

**City of Philadelphia**

# **Quarterly City Managers Report**

**FOR THE PERIOD ENDING DECEMBER 31, 2019**



**Budget Office**

CITY OF PHILADELPHIA

**February 18, 2020**

The material in this report is preliminary and subject to revision and is not an official statement of the City of Philadelphia.



**City of Philadelphia**  
**QUARTERLY CITY MANAGERS REPORT**  
**FOR THE PERIOD ENDING DECEMBER 31, 2019**

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## **What is the Quarterly City Managers Report?**

**The Quarterly City Managers Report** is a summary report on the finances and management of the City of Philadelphia. It is prepared under the direction of the Mayor's Office by the **Office of Budget and Program Evaluation** in the **Office of the Director of Finance**. The report is based primarily on information provided to these agencies by City departments and agencies.

The purpose of the **Quarterly City Managers Report** is to provide the senior management of the City of Philadelphia with a clear and timely summary of the City's progress in implementing the financial and management goals of the current year of the City's Five-Year Financial Plan, both on a "Year to Date Actual" basis and on a "Forecast for Full Year" basis.

The **Quarterly City Managers Report** contains the following reports and schedules:

**General Fund:** The General Fund is the principal operating fund of the City of Philadelphia. (For an explanation of the City's overall financial fund structure, see "Methodology for Financial Reporting" elsewhere in this Report). The **Quarterly City Managers Report** presents an overview of General Fund revenues by major revenue source and obligations by department. Additional detail is provided regarding General Fund direct wage and salary obligations by department; General Fund purchase of service contract obligations; and General Fund overtime utilization. All reports present budget targets, year-to-date actuals and year-end forecasts.

**Departmental Full Time Positions:** The **Quarterly City Managers Report** includes a report on budgeted and filled full-time positions for all City departments on an All Funds basis. This report presents budget targets, year-to-date actuals and year-end forecasts.

**Departmental Leave Usage:** Departments are ranked highest to lowest in terms of leave usage for the quarter. The percentages represent the total number of days used over the total number of days available to be worked in the quarter for General Fund employees.

**Departmental Service Delivery Report:** This report includes both quantitative measurements of departmental service levels and qualitative measurements of performance. This report compares service levels year-to-date with original departmental projections and year-end forecasts with original projections and the actual level of service in the prior year.

**Water Fund and Aviation Fund:** The Water Fund is the fund in which activities related to the City's water supply and wastewater disposal are reported. The Aviation Fund is the fund in which activities related to the operation of the Philadelphia International Airport and the Northeast Philadelphia Airport are reported. The **Quarterly City Managers Report** presents a quarterly overview of Water and Aviation Fund revenues by major revenue source and obligations by department at the end of the quarters concluding in September, December, March and June. All reports present budget targets, year-to-date actuals and year-end forecasts.

**Grants Revenue Fund - Unanticipated Grants:** A listing is included, of all unanticipated grants received and recorded in the City's Grants Revenue Fund during the preceding three months.

**Cash Flow Forecast:** Most financial reporting in the **Quarterly City Managers Report** is presented on a modified accrual basis, consistent with the City's accounting methodology. Under the City's modified accrual accounting rules, some revenues are reported on an accrual rather than a cash basis and obligations are recorded when encumbered or expended. To enable the reader to assess the City's actual current and projected year-end cash position, the City Managers Report also presents a cash flow forecast for the fiscal year. Actual cash results are presented for all months of the fiscal year for which cash receipt and disbursement activity has been recorded, and a projection is made for the balance of the fiscal year.

# City of Philadelphia

## Quarterly City Managers Report

### For the period ending December 31, 2019

#### Key Stats

- Projected FY20 General Fund Balance: \$352 million (meets internal goal of 6-8%)
- Projected FY20 Year-End Cash Balance: \$1.211 billion (all funds)
- Projected FY20 Cash Balance Low Point: \$914 million (March 31, 2020)
- Projected FY20 General Fund Revenues: \$5 billion (\$91.4 million more than original budget)
- Projected FY20 General Fund Obligations: \$5.1 billion (\$90.4 million more than original budget)
- Performance: 90 of 109 measures met/exceeded target (82.5%)

#### The Upshot

At the halfway point in Fiscal Year 2020 (FY20), the City's fund balance remains higher than the originally approved FY20 budget due to a higher than expected FY19 fund balance, higher than expected year-to-date revenues, and limited large unexpected expenses so far this fiscal year.

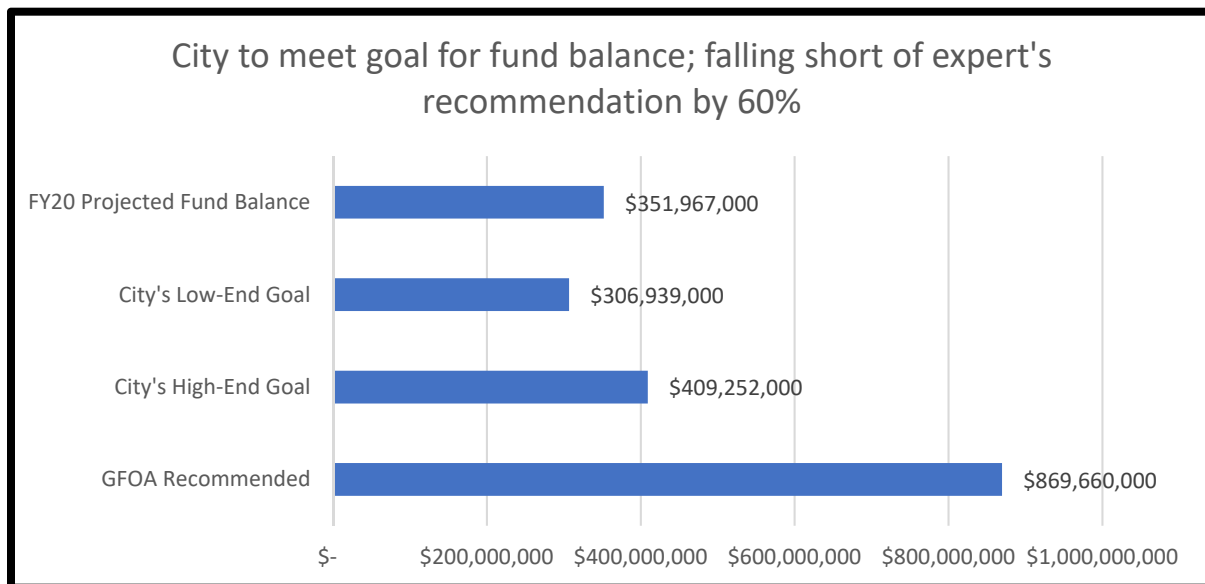
Despite these positive trends, Philadelphia remains a city with high poverty driving a high level of service needs, high fixed costs, and a weak tax base. With a fund balance that remains low compared to peer cities and best practices, and concerns about a recession on the horizon, we must be strategic about balancing investments for immediate needs with setting aside reserves for the future.

The Current Projection columns throughout this report reflect forecasts for revenues and spending based on six months of activity to date in FY20, as well as the \$92 million in spending added in Bill 190855, the Mid-Year Transfer Ordinance.

#### Fund Balance

This Quarterly City Manager's Report for the second quarter of FY20 projects that the City will end the fiscal year with a fund balance of \$352 million (6.9% of total obligations). This is higher than the fund balance included in the FY20-24 Five Year Plan approved by the PICA board in July and meets the midpoint of the City's goal of having a fund balance that is equal to 6-8% of expenditures. The Government Finance Officers Association recommends a fund balance of 17% and a December 2019 Moody's report on Recession Readiness revealed that of the 25 largest cities the median reserve amount is 32.4% as of 2018 (and Philadelphia was second last on the list).

If funding set aside in a reserve for potential reductions in Federal and State funds and the Recession is not needed this year, it will increase the year-end fund balance or could be used to address longstanding fiscal challenges, like infrastructure needs, high fixed costs, and the underfunded pension system. Over the past few years, the City has worked diligently to improve the health of the pension fund, through reforms in collective bargaining agreements, adding funding on top of the minimum municipal obligation (MMO) from Sales Tax proceeds and increased employee contributions, as well as making additional payments at the end of the fiscal year if the fund balances are higher than anticipated.



## Revenues

The City has collected \$1.79 billion through the second quarter of FY20, \$78 million more than the Target Budget. Full year revenues are projected to be \$5 billion in FY20, up \$91 million from the estimate included with the FY20 Adopted Budget and \$42.7 million higher than the Target Budget presented in the FY20Q1 Quarterly City Manager's Report.

Much of the net increase comes from tax revenues, with an additional \$43 million over the Adopted Budget projected to be generated from Business Income and Receipts Tax (BIRT) and \$30.7 million over initial estimates projected in the City Wage and Earnings Tax. These two positive variances are attributed to the larger tax base demonstrated in FY19 and an increase in FY19 to FY20 growth rates based on year-to-date results. This reflects the strong economy in FY2019 and there are no indications yet of weakening of our tax base, although we remain mindful of the expected recession, as well as expected decreases in revenue due to local tax structure changes, like the shift to quarterly Business Income and Receipts payments for new businesses. Real Estate Tax is also expected to exceed the adopted budget, due to less appeal losses than originally projected. These gains are partially offset by reduced estimates for the Realty Transfer and Sales Taxes.



Increases in Locally Generated Non-Tax revenues are projected to exceed the original estimate included in the Adopted Budget – with a positive variance of \$35 million but are offset with \$29 million in decreases in Revenues from Other Governments. This is in large part due to a reclassification of \$41 million in Department of Health reimbursements received for the Philadelphia Nursing Home. Previously this was categorized as Revenues from Other Governments. Another significant increase is investment income due to increased cash on hand for the City, now projected to be \$19 million as opposed to the original budget of \$8.3 million. These increases are offset by lower than expected collections in other areas, such as asset sales which are now anticipated in FY21 rather than this year.

## Obligations

The City projects to spend \$5.1 billion in FY20 and anticipates a \$2 million net reduction in spending compared to the Target Budget presented in the FY20Q1 Quarterly City Managers Report (which did include an \$92 million increase in obligations following the FY20 Mid-Year Transfer Ordinance). This \$2 million reduction stems from lower than planned Medical Assistance Costs for Public Health of \$5.5 million. This was partially offset by the cost of moving staff from the capital to operating within the Department of Public Property, a change designed to avoid paying interest on salaries paid for City staff. Additionally, there is an additional \$1 million cost associated with the Pension Sales Tax Adjustment which is offset by additional revenue. This updated level of spending against current revenue projections will result in an operating deficit of \$131 million.

## Performance

This quarter's service delivery report shows 82.5% of the measures meeting or exceeding the target for FY20. Some measures are behind compared to FY19Q2 or look short compared to the year-end goal, but as it is the first half of the year, there is time to adjust and get back on track.

Gun violence remains a significant problem in Philadelphia with the number of shooting victims up by 2.6% compared to the second quarter of last year; but some progress is being made. Homicides are down by 2.9%, with 100 in the second quarter, compared to 103 in the same period last year. The Homicide Clearance rate continues to improve compared to FY19, up from 42.7% in FY19Q2 to 46% in FY20Q2. This has been achieved by organizational change in the Homicide Unit, changing crime patterns, incorporation of innovative investigative techniques, and better coordination with partners across Law Enforcement. The Department of Human Services continues to see increases in Kinship Care, which places foster children with relatives when feasible. This is a preferred outcome and it increased from 47.7% in FY19Q2 to 48.9% in FY20Q2. At the same time, the percent of the population in dependent (foster) care for more than 2 years has increased, from 38.6% in FY19Q2 to 41.3% in FY20Q2, but the Department of Human Services is implementing new processes and added staff which is expected to improve this outcome in one to two years.

Expenditures on overtime through the second quarter of FY20 totaled \$113 million, \$20.9 million above the Target Budget. The most significant overtime spending over the Target Budget in the first half of the year was in Police (by \$10 million for a total of \$45.7 million), Fire (by \$6.9 million for a total of \$32.7 million), and Streets (by \$1.5 million for a total of \$7.7 million). Both Police and Fire expect reimbursements for some of the overtime costs in the second half of the year, which will reduce net spending in this area. Planned and unplanned leave also contributed to overtime costs for Fire and Prisons, as minimum staffing levels must be maintained. Police efforts to fight crime led to overtime increases in Crime Plan and Investigative areas. Several departments are underbudget for overtime spending through FY20Q2 including Prisons, Revenue, and Fleet Management. Overall spending on employee salaries for FY20 remains on target despite higher than projected overtime spending compared to the Target Budget. This illustrates the tradeoff between filled positions and overtime needs. The spending for overtime will continue to be monitored throughout the fiscal year to ensure that overtime is managed appropriately and not used excessively.

Central to the City's ability to deliver services and perform core functions is having its workforce available. In the second quarter of FY20, median leave usage for the City is 18%, comprised of 11.2% due to sickness and injury and 6.5% attributed vacation and other leave types. This is a reduction from the prior quarter's median leave usage which included peak summer vacation time and resulted in a year-to-date median leave usage of 20.7%. In FY20Q2, departments with the highest level of leave usage are Police (civilian), Sheriff, and Finance, while the Mayor's Office, Mayor's Office of Education, and District Attorney's Office report the lowest levels. This edition of the Quarterly City Managers Report includes the second quarter of Leave Usage analysis utilizing data from the City's new payroll system and uses a more inclusive definition of leave. Due to the change in methodology, historical data for comparison is not available.

## Next Steps

Next month, Mayor Kenney will introduce his fifth budget to City Council. As with all budgets, this proposal will reflect the values of our organization and a series of tradeoffs necessary given our vast needs and limited resources. The Administration's commitment to equity and opportunity for all will be reflected in capital and operational investments for a safer and more just Philadelphia, quality education for all, cleaner and safer streets, inclusive and resilient neighborhoods, and a diverse, efficient, and effective government.

Marisa Goren Waxman, AICP  
Budget Director



City of Philadelphia

# **Quarterly City Managers Report**

**FOR THE PERIOD ENDING DECEMBER 31, 2019**

## **GENERAL FUND BALANCE SUMMARY**



**TABLE FB-1**  
**QUARTERLY CITY MANAGERS REPORT**  
**FUND BALANCE SUMMARY**  
**GENERAL FUND**

FOR THE PERIOD ENDING DECEMBER 31, 2019

(000 Omitted)

Category	FY 2019 Unaudited Actual	FISCAL YEAR 2020 YEAR TO DATE			FISCAL YEAR 2020 FULL YEAR			
		Target Budget	Actual *	Actual Over (Under) Target Budget	Adopted Budget	Target Budget	Current Projection	Current Projection for Revenues Over / (Under)
								Adopt. Budget    Target Budget
<b>REVENUES</b>								
Taxes	3,614,840	1,095,542	1,152,284	56,742	3,636,492	3,691,426	3,726,419	89,927    34,993
Locally Generated Non - Tax Revenues	349,062	181,477	197,499	16,022	353,328	377,234	388,445	35,117    11,211
Revenues from Other Governments	291,212	212,609	215,029	2,420	347,882	313,678	299,958	(47,924)    (13,720)
Other Govts. - PICA City Account (1)	493,552	226,499	229,640	3,141	499,290	503,331	517,337	18,047    14,006
Sub-Total Other Governments	784,764	439,108	444,669	5,561	847,172	817,009	817,295	(29,877)    286
Revenues from Other Funds of City	51,677	0	0	0	81,011	81,011	77,276	(3,735)    (3,735)
Other Sources	0	0	0	0	0	0	0	0    0
<b>Total Revenue and Other Sources</b>	<b>4,800,343</b>	<b>1,716,127</b>	<b>1,794,452</b>	<b>78,325</b>	<b>4,918,003</b>	<b>4,966,680</b>	<b>5,009,435</b>	<b>91,432</b> <b>42,755</b>
<b>YEAR TO DATE</b>								
<b>Category</b>	<b>FY 2019 Unaudited Actual</b>	<b>Target Budget</b>	<b>Actual</b>	<b>Actual (Over) / Under Target Budget</b>	<b>Adopted Budget</b>	<b>Target Budget</b>	<b>Current Projection</b>	<b>Current Projection for Obligations (Over) / Under</b>
<b>OBLIGATIONS / APPROPRIATIONS</b>								<b>Adopt. Budget    Target Budget</b>
Personal Services	1,749,790	835,481	835,481	0	1,820,084	1,842,198	1,844,705	(24,621)    (2,507)
Personal Services - Employee Benefits	1,371,066	408,796	408,796	0	1,411,963	1,411,963	1,412,938	(975)    (975)
Sub-Total Employee Compensation	3,120,856	1,244,277	1,244,277	0	3,232,047	3,254,161	3,257,643	(25,596)    (3,482)
Purchase of Services	915,529	732,439	732,439	0	1,001,325	1,029,459	1,023,992	(22,667)    5,467
Materials, Supplies and Equipment	113,266	67,596	67,596	0	123,682	126,501	126,501	(2,819)    0
Contributions, Indemnities and Taxes	279,769	177,755	177,755	0	322,432	331,732	331,732	(9,300)    0
Debt Service	159,787	124,875	124,875	0	187,483	187,483	187,483	0    0
Payments to Other Funds	163,248	44,626	44,626	0	103,189	108,189	108,189	(5,000)    0
Advances & Miscellaneous Payments	0	0	0	0	55,108	80,108	80,108	(25,000)    0
<b>Total Obligations / Appropriations</b>	<b>4,752,455</b>	<b>2,391,568</b>	<b>2,391,568</b>	<b>0</b>	<b>5,025,266</b>	<b>5,117,633</b>	<b>5,115,648</b>	<b>(90,382)</b> <b>1,985</b>
<b>Operating Surplus (Deficit)</b>	<b>47,888</b>	<b>(675,441)</b>	<b>(597,116)</b>	<b>78,325</b>	<b>(107,263)</b>	<b>(150,953)</b>	<b>(106,213)</b>	<b>1,050</b> <b>44,740</b>
<b>OPERATIONS IN RESPECT TO PRIOR FISCAL YEARS</b>								
Net Adjustments - Prior Years	22,009	0	0	0	19,500	19,500	19,500	0    0
<b>Operating Surplus/(Deficit) &amp; Prior Year Adj.</b>	<b>69,897</b>	<b>(675,441)</b>	<b>(597,116)</b>	<b>78,325</b>	<b>(87,763)</b>	<b>(131,453)</b>	<b>(86,713)</b>	<b>1,050</b> <b>44,740</b>
Prior Year Fund Balance	368,783	0	0	0	297,666	438,680	438,680	141,014    0
<b>Year End Fund Balance</b>	<b>438,680</b>	<b>(675,441)</b>	<b>(597,116)</b>	<b>78,325</b>	<b>209,903</b>	<b>307,227</b>	<b>351,967</b>	<b>142,064</b> <b>44,740</b>

(1) PICA City Account = PICA tax minus (PICA expenses + PICA debt service).

\* Current year revenue actuals are displayed using an accrual basis of accounting, rather than a cash basis.

NOTE: The material in this report is preliminary and subject to revision and does not represent an official statement of the City of Philadelphia.



**City of Philadelphia**

# **Quarterly City Managers Report**

**FOR THE PERIOD ENDING DECEMBER 31, 2019**

## **GENERAL FUND REVENUES**





**Summary Table R-1**  
**Analysis of Tax Revenue**  
**QUARTERLY CITY MANAGERS REPORT**  
**GENERAL FUND**  
**FOR THE PERIOD ENDING DECEMBER 31, 2019**  
**Amounts in Millions**

Tax Revenue	Forecast Better Than TB Plan	Forecast Worse Than TB Plan	Net Variance	Reasons / Comments
<b>City Wage Tax</b>				<b>FY 2019 Base</b> FY 2019 Projection (6/30/2019 QCMR): \$1,566.3 FY 2019 Actual: \$1,577.5 <b>Increase: \$11.2</b>  <b>FY 2019 to FY 2020 Base Growth Rate:</b> Budgeted Growth Rate: 4.30% Current Estimated Growth Rate: 5.65%  <b>FY 2019 Tax Rate: Res.: 2.3809% City , 1.5% PICA : Non-Res.: 3.4567% City</b> <b>FY 2020 Tax Rate: Res.: 2.3712% City , 1.5% PICA : Non-Res.: 3.4481% City</b>
Increased estimate due to continued low unemployment and steady wage growth.	<b>\$14.5</b>			
<b>Real Estate Tax</b>				<b>FY 2019 Base</b> FY 2019 Projection (6/30/2019 QCMR): \$651.1 FY 2019 Actual: \$658.2 <b>Increase: \$7.1</b>  <b>FY 2019 to FY 2020 Base Growth Rate:</b> Budgeted Growth Rate: 2.90% Residential, 3.41% Commercial Current Estimated Growth Rate: 2.61% Residential, 2.43% Commercial  <b>FY 2019 Tax Rate: .6317% City plus .7681% School District Total 1.3998%</b> <b>FY 2020 Tax Rate: .6317% City plus .7681% School District Total 1.3998%</b>
Increased estimate as prior year appeal losses are trending lower than originally budgeted.	<b>\$11.1</b>			
<b>Business Income &amp; Receipts</b>				<b>FY 2019 Base (includes Current &amp; Prior)</b> FY 2019 Projection (6/30/2019 QCMR): \$503.3 FY 2019 Actual: \$540.9 <b>Increase: \$37.6</b>  <b>FY 2019 to FY 2020 Base (includes Current &amp; Prior) Growth Rate:</b> Budgeted Growth Rate: 1.76% Current Estimated Growth Rate: 2.98%  <b>FY 2019 Tax Rate: 1.415 mills on gross receipts and 6.25% of net income</b> <b>FY 2020 Tax Rate: 1.415 mills on gross receipts and 6.20% of net income</b>
Based on conditions forecasted by the City's economic consultants, business tax receipts are projected to continue to grow after the strong returns experienced in FY19. This additional growth is expected to be tamped down by an estimated \$12M of deferred revenue, as the City implements quarterly payments for new businesses through Bill No. 180077-A.	<b>\$11.6</b>			
<b>Sales Tax</b>				<b>FY 2019 Base</b> FY 2019 Projection (6/30/2019 QCMR): \$215.2 FY 2019 Actual: \$224.2 <b>Increase: \$9.0</b>  <b>FY 2019 to FY 2020 Base Growth Rate:</b> Budgeted Growth Rate: 3.79% Current Estimated Growth Rate: 3.49%  <b>FY 2019 Tax Rate: 2%</b> <b>FY 2020 Tax Rate: 2%</b>
Decreased estimate as YTD Sales Tax receipts have fallen slightly behind previous expectations.		<b>(\$1.0)</b>		
<b>Real Estate Transfer Tax</b>				<b>FY 2019 Base</b> FY 2019 Projection (6/30/2019 QCMR): \$334.7 FY 2019 Actual: \$328.4 <b>Decrease: \$6.3</b>  <b>FY 2019 to FY 2020 Base Growth Rate:</b> Budgeted Growth Rate: 1.37% Current Estimated Growth Rate: 3.00%  <b>FY 2019 Tax Rate: 3.278%</b> <b>FY 2020 Tax Rate: 3.278%</b>
Lower estimate despite increased real estate market values due to a corresponding decrease in transaction volume.		<b>(\$1.0)</b>		
<b>Other Taxes</b>			<b>(\$0.2)</b>	
<b>Total Variance From TB Plan</b>	<b>\$37.2</b>	<b>(\$2.2)</b>	<b>\$35.0</b>	
<b>Difference between FY 2019 Adopted Budget and TB Plan</b>		<b>\$54.9</b>		
<b>Total Variance From Budget</b>	<b>\$37.2</b>	<b>\$52.7</b>	<b>\$89.9</b>	

**TABLE R-2**  
**QUARTERLY CITY MANAGERS REPORT**  
**TAX REVENUE SUMMARY**  
**GENERAL FUND**  
 FOR THE PERIOD ENDING DECEMBER 31, 2019  
 (000 Omitted)

Category	FY19 Unaudited Actual	FISCAL YEAR 2020				FULL YEAR			
		YEAR TO DATE		Actual Over (Under) Target Budget	Adopted Budget	Target Budget	Current Projection	Current Projection Over (Under)	
		Target Budget	Actual					Adopted	Target
TAX REVENUES									
Wage & Earnings									
Current	1,577,549	687,162	694,827	7,665	1,628,251	1,644,499	1,659,006	30,755	14,507
Prior	4,350	1,596	1,087	(509)	5,400	5,400	5,400	0	0
Total	1,581,899	688,758	695,914	7,156	1,633,651	1,649,899	1,664,406	30,755	14,507
Real Property									
Current	658,208	33,960	40,600	6,640	653,359	653,359	664,417	11,058	11,058
Prior	38,395	12,416	10,314	(2,102)	37,565	37,565	37,565	0	0
Total	696,603	46,376	50,914	4,538	690,924	690,924	701,982	11,058	11,058
Business Income & Receipts *									
Sales									
	540,873	45,238	80,412	35,174	497,317	529,380	540,945	43,628	11,565
Real Estate Transfer									
	224,199	57,672	57,624	(48)	227,856	237,243	236,228	8,372	(1,015)
Net Profits									
	328,446	165,212	172,840	7,628	339,271	339,271	338,299	(972)	(972)
Parking									
	35,808	3,706	4,996	1,290	38,244	37,024	36,791	(1,453)	(233)
Amusement									
	99,312	41,923	42,557	634	100,192	100,192	101,487	1,295	1,295
Beverage									
	26,406	13,299	12,269	(1,030)	28,919	27,375	25,490	(3,429)	(1,885)
Other									
	76,855	31,885	33,031	1,146	75,881	75,881	76,086	205	205
	4,439	1,473	1,727	254	4,237	4,237	4,705	468	468
TOTAL TAX REVENUE	3,614,840	1,095,542	1,152,284	56,742	3,636,492	3,691,426	3,726,419	89,927	34,993
Analysis of City/PICA Wage, Earnings and Net Profits Tax									
City Wage & Earnings Tax	1,581,899	688,758	695,914	7,156	1,633,651	1,649,899	1,664,406	30,755	14,507
PICA Wage & Earnings Tax	495,493	246,298	250,210	3,912	512,890	517,973	531,412	18,522	13,439
Total Wage & Earnings Tax	2,077,392	935,056	946,124	11,068	2,146,541	2,167,872	2,195,818	49,277	27,946
City Net Profits Tax	35,808	3,706	4,996	1,290	38,244	37,024	36,791	(1,453)	(233)
PICA Net Profits Tax	33,246	3,130	5,772	2,642	33,244	32,202	32,769	(475)	567
Total Net Profits Tax	69,054	6,836	10,768	3,932	71,488	69,226	69,560	(1,928)	334
PICA Wage & Earnings Tax	495,493	246,298	250,210	3,912	512,890	517,973	531,412	18,522	13,439
PICA Net Profits Tax	33,246	3,130	5,772	2,642	33,244	32,202	32,769	(475)	567
Total PICA Wage, Earn., & NP Tax	528,739	249,428	255,982	6,554	546,134	550,175	564,181	18,047	14,006
Less: PICA Net Debt Service	35,187	22,929	26,342	3,413	46,844	46,844	46,844	0	0
Equals: PICA City Account	493,552	226,499	229,640	3,141	499,290	503,331	517,337	18,047	14,006

\* The amount for Business Income & Receipts reflects the aggregate total of current and prior taxes.  
 Note: The material in this report is preliminary and subject to revision and does not represent an official statement of the City of Philadelphia.

