9%	14.1%	36	-1.0%
Records	14.6%	15.1%	38	16.2%	16.2%	41	-1.7%
Finance	12.3%	13.9%	35	13.2%	13.3%	34	-0.9%
Register of Wills	13.3%	14.4%	36	14.4%	15.4%	39	-1.1%
Mayor's Office of Community Services	12.6%	14.0%	35	14.7%	14.2%	36	-2.1%
Office of Human Resources	13.6%	14.1%	35	17.0%	16.0%	40	-3.4%
Law	10.1%	11.6%	29	12.4%	12.4%	31	-2.3%
District Attorney	11.0%	12.0%	30	12.0%	11.2%	28	-1.0%
Mayor's Office	9.4%	10.7%	27	9.9%	11.4%	29	-0.5%
Managing Director's Office	8.6%	9.3%	23	10.4%	10.1%	26	-1.9%
Commerce--excluding Aviation	10.2%	9.9%	25	15.4%	13.1%	33	-5.2%
Board of Revision of Taxes				6.3%	11.5%	29	N/A



FY11 Full Year Usage calculations are based on a total of 252 working days, and 251 in FY12. There were 63 working days in the second quarter of FY11 and 62 FY12.

Leave Usage as of 1/26/12

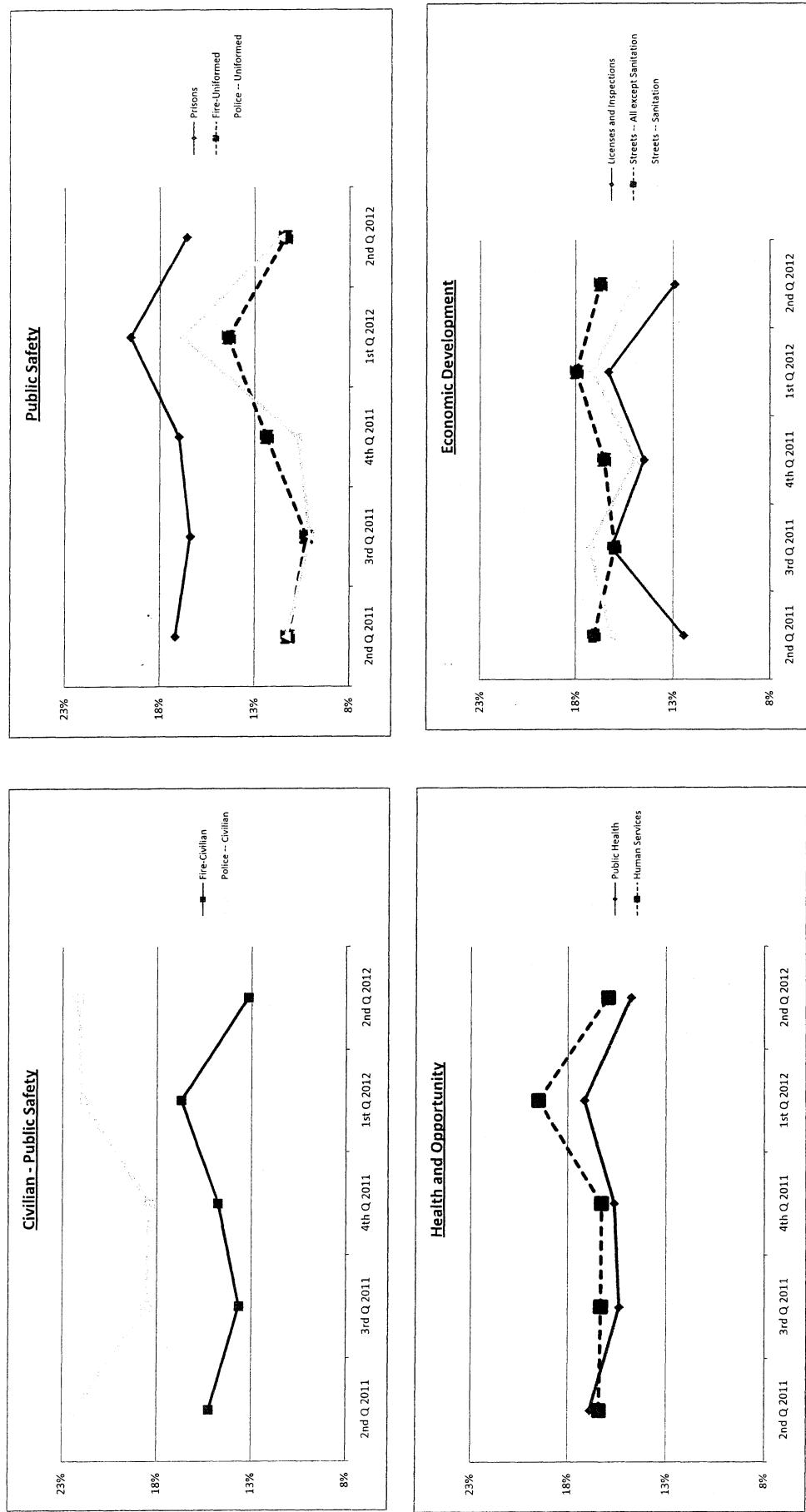
The Fire Department uses a calculation of 274 working days in the fiscal year.

In August 2011, an Executive Order was signed to establish the

Office of Innovation and Technology, replacing the former Division of Technology.

TABLE L-1  
QUARTERLY CITY MANAGER'S REPORT  
TOTAL LEAVE USAGE ANALYSIS  
FOR THE PERIOD ENDING  
December 31, 2011

### Trends of Leave Usage for 2nd Quarter of Fiscal Year 2011 through 2nd Quarter of Fiscal Year 2012





**City of Philadelphia**

**Quarterly City Managers Report**

**FOR THE PERIOD ENDING DECEMBER 31, 2011**

**DEPARTMENTAL SERVICE  
DELIVERY REPORT**



### Department of Human Services

	Performance Measure (PM)	FY '10 Year End	FY '11 Year End	FY '12 Q1	FY '12 Q2	FY '12 Q3	FY '12 Q4	FY '12 Year To Date	FY '12 Goal	FY '11 Q2	FY '12 Q2
<i>Children and Youth Division</i>											
1	Child Protective Services (abuse) reports	4,390	3,992	797	1,095			1,892	n/a	996	1,095
2	General Protective Services (neglect) reports	7,982	8,360	1,857	1,968			3,825	n/a	1,932	1,968
3	Children Placed*	*4,762	*4186	4,080	4,115			^4115	3,767 (10% reduction from prior fiscal year)	4,362	4,115
4	Number of adoptions finalized	561	630	91	122			213	725 (15% increase from prior fiscal year)	163	122
5	Number of Permanent Legal Custodianships (PLCs)	508	372	50	41			91	n/a	121	41
<i>Juvenile Justice Services</i>											
1	Youth Study Center average daily population	106	118	126	112			119	< 105	106	112
2	# of days within quarter that YSC was above monthly mandated 105 resident cap	173	296	91	67			158	0 days above mandated cap	51	67
3	% of days within quarter that YSC was above monthly mandated 105 resident cap	47%	81%	99%	73%			86%	0% (do not want to exceed cap)	55%	73%
4	Children Placed*	*1,774	*1539	1,455	1,305			^1305	1,385 (10% reduction from prior fiscal year)	1,713	1,305

NOTES: \* The numbers represent the point-in-time on the last day of the fiscal year (6/30) for year-end actuals

^ The numbers represent the point-in-time on the last day of the quarter ending (12/31)

### Children and Youth Division (CYD)

- 1) The number of Child Protective Services reports increased 10% in FY'12 Q2 compared to the same time period in FY'11 (n=996). The increase is undesirable because it indicates more reported instances of child abuse in the City and utilizes more staff resources to investigate allegations.
- 2) The number of General Protective Services reports increased 2% in FY'12 Q2 compared to the same time period in FY'11 (n=1,932). The increase is undesirable because it indicates more reported instances of child neglect in the City and utilizes more staff resources to investigate allegations.
- 3) The FY'12 goal is to decrease the CYD placement population by 10%. The population in FY'12 Q2 was 6% smaller than the population in FY'11 Q2 (n=4,362). The decrease is desirable as it indicates more children are remaining in their own homes or are exiting foster care to a permanent home (reunification with family, adoption, or permanent legal custodianship). As the placement population shrinks, less funding is needed to maintain children in foster care.
- 4) The FY'12 goal is to increase finalized adoptions by 15%. Adoptions decreased by 25% in FY'12 Q2 as compared to FY'11 Q2 (n=163). Our dependent placement population has shrunk over the last year which has decreased the pool of children who could possibly be eligible for adoption or PLC.
- 5) The number of permanent legal custodianships decreased 66% in FY'12 Q2 as compared to FY'11 Q2 (n=121). Our dependent placement population has shrunk over the last year which has decreased the pool of children who could possibly be eligible for adoption or PLC.

### Juvenile Justice Services (JJS)

- 1) The FY'12 goal is to maintain an average daily population below the cap of 105 children, however, placement at the YSC is court ordered. The average population in FY'12 Q2 as compared to FY'11 Q2 was 6% larger than the average population in FY'11 Q2. A decrease in population is desirable as it indicates less children are remaining at the YSC instead of receiving services in their own homes. This in turn decreases the need for funding to maintain children at the YSC.
- 2) The FY'12 goal is to have 0 days over the mandated cap; however, placement at YSC is court ordered. In FY'12 Q2, the number of days over cap was 31% greater than FY'11 Q2 (n=51).
- 3) The percent of days per month over the cap increased from FY'11 Q2 to FY'12 Q2 creating a negative trend.
- 4) The FY'12 goal is to decrease the JJS placement population by 10%. The population in FY'12 Q2 was 24% smaller than the population in FY'11 Q2 (n=1,713). The decrease is desirable as it indicates less children being placed in delinquent residential placements. As the placement population shrinks, more children benefit from community-based rehabilitative services.

