

City of Philadelphia

Quarterly City Managers Report

FOR THE PERIOD ENDING DECEMBER 31, 2016



**Budget Bureau
Office of Budget and Program Evaluation**

Office of the Director of Finance

February 15, 2017

The material in this report is preliminary and subject to revision and is not an official statement of the City of Philadelphia.

City of Philadelphia
QUARTERLY CITY MANAGERS REPORT
FOR THE PERIOD ENDING DECEMBER 31, 2016

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What is the Quarterly City Managers Report?

The Quarterly City Managers Report is a summary report on the finances and management of the City of Philadelphia. It is prepared under the direction of the Mayor's Office by the **Office of Budget and Program Evaluation** in the **Office of the Director of Finance**. The report is based primarily on information provided to these agencies by City departments and agencies.

The purpose of the **Quarterly City Managers Report** is to provide the senior management of the City of Philadelphia with a clear and timely summary of the City's progress in implementing the financial and management goals of the current year of the City's Five-Year Financial Plan, both on a "Year to Date Actual" basis and on a "Forecast for Full Year" basis.

The **Quarterly City Managers Report** contains the following reports and schedules:

General Fund: The General Fund is the principal operating fund of the City of Philadelphia. (For an explanation of the City's overall financial fund structure, see "Methodology for Financial Reporting" elsewhere in this Report). The **Quarterly City Managers Report** presents an overview of General Fund revenues by major revenue source and obligations by department. Additional detail is provided regarding General Fund direct wage and salary obligations by department; General Fund purchase of service contract obligations; and General Fund overtime utilization. All reports present budget targets, year-to-date actuals and year-end forecasts.

Departmental Full Time Positions: The **Quarterly City Managers Report** includes a report on budgeted and filled full-time positions for all City departments on an All Funds basis. This report presents budget targets, year-to-date actuals and year-end forecasts.

Departmental Leave Usage: Departments are ranked highest to lowest in terms of leave usage for the quarter. The percentages represent the total number of days used over the total number of days available to be worked in the quarter for General Fund employees.

Departmental Service Delivery Report: This report includes both quantitative measurements of departmental service levels and qualitative measurements of performance. This report compares service levels year-to-date with original departmental projections and year-end forecasts with original projections and the actual level of service in the prior year.

Water Fund and Aviation Fund: The Water Fund is the fund in which activities related to the City's water supply and wastewater disposal are reported. The Aviation Fund is the fund in which activities related to the operation of the Philadelphia International Airport and the Northeast Philadelphia Airport are reported. The **Quarterly City Managers Report** presents a quarterly overview of Water and Aviation Fund revenues by major revenue source and obligations by department at the end of the quarters concluding in September, December, March and June. All reports present budget targets, year-to-date actuals and year-end forecasts.

Grants Revenue Fund - Unanticipated Grants: A listing is included, of all unanticipated grants received and recorded in the City's Grants Revenue Fund during the preceding three months.

Cash Flow Forecast: Most financial reporting in the **Quarterly City Managers Report** is presented on a modified accrual basis, consistent with the City's accounting methodology. Under the City's modified accrual accounting rules, some revenues are reported on an accrual rather than a cash basis and obligations are recorded when encumbered or expended. To enable the reader to assess the City's actual current and projected year-end cash position, the City Managers Report also presents a cash flow forecast for the fiscal year. Actual cash results are presented for all months of the fiscal year for which cash receipt and disbursement activity has been recorded, and a projection is made for the balance of the fiscal year.

City of Philadelphia
QUARTERLY CITY MANAGERS REPORT
FOR THE PERIOD ENDING December 31, 2016

Introduction

This Quarterly City Manager's Report for the first quarter of FY17 projects that the General Fund will end FY17 with a fund balance of \$106.1 million, which would be a decrease of approximately \$42 million from FY16. This is above the fund balance projected at the end of last quarter, by \$10.4 million. While it is positive that the projected fund balance has increased, the fund balance is still much lower than the City's policy as well as the levels that governmental experts recommend. At \$106.1 million, the fund balance is only 2.5% of projected obligations, which is less than half of the low end of the City's goal of 6-8%.

Revenues

Total tax revenues are projected to be \$1.2 million above the previous quarter's projection, and \$18.9 million above the Adopted Budget. The biggest projected increase is in the Business Income and Receipts Tax (BIRT) due to higher receipts than expected in FY16, which formed the basis for the projection. Sales, net profits, parking, and amusement taxes are also expected to be slightly above projection. These increases are offset by a significant decrease projected in the Real Estate Transfer tax (down by \$16.7 million) due to an expected decline in commercial real estate transactions. Wage and Earnings taxes are also projected to decline by \$5.7 million from the previous projection due to a reallocation between the portion received from residents and non-residents. The PICA City Account (shown in Revenue from Other Governments) is anticipated to receive \$5.9 million in additional funds due to the higher residential portion.

Locally Generated Revenues are projected to increase by \$3.7 million from the previous projection. The City no longer assumes the receipt of a \$4 million additional reimbursement from the Papal visit, and a capital asset sale is now projected for FY18 of \$3.2 million. Lower projections are now included for Right of Way revenues based on lower than anticipated activities (\$2.1 million), and a delay in implementation of an online accident investigation reporting system, causing a \$600,000 decrease in FY17 anticipated revenues. These lower projections are offset by \$5 million in higher EMS fees due to an increased volume of EMS calls and an improved reimbursement rate, as well as increased payments for patient care at health centers due to a higher number of insured patients (increased by \$7.7 million) and an increased fines and fees from a youth tobacco enforcement program.

Including the PICA City Account discussed above, an additional \$6.1 million is projected from Revenue from Other Governments. The Managing Director's Office is expecting to receive \$3.5 million for additional federal (FEMA) reimbursement for snow costs, which will be disbursed to departments in FY17 and FY18. The Police Department anticipates additional State reimbursements for training of recruits (\$900,000) and the Streets Department projects increased Federal reimbursement for prior year Highway projects (\$700,000). Parking Authority revenues are anticipated to be lower than projected by \$1.5 million, and the First Judicial District has received notification from the State of lower reimbursements by \$3.4 million for Courtroom staffing.

Expenditures

Projected expenditures are \$3.9 million higher than in last quarter's report and \$40.9 million higher than in the Adopted Budget. The most significant projected cost increases are in employee benefits, with an additional \$7.8 million, of which \$2.2 million is due to higher sales tax revenue for the City's pension fund, and the remainder is for other employee benefits.

Other major changes are related to labor agreements. As part of the DC 33 labor agreement, employees of DC 33 received bonuses after the passage of a pension ordinance by City Council in December. Legislation is before City Council to have the pension changes include exempt employees, and this quarterly report projects the cost of pay raises related to its passage. If the legislation does not become law, then exempt pay raises would not be released. These costs are fully borne by the Civil Service Commission – reserve for future labor obligations line, and are transferred into the departments' budgets for those employees. The remainder of that budgeted reserve (\$3.7 million) is no longer projected to be spent in FY17 as there are no other outstanding labor agreements that expire in FY17.

Other increased departmental costs are for the Office of Innovation and Technology (OIT), to cover additional requirements related to police and fire emergency radios (that were previously covered under 911-eligible funding), and other support costs. 911 revenues will be used to cover an additional portion of Police dispatcher salaries, and previously 911-eligible OIT costs of \$10.3 million are not projected to be spent.

A transfer ordinance that was signed in December 2016 also included additional appropriations that are shown in this quarterly report. \$1 million was appropriated for the Department of Licenses and Inspections to increase the number of demolitions to be performed, \$500,000 was provided to the Office of Housing and Community Development for a contract to clean vacant lots around the city, \$700,000 for the Defenders Association to cover increased costs for employee benefits, and additional costs related to a Department of Public Health initiative to reduce youth smoking through increased enforcement.

This spring, the Administration will request transfers to cover the exempt employee raises (discussed above), as well as to transfer \$1.5 million from the First Judicial District to the Sheriff for Warrant Officers. Other smaller changes that will be requested include additional funds for those departments that received reimbursement in last January's snowstorm from FEMA, as well as additional funds to cover costs for homeless services' programs, to reduce child lead poisoning across the city, for contracted costs for the Department of Public Property, and for the Fire Department's reorganizational investment, along with contractual increases for the vendor responsible for the collection of EMS revenue (offset with additional revenue discussed above).

Performance Measures

The City has become increasingly focused on using performance data for management and budgetary purposes, especially with the move towards program-based budgeting in FY18. Many departments have been working on improving their data collection and choices of measurements to more accurately

report information, as well as focus on the types of measures that provide better insight into both outcome information and ways to evaluate how well a department may be doing towards achieving its goals. With this increased focus, some data has been revised from one quarter to the next, as departments have improved their data collection, and “cleaned up” errors. We anticipate fewer data revisions moving forward.

One challenge with using larger outcome measures, such as the number of fire deaths, or the number of homicides, is that an individual department is not solely responsible for the outcome. For example, the number of deaths attributed to a fire can be linked to the time it takes for a call to be made to 911, the type of structure, the type of fire, the age of the individual, and numerous other factors, as well as the Fire Department’s response to the fire. The City is considering other ways to separate these larger outcome data measures from typical service delivery or operational measures.

Conclusion

On March 2, 2017, Mayor Kenney will propose the City’s FY18 operating budget and introduce the FY18-22 Five Year Plan during a speech to City Council. The FY17 projections in this quarterly report will inform the Five Year Plan to be released on March 2.



Anna Adams
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Office of Budget and Program Evaluation
Office of the Director of Finance
City of Philadelphia
February 15, 2017

City of Philadelphia

Quarterly City Managers Report

FOR THE PERIOD ENDING DECEMBER 31, 2016

GENERAL FUND BALANCE SUMMARY

TABLE FB-1
QUARTERLY CITY MANAGERS REPORT
FUND BALANCE SUMMARY
GENERAL FUND
FOR THE PERIOD ENDING DECEMBER 31, 2016
(000 Omitted)

Category	FY 2016 Unaudited Actual	FISCAL YEAR 2017 YEAR TO DATE			FISCAL YEAR 2017 FULL YEAR				
		Target Budget	Actual	Actual Over (Under) Target Budget	Adopted Budget	Target Budget	Current Projection	Current Projection for Revenues Over / (Under)	
								Adopt. Budget	Target Budget
<u>REVENUES</u>									
Taxes	2,966,648	916,424	928,290	11,866	3,071,895	3,089,590	3,090,759	18,864	1,169
Locally Generated Non - Tax Revenues	290,990	128,925	147,427	18,502	287,291	286,191	289,899	2,608	3,708
Revenues from Other Governments	305,642	210,873	199,043	(11,830)	312,288	312,624	312,851	563	227
Other Govts. - PICA City Account (1)	383,434	176,909	178,344	1,435	384,722	387,280	393,131	8,409	5,851
Sub-Total Other Governments	689,076	387,782	377,387	(10,395)	697,010	699,904	705,982	8,972	6,078
Revenues from Other Funds of City	42,253	0	0	0	75,571	75,571	75,426	(145)	(145)
Other Sources	0	0	0	0	0	0	0	0	0
Total Revenue and Other Sources	3,988,967	1,433,131	1,453,104	19,973	4,131,767	4,151,256	4,162,066	30,299	10,810
Category	FY 2016 Unaudited Actual	YEAR TO DATE			FULL YEAR				
		Target Budget	Actual	Actual Over (Under) Target Budget	Adopted Budget	Target Budget	Current Projection	Current Projection for Obligations (Over) / Under	
								Adopt. Budget	Target Budget
<u>OBLIGATIONS / APPROPRIATIONS</u>									
Personal Services	1,562,628	734,041	737,857	(3,816)	1,565,831	1,583,825	1,590,197	(24,366)	(6,372)
Personal Services - Employee Benefits	1,181,265	343,213	343,213	0	1,229,794	1,250,764	1,258,611	(28,817)	(7,847)
Sub-Total Employee Compensation	2,743,893	1,077,254	1,081,070	(3,816)	2,795,625	2,834,589	2,848,808	(53,183)	(14,219)
Purchase of Services	822,159	645,415	645,415	0	896,926	898,105	895,167	1,759	2,938
Materials, Supplies and Equipment	92,086	59,757	59,757	0	109,128	107,745	108,340	788	(595)
Contributions, Indemnities and Taxes	192,729	60,968	58,574	2,394	189,395	189,395	189,445	(50)	(50)
Debt Service	132,089	114,507	114,507	0	153,950	153,950	153,950	0	0
Payments to Other Funds	32,839	264	264	0	32,064	32,064	32,278	(214)	(214)
Advances & Miscellaneous Payments	0	0	0	0	10,000	8,272	0	10,000	8,272
Total Obligations / Appropriations	4,015,795	1,958,165	1,959,587	(1,422)	4,187,088	4,224,120	4,227,988	(40,900)	(3,868)
Operating Surplus (Deficit)	(26,828)	(525,034)	(506,483)	18,551	(55,321)	(72,864)	(65,922)	(10,601)	6,942
<u>OPERATIONS IN RESPECT TO PRIOR FISCAL YEARS</u>									
Net Adjustments - Prior Years	23,612	0	0	0	19,500	20,300	23,741	4,241	3,441
Operating Surplus/(Deficit) & Prior Year Adj.	(3,216)	(525,034)	(506,483)	18,551	(35,821)	(52,564)	(42,181)	(6,360)	10,383
Prior Year Fund Balance	151,531	0	0	0	76,103	148,315	148,315	72,212	0
Year End Fund Balance	148,315	(525,034)	(506,483)	18,551	40,282	95,751	106,134	65,852	10,383

(1) PICA City Account = PICA tax minus (PICA expenses + PICA debt service).

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City of Philadelphia

Quarterly City Managers Report

FOR THE PERIOD ENDING DECEMBER 31, 2016

GENERAL FUND REVENUES

Summary Table R-1
Analysis of Tax Revenue
QUARTERLY CITY MANAGERS REPORT
GENERAL FUND
FOR THE PERIOD ENDING DECEMBER 31, 2016
Amounts in Millions

Tax Revenue	Forecast Better Than TB Plan	Forecast Worse Than TB Plan	Net Variance	Reasons / Comments
City Wage Tax		(\$5.7)		FY 2016 Base FY 2016 Projection (6/30/2016 QCMR): \$1,373.0 FY 2016 Actual: \$1,364.6 Decrease: (\$8.4) FY 2016 to FY 2017 Base Growth Rate: Budgeted Growth Rate: 3.68% FY 2016 Tax Rate: Res.: 2.4102% City , 1.5% PICA : Non-Res.: 3.4828% City FY 2017 Tax Rate: Res.: 2.4004% City , 1.5% PICA : Non-Res.: 3.4741% City
Real Estate Tax	\$1.2			FY 2016 Base FY 2016 Projection (6/30/2016 QCMR): \$524.4 FY 2016 Actual: \$521.2 Decrease: (\$3.2) FY 2016 to FY 2017 Base Growth Rate: Budgeted Growth Rate: 2.92% Residential, -9.88% Commercial FY 2016 Tax Rate: .6317% City plus .7681% School District Total 1.3998% FY 2017 Tax Rate: .6317% City plus .7681% School District Total 1.3998%
Business Income & Receipts	\$19.1			FY 2016 Base (includes Current & Prior) FY 2016 Projection (6/30/2016 QCMR): \$455.2 FY 2016 Actual: \$474.2 Increase: \$19.0 FY 2016 to FY 2017 Base (includes Current & Prior) Growth Rate: Budgeted Growth Rate: 0.00% FY 2016 Tax Rate: 1.415 mills on gross receipts and 6.39% of net income FY 2017 Tax Rate: 1.415 mills on gross receipts and 6.35% of net income
Sales Tax	\$4.4			FY 2016 Base FY 2016 Projection (6/30/2016 QCMR): \$167.6 FY 2016 Actual: \$169.4 Increase: \$1.8 FY 2016 to FY 2017 Base Growth Rate: Budgeted Growth Rate: 6.10% FY 2016 Tax Rate: 2% FY 2017 Tax Rate: 2%
Real Estate Transfer Tax		(\$16.7)		FY 2016 Base FY 2016 Projection (6/30/2016 QCMR): \$237.5 FY 2016 Actual: \$237.3 Decrease: (\$0.2) FY 2016 to FY 2017 Base Growth Rate: Budgeted Growth Rate: -1.89% FY 2016 Tax Rate: 3% FY 2017 Tax Rate: 3.0%, 3.1% effective as of January 1, 2017
Other Taxes		(\$1.1)		
Total Variance From TB Plan	\$24.7	(\$23.5)	\$1.2	
Difference between FY 2017 Adopted Budget and TB Plan	\$17.7			
Total Variance From Budget	\$42.4	(\$23.5)	\$18.9	