Summary Table R-3  
**Analysis of Locally Generated Non-Tax Revenue and Revenue From Other Governments**  
**QUARTERLY CITY MANAGERS REPORT**  
**GENERAL FUND**  
**FOR THE PERIOD ENDING DECEMBER 31, 2019**  
Amounts in Millions

Non-Tax Revenue	Forecast Better Than TB Plan	Forecast Worse Than TB Plan	Net Variance	Reasons / Comments
<b>Locally Generated Non-Tax</b>				
Police	\$0.1			Higher anticipated revenue due to the steady demand for firearm concealed carry permits.
Streets		(\$0.8)		Decreased estimate as the level of survey charge revenue is lower than expected due to hiring difficulties, which are unlikely to be resolved this fiscal year.
Licenses & Inspections	\$1.4			Increased revenue due to sustained building permit volume, food service licensing and housing inspection with leading indicators pointing towards continued strength through FY20.
City Treasurer	\$10.7			Due to increased cash on-hand compared to prior years, the City Treasurer's Office is projected to produce more investment revenue than originally anticipated.
Free Library		(\$0.2)		Lower revenue as the collection of late fees will be ended in FY20.
First Judicial District		(\$1.0)		Decreased estimate as the volume of traffic citations has continued to decline.
Law	\$1.0			Increased revenues due the department's success in affirmative litigation opportunities.
<b>Other Governments</b>				
PICA City Account	\$14.0			Increased PICA estimate in recognition of the continued strength shown through the 2nd quarter of FY20.
Public Health		(\$7.0)		Decrease in projected State and Federal revenue as the RevMax initiative has been delayed until the second half FY20 rather than the beginning as originally planned. This revenue decrease is significantly offset by the delay of the intergovernmental payments linked to the RevMax process.
Revenue		(\$3.2)		Lower anticipated On-Street Parking revenue via the PPA due to the implementation of new software that has delayed some enforcement efforts.
First Judicial District		(\$3.5)		Decreased estimate due to a lower level of State reimbursement for court staffing costs.
<b>Total Variance From TB Plan</b>	<b>\$27.2</b>	<b>(\$15.7)</b>	<b>\$11.5</b>	
<b>Difference between FY 2019 Adopted Budget and TB Plan</b>	<b>(\$6.3)</b>			
<b>Total Variance From Budget</b>	<b>\$20.9</b>	<b>(\$15.7)</b>	<b>\$5.2</b>	
Other Revenue Sources and Adjustments	Forecast Better Than TB Plan	Forecast Worse Than TB Plan	Net Variance	Reasons / Comments
<b>Net Revenue from Other Funds</b>		<b>(\$3.7)</b>		Decrease reimbursement of the General Fund by the Water Fund for fire hydrant maintenance anticipated in FY20.
<b>Net Adjustments - Prior Years</b>				No variance to report.
<b>Total Other Sources</b>	<b>\$0.0</b>	<b>(\$3.7)</b>	<b>(\$3.7)</b>	

**TABLE R-4**  
**QUARTERLY CITY MANAGERS REPORT**  
**NON - TAX REVENUE SUMMARY**  
**GENERAL FUND**  
**FOR THE PERIOD ENDING DECEMBER 31, 2019**  
**(000 omitted)**

Category	FY19 Unaudited Actual	YEAR TO DATE			Actual Over (Under) Target Budget	FISCAL YEAR 2020				
		Target Budget	Actual	Adopted Budget		Target Budget	Current Projection	FULL YEAR		
								Adopted	Target	
<b>LOCAL NON-TAX REVENUES</b>										
<b>Office of Technology</b>	<b>22,072</b>	<b>11,113</b>	<b>10,823</b>	<b>(290)</b>	<b>22,395</b>	<b>22,395</b>	<b>22,395</b>	<b>0</b>	<b>0</b>	
Cable TV Franchise Fees	21,941	11,080	10,803	(277)	22,160	22,160	22,160	0	0	
Other	131	33	20	(13)	235	235	235	0	0	
<b>Managing Director</b>	<b>1,412</b>	<b>1,217</b>	<b>2,629</b>	<b>1,412</b>	<b>1,567</b>	<b>1,567</b>	<b>1,567</b>	<b>0</b>	<b>0</b>	
<b>Police</b>	<b>7,158</b>	<b>6,270</b>	<b>11,431</b>	<b>5,161</b>	<b>6,270</b>	<b>6,270</b>	<b>6,350</b>	<b>80</b>	<b>80</b>	
<b>Streets</b>	<b>25,660</b>	<b>15,323</b>	<b>15,545</b>	<b>222</b>	<b>24,964</b>	<b>24,964</b>	<b>24,140</b>	<b>(824)</b>	<b>(824)</b>	
Street Permits	5,499	3,150	3,379	229	5,250	5,250	5,250	0	0	
Collection Fees - PHA	962	770	679	(91)	1,100	1,100	1,100	0	0	
Commercial Property Collection Fee	14,480	9,884	8,732	(1,152)	14,120	14,120	14,120	0	0	
Other	4,719	1,519	2,755	1,236	4,494	4,494	3,670	(824)	(824)	
<b>Fire</b>	<b>40,540</b>	<b>20,409</b>	<b>23,301</b>	<b>2,892</b>	<b>40,950</b>	<b>40,950</b>	<b>40,950</b>	<b>0</b>	<b>0</b>	
Emergency Medical Service Fees	39,469	20,000	23,004	3,004	40,000	40,000	40,000	0	0	
Other	1,071	409	297	(112)	950	950	950	0	0	
<b>Public Health (1)</b>	<b>44,913</b>	<b>40,645</b>	<b>33,822</b>	<b>(6,823)</b>	<b>26,360</b>	<b>67,742</b>	<b>67,742</b>	<b>41,382</b>	<b>0</b>	
<b>Parks &amp; Recreation</b>	<b>2,081</b>	<b>788</b>	<b>168</b>	<b>(620)</b>	<b>1,969</b>	<b>1,969</b>	<b>1,969</b>	<b>0</b>	<b>0</b>	
<b>Public Property</b>	<b>4,775</b>	<b>2,576</b>	<b>2,202</b>	<b>(374)</b>	<b>40,050</b>	<b>16,550</b>	<b>16,550</b>	<b>(23,500)</b>	<b>0</b>	
Commissions - Transit Shelters	2,709	1,500	1,277	(223)	3,000	3,000	3,000	0	0	
Sale/Lease of Capital Assets	0	405	405	0	34,750	11,250	11,250	(23,500)	0	
Other	2,066	671	520	(151)	2,300	2,300	2,300	0	0	
<b>Human Services (1)</b>	<b>2,555</b>	<b>910</b>	<b>1,147</b>	<b>237</b>	<b>2,600</b>	<b>2,600</b>	<b>2,600</b>	<b>0</b>	<b>0</b>	
<b>Fleet Management</b>	<b>4,043</b>	<b>1,810</b>	<b>1,812</b>	<b>2</b>	<b>3,050</b>	<b>3,750</b>	<b>3,750</b>	<b>700</b>	<b>0</b>	
Fuel & Warranty Reimbursements	2,250	1,125	1,200	75	2,250	2,250	2,250	0	0	
Other	1,793	685	612	(73)	800	1,500	1,500	700	0	
<b>Licenses &amp; Inspections</b>	<b>73,673</b>	<b>29,600</b>	<b>33,890</b>	<b>4,290</b>	<b>68,676</b>	<b>74,000</b>	<b>75,400</b>	<b>6,724</b>	<b>1,400</b>	
<b>Records</b>	<b>17,936</b>	<b>9,272</b>	<b>9,446</b>	<b>174</b>	<b>18,750</b>	<b>18,750</b>	<b>18,750</b>	<b>0</b>	<b>0</b>	
Recording of Legal Instruments	12,335	6,475	6,664	189	12,950	12,950	12,950	0	0	
Other	5,601	2,797	2,782	(15)	5,800	5,800	5,800	0	0	
<b>Finance</b>	<b>13,601</b>	<b>6,283</b>	<b>6,522</b>	<b>239</b>	<b>13,760</b>	<b>13,760</b>	<b>13,760</b>	<b>0</b>	<b>0</b>	
Reimbursements - Prescriptions / Other	12,207	5,423	5,895	472	12,050	12,050	12,150	100	100	
Employee Health Benefit Charges	1,314	750	593	(157)	1,500	1,500	1,400	(100)	(100)	
Other	80	110	34	(76)	210	210	210	0	0	
<b>Revenue</b>	<b>6,523</b>	<b>2,207</b>	<b>2,928</b>	<b>721</b>	<b>7,175</b>	<b>7,175</b>	<b>7,175</b>	<b>0</b>	<b>0</b>	
Non-Profit Contribution Program	3,308	374	350	(24)	3,740	3,740	3,740	0	0	
Casino Settlement Agreement Payments	2,060	1,175	1,317	142	2,350	2,350	2,350	0	0	
Other	1,155	658	1,261	603	1,085	1,085	1,085	0	0	
<b>City Treasurer</b>	<b>18,677</b>	<b>2,720</b>	<b>5,649</b>	<b>2,929</b>	<b>8,333</b>	<b>8,333</b>	<b>19,025</b>	<b>10,692</b>	<b>10,692</b>	
Interest Earnings	17,438	2,707	5,643	2,936	7,733	7,733	18,425	10,692	10,692	
Other	1,239	13	6	(7)	600	600	600	0	0	
<b>Free Library</b>	<b>1,294</b>	<b>263</b>	<b>604</b>	<b>341</b>	<b>1,052</b>	<b>1,052</b>	<b>913</b>	<b>(139)</b>	<b>(139)</b>	
<b>Chief Administrator</b>	<b>9,757</b>	<b>5,190</b>	<b>4,548</b>	<b>(642)</b>	<b>10,320</b>	<b>10,320</b>	<b>10,320</b>	<b>0</b>	<b>0</b>	
Burglar Alarm Licenses Fees & Fines	4,443	2,194	2,008	(186)	4,875	4,875	4,875	0	0	
Solid Waste Code Violations (SWEETP)	5,245	2,956	2,499	(457)	5,375	5,375	5,375	0	0	
Other	69	40	41	1	70	70	70	0	0	

**TABLE R-4**  
**QUARTERLY CITY MANAGERS REPORT**  
**NON - TAX REVENUE SUMMARY**  
**GENERAL FUND**  
**FOR THE PERIOD ENDING DECEMBER 31, 2019**  
**(000 omitted)**

Category	FY19 Unaudited Actual	YEAR TO DATE			FISCAL YEAR 2020				
		Target Budget	Actual	Actual Over (Under) Target Budget	FULL YEAR				
					Adopted Budget	Target Budget	Current Projection	Current Projection Over (Under)	
								Adopted	Target
<b>Register of Wills</b>	<b>7,095</b>	<b>1,975</b>	<b>2,723</b>	<b>748</b>	<b>3,950</b>	<b>3,950</b>	<b>3,950</b>	<b>0</b>	<b>0</b>
<b>Sheriff</b>	<b>11,894</b>	<b>6,213</b>	<b>8,279</b>	<b>2,066</b>	<b>11,296</b>	<b>11,296</b>	<b>11,296</b>	<b>0</b>	<b>0</b>
<b>First Judicial District</b>	<b>27,692</b>	<b>14,804</b>	<b>14,961</b>	<b>157</b>	<b>31,875</b>	<b>31,875</b>	<b>30,875</b>	<b>(1,000)</b>	<b>(1,000)</b>
Court Costs, Fees and Charges	17,409	10,000	10,084	84	20,000	20,000	20,000	0	0
Code Violation Fines	1,253	750	1,438	688	1,500	1,500	1,500	0	0
Moving Violation Fines (Traffic Court)	4,673	2,900	1,983	(917)	5,800	5,800	4,800	(1,000)	(1,000)
Forfeited Bail, Bail Fees (Clerk of Courts)	3,159	1,113	1,076	(37)	2,225	2,225	2,225	0	0
Other	1,198	41	380	339	2,350	2,350	2,350	0	0
<b>All Other</b>	<b>4,809</b>	<b>1,889</b>	<b>5,069</b>	<b>3,180</b>	<b>7,966</b>	<b>7,966</b>	<b>8,968</b>	<b>1,002</b>	<b>1,002</b>
<b>TOTAL LOCAL NON-TAX REVENUE</b>	<b>348,160</b>	<b>181,477</b>	<b>197,499</b>	<b>16,022</b>	<b>353,328</b>	<b>377,234</b>	<b>388,445</b>	<b>35,117</b>	<b>11,211</b>
<b>OTHER GOVERNMENTS</b>									
<b>PICA City Account (2)</b>	<b>493,552</b>	<b>226,499</b>	<b>229,640</b>	<b>3,141</b>	<b>499,290</b>	<b>503,331</b>	<b>517,337</b>	<b>18,047</b>	<b>14,006</b>
Managing Director	115	115	0	(115)	115	115	115	0	0
Emergency Preparedness	115	115	0	(115)	115	115	115	0	0
<b>Police</b>	<b>3,011</b>	<b>1,600</b>	<b>2,123</b>	<b>523</b>	<b>3,200</b>	<b>3,200</b>	<b>3,200</b>	<b>0</b>	<b>0</b>
State Reimbursement-Police Training	3,011	1,600	2,123	523	3,200	3,200	3,200	0	0
<b>Streets</b>	<b>3,036</b>	<b>2,644</b>	<b>206</b>	<b>(2,438)</b>	<b>3,325</b>	<b>3,325</b>	<b>3,325</b>	<b>0</b>	<b>0</b>
Snow Removal	2,500	2,500	0	(2,500)	2,500	2,500	2,500	0	0
Other	536	144	206	62	825	825	825	0	0
<b>Public Health (1)</b>	<b>44,440</b>	<b>7,606</b>	<b>10,853</b>	<b>3,247</b>	<b>86,396</b>	<b>45,014</b>	<b>38,014</b>	<b>(48,382)</b>	<b>(7,000)</b>
<b>Public Property</b>	<b>18,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>18,000</b>	<b>18,000</b>	<b>18,000</b>	<b>0</b>	<b>0</b>
PGW Rental	18,000	0	0	0	18,000	18,000	18,000	0	0
<b>Finance</b>	<b>168,326</b>	<b>169,868</b>	<b>171,457</b>	<b>1,589</b>	<b>168,513</b>	<b>175,691</b>	<b>175,688</b>	<b>7,175</b>	<b>(3)</b>
State Pension Fund Aid (Act 205)	75,606	81,988	81,988	0	74,810	81,988	81,988	7,178	(3)
State Wage Tax Relief Funding	86,278	86,278	86,275	(3)	86,278	86,278	86,275	(3)	(3)
State Police Fines	612	350	268	(82)	700	700	700	0	0
Gaming - Local Share Assessment	5,413	1,225	2,816	1,591	5,450	5,450	5,450	0	0
Other	417	27	110	83	1,275	1,275	1,275	0	0
<b>Revenue</b>	<b>39,138</b>	<b>16,044</b>	<b>18,354</b>	<b>2,310</b>	<b>45,852</b>	<b>45,852</b>	<b>42,693</b>	<b>(3,159)</b>	<b>(3,159)</b>
PPA - Parking/Violation/Fines	39,133	16,044	18,347	2,303	45,840	45,840	42,681	(3,159)	(3,159)
Other	5	0	7	7	12	12	12	0	0
<b>City Treasurer</b>	<b>4,796</b>	<b>3,843</b>	<b>3,940</b>	<b>97</b>	<b>4,778</b>	<b>4,778</b>	<b>4,739</b>	<b>(39)</b>	<b>(39)</b>
Retail Liquor License	1,118	165	301	136	1,100	1,100	1,100	0	0
State Utility Tax Refund	3,678	3,678	3,639	(39)	3,678	3,678	3,639	(39)	(39)
<b>First Judicial District</b>	<b>12,126</b>	<b>10,075</b>	<b>7,875</b>	<b>(2,200)</b>	<b>15,239</b>	<b>15,239</b>	<b>11,720</b>	<b>(3,519)</b>	<b>(3,519)</b>
State Reimbursement-Intensive Probation	5,154	0	1,232	1,232	4,882	4,882	4,882	0	0
State Reimbursement-County Court Costs	6,556	10,075	6,556	(3,519)	10,075	10,075	6,556	(3,519)	(3,519)
Other	416	0	87	87	282	282	282	0	0
<b>All Other</b>	<b>(1,552)</b>	<b>814</b>	<b>221</b>	<b>(593)</b>	<b>2,464</b>	<b>2,464</b>	<b>2,464</b>	<b>0</b>	<b>0</b>
<b>TOTAL OTHER GOVERNMENTS</b>	<b>784,988</b>	<b>439,108</b>	<b>444,669</b>	<b>5,561</b>	<b>847,172</b>	<b>817,009</b>	<b>817,295</b>	<b>(29,877)</b>	<b>286</b>

(1) See Table R-5 for detail.

(2) PICA City Account = PICA tax minus (PICA expenses + PICA debt service).

Note: The material in this report is preliminary and subject to revision and does not represent an official statement of the City of Philadelphia.

Summary Table R-5  
**QUARTERLY CITY MANAGERS REPORT**  
**Summary of Revenue**  
**Dept. of Human Services/Dept. of Public Health**  
**GENERAL FUND**  
**FOR THE PERIOD ENDING DECEMBER 31, 2019**  
**(000 omitted)**

AGENCY AND REVENUE SOURCE	FY19 Unaudited Actual	FY 20 Adopted Budget	FY 20 Target Budget	FY 20 Current Projection	Increase/ (Decrease) vs Target
<b>PUBLIC HEALTH</b>					
<b>Local Non-Tax Revenue:</b>					
Payments for Patient Care	18,810	18,145	18,145	18,145	0
Managed Care -Nursing Home	17,513	0	41,382	41,382	0
Pharmacy Fees	3,571	3,350	3,350	3,350	0
Environmental User Fees	3,894	4,365	4,365	4,365	0
Other	1,125	500	500	500	0
<b>Subtotal Local Non-Tax</b>	<b>44,913</b>	<b>26,360</b>	<b>67,742</b>	<b>67,742</b>	<b>0</b>
<b>Revenue from Other Governments:</b>					
<b>State:</b>					
County Health	9,068	9,706	9,706	9,706	0
Medical Assistance-Outpatient (Health Centers)	5,192	13,916	13,916	10,766	(3,150)
Medical Assistance-Nursing Home	8,741	18,147	0	0	0
Capital Improvements-Nursing Home	387	460	0	0	0
<b>Federal:</b>					
Medicare-Outpatient (Health Centers)	2,471	2,791	2,791	2,791	0
Medicare-Home Care (Nursing Home)	1,024	1,476	1,476	1,476	0
Medical Assistance-Outpatient (Health Centers)	6,293	17,065	17,065	13,215	(3,850)
Medical Assistance-Nursing Home	10,705	22,175	0	0	0
Capital Improvements-Nursing Home	507	600	0	0	0
Summer Food Inspection	52	60	60	60	0
<b>Subtotal Other Governments</b>	<b>44,440</b>	<b>86,396</b>	<b>45,014</b>	<b>38,014</b>	<b>(7,000)</b>
<b>TOTAL PUBLIC HEALTH</b>	<b>89,353</b>	<b>112,756</b>	<b>112,756</b>	<b>105,756</b>	<b>(7,000)</b>
<b>HUMAN SERVICES</b>					
<b>Local Non-Tax Revenue:</b>					
Payments for Child Care - S.S.I.	2,329	2,500	2,500	2,500	0
Other	226	100	100	100	0
<b>Subtotal Local Non-Tax</b>	<b>2,555</b>	<b>2,600</b>	<b>2,600</b>	<b>2,600</b>	<b>0</b>
<b>TOTAL HUMAN SERVICES</b>	<b>2,555</b>	<b>2,600</b>	<b>2,600</b>	<b>2,600</b>	<b>0</b>

Note: The material in this report is preliminary and subject to revision and does not represent an official statement of the City of Philadelphia.

**City of Philadelphia**

# **Quarterly City Managers Report**

**FOR THE PERIOD ENDING DECEMBER 31, 2019**

## **GENERAL FUND OBLIGATIONS**





**Table O-1**  
**Analysis of Forecast Year-End Departmental Obligations**  
**QUARTERLY CITY MANAGERS REPORT**  
**GENERAL FUND**  
**FOR THE PERIOD ENDING DECEMBER 31, 2019**

Note: "Obligations include "Encumbrances," which may be recorded for the entire fiscal year, as well as "Expenditures."