### Public Health

	Performance Measure (PM)	FY '10 Year End	FY '11 Year End	FY '12 Q1	FY '12 Q2	FY '12 Q3	FY '12 Q4	FY '12 Year To Date	FY '12 Goal	FY '11 Q2	FY '12 Q2
1	Total # Patient Visits (Health Care Centers)	350,685	339,032	85,638	88,131			173,769	320,000	93,757	88,131
2	# Uninsured Visits	173,900	166,294	45,307	45,300			90,607	163,200	46,229	45,300
3	% Visits Uninsured	49.6%	49.6%	52.9%	51.4%			52.1%	51.0%	49.3%	51.4%
4	End of Month Resident Census - Philadelphia Nursing Home	429	427	434	426			430	429	424	426

- 1) The 'Total Number of Patient Visits' data is obtained from the Ambulatory Health Services Patient Information System
- 2) The 'Number of Uninsured Visits' data is obtained from the Ambulatory Health Services Patient Information System
- 3) The 'Percentage of Visits Uninsured' is calculated by dividing the number of uninsured visits by the total number of patient visits.
- 4) The 'End of Month Resident Census' is obtained from the PNH revenue journal

### Police Department

	Performance Measure (PM)	FY '10 Year End	FY '11 Year End	FY '12 Q1	FY '12 Q2	FY '12 Q3	FY '12 Q4	FY '12 Year To Date	FY '12 Goals	FY '11 Q2	FY '12 Q2
1	Shooting Victims	1,578	1,521	475	421			896	1,500	314	421
2	Homicides	305	318	81	84			165	300	65	84
3	Part 1 Violent Crime	17,740	18,446	4,957	4,553			9,510	18,000	4,535	4,553
4	Burglaries	10,627	11,271	3,386	3,259			6,645	11,000	2,814	3,259
5	Homicide Clearance Rate	72.2%	67.9%	60.5%	55.6%			58.1%	80.0%	72.8%	55.6%
6	Other Violent Crime Clearance Rate	51.2%	49.8%	46.2%	48.0%			47.1%	53.0%	48.0%	48.0%

NOTES: FY'11 Year End data represents actuals since last updating FY'11 fourth quarter QCMR.

FY'12 Items #1-6, 1st Quarter statistics represent actuals for the months of July through September.

FY'12 Items #1-6, 2nd Quarter statistics represent actuals for the months of October and November and December one month estimate

### Philadelphia Prison System

	Performance Measure (PM)	FY '10 Year End	FY '11 Year End	FY '12 Q1	FY '12 Q2	FY '12 Q3	FY '12 Q4	FY '12 Year To Date	FY '12 Goal	FY '11 Q2	FY '12 Q2
1	Percent of sentenced inmates provided with the opportunity to participate in a vocational, training, educational and/or treatment program during confinement	75%	77%	77%	75%			76%	100%	76%	75%
2	Percent of newly admitted inmates that are processed and housed within 24 hours of admission	100%	100%	100%	100%			100%	100%	100%	100%

### Fire Department

	Performance Measure (PM)	FY '10 Year End	FY '11 Year End	FY '12 Q1	FY '12 Q2	FY '12 Q3	FY '12 Q4	FY '12 Year To Date	FY '12 Goal	FY '11 Q2	FY '12 Q2
1	EMS Response Time (within 9 minutes)	73.9%	68.5%	70%	71%			71%	90%	67%	71%
2	Fire Response Time (New Goal: Avg. within 5:20 minutes:seconds)	4.46	4.57	5.04	4.49			4:56	(Minutes:Seconds)	4.59	4.49
3	«Structural Fires (in numbers)	1362	3041	663	829			1492	*5%	824*	829
	«Percent change from previous fiscal year	-16.60%	123%	1.10%	0.6%			0.8%		n/a	0.6%
4	Fire Deaths (in numbers)	32	41	2	5			7	*5%	12	5
	Percent change from previous fiscal year	-11.1%	28.1%	-50.0%	-58.4%			-56.2%		140.0%	-58.4%

NOTES:

\*Structural Fires and Fire Deaths (in numbers) are meant to be reduced by a target of five percent from the prior year.

Items #4 (percent change from previous fiscal year) represents data compared from FY'11 to FY'12.

« The Philadelphia Fire Department was required to change to a new Federal reporting system known as NFIRS (National Fire Incident Reporting System). Data after 7/1/10 is from the NFIRS system. Since data is compiled differently with many more sub categories, comparative data only became available on 7/1/11. Due to the new sub categories, the number of structural fires will appear higher than in previous fiscal years.

<sup>a</sup> Due to the statement above, FY'11 Q3 QCMR shows adjusted numbers for Q1 and Q2 statistics, differing than what was reported in FY'11 Q1 & Q2.

A new goal for 'Fire Response Time' reflects the new standard of 5 minutes and 20 seconds in NFPA 1710 to compensate for the additional time needed for firefighters to don their bunker gear before leaving the fire station compared to the previously reported 5 minute goal.

1) The fundamental source data for these calculations is derived from the Department's Computer Assisted Dispatch (CAD) system maintained by the Fire Communications Center(FCC). The FCC queries the CAD for archived medical incidents, and produces text files for a pre-determined period. These files/incidents contain such information as location, call received time, dispatch time, on scene time, etc. The text files are then forwarded to the Office of Emergency Management's GIS manager for geo-coding, statistical analysis, and density map trending.

2) The fundamental source of data for these calculations is again the Department's CAD system. Data for fire related type responses and unit response times is exported from CAD by the Department's Management Information Services Unit (MIS), and average response times for a pre-determined time period are generated.

3) Again, the fundamental source data is CAD information. The methodology and consequent statistical reports on the subject are prepared by the Department's MIS Unit.

4) The source of this data is from the Department's Fire Marshal's Office standing/ongoing Fire Death tracking logs.

### Streets Department

	Performance Measure (PM)	FY '10 Year End	FY '11 Year End	FY '12 Q1	FY '12 Q2	FY '12 Q3	FY '12 Q4	FY '12 Year To Date	FY '12 Goal	FY '11 Q2	FY '12 Q2
1	Recycling Rate	16%	19%	18%	20%			19%	20%	19%	20%
2	On-Time Collection Recycling*	*94%	**96%	97%	97%			97%	97%	99%	97%
3	On-Time Collection Trash	*90%	**94%	***91%	92%			92%	96%	98%	92%
4	Pothole Response Time (days)	1.59	1.54	1.85	1.45			1.65	3.00	1.20	1.45

\*FY'10 service measures were negatively impacted due to severe weather conditions.

\*\*FY'11 3rd Quarter service measures were negatively impacted due to severe weather conditions, ultimately impacting the Year End result

\*\*\*FY'12 1st Quarter Performance Measure #3, was negatively impacted due to severe weather conditions.

**Description:**

Recycling Rate: Rate of recyclables diverted from the waste stream  
 On-Time Collection Recycling: Rate of household recycling collections completed by 3pm  
 On-Time Collection Trash: Rate of household refuse collections completed by 3pm  
 Pothole Response Time (days): Days - Response time for repair

### Licenses & Inspections

	Performance Measure (PM)	FY '10 Year End	FY '11 Year End	FY '12 Q1	FY '12 Q2	FY '12 Q3	FY '12 Q4	FY '12 Year To Date	FY '12 Goal	FY '11 Q2	FY '12 Q2
1	Service License Customers within 30 minutes	92%	84%	94%	99%			97%	100%	88%	99%
2	Service Zoning Customers within 30 minutes	n/a	94%	99%	99%			99%	100%	92%	99%
3	Service Building Customers within 30 minutes	n/a	90%	97%	97%			97%	100%	88%	97%
4	Process over the Counter Zoning Applications within 30 mins.	n/a	85%	81%	90%			86%	100%	84%	90%
5	Process over the Counter Building Applications within 30 mins	n/a	95%	97%	96%			97%	100%	93%	96%
7	Review Residential Building Plans within 15 days	95%	90%	91%	91%			91%	100%	87%	91%
6	Review Commercial Building Plans within 20 days	96%	95%	98%	96%			97%	100%	95%	96%
8	Review Plumbing Plans within 20 days		99%	100%	98%			99%	100%	96%	98%
	Review Plumbing Plans within 25 days	100%								n/a	
9	Review Electrical Plans within 20 days		96%	97%	81%			89%	100%	98%	81%
	Review Electrical Plans within 25 days	98%								n/a	
10	Review Zoning Plans within 20 days		98%	97%	98%			98%	100%	99%	98%
	Review Zoning Plans within 25 days	99%								n/a	
11	Perform Building Permit Inspections within 2 business days	97%	97%	97%	98%			98%	100%	99%	98%
12	Perform Plumbing Permit Inspections within 2 business days	96%	97%	97%	97%			97%	100%	98%	97%

FY11 Q3 and Q4 for performance measure #1 were negatively impacted due to certain initiatives implemented over those quarters, ultimately impacting the FY11 Year End result. The initiatives included:  
 1. Process change to enhance data collection for improvements in future billing

2. Increase in the number of customers requesting license documentation, due to an external policy changes within the courts requiring copies of certain licenses.