TABLE R-2
QUARTERLY CITY MANAGERS REPORT
TAX REVENUE SUMMARY
GENERAL FUND
 FOR THE PERIOD ENDING DECEMBER 31, 2016
 (000 Omitted)

Category	FY16 Unaudited Actual	FISCAL YEAR 2017									
		YEAR TO DATE		FULL YEAR							
		Target Budget	Actual**	Actual Over (Under) Target Budget	Adopted Budget	Target Budget	Current Projection	Current Projection Over (Under) Adopted	Target		
TAX REVENUES											
Wage & Earnings											
Current	1,364,612	621,304	620,264	(1,040)	1,411,069	1,419,599	1,413,925	2,856	(5,674)		
Prior	8,397	4,614	5,569	955	7,033	7,033	7,033	0	0		
Tota	1,373,009	625,918	625,833	(85)	1,418,102	1,426,632	1,420,958	2,856	(5,674)		
Real Property											
Current	521,242	21,885	21,230	(655)	537,898	537,898	539,111	1,213	1,213		
Prior	50,405	14,874	13,607	(1,267)	57,023	57,023	51,381	(5,642)	(5,642)		
Tota	571,647	36,759	34,837	(1,922)	594,921	594,921	590,492	(4,429)	(4,429)		
Business Income & Receipts *											
	474,171	36,509	47,925	11,416	441,568	446,042	465,113	23,545	19,071		
Sales	169,383	45,610	48,926	3,316	177,478	182,169	186,584	9,106	4,415		
Real Estate Transfer	237,347	118,474	116,697	(1,777)	249,608	249,608	232,861	(16,747)	(16,747)		
Net Profits	25,389	3,755	2,102	(1,653)	24,501	24,501	27,335	2,834	2,834		
Parking	92,665	40,046	40,957	911	95,128	95,128	96,696	1,568	1,568		
Amusement	19,397	7,836	9,726	1,890	20,543	20,543	21,180	637	637		
Beverage	0	0	0	0	46,183	46,183	46,183	0	0		
Other	3,640	1,517	1,287	(230)	3,863	3,863	3,357	(506)	(506)		
TOTAL TAX REVENUE	2,966,648	916,424	928,290	11,866	3,071,895	3,089,590	3,090,759	18,864	1,169		

Analysis of City/PICA Wage, Earnings and Net Profits Tax										
City Wage & Earnings Tax	1,373,009	625,918	625,833	(85)		1,418,102	1,426,632	1,420,958	2,856	(5,674)
PICA Wage & Earnings Tax	420,598	205,937	209,458	3,521		430,011	432,569	435,473	5,462	2,904
Total Wage & Earnings Tax	1,793,607	831,855	835,291	3,436		1,848,113	1,859,201	1,856,431	8,318	(2,770)
City Net Profits Tax	25,389	3,755	2,102	(1,653)		24,501	24,501	27,335	2,834	2,834
PICA Net Profits Tax	23,900	377	2,646	2,269		20,024	20,024	22,971	2,947	2,947
Total Net Profits Tax	49,289	4,132	4,748	616		44,525	44,525	50,306	5,781	5,781
PICA Wage & Earnings Tax	420,598	205,937	209,458	3,521		430,011	432,569	435,473	5,462	2,904
PICA Net Profits Tax	23,900	377	2,646	2,269		20,024	20,024	22,971	2,947	2,947
Total PICA Wage, Earn., & NP Tax	444,498	206,314	212,104	5,790		450,035	452,593	458,444	8,409	5,851
Less: PICA Net Debt Service	61,064	33,148	33,760	612		65,313	65,313	65,313	0	0
Equals: PICA City Account	383,434	173,166	178,344	5,178		384,722	387,280	393,131	8,409	5,851

* The amount for Business Income & Receipts reflects the aggregate total of current and prior taxes.

** Current year actuals are displayed using an accrual basis of accounting, rather than a cash basis as was employed prior to FY16.

Note: The material in this report is preliminary and subject to revision and does not represent an official statement of the City of Philadelphia.

Summary Table R-3
Analysis of Locally Generated Non-Tax Revenue and Revenue From Other Governments
QUARTERLY CITY MANAGERS REPORT
GENERAL FUND
FOR THE PERIOD ENDING DECEMBER 31, 2016
Amounts in Millions

Non-Tax Revenue	Forecast Better Than TB Plan	Forecast Worse Than TB Plan	Net Variance	Reasons / Comments
Locally Generated Non-Tax				
Office of Innovation and Technology		(\$0.3)		Decreased telephone commissions to OIT as a consequence of legislated changes enacted by the FCC.
Managing Director		(\$4.0)		Additional WMOF reimbursement no longer anticipated.
Streets		(\$2.1)		Decreased estimate for Right of Way fees, as revenues are already recognized under Street Permits.
Fire	\$5.0			Higher EMS fee collections due to increased volume and better rate of reimbursement.
Public Health	\$8.5			Increased payments for Patient Care due to increased volume and better rate of reimbursement (\$7.7M), as well as, the enacted fee increase for the Tobacco Retailer Permit (\$0.8M).
Parks and Recreation	\$0.2			Additional special event reimbursement expected related to the Broad Street Run and Marathon.
Public Property		(\$3.2)		Planned sale of capital assets moved from FY17 to FY18.
Records		(\$0.6)		Decrease in projected revenue, due to delayed rollout of online Accident Investigation Reporting.
Free Library		(\$0.2)		Lower than anticipated E-rate reimbursement from telecommunications companies.
Other Departments	\$0.4			Various increases and decreases, notably the proceeds from Mayor's Box (\$0.1M) and elevated court awarded damages to the City (\$0.4M).
Other Governments				
PICA City Account	\$5.9			Increased PICA revenues, based on data indicating that City residents are earning a larger proportion of the wage tax.
Managing Director	\$3.5			Additional Federal reimbursement of FY16 snowfighting costs.
Police	\$0.9			Increased State reimbursement of Police recruit training.
Streets	\$0.7			Increased Federal reimbursement for prior year Highway projects.
Revenue		(\$1.5)		Decreased PPA revenues, based on increased cost and lower than anticipated collections.
First Judicial District		(\$3.4)		Decreased State reimbursement for Courtroom staffing.
Total Variance From TB Plan	\$25.1	(\$15.3)	\$9.8	
Difference between FY 2017 Adopted Budget and TB Plan	\$1.8			
Total Variance From Budget	\$26.9	(\$15.3)	\$11.6	
Other Revenue Sources and Adjustments	Forecast Better Than TB Plan	Forecast Worse Than TB Plan	Net Variance	Reasons / Comments
Net Revenue from Other Funds		(\$0.1)		
Net Adjustments - Prior Years	\$3.4			
Total Other Sources	\$3.4	(\$0.1)	\$3.3	

TABLE R-4
QUARTERLY CITY MANAGERS REPORT
NON - TAX REVENUE SUMMARY
GENERAL FUND
FOR THE PERIOD ENDING DECEMBER 31, 2016
(000 omitted)

Category	FY16 Unaudited Actual	YEAR TO DATE		Actual Over (Under) Target Budget	FISCAL YEAR 2017						
		Target Budget	Actual**		FULL YEAR						
					Adopted Budget	Target Budget	Current Projection	Current Projection Over (Under) Adopted Target			
LOCAL NON-TAX REVENUES											
Office of Technology	23,909	12,830	12,267	(563)	26,602	26,002	25,752	(850)	(250)	0	
Cable TV Franchise Fees	22,788	12,434	11,735	(699)	24,867	24,867	24,867	0	(850)	(250)	
Telephone Commissions	941	325	425	100	1,500	900	650	0	0	0	
Other	180	71	107	36	235	235	235	0	0	0	
Managing Director	8,886	250	1,496	1,246	4,600	4,600	600	(4,000)	(4,000)	0	
Police *	4,988	4,270	6,938	2,668	4,270	4,270	4,270	0	0	0	
Streets	23,850	12,914	12,829	(85)	27,744	27,744	25,654	(2,090)	(2,090)	500	
Street Permits	5,081	2,650	2,365	(285)	4,750	4,750	5,250	0	500	0	
Collection Fees - PHA	1,262	1,050	788	(262)	1,500	1,500	1,500	0	0	0	
Recycling Revenue	5	0	5	5	0	0	10	10	10	10	
Commercial Property Collection Fee	16,401	8,800	8,561	(239)	16,000	16,000	16,000	0	0	0	
Other	1,101	414	1,110	696	5,494	5,494	2,894	(2,600)	(2,600)	0	
Fire	43,169	22,276	22,821	545	39,950	39,950	44,950	5,000	5,000	5,000	
Emergency Medical Service Fees	42,263	22,000	22,234	234	39,000	39,000	44,000	5,000	5,000	5,000	
Other	906	276	587	311	950	950	950	0	0	0	
Public Health (1)	11,631	4,110	12,615	8,505	12,600	12,600	21,050	8,450	8,450	8,450	
Parks & Recreation	1,932	588	695	107	1,769	1,769	1,969	200	200	200	
Public Property	14,311	3,102	3,040	(62)	13,475	13,475	10,279	(3,196)	(3,196)	0	
PATCO Lease Payment	3,290	0	0	0	3,425	3,425	3,425	0	0	0	
Commissions - Transit Shelters	2,172	1,875	1,179	(696)	2,500	2,500	2,500	0	0	0	
Sale/Lease of Capital Assets	4,841	0	148	148	5,250	5,250	2,054	(3,196)	(3,196)	0	
Other	4,008	1,227	1,713	486	2,300	2,300	2,300	0	0	0	
Human Services (1)	4,293	1,523	1,656	133	4,350	4,350	4,350	0	0	0	
Fleet Management	2,899	1,499	1,519	20	3,575	3,075	3,075	(500)	(500)	0	
Fuel & Warranty Reimbursements	2,488	1,250	988	(262)	3,000	2,500	2,500	(500)	(500)	0	
Other	411	249	531	282	575	575	575	0	0	0	
Licenses & Inspections	54,512	21,730	25,071	3,341	54,326	54,326	54,326	0	0	0	
Records	16,816	7,885	8,999	1,114	17,800	17,800	17,200	(600)	(600)	(600)	
Recording of Legal Instruments	11,838	6,000	6,368	368	12,000	12,000	12,000	0	0	0	
Other	4,978	1,885	2,631	746	5,800	5,800	5,200	(600)	(600)	0	
Finance	20,089	8,846	8,529	(317)	18,245	18,245	18,245	0	0	0	
Burglar Alarm Licenses Fees & Fines	4,989	2,194	1,867	(327)	4,875	4,875	4,875	0	0	0	
Solid Waste Code Violations (SWEEP)	5,318	2,956	2,469	(487)	5,375	5,375	5,375	0	0	0	
Reimbursements - Prescriptions / Other	7,695	2,716	3,361	645	6,035	6,035	6,035	0	0	0	
Employee Health Benefit Charges	1,428	875	796	(79)	1,750	1,750	1,750	0	0	0	
Other	659	105	36	(69)	210	210	210	0	0	0	
Revenue	4,951	728	835	107	4,903	4,903	4,903	0	0	0	
Non-Profit Contribution Program	2,631	260	250	(10)	2,600	2,600	2,600	0	0	0	
Casino Settlement Agreement Payments	1,586	0	0	0	1,578	1,578	1,578	0	0	0	
Other	734	468	585	117	725	725	725	0	0	0	
City Treasurer	4,076	771	1,076	305	2,100	2,100	2,100	0	0	0	
Interest Earnings	3,577	600	626	26	1,500	1,500	1,500	0	0	0	
Other	499	171	450	279	600	600	600	0	0	0	
Free Library	1,221	324	406	82	1,484	1,484	1,297	(187)	(187)	0	
Register of Wills	3,647	1,850	1,896	46	3,700	3,700	3,700	0	0	0	
Sheriff	11,457	5,388	7,752	2,364	9,796	9,796	9,796	0	0	0	

TABLE R-4
QUARTERLY CITY MANAGERS REPORT
NON - TAX REVENUE SUMMARY
GENERAL FUND
FOR THE PERIOD ENDING DECEMBER 31, 2016
(000 omitted)

Category	FY16 Unaudited Actual	YEAR TO DATE		Actual Over (Under) Target Budget	FISCAL YEAR 2017			
		Target Budget	Actual**		FULL YEAR			
					Adopted Budget	Target Budget	Current Projection	Current Projection Over (Under) Adopted Target
First Judicial District	31,019	16,278	14,462	(1,816)	33,025	33,025	33,025	0
Court Costs, Fees and Charges	17,588	9,125	8,884	(241)	18,250	18,250	18,250	0
Code Violation Fines	985	750	493	(257)	1,500	1,500	1,500	0
Moving Violation Fines (Traffic Court)	5,993	3,200	2,310	(890)	6,400	6,400	6,400	0
Forfeited Bail, Bail Fees (Clerk of Courts)	5,934	3,163	2,720	(443)	6,325	6,325	6,325	0
Other	519	40	55	15	550	550	550	0
All Other	3,334	1,763	2,525	762	2,977	2,977	3,358	381
TOTAL LOCAL NON-TAX REVENUE	290,990	128,925	147,427	18,502	287,291	286,191	289,899	2,608
OTHER GOVERNMENTS								
PICA City Account (2)	383,434	176,909	178,344	1,435	384,722	387,280	393,131	8,409
Managing Director	195	0	0	0	4,202	4,202	7,676	3,474
Special Event - Reimbursement	0	0	0	0	4,000	4,000	4,000	0
Emergency Preparedness	195	0	0	0	202	202	3,676	3,474
Police	1,761	756	1,596	840	1,800	1,800	2,695	895
State Reimbursement-Police Training	1,761	756	1,596	840	1,800	1,800	2,695	895
Streets	2,733	2,693	3,834	1,141	3,325	3,325	3,975	650
Snow Removal	2,500	2,500	2,500	0	2,500	2,500	2,500	0
Other	233	193	1,334	1,141	825	825	1,475	650
Public Health (1)	64,821	24,168	20,545	(3,623)	59,920	60,420	60,420	500
Public Property	18,000	0	0	0	18,000	18,000	18,000	0
PGW Rental	18,000	0	0	0	18,000	18,000	18,000	0
Finance	162,950	158,663	158,231	(432)	162,455	162,462	162,573	118
State Pension Fund Aid (Act 205)	70,552	69,900	69,762	(138)	69,900	69,900	69,762	(138)
State Wage Tax Relief Funding	86,277	86,284	86,284	0	86,277	86,284	86,284	7
State Police Fines	558	350	299	(51)	700	700	700	0
Gaming - Local Share Assessment	3,805	2,060	1,631	(429)	4,328	4,328	4,577	249
Other	1,758	69	255	186	1,250	1,250	1,250	0
Revenue	33,686	13,347	10,672	(2,675)	39,594	39,594	38,113	(1,481)
PPA - Parking/Violation/Fines	33,684	13,335	10,665	(2,670)	39,582	39,582	38,101	(1,481)
Other	22	12	7	(5)	12	12	12	0
City Treasurer	4,903	3,803	3,832	29	4,909	4,738	4,738	0
Retail Liquor License	1,147	165	194	29	1,100	1,100	1,100	0
State Utility Tax Refund	3,756	3,638	3,638	0	3,809	3,638	3,638	(171)
First Judicial District	15,604	6,634	0	(6,634)	15,239	15,239	11,798	(3,441)
State Reimbursement-Intensive Probation	5,196	0	0	0	4,882	4,882	4,882	0
State Reimbursement-County Court Costs	10,075	6,634	0	(6,634)	10,075	10,075	6,634	(3,441)
Other	333	0	0	0	282	282	282	0
All Other	989	809	333	(476)	2,844	2,844	2,863	19
TOTAL OTHER GOVERNMENTS	689,076	387,782	377,387	(10,395)	697,010	699,904	705,982	8,972
								6,078

* Police revenue may reflect a higher YTD amount than the year-end due to reimbursement of private duty overtime that is abated against expenditures throughout the fiscal year.