(Amounts in Millions)

Department/Cost Center	Forecast Better Than TB Plan	Forecast Worse Than TB Plan	Net Variance From TB Plan	"TB Plan": Target Budget Plan Adopted During FY 2020 for FY 2020  Reasons/Comments
Finance		(\$1.0)		Pension- Sales Tax Adjustment, Other- lower than anticipated costs
Public Health	\$5.5			Lower than anticipated Medical Assistance costs in FY20
Public Property		(\$2.5)		Transition of payroll from Capital to General Fund
<b>TOTAL VARIANCE FROM TARGET BUDGET PLAN</b>	<b>\$5.5</b>	<b>(\$3.5)</b>	<b>\$2.0</b>	
<b>Difference between FY2020 Adopted Budget and FY2020 Target Budget Plan Obligations</b>	<b>\$0.0</b>	<b>(\$92.4)</b>	<b>(\$92.4)</b>	
<b>TOTAL VARIANCE FROM BUDGET</b>	<b>\$5.5</b>	<b>(\$95.9)</b>	<b>(\$90.4)</b>	

Note: The material in this report is preliminary and subject to the revision and does not represent an official statement of the City of Philadelphia

TABLE O-2  
**QUARTERLY CITY MANAGER'S REPORT**  
**DEPARTMENTAL OBLIGATIONS SUMMARY**  
**GENERAL FUND**  
 FOR THE PERIOD ENDING DECEMBER 31, 2019

DEPARTMENT	FY 2019 UNAUDITED ACTUAL	FISCAL YEAR 2020 YEAR TO DATE			FISCAL YEAR 2020 FULL YEAR				CURRENT PROJECTION (OVER) UNDER	
		TARGET BUDGET PLAN	ACTUAL (OVER) UNDER TARGET BUDGET		ORIGINAL ADOPTED BUDGET	TARGET BUDGET	CURRENT PROJECTION	ADOPTED BUDGET	0	TARGET
			ACTUAL	0						
Art Museum Subsidy	2,550,000	1,275,000	1,275,000	0	2,550,000	2,550,000	2,550,000	0	0	0
Atwater Kent Museum	250,000	0	0	0	0	0	0	0	0	0
Auditing (City Controller's Office)	9,051,422	4,659,212	4,659,212	0	9,384,550	9,974,550	9,974,550	(590,000)	0	0
Board of Ethics	925,638	468,617	468,617	0	1,101,630	1,101,630	1,101,630	0	0	0
Board of Revision of Taxes	978,352	523,689	523,689	0	1,060,791	1,060,791	1,060,791	0	0	0
City Commissioners (Election Board)	16,486,919	6,248,513	6,248,513	0	12,216,911	12,216,911	12,216,911	0	0	0
City Council	16,537,331	8,343,681	8,343,681	0	17,927,973	18,277,973	18,277,973	(350,000)	0	0
City Representative	1,034,100	630,246	630,246	0	1,249,695	1,284,721	1,284,721	(35,026)	0	0
City Treasurer	1,652,411	773,457	773,457	0	1,483,167	1,509,534	1,509,534	(26,367)	0	0
Civil Service Commission	198,497	109,166	109,166	0	204,935	204,935	204,935	0	0	0
Commerce	7,340,303	6,696,129	6,696,129	0	9,851,361	10,287,560	10,287,560	(436,199)	0	0
Commerce-Convention Center Subsidy	15,000,000	15,000,000	15,000,000	0	15,000,000	15,000,000	15,000,000	0	0	0
Commerce-Economic Stimulus	21,242,883	7,671,624	7,671,624	0	7,671,624	7,671,624	7,671,624	0	0	0
District Attorney	42,281,095	20,960,602	20,960,602	0	38,908,536	42,058,536	42,058,536	(3,150,000)	0	0
Finance	118,448,910	20,271,067	20,271,067	0	45,227,334	75,864,488	75,864,488	(30,637,154)	0	0
Finance-Budget Stabilization Reserve	20,000,000	34,276,000	34,276,000	0	34,276,000	34,276,000	34,276,000	0	0	0
Finance-Disability-Reg #32 Payroll	2,413,758	514,509	514,509	0	2,650,000	2,650,000	2,650,000	0	0	0
Finance-Federal Grant Reserve	0	0	0	0	55,108,000	55,108,000	55,108,000	0	0	0
Finance-Community College Subsidy	32,409,207	26,931,905	26,931,905	0	33,759,207	36,059,207	36,059,207	(2,300,000)	0	0
Finance - Employee Benefits	1,371,066,396	408,795,615	408,795,615	0	1,411,963,002	1,412,938,432	1,412,938,432	(975,430)	0	0
Unemployment Compensation	2,874,875	1,423,998	1,423,998	0	4,080,260	4,080,260	4,080,260	0	0	0
Employee Disability	63,572,955	36,918,341	36,918,341	0	69,844,607	69,844,607	69,844,607	(755,393)	0	0
Pension Obligation Bonds	109,793,658	18,572,783	18,572,783	0	110,158,479	109,794,742	109,794,742	363,737	0	0
Pension	590,415,269	79,211,105	79,211,105	0	584,663,838	584,663,838	580,863,172	3,800,666	0	0
Pension-Sales Tax	52,099,331	0	0	0	53,928,969	53,928,969	58,113,611	(4,184,642)	0	0
Pension-Plan 10	239,048	0	0	0	300,000	300,000	300,000	0	0	0
FICA	81,838,789	36,589,456	36,589,456	0	84,546,988	84,546,988	84,546,988	0	0	0
Flex Cash Payments	623,539	0	0	0	800,000	800,000	800,000	0	0	0
Health / Medical	457,038,668	229,656,094	229,656,094	0	489,978,550	489,978,550	489,978,550	0	0	0
Group Life Insurance	7,034,330	4,282,649	4,282,649	0	8,465,202	8,465,202	8,665,000	(199,798)	0	0
Group Legal	5,427,259	2,108,564	2,108,564	0	5,049,842	5,049,842	5,049,842	0	0	0
Tool Allowance	108,675	32,625	32,625	0	146,267	146,267	146,267	0	0	0
Finance-Hero Scholarship Awards	0	0	0	0	25,000	25,000	25,000	0	0	0
Finance-Indemnities	0	26,243,955	26,243,955	0	49,246,000	49,246,000	49,246,000	0	0	0
Finance-Refunds	18,667	7,878	7,878	0	250,000	250,000	250,000	0	0	0
Finance-School District Contribution	180,870,541	111,228,205	111,228,205	0	222,456,410	222,456,410	222,456,410	0	0	0
Finance-Witness Fees	98,988	57,866	57,866	0	171,518	171,518	171,518	0	0	0
Fire	309,671,593	149,566,017	149,566,017	0	298,549,278	313,799,278	313,799,278	(15,250,000)	0	0
First Judicial District	113,236,838	52,107,259	52,107,259	0	115,503,975	115,991,475	115,991,475	(487,500)	0	0
Fleet Management	47,005,990	23,264,147	23,264,147	0	50,114,034	50,114,034	50,114,034	0	0	0
Fleet Management - Vehicle Purchases	17,297,617	15,558,969	15,558,969	0	17,286,549	17,286,549	17,286,549	0	0	0
Free Library	42,596,496	23,117,252	23,117,252	0	45,760,383	45,760,383	45,760,383	0	0	0
Human Relations Commission	2,127,256	1,062,605	1,062,605	0	2,386,402	2,401,402	2,401,402	(15,000)	0	0
Human Services	107,447,455	88,935,761	88,935,761	0	118,965,013	119,029,114	119,029,114	(64,101)	0	0
Labor	1,769,531	970,529	970,529	0	16,054,828	2,510,841	2,510,841	(56,013)	0	0
Law	15,462,819	9,496,918	9,496,918	0	16,356,786	16,356,786	16,356,786	(271,741)	0	0

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TABLE O-2  
**QUARTERLY CITY MANAGER'S REPORT**  
**DEPARTMENTAL OBLIGATIONS SUMMARY**  
**GENERAL FUND**  
 FOR THE PERIOD ENDING DECEMBER 31, 2019

DEPARTMENT	FY 2019 UNAUDITED ACTUAL	FISCAL YEAR 2020 YEAR TO DATE			FISCAL YEAR 2020 FULL YEAR			
		TARGET BUDGET PLAN	ACTUAL		ORIGINAL ADOPTED BUDGET	TARGET BUDGET	CURRENT PROJECTION	CURRENT PROJECTION (OVER) UNDER ADOPTED BUDGET TARGET
			ACTUAL	(OVER) UNDER TARGET BUDGET				
Licenses & Inspections	38,311,706	18,199,377	18,199,377	0	41,282,551	42,116,503	42,116,503	(833,952) 0
L&I-Board of Building Standards	83,562	38,719	38,719	0	80,366	80,366	80,366	0 0
L&I-Board of L & I Review	139,997	60,840	60,840	0	173,870	173,870	173,870	0 0
Managing Director's Office	45,304,925	27,979,010	27,979,010	0	55,280,720	61,016,660	60,796,660	(5,515,940) 220,000
Managing Director-Legal Services	51,574,391	50,937,941	50,937,941	0	50,938,541	50,938,541	50,938,541	0 0
Mayor's Office	5,435,738	2,958,355	2,958,355	0	6,113,633	6,298,286	6,298,286	(184,653) 0
Mayor's Office-Scholarships	181,000	200,000	200,000	0	200,000	200,000	200,000	0 0
Mayor's Office-Comm. Empowerment & Opp.	88,250	0	0	0	90,000	90,000	90,000	0 0
Mural Arts Program	2,367,227	2,153,670	2,153,670	0	2,499,602	2,545,184	2,545,184	(45,582) 0
Office of Arts and Culture	4,310,450	3,639,711	3,639,711	0	4,098,002	4,419,130	4,419,130	(321,128) 0
Office of Behavioral Hlth & Intellectual Disability	17,115,534	14,869,882	14,869,882	0	15,895,444	15,911,407	16,131,407	(235,963) (220,000)
Office of the Chief Administrative Officer	5,996,422	3,454,391	3,454,391	0	7,438,265	7,510,044	7,510,044	(71,779) 0
Office of Education	26,141,449	36,968,250	36,968,250	0	45,350,014	45,350,014	45,350,014	0 0
Office of Homeless Services	56,769,589	52,353,192	52,353,192	0	59,945,719	60,821,026	60,821,026	(875,307) 0
Office of Human Resources	5,695,053	2,933,620	2,933,620	0	6,874,287	6,895,524	6,895,524	(21,237) 0
Office of Innovation and Technology-Base	65,709,411	37,341,101	37,341,101	0	71,198,539	75,969,758	75,969,758	(4,771,219) 0
Office of Innovation and Technology-911	12,895,463	8,890,879	8,890,879	0	41,235,086	41,235,086	41,235,086	0 0
Office of the Inspector General	1,513,853	731,550	731,550	0	1,680,441	1,742,423	1,742,423	(61,982) 0
Office of Property Assessment	13,934,797	6,899,055	6,899,055	0	17,318,408	17,318,408	17,318,408	0 0
Office of Sustainability	955,678	579,148	579,148	0	1,213,258	1,217,804	1,217,804	(4,546) 0
Parks and Recreation	67,144,275	35,082,012	35,082,012	0	65,058,055	65,396,789	65,396,789	(338,734) 0
Planning & Development	12,481,691	8,321,091	8,321,091	0	11,810,746	16,817,476	16,817,476	(5,006,730) 0
Police	727,904,939	344,668,372	344,668,372	0	741,165,097	740,915,097	740,915,097	250,000 0
Prisons	237,042,656	152,915,892	152,915,892	0	238,183,523	252,183,523	252,183,523	(14,000,000) 0
Procurement	5,025,883	3,256,719	3,256,719	0	5,674,563	5,704,227	5,704,227	(29,664) 0
Public Health	142,683,666	87,135,156	87,135,156	0	160,572,140	160,840,340	155,340,340	5,231,800 5,500,000
Public Property	71,552,535	33,022,798	33,022,798	0	68,691,597	74,302,564	76,842,290	(8,150,693) (2,539,726)
Public Property-SEPTA Subsidy	84,608,000	43,145,000	43,145,000	0	87,556,000	86,356,000	86,356,000	1,200,000 0
Public Property-Space Rentals	20,912,273	24,493,782	24,493,782	0	26,278,677	26,278,677	26,278,677	0 0
Public Property-Utilities	25,108,810	16,589,302	16,589,302	0	27,393,339	27,393,339	27,393,339	0 0
Records	4,381,749	2,207,445	2,207,445	0	4,910,278	4,942,152	4,942,152	(31,874) 0
Register of Wills	4,369,231	2,265,609	2,265,609	0	4,551,645	4,665,345	4,665,345	(113,700) 0
Revenue	31,623,367	15,395,597	15,395,597	0	32,879,233	32,922,858	32,922,858	(43,625) 0
Sheriff	29,153,258	14,187,960	14,187,960	0	27,046,961	27,046,961	27,046,961	0 0
Sinking Fund Commission (Debt Service)	256,995,453	186,259,635	186,259,635	0	296,705,317	296,705,317	296,705,317	0 0
Streets-Disposal	47,536,717	39,559,273	39,559,273	0	48,340,013	48,340,013	48,340,013	0 0
Streets	111,934,458	46,106,206	46,106,206	0	108,692,919	110,453,729	110,453,729	(1,760,810) 0
<b>TOTAL GENERAL FUND</b>	<b>4,752,454,469</b>	<b>2,391,566,933</b>	<b>2,391,566,933</b>	<b>0</b>	<b>5,025,266,000</b>	<b>5,117,632,693</b>	<b>5,115,647,849</b>	<b>(90,381,849)</b> <b>1,984,844</b>

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**TABLE O-3**  
**QUARTERLY CITY MANAGERS REPORT**  
**PERSONAL SERVICES SUMMARY**  
**GENERAL FUND**

FOR THE PERIOD ENDING DECEMBER 31, 2019

Department / Category	FY 17 Year End Actual	FY 18 Year End Actual	FY 19 Unaudited Actual	FY 2020 YEAR TO DATE				FY 2020 FULL YEAR			
				Target Budget Plan	Actual	(Over) Under	Actual Target Budget	Adopted Budget	Target Budget	Departmental Projection	Departmental Projection (Over) Under
<b>Atwater Kent Museum</b>											
Full-Time Positions	4	4	0	0	0	0	0	0	0	0	0
Class 100 Total Oblig./Approp.	248,440	256,771	0	0	0	0	0	0	0	0	0
Class 100 Overtime Oblig./Approp.	3,134	2,413	0	0	0	0	0	0	0	0	0
<b>Auditing</b>											
Full-Time Positions	127	116	124	124	124	0	135	135	135	135	0
Class 100 Total Oblig./Approp.	8,055,899	8,324,348	8,650,965	4,298,002	4,298,002	0	8,862,100	9,452,100	9,452,100	9,452,100	(590,000)
Class 100 Overtime Oblig./Approp.	13,806	88,050	73,243	40,000	12,663	27,337	80,000	80,000	80,000	80,000	0
<b>Board of Ethics</b>											
Full-Time Positions	11	10	10	9	9	0	12	12	12	12	0
Class 100 Total Oblig./Approp.	920,605	942,040	875,033	435,706	435,706	0	1,041,630	1,041,630	1,041,630	1,041,630	0
Class 100 Overtime Oblig./Approp.	0	0	0	0	0	0	0	0	0	0	0
<b>Board of Revision of Taxes</b>											
Full-Time Positions	13	11	11	15	15	0	15	15	15	15	0
Class 100 Total Oblig./Approp.	898,026	904,051	928,286	483,816	483,816	0	962,864	995,164	995,164	995,164	(32,300)
Class 100 Overtime Oblig./Approp.	0	0	190	2,000	1,517	483	0	4,000	4,000	4,000	(4,000)
<b>City Commissioners</b>											
Full-Time Positions	99	100	94	97	97	0	105	105	105	105	0
Class 100 Total Oblig./Approp.	5,960,120	5,524,532	5,830,533	3,144,373	3,144,373	0	6,633,233	6,633,233	6,633,233	6,633,233	0
Class 100 Overtime Oblig./Approp.	1,140,928	803,429	1,033,718	748,777	835,942	(87,165)	1,097,554	1,097,554	1,097,554	1,097,554	0
<b>City Council</b>											
Full-Time Positions	194	192	197	191	191	0	208	208	208	208	0
Class 100 Total Oblig./Approp.	13,295,341	13,909,585	14,104,805	6,632,270	6,632,270	0	15,427,138	15,627,138	15,627,138	15,627,138	(200,000)
Class 100 Overtime Oblig./Approp.	35,812	14,624	2,882	0	0	0	0	0	0	0	0
<b>City Planning Commission</b>											
Full-Time Positions	30	0	0	0	0	0	0	0	0	0	0
Class 100 Total Oblig./Approp.	2,351,776	0	0	0	0	0	0	0	0	0	0
Class 100 Overtime Oblig./Approp.	7,270	0	0	0	0	0	0	0	0	0	0

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**TABLE O-3**  
**QUARTERLY CITY MANAGERS REPORT**  
**PERSONAL SERVICES SUMMARY**  
**GENERAL FUND**

FOR THE PERIOD ENDING DECEMBER 31, 2019

Department / Category	FY 17 Year End Actual	FY 18 Year End Actual	FY 19 Unaudited Actual	FY 2020 YEAR TO DATE				FY 2020 FULL YEAR			
				Target Budget Plan	Actual	Actual (Over) Target Budget	Actual (Over) Target Budget	Adopted Budget	Target Budget	Year End Departmental Projection	Departmental Projection (Over) Under
											Adopted Budget    Target Budget
<b>City Representative</b>											
Full-Time Positions	6	9	8	7	7	0	0	10	10	10	0
Class 100 Total Oblig./Approp.	505,031	631,584	714,833	307,119	307,119	0	0	795,916	830,942	830,942	(35,026)
Class 100 Overtime Oblig./Approp.	4,291	4,165	2,239	0	0	0	0	0	0	0	0
<b>City Treasurer</b>											
Full-Time Positions	14	15	16	17	17	0	0	18	18	18	0
Class 100 Total Oblig./Approp.	979,945	1,064,446	1,098,380	590,342	590,342	0	0	1,262,499	1,288,866	1,288,866	(26,367)
Class 100 Overtime Oblig./Approp.	290	0	3,927	1,500	3,425	(1,925)	0	0	3,000	8,000	(8,000)
<b>Civil Service Commission</b>											
Full-Time Positions	2	2	2	2	2	0	0	2	2	2	0
Class 100 Total Oblig./Approp.	161,212	163,743	168,597	79,166	79,166	0	0	174,341	174,341	174,341	0
Class 100 Overtime Oblig./Approp.	0	0	0	0	0	0	0	0	0	0	0
<b>Commerce</b>											
Full-Time Positions	28	31	48	50	50	0	0	55	55	55	0
Class 100 Total Oblig./Approp.	2,393,155	2,114,325	3,028,159	1,736,032	1,736,032	0	0	3,469,881	3,506,080	3,506,080	(36,199)
Class 100 Overtime Oblig./Approp.	914	1,176	5,257	2,500	5,014	(2,514)	0	0	5,000	10,000	(5,000)
<b>District Attorney</b>											
Full-Time Positions	492	455	491	513	552	(39)	0	513	513	513	0
Class 100 Total Oblig./Approp.	32,689,069	32,249,281	34,265,564	17,446,823	17,446,823	0	0	35,016,343	37,516,343	37,516,343	(2,500,000)
Class 100 Overtime Oblig./Approp.	54,772	52,297	155,103	104,500	302,294	(197,794)	0	209,000	209,000	209,000	0
<b>Finance</b>											
Full-Time Positions	111	115	116	118	118	0	0	124	124	124	0
Class 100 Total Oblig./Approp.	6,669,543	6,963,917	7,756,138	4,098,427	4,098,427	0	0	9,084,313	9,216,467	9,216,467	(132,154)
Class 100 Overtime Oblig./Approp.	18,057	45,510	74,302	17,520	28,626	(11,106)	0	35,040	35,040	60,000	(24,960)

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**TABLE O-3**  
**QUARTERLY CITY MANAGERS REPORT**  
**PERSONAL SERVICES SUMMARY**  
**GENERAL FUND**

FOR THE PERIOD ENDING DECEMBER 31, 2019

Department / Category	FY 17 Year End Actual	FY 18 Year End Actual	FY 19 Unaudited Actual	FY 2020 YEAR TO DATE			FY 2020 FULL YEAR					
				Target Budget Plan	Actual	Actual (Over) Under Target Budget	Adopted Budget	Target Budget	Year End Departmental Projection	Departmental Projection (Over) Under		
										Adopted Budget	Target Budget	
Finance - Reg #32 Disability Full-Time Positions Class 100 Total Oblig./Approp. Class 100 Overtime Oblig./Approp.	0 1,987,825 0	0 2,556,892 0	0 2,413,758 0	0 514,509 0	0 514,509 0	0 2,650,000 0	0 2,650,000 0	0 2,650,000 0	0 2,650,000 0	0 2,650,000 0	0 0 0	0 0 0
Fire Full-Time Positions Class 100 Total Oblig./Approp. Class 100 Overtime Oblig./Approp.	2,281 214,434,520 25,016,458	2,511 244,026,657 36,673,566	2,530 283,319,650 50,943,620	2,564 135,931,114 25,807,177	2,564 135,931,114 32,677,601	0 0 (6,870,424)	2,704 273,966,292 37,823,353	2,704 287,757,292 51,614,353	2,704 287,757,292 56,114,353	2,704 287,757,292 56,114,353	0 (13,791,000) (18,291,000)	0 0 (4,500,000)
First Judicial District Full-Time Positions Class 100 Total Oblig./Approp. Class 100 Overtime Oblig./Approp.	1,856 94,649,818 7,095	1,867 98,343,914 25,034	1,842 100,719,400 24,242	1,850 46,045,330 47,420	1,851 46,045,330 28,308	(1) 0 19,112	1,850 104,792,068 94,840	1,850 105,279,568 94,840	1,850 105,279,568 54,840	1,850 105,279,568 54,840	0 (487,500) 40,000	0 0 40,000
Fleet Management Full-Time Positions Class 100 Total Oblig./Approp. Class 100 Overtime Oblig./Approp.	270 16,491,089 2,126,729	281 17,532,835 2,249,940	286 18,501,080 2,406,919	285 8,185,287 1,157,940	285 8,185,287 917,106	0 0 240,834	310 19,416,871 2,315,880	310 19,416,871 2,315,880	310 19,416,871 2,315,880	310 19,416,871 2,315,880	0 0 0	0 0 0
Free Library Full-Time Positions Class 100 Total Oblig./Approp. Class 100 Overtime Oblig./Approp.	643 35,905,717 1,762,275	649 36,929,841 1,576,070	651 38,004,616 1,667,956	683 18,246,878 665,580	683 18,246,878 989,574	0 0 (323,994)	737 40,633,647 1,331,159	737 40,633,647 1,331,159	737 40,633,647 1,731,159	737 40,633,647 1,731,159	0 0 (400,000)	0 0 (400,000)
Historical Commission Full-Time Positions Class 100 Total Oblig./Approp. Class 100 Overtime Oblig./Approp.	6 400,662 0	0 0 0	0 0 0	0 0 0	0 0 0	0 0 0	0 0 0	0 0 0	0 0 0	0 0 0	0 0 0	0 0 0

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**TABLE O-3**  
**QUARTERLY CITY MANAGERS REPORT**  
**PERSONAL SERVICES SUMMARY**  
**GENERAL FUND**

FOR THE PERIOD ENDING DECEMBER 31, 2019

Department / Category	FY 17 Year End Actual	FY 18 Year End Actual	FY 19 Unaudited Actual	FY 2020 YEAR TO DATE			FY 2020 FULL YEAR				
				Target Budget Plan	Actual	Actual (Over) Target Budget	Adopted Budget	Target Budget	Year End Departmental Projection		
									Adopted Budget	Target Budget	
Human Relations Commission	31	32	32	34	34	0	35	35	35	0	0
	1,949,691	2,033,062	2,071,428	1,032,486	1,032,486	0	2,323,714	2,338,714	2,338,714	(15,000)	0
	0	0	0	0	32	(32)	0	0	50	(50)	(50)
Human Services	385	517	396	437	437	0	437	437	437	0	0
	26,260,507	30,712,077	22,738,842	7,157,036	7,157,036	0	27,646,449	27,710,550	27,710,550	(64,101)	0
	5,627,058	3,968,761	2,644,765	1,616,223	1,016,098	600,125	3,232,445	3,232,445	3,232,445	0	0
*DHS expenses are transferred from the Grants Fd.											
Labor	16	20	22	25	25	0	30	30	30	0	0
	919,175	1,425,750	1,586,766	844,218	844,218	0	2,065,091	2,121,104	2,121,104	(56,013)	0
	0	71	274	250	637	(387)	0	500	1,200	(1,200)	(700)
Law	119	121	128	126	126	0	133	133	133	0	0
	8,085,037	7,978,352	8,802,032	4,167,398	4,167,398	0	9,427,335	9,699,076	9,699,076	(271,741)	0
	0	1,254	72	50	6	44	0	100	100	(100)	0
Licenses & Inspections	348	396	372	394	394	0	466	481	481	(15)	0
	19,578,047	22,292,655	23,626,633	11,404,380	11,404,380	0	25,967,209	26,547,317	26,547,317	(580,108)	0
	1,563,457	1,306,891	1,432,352	582,693	842,074	(259,381)	1,165,385	1,165,385	1,465,385	(300,000)	(300,000)
L&I-Board of Building Standards	1	1	1	1	1	0	1	1	1	0	0
	69,683	67,339	83,562	38,719	38,719	0	80,366	80,366	80,366	0	0
	117	0	0	0	0	0	0	0	0	0	0

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**TABLE O-3**  
**QUARTERLY CITY MANAGERS REPORT**  
**PERSONAL SERVICES SUMMARY**  
**GENERAL FUND**

FOR THE PERIOD ENDING DECEMBER 31, 2019

Department / Category	FY 17 Year End Actual	FY 18 Year End Actual	FY 19 Unaudited Actual	FY 2020 YEAR TO DATE				FY 2020 FULL YEAR			
				Target Budget Plan	Actual	Actual (Over) Target Budget	Actual (Over) Target Budget	Adopted Budget	Target Budget	Year End Departmental Projection	Departmental Projection (Over) Under
											Adopted Budget    Target Budget
<b>L&amp;I-Board of L &amp; I Review</b>											
Full-Time Positions	2	2	2	2	2	0	0	2	2	2	0    0
Class 100 Total Oblig./Approp.	148,864	143,207	129,561	60,840	60,840	0	0	163,434	163,434	163,434	0    0
Class 100 Overtime Oblig./Approp.	1,132	1,372	1,164	0	18	(18)	0	0	0	50	(50)    (50)
<b>L&amp;I-Zoning Board of Adjustment</b>											
Full-Time Positions	5	0	0	0	0	0	0	0	0	0	0    0
Class 100 Total Oblig./Approp.	320,504	0	0	0	0	0	0	0	0	0	0    0
Class 100 Overtime Oblig./Approp.	402	0	0	0	0	0	0	0	0	0	0    0
<b>Managing Director</b>											
Full-Time Positions	296	307	307	311	311	0	0	344	365	365	(21)    0
Class 100 Total Oblig./Approp.	18,885,758	20,292,249	20,519,487	9,266,421	9,266,421	0	0	23,170,579	25,108,827	24,888,827	(1,718,248)    220,000
Class 100 Overtime Oblig./Approp.	444,040	471,245	501,777	242,500	406,455	(163,955)	0	485,000	485,000	785,000	(300,000)    (300,000)
<b>Mayor's Office</b>											
Full-Time Positions	42	41	51	54	54	0	0	60	60	60	0    0
Class 100 Total Oblig./Approp.	3,647,357	3,487,719	4,779,593	2,430,613	2,430,613	0	0	5,393,827	5,578,480	5,578,480	(184,653)    0
Class 100 Overtime Oblig./Approp.	0	0	0	50	88	(38)	0	0	100	100	(100)    0
<b>Mayor's Office of Community Empowerment and Opportunity</b>											
Full-Time Positions	0	2	0	0	0	0	0	0	0	0	0    0
Class 100 Total Oblig./Approp.	90,000	233,263	90,000	0	0	0	0	90,000	90,000	90,000	0    0
Class 100 Overtime Oblig./Approp.	0	0	0	0	0	0	0	0	0	0	0    0
<b>Mural Arts Program</b>											
Full-Time Positions	10	11	11	12	12	0	0	12	12	12	0    0
Class 100 Total Oblig./Approp.	528,228	545,525	587,931	293,055	293,055	0	0	638,987	649,569	617,069	21,918    32,500
Class 100 Overtime Oblig./Approp.	14,905	28,588	16,444	6,805	10,661	(3,856)	0	13,609	13,609	20,609	(7,000)    (7,000)