3. Increase in new staff required training

**City of Philadelphia**

**Quarterly City Managers Report**

**FOR THE PERIOD ENDING DECEMBER 31, 2011**

**WATER FUND**

**QUARTERLY REPORT**



**Quarterly City Managers Report**  
**Fund Balance Summary**  
**Water Fund**

All Departments

For the Period Ending December 31, 2011

Category	FY'11 Year-End Unaudited Actual	Fiscal Year 2012			Fiscal Year 2012			
		Target Budget Plan	Actual Year to Date	Original Budget Over / (Under) Target Budget	Current Target Budget Plan	Current Projection	Current Projection for Revenues Over / (Under)	Current Budget
<b>REVENUES</b>								
Taxes								
Locally Generated Non - Tax Revenues	537,462,541	281,607,000	281,219,747	(387,253) (420,979)	567,080,000	566,760,900	565,648,050 (1,431,950) (800,000)	(1,112,850) (800,000)
Other Governments	2,868,784	1,575,000	1,154,021	0	3,000,000	2,200,000		
Revenues from Other Funds of City (See Note 1)	27,137,826	0	0	0	54,544,555	55,116,070	(15,043,930)	571,515
Other Sources	-	-	-	-	-	-	-	-
<b>Total Revenues and Other Sources</b>	<b>567,469,151</b>	<b>283,182,000</b>	<b>282,373,768</b>	<b>(808,232)</b>	<b>640,240,000</b>	<b>624,305,456</b>	<b>622,964,120</b>	<b>(17,275,880)</b>
<b>OBLIGATIONS / APPROPRIATIONS</b>								
Personal Services	100,838,685	48,281,957	47,090,628	1,191,329	113,259,430	106,383,871	104,149,536	9,109,894
Personal Services - Employee Benefits	84,447,923	61,778,501	61,778,501	0	95,802,000	95,802,000	95,802,000	0
Sub-Total Employee Compensation	185,286,608	110,060,458	108,869,129	1,191,329	209,061,430	202,185,871	199,951,536	9,109,894
Purchase of Services	116,624,204	119,367,250	106,448,707	12,918,543	144,339,009	141,997,577	141,997,577	2,341,432
Materials, Supplies and Equipment	42,593,206	32,227,883	32,841,417	(613,534)	52,255,808	49,365,254	50,255,254	1,997,554
Contributions, Indemnities and Taxes	5,383,840	1,614,542	1,614,542	0	6,603,000	6,503,000	6,503,000	100,000
Debt Service	185,543,172	117,742,931	117,742,931	0	196,176,853	196,176,853	196,176,853	0
Advances and Miscellaneous Payments	-	-	-	-	-	-	-	-
Payment to Other Funds - Net of Payment to Rate Stabilization Fund (See Note 1)	43,390,374	0	0	0	51,803,900	48,076,900	48,076,900	3,727,000
<b>Total Obligations / Appropriations</b>	<b>578,821,404</b>	<b>381,013,064</b>	<b>367,516,726</b>	<b>13,496,338</b>	<b>660,240,000</b>	<b>644,305,455</b>	<b>642,964,120</b>	<b>(17,275,880)</b>
<b>Operating Surplus / (Deficit)</b>	<b>(11,352,253)</b>	<b>(97,831,064)</b>	<b>(85,142,958)</b>	<b>12,688,106</b>	<b>(20,000,000)</b>	<b>(20,000,000)</b>	<b>0</b>	<b>0</b>
<b>OPERATIONS IN RESPECT TO PRIOR FISCAL YEARS</b>								
Prior Year Fund Balance	-	-	-	-	0	0	-	-
Net Adjustments - Prior Years	22,224,716	10,000,000	10,000,000	0	20,000,000	20,000,000	20,000,000	0
<b>Total Net Adjustments</b>	<b>22,224,716</b>	<b>10,000,000</b>	<b>10,000,000</b>	<b>0</b>	<b>20,000,000</b>	<b>20,000,000</b>	<b>0</b>	<b>0</b>
<b>Preliminary Year End Fund Balance</b>	<b>10,872,463</b>	<b>(87,831,064)</b>	<b>(75,142,958)</b>	<b>12,688,106</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Payments to Other Funds - Rate Stabilization Fund	10,872,463	0	0	0	0	0	0	0
<b>Year End Fund Balance</b>	<b>0</b>	<b>(87,831,064)</b>	<b>(75,142,958)</b>	<b>12,688,106</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

Note 1: Bill #544, which restructured the Water Fund Revenue Bond Rate covenant, requires that the unencumbered operating balance of the Water Fund as of the end of the Fiscal Year be paid over to the Rate Stabilization Fund. A payment from the Rate Stabilization Fund to the Operating Fund will be required to eliminate any deficit as of the end of the fiscal year and will be recognized as Revenue from Other Funds.

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**Quarterly City Managers Report**  
**Analysis of Year-to-Date Variances**  
**Water Fund**

All Departments  
For the Period Ending December 31, 2011

Category	Year to Date Variance Better / (Worse) Than Cur. Target	Reasons / Comments
<b>Revenues</b>		
Locally Generated Non-Tax	(\$0.4)	Variances are due to lower than projected revenues from: Sewer Charges - (\$0.2) million, L&I Permits - (\$0.1) million and Misc. Revenues - (\$0.4) million which is being partially offset by higher than projected receipts from Sales & Charges - \$0.3 million.
Other Governments	(0.4)	Variance is due to timing differences between projected revenue and the actual receipt of grant funds from the federal government - (\$0.4) million.
<b>Subtotal</b>	<b>(\$0.8)</b>	
<b>Obligations / Appropriations</b>		
Personal Services	\$1.2	Variances: Water - \$0.9 million, Revenue - \$0.1 million, Office of IT - \$0.1 million and Fleet Mgmt. - \$0.1 million are the result of savings from the delay in filling vacancies through the first half of the fiscal year.
Purchase of Services	\$12.9	Variances: Office of IT - \$0.7 million, Fleet Management - \$0.2 million, Water - \$11.8 million and Revenue - \$0.2 million are due to timing differences between the Target Budget Plan and the actual processing of contracts and purchase orders for services including consultant services and repairs & maintenance.
Materials, Supplies & Equipment	(\$0.6)	Variances: 1) Water - (\$0.7) million and Revenue - \$0.2 million are the result of timing differences between the Target Budget Plan and the actual processing of purchase orders for supplies and equipment including: water treatment chemicals, office supplies and equipment.
<b>Subtotal</b>	<b>\$13.5</b>	
<b>Total</b>	<b>\$12.7</b>	

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**Quarterly City Managers Report**  
**Analysis of Projected Year-End Variances**  
**Water Fund**

All Departments

For the Period Ending December 31, 2011

Category	Full Year Proj. Variance Better / (Worse) Than Cur. Target	Reasons / Comments
<b><u>Revenues</u></b>		
Locally Generated Non-Tax	(1.1)	Variances are due to lower than projected revenues from: Sales & Charges - (\$1.1) million.
Other Governments	(0.8)	Variance is due to lower than anticipated reimbursement from the federal and state governments.
Other Funds	0.6	Variances are the result of higher than projected payments to the General Fund and the Rate Stabilization in the amount of \$1.4 million and \$0.2 million, respectively.
<b>Subtotal</b>	<b>(\$1.3)</b>	
<b><u>Obligations / Appropriations</u></b>		
Personal Services	\$2.2	Variance: Water - \$2.2 million is due to a lower projection for full time and overtime costs.
Materials, Supplies & Equipment	(0.9)	Variance: Fleet Management - (\$0.9) million is due to higher than projected costs for fuel.
<b>Subtotal</b>	<b>\$1.3</b>	
<b>Total</b>	<b>\$0.0</b>	

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**Quarterly City Managers Report**  
**Non-Tax Revenue Summary**  
**Water Fund**

For the Period Ending December 31, 2011

Department	FY'11 Year-End Actual	Fiscal Year 2012			Fiscal Year 2012		
		Target Budget Plan	Year to Date Actual	Actual Over / (Under) Target Budget	Original Budget	Current Target Budget Plan	Current Projection Over / (Under)
							Full Year
<b>Local Non-Tax Revenues</b>							
Fleet Management	12,833	10,000	6,662	(3,338)	120,000	120,000	0
Sale of Vehicles	12,833	10,000	6,662	(3,338)	120,000	120,000	0
<b>Licenses &amp; Inspections</b>	<b>8,265</b>	<b>7,500</b>	<b>9,196</b>	<b>1,696</b>	<b>15,000</b>	<b>15,000</b>	<b>0</b>
Miscellaneous	8,265	7,500	9,196	1,696	15,000	15,000	0
<b>Water</b>	<b>35,848,854</b>	<b>18,850,000</b>	<b>18,442,175</b>	<b>(407,825)</b>	<b>38,985,000</b>	<b>37,985,000</b>	<b>0</b>
Sewer Charges to Other Municipalities	32,020,084	17,000,000	16,784,483	(215,517)	34,800,000	33,800,000	(1,000,000)
Water & Sewer Permits Issued by L & I	2,230,838	1,100,000	1,049,494	(50,506)	2,185,000	2,185,000	0
Contribution - Sinking Fund Reserve	0	0	0	0	0	0	0
Miscellaneous	1,597,932	750,000	608,198	(141,802)	2,000,000	2,000,000	0
<b>Revenue</b>	<b>499,975,818</b>	<b>262,302,000</b>	<b>262,339,568</b>	<b>37,568</b>	<b>527,715,900</b>	<b>526,603,050</b>	<b>(431,950)</b>
Sales & Charges	489,250,549	256,240,000	256,589,831	349,831	514,965,000	515,546,800	(486,200)
Fire Service Connections	1,846,287	1,005,000	1,018,815	13,815	1,844,000	1,973,250	(1,068,000)
Surcharges	5,481,089	2,739,000	2,694,005	(44,995)	5,574,000	5,560,300	37,650
Miscellaneous	3,397,893	2,318,000	2,036,917	(281,083)	4,652,000	4,635,550	(82,500)
Procurement	86,302	37,500	41,264	3,764	75,000	75,000	0
Miscellaneous	86,302	37,500	41,264	3,764	75,000	75,000	0
City Treasurer	1,530,469	400,000	380,882	(19,118)	850,000	850,000	0
Interest Earnings	1,530,469	400,000	380,882	(19,118)	850,000	850,000	0
<b>Total Local Non-Tax Revenue</b>	<b>537,462,541</b>	<b>281,607,000</b>	<b>281,219,747</b>	<b>(387,253)</b>	<b>567,080,000</b>	<b>566,760,900</b>	<b>(1,431,950)</b>
<b>Other Governments</b>							
Water	2,868,784	1,575,000	1,154,021	(420,979)	3,000,000	3,000,000	0
State	26,979	75,000	61,710	(13,290)	500,000	200,000	(800,000)
Federal	2,841,805	1,500,000	1,092,311	(407,689)	2,500,000	2,500,000	(300,000)
<b>Total Other Governments</b>	<b>2,868,784</b>	<b>1,575,000</b>	<b>1,154,021</b>	<b>(420,979)</b>	<b>3,000,000</b>	<b>3,000,000</b>	<b>(500,000)</b>
<b>Revenue from Other Funds</b>							
Water	27,137,826	0	0	0	70,160,000	54,544,555	(15,043,930)
General Fund	25,888,232	0	0	0	26,000,000	26,186,000	186,000
Aviation Fund	1,085,694	0	0	0	2,000,000	2,000,000	0
Employee Benefit Fund	153,900	0	0	0	155,000	155,000	0
Rate Stabilization Fund	0	0	0	0	42,005,000	26,389,555	(15,229,930)
<b>Total Revenue from Other Funds</b>	<b>27,137,826</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>70,160,000</b>	<b>54,544,555</b>	<b>(15,043,930)</b>
<b>Total - All Sources</b>	<b>567,469,151</b>	<b>283,182,000</b>	<b>282,373,768</b>	<b>(808,232)</b>	<b>640,240,000</b>	<b>622,305,455</b>	<b>(17,275,880)</b>
<b>Total - All Sources</b>	<b>567,469,151</b>	<b>283,182,000</b>	<b>282,373,768</b>	<b>(808,232)</b>	<b>640,240,000</b>	<b>622,305,455</b>	<b>(1,341,335)</b>