** Current year actuals are displayed using an accrual basis of accounting, rather than a cash basis as was employed prior to FY16.

(1) See Table R-5 for detail.

(2) PICA City Account = PICA tax minus (PICA expenses + PICA debt service).

Note: The material in this report is preliminary and subject to revision and does not represent an official statement of the City of Philadelphia.

Summary Table R-5
QUARTERLY CITY MANAGERS REPORT
Summary of Revenue
Dept. of Human Services/Dept. of Public Health
GENERAL FUND
FOR THE PERIOD ENDING DECEMBER 31, 2016
(000 omitted)

AGENCY AND REVENUE SOURCE	FY16 Unaudited Actual	FY 17 Adopted Budget	FY 17 Target Budget	FY 17 Current Projection	Increase/ (Decrease) vs Target
PUBLIC HEALTH					
Local Non-Tax Revenue:					
Payments for Patient Care	7,310	7,960	7,960	15,660	7,700
Pharmacy Fees	1,747	2,000	2,000	2,000	0
Environmental User Fees	2,019	2,140	2,140	2,890	750
Other	555	500	500	500	0
Subtotal Local Non-Tax	11,631	12,600	12,600	21,050	8,450
Revenue from Other Governments:					
State:					
County Health	15,583	9,706	9,706	9,706	0
Medical Assistance-Outpatient (Health Centers)	4,002	4,166	4,366	4,366	0
Medical Assistance-Nursing Home	16,370	16,308	16,308	16,308	0
Capital Improvements-Nursing Home	472	460	460	460	
Federal:					
Medicare-Outpatient (Health Centers)	1,514	2,124	2,124	2,124	0
Medicare-Home Care (Nursing Home)	1,346	1,476	1,476	1,476	0
Medical Assistance-Outpatient (Health Centers)	4,949	5,092	5,392	5,392	0
Medical Assistance-Nursing Home	20,008	19,928	19,928	19,928	0
Capital Improvements-Nursing Home	632	600	600	600	0
Summer Food Inspection	0	60	60	60	0
Subtotal Other Governments	64,876	59,920	60,420	60,420	0
TOTAL PUBLIC HEALTH	76,507	72,520	73,020	81,470	8,450
HUMAN SERVICES					
Local Non-Tax Revenue:					
Payments for Child Care - S.S.I.	3,667	4,250	4,250	4,250	0
Other	626	100	100	100	0
Subtotal Local Non-Tax	4,293	4,350	4,350	4,350	0
TOTAL HUMAN SERVICES	4,293	4,350	4,350	4,350	0

Note: The material in this report is preliminary and subject to revision and does not represent an official statement of the City of Philadelphia.

City of Philadelphia

Quarterly City Managers Report

FOR THE PERIOD ENDING DECEMBER 31, 2016

GENERAL FUND OBLIGATIONS

Table O-1
Analysis of Forecast Year-End Departmental Obligations
QUARTERLY CITY MANAGERS REPORT
GENERAL FUND
FOR THE PERIOD ENDING DECEMBER 31, 2016

Note: "Obligations include "Encumbrances," which may be
recorded for the entire fiscal year, as well as "Expenditures."

(Amounts in Millions)

Department/Cost Center	Forecast Better Than TB Plan	Forecast Worse Than TB Plan	Net Variance From TB Plan	"TB Plan": Target Budget Plan Adopted During FY 2017 for FY 2017 Reasons/Comments
Various		(\$0.8)	(\$0.8)	Provision for Exempt Employee Raises
Civil Service Comm - Labor Reserve	\$0.8		\$0.8	Release Labor Reserve for Exempt Raises
Various		(\$2.4)	(\$2.4)	DC #33 Contract Bonuses
Civil Service Comm - Labor Reserve	\$2.6		\$2.6	Release Labor Reserve for DC #33 Bonuses and for Employee Benefits
Civil Service Comm - Labor Reserve	\$3.7		\$3.7	Reserve no longer required in FY 17
Fire		(\$1.5)	(\$1.5)	Increase for Dept. Reorganization, Contractual increases, Increase training resources
Finance-Employee Benefits		(\$7.8)	(\$7.8)	Pension- Sales Tax Adjustment, Other- allowance for increased costs
Streets		(\$0.2)	(\$0.2)	Investment of FEMA Reimbursements
Office of Homeless Services		(\$0.2)	(\$0.2)	Increase homeless services support
Public Property		(\$0.8)	(\$0.8)	Investment of FEMA Reimbursements, Increased contractual obligations
Public Health		(\$0.3)	(\$0.3)	Lead Poisoning Initiative and youth tobacco enforcement
Sheriff		(\$2.0)	(\$2.0)	Increase in Admin and Deputy positions (revenue offset), Transfer from FJD - Warrant Officers
First Judicial District	\$1.5		\$1.5	Transfer from Sheriff- Warrant Officers
Mayor-Comm. Schools/Pre-K	\$0.3		\$0.3	Allowance for Employee Benefits
Office of Innovation & Tech.-911	\$10.3		\$10.3	Decrease in OIT-911 eligible expenses
Office of Innovation & Tech.		(\$4.8)	(\$4.8)	Additional support costs (various)
Licenses & Inspections		(\$1.0)	(\$1.0)	Increase for additional demolitions
Parks & Recreation		(\$0.1)	(\$0.1)	Investment of FEMA Reimbursements
OHCD		(\$0.5)	(\$0.5)	Increase for contractual obligations
MDO-Legal Services		(\$0.7)	(\$0.7)	Defender Assoc-Provision for Empl Benefits
TOTAL VARIANCE FROM TARGET BUDGET PLAN	\$19.2	(\$23.1)	(\$3.9)	
Difference between FY2017 Adopted Budget and FY2017 Target Budget Plan Obligations	\$0.0	(\$37.0)	(\$37.0)	
	Forecast Better Than Budget	Forecast Worse Than Budget	Net Variance From Budget	
TOTAL VARIANCE FROM BUDGET	\$19.2	(\$60.1)	(\$40.9)	

Note: The material in this report is preliminary and subject to the revision and does not represent an official statement of the City of Philadelphia

TABLE O-2
QUARTERLY CITY MANAGER'S REPORT
DEPARTMENTAL OBLIGATIONS SUMMARY
GENERAL FUND

FOR THE PERIOD ENDING DECEMBER 31, 2016

DEPARTMENT	FY 2016 UNAUDITED ACTUAL	FISCAL YEAR 2017 YEAR TO DATE			FISCAL YEAR 2017 FULL YEAR			
		TARGET BUDGET PLAN	ACTUAL		ORIGINAL ADOPTED BUDGET	TARGET BUDGET	CURRENT PROJECTION	CURRENT PROJECTION (OVER) UNDER ADOPTED BUDGET TARGET
			ACTUAL	ACTUAL (OVER) TARGET BUDGET				
Art Museum Subsidy	2,620,000	1,275,000	1,275,000	0	2,550,000	2,550,000	2,550,000	0
Atwater Kent Museum	273,470	115,037	115,037	(500)	294,817	295,965	298,444	(3,627)
Auditing (City Controller's Office)	8,411,871	3,980,372	3,988,872	(8,500)	8,431,962	8,452,911	8,492,544	(39,636)
Board of Ethics	924,707	445,643	446,143	(500)	1,071,403	1,072,566	1,082,118	(10,715)
Board of Revision of Taxes	995,224	518,212	519,212	(1,000)	955,554	957,733	968,712	(13,158)
City Commissioners (Election Board)	10,095,472	6,538,684	6,575,184	(36,500)	10,039,785	10,623,404	10,679,262	(639,477)
City Council	15,512,500	7,428,616	7,428,616	0	16,725,293	16,725,293	16,884,565	(159,272)
City Planning Commission	2,390,786	1,171,968	1,172,468	(500)	2,539,728	2,537,296	2,537,796	1,932
City Representative	1,068,844	371,849	372,349	(500)	1,125,111	921,188	925,906	199,205
City Treasurer	1,114,956	536,692	537,692	(1,000)	1,180,726	1,180,174	1,188,766	(8,040)
Civil Service Commission (1)	179,973	103,640	104,140	(500)	10,179,476	8,452,687	181,205	9,998,271
Commerce	4,668,598	3,532,749	3,533,749	(1,000)	4,809,700	4,757,793	4,914,026	(156,233)
Commerce-Convention Center Subsidy	15,000,000	15,000,000	15,000,000	0	15,000,000	15,000,000	15,000,000	0
Commerce-Economic Stimulus	3,294,448	3,354,448	3,354,448	0	3,354,448	3,354,448	3,354,448	0
District Attorney	35,698,216	16,890,070	16,915,070	(25,000)	36,944,070	36,997,160	37,022,160	(78,090)
Finance	19,434,815	7,526,544	7,542,544	(16,000)	12,979,577	12,952,596	12,957,841	21,736
Finance - Community College Subsidy	30,909,207	29,909,207	29,909,207	0	29,909,207	29,909,207	29,909,207	0
Finance - Employee Benefits	1,183,853,805	343,212,602	343,212,602	0	1,229,793,961	1,250,764,270	1,258,611,363	(28,817,402)
Unemployment Compensation	2,367,934	1,508,584	1,508,584	0	4,580,260	4,580,260	4,580,260	0
Employee Disability	62,904,761	32,477,696	32,477,696	0	65,669,340	65,669,340	65,669,340	0
Pension Obligation Bonds	109,940,160	8,815,466	8,815,466	0	110,791,652	110,791,652	110,791,652	0
Pension	502,481,202	43,074,721	43,074,721	0	510,978,618	521,792,018	521,792,018	(10,813,400)
Pension-Sales Tax	9,691,425	0	0	0	13,739,426	16,084,426	18,292,078	(4,552,652)
Pension-Plan 10	71,705,312	81,275	81,275	0	74,590,495	100,000	100,000	(100,000)
FICA	594,405	37,571,042	37,571,042	0	76,366,262	75,366,262	75,366,262	(775,767)
Flex Cash Payments	411,452,807	212,475,727	212,475,727	0	800,000	800,000	800,000	0
Health / Medical	7,922,115	4,815,548	4,815,548	0	435,547,675	442,483,817	448,123,258	(5,639,441)
Group Life Insurance	4,672,858	2,268,543	2,268,543	0	8,100,386	8,100,386	8,100,386	0
Group Legal	110,925	124,000	124,000	0	4,849,842	4,849,842	4,849,842	0
Tool Allowance	18,000	15,000	15,000	0	146,267	146,267	146,267	0
Finance-Hero Scholarship Awards	0	20,337,500	17,943,740	2,393,760	25,000	25,000	25,000	0
Finance-Indemnities	0	0	0	0	40,675,000	40,675,000	40,675,000	0
Finance-Refunds	104,184,673	0	0	0	104,263,617	104,263,617	104,263,617	0
Finance-School District Contribution	136,175	55,298	55,298	0	171,518	171,518	171,518	0
Finance-Witness Fees	246,241,653	108,266,427	108,306,927	(40,500)	221,812,329	233,908,183	235,485,337	(13,673,008)
Fire	117,886,691	53,836,454	53,836,454	0	110,303,140	110,804,022	109,365,577	937,563
First Judicial District	44,454,602	28,718,902	28,607,902	111,000	48,180,887	48,248,720	48,366,466	(185,579)
Fleet Management	17,297,984	10,044,735	10,044,735	0	12,965,000	12,965,000	13,120,000	(155,000)
Fleet Management - Vehicle Purchases	39,764,426	21,343,363	21,153,863	189,500	40,080,990	40,402,145	40,591,645	(510,655)
Free Library	343,279	188,626	188,626	0	431,732	431,732	431,732	0
Historical Commission	1,901,754	939,253	941,253	(2,000)	2,190,207	2,193,115	2,193,115	(4,908)
Human Relations Commission	98,108,341	75,651,973	75,651,973	0	103,219,500	102,548,932	102,713,432	506,068
Human Services	11,581,333	4,875,663	4,875,663	0	11,388,725	10,718,157	10,882,657	506,068
Administration & Management	1,345,385	0	0	0	1,413,988	1,413,988	1,413,988	0
Performance Management & Accountability	33,080,085	21,278,164	21,278,164	0	35,238,665	35,238,665	35,238,665	0
Juvenile Justice Services	52,101,538	49,498,146	49,498,146	0	55,178,122	55,178,122	55,178,122	0
Children & Youth (Child Welfare)	509,434	394,861	394,861	0	1,096,229	1,095,229	1,095,229	1,000
Labor	14,573,200	9,206,506	9,216,006	(9,500)	16,592,715	16,438,179	16,686,279	(93,564)
Law	30,606,285	14,493,393	14,599,893	(106,500)	33,612,119	33,772,028	34,817,528	(1,205,409)
Licenses & Inspections	67,890	33,315	33,315	0	75,419	75,419	75,419	0
L&I-Board of Building Standards								

NOTE: The material in this report is preliminary and subject to revision and does not represent an official statement of the City of Philadelphia.

TABLE O-2
QUARTERLY CITY MANAGER'S REPORT
DEPARTMENTAL OBLIGATIONS SUMMARY
GENERAL FUND
FOR THE PERIOD ENDING DECEMBER 31, 2016