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**PERSONAL SERVICES SUMMARY**  
**GENERAL FUND**

FOR THE PERIOD ENDING DECEMBER 31, 2019

Department / Category	FY 17 Year End Actual	FY 18 Year End Actual	FY 19 Unaudited Actual	FY 2020 YEAR TO DATE				FY 2020 FULL YEAR			
				Target Budget Plan	Actual	(Over) Target Budget	Actual	Adopted Budget	Target Budget	Departmental Projection	Departmental Projection (Over) Under
<b>Office of Arts and Culture</b> Full-Time Positions Class 100 Total Oblig./Approp. Class 100 Overtime Oblig./Approp.	4	5	7	8	8	0	8	8	8	8	0
	236,770	274,563	453,399	259,104	259,104	0	508,300	579,428	579,428	579,428	0
	0	0	40	50	64	(14)	0	100	100	100	0
<b>Office of Behavioral Health and Intellectual disability</b> Full-Time Positions Class 100 Total Oblig./Approp. Class 100 Overtime Oblig./Approp.	16	16	16	22	22	0	23	23	23	23	0
	1,006,269	1,558,164	1,580,748	710,738	710,738	0	1,534,468	1,550,431	1,550,431	1,770,431	(220,000)
	9,922	6,737	6,906	3,000	3,986	(986)	6,000	6,000	6,000	6,000	0
<b>Office of the Chief Administrative Officer</b> Full-Time Positions Class 100 Total Oblig./Approp. Class 100 Overtime Oblig./Approp.	55	58	56	66	66	0	74	74	74	74	0
	3,830,324	4,045,694	3,831,785	2,128,951	2,128,951	0	4,784,551	4,856,330	4,856,330	4,856,330	0
	6,608	54,046	21,904	20,399	833	19,566	40,798	40,798	40,798	20,798	20,000
<b>Office of Education</b> Full-Time Positions Class 100 Total Oblig./Approp. Class 100 Overtime Oblig./Approp.	32	33	32	34	34	0	47	47	47	47	0
	1,933,963	2,215,607	2,318,022	1,106,193	1,106,193	0	3,292,180	3,292,180	3,292,180	3,292,180	0
	0	0	0	0	0	0	0	0	0	0	0
<b>Office of Homeless Services</b> Full-Time Positions Class 100 Total Oblig./Approp. Class 100 Overtime Oblig./Approp.	146	150	151	150	150	0	160	160	160	160	0
	8,491,983	8,685,048	9,056,465	4,278,843	4,278,843	0	9,545,748	9,565,192	9,565,192	9,565,192	0
	201,512	145,390	201,728	114,367	144,397	(30,030)	228,734	228,734	228,734	228,734	0
<b>Office of Human Resources</b> Full-Time Positions Class 100 Total Oblig./Approp. Class 100 Overtime Oblig./Approp.	85	78	77	78	78	0	88	88	88	88	0
	5,327,367	4,766,878	4,913,051	2,335,222	2,335,222	0	5,555,785	5,577,022	5,577,022	5,577,022	0
	48,476	44,902	45,485	22,500	45,117	(22,617)	45,000	45,000	45,000	85,000	(40,000)

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**QUARTERLY CITY MANAGERS REPORT**  
**PERSONAL SERVICES SUMMARY**  
**GENERAL FUND**

FOR THE PERIOD ENDING DECEMBER 31, 2019

Department / Category	FY 17 Year End Actual	FY 18 Year End Actual	FY 19 Unaudited Actual	FY 2020 YEAR TO DATE				FY 2020 FULL YEAR			
				Target Budget Plan	Actual	Actual (Over) Target Budget	Actual (Over) Target Budget	Adopted Budget	Target Budget	Year End Departmental Projection	Departmental Projection (Over) Under
											Adopted Budget    Target Budget
<b>Office of Innovation and Technology</b>											
Full-Time Positions	274	284	277	290	290	0	0	316	316	316	0    0
Class 100 Total Oblig./Approp.	19,875,293	20,852,810	20,875,286	10,736,670	10,736,670	0	0	23,878,695	24,237,914	24,237,914	(359,219)    0
Class 100 Overtime Oblig./Approp.	664,825	561,859	489,644	318,193	299,653	18,540	18,540	636,386	636,386	596,386	40,000    40,000
<b>O/T-Base</b>											
Full-Time Positions	272	282	265	278	278	0	0	300	300	300	0    0
Class 100 Total Oblig./Approp.	19,568,493	19,828,255	19,846,610	10,110,809	10,110,809	0	0	22,462,148	22,821,367	22,821,367	(359,219)    0
Class 100 Overtime Oblig./Approp.	664,825	485,509	454,207	274,036	278,769	(4,733)	(4,733)	548,072	548,072	548,072	0    0
<b>O/T-911</b>											
Full-Time Positions	2	2	12	12	12	0	0	16	16	16	0    0
Class 100 Total Oblig./Approp.	306,800	1,024,555	1,028,676	625,861	625,861	0	0	1,416,547	1,416,547	1,416,547	0    0
Class 100 Overtime Oblig./Approp.	0	76,350	35,437	44,157	20,884	23,273	23,273	88,314	88,314	48,314	40,000    40,000
<b>Office of the Inspector General</b>											
Full-Time Positions	18	19	18	19	19	0	0	21	21	21	0    0
Class 100 Total Oblig./Approp.	1,355,599	1,409,169	1,415,627	637,540	637,540	0	0	1,577,241	1,639,223	1,639,223	(61,982)    0
Class 100 Overtime Oblig./Approp.	0	0	0	0	0	0	0	0	0	0	0    0
<b>Office of Planning and Development</b>											
Full-Time Positions	4	0	0	0	0	0	0	0	0	0	0    0
Class 100 Total Oblig./Approp.	450,687	0	0	0	0	0	0	0	0	0	0    0
Class 100 Overtime Oblig./Approp.	0	0	0	0	0	0	0	0	0	0	0    0
<b>Office of Property Assessment</b>											
Full-Time Positions	199	193	196	192	192	0	0	251	251	251	0    0
Class 100 Total Oblig./Approp.	11,324,075	11,852,174	12,500,926	5,878,995	5,878,995	0	0	14,127,682	14,127,682	14,127,682	0    0
Class 100 Overtime Oblig./Approp.	59,841	29,688	94,062	40,000	51,158	(11,158)	(11,158)	20,000	80,000	100,000	(80,000)    (20,000)

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**GENERAL FUND**

FOR THE PERIOD ENDING DECEMBER 31, 2019

Department / Category	FY 17 Year End Actual	FY 18 Year End Actual	FY 19 Unaudited Actual	FY 2020 YEAR TO DATE				FY 2020 FULL YEAR			
				Target Budget Plan	Actual	Actual (Over) Target Budget	Actual (Over) Target Budget	Adopted Budget	Target Budget	Year End Departmental Projection	Departmental Projection (Over) Under
											Adopted Budget    Target Budget
<b>Office of Sustainability</b>											
Full-Time Positions	7	9	9	8	8	0	0	9	9	9	0
Class 100 Total Oblig./Approp.	513,653	498,576	548,133	329,728	329,728	0	0	551,910	556,456	556,456	(4,546)
Class 100 Overtime Oblig./Approp.	0	495	139	100	79	21	21	0	200	200	(200)
<b>Parks and Recreation</b>											
Full-Time Positions	607	629	647	661	661	0	0	759	759	759	0
Class 100 Total Oblig./Approp.	43,978,477	47,030,321	48,579,951	25,341,001	25,341,001	0	0	52,490,935	52,490,935	52,490,935	0
Class 100 Overtime Oblig./Approp.	3,525,788	3,720,838	3,538,131	1,738,636	2,228,170	(489,534)	(489,534)	3,477,271	3,477,271	3,627,271	(150,000)
<b>Planning and Development</b>											
Full-Time Positions	0	49	56	59	59	0	0	62	62	62	0
Class 100 Total Oblig./Approp.	0	3,894,669	4,695,950	2,137,341	2,137,341	0	0	5,167,172	5,173,902	5,173,902	(6,730)
Class 100 Overtime Oblig./Approp.	0	15,829	14,817	5,000	7,758	(2,758)	(2,758)	0	10,000	15,000	(5,000)
<b>Police</b>											
Full-Time Positions	6,986	7,172	7,241	7,281	7,281	0	0	7,443	7,443	7,443	0
Class 100 Total Oblig./Approp.	631,459,043	670,260,752	685,445,815	329,932,369	329,932,369	0	0	718,359,324	718,359,324	718,359,324	0
Class 100 Overtime Oblig./Approp.*	66,360,482	68,238,536	61,647,723	35,080,250	45,743,674	(10,663,424)	(10,663,424)	67,660,500	70,160,500	78,660,500	(11,000,000)
<i>*Police OT is abated as reimbursements occur</i>											
<b>Prisons</b>											
Full-Time Positions	2,277	2,177	2,130	2,095	2,095	0	0	2,160	2,160	2,160	0
Class 100 Total Oblig./Approp.	148,514,858	149,461,785	138,537,912	65,405,723	65,405,723	0	0	139,765,668	139,765,668	139,765,668	0
Class 100 Overtime Oblig./Approp.	31,197,142	33,450,882	24,169,020	13,566,064	14,027,032	(460,968)	(460,968)	27,132,127	27,132,127	27,132,127	0
<b>Procurement</b>											
Full-Time Positions	44	46	41	42	42	0	0	50	50	50	0
Class 100 Total Oblig./Approp.	2,420,035	2,450,043	2,402,513	1,130,437	1,130,437	0	0	2,709,242	2,738,906	2,738,906	(29,664)
Class 100 Overtime Oblig./Approp.	28,835	8,930	5,647	10,500	2,320	8,180	8,180	21,000	21,000	11,000	10,000

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**QUARTERLY CITY MANAGERS REPORT**  
**PERSONAL SERVICES SUMMARY**  
**GENERAL FUND**

FOR THE PERIOD ENDING DECEMBER 31, 2019

Department / Category	FY 17 Year End Actual	FY 18 Year End Actual	FY 19 Unaudited Actual	FY 2020 YEAR TO DATE			FY 2020 FULL YEAR		
				Target Budget Plan	Actual	Actual (Over) Target Budget	Adopted Budget	Target Budget	Year End Departmental Projection
									Departmental Projection (Over) Under
<b>Public Health</b>									
Full-Time Positions	687	711	752	749	749	0	839	839	0
Class 100 Total Oblig./Approp.	51,023,872	54,999,157	57,173,653	27,386,327	27,386,327	0	58,328,165	58,328,165	0
Class 100 Overtime Oblig./Approp.	2,266,394	2,300,499	2,346,586	935,850	1,294,182	(358,332)	1,871,700	1,871,700	(600,000)
<b>Public Property</b>									
Full-Time Positions	146	135	135	132	132	0	149	149	0
Class 100 Total Oblig./Approp.	8,654,937	8,797,024	8,875,590	3,995,024	3,995,024	0	9,395,654	9,406,621	(2,539,726)
Class 100 Overtime Oblig./Approp.	636,933	855,977	839,027	421,574	461,867	(40,293)	843,148	843,148	0
<b>Records</b>									
Full-Time Positions	57	57	55	55	55	0	59	59	0
Class 100 Total Oblig./Approp.	2,822,489	3,004,442	2,983,490	1,361,556	1,361,556	0	3,226,285	3,258,159	(31,874)
Class 100 Overtime Oblig./Approp.	106,687	80,622	63,145	18,254	34,434	(16,180)	36,508	36,508	(30,000)
<b>Register of Wills</b>									
Full-Time Positions	72	71	70	70	71	(1)	70	70	0
Class 100 Total Oblig./Approp.	3,842,824	4,021,761	4,262,942	2,093,787	2,093,787	0	4,286,409	4,286,409	0
Class 100 Overtime Oblig./Approp.	0	0	1,488	500	1,196	(696)	0	1,000	(2,000)
<b>Revenue</b>									
Full-Time Positions	402	414	405	406	406	0	458	458	0
Class 100 Total Oblig./Approp.	20,417,912	21,536,327	22,700,386	10,578,915	10,578,915	0	23,934,508	23,978,133	(43,625)
Class 100 Overtime Oblig./Approp.	597,862	414,990	367,414	239,000	159,477	79,523	478,000	478,000	0
<b>Sheriff</b>									
Full-Time Positions	348	364	355	360	360	0	428	428	0
Class 100 Total Oblig./Approp.	25,144,829	27,179,518	27,638,571	13,081,730	13,081,730	0	25,443,537	25,443,537	0
Class 100 Overtime Oblig./Approp.	5,748,984	5,934,927	6,163,832	2,412,464	2,773,453	(360,989)	4,824,927	4,824,927	(500,000)

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**QUARTERLY CITY MANAGERS REPORT**  
**PERSONAL SERVICES SUMMARY**  
**GENERAL FUND**

FOR THE PERIOD ENDING DECEMBER 31, 2019

Department / Category	FY 17 Year End Actual	FY 18 Year End Actual	FY 19 Unaudited Actual	FY 2020 YEAR TO DATE			FY 2020 FULL YEAR					
				Target Budget Plan	Actual	Actual (Over) Under Target Budget	Adopted Budget	Target Budget	Year End Departmental Projection	Departmental Projection		
										Adopted Budget	Target Budget	
Streets												
Full-Time Positions	1,702	1,738	1,736	1,859	1,859	0	1,982	1,982	1,982	0	0	0
Class 100 Total Oblig./Approp.	76,897,341	79,636,511	83,603,511	39,764,060	39,764,060	0	90,464,913	90,879,112	90,879,112	(414,199)	0	0
Class 100 Overtime Oblig./Approp.	13,942,643	16,200,539	15,557,607	6,178,021	7,731,591	(1,553,570)	11,356,042	11,356,042	12,856,042	(1,500,000)	(1,500,000)	(1,500,000)
TOTAL GENERAL FUND												
Full-Time Positions	21,610	22,226	22,210	22,557	22,598	(41)	23,774	23,810	23,810	(36)	0	0
Class 100 Total Oblig./Approp.	1,589,003,244	1,690,080,953	1,749,789,358	835,480,614	835,480,614	0	1,820,084,499	1,842,197,848	1,844,705,074	(23,970,019)	(2,507,226)	(2,507,226)
Class 100 Overtime Oblig./Approp.	163,245,876	179,380,142	176,564,791	92,168,207	113,088,580	(20,920,373)	166,561,406	182,936,406	199,716,166	(33,154,760)	(16,779,760)	(16,779,760)

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Table O-4  
**QUARTERLY CITY MANAGERS REPORT**  
**PURCHASE OF SERVICES ANALYSIS-SELECTED DEPARTMENTS**  
**GENERAL FUND**  
**FOR THE PERIOD ENDING DECEMBER 31, 2019**

Department	FY 2019 Unaudited Actual	Fiscal Year 2020				
		Full Year			Current Projection (Over)/Under Adopt. Budget   Current Target	
		Original Adopted Budget	Target Budget	Current Projection		
<b><u>Commerce</u></b>						
Convention Center Subsidy	15,000,000	15,000,000	15,000,000	15,000,000	0	0
Economic Stimulus*	21,242,883	7,671,624	7,671,624	7,671,624	0	0
All Other	3,793,746	5,854,826	6,254,826	6,254,826	(400,000)	0
<b>Total Commerce</b>	<b>40,036,629</b>	<b>28,526,450</b>	<b>28,926,450</b>	<b>28,926,450</b>	<b>(400,000)</b>	<b>0</b>
<b><u>Human Services</u></b>	<b>82,756,805</b>	<b>89,248,594</b>	<b>89,248,594</b>	<b>89,248,594</b>	<b>0</b>	<b>0</b>
<b><u>Managing Director</u></b>						
Legal Services	51,574,391	50,938,541	50,938,541	50,938,541	0	0
All Other	23,689,437	30,973,162	34,567,854	34,567,854	(3,594,692)	0
<b>Total Managing Director</b>	<b>75,263,828</b>	<b>81,911,703</b>	<b>85,506,395</b>	<b>85,506,395</b>	<b>(3,594,692)</b>	<b>0</b>
<b><u>Office of Innovation and Technology</u></b>						
911 Surcharge	10,378,486	26,280,561	26,280,561	26,280,561	0	0
All Other	39,982,188	42,805,345	47,217,345	47,217,345	(4,412,000)	0
<b>Total Innovation and Technology</b>	<b>50,360,674</b>	<b>69,085,906</b>	<b>73,497,906</b>	<b>73,497,906</b>	<b>(4,412,000)</b>	<b>0</b>
<b><u>Public Health:</u></b>	<b>72,930,947</b>	<b>90,224,827</b>	<b>90,224,827</b>	<b>84,724,827</b>	<b>5,500,000</b>	<b>5,500,000</b>
<b><u>Public Property:</u></b>						
SEPTA	84,608,000	87,556,000	86,356,000	86,356,000	1,200,000	0
Space Rentals	20,912,273	26,278,677	26,278,677	26,278,677	0	0
Utilities	25,108,810	27,393,339	27,393,339	27,393,339	0	0
All Other	33,313,742	31,314,408	36,914,408	36,914,408	(5,600,000)	0
<b>Total Public Property</b>	<b>163,942,825</b>	<b>172,542,424</b>	<b>176,942,424</b>	<b>176,942,424</b>	<b>(4,400,000)</b>	<b>0</b>
<b><u>Streets:</u></b>						
Disposal	47,536,717	48,340,013	48,340,013	48,340,013	0	0
All Other	5,988,310	10,470,639	11,442,850	11,442,850	(972,211)	0
<b>Total Streets Department</b>	<b>53,525,027</b>	<b>58,810,652</b>	<b>59,782,863</b>	<b>59,782,863</b>	<b>(972,211)</b>	<b>0</b>
<b>All Other Departments</b>	<b>376,711,718</b>	<b>410,973,939</b>	<b>425,328,976</b>	<b>425,361,476</b>	<b>(14,387,537)</b>	<b>(32,500)</b>
<b>Total Class 200</b>	<b>915,528,453</b>	<b>1,001,324,495</b>	<b>1,029,458,435</b>	<b>1,023,990,935</b>	<b>(22,666,440)</b>	<b>5,467,500</b>

\* Personnel were moved from Economic Stimulus to the General Fund - Class 100.

NOTE: The material in this report is preliminary and subject to revision and does not represent an official statement of the City of Philadelphia.

City of Philadelphia

# **Quarterly City Managers Report**

**FOR THE PERIOD ENDING DECEMBER 31, 2019**

## **DEPARTMENTAL FULL-TIME POSITIONS SUMMARY**





TABLE P-1  
**QUARTERLY CITY MANAGERS REPORT**  
**DEPARTMENTAL FULL TIME POSITIONS SUMMARY**  
**ALL FUNDS**  
**FOR THE PERIOD ENDING DECEMBER 31, 2019**

Department	FISCAL YEAR 2019			ADOPTED BUDGET			FISCAL YEAR 2020			MONTH END ACTUAL	MONTH END ACTUAL		MONTH END ACTUAL (OVER) UNDER BUDGET
	YEAR END ACTUAL												
	General	Other	Total	General	Other	Total	General	Other	Total		General	Other	
Atwater Kent Museum	0	0	0	0	0	0	0	0	0	0	0	0	0
Auditing (City Controller's Office)	124	0	124	135	0	135	127	0	127	0	127	0	8
Board of Ethics	10	0	10	12	0	12	10	0	10	0	10	0	2
Board of Pensions	0	56	56	0	73	73	0	56	56	0	56	0	17
Board of Revision of Taxes	11	0	11	15	0	15	15	0	15	0	15	0	0
City Commissioners (Election Board)	94	0	94	105	0	105	96	0	96	0	96	0	9
City Council	197	0	197	208	0	208	195	0	195	0	195	0	13
City Representative	8	0	8	10	0	10	9	0	9	0	9	0	1
City Treasurer	16	0	16	18	0	18	16	0	16	0	16	0	2
Civil Service Commission	2	0	2	2	0	2	2	0	2	0	2	0	0
Commerce	48	788	836	55	918	973	49	831	880	0	880	0	93
District Attorney - Total	491	75	566	513	84	597	548	78	626	0	626	0	(29)
Civilian	455	65	520	470	71	541	511	69	580	0	580	0	(39)
Uniform	36	10	46	43	13	56	37	9	46	0	46	0	10
Finance	116	0	116	124	0	124	120	0	120	0	120	0	4
Fire - Total	2,530	207	2,737	2,704	202	2,906	2,560	200	2,760	0	2,760	0	146
Civilian	116	3	119	170	3	173	124	3	127	0	127	0	46
Uniform	2,414	204	2,618	2,534	199	2,733	2,436	197	2,633	0	2,633	0	100
First Judicial District	1,842	507	2,349	1,850	510	2,360	1,847	487	2,334	0	2,334	0	26
Fleet Management	286	78	364	310	84	394	283	78	361	0	361	0	33
Free Library	651	10	661	737	17	754	695	10	705	0	705	0	49
Human Relations Commission	32	0	32	35	0	35	33	0	33	0	33	0	2
Human Services (1)	396	1,139	1,535	437	1,343	1,780	437	1,060	1,497	0	1,497	0	283
Labor, Mayor's Office of	22	0	22	30	0	30	26	0	26	0	26	0	4
Law	128	52	180	133	55	188	130	51	181	0	181	0	7
Licenses & Inspections	372	8	380	466	8	474	387	8	395	0	395	0	79
L&I-Board of Building Standards	1	0	1	1	0	1	1	0	1	0	1	0	0
L&I-Board of L & I Review	2	0	2	2	0	2	2	0	2	0	2	0	0
Managing Director's Office	307	68	375	344	63	407	317	83	400	0	400	0	7
Mayor's Office	51	9	60	60	4	64	60	4	64	0	64	0	0
Mayor's Off. of Comm Empowerment/Oppor.	0	23	23	0	34	34	0	24	24	0	24	0	10
Mural Arts Program	11	0	11	12	0	12	11	0	11	0	11	0	1
Office of Arts and Culture	7	0	7	8	0	8	8	0	8	0	8	0	0
Office of Behavioral Hlth/Intel. disAbility	16	246	262	23	268	291	23	242	265	0	265	0	26

(1) Positions have been transferred to the Grants Revenue Fund. Non-reimbursed expenditures will be transferred to the General Fund during the fiscal year.

NOTE: The material in this report is preliminary and subject to revision and does not represent an official statement of the City of Philadelphia.

TABLE P-1  
QUARTERLY CITY MANAGERS REPORT  
DEPARTMENTAL FULL TIME POSITIONS SUMMARY  
ALL FUNDS  
FOR THE PERIOD ENDING DECEMBER 31, 2019

Department	FISCAL YEAR 2019			ADOPTED BUDGET			FISCAL YEAR 2020			MONTH END ACTUAL	MONTH END ACTUAL			MONTH END ACTUAL (OVER) UNDER BUDGET
	YEAR END ACTUAL													
	General	Other	Total	General	Other	Total	General	Other	Total		General	Other	Total	
Office of Chief Administrative Officer	56	0	56	74	0	74	64	0	64	0	0	64	10	
Office of Education	32	0	32	47	1	48	36	0	36	0	0	36	12	
Office of Homeless Services	151	23	174	160	34	194	152	20	172	20	0	172	22	
Office of Human Resources	77	0	77	88	0	88	79	0	79	0	0	79	9	
Office of Innovation and Technology	277	92	369	316	126	442	311	95	406	95	0	406	36	
Office of the Inspector General	18	0	18	21	0	21	18	0	18	0	0	18	3	
Office of Property Assessment	196	0	196	251	0	251	194	0	194	0	0	194	57	
Office of Sustainability	9	2	11	9	1	10	9	0	9	0	0	9	1	
Parks and Recreation	647	27	674	759	32	791	658	26	684	26	0	684	107	
Planning & Development	56	53	109	62	56	118	58	52	110	52	0	110	8	
Police - Total	7,241	161	7,402	7,443	166	7,609	7,269	165	7,434	165	0	7,434	175	
Civilian	801	11	812	868	11	879	834	11	845	11	0	845	34	
Uniform	6,440	150	6,590	6,575	155	6,730	6,435	154	6,589	154	0	6,589	141	
Prisons	2,130	0	2,130	2,160	0	2,160	2,051	0	2,051	0	0	2,051	109	
Procurement	41	2	43	50	2	52	41	1	42	1	0	42	10	
Public Health	752	149	901	839	186	1,025	761	148	909	148	0	909	116	
Public Property	135	0	135	149	0	149	129	0	129	0	0	129	20	
Records	55	0	55	59	0	59	53	0	53	0	0	53	6	
Register of Wills	70	0	70	70	0	70	70	0	70	0	0	70	0	
Revenue	405	206	611	458	232	690	408	205	613	205	0	613	77	
Sheriff	355	0	355	428	0	428	378	0	378	0	0	378	50	
Streets	1,736	0	1,736	1,982	0	1,982	1,861	0	1,861	0	0	1,861	121	
Water	0	1,891	1,891	0	2,242	2,242	0	1,996	1,996	1,996	0	1,996	246	
Water, Sewer & Stormwater Rate Board	0	1	1	0	1	1	0	1	1	1	0	1	0	
TOTAL ALL FUNDS	22,210	5,873	28,083	23,774	6,742	30,516	22,607	5,921	28,528	5,921	0	28,528	1,988	

NOTE: The material in this report is preliminary and subject to revision and does not represent an official statement of the City of Philadelphia.