The material in this report is preliminary and subject to revision and does not represent an official statement of the City of Philadelphia.

**Quarterly City Managers Report**  
**Departmental Obligations Summary**  
**Water Fund**

For the Period Ending December 31, 2011

Department	FY'11 Year-End Uaudited Actual	Fiscal Year 2012			Fiscal Year 2012			
		Year to Date		(Over) / Under Target Budget	Full Year		Current Projection (Over) / Under Target Budget	
		Target Budget Plan	Actual Target Budget	Original Budget	Current Target Budget Plan	Current Projection	Current Budget Target Budget	
<b>Office of Innovation &amp; Technology</b>	<b>10,909,647</b>	<b>8,252,776</b>	<b>7,509,156</b>	<b>743,620</b>	<b>16,861,699</b>	<b>15,722,002</b>	<b>1,159,697</b>	
Personal Services	4,442,039	2,003,547	1,954,049	49,498	5,149,616	4,019,919	1,129,697	
Purchase of Services	5,734,828	5,951,516	5,206,922	744,594	10,457,725	10,447,725	10,000	
Materials, Supplies & Equipment	732,780	348,185	(50,472)	1,254,358	1,254,358	0	0	
<b>Public Property</b>	<b>2,500,266</b>	<b>3,722,860</b>	<b>0</b>	<b>3,739,360</b>	<b>3,739,360</b>	<b>0</b>	<b>0</b>	
Purchase of Services	2,500,266	3,722,860	0	3,739,360	3,739,360	0	0	
<b>Office of Fleet Management</b>	<b>8,255,304</b>	<b>4,530,164</b>	<b>4,167,744</b>	<b>362,420</b>	<b>8,509,626</b>	<b>9,402,526</b>	<b>(893,000)</b>	
Personal Services	2,233,948	1,215,324	1,03,148	112,176	2,745,986	2,745,986	0	
Purchase of Services	1,350,082	669,353	424,814	244,539	1,489,000	1,489,000	0	
Materials, Supplies & Equipment	4,671,274	2,645,487	2,639,782	5,705	4,274,640	5,167,640	(893,000)	
<b>Water</b>	<b>275,828,896</b>	<b>162,617,075</b>	<b>11,954,200</b>	<b>313,634,700</b>	<b>299,590,530</b>	<b>297,356,195</b>	<b>2,234,335</b>	
Personal Services	82,060,051	39,075,743	38,201,602	874,141	91,841,000	86,746,500	7,328,835	
Purchase of Services	103,010,289	106,661,377	94,906,376	11,755,001	124,108,800	121,634,586	2,474,214	
Materials, Supplies & Equipment	36,495,719	28,834,155	29,509,097	(674,942)	45,781,000	43,132,544	2,648,456	
Contributions, Indemnities & Taxes	0	0	0	0	100,000	0	100,000	
Payments to Other Funds	54,262,837	0	0	0	51,803,900	48,076,900	3,727,000	
<b>Finance</b>	<b>89,831,593</b>	<b>63,393,043</b>	<b>63,393,043</b>	<b>0</b>	<b>102,302,000</b>	<b>102,302,000</b>	<b>0</b>	
Personal Services - Fringe Benefits	84,447,923	61,778,501	61,778,501	0	95,802,000	95,802,000	0	
Contributions, Indemnities & Taxes	5,383,670	1,614,542	1,614,542	0	6,500,000	6,500,000	0	
<b>Revenue</b>	<b>13,579,037</b>	<b>7,214,798</b>	<b>6,808,758</b>	<b>406,040</b>	<b>15,850,626</b>	<b>15,099,948</b>	<b>750,678</b>	
Personal Services	9,557,122	4,870,522	4,669,533	140,989	11,092,316	10,440,954	651,954	
Purchase of Services	3,371,322	1,973,494	1,803,050	170,444	3,852,510	3,995,292	(142,782)	
Materials, Supplies & Equipment	650,423	430,782	336,175	94,607	902,800	660,702	242,098	
Contributions, Indemnities & Taxes	170	0	0	0	3,000	3,000	0	
<b>Sinking Fund</b>	<b>185,543,172</b>	<b>117,742,931</b>	<b>117,742,931</b>	<b>0</b>	<b>196,176,853</b>	<b>196,176,853</b>	<b>0</b>	
Debt Service	185,543,172	117,742,931	117,742,931	0	196,176,853	196,176,853	0	
<b>Procurement</b>	<b>69,074</b>	<b>33,324</b>	<b>32,354</b>	<b>970</b>	<b>69,028</b>	<b>69,028</b>	<b>0</b>	
Personal Services	69,074	33,324	32,354	970	69,028	69,028	0	
<b>Law</b>	<b>3,176,878</b>	<b>1,551,893</b>	<b>1,522,805</b>	<b>29,088</b>	<b>3,039,948</b>	<b>3,039,948</b>	<b>0</b>	
Personal Services	2,476,451	1,143,497	1,129,942	13,555	2,305,324	2,305,324	0	
Purchase of Services	657,417	388,650	384,685	3,965	691,614	691,614	0	
Materials, Supplies & Equipment	43,010	19,746	8,178	11,568	43,010	43,010	0	
<b>Mayor's Office of Transportation &amp; Utilities</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>56,160</b>	<b>56,160</b>	<b>0</b>	
Personal Services	0	0	0	0	56,160	56,160	0	
<b>Total Water Fund</b>	<b>589,693,867</b>	<b>381,013,064</b>	<b>367,516,726</b>	<b>13,496,338</b>	<b>660,240,000</b>	<b>642,964,120</b>	<b>17,275,880</b>	
Personal Services	100,838,685	48,281,957	47,090,628	1,191,329	113,259,430	104,149,536	9,199,894	
Personal Services - Fringe Benefits	84,447,923	61,778,501	61,778,501	0	95,802,000	95,802,000	0	
Sub-Total Employee Compensation	185,286,608	110,060,458	108,869,129	1,191,329	209,061,430	202,185,871	9,109,894	
Purchase of Services	116,624,204	119,367,250	106,448,707	12,918,543	144,339,009	141,997,577	2,341,432	
Materials, Supplies & Equipment	42,593,206	32,227,883	32,841,417	(613,534)	52,255,808	49,365,254	1,937,554	
Contributions, Indemnities & Taxes	5,383,840	1,614,542	1,614,542	0	6,603,000	6,503,000	100,000	
Debt Service	185,543,172	117,742,931	117,742,931	0	196,176,853	196,176,853	0	
Payments to Other Funds	54,262,837	0	0	0	51,803,900	48,076,900	3,727,000	

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**Quarterly City Managers Report**  
**Departmental Full Time Position Summary**  
**Water Fund**

For the Period Ending December 31, 2011

Department	FY'11 Year-End Actual	Fiscal Year 2012				Fiscal Year 2012			
		Year to Date		Authorized Positions		Full Year		Current Projection	
		Month End	Actual	Original Budget	Current Budget	Current Projection	Target Budget	(Over) / Under	Target Budget
Office of Innovation & Technology	60	61	59	2	60	62	62	(2)	0
Office of Fleet Management	45	52	48	4	55	55	55	0	0
Water	1,659	1,692	1,645	47	1,907	1,776	1,763	144	13
Revenue	242	253	245	8	270	270	270	0	0
Procurement	2	2	2	0	2	2	2	0	0
Law	31	33	32	1	31	33	33	(2)	0
<b>Total Water Fund</b>	<b>2,039</b>	<b>2,093</b>	<b>2,031</b>	<b>62</b>	<b>2,325</b>	<b>2,198</b>	<b>2,185</b>	<b>140</b>	<b>13</b>