DEPARTMENT	FY 2016 UNAUDITED ACTUAL	FISCAL YEAR 2017 YEAR TO DATE			FISCAL YEAR 2017 FULL YEAR				CURRENT PROJECTION	
		TARGET BUDGET PLAN	ACTUAL	ACTUAL (OVER) TARGET BUDGET	ORIGINAL ADOPTED BUDGET	TARGET BUDGET	CURRENT PROJECTION	ADOPTED BUDGET	(OVER) UNDER TARGET	
L&I-Board of L & I Review	150,198	84,536	85,036	(500)	169,637	170,695	171,195	(1,558)	(500)	
L&I-Zoning Board of Adjustment	361,362	159,740	161,740	(2,000)	372,290	376,673	378,673	(6,383)	(2,000)	
Managing Director's Office	37,253,573	21,653,661	21,679,661	(26,000)	39,048,607	38,889,714	39,251,669	(203,062)	(361,955)	
Managing Director-Legal Services	44,695,131	45,643,831	45,643,831	0	45,793,831	45,793,831	46,490,831	(697,000)	(697,000)	
Mayor's Office	5,326,597	2,033,610	2,033,610	0	4,261,140	4,250,774	4,348,883	(87,743)	(98,109)	
Mayor's Office-Scholarships	200,000	190,000	190,000	0	200,000	200,000	200,000	0	0	
Mayor's Office-Comm. Empowerment & Opp.	938,500	500,000	500,000	0	2,525,318	2,525,318	2,525,318	0	0	
Mayor's Office of Transportation & Utilities	691,258	0	0	0	0	0	0	0	0	
Mural Arts Program	1,650,828	1,392,900	1,401,535	(8,635)	1,679,016	1,679,016	1,685,510	(6,494)	(6,494)	
Office of Arts and Culture	4,151,022	3,962,420	3,944,961	17,459	4,172,855	4,134,254	4,137,217	35,638	(2,963)	
Office of Behavioral Hlth & Intellectual disability	13,970,663	13,467,097	13,468,097	(1,000)	14,136,076	14,138,208	14,131,779	4,297	6,429	
Office of the Chief Administrative Officer	0	3,295,030	3,299,530	(4,500)	5,616,490	5,607,259	5,652,201	(35,711)	(44,942)	
Office of Community Schools and Pre-K	0	12,659,216	12,507,075	152,141	27,469,925	27,469,925	27,139,948	329,977	329,977	
Office of Homeless Services	45,692,125	32,377,222	32,407,722	(30,500)	46,657,206	46,655,968	46,886,207	(229,001)	(230,239)	
Office of Housing and Comm. Development	3,589,647	2,553,500	2,553,500	0	2,865,000	2,865,000	3,365,000	(500,000)	(500,000)	
Office of Human Resources	6,230,345	3,100,974	3,113,974	(13,000)	6,425,580	6,434,445	6,447,445	(21,865)	(13,000)	
Office of Innovation and Technology-Base	56,652,717	26,533,655	26,548,655	(15,000)	52,072,341	51,621,261	56,882,073	(4,809,732)	(5,260,812)	
Office of Innovation and Technology-911	11,512,856	10,468,473	10,468,473	0	43,239,878	43,239,878	32,704,398	10,535,480	10,535,480	
Office of the Inspector General	1,646,572	725,646	725,646	0	1,668,811	1,663,247	1,680,622	(11,811)	(17,375)	
Office of Planning and Development	0	546,203	546,203	0	1,016,000	1,004,000	1,170,197	(154,197)	(166,197)	
Office of Property Assessment	12,254,032	5,999,348	6,024,848	(25,500)	12,794,865	12,850,649	12,888,532	(93,667)	(37,883)	
Office of Sustainability	718,292	545,440	545,440	0	835,327	829,380	837,635	(2,308)	(8,255)	
Parks and Recreation	59,692,793	34,519,214	34,671,214	(152,000)	59,882,081	60,013,919	60,252,494	(370,413)	(238,575)	
Police	658,913,434	309,145,551	309,670,801	(525,250)	650,176,870	650,710,691	650,835,941	(659,071)	(125,250)	
Prisons	252,998,325	151,229,918	152,261,918	(1,032,000)	258,831,670	261,476,195	262,508,195	(3,676,525)	(1,032,000)	
Procurement	5,368,006	1,976,898	1,987,898	(11,000)	4,869,720	4,888,303	4,905,328	(35,608)	(17,025)	
Public Health	121,477,480	87,258,899	87,430,899	(172,000)	123,844,038	124,280,391	124,110,780	(266,742)	169,611	
Ambulatory Health Services	49,711,261	32,306,070	32,478,070	(172,000)	49,963,880	50,400,233	50,146,222	(182,342)	254,011	
Early Childhood, Youth & Women's Health	507,336	692,469	692,469	0	783,082	783,082	783,082	0	0	
Phila. Nursing Home	42,193,617	37,715,314	37,715,314	0	43,667,455	43,667,455	43,667,455	0	0	
Environmental Protection Services	6,855,436	3,629,956	3,629,956	0	8,154,641	8,154,641	8,239,041	(84,400)	(84,400)	
Administration and Support Svcs	8,630,526	4,806,504	4,806,504	0	8,283,020	8,283,020	8,283,020	0	0	
Medical Examiner's Office	4,956,273	2,813,809	2,813,809	0	4,928,881	4,928,881	4,928,881	0	0	
Infectious Disease Control	6,127,018	3,640,846	3,640,846	0	5,760,714	5,760,714	5,760,714	0	0	
Chronic Disease Control	2,296,013	1,653,931	1,653,931	0	2,302,365	2,302,365	2,302,365	0	0	
Public Property	64,005,967	27,186,704	27,235,704	(49,000)	61,696,310	61,547,406	62,378,568	(682,258)	(831,162)	
Public Property-SEPTA Subsidy	74,215,000	39,860,000	39,860,000	0	79,720,000	79,720,000	79,720,000	0	0	
Public Property-Space Rentals	20,228,737	20,550,540	20,550,540	0	20,875,402	20,875,402	20,875,402	0	0	
Public Property-Utilities	31,611,391	28,271,040	28,271,040	0	30,656,047	30,656,047	30,656,047	0	0	
Records	4,682,635	2,700,172	2,721,172	(21,000)	4,767,214	4,769,990	4,790,990	(23,776)	(21,000)	
Register of Wills	3,670,375	1,816,188	1,816,188	0	3,672,195	3,772,902	3,774,522	(102,327)	(1,620)	
Revenue	25,030,624	14,369,526	14,468,526	(99,000)	30,343,007	30,343,007	30,442,007	(238,168)	(99,000)	
Sheriff	23,430,787	11,611,195	12,711,475	(1,100,280)	20,142,275	20,151,581	22,161,490	(2,019,215)	(2,009,909)	
Sinking Fund Commission (Debt Service)	224,730,664	172,061,325	172,061,325	0	275,339,734	275,339,734	275,339,734	0	0	
Streets	145,412,435	82,277,536	83,026,036	(748,500)	125,560,192	127,402,746	128,374,284	(2,814,092)	(971,538)	
Youth Commission	101,194	0	0	0	0	0	0	0	0	
TOTAL GENERAL FUND	4,015,796,844	1,958,164,147	1,959,586,952	(1,422,805)	4,187,088,000	4,224,120,339	4,227,988,375	(40,900,375)	(3,868,036)	

Includes Provision for Future Labor Obligations

(1) Includes Provision for Future Labor Obligations

TABLE O-3
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PERSONAL SERVICES SUMMARY
GENERAL FUND

FOR THE PERIOD ENDING DECEMBER 31, 2016

Department / Category	FY 14 Year End Actual	FY 15 Year End Actual	FY 16 Year End Actual	FY 2017 YEAR TO DATE				FY 2017 FULL YEAR			
				Target Budget Plan	Actual	Actual (Over) Target Budget	Adopted Budget	Target Budget	Departmental Projection	Departmental Projection (Over) Under	
										Adopted Budget	Target Budget
Atwater Kent Museum											
Full-Time Positions	3	2	3	4	4	0	4	4	4	0	0
Class 100 Total Oblig./Approp.	227,307	180,906	223,470	115,037	115,537	(500)	244,817	245,965	248,444	(3,627)	(2,479)
Class 100 Overtime Oblig./Approp.	2,333	2,530	2,687	1,134	1,792	(658)	2,267	2,267	2,267	0	0
Auditing											
Full-Time Positions	111	129	137	131	131	0	140	140	140	0	0
Class 100 Total Oblig./Approp.	7,070,173	7,599,194	7,994,175	3,721,735	3,730,235	(8,500)	8,009,512	8,030,461	8,070,097	(60,585)	(39,636)
Class 100 Overtime Oblig./Approp.	65,036	138,581	66,941	25,000	4,293	20,707	50,000	50,000	50,000	0	0
Board of Ethics											
Full-Time Positions	9	9	10	11	11	0	12	12	12	0	0
Class 100 Total Oblig./Approp.	741,674	843,844	862,716	427,116	427,616	(500)	961,403	962,566	972,118	(10,715)	(9,552)
Class 100 Overtime Oblig./Approp.	0	0	0	0	0	0	0	0	0	0	0
Board of Revision of Taxes											
Full-Time Positions	11	12	14	14	14	0	15	15	15	0	0
Class 100 Total Oblig./Approp.	1,015,351	985,057	890,697	421,970	422,970	(1,000)	819,627	821,806	832,785	(13,158)	(10,979)
Class 100 Overtime Oblig./Approp.	0	0	0	0	0	0	0	0	0	0	0
City Commissioners											
Full-Time Positions	84	91	92	98	98	0	104	104	104	0	0
Class 100 Total Oblig./Approp.	4,822,174	5,192,287	5,514,242	3,089,847	3,126,347	(36,500)	5,638,818	5,737,437	5,793,295	(154,477)	(55,858)
Class 100 Overtime Oblig./Approp.	863,984	916,270	1,041,102	172,903	768,191	(595,288)	345,806	345,806	1,045,806	(700,000)	(700,000)
City Council											
Full-Time Positions	169	176	187	192	192	0	195	195	195	0	0
Class 100 Total Oblig./Approp.	11,997,588	12,339,907	12,842,195	6,115,677	6,115,677	0	14,309,858	14,309,858	14,469,130	(159,272)	(159,272)
Class 100 Overtime Oblig./Approp.	886	10,351	20,234	0	621	(621)	0	0	2,000	(2,000)	(2,000)
City Planning Commission											
Full-Time Positions	30	29	31	29	29	0	32	32	32	0	0
Class 100 Total Oblig./Approp.	2,192,556	2,176,554	2,211,557	1,061,888	1,062,388	(500)	2,369,484	2,370,457	2,370,957	(1,473)	(500)
Class 100 Overtime Oblig./Approp.	150	1,055	0	500	2,063	(1,563)	0	1,000	4,000	(4,000)	(3,000)

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FOR THE PERIOD ENDING DECEMBER 31, 2016

Department / Category	FY 14 Year End Actual	FY 15 Year End Actual	FY 16 Year End Actual	FY 2017 YEAR TO DATE				FY 2017 FULL YEAR			
				Target Budget Plan	Actual	Actual (Over) Target Budget	Actual (Over) Target Budget	Adopted Budget	Target Budget	Year End Departmental Projection	Departmental Projection (Over) Under
											Adopted Budget Target Budget
City Representative											
Full-Time Positions	7	6	7	6	6	0	0	8	8	8	0
Class 100 Total Oblig./Approp.	400,499	417,223	453,196	233,414	233,914	(500)	(500)	589,381	590,458	595,176	(5,795)
Class 100 Overtime Oblig./Approp.	2,953	8,737	7,828	2,500	3,613	(1,113)	(1,113)	0	5,000	5,000	(5,000)
City Treasurer											
Full-Time Positions	14	14	15	14	14	0	0	16	16	16	0
Class 100 Total Oblig./Approp.	785,368	802,019	985,689	460,747	461,747	(1,000)	(1,000)	1,040,058	1,042,319	1,050,911	(10,853)
Class 100 Overtime Oblig./Approp.	0	0	1,049	500	289	211	211	0	1,000	1,000	(1,000)
Civil Service Commission											
Full-Time Positions	2	2	2	2	2	0	0	2	2	2	0
Class 100 Total Oblig./Approp.	146,586	153,885	150,173	73,940	74,440	(500)	(500)	148,882	150,111	150,611	(1,729)
Class 100 Overtime Oblig./Approp.	0	15	0	0	0	0	0	0	0	0	0
Commerce											
Full-Time Positions	27	21	34	29	29	0	0	28	29	29	(1)
Class 100 Total Oblig./Approp.	1,837,393	1,925,310	2,351,610	1,149,515	1,150,515	(1,000)	(1,000)	2,107,565	2,109,701	2,265,934	(158,369)
Class 100 Overtime Oblig./Approp.	1,850	2,628	1,717	676	0	676	676	1,352	1,352	1,352	0
District Attorney											
Full-Time Positions	464	476	478	493	493	0	0	525	525	525	0
Class 100 Total Oblig./Approp.	30,244,298	32,780,607	32,810,833	14,899,208	14,924,208	(25,000)	(25,000)	33,800,485	33,853,575	33,878,575	(78,090)
Class 100 Overtime Oblig./Approp.	165,523	211,533	156,060	84,550	37,107	47,443	47,443	169,100	169,100	169,100	0
Finance											
Full-Time Positions	170	160	165	110	110	0	0	116	116	116	0
Class 100 Total Oblig./Approp.	9,839,565	10,516,461	10,819,419	3,355,470	3,371,470	(16,000)	(16,000)	6,911,556	6,947,235	7,002,480	(90,924)
Class 100 Overtime Oblig./Approp.	38,057	35,786	28,879	17,238	13,032	4,206	4,206	34,475	34,475	34,475	0

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Department / Category	FY 14 Year End Actual	FY 15 Year End Actual	FY 16 Year End Actual	FY 2017 YEAR TO DATE			FY 2017 FULL YEAR						
				Target Budget	Actual	Actual (Over) Target Budget	Adopted Budget	Target Budget	Year End Departmental Projection	Departmental Projection (Over) Under			
				Plan						Adopted Budget	Target Budget		
Fire													
Full-Time Positions	2,053	2,150	2,316	2,289	2,289	0	2,290	2,330	2,330	0	(40)	0	
Class 100 Total Oblig./Approp.	223,368,941	208,073,020	219,101,252	97,842,885	97,883,385	(40,500)	201,369,162	213,351,519	214,118,673	(12,749,511)	(767,154)		
Class 100 Overtime Oblig./Approp.	37,823,121	36,119,936	37,417,517	11,912,857	13,805,730	(1,892,873)	19,825,714	23,825,714	25,825,714	(6,000,000)	(2,000,000)		
First Judicial District													
Full-Time Positions	1,866	1,842	1,839	1,858	1,862	1,839	1,908	1,908	1,908	0	0	0	
Class 100 Total Oblig./Approp.	90,888,686	98,382,318	97,017,514	45,271,004	45,271,004	0	97,254,698	97,755,580	96,788,135	466,563	967,445		
Class 100 Overtime Oblig./Approp.	100,029	104,588	426,210	45,998	2,002	43,996	91,996	91,996	91,996	0	0	0	
Fleet Management													
Full-Time Positions	264	261	263	268	268	0	287	287	287	0	0	0	
Class 100 Total Oblig./Approp.	15,840,304	17,168,958	17,275,918	8,203,185	8,092,185	111,000	16,613,280	16,996,789	17,114,535	(501,255)	(117,746)		
Class 100 Overtime Oblig./Approp.	2,902,854	3,027,989	3,253,678	1,087,479	1,198,426	(110,947)	2,174,957	2,174,957	2,174,957	0	0	0	
Free Library													
Full-Time Positions	609	642	636	638	638	0	692	692	692	0	0	0	
Class 100 Total Oblig./Approp.	30,801,445	35,306,130	34,808,182	17,151,369	16,961,869	189,500	35,454,254	35,867,944	36,057,444	(603,190)	(189,500)		
Class 100 Overtime Oblig./Approp.	1,252,355	1,502,862	1,672,235	371,614	835,820	(464,206)	743,227	743,227	1,543,227	(800,000)	(800,000)		
Historical Commission													
Full-Time Positions	6	6	5	6	6	0	6	6	6	0	0	0	
Class 100 Total Oblig./Approp.	347,973	383,402	341,606	188,626	188,626	0	429,943	429,943	429,943	0	0	0	
Class 100 Overtime Oblig./Approp.	0	0	0	0	0	0	0	0	0	0	0	0	
Human Relations Commission													
Full-Time Positions	30	30	32	32	32	0	34	34	34	0	0	0	
Class 100 Total Oblig./Approp.	1,744,635	1,779,986	1,837,948	915,802	917,802	(2,000)	2,127,519	2,131,681	2,124,681	2,838	7,000		
Class 100 Overtime Oblig./Approp.	0	0	0	0	0	0	0	0	0	0	0	0	

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FOR THE PERIOD ENDING DECEMBER 31, 2016

Department / Category	FY 14 Year End Actual	FY 15 Year End Actual	FY 16 Year End Actual	FY 2017 YEAR TO DATE			FY 2017 FULL YEAR			
				Target Budget Plan	Actual	Actual (Over) Target Budget	Adopted Budget	Target Budget	Departmental Projection	Departmental Projection (Over) Under
Human Services										
Full-Time Positions	382	395	449	385	385	0	410	385	385	0
Class 100 Total Oblig./Approp. *	22,776,786	17,570,666	21,714,429	27,571	27,571	0	23,454,344	22,783,776	22,948,276	506,068 (164,500)
Class 100 Overtime Oblig./Approp. *	1,655,062	4,532,830	1,523,769	1,541,138	0	1,541,138	3,082,274	3,082,274	3,082,274	0
<i>*DHS expenses are transferred from the Grants Fd.</i>										
Administration & Management										
Full-Time Positions	19	113	117	100	100	0	105	100	100	0
Class 100 Total Oblig./Approp.	4,586,721	4,247,179	6,513,969	0	0	0	6,039,119	5,368,551	5,533,051	506,068 (164,500)
Class 100 Overtime Oblig./Approp.	132,667	470,495	188,197	141,559	0	141,559	283,118	283,118	283,118	0
Performance Mgmt. & Accountability										
Full-Time Positions	7	21	25	25	25	0	25	25	25	0
Class 100 Total Oblig./Approp.	904,697	554,135	1,345,385	0	0	0	1,399,515	1,399,515	1,399,515	0
Class 100 Overtime Oblig./Approp.	9,098	27,395	22,693	11,693	0	11,693	23,386	23,386	23,386	0
Juvenile Justice Services										
Full-Time Positions	56	131	165	150	150	0	150	150	150	0
Class 100 Total Oblig./Approp.	7,194,415	6,882,864	7,391,404	0	0	0	8,918,181	8,918,181	8,918,181	0
Class 100 Overtime Oblig./Approp.	937,095	1,997,565	1,272,206	926,045	0	926,045	1,852,089	1,852,089	1,852,089	0
Children & Youth										
Full-Time Positions	300	130	142	110	110	0	130	110	110	0
Class 100 Total Oblig./Approp.	10,090,953	5,886,488	6,463,671	27,571	27,571	0	7,097,529	7,097,529	7,097,529	0
Class 100 Overtime Oblig./Approp.	576,202	2,037,375	40,673	461,841	0	461,841	923,681	923,681	923,681	0
Labor										
Full-Time Positions	7	7	7	13	13	0	16	16	16	0
Class 100 Total Oblig./Approp.	468,177	657,403	496,053	391,956	391,956	0	1,082,792	1,082,792	1,072,792	10,000
Class 100 Overtime Oblig./Approp.	6,253	3,289	0	11,802	0	11,802	23,604	23,604	23,604	0