**City of Philadelphia**

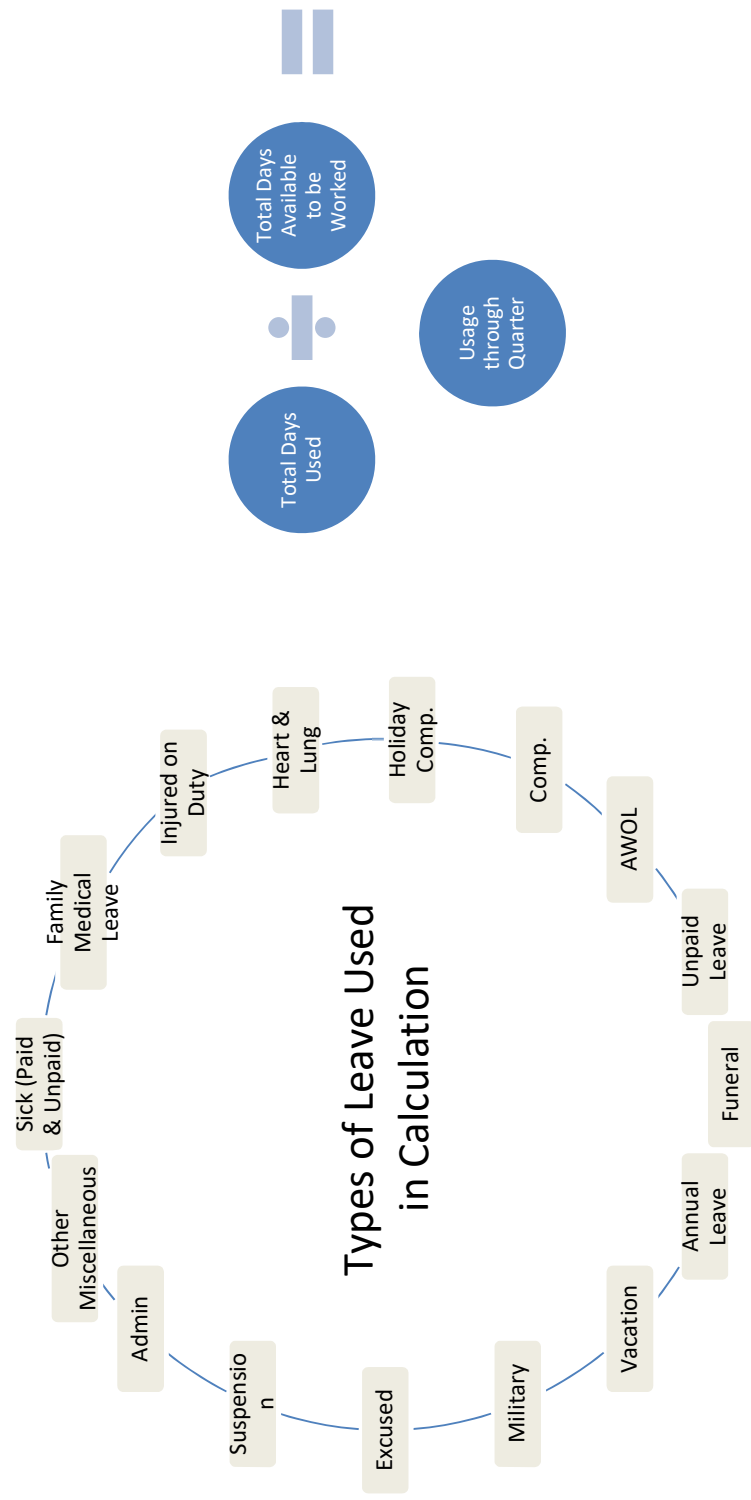
# **Quarterly City Managers Report**

**FOR THE PERIOD ENDING DECEMBER 31, 2019**

## **DEPARTMENTAL LEAVE USAGE ANALYSIS**



Table L-1  
 QUARTERLY CITY MANAGER'S REPORT  
 TOTAL LEAVE USAGE ANALYSIS  
 FOR THE PERIOD ENDING  
 December 31, 2019



Leave information is taken from the City's automated OnePhilly payroll system with the exception of the Police Department, which provides data compiled from their DAR system. Departments with fewer than 30 employees (in all funds) are excluded.

Notes for FY20 Q2:

1) This is the second edition of the Quarterly City Managers Report that uses OnePhilly data for the Leave Usage analysis, which tracks by department how much time employees were unavailable for work for planned or unplanned reasons. The leave usage data from the new system is more comprehensive than the legacy system data, capturing over 30 categories and subcategories of leave usage types compared to only 18 types in the legacy system. This data is not directly comparable; therefore, FY20 will not have historical legacy system data against which to compare but will act as a new baseline moving forward.

2) Due to data cleaning efforts, leave data that was misclassified in prior pay periods were reclassified in FY20 Q1, which artificially inflated leave usage for some departments. As employees become more familiar with the new system, the City expects that the data will normalize.

**Table L-1**  
**QUARTERLY CITY MANAGER'S REPORT**  
**TOTAL LEAVE USAGE ANALYSIS**  
**FOR THE PERIOD ENDING**  
**December 31, 2019**

Department	FY20 2nd Quarter	
	Due to Sickness/Injury*	Percent of Time Not Available Due to Vacation and Other**
Police: Civilian	16.9%	6.6%
Sheriff	12.6%	10.8%
Finance	10.2%	13.0%
City Commissioners	12.4%	10.7%
Office of Property Assessment	14.9%	7.9%
Commerce: Aviation	12.8%	9.0%
Department of Human Services	14.6%	7.1%
Streets: Sanitation	10.6%	10.7%
Police: Uniform	9.1%	11.5%
Water Department	12.6%	7.9%
Office of Homeless Services	11.9%	7.9%
Streets: all except Sanitation	11.9%	7.7%
Department of Planning & Development	14.1%	5.2%
Free Library of Philadelphia	12.9%	6.4%
Register of Wills	10.0%	9.1%
Department of Public Property	11.2%	7.8%
Department of Revenue	11.7%	7.0%
Department of Public Health	12.1%	6.5%
Philadelphia Department of Prisons	10.2%	8.5%
Procurement Department	11.1%	7.2%
<b>MEDIAN</b>	<b>11.2%</b>	<b>6.5%</b>
Fire: Civilian	11.1%	7.0%
Department of Parks & Recreation	12.2%	5.5%
Department of Records	11.5%	6.2%
Behavioral Health & Intellectual Disability	11.5%	5.6%
Fire: Uniform	8.9%	8.1%
City Council	11.9%	5.0%
City Controller	12.5%	4.4%
Chief Administrative Office	10.8%	5.9%
Office of Fleet Management	10.3%	5.8%
Board of Pensions	10.6%	5.4%
Department of Licenses & Inspections	10.3%	5.6%
Human Relations Commission	10.4%	5.4%
Managing Director's Office	11.0%	4.4%
Law Department	8.9%	6.0%
Office of Human Resources	11.3%	3.4%
Office of Innovation & Technology	10.3%	4.2%
Commerce	9.8%	4.2%
District Attorney	10.0%	3.2%
Mayor's Office	7.1%	3.9%
Mayor's Office of Education	8.6%	2.1%
<b>Total</b>		<b>18.2%</b>
Fire: Civilian	11.1%	7.0%
Department of Parks & Recreation	12.2%	5.5%
Department of Records	11.5%	6.2%
Behavioral Health & Intellectual Disability	11.5%	5.6%
Fire: Uniform	8.9%	8.1%
City Council	11.9%	5.0%
City Controller	12.5%	4.4%
Chief Administrative Office	10.8%	5.9%
Office of Fleet Management	10.3%	5.8%
Board of Pensions	10.6%	5.4%
Department of Licenses & Inspections	10.3%	5.6%
Human Relations Commission	10.4%	5.4%
Managing Director's Office	11.0%	4.4%
Law Department	8.9%	6.0%
Office of Human Resources	11.3%	3.4%
Office of Innovation & Technology	10.3%	4.2%
Commerce	9.8%	4.2%
District Attorney	10.0%	3.2%
Mayor's Office	7.1%	3.9%
Mayor's Office of Education	8.6%	2.1%
<b>Total</b>		<b>18.2%</b>

\* Sick time includes sick, Family Medical Leave Act (FMLA), and injured on duty time taken for all funds.

\*\* Other time includes vacation, compensation time, holiday compensation time, annual leave, funeral, military, excused, AWOL, suspension, administration, and other miscellaneous leave for all funds.

Notes: For FY20, assumes 71 working days for the Fire Department (uniform personnel) and 62 working days for all other departments in the quarter.

Data now includes previously excluded leave types: unpaid family medical leave, paid parental leave, paid family medical leave, unpaid military caretaker leave, training leave, union paid leave, and union unpaid leave taken.

**Table L-1**  
**QUARTERLY CITY MANAGER'S REPORT**  
**TOTAL LEAVE USAGE ANALYSIS**  
**FOR THE PERIOD ENDING**  
**December 31, 2019**

Department	Due to Sickness/Injury*	FY20 (Q1 and Q2)	
		Percent of Time Not Available Due to Vacation and Other**	Total
Department of Records	17.4%	12.2%	29.6%
City Commissioners	15.8%	10.9%	26.7%
Department of Human Services	17.4%	8.7%	26.1%
Sheriff	13.2%	12.2%	25.4%
Office of Property Assessment	17.2%	8.2%	25.3%
Finance	12.1%	13.1%	25.2%
Commerce: Aviation	15.4%	9.1%	24.5%
Streets: Sanitation	12.0%	11.9%	23.9%
Department of Public Health	15.6%	8.2%	23.8%
Free Library of Philadelphia	15.3%	7.5%	22.8%
Fire: Civilian	14.6%	8.1%	22.8%
Water Department	14.3%	8.4%	22.7%
Philadelphia Department of Prisons	12.1%	9.7%	21.8%
Department of Licenses & Inspections	14.6%	7.2%	21.8%
Fire: Uniform	12.3%	9.5%	21.8%
Department of Parks & Recreation	15.9%	5.8%	21.7%
Office of Homeless Services	13.6%	8.1%	21.7%
Department of Public Property	13.3%	8.3%	21.6%
Streets: all except Sanitation	13.6%	8.0%	21.6%
Department of Planning & Development	15.7%	5.2%	20.9%
<b>MEDIAN</b>	<b>13.1%</b>	<b>7.4%</b>	<b>20.7%</b>
Department of Revenue	13.2%	7.3%	20.5%
Register of Wills	11.0%	9.2%	20.2%
Office of Fleet Management	13.1%	6.7%	19.8%
Procurement Department	11.8%	7.6%	19.4%
Police: Uniform	10.5%	8.9%	19.4%
Police: Civilian	14.0%	5.2%	19.2%
City Controller	13.8%	4.9%	18.7%
Office of Human Resources	14.2%	4.4%	18.7%
Behavioral Health & Intellectual disAbility	12.7%	5.8%	18.4%
Board of Pensions	12.2%	6.1%	18.3%
City Council	12.4%	5.9%	18.3%
Law Department	11.4%	6.1%	17.5%
Managing Director's Office	12.4%	5.0%	17.4%
Chief Administrative Office	11.5%	5.5%	17.0%
Office of Innovation & Technology	12.0%	4.5%	16.4%
Human Relations Commission	10.8%	5.3%	16.0%
Commerce	11.4%	3.9%	15.3%
District Attorney	10.5%	3.3%	13.8%
Mayor's Office	8.7%	3.4%	12.1%
Mayor's Office of Education	8.3%	2.2%	10.5%

\* Sick time includes sick, Family Medical Leave Act (FMLA), and injured on duty time taken for all funds.

\*\* Other time includes vacation, compensation time, holiday compensation time, annual leave, funeral, military, excused, AWOL, suspension, administration, and other miscellaneous leave for all funds.

Notes: For FY20, assumes 142 working days for the Fire Department (uniform personnel) and 125 working days for all other departments in the quarter.

Data now includes previously excluded leave types: unpaid family medical leave, paid parental leave, paid family medical leave, unpaid military caretaker leave, training leave, union paid leave, and union unpaid leave taken.





City of Philadelphia

# **Quarterly City Managers Report**

**FOR THE PERIOD ENDING DECEMBER 31, 2019**

## **DEPARTMENTAL SERVICE DELIVERY REPORT**





# Budget Office

CITY OF PHILADELPHIA

## QUARTERLY CITY MANAGER'S REPORT

DEPARTMENT SERVICE DELIVERY

FOR THE PERIOD ENDING

DECEMBER 31, 2019

### Reader's Guide

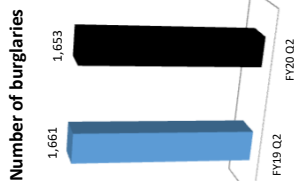
- In this section, program performance measures are provided for select City departments. The City's Five Year Financial and Strategic Plan contains performance measures for all City departments and can be found at [www.phila.gov/finance](http://www.phila.gov/finance)

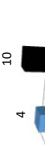
### Performance Measures

- The City of Philadelphia uses performance measures as a tool to evaluate the efficiency and effectiveness of programs throughout the year and to inform budgetary decision-making. Performance Measures included in the Quarterly City Manager's Report (QCMR) are structured to provide a snapshot of the overall performance of the City and are divided into categories representing key functional areas, such as public safety; health and human services; community and culture; commerce; planning and development; transportation and infrastructure; and operational support.

## PUBLIC SAFETY

<div>Number of burglaries</div> 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Number of civilian fire-related deaths	Fire Department						On Track to Meet Target?	Comments / Explanation	
	Performance Measure *	FY19 Q2	FY20 Q2	Change	FY19 Year-End	FY20 Target			FY20 YTD
	Number of civilian fire-related deaths	4	10	150.0%	25	A reduction from FY19	18	No	In FY20 Q2, two incidents resulted in more than one death, which attributed to the increase this quarter. The Philadelphia Fire Department is committed to providing prevention and life-saving efforts to the community we serve.
	Number of NFPA structure fires	1,378	1,097	-20.4%	4,849	A reduction from FY19	2,011	Yes	The National Fire Protection Association (NFPA) is an international non-profit organization that provides information on more than 300 codes and standards.
	Fire engine response time (minutes:seconds)	6:39	6:20	-4.8%	6:44	≤ 5:20	6:35	No	
***									

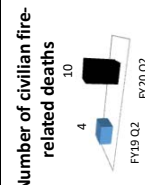
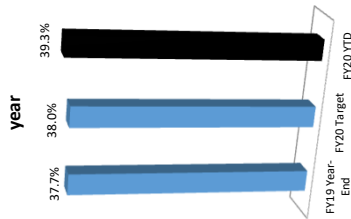


Table S-1  
QUARTERLY CITY MANAGER'S REPORT  
DEPARTMENT SERVICE DELIVERY  
FOR THE PERIOD ENDING  
SEPTEMBER 30, 2019

Percent of EMS calls responded to within 9:00 minutes **	32.7%	34.0%	4.0%	33.2%	≥ 90.0%	33.7%	No
* All Fire Department measures under review.							
** All response time-related measures have a margin of error of 10-15% because a first-on-scene time is recorded 85-90% of the time. The Fire Department is currently working diligently to minimize this margin.							

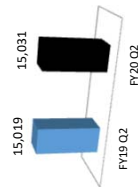
Philadelphia Prison System							
Performance Measure	FY19 Q2	FY20 Q2	Change	FY19 Year-End	FY20 Target	FY20 YTD	On Track to Meet Target?
Sentenced inmates participating in an educational or treatment program	81.7%	88.2%	8.0%	83.5%	83.0%	86.3%	Yes
Prisons is making every effort to enroll sentenced inmates in programs and work assignments. This measure refers to educational or treatment programs, which are one component of inmate placements. Pretrial inmates are not required but can request to be placed into institutional or job training program. All sentenced inmates are required to participate in a program, but some are between jobs or are in segregation, meaning that they cannot participate in a program. Thus, this measure is unlikely to reach 100%.							
Re-incarceration rate - 1 year	35.3%	40.0%	13.2%	37.7%	38.0%	39.3%	No
PDP's one-year re-incarceration rate is based on the number of prisoners who are released from PDP custody and return to PDP custody. The measure for FY20 is comprised of prisoners released from July 1, 2018 through June 30, 2019. If an inmate returns within the specified date ranges one year from that window, that inmate is counted in the one-year figure. Quarter to quarter variances are largely due to circumstances outside PDP's control, but the Department remains committed to focusing on rehabilitation while providing safe, lawful, and humane correctional facilities.							
Percent of newly admitted inmates that are processed and housed within 24 hours of admission	100.0%	100.0%	0.0%	100.0%	100.0%	100.0%	Yes
The 24-hour period is a self-imposed threshold and not a legal requirement. However, the goal is for 100% of inmates to wait no longer than 24 hours (current average is 8-10 hours).							

Re-incarceration rate - 1 year



Department of Licenses and Inspections							
Performance Measure	FY19 Q2	FY20 Q2	Change	FY19 Year-End	FY20 Target	FY20 YTD	On Track to Meet Target?
Median wait times for over-the-counter permit customers (in minutes)	25	24	-6.1%	18	20	25	Yes
Median timeframe for permit issuance -- Residential (in days)	28	25	-10.7%	29	25	24	Yes
Median timeframe for permit issuance -- Commercial (in days)	29	27	-6.9%	30	30	28	Yes
Number of building, electrical, plumbing, and zoning permits issued within 20 days	15,019	15,031	0.1%	62,089	55,000	30,808	Yes
Percent of nuisance properties inspected	82.0%	86.2%	5.1%	80.3%	85.0%	87.0%	Yes
Number of demolitions performed	107	116	8.4%	440	450	193	Yes
Number of "imminently dangerous" properties	118	100	-15.3%	82	A reduction from FY19	100	Yes
Median timeframe from "imminently dangerous" designation to demolition (in days)	112	106	-5.4%	126	140	114	Yes
This is a point-in-time measure. Continued investments in L+I's demolition efforts have allowed the Department to make a substantial decrease in the number of imminently dangerous properties. The reduction in the overall number of imminently dangerous properties has enabled L+I to reduce the median timeframe for this measure.							

Number of permits issued



## HEALTH AND HUMAN SERVICES

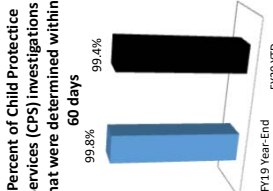
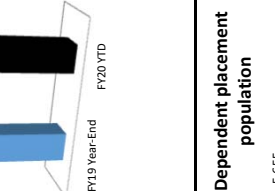


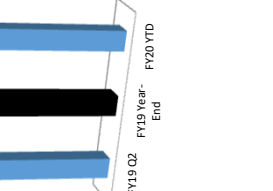


Department of Human Services									
Performance Measure	FY19 Q1	FY20 Q1	Change	FY19 Year-End	FY20 Target	FY20 YTD	On Track to Meet Target?	Comments / Explanation	
 <p>Percent of Child Protective Services (CPS) investigations that were determined within 60 days *</p>	99.7%	99.4%	-0.3%	99.8%	≥ 98.0%	99.4%	Yes	Data provided is on a one-quarter lag as DHS needs to account for the 60-day window. CPS investigations are conducted according to state law to investigate whether abuse or neglect occurred. By law, CPS investigations not determined in 60 days can be unfounded automatically. Increases in the number of staff and consistent use of data to track investigation timeliness helped DHS increase the timeliness rate.	
 <p>Percent of General Protective Services (GPS) investigations that were determined within 60 days *</p>	75.3%	89.5%	18.9%	83.2%	≥ 75.0%	89.5%	Yes	Data provided is on a one-quarter lag as DHS needs to account for the 60-day window. GPS investigations are assessments conducted to determine if a family needs child welfare services to prevent abuse or neglect, stabilize family, and safeguard a child's well-being and development. The Department is working on multiple fronts to improve the completion of GPS reports within 60 days, including: adding staff to intake and investigations, doing training upgrades, and creating specialty screening units to enable safe diversion of reports to community-based services when there are no safety threats.	
Performance Measure	FY19 Q2	FY20 Q2	Change	FY19 Year-End	FY20 Target	FY20 YTD	On Track to Meet Target?	Comments / Explanation	
 <p>Dependent placement population (as of the last day of the quarter)</p>	5,655	5,023	-11.2%	5,354	≤ 5,300	5,023	Yes	This outcome is a cumulative measure, meaning that the first quarter percentage appears lower than the ensuing quarters' rates. It takes into account all activity for the entire fiscal year up to the last day of the reported quarter. In-home services are case management services provided to a family to stabilize family functioning and prevent placement. Out-of-home placement includes foster care, kinship care, and congregate care.	
 <p>Percent of children who enter an out-of-home placement from in-home services **</p>	5.3%	5.8%	9.4%	8.6%	≤ 9.0%	5.8%	Yes	This outcome is a cumulative measure, meaning that the first quarter percentage appears lower than the ensuing quarters' rates. It takes into account all activity for the entire fiscal year up to the last day of the reported quarter. In-home services are case management services provided to a family to stabilize family functioning and prevent placement. Out-of-home placement includes foster care, kinship care, and congregate care.	
 <p>Percent of children in out-of-home placement who achieved permanency out of all children in placement in a given year **</p>	16.2%	13.7%	-15.4%	26.9%	≥ 28%	13.7%	Yes	This outcome is cumulative, meaning that the first quarter percentage appears lower than the ensuing quarters' percentages. It takes into account all activity for the entire fiscal year up to the last day of the reported quarter. DHS calculates the rate by dividing the number of children in placement during the year to date who achieved permanency by the total number of children in foster care placement during the year. In the calculation, DHS excludes children in care for fewer than eight days. The department is on track to exceed the 28% goal as we are trending upward in achieving permanency.	
 <p>Percent of dependent placement population in Congregate Care (as of the last day of the quarter)</p>	9.9%	9.4%	-5.1%	10.1%	≤ 12.0%	9.4%	Yes	Congregate care is a term used to describe highly structured placement settings such as group homes, childcare institutions, and residential treatment facilities collectively.	
 <p>Percent of dependent placement population in Kinship Care (as of the last day of the quarter)</p>	47.7%	48.9%	2.5%	47.7%	≥ 48%	48.8%	Yes	Kinship care is a type of foster care in which children are placed with a relative (kin). DHS has made significant progress in increasing the number of foster care children placed with kin.	

Table S-1  
QUARTERLY CITY MANAGER'S REPORT  
DEPARTMENT SERVICE DELIVERY  
FOR THE PERIOD ENDING  
SEPTEMBER 30, 2019

Percent of dependent placement population in care more than two years (as of the last day of the quarter)	38.6%	41.3%	7.0%	38.8%	≤ 36.0%	40.3%	No	The Department has implemented new initiatives to accelerate the pace of permanency for children in foster care for more than two years. For example, the department added new legal staff in FY18 to reduce caseloads and improve the speed of court proceedings. DHS has also implemented Rapid Permanency Reviews to review cases of children in foster care for more than two years and address systemic barriers to permanency. DHS anticipates improved outcomes from these initiatives in one to two years.
Average daily number of youth in detention at the Philadelphia Juvenile Justice Services Center (PJJC)	117.6	159.3	35.5%	119.5	≤ 136.0	158.2	No	DHS is responsible for running this secure detention facility and maintaining state-mandated staffing levels.
<p>* These are lagging measures, as DHS needs to account for the 60-day window. Data provided is for the previous quarter.</p> <p>** These are cumulative measures. They take into account activity for the entire fiscal year up to the last day of the quarter being reported.</p>								

Department of Behavioral Health and Intellectual Disability Services									
Performance Measure	FY19 Q2	FY20 Q2	Change	FY19 Year-End	FY20 Target	FY20 YTD	On Track to Meet Target?	Comments / Explanation	
Unduplicated persons served in all community-based services, including outpatient services	15,358	12,613	-17.9%	116,241	95,000	80,525	Yes	This is a cumulative measure with the highest number of unique clients reported in the first quarter. This measure now includes all community-based treatment across DBHIDS (Outpatient, Family Services, Wrap-Around, School Services, Case Management, etc.). The number of unique members for Q2 is within the range of what is expected.	
Number of admissions to out-of-state residential treatment facilities	9	6	-33.3%	46	50	15	Yes	Medicaid (MA) members are unduplicated within the quarter, and the goal is to be below the target. The year-to-date total may contain duplicated clients if they were served in multiple quarters. CBH's goal is to treat all of the children needing services within the state and not have to look to out-of-state alternatives, so the goal is to keep this number low.	
Number of admissions to residential treatment facilities	67	80	19.4%	326	600	160	Yes	Medicaid (MA) members are unduplicated within the quarter, and the goal is to be below the target. The year-to-date total may contain duplicated clients if they were served in multiple quarters.	
Percent of follow-up within 30 days of discharge from an inpatient psychiatric facility (adults)	56.3%	56.6%	0.5%	57.3%	50.0%	57.6%	Yes	Beginning in FY20, DBHIDS is altering their methodology to a PA-specific methodology to align the QCMR to data they report to the Office of Mental Health and Substance Abuse Services at PA DHS. This measure still includes discharges to ambulatory, non-bed-based care for MA members. This mirrors the child measure below. The Department has a robust community-based continuum of care that includes Federally Qualified Health Centers (FQHCs), housing supports, case management, and Assertive Community Treatment (ACT) for members. The state-mandated follow-up measure, which is the numerator for the Department's 30-day follow-up rate, does not capture all services being provided across the Department's continuum of care. As a result, the actual follow-up rate is likely higher. To address concerns regarding the rates of follow-up and readmission, DBHIDS, in conjunction with the state, has implemented initiatives that directly address provider oversight, service development, innovation, and quality assurance.	
Percent of readmission within 30 days to inpatient psychiatric facility (Substance Abuse & non-Substance Abuse) (adults)	13.8%	14.3%	3.6%	13.5%	15.0%	14.4%	Yes	This measure includes both substance abuse and non-substance abuse facilities used by Medicaid (MA) members. To address concerns regarding follow-up and readmission rates, DBHIDS, in conjunction with the state, has implemented initiatives that directly address provider oversight, service development, innovation, and quality assurance.	