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**City of Philadelphia**

**Quarterly City Managers Report**

**FOR THE PERIOD ENDING DECEMBER 31, 2011**

**AVIATION FUND  
QUARTERLY REPORT**



**Quarterly City Managers Report**  
**Fund Balance Summary**  
**Aviation Fund**  
**All Departments**  
**For the Period Ending December 31, 2011**

Category	FY11 Year-End Unaudited Actual	Fiscal Year 2012			Fiscal Year 2012		
		Target Budget Plan	Actual	Over / (Under) Target Budget	Original Budget	Current Target Budget Plan	Current Projection
<b>REVENUES</b>							
Taxes	302,656,239	135,457,500	128,888,554	(6,568,946)	381,134,000	319,942,000	(61,192,000)
Locally Generated Non - Tax Revenues	1,435,398	3,376,393	3,376,393	0	3,000,000	3,500,000	500,000
Other Governments	715,714	0	0	0	2,000,000	1,100,000	(900,000)
Revenues from Other Funds of City							0
Other Sources							0
<b>Total Revenues and Other Sources</b>	<b>304,807,351</b>	<b>138,833,893</b>	<b>132,264,947</b>	<b>(6,568,946)</b>	<b>386,134,000</b>	<b>324,542,000</b>	<b>(61,592,000)</b>
<b>OBLIGATIONS / APPROPRIATIONS</b>							
Personal Services	57,035,000	28,589,523	27,323,227	1,266,296	65,560,405	60,773,770	60,300,457
Personal Services - Employee Benefits	39,662,278	29,075,501	29,075,501	0	42,859,000	42,859,000	473,313
Sub-T Total Employee Compensation	96,697,278	57,665,024	56,398,728	1,266,296	108,419,405	103,632,770	103,159,457
Purchase of Services	83,883,323	67,745,061	69,784,286	(2,039,225)	115,274,390	95,661,890	100,661,890
Materials, Supplies and Equipment	9,955,496	7,032,548	7,091,410	(58,862)	18,046,857	10,639,357	14,612,500
Contributions, Indemnities and Taxes	2,219,123	894,145	904,305	(10,160)	5,167,000	5,167,000	(5,000,000)
Debt Service	102,447,646	24,662,321	24,662,321	0	130,853,348	109,853,348	5,730,500
Payment to Other Funds	11,848,990	975,000	975,000	0	21,373,000	16,173,000	(1,677,000)
Advances and Miscellaneous Payments	0	0	0	0	0	0	0
<b>Total Obligations / Appropriations</b>	<b>307,051,856</b>	<b>158,974,099</b>	<b>159,816,050</b>	<b>(841,951)</b>	<b>399,134,000</b>	<b>341,127,365</b>	<b>352,331,052</b>
<b>Operating Surplus / (Deficit)</b>	<b>(2,244,505)</b>	<b>(20,140,206)</b>	<b>(27,551,103)</b>	<b>(7,410,897)</b>	<b>(13,000,000)</b>	<b>(16,585,365)</b>	<b>(27,789,052)</b>
<b>OPERATIONS IN RESPECT TO PRIOR FISCAL YEARS</b>							
Prior Year Fund Balance	73,622,558	-	-	0	10,341,000	80,139,587	69,798,587
Net Adjustments - Prior Years	8,761,534	5,000,000	5,000,000	0	15,000,000	12,000,000	(3,000,000)
<b>Total Net Adjustments</b>	<b>82,384,092</b>	<b>5,000,000</b>	<b>5,000,000</b>	<b>0</b>	<b>25,341,000</b>	<b>92,139,587</b>	<b>66,798,587</b>
<b>Preliminary Year End Fund Balance</b>	<b>80,139,587</b>	<b>(15,140,206)</b>	<b>(22,551,103)</b>	<b>(7,410,897)</b>	<b>12,341,000</b>	<b>75,554,222</b>	<b>64,350,535</b>
Deferred Revenue - Airline Rates & Charges (See Note 1)	0	0	0	0	0	0	0
<b>Year End Fund Balance</b>	<b>80,139,587</b>	<b>(15,140,206)</b>	<b>(22,551,103)</b>	<b>(7,410,897)</b>	<b>12,341,000</b>	<b>75,554,222</b>	<b>64,350,535</b>
							<b>(11,203,687)</b>

Note 1: In accordance with Airline Use & Lease Agreements, revenues received in excess of Terminal Building and Airfield Area costs are deferred to the subsequent fiscal year.

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**Quarterly City Managers Report**  
**Analysis of Year-to-Date Variances**  
**Aviation Fund**  
**All Departments**  
**For the Period Ending December 31, 2011**

Category	Year to Date Variance Better / (Worse) Than Cur. Target	Reasons / Comments
<b>Revenues</b>		
Locally Generated Non-Tax	(-\$6.6)	Variances are due to timing differences between projected revenues and actual receipts from: Concessions - (\$0.5) million, Space Rentals - (\$4.6) million, Landing Fees - (\$1.6) million, Car Rental - \$0.7 million, Utilities - \$0.6 million, International Terminal Charges - (\$0.9) million, Passenger Facility Charges - (\$0.1) million and Miscellaneous Revenues - (\$0.4) million.
<b>Subtotal</b>	<b>(\$6.6)</b>	
<b>Obligations / Appropriations</b>		
Personal Services	1.3	Variances: Commerce - \$0.5 million, Fire - \$0.5 million and Police - \$0.2 million are primarily due to savings from vacant positions and a lower estimate of overtime costs through the first half of the fiscal year.
Purchase of Services	(2.0)	Variances: Div. of Technology - \$0.3 million and Commerce - (\$2.3) million are the result of timing differences between the Target Budget Plan and the actual processing of various contracts for services including consultant services and repairs and maintenance.
Materials, Supplies & Equipment	(0.1)	Variances: Div. of Technology - (\$0.4) million, Fleet Mgmt. - \$1.4 million and Commerce - (\$1.1) million are the result of timing differences between the Target Budget Plan and the actual processing of purchase orders for computer and peripheral equipment and other types of equipment.
<b>Subtotal</b>	<b>(\$0.8)</b>	
<b>Total</b>	<b>(\$7.4)</b>	

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**Quarterly City Managers Report**  
**Analysis of Projected Year-End Variances**  
**Aviation Fund**  
**All Departments**  
**For the Period Ending December 31, 2011**

Category	Full Year Proj. Variance Better / (Worse) Than Cur. Target	Reasons / Comments
<b><u>Revenues</u></b>		
	<b>Subtotal</b>	<b>\$0.0</b>
<b><u>Obligations / Appropriations</u></b>		
Personal Services	0.5	Variances: Police - \$0.2 million and Fire - \$0.8 million are due lower estimates of overtime costs which is being partially offset by Commerce - (\$0.5) million from a higher projection for full time and overtime costs.
Purchase of Services	(5.0)	Variance: Commerce - (\$5.0) million is the result of higher than anticipated costs for consultant services and repairs and maintenance..
Materials, Supplies & Equipment	(1.7)	Variances: Fleet Management - (\$0.2) million and Commerce - (\$1.5) million are due higher projected costs for fuel, chemicals (for runway de-icing), building and janitorial supplies.
Payment to Other Funds	(5.0)	Variance: Commerce - (\$5.0) million is due to a higher than projected payment to the Capital Projects Fund for pay as you go projects.
	<b>Subtotal</b>	<b>(\$11.2)</b>
<b>Total</b>	<b>(\$11.2)</b>	

**Quarterly City Managers Report**  
**Non-Tax Revenue Summary**  
**Aviation Fund**  
For the Period Ending December 31, 2011

Department	FY'11 Year-End	Fiscal Year 2012			Fiscal Year 2012		
		Target Budget Plan	Actual Year to Date	Actual Over / (Under) Target Budget	Original Budget	Current Target Budget Plan	Current Projection Over / (Under)
<b>Local Non-Tax Revenues</b>							
Fleet Management	<b>18,861</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>20,000</b>	<b>20,000</b>	<b>0</b>
Sale of Vehicles	18,861	0	0	0	20,000	20,000	0
Procurement	<b>19,341</b>	<b>7,500</b>	<b>5,431</b>	<b>(2,069)</b>	<b>25,000</b>	<b>25,000</b>	<b>0</b>
Miscellaneous	19,341	7,500	5,431	(2,069)	25,000	25,000	0
City Treasurer	<b>351,675</b>	<b>450,000</b>	<b>116,193</b>	<b>(333,807)</b>	<b>1,200,000</b>	<b>900,000</b>	<b>(300,000)</b>
Interest Earnings	351,675	450,000	116,193	(333,807)	1,200,000	900,000	(300,000)
Commerce - Division of Aviation	<b>302,266,362</b>	<b>135,000,000</b>	<b>128,766,930</b>	<b>(6,233,070)</b>	<b>379,889,000</b>	<b>318,987,000</b>	<b>(60,892,000)</b>
Concessions	32,010,268	17,500,000	17,043,265	(456,735)	25,000,000	35,000,000	10,000,000
Space Rentals	104,585,290	53,000,000	48,432,331	(4,567,669)	142,389,000	110,000,000	(32,399,000)
Landing Fees	60,420,881	31,000,000	29,378,576	(1,621,424)	75,000,000	65,000,000	(10,000,000)
Parking	28,008,554	0	0	0	27,000,000	27,000,000	0
Car Rental	17,861,918	10,000,000	10,714,616	714,616	22,000,000	20,000,000	(2,000,000)
Sale of Utilities	3,365,168	1,875,000	2,490,587	615,587	6,500,000	3,750,000	(2,750,000)
Overseas Terminal Facility Charges	8,150	0	0	0	0	0	0
International Terminal Charges	17,700,116	9,500,000	8,569,720	(900,280)	28,000,000	20,000,000	(8,000,000)
Passenger Facility Charge	32,352,816	9,000,000	9,105,340	105,340	35,000,000	31,997,000	(3,003,000)
Miscellaneous	5,953,201	3,125,000	3,002,495	(122,505)	19,000,000	6,250,000	(12,750,000)
Total Local Non-Tax Revenue	<b>302,656,239</b>	<b>135,457,500</b>	<b>128,888,554</b>	<b>(6,568,946)</b>	<b>381,134,000</b>	<b>319,942,000</b>	<b>(61,192,000)</b>
<b>Other Governments</b>							
Commerce - Division of Aviation	<b>1,435,398</b>	<b>3,376,393</b>	<b>3,376,393</b>	<b>0</b>	<b>3,000,000</b>	<b>3,500,000</b>	<b>500,000</b>
State	1,435,398	0	0	0	0	0	0
Federal	1,333,209	3,376,393	3,376,393	0	3,000,000	3,500,000	500,000
Total Other Governments	<b>1,435,398</b>	<b>3,376,393</b>	<b>3,376,393</b>	<b>0</b>	<b>3,000,000</b>	<b>3,500,000</b>	<b>500,000</b>
<b>Revenue from Other Funds</b>							
Commerce - Division of Aviation	<b>715,714</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2,000,000</b>	<b>1,100,000</b>	<b>0</b>
General Fund	653,014	0	0	0	2,000,000	1,100,000	0
Employee Benefits Fund	62,700	0	0	0	0	0	0
Total Revenue from Other Funds	<b>715,714</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2,000,000</b>	<b>1,100,000</b>	<b>0</b>
Total - All Sources	<b>304,807,351</b>	<b>138,833,893</b>	<b>132,261,947</b>	<b>(6,568,946)</b>	<b>386,134,000</b>	<b>324,542,000</b>	<b>(61,159,000)</b>