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				Target Budget Plan	Actual	Actual (Over) Target Budget	Adopted Budget	Target Budget	Departmental Projection	Departmental Projection (Over) Under	
										Adopted Budget	Target Budget
Law											
Full-Time Positions	146	152	126	124	124	0	153	153	153	0	0
Class 100 Total Oblig./Approp.	6,683,364	6,952,307	7,405,269	3,740,184	3,749,684	(9,500)	7,934,005	7,952,643	8,200,743	(266,738)	(248,100)
Class 100 Overtime Oblig./Approp.	47	70	99	2,500	0	2,500	5,000	5,000	5,000	0	0
Licenses & Inspections											
Full-Time Positions	296	335	335	332	332	0	411	411	411	0	0
Class 100 Total Oblig./Approp.	15,002,935	17,339,944	18,606,512	8,910,329	9,016,829	(106,500)	21,272,576	21,555,880	21,601,380	(328,804)	(45,500)
Class 100 Overtime Oblig./Approp.	900,347	1,510,382	1,812,827	422,500	793,129	(370,629)	845,000	845,000	1,345,000	(500,000)	(500,000)
L&I-Board of Building Standards											
Full-Time Positions	1	1	1	1	1	0	1	1	1	0	0
Class 100 Total Oblig./Approp.	62,431	63,025	67,890	33,315	33,315	0	75,419	75,419	75,419	0	0
Class 100 Overtime Oblig./Approp.	348	417	220	500	117	383	0	1,000	1,000	(1,000)	0
L&I-Board of L & I Review											
Full-Time Positions	2	2	2	2	2	0	2	2	2	0	0
Class 100 Total Oblig./Approp.	125,229	127,421	139,762	75,536	76,036	(500)	159,201	160,259	160,759	(1,558)	(500)
Class 100 Overtime Oblig./Approp.	377	2,364	1,788	500	370	130	0	1,000	1,000	(1,000)	0
L&I-Zoning Board of Adjustment											
Full-Time Positions	5	5	5	5	5	0	5	5	5	0	0
Class 100 Total Oblig./Approp.	322,552	339,261	326,821	143,740	145,740	(2,000)	337,749	342,132	344,132	(6,383)	(2,000)
Class 100 Overtime Oblig./Approp.	952	984	2,131	500	55	445	0	1,000	1,000	(1,000)	0
Managing Director											
Full-Time Positions	279	257	258	294	294	0	279	294	294	(15)	0
Class 100 Total Oblig./Approp.	15,697,636	16,162,124	17,601,829	8,441,761	8,467,761	(26,000)	19,115,427	19,176,398	19,444,428	(329,001)	(266,030)
Class 100 Overtime Oblig./Approp.	651,824	502,416	537,197	237,103	239,938	(2,835)	474,206	474,206	474,206	0	0

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GENERAL FUND**

FOR THE PERIOD ENDING DECEMBER 31, 2016

Department / Category	FY 14 Year End Actual	FY 15 Year End Actual	FY 16 Year End Actual	FY 2017 YEAR TO DATE				FY 2017 FULL YEAR			
				Target Budget		Actual		Adopted Budget	Target Budget	Departmental Projection	Departmental Projection (Over) Under
				Plan		Actual	Target Budget				
Mayor's Office											
Full-Time Positions	44	51	48	43	43	43	43	44	44	0	0
Class 100 Total Oblig./Approp.	3,956,370	4,099,398	3,960,415	1,794,577	1,794,577	1,794,577	1,794,577	3,742,849	3,742,849	(48,109)	(48,109)
Class 100 Overtime Oblig./Approp.	0	0	0	0	0	0	0	0	0	0	0
Mayor's Office of Community Empowerment and Opportunity											
Full-Time Positions	0	0	0	0	0	0	0	1	1	0	0
Class 100 Total Oblig./Approp.	0	0	90,000	0	0	0	0	90,000	90,000	0	0
Class 100 Overtime Oblig./Approp.	0	0	0	0	0	0	0	0	0	0	0
Mayor's Office of Transportation and Utilities											
Full-Time Positions	13	12	8	0	0	0	0	0	0	0	0
Class 100 Total Oblig./Approp.	517,740	508,786	473,894	0	0	0	0	0	0	0	0
Class 100 Overtime Oblig./Approp.	0	113	131	0	0	0	0	0	0	0	0
Mural Arts Program											
Full-Time Positions	11	10	11	11	11	11	11	11	11	0	0
Class 100 Total Oblig./Approp.	446,350	456,445	495,213	247,285	255,920	(8,635)	533,401	533,401	539,895	(6,494)	(6,494)
Class 100 Overtime Oblig./Approp.	8,218	10,642	13,832	3,399	9,069	(5,670)	6,798	6,798	18,798	(12,000)	(12,000)
Office of Arts and Culture											
Full-Time Positions	2	2	2	4	4	4	4	4	4	0	0
Class 100 Total Oblig./Approp.	98,456	200,440	308,789	127,103	109,644	17,459	312,767	274,166	227,129	85,638	47,037
Class 100 Overtime Oblig./Approp.	0	0	0	0	0	0	0	0	0	0	0
Office of Behavioral Health and Intellectual disability											
Full-Time Positions	15	14	16	16	16	16	16	16	16	0	0
Class 100 Total Oblig./Approp.	974,425	991,846	995,153	449,847	450,847	(1,000)	1,010,566	1,012,698	1,006,269	4,297	6,429
Class 100 Overtime Oblig./Approp.	596	1,005	5,195	1,800	3,055	(1,255)	3,600	3,600	6,600	(3,000)	(3,000)

TABLE O-3
QUARTERLY CITY MANAGERS REPORT
PERSONAL SERVICES SUMMARY
GENERAL FUND

FOR THE PERIOD ENDING DECEMBER 31, 2016

Department / Category	FY 14 Year End Actual	FY 15 Year End Actual	FY 16 Year End Actual	FY 2017 YEAR TO DATE				FY 2017 FULL YEAR			
				Target Budget		Actual		Adopted Budget	Target Budget	Departmental Projection	Departmental Projection (Over) Under
				Plan		Actual	Target Budget				
Office of the Chief Administrative Officer											
Full-Time Positions	0	0	0	58	58	0	0	63	62	62	1
Class 100 Total Oblig./Approp.	0	0	0	1,728,910	1,733,410	(4,500)	0	3,962,776	3,971,619	4,016,561	(53,785)
Class 100 Overtime Oblig./Approp.	0	0	0	5,000	4,225	775	0	10,000	10,000	10,000	0
Office of Community Schools and Pre-K											
Full-Time Positions	0	0	0	32	32	0	0	26	32	32	(6)
Class 100 Total Oblig./Approp.	0	0	0	790,403	638,262	152,141	0	1,704,925	1,704,925	2,529,867	(824,942)
Class 100 Overtime Oblig./Approp.	0	0	0	0	0	0	0	0	0	0	0
Office of Homeless Services											
Full-Time Positions	154	135	146	150	150	0	0	162	162	162	0
Class 100 Total Oblig./Approp.	7,877,851	8,234,304	8,241,791	3,874,828	3,905,328	(30,500)	0	8,636,443	8,708,058	8,738,297	(101,854)
Class 100 Overtime Oblig./Approp.	208,385	240,634	302,491	128,584	89,852	38,732	0	257,167	257,167	257,167	0
Office of Human Resources											
Full-Time Positions	79	82	84	85	85	0	0	90	90	90	0
Class 100 Total Oblig./Approp.	4,548,099	5,083,865	5,313,085	2,484,198	2,497,198	(13,000)	0	5,403,578	5,432,883	5,445,883	(42,305)
Class 100 Overtime Oblig./Approp.	75,485	62,199	58,916	23,542	28,137	(4,595)	0	47,084	47,084	47,084	0
Office of Innovation and Technology											
Full-Time Positions	259	261	271	273	273	0	0	283	284	284	(1)
Class 100 Total Oblig./Approp.	17,480,289	18,927,722	19,807,002	9,128,023	9,143,023	(15,000)	0	20,089,718	20,138,638	20,368,638	(278,920)
Class 100 Overtime Oblig./Approp.	633,199	804,969	706,984	428,242	357,090	71,152	0	856,484	856,484	856,484	0
O/T-Base											
Full-Time Positions	257	259	268	271	271	0	0	280	281	281	(1)
Class 100 Total Oblig./Approp.	17,258,239	18,699,210	19,517,549	9,011,640	9,026,640	(15,000)	0	19,782,918	19,831,838	20,061,838	(278,920)
Class 100 Overtime Oblig./Approp.	633,199	804,969	706,984	428,242	357,090	71,152	0	856,484	856,484	856,484	0

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TABLE O-3
QUARTERLY CITY MANAGERS REPORT
PERSONAL SERVICES SUMMARY
GENERAL FUND

FOR THE PERIOD ENDING DECEMBER 31, 2016

Department / Category	FY 14 Year End Actual	FY 15 Year End Actual	FY 16 Year End Actual	FY 2017 YEAR TO DATE			FY 2017 FULL YEAR					
				Target Budget Plan	Actual	Actual (Over) Target Budget	Adopted Budget	Target Budget	Year End Departmental Projection	Departmental Projection (Over) Under		
										Adopted Budget	Target Budget	
<i>O/T-911</i>												
Full-Time Positions	2	2	3	2	2	0	3	3	3		0	0
Class 100 Total Oblig./Approp.	222,050	228,512	289,453	116,383	116,383	0	306,800	306,800	306,800		0	0
Class 100 Overtime Oblig./Approp.	0	0	0	0	0	0	0	0	0		0	0
Office of the Inspector General												
Full-Time Positions	16	18	19	17	17	0	19	19	19		0	0
Class 100 Total Oblig./Approp.	1,215,491	1,289,745	1,373,644	632,298	632,298	0	1,390,611	1,390,611	1,407,986		(17,375)	(17,375)
Class 100 Overtime Oblig./Approp.	0	0	0	0	0	0	0	0	0		0	0
Office of Planning and Development												
Full-Time Positions	0	0	0	3	3	0	3	3	3		0	0
Class 100 Total Oblig./Approp.	0	0	0	192,758	192,758	0	416,000	416,000	482,197		(66,197)	(66,197)
Class 100 Overtime Oblig./Approp.	0	0	0	0	0	0	0	0	0		0	0
Office of Property Assessment												
Full-Time Positions	179	186	200	198	198	0	223	223	223		0	0
Class 100 Total Oblig./Approp.	9,313,967	10,683,762	10,675,256	5,216,758	5,242,258	(25,500)	10,434,139	10,489,923	10,527,806		(93,667)	(37,883)
Class 100 Overtime Oblig./Approp.	12,496	43,298	29,129	25,000	32,211	(7,211)	50,000	50,000	50,000		0	0
Office of Sustainability												
Full-Time Positions	0	0	8	8	8	0	8	8	8		0	0
Class 100 Total Oblig./Approp.	0	0	488,757	307,824	307,824	0	537,979	537,979	546,234		(8,255)	(8,255)
Class 100 Overtime Oblig./Approp.	0	0	0	0	0	0	0	0	0		0	0
Parks and Recreation												
Full-Time Positions	600	598	593	594	594	0	720	720	720		0	0
Class 100 Total Oblig./Approp.	41,007,643	42,597,872	42,943,935	23,201,907	23,353,907	(152,000)	45,386,251	45,808,006	45,960,006		(573,755)	(152,000)
Class 100 Overtime Oblig./Approp.	3,459,286	3,047,922	3,538,293	1,242,100	1,948,381	(706,281)	2,221,185	2,221,185	3,421,185		(1,200,000)	(1,200,000)

TABLE O-3
QUARTERLY CITY MANAGERS REPORT
PERSONAL SERVICES SUMMARY
GENERAL FUND

FOR THE PERIOD ENDING DECEMBER 31, 2016

Department / Category	FY 14 Year End Actual	FY 15 Year End Actual	FY 16 Year End Actual	FY 2017 YEAR TO DATE				FY 2017 FULL YEAR			
				Target Budget Plan	Actual	Actual (Over) Target Budget	Actual (Over) Target Budget	Adopted Budget	Target Budget	Departmental Projection	Departmental Projection (Over) (Under)
Police											
Full-Time Positions	7,095	7,061	6,942					7,371	7,371	7,371	0
Class 100 Total Oblig./Approp.	572,218,053	598,373,325	626,772,728	294,880,300	295,405,550	(525,250)		629,443,111	630,476,932	630,787,182	(1,344,071)
Class 100 Overtime Oblig./Approp.*	48,719,045	53,258,363	63,967,116	42,928,704	44,854,127	(1,925,423)		53,657,408	53,657,408	62,157,408	(8,500,000)
<i>*Police OT is abated as reimbursements occur</i>											
Prisons											
Full-Time Positions	2,268	2,286	2,289	2,325	2,325	0		2,325	2,325	2,325	0
Class 100 Total Oblig./Approp.	133,217,293	137,498,897	141,068,023	69,640,780	70,672,780	(1,032,000)		147,301,168	147,345,693	148,377,693	(1,076,525)
Class 100 Overtime Oblig./Approp.	31,203,650	30,387,059	29,578,749	15,550,000	15,105,382	444,618		31,100,000	31,100,000	31,100,000	0
Procurement											
Full-Time Positions	47	44	42	46	46	0		51	51	51	0
Class 100 Total Oblig./Approp.	2,167,029	2,333,610	2,278,649	1,108,751	1,119,751	(11,000)		2,504,399	2,527,982	2,545,007	(40,608)
Class 100 Overtime Oblig./Approp.	2,211	9,253	28,309	5,000	16,537	(11,537)		5,000	10,000	25,000	(20,000)
Public Health											
Full-Time Positions	659	653	653	675	675	0		773	773	773	0
Class 100 Total Oblig./Approp.	43,438,285	48,078,457	49,832,624	23,683,929	23,855,929	(172,000)		50,960,468	51,396,821	51,553,821	(593,353)
Class 100 Overtime Oblig./Approp.	2,723,685	2,210,849	2,443,424	848,465	1,074,327	(225,862)		1,696,929	1,696,929	2,196,929	(500,000)
Ambulatory Health Services											
Full-Time Positions	354	356	345	365	365	0		412	412	412	0
Class 100 Total Oblig./Approp.	24,692,650	28,166,115	28,983,608	13,610,552	13,782,552	(172,000)		28,996,266	29,432,619	29,588,619	(593,353)
Class 100 Overtime Oblig./Approp.	1,143,754	1,024,061	976,288	448,750	371,409	77,341		897,500	897,500	997,500	(100,000)
Early Childhood, Youth & Women's Hlth.											
Full-Time Positions	14	12	6	3	3	0		20	20	20	0
Class 100 Total Oblig./Approp.	788,324	1,209,955	254,034	96,683	96,683	0		177,038	177,038	177,038	0
Class 100 Overtime Oblig./Approp.	83,768	51,512	11,593	1,350	0	1,350		2,700	2,700	2,700	0

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TABLE O-3
QUARTERLY CITY MANAGERS REPORT
PERSONAL SERVICES SUMMARY
GENERAL FUND