Percent of follow-up within 30 days of discharge from an inpatient psychiatric facility (adults)

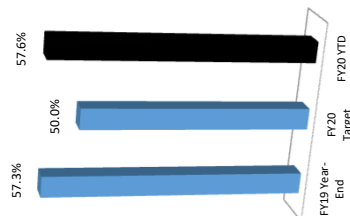
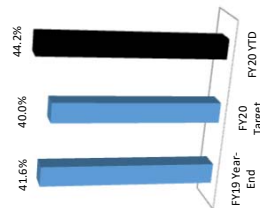


Table S-1  
QUARTERLY CITY MANAGER'S REPORT  
DEPARTMENT SERVICE DELIVERY  
FOR THE PERIOD ENDING  
SEPTEMBER 30, 2019

Percent of follow-up within 30 days of discharge from an inpatient psychiatric facility (children)	84.5%	81.1%	-4.0%	84.9%	80.0%	82.8%	Yes	Beginning in FY20, DBHIDS is altering their methodology to a PA-specific methodology to align the QCMR to data they report to the Office of Mental Health and Substance Abuse Services at PA DHS. This measure still includes discharges to ambulatory, non-bed-based care for MA members. This mirrors the adult measure above. The Department has a robust community-based continuum of care that includes Federally Qualified Health Centers (FQHCs), housing supports, case management, and Assertive Community Treatment (ACT) for members. The state-mandated follow-up measure, which is the numerator for the Department's 30-day follow-up rate, does not capture all services being provided across the Department's continuum of care. As a result, the actual follow-up rate is likely higher. To address concerns regarding follow-up and readmission rates, DBHIDS, in conjunction with the state, has implemented initiatives that directly address provider oversight, service development, innovation, and quality assurance.
Percent of readmission within 30 days to inpatient psychiatric facility (Substance Abuse & non-Substance Abuse) (children)	8.3%	9.1%	9.6%	9.1%	10.0%	8.5%	Yes	This measure includes both substance abuse and non-substance abuse facilities used by MA members. This measure mirrors the adult measure above. CBH Member Services is asking providers to check in with members earlier after they are discharged (after five days, a decrease from six to seven days previously) and to maintain more up-to-date contact information for members. CBH anticipates that, once follow-up rates increase and there is more engagement by providers, the overall 30-day readmission rate may increase further.

Department of Public Health							
Performance Measure	FY19 Q2	FY20 Q2	Change	FY19 Year-End	FY20 Target	FY20 YTD	On Track to Meet Target?
Percentage of visits uninsured	41.2%	44.2%	7.3%	41.6%	40.0%	44.2%	No
Number of months between food establishment inspections	10.0	11.0	10.0%	10.6	12.0	11.5	Yes
Number of new HIV diagnoses	111	102	-8.1%	434	450	214	Yes
Children 19-35 months with complete immunizations 4:3:1:3:1:4	68.8%	70.0%	1.7%	69.3%	70.0%	70.0%	Yes
Percent of all cases with autopsy reports issued within 90 calendar days	89.0%	90.0%	1.1%	91.1%	≥ 90.0%	87.8%	Yes
Number of patient visits to department-run STD clinics	5,033	4,903	-2.6%	20,503	21,000	9,843	Yes

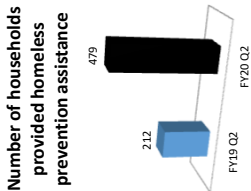
Percentage of visits uninsured





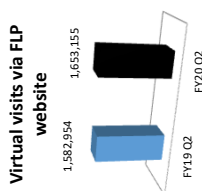
Office of Homeless Services

Performance Measure	FY19 Q2	FY20 Q2	Change	FY19 Year-End	FY20 Target	FY20 YTD	On Track to Meet Target?	Comments / Explanation
<b>Number of households provided homeless prevention assistance</b>	212	479	125.9%	1225	800	676	Yes	This figure measures the number of households provided Homeless Prevention assistance. "Household" means individual and/or family. Annual targets are based on funding awarded through the Housing Trust Fund and Community Services Block Grant (CSBG). OHS's annual target assumes \$2,011 of assistance per household. Often, households require less assistance, and OHS is able to serve more households. The number might vary, based on level of need.
<b>Number of households provided rapid rehousing assistance to end their homelessness</b>	95	167	75.8%	388	425	284	Yes	This figure measures the Office of Homeless Services' Rapid Rehousing units. Totals vary across quarters, and the pace toward the year-end goal depends administratively on grant timing, contracting, referrals, and time it takes for households to locate and move into a housing unit in the community. OHS is still seeing an 85% success rate in preventing a return to homelessness with a 2-year lookback. The Rapid Rehousing Strategy combined with increased homelessness prevention has contributed to an overall decline in the number of homeless families.
<b>Percent of exits to permanent housing destinations from shelter and transitional housing programs</b>	35.0%	35.0%	0.0%	36.0%	35.0%	35.0%	Yes	



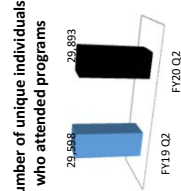
COMMUNITY AND CULTURE

The Free Library of Philadelphia							
Performance Measure	FY19 Q2	FY20 Q2	Change	FY19 Year-End	FY20 Target	FY20 YTD	On Track to Meet Target?
<b>Virtual visits via FLP website</b>	1,582,954	1,653,155	4.4%	6,599,580	6,700,000	3,320,810	Yes
In-person visits	1,182,408	1,236,821	4.6%	4,915,649	5,100,000	2,547,884	Yes
Digital access	937,183	983,183	4.9%	3,975,901	4,000,000	2,049,632	Yes
Percentage of Philadelphians who have Library cards	N/A	47.4%	N/A	N/A	50.0%	47.4%	Yes
Preschool Program Attendance	31,044	34,854	12.3%	130,539	132,000	67,392	Yes
Children's Program Attendance	74,214	76,033	2.5%	322,209	324,000	143,957	Yes
Teen Program Attendance	15,713	25,455	62.0%	68,992	70,000	41,759	Yes
Adult Program Attendance	70,059	63,487	-9.4%	222,408	224,000	145,730	Yes
Senior Program Attendance	4,531	6,885	52.0%	15,512	16,000	13,940	Yes



Philadelphia Parks and Recreation

Performance Measure	FY19 Q2	FY20 Q2	Change	FY19 Year-End	FY20 Target	FY20 YTD	On Track to Meet Target?	Comments / Explanation
<b>Number of programs *</b>	652	605	-7.2%	3,605	3,300	1,822	Yes	While external programs increased year over year in fiscal quarter 2, internal programs decreased. Parks & Rec anticipates adjusting the number of internal programs following additional internal review.
<b>Number of unique individuals who attended programs *</b>	29,598	29,893	1.0%	196,461	200,000	88,218	Yes	
<b>Total visits (in millions)</b>	2.44	2.07	-15.2%	9.52	9.50	5.26	Yes	
<b>New trees planted</b>	1,131	2,072	83.2%	2,708	4,100	2,072	Yes	

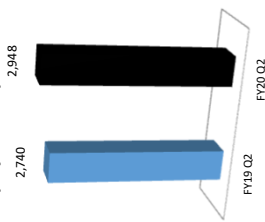


\* Programs run, on average, 19 weeks.

Managing Director's Office: Community Life Improvement Program (CLIP)

Performance Measure *	FY19 Q1	FY20 Q1	Change	FY19 Year-End	FY20 Target	FY20 YTD	On Track to Meet Target?	Comments / Explanation
<b>Citywide cleanup projects completed</b>								
Graffiti Abatement: properties and street fixtures cleaned	28,796	32,880	14.2%	124,042	125,000	66,680	Yes	
Community Partnership Program: groups that received supplies	80	116	45.0%	618	625	329	Yes	
Community Service Program: citywide cleanup projects completed	838	1,016	21.2%	3,551	3,600	2,133	Yes	Employees have been moved into the Community Service Program to assist residents with community clean-ups, resulting in a relatively high number of completed projects compared to the prior year.
Vacant Lot Program: vacant lot abatements	2,740	2,948	7.6%	13,374	13,000	6,456	Yes	
Vacant Lot Program: vacant lot compliance rate	37.0%	32.0%	-13.5%	36.5%	30.0%	30.0%	Yes	Compliance rate refers to the percent of property owners who receive a notice of violation and subsequently take action to clean up their properties within the timeframe given to address the violation. Vacant lot violation compliance by owners varies depending upon ownership, as many long-term owners are unaccounted for. Many of the owners' addresses in CLIP's system are the actual vacant lot addresses, meaning that there are no owners on record. Compliance rates can vary dramatically depending on what section of the city CLIP is in during a given quarter. If the ownership of the vacant lots is known, the compliance rate tends to be higher. If the ownership of the vacant lots is not known, then the compliance rate is likely to be lower.
Community Life Improvement: exterior property maintenance violations	2,693	2,876	6.8%	15,701	15,720	9,994	Yes	
Community Life Improvement: exterior property maintenance compliance rate	64.0%	62.3%	-2.6%	64.0%	62.0%	64%	Yes	Compliance rate refers to the percent of property owners who receive a notice of violation and subsequently take action to clean up their properties within the timeframe given to address the violation. In the warmer/busy months, the compliance rate is higher due to volume of requests allowing for the owner to have additional time to clean his/her property. CLIP is unlikely to reach the compliance rate as it moves into new sections of the city where owners are not familiar with CLIP's timeframe for addressing property violations.
* FY20 targets are lower than prior years due to redeployment of resources to meet additional demands for special clean-ups in areas impacted by opioids.								

Citywide cleanup projects completed

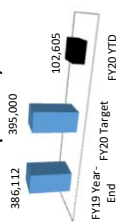


COMMERCE

Commerce Department: Division of Aviation

Performance Measure *	FY19 Q1	FY20 Q1	Change	FY19 Year-End	FY20 Target	FY20 YTD	On Track to Meet Target?	Comments / Explanation
<b>Operations (# arrivals and departures)</b>								
Enplaned passengers (million)	4.28	4.48	4.7%	16.09	16.36	4.48	Yes	
Operations (# arrivals and departures)	100,119	102,605	2.5%	386,112	395,000	102,605	Yes	
Freight and mail cargo (tons)	137,243	151,525	10.4%	576,270	651,000	151,525	Yes	Due to the continuing rise of E commerce, the Division of Aviation anticipates this positive trend in tons of freight and mail cargo to continue.
Non-airline revenue (\$ million)	\$37.49	\$38.10	1.6%	\$149.01	\$147.00	\$38.10	Yes	
Retail/beverage sales (\$ million)	\$62.00	\$63.72	2.8%	\$227.63	\$224.00	\$63.72	Yes	
* All measures are reported on a lagging basis (one quarter behind the current quarter being reported).								

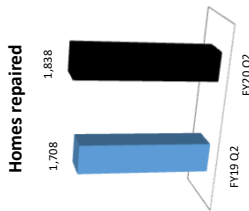
Operations (# arrivals and departures)



## PLANNING AND DEVELOPMENT

### Planning and Development: Division of Housing and Community Development

Performance Measure	FY19 Q2	FY20 Q2	Change	FY19 Year-End	FY20 Target	FY20 YTD	On Track to Meet Target?	Comments / Explanation
Mortgage foreclosures diverted	334	187	-44.0%	1,368	1,100	310	Yes	Mortgage Foreclosure—In FY20 Q1 and Q2 numbers are showing lower rates. This seems to reflect a broader trend in foreclosure. Realtytrac is showing bot reduction in pre-foreclosures (down 24% from the prior year) and 15.9% from the prior month. As well as a reduction in the number of total foreclosures. In FYQ1 part of this reduction was due to a backlog in the courts, but as of yet we have not see a significant bump. <a href="https://www.realtytrac.com/statsandrends/foreclosures/trends/pa/philadelphia-county/philadelphia/">https://www.realtytrac.com/statsandrends/foreclosures/trends/pa/philadelphia-county/philadelphia/</a>
Homes repaired (BSRP, Weatherization, Heater Hotline, and AMP)	1,708	1,838	7.6%	6,786	7,041	3,361	Yes	
Unique lots stabilized, greened, and maintained	12,481	12,785	2.4%	12,883	12,000	12,408	Yes	The number of unique lots greened and cleaned includes land stabilization programs (such as initial cleaning, soil treatment, tree planting and fencing of up to 300 new selected blighted lots) and land maintenance.
Clients receiving counseling for properties in tax foreclosure	139	126	-9.4%	556	475	252	Yes	



## TRANSPORTATION AND INFRASTRUCTURE

### Streets Department

Performance Measure	FY19 Q2	FY20 Q2	Change	FY19 Year-End	FY20 Target	FY20 YTD	On Track to Meet Target?	Comments / Explanation
Recycling rate	14.0%	14.4%	2.9%	14.3%	15.0%	14.1%	No	Significant changes in the global recycling market have drastically decreased demand for recycling products and materials. There has been a significant change in acceptance quality requirements of recycled products overseas, greatly decreasing demand for paper and other products, and, as a result, significantly impacting the amount of materials being processed through the recycling stream. This has decreased the Department's overall recycling rate.
On-time collection (by 3 PM): recycling	96.0%	99.0%	3.1%	97.0%	97.0%	98.5%	Yes	
On-time collection (by 3 PM): trash	88.0%	83.0%	-5.7%	83.0%	91.0%	80.5%	No	Streets has experienced intermittent staff shortages due to high absentee rates making it necessary to divert compactors and crews to additional routes beyond their regularly scheduled assignments, thereby impacting the Department's on-time rate.
Percentage of time potholes are repaired within three days	93.0%	94.0%	1.1%	89.9%	90.0%	90.5%	Yes	
Pothole response time (days)	2.0	1.7	-15.0%	3.0	3.0	2.8	Yes	Pothole repairs were given a focused, higher priority during Q2 as a result of the high response time in Q1.
Miles resurfaced	25	22	-12.0%	96	101	54	No	
Tons of refuse collected and disposed	157,003	149,967	-4.5%	616,369	600,000	309,559	No	Global recycling market conditions have made recycling product quality acceptance levels significantly higher, thereby necessitating the movement of previously recyclable materials to the regular trash stream and greatly increasing regular trash tonnage. It is for this reason trash tonnage is currently at levels higher than anticipated in Q2. It is hoped departmental marketing and education efforts will begin to impact citizen's recycling disposal behaviors so that more quality recycling materials are entered into the recycling stream and trash tonnage declines going forward.

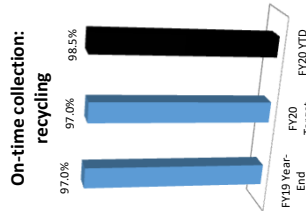
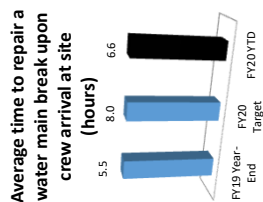


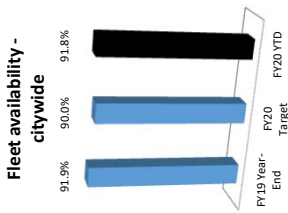
Table S-1  
QUARTERLY CITY MANAGER'S REPORT  
DEPARTMENT SERVICE DELIVERY  
FOR THE PERIOD ENDING  
SEPTEMBER 30, 2019

Tons of recycling collected and disposed																	21,892	22,261	1.7%	88,375	95,000	43,470	No	Significant changes in the global recycling market have drastically decreased demand for recycling products and materials. There has been a significant change in acceptance quality requirements of recycled products overseas, greatly decreasing demand for paper and other products, and, as a result, significantly impacting the amount of materials being processed through the recycling stream. This has decreased the amount of overall recycling tonnage processed.										
																	Water Department																	
																	Performance Measure *		FY19 Q1		FY20 Q1		Change		FY19 Year-End		FY20 Target		FY20 YTD		On Track to Meet Target?		Comments / Explanation	
																	Millions of gallons of treated water		21,572		21,466		-0.5%		82,811		meet customer demand		21,466		Yes		PWD's target is to meet customers' demand. The measure is calculated by taking weekly average treatment flow summed for 3 plants x 7 days to get millions of gallons of treated water.	
																	Percent of time Philadelphia's drinking water met or surpassed state and federal standards		100.0%		100.0%		0.0%		100.0%		100.0%		Yes					
																	Miles of pipeline surveyed for leakage		153		267		74.5%		744		1,110		267		Yes		The second quarter for FY20 is 74.5% higher than FY19. If the increasing trend observed in FY19 continues in FY20, PWD will meet or surpass its FY20 target.	
																	Water main breaks repaired		151		116		-23.2%		790		meet customer demand		116		Yes		The Department's target is to repair all water main breaks.	
																	Average time to repair a water main break upon crew arrival at site (hours)		7.0		6.6		-5.6%		5.5		8.0		6.6		Yes		Eight hours is the Water Department's service-level agreement (SLA).	
																	Percent of hydrants available		99.5%		99.3%		-0.2%		99.4%		99.7%		99.3%		Yes			
																	Number of storm inlets cleaned/year		25,836		26,777		3.6%		103,053		100,000		26,777		Yes		This is the number of inlets cleaned each quarter in PWD's system, which contains over 79,000 inlets.	
																	Constructed greened acres		73		22		-69.9%		237		300		22		Yes		PWD anticipates the construction completion of Greened Acres to significantly increase in FY20 Q3, FY20 Q4 and all of FY21 as the designed projects of FY19 complete construction. While compliance forecasts are focused on FY21 Q4 targets, data on hand at this time indicates PWD will be extremely close to achieving the annual FY20 targets with any potential shortfalls being recovered in FY21.	
																	Number of Green Acres Design Completed/year		72		26		-63.9%		523		350		26		Yes		PWD completed designs for 523 Greened Acres in FY19 to achieve and surpass the OCMR annual target of 350 by 50%. This high level of production was deliberate to provide ample time for projects to be constructed in advance of a major compliance reporting milestone in FY21 Q4.	
																	* All measures are reported on a lagging basis (one quarter behind the current quarter being reported)																	

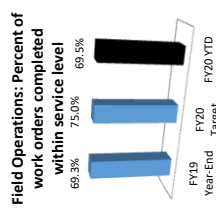


## OPERATIONAL SUPPORT

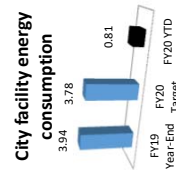
Office of Fleet Management									
Performance Measure	FY19 Q2	FY20 Q2	Change	FY19 Year-End	FY20 Target	FY20 YTD	On Track to Meet Target?	Comments / Explanation	
<b>Fleet availability - citywide</b>	91.4%	91.9%	0.5%	91.9%	90.0%	91.8%	Yes	New vehicle purchases since FY16 have enabled Fleet to meet its citywide vehicle availability targets.	
Percent of SLA met for medic units	120.4%	128.1%	6.4%	121.0%	100.0%	127.1%	Yes	The SLA was increased starting in FY20. The SLA is met when 60 of 90 medic units are available. Fleet's Optimal Vehicle Replacement Strategy for medic unit purchases enabled Fleet to meet the SLA.	
Percent of SLA met for trash compactors	99.4%	106.9%	7.5%	101.0%	100.0%	104.1%	Yes	The SLA is met when 241 of 326 compactors are available. Fleet ordered and received 30 new compactors in FY18. Fleet also ordered an additional 30 compactors in FY19, and these are expected to be received in FY20.	
Percent of SLA met for radio patrol cars	100.1%	100.8%	0.7%	101.4%	100.0%	100.9%	Yes	The SLA is met when 675 of 750 or 90% of the active radio patrol car inventory is available. In FY20, Fleet is purchasing 150 new radio patrol cars to replenish the inventory.	
Median age of vehicle: General Fund	4.04	3.96	-2.0%	3.99	4.00	3.89	Yes	FY16 to FY19, the Water Department purchased 489 new vehicles (nearly 54% of their overall vehicle inventory) with an acquisition cost of \$38.189 million. FY18 Q2 to FY19 year-end, 336 new vehicles were placed into service and 238 old vehicles were relinquished from service.	
Median age of vehicle: Water Fund	3.21	3.46	7.8%	4.15	4.00	3.46	Yes		
Median age of vehicle: Aviation Fund	6.91	3.73	-46.0%	6.70	6.00	4.02	Yes	FY16 to FY19, the Division of Aviation purchased 167 new vehicles (just over 54% of their overall vehicle inventory) with an acquisition cost of \$19.557 million. Since FY18 Q2 to FY19 year-end, 86 new vehicles were placed into service and 70 old vehicles were relinquished from service.	



Department of Public Property									
Performance Measure	FY19 Q2	FY20 Q2	Change	FY19 Year-End	FY20 Target	FY20 YTD	On Track to Meet Target?	Comments / Explanation	
Number of substantially completed construction projects	19	15	-21.1%	58	45	21	Yes	A project that is substantially complete is at least 95% complete. FY19 Year-End was higher than average due to a higher number of smaller projects that were completed.	
Field Operations: Facilities division internal work order volume	3,054	2,615	-14.4%	11,019	11,300	5,258	Yes		
Field Operations: Percent of work orders completed within service level	71.0%	70.0%	-1.4%	69.3%	75.0%	69.5%	No	This measure has a changed methodology beginning FY20 Q1. Historically, this measure had been reporting the closure rate for internal work orders, rather than the percent of time that SLA was met. Historical data has been provided using the updated methodology as a means of comparison.	

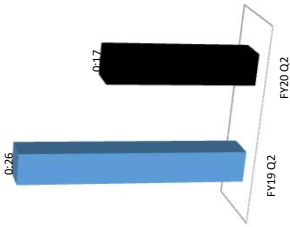


Office of Sustainability									
Performance Measure *	FY19 Q1	FY20 Q1	Change	FY19 Year-End	FY20 Target	FY20 YTD	On Track to Meet Target?	Comments / Explanation	
City of Philadelphia facility energy consumption, including General, Aviation and Water Funds (Million British Thermal Units)	0.81	0.81	0.0%	3.94	3.78	0.81	Yes	The target is based on a 3% reduction in usage from the three-year average for FY16-18.	
City of Philadelphia facility energy cost including General, Aviation and Water Funds (\$ Million)	\$14.3	\$11.8	-17.2%	\$60.5	\$67.0	\$11.8	Yes	The target is based on a 3% reduction in usage from the three-year average for FY16-18.	



\* These measures are lagging indicators, due to delays in billing for energy use data.

Managing Director's Office: 311 Call Center

Performance Measure	FY19 Q2	FY20 Q2	Change	FY19 Year-End	FY20 Target	FY20 YTD	On Track to Meet Target?	Comments / Explanation
<b>Median timeframe to answer calls (in minutes)</b> 	0.26	0.17	-34.6%	1.07	< 2.00	0:50	Yes	This new measure provides more data on what is realistic for the public to expect, in terms of a wait for a call to be answered. 311 has assembled L+H pod, and hired 6 trainees to handle 311-related issues. The trainees will start taking calls in November 2019.
Percent of 311 Net Promoter Score (NPS) survey respondents who are "service detractors"	41.0%	47.7%	16.3%	41.5%	< 50.0%	48.9%	Yes	Philly311 continues to prioritize our customer service. We have dedicated additional staff to focus on our survey process. Philly311 now responds to every survey taker and provides comments and additional service in accordance with their needs. As a result Philly311 has implemented a quality monitoring process for addressing the specific issues in the non-call channels, which has seen the increase in NPS detractors since FY19 Q2.
Percent of contacts who utilize mobile and web applications to contact 311	46.0%	48.0%	4.3%	45.5%	45.0%	47.5%	Yes	This measure refers to the number of contacts using mobile and web applications to contact 311.
Average score for tickets and phone calls monitored by 311 supervisors	88.0%	79.0%	-10.2%	87.0%	86.0%	74.5%	Yes	Agents are scored on a six-point scale and are graded by pass/fail. 311 has dedicated additional resources to the quality assurance and control process. A quality team has been set up to increase the number of interactions monitored and to develop solutions faster and more efficiently. Beginning in FY20 Q2, 311 changed the methodology by which they calculate this score. This new methodology is weighted, an prioritizes critical components to municipal interactions, such as interaction with customers and accuracy.