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**Quarterly City Managers Report**  
**Departmental Obligations Summary**  
**Aviation Fund**

For the Period Ending December 31, 2011

Department	FY11 Year-End Unaudited Actual	Fiscal Year 2012				Fiscal Year 2012			
		Target Budget Plan		Actual Year-to-Date		Actual (Over) / Under Target Budget		Current Target Budget Plan	
		Original Budget	Current Target Budget Plan	Current Projection	Current Budget	Current (Over) / Under Budget	Target Budget	Current Budget	Target Budget
<b>Office of Innovation &amp; Technology</b>	<b>5,986,651</b>	<b>4,325,799</b>	<b>4,383,039</b>	<b>(57,240)</b>	<b>6,294,985</b>	<b>6,245,241</b>	<b>6,245,241</b>	<b>49,744</b>	<b>0</b>
Personal Services	225,105	111,705	89,197	22,508	282,985	233,241	233,241	49,744	0
Purchase of Services	5,072,249	3,864,094	3,593,842	270,252	5,297,000	5,297,000	5,297,000	0	0
Materials, Supplies & Equipment	689,297	350,000	700,000	(350,000)	715,000	715,000	715,000	0	0
<b>Police</b>	<b>13,218,173</b>	<b>6,465,592</b>	<b>6,286,649</b>	<b>168,943</b>	<b>14,148,410</b>	<b>13,949,519</b>	<b>13,738,322</b>	<b>409,788</b>	<b>210,897</b>
Personal Services	13,068,059	6,312,592	6,143,649	168,943	13,993,410	13,795,519	13,584,622	408,788	210,897
Purchase of Services	75,084	76,500	76,500	0	77,500	77,000	77,000	500	0
Materials, Supplies & Equipment	75,000	76,500	76,500	0	77,500	77,000	77,000	500	0
<b>Fire</b>	<b>5,437,092</b>	<b>3,125,000</b>	<b>2,699,182</b>	<b>515,818</b>	<b>6,203,000</b>	<b>5,440,384</b>	<b>762,416</b>	<b>762,416</b>	<b>762,416</b>
Personal Services	5,297,114	3,020,000	2,540,244	479,756	6,040,000	6,040,000	5,277,584	762,416	762,416
Purchase of Services	15,000	15,000	0	15,000	15,000	15,000	15,000	0	0
Materials, Supplies & Equipment	124,978	90,000	68,938	21,062	125,000	125,000	125,000	0	0
Payments to Other Funds	0	0	0	0	23,000	23,000	23,000	0	0
<b>Public Property</b>	<b>18,400,000</b>	<b>26,828,796</b>	<b>26,828,796</b>	<b>0</b>	<b>26,900,000</b>	<b>21,900,000</b>	<b>21,900,000</b>	<b>5,000,000</b>	<b>0</b>
Purchase of Services	18,400,000	26,828,796	26,828,796	0	26,900,000	21,900,000	21,900,000	5,000,000	0
<b>Office of Fleet Management</b>	<b>3,531,500</b>	<b>3,225,285</b>	<b>1,722,199</b>	<b>1,433,036</b>	<b>8,108,573</b>	<b>4,108,573</b>	<b>4,285,573</b>	<b>3,823,000</b>	<b>(177,000)</b>
Personal Services	1,205,999	555,511	550,037	5,474	1,227,573	1,227,573	1,227,573	0	0
Purchase of Services	585,824	279,988	192,114	27,874	588,000	588,000	588,000	0	0
Materials, Supplies & Equipment	1,739,677	2,449,786	1,005,048	1,399,738	6,293,000	2,293,000	2,470,000	3,823,000	(177,000)
<b>Finance</b>	<b>43,816,803</b>	<b>32,188,625</b>	<b>32,188,625</b>	<b>0</b>	<b>49,517,000</b>	<b>49,517,000</b>	<b>49,517,000</b>	<b>0</b>	<b>0</b>
Personal Services - Fringe Benefits	39,662,278	29,075,507	29,075,507	0	42,859,000	42,859,000	42,859,000	0	0
Purchase of Services	2,469,150	2,618,979	2,618,979	0	4,146,000	4,146,000	4,146,000	0	0
Contributions, Indemnities & Taxes	1,685,375	494,145	494,145	0	2,512,000	2,512,000	2,512,000	0	0
<b>Sinking Fund</b>	<b>102,447,646</b>	<b>24,662,321</b>	<b>24,662,321</b>	<b>0</b>	<b>130,853,348</b>	<b>109,853,348</b>	<b>109,853,348</b>	<b>21,000,000</b>	<b>0</b>
Debt Service	102,447,646	24,662,321	24,662,321	0	130,853,348	109,853,348	109,853,348	21,000,000	0
<b>Commerce - Division of Aviation</b>	<b>112,555,500</b>	<b>57,157,678</b>	<b>60,108,496</b>	<b>(2,950,818)</b>	<b>155,144,000</b>	<b>127,386,000</b>	<b>139,386,000</b>	<b>15,738,000</b>	<b>(12,000,000)</b>
Personal Services	36,009,899	17,934,016	17,300,955	553,061	42,539,000	38,000,000	38,500,000	4,029,000	(500,000)
Purchase of Services	56,860,675	33,782,400	36,146,457	(2,364,057)	77,788,000	63,176,000	68,176,000	9,612,000	(5,000,000)
Materials, Supplies & Equipment	7,302,188	4,066,262	5,195,924	(1,129,662)	10,812,000	7,405,000	8,905,000	1,907,000	(1,500,000)
Contributions, Indemnities & Taxes	553,748	400,000	410,160	(10,160)	2,655,000	2,655,000	2,655,000	0	0
Payments to Other Funds	11,848,990	975,000	975,000	0	21,350,000	16,150,000	21,150,000	200,000	(5,000,000)
<b>Law</b>	<b>1,658,491</b>	<b>946,743</b>	<b>48,260</b>	<b>1,878,074</b>	<b>1,878,074</b>	<b>1,421,278</b>	<b>1,421,278</b>	<b>0</b>	<b>0</b>
Personal Services	1,228,794	655,399	619,145	36,554	432,439	432,439	432,439	0	0
Purchase of Services	405,341	339,304	327,598	11,706	24,357	24,357	24,357	0	0
Materials, Supplies & Equipment	24,356	0	0	0	86,610	86,610	86,610	0	0
<b>Mayor's Office of Transportation &amp; Utilities</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>56,159</b>	<b>56,159</b>	<b>56,159</b>	<b>0</b>	<b>0</b>
Personal Services	0	0	0	0	30,451	30,451	30,451	0	0
Purchase of Services	0	0	0	0	0	0	0	0	0
<b>Total Aviation Fund</b>	<b>307,051,856</b>	<b>158,974,099</b>	<b>159,816,050</b>	<b>(841,951)</b>	<b>399,134,000</b>	<b>341,127,365</b>	<b>352,331,052</b>	<b>46,802,948</b>	<b>(1,203,687)</b>
Personal Services - Fringe Benefits	57,035,000	28,589,523	27,323,227	1,266,296	65,560,405	60,773,770	60,300,457	5,259,948	473,313
Sub-Total Employee Compensation	39,662,275	29,075,501	29,075,501	0	42,859,000	42,859,000	42,859,000	0	0
Purchase of Services	96,697,278	57,665,024	56,389,728	1,266,296	108,419,405	103,632,770	103,159,357	5,259,948	473,313
Materials, Supplies & Equipment	83,883,323	67,745,061	69,724,286	(2,039,225)	115,274,390	95,661,890	100,661,890	14,612,500	(5,000,000)
Contributions, Indemnities & Taxes	9,055,446	7,032,348	7,031,410	(58,862)	18,046,857	10,639,357	12,316,357	5,730,500	(1,677,000)
Debt Service	2,219,123	894,145	904,305	(10,160)	5,167,000	5,167,000	5,167,000	0	0
Payments to Other Funds	102,447,646	24,662,321	24,662,321	0	130,853,348	109,853,348	109,853,348	21,000,000	200,000
	11,848,990	975,000	975,000	0	21,373,000	16,173,000	16,173,000	200,000	(5,000,000)

The material in this report is preliminary and subject to revision and does not represent an official statement of the City of Philadelphia.