FOR THE PERIOD ENDING DECEMBER 31, 2016

Department / Category	FY 14 Year End Actual	FY 15 Year End Actual	FY 16 Year End Actual	FY 2017 YEAR TO DATE				FY 2017 FULL YEAR			
				Target Budget Plan	Actual	Actual (Over) Target Budget	Actual (Over) Target Budget	Adopted Budget	Target Budget	Departmental Projection	Departmental Projection (Over) Under
											Adopted Budget Target Budget
<i>Phila. Nursing Home</i>											
Full-Time Positions	1	1	1	1	1	0	0	1	1	1	0 0
Class 100 Total Oblig./Approp.	223,977	225,311	235,150	110,990	110,990	0	0	234,592	234,592	234,592	0 0
Class 100 Overtime Oblig./Approp.	0	0	0	0	0	0	0	0	0	0	0 0
<i>Environmental Protection Services</i>											
Full-Time Positions	97	96	98	97	97	0	0	112	112	112	0 0
Class 100 Total Oblig./Approp.	5,309,816	5,405,202	6,188,826	3,141,149	3,141,149	0	0	7,469,564	7,469,564	7,469,564	0 0
Class 100 Overtime Oblig./Approp.	418,679	299,649	506,343	100,000	251,772	(151,772)	(151,772)	200,000	200,000	400,000	(200,000) (200,000)
<i>Administration and Support Svcs.</i>											
Full-Time Positions	88	80	99	99	99	0	0	105	105	105	0 0
Class 100 Total Oblig./Approp.	4,990,238	5,425,714	5,971,934	2,854,200	2,854,200	0	0	5,972,400	5,972,400	5,972,400	0 0
Class 100 Overtime Oblig./Approp.	594,753	432,089	467,327	131,850	193,691	(61,841)	(61,841)	263,700	263,700	363,700	(100,000) (100,000)
<i>Medical Examiner's Office</i>											
Full-Time Positions	44	46	48	50	50	0	0	52	52	52	0 0
Class 100 Total Oblig./Approp.	3,113,662	3,101,117	3,622,719	1,743,056	1,743,056	0	0	3,688,933	3,688,933	3,688,933	0 0
Class 100 Overtime Oblig./Approp.	298,924	243,154	290,877	106,500	160,010	(53,510)	(53,510)	213,000	213,000	263,000	(50,000) (50,000)
<i>Infectious Disease Control</i>											
Full-Time Positions	48	48	47	48	48	0	0	53	53	53	0 0
Class 100 Total Oblig./Approp.	3,387,685	3,517,368	3,779,030	1,661,789	1,661,789	0	0	3,379,873	3,379,873	3,379,873	0 0
Class 100 Overtime Oblig./Approp.	183,180	159,501	190,967	60,000	97,358	(37,358)	(37,358)	120,000	120,000	169,900	(49,900) (49,900)
<i>Chronic Disease Control</i>											
Full-Time Positions	13	14	9	12	12	0	0	18	18	18	0 0
Class 100 Total Oblig./Approp.	931,933	1,027,675	797,323	465,510	465,510	0	0	1,041,802	1,041,802	1,041,802	0 0
Class 100 Overtime Oblig./Approp.	627	883	29	15	87	(72)	(72)	29	29	129	(100) (100)

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TABLE O-3
QUARTERLY CITY MANAGERS REPORT
PERSONAL SERVICES SUMMARY
GENERAL FUND

FOR THE PERIOD ENDING DECEMBER 31, 2016

Department / Category	FY 14 Year End Actual	FY 15 Year End Actual	FY 16 Year End Actual	FY 2017 YEAR TO DATE			FY 2017 FULL YEAR						
				Target Budget	Actual	Actual (Over) Target Budget	Adopted Budget	Target Budget	Year End Departmental Projection	Departmental Projection (Over) Under			
				Plan						Adopted Budget	Target Budget		
Public Property													
Full-Time Positions	133	137	135	149	149	0		159	159	0	0	0	0
Class 100 Total Oblig./Approp.	7,603,734	8,217,003	8,347,891	4,181,540	4,230,540	(49,000)		8,318,847	8,466,505	(286,631)	(138,973)	(138,973)	(138,973)
Class 100 Overtime Oblig./Approp.	914,498	790,708	914,639	325,322	396,705	(71,383)		650,643	650,643	(200,000)	(200,000)	(200,000)	(200,000)
Records													
Full-Time Positions	55	56	57	53	53	0		63	63	0	0	0	0
Class 100 Total Oblig./Approp.	2,659,040	2,816,572	2,943,408	1,311,058	1,332,058	(21,000)		3,083,221	3,134,677	(72,456)	(21,000)	(21,000)	(21,000)
Class 100 Overtime Oblig./Approp.	174,304	152,654	230,005	57,910	74,077	(16,167)		115,820	115,820	(40,000)	(40,000)	(40,000)	(40,000)
Register of Wills													
Full-Time Positions	62	64	69	71	71	0		71	71	0	0	0	0
Class 100 Total Oblig./Approp.	3,183,909	3,538,207	3,550,052	1,762,282	1,762,282	0		3,563,499	3,664,206	(102,327)	(1,620)	(1,620)	(1,620)
Class 100 Overtime Oblig./Approp.	0	0	0	0	0	0		0	0	0	0	0	0
Revenue													
Full-Time Positions	290	319	378	391	391	0		438	438	0	0	0	0
Class 100 Total Oblig./Approp.	15,368,046	17,661,208	18,570,671	9,156,904	9,255,904	(99,000)		21,657,214	21,881,848	421,366	646,000	646,000	646,000
Class 100 Overtime Oblig./Approp.	525,217	614,697	748,665	340,663	202,906	137,757		681,325	681,325	0	0	0	0
Sheriff													
Full-Time Positions	277	299	330	345	345	0		380	380	0	0	0	0
Class 100 Total Oblig./Approp.	17,091,441	20,317,966	22,280,203	10,616,470	11,716,750	(1,100,280)		19,008,101	19,017,407	(2,019,215)	(2,009,909)	(2,009,909)	(2,009,909)
Class 100 Overtime Oblig./Approp.	3,235,305	4,744,360	5,677,451	1,138,093	2,888,032	(1,749,939)		2,276,185	2,276,185	(2,500,000)	(2,500,000)	(2,500,000)	(2,500,000)
Streets													
Full-Time Positions	1,684	1,664	1,676	1,692	1,692	0		1,801	1,801	0	0	0	0
Class 100 Total Oblig./Approp.	70,707,563	80,482,323	76,874,569	41,059,374	41,807,874	(748,500)		72,707,604	74,824,179	(2,676,075)	(559,500)	(559,500)	(559,500)
Class 100 Overtime Oblig./Approp.	13,176,799	15,326,601	14,565,821	3,908,401	6,420,201	(2,511,800)		7,816,801	7,816,801	(5,000,000)	(5,000,000)	(5,000,000)	(5,000,000)

TABLE O-3
QUARTERLY CITY MANAGERS REPORT
PERSONAL SERVICES SUMMARY
GENERAL FUND

FOR THE PERIOD ENDING DECEMBER 31, 2016

Department / Category	FY 14 Year End Actual	FY 15 Year End Actual	FY 16 Year End Actual	FY 2017 YEAR TO DATE			FY 2017 FULL YEAR					
				Target Budget		Actual	Adopted Budget	Target Budget	Year End Departmental Projection	Departmental Projection (Over) Under		
				Plan		Actual				Target Budget	Adopted Budget	Target Budget
Sanitation												
Full-Time Positions	1,153	1,146	1,145	1,174	1,174	0	1,240	1,240	1,240	0	0	0
Class 100 Total Oblig./Approp.	48,199,455	55,027,146	52,167,696	26,644,181	27,392,681	(748,500)	50,068,852	52,409,425	52,943,925	(2,875,073)	(534,500)	(534,500)
Class 100 Overtime Oblig./Approp.	10,112,454	12,583,219	11,290,393	2,948,268	5,121,327	(2,173,059)	5,896,536	5,896,536	9,896,536	(4,000,000)	(4,000,000)	(4,000,000)
Transportation												
Full-Time Positions	531	518	531	518	518	0	561	561	561	0	0	0
Class 100 Total Oblig./Approp.	22,508,108	25,455,177	24,706,873	14,415,193	14,415,193	0	22,638,752	22,414,754	22,439,754	198,998	(25,000)	(25,000)
Class 100 Overtime Oblig./Approp.	3,064,345	2,743,382	3,275,428	960,133	1,298,874	(338,741)	1,920,265	1,920,265	2,920,265	(1,000,000)	(1,000,000)	(1,000,000)
Youth Commission												
Full-Time Positions	2	2	1	0	0	0	0	0	0	0	0	0
Class 100 Total Oblig./Approp.	72,688	67,175	92,488	0	0	0	0	0	0	0	0	0
Class 100 Overtime Oblig./Approp.	0	0	0	0	0	0	0	0	0	0	0	0
TOTAL GENERAL FUND												
Full-Time Positions	20,991	21,166	21,427	21,552	21,556	1,839	22,796	22,833	22,833	(37)	0	0
Class 100 Total Oblig./Approp.	1,450,615,388	1,508,678,147	1,562,629,197	734,040,934	737,857,499	(3,964,206)	1,565,831,450	1,583,824,710	1,590,197,106	(23,412,477)	(5,428,060)	(5,428,060)
Class 100 Overtime Oblig./Approp.	151,506,720	160,340,939	170,783,318	82,899,717	91,210,902	(8,311,960)	129,321,407	133,336,407	155,311,407	(25,990,000)	(21,975,000)	(21,975,000)

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Table O-4
QUARTERLY CITY MANAGERS REPORT
PURCHASE OF SERVICES ANALYSIS-SELECTED DEPARTMENTS
GENERAL FUND
FOR THE PERIOD ENDING DECEMBER 31, 2016

Department	FY 2016 Unaudited Actual	Fiscal Year 2017 Year To Date			Fiscal Year 2017 Full Year		
		Target Budget Plan	Actual	Actual (Over) Under Target Budget	Target Budget	Current Projection	Current Projection (Over)/Under Adopt. Budget Current Target
Human Services:							
Admin. & Mgmt.	4,556,629	4,828,104	4,828,104	0	5,200,685	5,200,685	0
Performance Mgmt. and Accountability	0	0	0	0	12,736	12,736	0
Juvenile Justice	25,386,108	21,087,871	21,087,871	0	25,757,259	25,757,259	0
Children & Youth	45,310,641	49,412,927	49,412,927	0	47,925,524	47,925,524	0
Total Human Services	75,253,378	75,328,902	75,328,902	0	78,896,204	78,896,204	0
Public Health:							
Ambulatory Health	16,543,342	15,645,146	15,645,146	0	16,535,748	16,124,737	411,011
Early Childhood, Youth & Women's Hlth.	248,230	593,168	593,168	0	600,539	600,539	0
Phila. Nursing Home	41,458,025	37,602,109	37,602,109	0	42,929,863	42,929,863	0
Environmental Prot. Services	479,561	406,150	406,150	0	543,341	543,341	0
Administration and Support Svcs	1,439,251	1,618,414	1,618,414	0	1,781,630	1,781,630	0
Medical Examiner's Office	958,585	801,927	801,927	0	941,397	941,397	0
Infectious Disease Control	2,296,143	1,947,656	1,947,656	0	2,326,752	2,326,752	0
Chronic Disease Control	1,473,568	1,184,572	1,184,572	0	1,233,532	1,233,532	0
Total Public Health	64,896,705	59,799,142	59,799,142	0	66,892,802	66,481,791	411,011
Public Property:							
SEPTA	74,215,000	39,860,000	39,860,000	0	79,720,000	79,720,000	0
Space Rentals	20,228,737	20,550,540	20,550,540	0	20,875,402	20,875,402	0
Utilities	31,611,391	28,271,040	28,271,040	0	30,656,047	30,656,047	0
All Other	28,979,811	22,015,762	22,015,762	0	28,122,008	28,517,635	(395,627)
Total Public Property	155,034,939	110,697,342	110,697,342	0	159,076,895	159,769,084	(692,189)
Streets:							
Sanitation	41,900,407	37,323,371	37,323,371	0	40,350,454	40,350,454	0
Transportation	9,975,416	1,862,459	1,862,459	0	8,364,980	8,546,980	(182,000)
Total Streets	51,875,823	39,185,830	39,185,830	0	48,715,434	48,897,434	92,021
All Other	475,098,534	360,403,297	360,403,297	0	542,773,974	541,122,182	1,651,792
Total Class 200	822,159,379	645,414,513	645,414,513	0	898,105,371	895,166,695	1,759,197
							2,938,676

NOTE: The material in this report is preliminary and subject to revision and does not represent an official statement of the City of Philadelphia.

City of Philadelphia

Quarterly City Managers Report

FOR THE PERIOD ENDING DECEMBER 31, 2016

DEPARTMENTAL FULL-TIME POSITIONS SUMMARY

TABLE P-1
QUARTERLY CITY MANAGERS REPORT
DEPARTMENTAL FULL TIME POSITIONS SUMMARY
ALL FUNDS
FOR THE PERIOD ENDING DECEMBER 31, 2016

Department	FISCAL YEAR 2016			ADOPTED BUDGET			FISCAL YEAR 2017			MONTH END ACTUAL	MONTH END ACTUAL		MONTH END ACTUAL (OVER) UNDER BUDGET
	YEAR END ACTUAL												
	General	Other	Total	General	Other	Total	General	Other	Total		General	Other	
Atwater Kent Museum	3	0	3	4	0	4	4	0	4	4	0	4	0
Auditing (City Controller's Office)	137	0	137	140	0	140	140	0	140	131	0	131	9
Board of Ethics	10	0	10	12	0	12	11	0	11	11	0	11	1
Board of Pensions	0	42	42	0	73	73	0	58	58	0	58	15	15
Board of Revision of Taxes	14	0	14	15	0	15	14	0	14	14	0	14	1
City Commissioners (Election Board)	92	0	92	104	0	104	98	0	98	98	0	98	6
City Council	187	0	187	195	0	195	192	0	192	192	0	192	3
City Planning Commission	31	5	36	32	5	37	29	5	34	29	5	34	3
City Representative	7	0	7	8	0	8	7	0	7	6	1	7	1
City Treasurer	15	0	15	16	0	16	14	0	14	14	0	14	2
Civil Service Commission	2	0	2	2	0	2	2	0	2	2	0	2	0
Commerce	34	768	802	28	810	838	29	771	800	29	771	800	38
District Attorney - Total	478	72	550	525	89	614	493	74	567	493	74	567	47
Civilian	452	64	516	489	66	555	460	57	517	460	57	517	38
Uniform	26	8	34	36	23	59	33	17	50	33	17	50	9
Finance	165	8	173	116	0	116	110	0	110	110	0	110	6
Fire - Total	2,316	218	2,534	2,290	237	2,527	2,289	231	2,520	2,289	231	2,520	7
Civilian	107	3	110	123	3	126	112	10	122	112	10	122	4
Uniform	2,209	215	2,424	2,167	234	2,401	2,177	221	2,398	2,177	221	2,398	3
First Judicial District	1,839	494	2,333	1,908	504	2,412	1,862	499	2,361	1,862	499	2,361	51
Fleet Management	263	65	328	287	78	365	268	75	343	268	75	343	22
Free Library	636	15	651	692	15	707	638	13	651	638	13	651	56
Historical Commission	5	0	5	6	0	6	6	0	6	6	0	6	0
Human Relations Commission	32	0	32	34	0	34	32	0	32	32	0	32	2
Human Services (1)	449	986	1,435	410	1,296	1,706	385	1,157	1,542	385	1,157	1,542	164
Labor, Mayor's Office of	7	0	7	16	0	16	13	0	13	13	0	13	3
Law	126	112	238	153	56	209	124	45	169	124	45	169	40
Licenses & Inspections	335	0	335	411	9	420	332	8	340	332	8	340	80
L&I-Board of Building Standards	1	0	1	1	0	1	1	0	1	1	0	1	0
L&I-Board of L & I Review	2	0	2	2	0	2	2	0	2	2	0	2	0
L&I-Zoning Board of Adjustment	5	0	5	5	0	5	5	0	5	5	0	5	0
Managing Director's Office	258	48	306	279	39	318	294	32	326	294	32	326	(8)
Mayor's Office	48	3	51	44	3	47	43	3	46	43	3	46	1
Mayor's Off. of Comm Empowerment/Oppor.	0	34	34	1	42	43	0	38	38	0	38	38	5
Mayor's Office of Transportation & Utilities	8	4	12	0	0	0	0	0	0	0	0	0	0
Mural Arts Program	11	1	12	11	0	11	11	0	11	11	0	11	0
Office of Arts and Culture	2	0	2	4	0	4	4	0	4	4	0	4	0
Office of Behavioral Hlth/Intel. disAbility	16	219	235	16	246	262	16	237	253	16	237	253	9

(1) Positions have been transferred to the Grants Revenue Fund. Non-reimbursed expenditures will be transferred to the General Fund during the fiscal year.