**City of Philadelphia**

# **Quarterly City Managers Report**

**FOR THE PERIOD ENDING DECEMBER 31, 2019**

## **WATER FUND QUARTERLY REPORT**





**Quarterly City Managers Report  
Fund Balance Summary  
Water Fund**

All Departments

For the Period Ending December 31, 2019

Category	FY 2019 Unaudited Actual	Fiscal Year 2020 Year to Date		Actual Over / (Under) Target Budget	Fiscal Year 2020 Full Year				
		Target Budget	Actual		Adopted Budget	Target Budget	Current Projection	Current Projection for Revenues Over / (Under)	
								Adopted Budget	Target Budget
<b>REVENUES</b>									
Taxes									
Locally Generated Non - Tax Revenues	705,180,191	363,884,374	363,884,374	0	703,269,000	703,269,000	0	0	
Other Governments	698,175	859,674	859,674	0	1,000,000	1,000,000	0	0	
Revenues from Other Funds of City - Net of Rate Stabilization Fund (I See Note 1)	35,667,947	0	0	0	37,598,000	37,598,000	0	0	
Revenue from Other Funds of City - Rate Stabilization Fund	4,321,032	0	0	0	84,680,000	91,680,000	7,000,000	0	
Total Revenues and Other Sources	745,867,345	364,744,048	364,744,048	0	826,547,000	833,547,000	7,000,000	0	
		Year to Date		Full Year					
Category	FY 2019 Unaudited Actual	Target Budget	Actual	Actual (Over) / Under Target Budget	Original Budget	Target Budget	Current Projection	Current Projection for Obligations (Over) / Under	
<b>OBLIGATIONS / APPROPRIATIONS</b>									
Personal Services	137,276,973	66,761,359	66,761,359	0	152,931,223	152,931,223	152,931,223	0	
Personal Services - Employee Benefits	133,769,578	92,229,750	92,229,750	0	147,439,194	147,439,194	147,439,194	0	
Sub-Total Employee Compensation	271,046,551	158,991,109	158,991,109	0	300,370,417	300,370,417	300,370,417	0	
Purchase of Services	186,892,287	140,553,847	140,553,847	0	203,206,853	210,206,853	210,206,853	(7,000,000)	
Materials, Supplies and Equipment	52,907,871	25,973,578	25,973,578	0	62,743,900	62,743,900	62,743,900	0	
Contributions, Indemnities and Taxes	3,816,246	2,466,461	2,466,461	0	8,120,000	8,120,000	8,120,000	0	
Debt Service	190,908,003	171,597,119	171,597,119	0	218,105,830	218,105,830	218,105,830	0	
Advances and Miscellaneous Payments	0	0	0	0	0	0	0	0	
Payment to Other Funds - Net of Payment to Rate Stabilization Fund (See Note 1)	70,716,988	0	0	0	74,000,000	74,000,000	74,000,000	0	
Payments to Other Funds - Rate Stabilization Fund	0	0	0	0	0	0	0	0	
Total Obligations / Appropriations	776,287,946	499,582,114	499,582,114	0	866,547,000	873,547,000	873,547,000	0	
Operating Surplus / (Deficit)	(30,420,601)	(134,838,066)	(134,838,066)	0	(40,000,000)	(40,000,000)	(40,000,000)	0	
<b>OPERATIONS IN RESPECT TO PRIOR FISCAL YEARS</b>									
Prior Year Fund Balance	0	0	0	0	0	0	0	0	
Net Adjustments - Prior Years	30,420,601	0	0	0	40,000,000	40,000,000	40,000,000	0	
Total Net Adjustments	30,420,601	0	0	0	40,000,000	40,000,000	40,000,000	0	
Year End Fund Balance	0	(134,838,066)	(134,838,066)	0	0	0	0	0	

Note 1: Bill #544, which restructured the Water Fund Revenue Bond Rate covenant, requires that the unencumbered operating balance of the Water Fund as of the end of the Fiscal Year be paid over to the Rate Stabilization Fund. A payment from the Rate Stabilization Fund to the Operating Fund will be required to eliminate any deficit as of the end of the fiscal year and will be recognized as Revenue from Other Funds.

The material in this report is preliminary and is subject to revision and does not represent an official statement of the City of Philadelphia.

**Quarterly City Managers Report  
Non-Tax Revenue Summary  
Water Fund**

For the Period Ending December 31, 2019

Department	FY 2019 Unaudited Actual	Fiscal Year 2020 Year to Date			Fiscal Year 2020 Full Year				
		Target Budget	Actual	Actual Over / (Under) Target Budget	Adopted Budget	Target Budget	Current Projection	Current Projection Over / (Under)	
								Adopted Budget	Target Budget
<u>Local Non-Tax Revenues</u>									
Fleet Management	0	142,822	142,822	0	60,000	60,000	60,000	0	0
Sale of Vehicles	0	142,822	142,822	0	60,000	60,000	60,000	0	0
Licenses & Inspections	45,331	25,012	25,012	0	35,000	35,000	35,000	0	0
Miscellaneous	45,331	25,012	25,012	0	35,000	35,000	35,000	0	0
Water	47,321,647	24,269,803	24,269,803	0	52,503,000	52,503,000	52,503,000	0	0
Sewer Charges to Other Municipalities	39,515,436	20,081,571	20,081,571	0	38,544,000	38,544,000	38,544,000	0	0
Water & Sewer Permits Issued by L & I	6,492,345	3,359,868	3,359,868	0	4,640,000	4,640,000	4,640,000	0	0
Contribution - Sinking Fund Reserve	0	0	0	0	7,500,000	7,500,000	7,500,000	0	0
Miscellaneous	1,313,866	828,364	828,364	0	1,819,000	1,819,000	1,819,000	0	0
Revenue	654,069,580	338,200,598	338,200,598	0	649,151,000	649,151,000	649,151,000	0	0
Sales & Charges	639,009,972	329,798,425	329,798,425	0	635,083,000	635,083,000	635,083,000	0	0
Fire Service Connections	3,597,759	1,908,087	1,908,087	0	3,509,000	3,509,000	3,509,000	0	0
Surcharges	4,698,732	2,512,777	2,512,777	0	5,300,000	5,300,000	5,300,000	0	0
Miscellaneous	6,763,117	3,981,309	3,981,309	0	5,259,000	5,259,000	5,259,000	0	0
Procurement	18,299	4,020	4,020	0	20,000	20,000	20,000	0	0
Miscellaneous	18,299	4,020	4,020	0	20,000	20,000	20,000	0	0
City Treasurer	3,725,334	1,242,119	1,242,119	0	1,500,000	1,500,000	1,500,000	0	0
Interest Earnings	3,725,334	1,242,119	1,242,119	0	1,500,000	1,500,000	1,500,000	0	0
Total Local Non-Tax Revenue	705,180,191	363,884,374	363,884,374	0	703,269,000	703,269,000	703,269,000	0	0
<u>Other Governments</u>									
Water	698,175	859,674	859,674	0	1,000,000	1,000,000	1,000,000	0	0
State	698,175	859,674	859,674	0	1,000,000	1,000,000	1,000,000	0	0
Federal	0	0	0	0	0	0	0	0	0
Total Other Governments	698,175	859,674	859,674	0	1,000,000	1,000,000	1,000,000	0	0
<u>Revenue from Other Funds</u>									
Water	39,988,979	0	0	0	122,278,000	129,278,000	129,278,000	7,000,000	0
General Fund	30,851,941	0	0	0	33,004,000	33,004,000	33,004,000	0	0
Aviation Fund	4,393,006	0	0	0	4,194,000	4,194,000	4,194,000	0	0
Employee Benefit Fund	423,000	0	0	0	400,000	400,000	400,000	0	0
Rate Stabilization Fund	4,321,032	0	0	0	84,680,000	91,680,000	91,680,000	7,000,000	0
Total Revenue from Other Funds	39,988,979	0	0	0	122,278,000	129,278,000	129,278,000	7,000,000	0
Total - All Sources	745,867,345	364,744,048	364,744,048	0	826,547,000	833,547,000	833,547,000	7,000,000	0

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**Quarterly City Managers Report  
Departmental Obligations Summary  
Water Fund**

For the Period Ending December 31, 2019

Department	FY 2019 Unaudited Actual	Fiscal Year 2020 Year to Date			Fiscal Year 2020 Full Year			Current Projection (Over) / Under	
		Target Budget	Actual	Actual (Over) / Under Target Budget	Adopted Budget	Target Budget	Current Projection	Adopted Budget	Target Budget
<b>Office of Innovation &amp; Technology</b>	<b>23,718,271</b>	<b>12,277,391</b>	<b>12,277,391</b>	<b>0</b>	<b>30,850,024</b>	<b>30,850,024</b>	<b>30,850,024</b>	<b>0</b>	<b>0</b>
Personal Services	6,501,124	3,142,255	3,142,255	0	8,700,632	8,700,632	8,700,632	0	0
Purchase of Services	15,249,284	8,535,438	8,535,438	0	20,015,542	20,015,542	20,015,542	0	0
Materials, Supplies & Equipment	1,967,863	599,698	599,698	0	2,133,850	2,133,850	2,133,850	0	0
<b>Managing Director</b>	<b>138,550</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>138,550</b>	<b>138,550</b>	<b>138,550</b>	<b>0</b>	<b>0</b>
Personal Services	138,550	0	0	0	138,550	138,550	138,550	0	0
<b>Public Property</b>	<b>4,265,847</b>	<b>4,270,347</b>	<b>4,270,347</b>	<b>0</b>	<b>4,270,347</b>	<b>4,270,347</b>	<b>4,270,347</b>	<b>0</b>	<b>0</b>
Purchase of Services	4,265,847	4,270,347	4,270,347	0	4,270,347	4,270,347	4,270,347	0	0
<b>Office of Fleet Management</b>	<b>7,433,982</b>	<b>3,867,745</b>	<b>3,867,745</b>	<b>0</b>	<b>8,846,754</b>	<b>8,846,754</b>	<b>8,846,754</b>	<b>0</b>	<b>0</b>
Personal Services	2,909,020	1,401,540	1,401,540	0	3,083,114	3,083,114	3,083,114	0	0
Purchase of Services	1,443,609	536,267	536,267	0	1,489,000	1,489,000	1,489,000	0	0
Materials, Supplies & Equipment	3,081,353	1,929,938	1,929,938	0	4,274,640	4,274,640	4,274,640	0	0
<b>Water</b>	<b>396,580,692</b>	<b>204,200,850</b>	<b>204,200,850</b>	<b>0</b>	<b>427,602,475</b>	<b>434,602,475</b>	<b>434,602,475</b>	<b>(7,000,000)</b>	<b>0</b>
Personal Services	115,175,461	56,267,897	56,267,897	0	127,354,425	127,354,425	127,354,425	0	0
Purchase of Services	160,220,502	124,221,945	124,221,945	0	170,795,150	177,795,150	177,795,150	(7,000,000)	0
Materials, Supplies & Equipment	46,651,495	23,211,008	23,211,008	0	54,837,900	54,837,900	54,837,900	0	0
Contributions, Indemnities & Taxes	3,816,246	500,000	500,000	0	615,000	615,000	615,000	0	0
Payments to Other Funds-Rate Stabilization Fd	0	0	0	0	0	0	0	0	0
Payments to Other Funds-Water Residual Fd	38,085,853	0	0	0	37,000,000	37,000,000	37,000,000	0	0
Payments to Other Funds-Other	32,631,135	0	0	0	37,000,000	37,000,000	37,000,000	0	0
<b>Finance</b>	<b>133,769,578</b>	<b>94,196,211</b>	<b>94,196,211</b>	<b>0</b>	<b>154,939,194</b>	<b>154,939,194</b>	<b>154,939,194</b>	<b>0</b>	<b>0</b>
Personal Services - Fringe Benefits	133,769,578	92,229,750	92,229,750	0	147,439,194	147,439,194	147,439,194	0	0
Contributions, Indemnities & Taxes	0	1,966,461	1,966,461	0	7,500,000	7,500,000	7,500,000	0	0
<b>Revenue</b>	<b>15,816,844</b>	<b>7,337,474</b>	<b>7,337,474</b>	<b>0</b>	<b>17,472,616</b>	<b>17,472,616</b>	<b>17,472,616</b>	<b>0</b>	<b>0</b>
Personal Services	9,793,098	4,595,680	4,595,680	0	10,873,116	10,873,116	10,873,116	0	0
Purchase of Services	4,858,990	2,508,860	2,508,860	0	5,165,000	5,165,000	5,165,000	0	0
Materials, Supplies & Equipment	1,164,756	232,934	232,934	0	1,429,500	1,429,500	1,429,500	0	0
Contributions, Indemnities & Taxes	0	0	0	0	5,000	5,000	5,000	0	0
<b>Sinking Fund</b>	<b>190,908,003</b>	<b>171,597,119</b>	<b>171,597,119</b>	<b>0</b>	<b>218,105,830</b>	<b>218,105,830</b>	<b>218,105,830</b>	<b>0</b>	<b>0</b>
Debt Service	190,908,003	171,597,119	171,597,119	0	218,105,830	218,105,830	218,105,830	0	0
<b>Procurement</b>	<b>90,176</b>	<b>38,238</b>	<b>38,238</b>	<b>0</b>	<b>105,285</b>	<b>105,285</b>	<b>105,285</b>	<b>0</b>	<b>0</b>
Personal Services	90,176	38,238	38,238	0	105,285	105,285	105,285	0	0
<b>Law</b>	<b>3,302,617</b>	<b>1,298,130</b>	<b>1,298,130</b>	<b>0</b>	<b>3,304,069</b>	<b>3,304,069</b>	<b>3,304,069</b>	<b>0</b>	<b>0</b>
Personal Services	2,568,773	1,295,948	1,295,948	0	2,569,445	2,569,445	2,569,445	0	0
Purchase of Services	691,440	2,182	2,182	0	691,614	691,614	691,614	0	0
Materials, Supplies & Equipment	42,404	0	0	0	43,010	43,010	43,010	0	0
<b>Office of Sustainability</b>	<b>93,874</b>	<b>30,000</b>	<b>30,000</b>	<b>0</b>	<b>93,874</b>	<b>93,874</b>	<b>93,874</b>	<b>0</b>	<b>0</b>
Personal Services	63,874	0	0	0	63,874	63,874	63,874	0	0
Purchase of Services	30,000	30,000	30,000	0	30,000	30,000	30,000	0	0
<b>Water, Sewer &amp; Storm Water Rate Board</b>	<b>169,512</b>	<b>468,609</b>	<b>468,609</b>	<b>0</b>	<b>817,982</b>	<b>817,982</b>	<b>817,982</b>	<b>0</b>	<b>0</b>
Personal Services	36,897	19,801	19,801	0	42,782	42,782	42,782	0	0
Purchase of Services	132,615	448,808	448,808	0	750,200	750,200	750,200	0	0
Materials, Supplies & Equipment	0	0	0	0	25,000	25,000	25,000	0	0
<b>Total Water Fund</b>	<b>776,287,946</b>	<b>499,582,114</b>	<b>499,582,114</b>	<b>0</b>	<b>866,547,000</b>	<b>873,547,000</b>	<b>873,547,000</b>	<b>(7,000,000)</b>	<b>0</b>
Personal Services	137,276,973	66,761,359	66,761,359	0	152,931,223	152,931,223	152,931,223	0	0
Personal Services - Fringe Benefits	133,769,578	92,229,750	92,229,750	0	147,439,194	147,439,194	147,439,194	0	0
Sub-Total Employee Compensation	271,046,551	158,991,109	158,991,109	0	300,370,417	300,370,417	300,370,417	0	0
Purchase of Services	186,892,287	140,553,847	140,553,847	0	203,206,853	210,206,853	210,206,853	(7,000,000)	0
Materials, Supplies & Equipment	52,907,871	25,973,578	25,973,578	0	62,743,900	62,743,900	62,743,900	0	0
Contributions, Indemnities & Taxes	3,816,246	2,466,461	2,466,461	0	8,120,000	8,120,000	8,120,000	0	0
Debt Service	190,908,003	171,597,119	171,597,119	0	218,105,830	218,105,830	218,105,830	0	0
Payments to Other Funds	70,716,988	0	0	0	74,000,000	74,000,000	74,000,000	0	0

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**Quarterly City Managers Report  
Analysis of Projected Year-End Variances  
Water Fund**

All Departments

For the Period Ending December 31, 2019

Category	Full Year Proj. Variance Better / (Worse) Than Cur. Target	Reasons / Comments
<u>Revenues</u>		
No variance to report		
<b>Subtotal</b>	<b>\$0.0</b>	
<u>Obligations / Appropriations</u>		
No variance to report		
	<b>\$0.0</b>	
<u>Other Adjustments</u>		
	<b>\$0.0</b>	
<b>Subtotal</b>	<b>\$0.0</b>	
<b>Total</b>	<b>\$0.0</b>	

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**Quarterly City Managers Report**  
**Departmental Full Time Position Summary**  
**Water Fund**  
For the Period Ending December 31, 2019

Department	FY 2019 Actual	Fiscal Year 2020 Year to Date			Fiscal Year 2020 Full Year			
		Month End		Actual (Over) / Under Target Budget	Authorized Positions		Current Projection	
		Target Budget	Actual		Adopted Budget	Target Budget	Current Projection	Current Projection (Over) / Under Adopted Budget Target Budget
<b>Office of Innovation &amp; Technology</b>	<b>83</b>	<b>85</b>	<b>85</b>	<b>0</b>	<b>107</b>	<b>107</b>	<b>107</b>	<b>0</b>
<b>Office of Fleet Management</b>	<b>54</b>	<b>54</b>	<b>54</b>	<b>0</b>	<b>59</b>	<b>59</b>	<b>59</b>	<b>0</b>
<b>Water</b>	<b>1,891</b>	<b>1,996</b>	<b>1,996</b>	<b>0</b>	<b>2,242</b>	<b>2,242</b>	<b>2,242</b>	<b>0</b>
<b>Revenue</b>	<b>206</b>	<b>205</b>	<b>205</b>	<b>0</b>	<b>232</b>	<b>232</b>	<b>232</b>	<b>0</b>
<b>Procurement</b>	<b>2</b>	<b>1</b>	<b>1</b>	<b>0</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>0</b>
<b>Law</b>	<b>31</b>	<b>30</b>	<b>30</b>	<b>0</b>	<b>30</b>	<b>30</b>	<b>30</b>	<b>0</b>
<b>Water, Sewer &amp; Stormwater Rate Board</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>0</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>0</b>
<b>Total Water Fund</b>	<b>2,268</b>	<b>2,372</b>	<b>2,372</b>	<b>0</b>	<b>2,673</b>	<b>2,673</b>	<b>2,673</b>	<b>0</b>

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**City of Philadelphia**

# **Quarterly City Managers Report**

**FOR THE PERIOD ENDING DECEMBER 31, 2019**

## **AVIATION FUND QUARTERLY REPORT**





**Quarterly City Managers Report  
Fund Balance Summary  
Aviation Fund  
All Departments  
For the Period Ending December 31, 2019**

Category	FY 2019 Unaudited Actual	Fiscal Year 2020 Year to Date			Fiscal Year 2020 Full Year				
		Target Budget	Actual	Actual Over / (Under) Target Budget	Adopted Budget	Target Budget	Current Projection	Current Projection for Revenues Over / (Under)	
								Adopted Budget	Target Budget
<b>REVENUES</b>									
Taxes									
Locally Generated Non - Tax Revenues	458,924,339	147,994,902	147,994,902	0	497,797,000	497,797,000	497,797,000	0	0
Other Governments	1,060,781	1,110,264	1,110,264	0	2,913,000	2,913,000	2,913,000	0	0
Revenues from Other Funds of City	1,408,842	0	0	0	1,527,000	1,527,000	1,527,000	0	0
Other Sources									
Total Revenues and Other Sources	461,393,962	149,105,166	149,105,166	0	502,237,000	502,237,000	502,237,000	0	0
Category	FY 2019 Unaudited Actual	Year to Date			Full Year				
<b>OBLIGATIONS / APPROPRIATIONS</b>	Personal Services	81,074,600	40,853,009	0	87,640,786	88,605,786	88,605,786	(965,000)	0
	Personal Services - Employee Benefits	63,033,740	10,522,297	0	66,061,224	66,061,224	66,061,224	0	0
	Sub-Total Employee Compensation	144,108,340	51,375,306	0	153,702,010	154,667,010	154,667,010	(965,000)	0
	Purchase of Services	120,075,129	96,222,921	0	139,191,589	139,191,589	139,191,589	0	0
	Materials, Supplies and Equipment	15,217,585	9,496,215	0	17,531,900	17,531,900	17,531,900	0	0
	Contributions, Indemnities and Taxes	5,451,739	4,407,256	0	8,812,000	8,812,000	8,812,000	0	0
	Debt Service	133,410,174	55,247,900	0	134,825,501	134,825,501	134,825,501	0	0
	Payment to Other Funds	18,597,640	1,054	0	20,023,000	20,023,000	20,023,000	0	0
	Advances and Miscellaneous Payments	0	0	0	0	0	0	0	0
	Total Obligations / Appropriations	436,860,607	216,750,652	216,750,652	0	474,086,000	475,051,000	(965,000)	0
Operating Surplus / (Deficit)	24,533,355	(67,645,486)	(67,645,486)	0	28,151,000	27,186,000	(965,000)	0	
<b>OPERATIONS IN RESPECT TO</b>									
<b>PRIOR FISCAL YEARS</b>									
Prior Year Fund Balance	143,068,950	0	0	0	123,806,000	182,397,574	182,397,574	58,591,574	0
Net Adjustments - Prior Years	14,795,269	0	0	0	15,000,000	15,000,000	15,000,000	0	0
Total Net Adjustments	157,864,219	0	0	0	138,806,000	197,397,574	197,397,574	58,591,574	0
Preliminary Year End Fund Balance	182,397,574	(67,645,486)	(67,645,486)	0	166,957,000	224,583,574	224,583,574	57,626,574	0
Deferred Revenue-Airline Rates & Charges (See Note 1)	0	0	0	0	0	0	0	0	0
Year End Fund Balance	182,397,574	(67,645,486)	(67,645,486)	0	166,957,000	224,583,574	224,583,574	57,626,574	0

Note 1: In accordance with Airline Use & Lease Agreements, revenues received in excess of Terminal Building and Airfield Area costs are deferred to the subsequent fiscal year.