**Quarterly City Managers Report**  
**Departmental Full Time Position Summary**  
**Aviation Fund**  
For the Period Ending December 31, 2011

Department	FY'11 Year-End Actual	Fiscal Year 2011				Fiscal Year 2012			
		Year to Date		(Over) / Under Target Budget		Full Year		Current Projection (Over) / Under Target Budget	
		Month End Target Budget Plan	Actual	Original Budget	Target Budget	Authorized Positions	Current Projection	Current Budget	Target Budget
Office of Innovation & Technology	3	4	3	1	4	5	5	(1)	0
Police	165	166	164	2	166	166	0	0	0
<i>Uniformed</i>	154	155	153	2	155	155	0	0	0
<i>Civilian</i>	11	11	11	0	11	11	0	0	0
Fire	69	65	65	0	71	65	6	0	0
<i>Uniformed</i>	69	65	65	0	71	65	6	0	0
<i>Civilian</i>	0	0	0	0	0	0	0	0	0
Office of Fleet Management	21	21	22	(1)	22	22	0	0	0
Commerce - Division of Aviation	728	755	743	12	850	805	45	0	0
Law	20	21	20	1	21	21	0	0	0
<b>Total Aviation Fund</b>	<b>1,006</b>	<b>1,032</b>	<b>1,017</b>	<b>15</b>	<b>1,134</b>	<b>1,084</b>	<b>50</b>	<b>0</b>	

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**City of Philadelphia**

## **Quarterly City Managers Report**

**FOR THE PERIOD ENDING DECEMBER 31, 2011**

# **GRANTS REVENUE FUND QUARTERLY REPORT**

**Unanticipated Grants**



FUNDS TAKEN FROM FINANCE'S UNANTICIPATED GRANTS REVENUE FUND - FY 2012  
 FOR PERIOD OCTOBER 1, 2011 - DECEMBER 31, 2011

No.	Department	Amount	Grant Title	Source	Description
84	1st Judicial District	174,000.00	ARRA - Community Court	U.S. Department of Justice	Rollover unspent funds
69	District Attorney	249,000.00	JAG VII - Drug Enforcement	Local Drug Forfeiture Funds	Set-up FY 2012 appropriation
	Total	423,000.00			



**City of Philadelphia**

**Quarterly City Managers Report**

**FOR THE PERIOD ENDING DECEMBER 31, 2011**

**CASH FLOW  
FORECAST  
FOR  
FISCAL YEAR 2012**



CASH FLOW PROJECTIONS  
GENERAL FUND - FY2012

OFFICE OF THE DIRECTOR OF FINANCE

Projections through December 31, 2011

Amounts in Millions

	July 31	Aug 31	Sept 30	Oct 31	Nov 30	Dec 31	Jan 31	Feb 28	March 31	April 30	May 31	June 30	Total	Accrued	Estimated Revenues
<b>REVENUES</b>															
Real Estate Tax	7.3	7.3	5.9	5.5	5.3	14.8	39.4	244.7	119.5	22.6	9.7	9.4	491.5	491.5	
Total Wage, Earnings, Net Profits	89.4	111.3	85.2	102.3	97.6	90.1	112.4	105.4	99.1	104.5	91.7	1180.5	1180.5		
Property Transfer Tax	10.2	13.9	11.9	9.3	7.5	8.7	9.4	6.0	7.9	9.6	10.3	11.2	115.9	115.9	
Sales Tax	19.4	22.0	20.3	19.4	21.5	20.5	23.9	18.4	20.1	23.0	21.5	25.0	250.2	250.2	
Business Income & Receipts Tax	3.6	3.6	9.7	9.5	(0.9)	(0.9)	12.8	5.6	35.7	164.8	119.8	22.2	386.4	386.4	
Other Taxes	8.2	9.7	6.6	6.7	7.3	7.1	6.5	6.9	7.8	13.5	8.6	8.2	97.2	97.2	
Locally Generated Non-tax	19.4	22.8	16.9	17.5	25.7	22.4	19.6	28.3	23.3	20.3	23.5	25.7	265.3	265.3	
Total Other Governments	3.7	53.2	98.3	69.1	4.6	17.4	19.6	8.5	10.8	38.2	5.5	30.0	358.9	358.9	
Total PICA Other Governments	26.0	21.4	22.6	21.6	23.1	25.4	22.8	23.4	27.9	27.8	25.7	289.8	289.8		
Interfund Transfers	8.4	0.0	0.1	0.0	0.0	0.0	0.0	0.9	1.1	2.2	1.2	25.0	20.3	45.3	
<b>Total Current Revenue</b>	<b>195.6</b>	<b>265.1</b>	<b>277.5</b>	<b>260.8</b>	<b>191.7</b>	<b>206.4</b>	<b>262.2</b>	<b>439.2</b>	<b>353.2</b>	<b>418.3</b>	<b>333.8</b>	<b>256.8</b>	<b>3460.5</b>	<b>3517.2</b>	
Collection of prior year(s) revenue	18.7	122.0	1.0	105	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	152.1		
Other fund balance adjustments	214.3	387.1	278.6	271.3	191.7	206.4	262.2	439.2	353.2	418.3	333.8	256.8	3612.6		
<b>TOTAL CASH RECEIPTS</b>	<b>241.9</b>	<b>230.1</b>	<b>227.7</b>	<b>237.8</b>	<b>199.6</b>	<b>217.8</b>	<b>228.5</b>	<b>610.8</b>	<b>337.8</b>	<b>251.2</b>	<b>228.8</b>	<b>3272.9</b>	<b>320.7</b>	<b>80.5</b>	

	July 31	Aug 31	Sept 30	Oct 31	Nov 30	Dec 31	Jan 31	Feb 28	March 31	April 30	May 31	June 30	Total	Vouchers Payable	Encumbrances	Estimated Obligations
<b>EXPENSES AND OBLIGATIONS</b>																
Payroll	73.7	111.6	99.0	99.2	136.1	96.3	103.8	117.3	109.4	109.4	111.0	117.6	1284.5	54.2	1338.7	
Employee Benefits	38.1	39.5	36.4	39.0	41.2	36.6	40.0	39.9	36.6	36.7	37.5	39.8	461.2	12.4	473.6	
Pension	3.7	(6.3)	6.6	82.4	(4.4)	(0.6)	(6.0)	0.0	377.9	101.1	0.0	0.0	554.3		554.3	
Purchase of Services	53.1	46.2	51.3	74.4	47.5	45.4	39.9	55.2	74.5	81.1	47.8	48.1	664.6	22.8	754.7	
Materials, Equipment	2.0	5.7	8.9	5.2	6.1	4.6	6.2	4.5	4.9	5.4	5.3	5.2	64.0	4.0	81.4	
Contributions, Indemnities	11.0	7.8	8.7	1.8	5.2	12.0	3.1	3.2	3.1	4.9	3.2	4.0	311.4	5.2	316.7	
Debt Service-Short Term	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	4.0		4.0	
Debt Service-Long Term	53.1	7.7	0.0	0.4	6.1	5.4	30.7	8.3	0.4	0.8	0.4	6.5	119.7		119.7	
Interfund Charges	0.5	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	4.5	22.1		27.1	
Advances, Subsidies	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	4.0	4.0	
Current Year Appropriation	235.2	212.2	211.0	302.3	237.7	199.6	217.8	228.5	610.8	337.8	251.2	228.8	3272.9	120.7	80.5	
Prior Yr. Expenditures against Encumbrances	39.6	22.9	13.7	6.2	3.4	1.4	1.2	8.7	7.0	6.8	5.9	5.6	122.3			
<b>TOTAL DISBURSEMENTS</b>	<b>341.9</b>	<b>230.1</b>	<b>227.7</b>	<b>347.8</b>	<b>187.2</b>	<b>250.9</b>	<b>186.3</b>	<b>265.3</b>	<b>617.8</b>	<b>344.5</b>	<b>257.1</b>	<b>234.4</b>	<b>3491.0</b>	<b>3474.1</b>		
Excess (Def) of Receipts over Disbursements	(127.6)	157.0	50.9	(76.5)	4.5	(44.6)	75.9	173.9	(264.6)	73.7	76.6	22.4				
Opening Balance TRANS	108.9	(18.7)	138.3	189.2	112.7	245.7	321.5	495.4	230.8	0.0	(173.0)	0.0	304.6	208.2		
<b>CLOSING BALANCE</b>	<b>(18.7)</b>	<b>138.3</b>	<b>189.2</b>	<b>112.7</b>	<b>117.2</b>	<b>245.7</b>	<b>321.5</b>	<b>495.4</b>	<b>230.8</b>	<b>304.6</b>	<b>208.2</b>	<b>230.6</b>	<b>3491.0</b>	<b>3474.1</b>		