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TABLE P-1
QUARTERLY CITY MANAGERS REPORT
DEPARTMENTAL FULL TIME POSITIONS SUMMARY
ALL FUNDS
FOR THE PERIOD ENDING DECEMBER 31, 2016

Department	FISCAL YEAR 2016			FISCAL YEAR 2017					MONTH END ACTUAL (OVER) UNDER BUDGET	
	YEAR END ACTUAL			MONTH END ACTUAL						
	General	Other	Total	General	Other	Total	General	Other		Total
Office of the Chief Administrative Officer	0	0	0	63	0	63	58	0	58	5
Office of Community Schools and Pre-K	0	0	0	26	0	26	32	0	32	(6)
Office of Homeless Services	146	12	158	162	14	176	150	12	162	14
Office of Housing & Comm. Development	0	48	48	0	52	52	0	49	49	3
Office of Human Resources	84	0	84	90	0	90	85	0	85	5
Office of Innovation and Technology	271	80	351	283	88	371	273	86	359	12
Office of the Inspector General	19	0	19	19	0	19	17	0	17	2
Office of Planning and Development	0	0	0	3	0	3	3	0	3	0
Office of Property Assessment	200	0	200	223	0	223	198	0	198	25
Office of Sustainability	8	1	9	8	1	9	8	1	9	0
Parks and Recreation	593	19	612	720	24	744	594	22	616	128
Police - Total	6,942	179	7,121	7,371	166	7,537	6,933	163	7,096	441
Civilian	793	10	803	846	11	857	825	10	835	22
Uniform	6,149	169	6,318	6,525	155	6,680	6,108	153	6,261	419
Prisons	2,289	0	2,289	2,325	0	2,325	2,325	0	2,325	0
Procurement	42	2	44	51	2	53	46	2	48	5
Public Health	653	153	806	773	224	997	675	161	836	161
Public Property	135	0	135	159	0	159	149	0	149	10
Records	57	0	57	63	0	63	53	0	53	10
Register of Wills	69	0	69	71	0	71	71	0	71	0
Revenue	378	231	609	438	285	723	391	237	628	95
Sheriff	330	0	330	380	0	380	345	0	345	35
Streets - Sanitation	1,145	0	1,145	1,240	0	1,240	1,174	0	1,174	66
Streets - Transportation	531	0	531	561	0	561	518	1	519	42
Water	0	1,796	1,796	0	1,985	1,985	0	1,817	1,817	168
Youth Commission	1	0	1	0	0	0	0	0	0	0
TOTAL ALL FUNDS	21,427	5,615	27,042	22,796	6,343	29,139	21,556	5,798	27,354	1,785

NOTE: The material in this report is preliminary and subject to revision and does not represent an official statement of the City of Philadelphia.

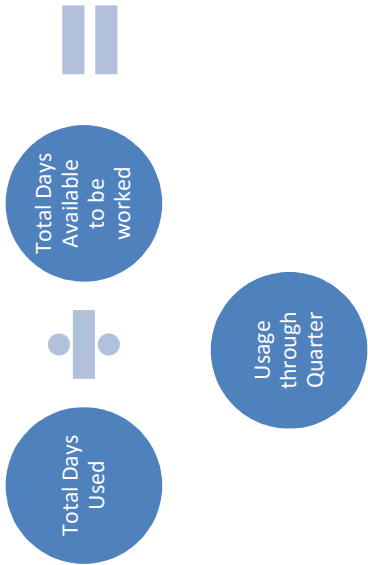
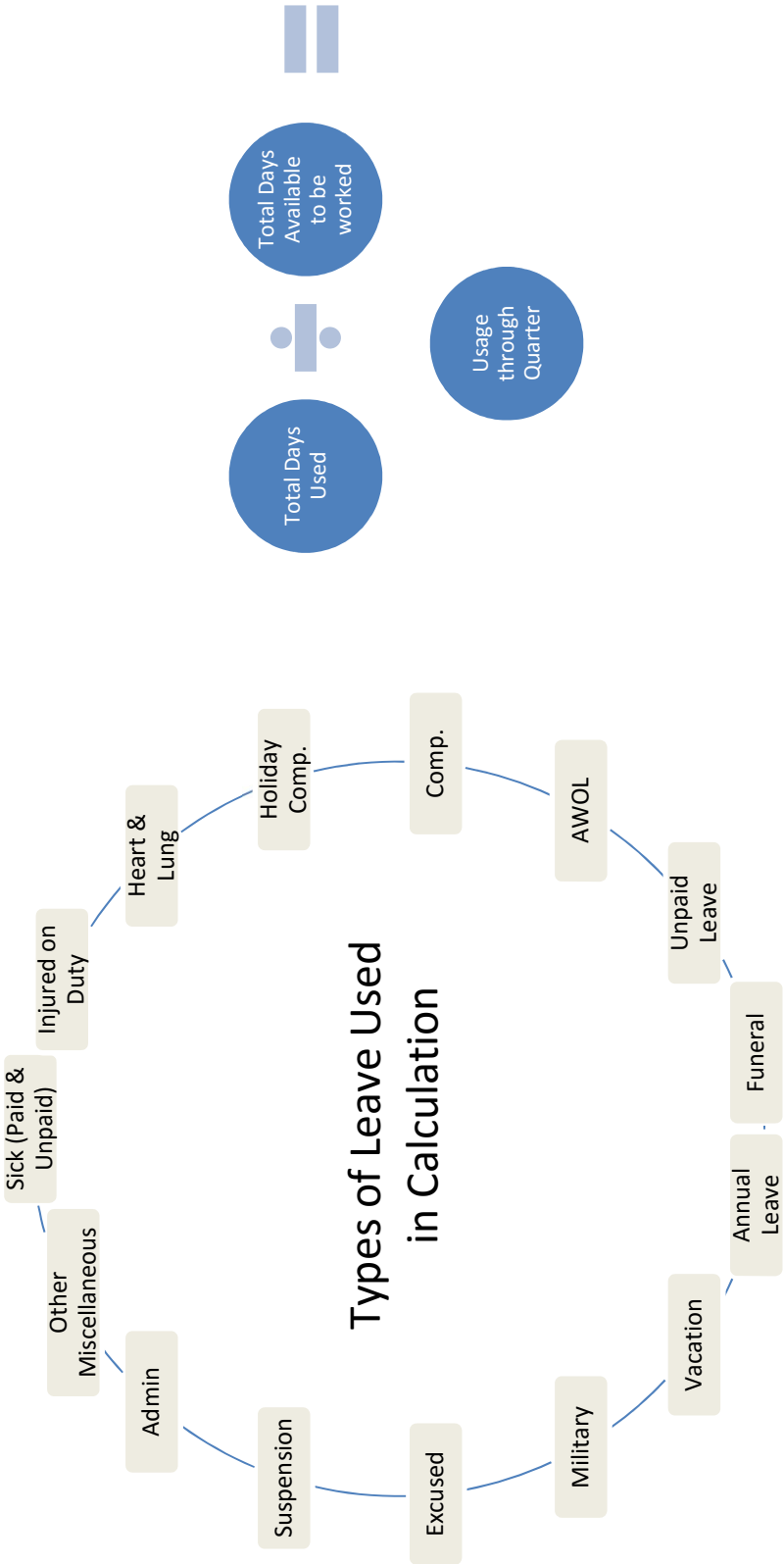
City of Philadelphia

Quarterly City Managers Report

FOR THE PERIOD ENDING DECEMBER 31, 2016

DEPARTMENTAL LEAVE USAGE ANALYSIS

Table L-1
 QUARTERLY CITY MANAGER'S REPORT
 TOTAL LEAVE USAGE ANALYSIS
 FOR THE PERIOD ENDING
 DECEMBER 31, 2016



Leave information is taken from the City's automated payroll system with the exception of the Police Department which provides data compiled from their DAR system. Departments with 20 or more employees listed under the General Fund are represented, excluding the First Judicial District which maintains records in house.

Table L-1
QUARTERLY CITY MANAGER'S REPORT
TOTAL LEAVE USAGE ANALYSIS
FOR THE PERIOD ENDING
DECEMBER 31, 2016

Department	FY17 2nd Quarter			FY16 2nd Quarter			Percent Change Total Leave FY17 Q2 vs. FY16 Q2
	Sickness/Injury*	Due to Vacation and Other**	Total	Sickness/Injury*	Due to Vacation and Other**	Total	
Police - Civilian	7.9%	19.1%	26.9%	5.7%	15.8%	21.6%	5.4%
Police - Uniformed	10.2%	10.3%	20.5%	7.7%	9.4%	17.1%	3.4%
Public Property	7.9%	11.2%	19.1%	5.5%	11.2%	16.7%	2.3%
Commerce - Aviation	6.0%	12.4%	18.3%	5.9%	12.3%	18.2%	0.1%
City Commissioners	8.1%	10.2%	18.3%	7.7%	10.7%	18.4%	-0.1%
City Planning Commission	4.1%	14.0%	18.1%	2.2%	17.9%	20.0%	-2.0%
Free Library	5.5%	12.0%	17.5%	4.9%	12.5%	17.4%	0.0%
Human Services	5.3%	11.7%	17.0%	4.8%	11.3%	16.1%	0.9%
Parks and Recreation	5.0%	12.0%	17.0%	4.8%	11.0%	15.8%	1.2%
Office of Supportive Housing	5.8%	10.8%	16.6%	6.0%	11.7%	17.7%	-1.2%
Office of Property Assessment	7.9%	8.6%	16.5%	6.6%	9.9%	16.5%	0.0%
Prisons	6.3%	10.2%	16.5%	6.6%	9.9%	16.4%	0.1%
Revenue	6.0%	10.4%	16.3%	5.7%	13.0%	18.7%	-2.4%
Streets - Sanitation	6.9%	9.4%	16.3%	6.2%	9.5%	15.7%	0.6%
Public Health	5.3%	10.8%	16.1%	5.5%	11.1%	16.6%	-0.5%
Procurement	4.9%	11.1%	16.0%	6.1%	9.0%	15.0%	1.0%
Streets - all except Sanitation	5.5%	10.4%	16.0%	6.8%	10.5%	17.3%	-1.3%
Mayor's Office of Community Empowerment & Opportunity	6.0%	9.3%	15.3%	3.5%	9.6%	13.0%	2.2%
Records	5.2%	9.9%	15.2%	4.2%	9.4%	13.6%	1.6%
Median	5.2%	10.0%	15.1%	4.8%	9.9%	15.5%	0.2%
Office of Behavioral Health and Intellectual Disability	4.8%	10.3%	15.1%	4.5%	9.7%	14.2%	0.9%
Sheriff's Office	4.6%	10.4%	15.0%	4.6%	11.2%	15.7%	-0.8%
Auditing	4.9%	10.0%	15.0%	5.7%	24.5%	30.1%	-15.1%
Commission on Human Relations	4.5%	10.4%	14.9%	4.1%	10.5%	14.6%	0.3%
Licenses and Inspections	5.4%	9.3%	14.7%	5.4%	8.7%	14.1%	0.6%
Law	4.4%	9.7%	14.1%	3.5%	7.9%	11.4%	2.7%
Fleet Management	5.0%	8.8%	13.8%	5.6%	9.9%	15.4%	-1.6%
Fire - Civilian	5.3%	8.4%	13.6%	2.5%	3.6%	6.1%	7.5%
Office of Innovation and Technology	4.2%	9.4%	13.6%	4.4%	11.2%	15.6%	-2.0%
Office of Human Resources	3.7%	9.7%	13.5%	2.7%	10.0%	12.7%	0.8%
Revenue - Water Revenue	5.2%	8.2%	13.4%	4.9%	9.9%	14.7%	-1.3%
Fire - Uniformed	5.3%	7.3%	12.6%	4.4%	6.1%	10.5%	2.2%
City Council	4.0%	7.9%	11.9%	3.3%	8.0%	11.3%	0.6%
Managing Director's Office	4.3%	7.4%	11.8%	4.3%	7.1%	11.4%	0.4%
Commerce - excluding Aviation	2.0%	9.8%	11.8%	2.7%	9.8%	12.5%	-0.7%
Finance	3.9%	7.3%	11.2%	4.1%	7.4%	11.5%	-0.3%
Register of Wills	4.4%	6.8%	11.2%	4.4%	10.2%	14.7%	-3.5%
District Attorney	3.3%	7.2%	10.5%	2.5%	7.5%	10.0%	0.5%
Mayor's Office	2.5%	6.1%	8.6%	3.5%	6.7%	10.2%	-1.6%

* Sick time includes sick and injured on duty time taken for all funds.

** Other time includes vacation, compensation time, holiday compensation time, annual leave, funeral, military, excused, AWOL, suspension, administration, and other miscellaneous leave for all funds.

Notes:

- Number of personnel is based on the average number of personnel in each pay period within the quarter.
- Assumes 71 working days for the Fire Department and 61 working days for all other departments in the quarter.
- Data excludes training, union paid and union unpaid time taken for all funds.

City of Philadelphia

Quarterly City Managers Report

FOR THE PERIOD ENDING DECEMBER 31, 2016

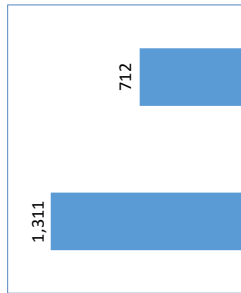
DEPARTMENTAL SERVICE DELIVERY REPORT

Table P-1
QUARTERLY CITY MANAGER'S REPORT
DEPARTMENT SERVICE DELIVERY
FOR THE PERIOD ENDING
DECEMBER 31, 2016

Police Department

Performance Measure	FY16 Q2	FY17 Q2	Change	FY16	FY17 YTD	FY17 Target	On Track to Meet Target?	Comments / Explanation
Shooting victims	316	304	-3.80%	1,311	712	A reduction from FY16	Yes	
Homicides	79	66	-16.46%	287	151	A reduction from FY16	Yes	
Part 1 violent crime	3,932	3,853	-2.01%	15,859	8,011	A reduction from FY16	Yes	
Burglaries	1,911	1,714	-10.31%	7,410	3,722	A reduction from FY16	Yes	
Homicide Clearance Rates	41.7%	36.4%	-12.7%	49.8%	35.8%	60.0%	No	PPD is examining why the homicide clearance rate has decreased from FY16 Q2 and the target was not met. YTD is calculated by taking the total clearances divided into total murders for the YTD period.
Percent of Female Officers	N/A	21.6%	N/A	N/A	21.7%	52.7%	No	Target is based on census data for Philadelphia. PPD is focused on recruitment efforts with the goal of having the police force reflect the demographics of the city. Number previously reported for FY17 Q1 reflected demographics of all PPD workforce, including civilian staff. FY17 Q1 has been revised from 34.2% to 21.7% to reflect only sworn officers.
Percent of Minority Officers	N/A	42.6%	N/A	N/A	42.7%	58.1%	No	Target is based on census data for Philadelphia. PPD is focused on recruitment efforts with the goal of having the police force reflect the demographics of the city. Number previously reported for FY17 Q1 reflected demographics of all PPD workforce, including civilian staff. FY17 Q1 has been revised from 46.7% to 42.7% to reflect only sworn officers.