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**Quarterly City Managers Report  
Non-Tax Revenue Summary  
Aviation Fund  
For the Period Ending December 31, 2019**

Department	FY 2019 Unaudited Actual	Fiscal Year 2020 Year to Date		Fiscal Year 2020 Full Year			
		Target Budget	Actual	Actual Over / (Under) Target Budget	Adopted Budget	Target Budget	Current Projection
							Adopted Budget      Target Budget
<u>Local Non-Tax Revenues</u>							
Fleet Management	123,416	33,595	33,595	0	25,000	25,000	0      0
Sale of Vehicles	123,416	33,595	33,595	0	25,000	25,000	0      0
Procurement	1,129	745	745	0	5,000	5,000	0      0
Miscellaneous	1,129	745	745	0	5,000	5,000	0      0
City Treasurer	6,614,976	2,297,855	2,297,855	0	2,095,000	2,095,000	0      0
Interest Earnings	6,614,976	2,297,855	2,297,855	0	2,095,000	2,095,000	0      0
Commerce - Division of Aviation	452,184,818	145,662,707	145,662,707	0	495,672,000	495,672,000	0      0
Concessions	62,349,635	29,785,379	29,785,379	0	59,489,000	59,489,000	0      0
Space Rentals	143,837,476	53,923,641	53,923,641	0	175,153,000	175,153,000	0      0
Landing Fees	91,839,130	34,405,692	34,405,692	0	105,431,000	105,431,000	0      0
Parking	37,426,119	684,105	684,105	0	45,402,000	45,402,000	0      0
Car Rental	19,761,288	10,204,038	10,204,038	0	25,562,000	25,562,000	0      0
Sale of Utilities	2,772,663	921,369	921,369	0	4,693,000	4,693,000	0      0
Overseas Terminal Facility Charges	9,450	900	900	0	25,000	25,000	0      0
International Terminal Charges	40,941,194	12,863,332	12,863,332	0	39,580,000	39,580,000	0      0
Passenger Facility Charge	31,188,783	5,645,060	5,645,060	0	35,754,000	35,754,000	0      0
Miscellaneous	22,059,080	(2,770,809)	(2,770,809)	0	4,583,000	4,583,000	0      0
<b>Total Local Non-Tax Revenue</b>	<b>458,924,339</b>	<b>147,994,902</b>	<b>147,994,902</b>	<b>0</b>	<b>497,797,000</b>	<b>497,797,000</b>	<b>0      0</b>
<u>Other Governments</u>							
Commerce - Division of Aviation	1,060,781	1,110,264	1,110,264	0	2,913,000	2,913,000	0      0
State	0	0	0	0	0	0	0      0
Federal	1,060,781	1,110,264	1,110,264	0	2,913,000	2,913,000	0      0
<b>Total Other Governments</b>	<b>1,060,781</b>	<b>1,110,264</b>	<b>1,110,264</b>	<b>0</b>	<b>2,913,000</b>	<b>2,913,000</b>	<b>0      0</b>
<u>Revenue from Other Funds</u>							
Commerce - Division of Aviation	1,408,842	0	0	0	1,527,000	1,527,000	0      0
General Fund	1,241,842	0	0	0	1,427,000	1,427,000	0      0
Contribution from Bond Fund	0	0	0	0	0	0	0      0
Employee Benefits Fund	167,000	0	0	0	100,000	100,000	0      0
<b>Total Revenue from Other Funds</b>	<b>1,408,842</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,527,000</b>	<b>1,527,000</b>	<b>0      0</b>
<b>Total - All Sources</b>	<b>461,393,962</b>	<b>149,105,166</b>	<b>149,105,166</b>	<b>0</b>	<b>502,237,000</b>	<b>502,237,000</b>	<b>0      0</b>

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**Quarterly City Managers Report  
Departmental Obligations Summary  
Aviation Fund**

For the Period Ending December 31, 2019

Department	FY 2019 Unaudited Actual	Fiscal Year 2020 Year to Date			Fiscal Year 2020 Full Year		
		Target Budget	Actual	Actual (Over) / Under Target Budget	Adopted Budget	Target Budget	Current Projection
							Adopted Budget    Target Budget
<b>Office of Innovation &amp; Technology</b>	<b>1,357,929</b>	<b>669,101</b>	<b>669,101</b>	<b>0</b>	<b>2,998,689</b>	<b>2,998,689</b>	<b>0</b>
Personal Services	499,216	254,629	254,629	0	1,541,600	1,541,600	0
Purchase of Services	868,713	414,472	414,472	0	1,457,089	1,457,089	0
<b>Police</b>	<b>16,996,284</b>	<b>8,148,691</b>	<b>8,148,691</b>	<b>0</b>	<b>18,031,895</b>	<b>18,031,895</b>	<b>0</b>
Personal Services	16,832,987	7,985,391	7,985,391	0	17,861,395	17,861,395	0
Purchase of Services	74,597	77,500	77,500	0	77,500	77,500	0
Materials, Supplies & Equipment	88,700	85,800	85,800	0	93,000	93,000	0
<b>Fire</b>	<b>8,928,909</b>	<b>4,631,906</b>	<b>4,631,906</b>	<b>0</b>	<b>9,320,474</b>	<b>10,285,474</b>	<b>(965,000)</b>
Personal Services	8,758,009	4,473,327	4,473,327	0	9,126,574	10,091,574	(965,000)
Purchase of Services	15,000	15,000	15,000	0	15,000	15,000	0
Materials, Supplies & Equipment	155,900	143,579	143,579	0	155,900	155,900	0
Payments to Other Funds	0	0	0	0	23,000	23,000	0
<b>Public Property</b>	<b>19,808,000</b>	<b>13,400,000</b>	<b>13,400,000</b>	<b>0</b>	<b>26,900,000</b>	<b>26,900,000</b>	<b>0</b>
Purchase of Services	19,808,000	13,400,000	13,400,000	0	26,900,000	26,900,000	0
<b>Office of Fleet Management</b>	<b>7,219,507</b>	<b>4,649,306</b>	<b>4,649,306</b>	<b>0</b>	<b>8,401,109</b>	<b>8,401,109</b>	<b>0</b>
Personal Services	1,396,747	611,226	611,226	0	1,520,109	1,520,109	0
Purchase of Services	572,259	216,742	216,742	0	588,000	588,000	0
Materials, Supplies & Equipment	5,250,501	3,821,338	3,821,338	0	6,293,000	6,293,000	0
<b>Finance</b>	<b>65,706,115</b>	<b>13,639,953</b>	<b>13,639,953</b>	<b>0</b>	<b>72,719,224</b>	<b>72,719,224</b>	<b>0</b>
Personal Services - Fringe Benefits	63,033,740	10,522,297	10,522,297	0	66,061,224	66,061,224	0
Purchase of Services	2,672,375	2,598,308	2,598,308	0	4,146,000	4,146,000	0
Contributions, Indemnities & Taxes	0	519,348	519,348	0	2,512,000	2,512,000	0
Advances and Other Miscellaneous Payments	0	0	0	0	0	0	0
<b>Sinking Fund</b>	<b>133,410,174</b>	<b>55,247,900</b>	<b>55,247,900</b>	<b>0</b>	<b>134,825,501</b>	<b>134,825,501</b>	<b>0</b>
Debt Service	133,410,174	55,247,900	55,247,900	0	134,825,501	134,825,501	0
<b>Commerce - Division of Aviation</b>	<b>181,725,366</b>	<b>115,586,679</b>	<b>115,586,679</b>	<b>0</b>	<b>199,188,000</b>	<b>199,188,000</b>	<b>0</b>
Personal Services	51,919,318	26,781,320	26,781,320	0	55,920,000	55,920,000	0
Purchase of Services	96,034,185	79,470,899	79,470,899	0	105,978,000	105,978,000	0
Materials, Supplies & Equipment	9,722,484	5,445,498	5,445,498	0	10,990,000	10,990,000	0
Contributions, Indemnities & Taxes	5,451,739	3,887,908	3,887,908	0	6,300,000	6,300,000	0
Payments to Other Funds	18,597,640	1,054	1,054	0	20,000,000	20,000,000	0
<b>Law</b>	<b>1,604,450</b>	<b>747,116</b>	<b>747,116</b>	<b>0</b>	<b>1,607,235</b>	<b>1,607,235</b>	<b>0</b>
Personal Services	1,604,450	747,116	747,116	0	1,607,235	1,607,235	0
Purchase of Services	0	0	0	0	0	0	0
Materials, Supplies & Equipment	0	0	0	0	0	0	0
<b>Office of Sustainability</b>	<b>93,873</b>	<b>30,000</b>	<b>30,000</b>	<b>0</b>	<b>93,873</b>	<b>93,873</b>	<b>0</b>
Personal Services	63,873	0	0	0	63,873	63,873	0
Purchase of Services	30,000	30,000	30,000	0	30,000	30,000	0
<b>Total Aviation Fund</b>	<b>436,860,607</b>	<b>216,750,652</b>	<b>216,750,652</b>	<b>0</b>	<b>474,086,000</b>	<b>475,051,000</b>	<b>(965,000)</b>
Personal Services	81,074,600	40,853,009	40,853,009	0	87,640,786	88,605,786	(965,000)
Sub-Total Employee Compensation	63,033,740	10,522,297	10,522,297	0	66,061,224	66,061,224	0
Purchase of Services	144,108,340	51,375,306	51,375,306	0	153,702,070	154,667,070	(965,000)
Materials, Supplies & Equipment	120,075,129	96,222,921	96,222,921	0	139,191,589	139,191,589	0
Contributions, Indemnities & Taxes	15,217,585	9,496,215	9,496,215	0	17,531,900	17,531,900	0
Debt Service	5,451,739	4,407,256	4,407,256	0	8,812,000	8,812,000	0
Payments to Other Funds	133,410,174	55,247,900	55,247,900	0	134,825,501	134,825,501	0
Advances & Other Misc. Pmts.	18,597,640	1,054	1,054	0	20,023,000	20,023,000	0
	0	0	0	0	0	0	0

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**Quarterly City Managers Report**  
**Analysis of Projected Year-End Variances**  
**Aviation Fund**  
All Departments  
For the Period Ending December 31, 2019

Category	Full Year Proj. Variance Better / (Worse) Than Cur. Target	Reasons / Comments
<u>Revenues</u>		
No variances to report.		
Subtotal	<b>\$0.0</b>	
<u>Obligations / Appropriations</u>		
No variances to report.		
Subtotal	<b>\$0.0</b>	
Total	<b>\$0.0</b>	

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**Quarterly City Managers Report**  
**Departmental Full Time Position Summary**  
**Aviation Fund**  
For the Period Ending December 31, 2019

Department	FY 2019 Actual	Fiscal Year 2020 Year to Date			Fiscal Year 2020 Full Year			
		Month End		Actual (Over) / Under Target Budget	Authorized Positions		Current Projection	
		Target Budget	Actual		Adopted Budget	Target Budget	Current Projection	Current Projection (Over) / Under Adopted Budget Target Budget
Office of Innovation & Technology	5	6	6	0	15	15	10	5 5
Police	161	165	165	0	166	166	166	0 0
Uniformed	150	154	154	0	155	155	155	0 0
Civilian	11	11	11	0	11	11	11	0 0
Fire	73	75	75	0	75	75	75	0 0
Uniformed	73	75	75	0	75	75	75	0 0
Civilian	0	0	0	0	0	0	0	0 0
Office of Fleet Management	24	24	24	0	25	25	25	0 0
Commerce - Division of Aviation	773	816	816	0	900	900	875	25 25
Law	19	19	19	0	22	22	22	0 0
<b>Total Aviation Fund</b>	<b>1,055</b>	<b>1,105</b>	<b>1,105</b>	<b>0</b>	<b>1,203</b>	<b>1,203</b>	<b>1,173</b>	<b>30 30</b>

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City of Philadelphia

# **Quarterly City Managers Report**

**FOR THE PERIOD ENDING DECEMBER 31, 2019**

## **GRANTS REVENUE FUND QUARTERLY REPORT**

### **Unanticipated Grants**





**FUNDS TAKEN FROM FINANCE'S UNANTICIPATED GRANTS REVENUE FUND - FY 2020**

**FOR THE PERIOD OCTOBER 1, 2019 - DECEMBER 31, 2019**

Dp. No.	Department	Amount	Grant Title	Source	Description
23	Prisons	248,121.00	Philadelphia Vivitrol	PA Crime Commission	Unanticipated Grant Funding
Var	Various	103,731,693.00	Grants Fund - Appropriation Transfer	N/A	Ordinance by City Council - Bill #190856
<b>Total</b>		<b>103,979,814.00</b>			



**City of Philadelphia**

# **Quarterly City Managers Report**

**FOR THE PERIOD ENDING DECEMBER 31, 2019**

## **CASH FLOW FORECAST**



CASH FLOW PROJECTIONS  
GENERAL FUND - FY2020

OFFICE OF THE DIRECTOR OF FINANCE

Projection as of December 31, 2019

Amounts in Millions

Amounts in Millions																
	July 31	Aug 31	Sept 30	Oct 31	Nov 30	Dec 31	Jan 31	Feb 29	March 31	April 30	May 31	June 30	Total	Accrued	Not Accrued	Estimated Revenues
REVENUES																
Real Estate Tax	8.6	9.3	6.9	7.0	5.2	31.9	64.8	368.3	147.7	31.2	15.3	5.9	702.0			702.0
Total Wage Earnings, Net Profits	159.2	114.7	128.7	156.6	121.8	126.1	188.7	130.0	146.8	168.0	137.0	123.7	1701.2			1701.2
Realty Transfer Tax	31.2	30.0	21.2	38.7	27.6	30.1	22.1	18.3	24.5	31.3	30.7	32.5	338.3			338.3
Sales Tax	28.0	34.8	13.9	13.8	15.5	14.4	12.3	16.6	13.2	13.2	28.5	30.0	234.3	1.9		236.2
Business Income & Receipts Tax	10.3	8.7	19.7	19.6	6.1	30.5	17.7	6.4	42.8	325.6	44.2	9.4	540.9			540.9
Beverage Tax	6.8	6.7	6.8	7.7	5.1	7.0	6.4	5.5	5.6	7.0	6.3	6.2	76.1			76.1
Other Taxes	9.7	10.5	14.1	10.0	10.8	11.1	11.8	10.3	9.7	13.5	10.5	9.7	131.7			131.7
Locally Generated Non-tax	34.2	31.5	27.4	31.5	40.6	32.9	28.1	30.0	33.0	33.4	32.1	33.8	388.4			388.4
Total Other Governments	9.9	54.7	90.8	52.5	15.4	7.3	5.4	17.7	8.4	6.6	6.0	9.3	283.9	16.0		300.0
Total PICA Other Governments	33.0	44.7	32.7	45.8	21.1	57.5	40.9	51.3	54.3	44.7	44.4	47.0	517.3			517.3
Interfund Transfers	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	25.5	25.5		51.8	77.3
Total Current Revenue	330.7	345.6	362.1	383.3	269.3	348.8	398.0	654.4	486.0	673.6	355.0	332.9	4939.7	17.9	51.8	5009.4
Collection of prior year(s) revenue	10.9	2.5	0.0	3.9	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	17.3			
Other fund balance adjustments																
TOTAL CASH RECEIPTS	341.6	348.1	362.1	387.2	269.3	348.8	398.0	654.4	486.0	673.6	355.0	333.0	4957.0			
EXPENSES AND OBLIGATIONS																
Payroll	77.3	198.1	100.3	143.6	188.6	127.6	189.3	143.8	144.5	144.5	157.6	155.5	1770.7	69.8	4.2	1844.7
Employee Benefits	42.8	51.0	55.7	48.9	45.8	61.5	57.2	53.3	53.5	53.5	58.4	55.2	636.9	26.5	0.5	663.9
Pension	3.5	(0.6)	10.7	81.5	(0.6)	3.2	(0.5)	(2.7)	632.8	3.2	(1.8)	(2.2)	720.4	28.7		749.1
Purchase of Services	51.3	50.3	77.0	78.8	57.7	77.5	69.9	58.0	82.6	79.8	89.5	71.1	843.4	26.4	154.2	1024.0
Materials, Equipment	4.3	4.1	4.7	10.8	6.0	6.7	6.7	8.6	10.6	9.7	9.1	12.0	93.5	3.0	30.0	126.5
Contributions, Indemnities	10.6	72.0	4.8	16.2	67.7	6.3	5.1	56.6	11.6	5.0	64.1	11.7	331.7			331.7
Debt Service-Short Term	0.0	0.0	0.1	0.0	0.0	0.1	0.0	0.0	0.0	0.0	0.0	5.8	6.1			6.1
Debt Service-Long Term	106.6	10.4	0.0	0.0	0.8	6.8	34.0	0.0	0.4	0.2	22.0	0.2	181.4			181.4
Interfund Charges	34.6	10.0	0.0	0.0	0.0	0.0	0.0	3.2	0.0	4.2	0.5	33.6	86.2	22.0		108.2
Advances & Misc. Pmts. / Labor Obligations	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	20.0	20.0	20.0	20.1	80.1			80.1
Current Year Appropriation	330.8	395.3	253.3	379.8	366.2	289.7	361.7	320.9	956.3	313.9	419.0	363.4	4750.3	176.4	188.9	5115.6
Prior Yr. Expenditures against Encumbrances	44.2	36.0	23.7	14.0	5.4	4.4	5.5	7.1	4.6	4.1	1.7	1.8	152.6			
Prior Yr. Salaries & Vouchers Payable	43.2	(64.3)	60.2	89.3	5.0	(26.8)	6.3	0.0	0.0	0.0	0.0	0.0	112.9			
TOTAL DISBURSEMENTS																
	418.2	367.0	337.2	483.1	376.6	267.4	373.5	327.9	960.9	318.0	420.8	365.2	5015.8			
Excess (Def) of Receipts over Disbursements	(76.6)	(18.9)	24.9	(95.9)	(107.3)	81.4	24.5	326.5	(474.9)	355.6	(65.8)	(32.3)				
Opening Balance	966.4	889.8	870.8	895.8	799.9	692.6	774.0	798.5	1124.9	650.0	1005.6	939.8				
TRAN	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0				
CLOSING BALANCE	889.8	870.8	895.8	799.9	692.6	774.0	798.5	1124.9	650.0	1005.6	939.8	907.6				

CASH FLOW PROJECTIONS  
CONSOLIDATED CASH - ALL FUNDS - FY2020

OFFICE OF THE DIRECTOR OF FINANCE

Projection as of December 31, 2019

	Amounts in Millions											
	July 31	Aug 31	Sept 30	Oct 31	Nov 30	Dec 31	Jan 31	Feb 29	March 31	April 30	May 31	June 30
General	889.8	870.8	895.8	799.9	692.6	774.0	798.5	1124.9	650.0	1005.6	939.8	907.6
Grants Revenue	(17.2)	(0.6)	24.6	14.3	(34.0)	(68.8)	(64.6)	(184.1)	(210.1)	(202.6)	(184.7)	(125.7)
Community Development	(2.5)	(1.4)	(1.6)	0.7	(2.8)	(7.8)	(12.4)	(5.2)	(4.7)	(1.0)	(0.4)	(6.5)
Vehicle Rental Tax	5.0	5.7	6.4	7.0	7.6	8.1	8.6	4.1	4.4	4.9	5.3	5.8
Hospital Assessment Fund	20.5	20.0	45.8	22.1	21.7	41.0	24.0	11.2	20.1	11.6	31.4	13.8
Housing Trust Fund	58.5	56.4	55.4	62.2	61.4	61.1	61.3	59.2	57.1	55.0	52.9	64.1
Budget Stabilization Fund	34.3	34.3	34.3	34.3	34.3	34.3	34.3	34.3	34.3	34.3	34.3	34.3
Other Funds	10.9	10.1	9.8	9.6	8.8	8.7	8.7	8.2	7.7	7.8	7.8	7.5
<b>TOTAL OPERATING FUNDS</b>	<b>999.2</b>	<b>995.4</b>	<b>1070.4</b>	<b>950.1</b>	<b>789.5</b>	<b>850.6</b>	<b>858.5</b>	<b>1052.6</b>	<b>558.8</b>	<b>915.6</b>	<b>886.5</b>	<b>900.9</b>
Capital Improvement	102.6	451.0	425.5	409.6	398.9	386.8	374.8	359.8	344.8	329.8	314.8	299.8
Industrial & Commercial Dev.	10.1	10.1	10.1	10.1	10.1	10.1	10.1	10.0	10.0	10.0	10.0	10.0
<b>TOTAL CAPITAL FUNDS</b>	<b>112.7</b>	<b>461.0</b>	<b>435.6</b>	<b>419.6</b>	<b>409.0</b>	<b>397.0</b>	<b>384.9</b>	<b>369.8</b>	<b>354.8</b>	<b>339.8</b>	<b>324.8</b>	<b>309.8</b>
<b>TOTAL FUND EQUITY</b>	<b>1111.9</b>	<b>1456.5</b>	<b>1506.0</b>	<b>1369.8</b>	<b>1198.5</b>	<b>1247.6</b>	<b>1243.4</b>	<b>1422.4</b>	<b>913.5</b>	<b>1255.4</b>	<b>1211.3</b>	<b>1210.7</b>

City of Philadelphia

# **Quarterly City Managers Report**

**FOR THE PERIOD ENDING DECEMBER 31, 2019**

## **METHODOLOGY FOR FINANCIAL REPORTING**





# QUARTERLY CITY MANAGERS REPORT

For the Period Ending December 31, 2019

## METHODOLOGY FOR FINANCIAL REPORTING

### A. FUND ACCOUNTING

Funds are groupings of activities that enable the city to maintain control over resources that have been segregated for particular purposes or objectives. All of the funds of the City of Philadelphia can be divided into three categories: governmental funds, proprietary funds and fiduciary funds.

- **Governmental funds.** The governmental funds are used to account for the financial activity of the city's basic services, such as: general government; economic and neighborhood development; public health, welfare and safety; cultural and recreational; and streets, highways and sanitation. The fund financial activities focus on a short-term view of the inflows and outflows of spendable resources, as well as on the balances of spendable resources available at the end of the fiscal year. The financial information presented for the governmental funds are useful in evaluating the city's short term financing requirements.

The city maintains twenty individual governmental funds. The city's Comprehensive Annual Financial Report presents data separately for the general fund, grants revenue fund and health-choices behavioral health fund, which are considered to be major funds. Data for the remaining seventeen funds are combined into a single aggregated presentation.

- **Proprietary funds.** The proprietary funds are used to account for the financial activity of the city's operations for which customers are charged a user fee; they provide both a long and short-term view of financial information. The city maintains three enterprise funds that are a type of proprietary funds - the airport, water and waste water operations, and industrial land bank.
- **Fiduciary funds.** The City of Philadelphia is the trustee, or fiduciary, for its employees' pension plans. It is also responsible for the Gas Works' employees' retirement reserve assets. Both of these fiduciary activities are reported in the city's Comprehensive Annual Financial Report as separate financial *statements of fiduciary net assets* and *changes in fiduciary net assets*.

### B. BASIS OF ACCOUNTING AND MEASUREMENT FOCUS

*Governmental funds* account for their activities using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the city considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures are generally recorded when a liability is incurred, as in the case of full accrual accounting. Debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due, however, those expenditures may be accrued if they are to be liquidated with available resources.

Imposed non-exchange revenues, such as real estate taxes, are recognized when the enforceable legal claim arises and the resources are available. Derived tax revenues, such as wage, business privilege, net

# QUARTERLY CITY MANAGERS REPORT

For the Period Ending December 31, 2019

## METHODOLOGY FOR FINANCIAL REPORTING

profits and earnings taxes, are recognized when the underlying exchange transaction has occurred and the resources are available. Grant revenues are recognized when all the applicable eligibility requirements have been met and the resources are available. All other revenue items are considered to be measurable and available only when cash is received by the city.

Revenue that is considered to be *program revenue* include: (1) charges to customers or applicants for goods received, services rendered or privileges provided, (2) operating grants and contributions, and (3) capital grants and contributions. Internally dedicated resources are reported as general revenues rather than as program specific revenues, therefore, all taxes are considered general revenues.

The city's financial statements reflect the following three funds as major **Governmental Funds**:

- The **General Fund** is the city's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in other funds.
- The **HealthChoices Behavioral Health Fund** accounts for resources received from the Commonwealth of Pennsylvania. These resources are restricted to providing managed behavioral health care to Philadelphia residents.
- The **Grants Revenue Fund** accounts for the resources received from various federal, state and private grantor agencies. The resources are restricted to accomplishing the various objectives of the grantor agencies.

The City also reports on **Permanent Funds**, which are used to account for resources legally held in trust for use by the park and library systems of the city. There are legal restrictions on the resources of the funds that require the principal to remain intact, while only the earnings may be used for the programs.

The City reports on the following **Fiduciary Funds**:

- The **Municipal Pension Fund** accumulates resources to provide pension benefit payments to qualified employees of the city and certain other quasi-governmental organizations.
- The **Philadelphia Gas Works Retirement Reserve Fund** accounts for contributions made by the Philadelphia Gas Works to provide pension benefit payments to its qualified employees under its noncontributory pension plan.

The City reports the following major **Proprietary Funds**:

- The **Water Fund** accounts for the activities related to the operation of the city's water delivery and sewage systems.
- The **Aviation Fund** accounts for the activities of the city's airports.
- The **Industrial Land Bank Fund** accounts for the activities of the city's inventory of commercial land sites.

Proprietary funds distinguish operating revenues and expenses from non-operating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in

# **QUARTERLY CITY MANAGERS REPORT**

**For the Period Ending December 31, 2019**

## **METHODOLOGY FOR FINANCIAL REPORTING**

connection with a proprietary fund's ongoing operations. The principal operating revenues of the Water Fund are charges for water and sewer service. The principal operating revenue of the Aviation Fund is charges for the use of the airport. Operating expenses for enterprise funds include the cost of sales and services, administrative expenses, and depreciation on capital assets. The principal operating revenues of the Industrial Land Bank Fund come from sales of land sites, while the operating expenses are comprised of land purchases and improvements made thereon. All revenues and expenses not meeting this definition are reported as non-operating revenues and expenses.

## **C. LEGAL COMPLIANCE**

The city's budgetary process accounts for certain transactions on a basis other than generally accepted accounting principles (GAAP). In accordance with the Philadelphia Home Rule Charter, the city has formally established budgetary accounting control for its operating and capital improvement funds.

The operating funds of the city, consisting of the General Fund, nine Special Revenue Funds (County Liquid Fuels Tax, Special Gasoline Tax, HealthChoices Behavioral Health, Hotel Room Rental Tax, Grants Revenue, Community Development, Housing Trust, Acute Care Hospital Assessment and Car Rental Tax Funds) and two Enterprise Funds (Water and Aviation Funds), are subject to annual operating budgets adopted by City Council. Included with the Water Fund is the Water Residual Fund. These budgets appropriate funds for all city departments, boards and commissions by major class of expenditure within each department. Major classes are defined as: personal services; purchase of services; materials and supplies; equipment; contributions, indemnities and taxes; debt service; payments to other funds; and advances and other miscellaneous payments. The appropriation amounts for each fund are supported by revenue estimates and take into account the elimination of accumulated deficits and the re-appropriation of accumulated surpluses to the extent necessary. All transfers between major classes (except for materials and supplies and equipment, which are appropriated together) must have councilmanic approval. Appropriations that are not expended or encumbered at year-end are lapsed.

The City Capital Improvement Fund budget is adopted annually by the City Council. The Capital Improvement budget is appropriated by project for each department. All transfers between projects exceeding twenty percent of each project's original appropriation must be approved by City Council. Any funds that are not committed or expended at year-end are lapsed.

Schedules prepared on the legally enacted basis differ from the generally accepted accounting principles (GAAP) basis in that both expenditures and encumbrances are applied against the current budget, adjustments affecting activity budgeted in prior years are accounted for through fund balance or as reduction of expenditures and certain interfund transfers and reimbursements are budgeted as revenues and expenditures.

## **D. CITY MANAGERS REPORTS**

Projected revenues and obligations reflected on the City Managers Reports are consistent with the above legal basis of Accounting and include all appropriate accruals.

Actual monthly revenue figures do not include revenues measurable and available within 60 days after

## **QUARTERLY CITY MANAGERS REPORT**

**For the Period Ending December 31, 2019**

### **METHODOLOGY FOR FINANCIAL REPORTING**

the month end because it would be impractical to issue timely reports using this method of accrual.

Actual monthly expenditures do not include accounts payable (amounts owed to providers of goods and services which have not been vouchered on the City's accounting records). These amounts, however, are reflected in the encumbrances outstanding for each City agency.

Interfund service charges, an annual expense budgeted in certain City departments, are not included in the actual monthly obligations, but as stated above, are projected in the City's annual costs.