	Projections through December 31, 2011										Amounts in Millions					
	July 31	Aug. 31	Sept. 30	Oct. 31	Nov. 30	Dec. 31	Jan. 31	Feb. 28	March 31	April 30	May 31	June 30				
General	(18.7)	138.3	189.2	112.7	117.2	245.7	321.5	495.4	230.8	304.6	208.2	230.6				
Grants Revenue	123.7	136.9	61.2	58.7	(3.4)	(67.3)	(88.0)	(143.7)	(173.4)	(126.6)	(153.4)	(87.3)				
Community Development	(9.3)	(0.7)	0.3	(0.1)	2.2	1.0	4.4	(6.4)	(4.4)	(5.2)	(7.4)	(7.5)				
Vehicle Rental Tax	6.3	6.9	7.4	7.9	8.2	8.6	9.0	5.4	3.9	4.3	4.8	5.2				
Hospital Assessment Fund	5.2	5.0	6.6	6.2	5.9	7.7	7.4	7.1	20.1	8.6	23.4	19.8				
Housing Trust Fund	11.2	11.6	11.9	11.9	9.8	9.9	16.5	15.7	14.7	14.4	14.7					
Other Funds	29.4	14.5	19.7	16.6	18.2	57.3	12.7	10.5	4.2	11.2	11.1	20.6				
<b>TOTAL OPERATING FUNDS</b>	<b>147.7</b>	<b>312.6</b>	<b>296.3</b>	<b>213.9</b>	<b>160.3</b>	<b>262.7</b>	<b>277.0</b>	<b>384.7</b>	<b>96.8</b>	<b>211.6</b>	<b>101.0</b>	<b>196.1</b>				
Capital Improvement	201.0	193.2	183.6	176.3	169.1	160.2	155.3	159.1	154.5	151.1	146.1	134.6				
Industrial & Commercial Dev.	3.4	3.4	3.4	3.7	3.7	3.7	3.7	3.7	3.6	3.6	3.5	3.5	3.5			
<b>TOTAL CAPITAL FUNDS</b>	<b>204.3</b>	<b>196.6</b>	<b>186.9</b>	<b>180.0</b>	<b>172.8</b>	<b>163.8</b>	<b>155.0</b>	<b>162.7</b>	<b>158.1</b>	<b>154.6</b>	<b>149.6</b>	<b>138.1</b>				
<b>TOTAL FUND EQUITY</b>	<b>352.0</b>	<b>509.2</b>	<b>483.2</b>	<b>393.9</b>	<b>333.1</b>	<b>426.6</b>	<b>436.0</b>	<b>547.4</b>	<b>254.9</b>	<b>366.2</b>	<b>250.6</b>	<b>334.7</b>				

**City of Philadelphia**

# **Quarterly City Managers Report**

**FOR THE PERIOD ENDING DECEMBER 31, 2011**

## **METHODOLOGY FOR FINANCIAL REPORTING**



# **QUARTERLY CITY MANAGERS REPORT**

**For the Period Ending December 31**

## **METHODOLOGY FOR FINANCIAL REPORTING**

### **A. FUND ACCOUNTING**

Funds are groupings of activities that enable the city to maintain control over resources that have been segregated for particular purposes or objectives. All of the funds of the City of Philadelphia can be divided into three categories: governmental funds, proprietary funds and fiduciary funds.

- ***Governmental funds.*** The governmental funds are used to account for the financial activity of the city's basic services, such as: general government; economic and neighborhood development; public health, welfare and safety; cultural and recreational; and streets, highways and sanitation. The fund financial activities focus on a short-term view of the inflows and outflows of spendable resources, as well as on the balances of spendable resources available at the end of the fiscal year. The financial information presented for the governmental funds are useful in evaluating the city's short term financing requirements.

The city maintains twenty individual governmental funds. The city's Comprehensive Annual Financial Report presents data separately for the general fund, grants revenue fund and health-choices behavioral health fund, which are considered to be major funds. Data for the remaining seventeen funds are combined into a single aggregated presentation.

- ***Proprietary funds.*** The proprietary funds are used to account for the financial activity of the city's operations for which customers are charged a user fee; they provide both a long and short-term view of financial information. The city maintains three enterprise funds that are a type of proprietary funds - the airport, water and waste water operations, and industrial land bank.
- ***Fiduciary funds.*** The City of Philadelphia is the trustee, or fiduciary, for its employees' pension plans. It is also responsible for the Gas Works' employees' retirement reserve assets. Both of these fiduciary activities are reported in the city's Comprehensive Annual Financial Report as separate financial statements of *fiduciary net assets* and *changes in fiduciary net assets*.

### **B. BASIS OF ACCOUNTING AND MEASUREMENT FOCUS**

*Governmental funds* account for their activities using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the city considers revenues to be available if they are collected within 60 days of the end of the current fiscal period.

Expenditures are generally recorded when a liability is incurred, as in the case of full accrual accounting. Debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is

## **QUARTERLY CITY MANAGERS REPORT**

**For the Period Ending December 31**

### **METHODOLOGY FOR FINANCIAL REPORTING**

due, however, those expenditures may be accrued if they are to be liquidated with available resources.

Imposed non-exchange revenues, such as real estate taxes, are recognized when the enforceable legal claim arises and the resources are available. Derived tax revenues, such as wage, business privilege, net profits and earnings taxes, are recognized when the underlying exchange transaction has occurred and the resources are available. Grant revenues are recognized when all the applicable eligibility requirements have been met and the resources are available. All other revenue items are considered to be measurable and available only when cash is received by the city.

Revenue that is considered to be *program revenue* include: (1) charges to customers or applicants for goods received, services rendered or privileges provided, (2) operating grants and contributions, and (3) capital grants and contributions. Internally dedicated resources are reported as general revenues rather than as program specific revenues, therefore, all taxes are considered general revenues.

The city's financial statements reflect the following three funds as major **Governmental Funds**:

- The **General Fund** is the city's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in other funds.
- The **HealthChoices Behavioral Health Fund** accounts for resources received from the Commonwealth of Pennsylvania. These resources are restricted to providing managed behavioral health care to Philadelphia residents.
- The **Grants Revenue Fund** accounts for the resources received from various federal, state and private grantor agencies. The resources are restricted to accomplishing the various objectives of the grantor agencies.

The City also reports on **Permanent Funds**, which are used to account for resources legally held in trust for use by the park and library systems of the city. There are legal restrictions on the resources of the funds that require the principal to remain intact, while only the earnings may be used for the programs.

The City reports on the following **Fiduciary Funds**:

- The **Municipal Pension Fund** accumulates resources to provide pension benefit payments to qualified employees of the city and certain other quasi-governmental organizations.
- The **Philadelphia Gas Works Retirement Reserve Fund** accounts for contributions made by the Philadelphia Gas Works to provide pension benefit payments to its qualified employees under its noncontributory pension plan.

The City reports the following major **Proprietary Funds**:

# **QUARTERLY CITY MANAGERS REPORT**

## **For the Period Ending December 31**

### **METHODOLOGY FOR FINANCIAL REPORTING**

- The **Water Fund** accounts for the activities related to the operation of the city's water delivery and sewage systems.
- The **Aviation Fund** accounts for the activities of the city's airports.
- The **Industrial Land Bank Fund** accounts for the activities of the city's inventory of commercial land sites.

Proprietary funds distinguish operating revenues and expenses from non-operating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's ongoing operations. The principal operating revenues of the Water Fund are charges for water and sewer service. The principal operating revenue of the Aviation Fund is charges for the use of the airport. Operating expenses for enterprise funds include the cost of sales and services, administrative expenses, and depreciation on capital assets. The principal operating revenues of the Industrial Land Bank Fund come from sales of land sites, while the operating expenses are comprised of land purchases and improvements made thereon. All revenues and expenses not meeting this definition are reported as non-operating revenues and expenses.

### **C. LEGAL COMPLIANCE**

The city's budgetary process accounts for certain transactions on a basis other than generally accepted accounting principles (GAAP). In accordance with the Philadelphia Home Rule Charter, the city has formally established budgetary accounting control for its operating and capital improvement funds.

The operating funds of the city, consisting of the General Fund, nine Special Revenue Funds (County Liquid Fuels Tax, Special Gasoline Tax, HealthChoices Behavioral Health, Hotel Room Rental Tax, Grants Revenue, Community Development, Housing Trust, Acute Care Hospital Assessment and Car Rental Tax Funds) and two Enterprise Funds (Water and Aviation Funds), are subject to annual operating budgets adopted by City Council. Included with the Water Fund is the Water Residual Fund. These budgets appropriate funds for all city departments, boards and commissions by major class of expenditure within each department. Major classes are defined as: personal services; purchase of services; materials and supplies; equipment; contributions, indemnities and taxes; debt service; payments to other funds; and advances and other miscellaneous payments. The appropriation amounts for each fund are supported by revenue estimates and take into account the elimination of accumulated deficits and the re-appropriation of accumulated surpluses to the extent necessary. All transfers between major classes (except for materials and supplies and equipment, which are appropriated together) must have councilmanic approval. Appropriations that are not expended or encumbered at year-end are lapsed.

The City Capital Improvement Fund budget is adopted annually by the City Council. The Capital Improvement budget is appropriated by project for each department. All transfers

## **QUARTERLY CITY MANAGERS REPORT**

**For the Period Ending December 31**

### **METHODOLOGY FOR FINANCIAL REPORTING**

between projects exceeding twenty percent of each project's original appropriation must be approved by City Council. Any funds that are not committed or expended at year-end are lapsed.

Schedules prepared on the legally enacted basis differ from the generally accepted accounting principles (GAAP) basis in that both expenditures and encumbrances are applied against the current budget, adjustments affecting activity budgeted in prior years are accounted for through fund balance or as reduction of expenditures and certain interfund transfers and reimbursements are budgeted as revenues and expenditures.

### **D. CITY MANAGERS REPORTS**

Projected revenues and obligations reflected on the City Managers Reports are consistent with the above legal basis of Accounting and include all appropriate accruals.

Actual monthly revenue figures do not include revenues measurable and available within 60 days after the month end because it would be impractical to issue timely reports using this method of accrual.

Actual monthly expenditures do not include accounts payable (amounts owed to providers of goods and services which have not been vouchered on the City's accounting records). These amounts, however, are reflected in the encumbrances outstanding for each City agency.

Interfund service charges, an annual expense budgeted in certain City departments, are not included in the actual monthly obligations, but as stated above, are projected in the City's annual costs.