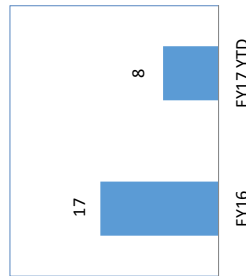
Shooting victims



Fire Department

Performance Measure	FY16 Q2	FY17 Q2	Change	FY16	FY17 YTD	FY17 Target	On Track to Meet Target?	Comments / Explanation
Fire deaths*	2	7	250.0%	17	8	A reduction from FY16	Yes	For FY16, calendar year numbers were reported as fiscal year numbers; going forward, this will be rectified. Additionally, FY16 Q4 has been adjusted from 10 to 9, per updated reporting from the Fire Marshal's Office. As a result, FY16 year-end has been adjusted from 18 to 17.
Structure fires (in numbers)*	705	691	-2.0%	2,742	1,249	A reduction from FY16	Yes	Prior to FY17, this measure was calculated inaccurately as a result of classifying certain types of fires as "structure fires" that do not meet the structure fire definition. ** PFD is training staff on the new classification so that it can be reported accurately in FY17 and beyond.
Fire response time (minutes:seconds)*	N/A	5:33	N/A	N/A	5:33	≤ 5:20	No	Prior to FY17, this measure did not reflect the call processing time to transition 911 calls from the Primary Public Safety Answering Point (PSAP) to Fire Communications (as recommended in NFPA standards). *** The PFD has also added a ≤ 5:20 target. Because the policy was changed in FY17, prior year data was calculated differently and is shown as "N/A."
EMS response time (within 9 minutes)*	N/A	63.4%	N/A	N/A	64.0%	≥ 90%	No	Prior to FY17, this measure did not reflect the call processing time to transition 911 calls from the Primary Public Safety Answering Point (PSAP) to Fire Communications (as recommended in NFPA standards). *** The PFD has also added a ≥ 90% target. Because the policy was changed in FY17, prior year data was calculated differently and is shown as "N/A."

Fire deaths



* All Fire Department measures under review.

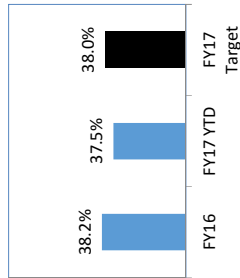
** A true structure fire should be a "working fire," which requires the use of at least one hoseline. Once PFD corrects this inaccuracy, it will be in compliance with NFPA 901, which provides standard classifications for incident reporting and fire protection data. In addition, structure fires with "exposures" (i.e. when a fire in one structure spreads to an adjoining/nearby structure) typically were excluded; they will now be included.

*** This additional step adds approximately 48 seconds to the average response time. PFD will incorporate this additional call processing time in FY17 and beyond for both Fire and EMS responses.

Philadelphia Prison System

Performance Measure	FY16 Q2	FY17 Q2	Change	FY16	FY17 YTD	FY17 Target	On Track to Meet Target?	Comments / Explanation
Sentenced inmates participating in an educational or treatment program	80.3%	76.3%	-5.0%	80.5%	78.2%	80.0%	Yes	
Reincarceration rate - 1 year	37.9%	38.8%	2.4%	38.2%	37.5%	38.0%	Yes	PDP's one year re-incarceration rate is based on the number of prisoners who are released from PDP custody and return to PDP custody. The measure for FY17 is comprised of releases from July 1, 2015 through June 30, 2016. If an inmate returns within the specified date ranges of one year from that window, that inmate is counted in the one-year figure.
Percent of newly admitted inmates that are processed and housed within 24 hours of admission	100.0%	100.0%	0.0%	100.0%	100.0%	100.0%	Yes	

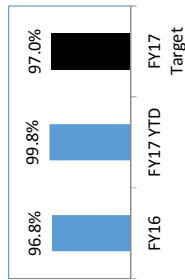
Reincarceration rate - 1 year



Licenses and Inspections

Performance Measure	FY16 Q2	FY17 Q2	Change	FY16	FY17 YTD	FY17 Target	On Track to Meet Target?	Comments / Explanation
Over-the-counter customers processed within 30 minutes	75.5%	74.0%	-2.0%	67.6%	70.6%	75.0%	No	Following implementation of Project Eclipse, which includes additional processing steps, over-the-counter processing times have increased.
Percentage of Residential Plan Reviews performed within 15 days	99.0%	99.9%	0.9%	96.8%	99.8%	97.0%	Yes	
Number of building, electrical, plumbing, and zoning permits issued	10,487	12,742	21.5%	43,977	26,196	47,000	Yes	Zoning permit counts have been added for FY17. In FY16, the measure had reflected commercial, plumbing and electrical permits only, so data from that year reflects those parameters.
Percentage of commercial building, plumbing, electrical and zoning plans reviewed within 20 days	95.3%	98.0%	2.8%	95.1%	97.8%	95.0%	Yes	Changed FY17 Q1 from 93.6% to 97.6% following resolution of a data entry error.
Percentage of Nuisance Properties inspected within seven days	N/A	51.0%	N/A	N/A	45.2%	75.0%	No	New measure for FY17. The unit currently consists of one inspector and one supervisor. Nuisance inspections are done after hours on Thursdays and Fridays. Additional staff will be added in late FY17; this addition is expected to improve performance.
Number of Demolitions performed	N/A	121	N/A	N/A	244	500	Yes	New measure for FY17. The Department is on track to perform 500 demolitions in this fiscal year.

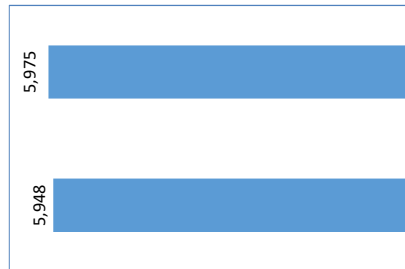
Percentage of Residential Plan Reviews performed within 15 days



Department of Human Services

Performance Measure	FY16 Q2	FY17 Q2	Change	FY16	FY17 YTD	FY17 Target	On Track to Meet Target?	Comments / Explanation
Dependent placement population (as of the last day of the quarter)	5,907	5,962	0.9%	5,948	5,975	< 5948	No	In FY17 Q2, this measure declined for the fourth consecutive quarter with fewer children and youth entering placement than any other quarter since FY14 Q2. Due to data entry delays, DHS is adjusting the previously reported FY16 Q1 from 5,738 to 5,854 and FY16 Q4 from 5,932 to 6,007. These revisions affect the FY17 target, which is to be below the prior-year year-end (target of < 5,900 revised to < 5,948).
Percent of Child Protective Services (CPS) investigations that were determined within 60 days*	87.7%	97.5%	11.2%	88.3%	97.5%	≥ 95%	Yes	CPS investigations are conducted pursuant to state law in order to determine whether abuse or neglect occurred. The upward trend in the numbers of hotline reports and investigations continued unabated through FY17 Q1 with 1,152 CPS investigations, the highest number ever for the first quarter of a fiscal year. DHS has begun an aggressive effort to hire more staff in order to meet the demand. Adjusting FY17 Q1 from 93% (previously reported) to 97.5% to reflect full Q1 period.
Percent of General Protective Services (GPS) investigations that were determined within 60 days*	62.3%	62.3%	0.0%	64.3%	62.3%	≥ 80%	No	GPS investigations are assessments conducted to determine if a family is in need of child welfare services to prevent abuse or neglect, stabilize family, and to safeguard a child's well-being and development. The upward trend in the numbers of hotline reports and investigations continued unabated through FY17 Q1 with 3,460 GPS investigations, the highest number ever for the first quarter of a fiscal year. DHS has begun an aggressive effort to hire more staff in order to meet the demand. DHS is adjusting FY17 Q1 from 58% (previously reported) to 62.3% to reflect the full Q1 period.
Percent of children who enter an out-of-home placement from in-home services**	7.3%	5.6%	-23.3%	10.1%	4.6%	≤ 9%	Yes	In-home services are case management services provided to a family to stabilize family functioning and prevent placement. Out-of-home placement includes foster care, kinship care, and congregate care. There were 6,165 children receiving in-home services for 30 days or more in FY17 Q2. The FY17 target is based on the five-year period of FY10-FY14. Following data entry delays, DHS is adjusting FY17 Q1 (previously reported) from 3.5% to 3.6%.
Percent of children in out-of-home placement who achieved permanency out of all children in placement in a given year**	12.60%	14.0%	11.1%	22.5%	10.7%	25.0%	Yes	DHS is on track to exceed its target permanency rate. Through FY17 Q2, there were 1,021 children discharged from placement to permanency, up 14% compared to the same period last year. In FY17 Q2, there were 7,314 children in out-of-home placement. Following data entry delays, DHS is adjusting FY17 Q1 from 6.7% (previously reported) to 7.3%.
Congregate Care population: percent of children in care (as of the last day of the quarter)	14.6%	12.9%	-11.6%	14.4%	12.9%	≤ 13%	Yes	Congregate care is a type of foster care in which a child is placed in a group home setting.
Kinship Care population: percent of children in care (as of the last day of the quarter)	44.2%	46.8%	5.9%	44.8%	46.2%	48.0%	No	Kinship care is a type of foster care in which a child is placed with a relative (kin). DHS has made great progress in increasing the number of children placed with kin when children have to be removed from their homes. Through continued collaborative efforts with the Community Umbrella Agencies, DHS is seeking further improvement.
Percent of dependent placement population in care more than two years (as of the last day of the quarter)	32.0%	34.7%	8.4%	31.2%	34.1%	28.0%	No	Although the rate increased from Q1, DHS expects this rate to decline as the Rapid Permanency Review (RPR) initiative moves beyond the pilot phase throughout the year. RPR's initial phases are targeting children and youth who are in care for two years or longer.
Average daily number of youth in detention at the Philadelphia Juvenile Justice Services Center (PJJSC)	96	105	9.4%	99	97.3	< 95	No	DHS is responsible for running this secure detention facility and maintaining state-mandated staffing levels. The average daily population at PJJSC increased greatly from Q1 to Q2, due primarily to length of stay increasing sharply from an average of 12 days in August to 18 days in December 2016.
*These are lagging measures, as DHS needs to account for the 60-day window. Data provided is for the previous quarter. **These are cumulative measures. They takes into account activity for the entire fiscal year up to the last day of the quarter being reported.								

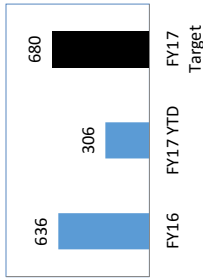
Dependent Placement Population



Department of Behavioral Health and Intellectual disability Services

Performance Measure	FY16 Q2	FY17 Q2	Change	FY16	FY17 YTD	FY17 Target	On Track to Meet Target?	Comments / Explanation
Number of unique clients served in out-patient treatment facilities	15,888	14,968	-5.8%	85,601	62,302	81,000	Yes	This is a cumulative measure with the highest number of unique clients reported in the first quarter. The FY17 target was set below the FY16 actual following outpatient closures that are expected to reduce service utilization.
Number of unique clients served in out-of-state residential treatment facilities	4	3	-25.0%	14	5	30	Yes	Clients are unduplicated within the quarter. The year to date total may contain duplicated clients if they were served in multiple quarters.
Number of new admissions to Residential Treatment Facilities	143	155	8.4%	636	306	680	Yes	Clients are unduplicated within the quarter. The year to date total may contain duplicated clients if they were served in multiple quarters.
Percent of follow-up within 30 days of discharge from an inpatient psychiatric facility	60.0%	55.0%	-8.3%	59.0%	57.0%	60.0%	Yes	
Percent of readmission within 30 days to inpatient psychiatric facility (Substance Abuse & non-Substance Abuse)	16.0%	13.0%	-18.8%	14.0%	13.5%	12.0%	Yes	The FY17 target was set below the FY16 actual following recognition of challenges with connecting patients to other necessary support services.

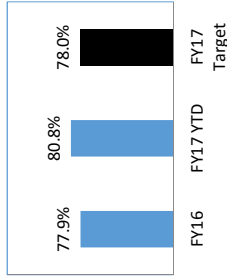
Number of new admissions to Residential Treatment Facilities



Department of Public Health

Performance Measure	FY16 Q2	FY17 Q2	Change	FY16	FY17 YTD	FY17 Target	On Track to Meet Target?	Comments / Explanation
Percentage of visits uninsured	45.3%	41.3%	-8.8%	42.1%	41.6%	41.5%	Yes	
Inspection interval for category 1 food establishments (months)	17.0	17.4	2.4%	15	15.2	12.0	No	DPH is experiencing Inspector staffing shortages and is working on improving the interval in the second half of FY17.
Number of New HIV Diagnoses	130	111	-14.6%	538	222	605	Yes	Being below the target is the Department's goal. Lower numbers mean less HIV in Philadelphia communities. In FY16, HIV declined at a greater rate among injection drug-using and heterosexual populations than anticipated.
Children 19-35 months with complete immunizations 4:3:1:3:1	78.0%	80.8%	3.6%	77.9%	80.8%	78.0%	Yes	
Percent of all cases with autopsy reports issued within 90 calendar days	N/A	93.0%	N/A	N/A	93.0%	94.0%	Yes	This is a new measure for FY17. The Medical Examiner's Office is seeking accreditation from the the National Association of Medical Examiners (NAME). This aligns to NAME's requirements.

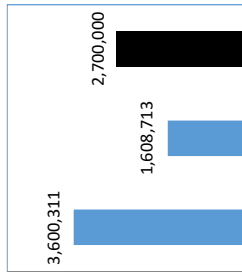
Children 19-35 months with complete immunizations



The Free Library of Philadelphia

Performance Measure	FY16 Q2	FY17 Q2	Change	FY16	FY17 YTD	FY17 Target	On Track to Meet Target?	Comments / Explanation
In-Person Visits	1,743,122	1,241,340	-28.8%	5,836,401	2,521,646	5,000,000	Yes	Lower target due to 4 libraries closed for all of FY17; 1 Regional closed until FY17 Q4.
Virtual visits via FLP website	2,501,654	1,140,491	-54.4%	8,706,041	2,510,107	5,000,000	Yes	FLP used a different definition of what constitutes a virtual visit prior to FY16 Q4, resulting in higher numbers.
Digital access	943,239	791,911	-16.0%	3,600,311	1,608,713	2,700,000	Yes	This measure includes digital reach and activities, including Wi-Fi usage, eBook circulation, electronic resource/database use and public PC use. FY17 target is lower than the FY16 actual, since the Free Library expects lower numbers in one of the digital categories due to a change in definition. FY17 Q1 was reported incorrectly, following the erroneous inclusion of reference questions in that figure. This has been adjusted from 1,526,921 to 816,802 in the FY17 YTD figure.
New Youth library cards	N/A	16,171	N/A	N/A	20,246	20,000	Yes	This measure tracks the number of children and teens who have never been Free Library cardholders.
Preschool Program Attendance	23,811	22,685	-4.7%	98,284	50,077	95,000	Yes	Program attendance, a core performance measure, reflects the day-to-day activities of library staff to engage community residents in life-long learning.
Children's Program Attendance	68,101	39,966	-41.3%	328,923	104,357	300,000	No	Attendance is down in Q1 and Q2 but is expected to increase in Q4 due to summer reading kick off.
Teen Program Attendance	10,408	7,696	-26.1%	46,580	18,185	40,000	Yes	
Adult Program Attendance	50,235	57,689	14.8%	203,607	97,706	180,000	Yes	
Senior Program Attendance	3,114	2,029	-34.8%	8,245	4,478	7,500	Yes	

Digital Access



Office of Homeless Services

Performance Measure	FY16 Q2	FY17 Q2	Change	FY16	FY17 YTD	FY17 Target	On Track to Meet Target?	Comments / Explanation
Households provided financial assistance to prevent homelessness	260	243	-6.5%	824	500	593	Yes	Q1 was changed from 265 to 257 following revised data collection at OHS. The FY17 target for this measure reflects expected CSBG fund receipts. In FY16, OHS received additional CSBG funds, so the Office was subsequently able to serve more households. As OHS has already received additional funds this year, OHS will likely exceed the FY17 target.
Households provided financial assistance to end homelessness	123	50	-59.3%	339	116	330	Yes	Q1 was changed from 86 to 66 following revised data collection at OHS. OHS expects to meet the FY17 target. OHS received additional rapid rehousing contracts, and those contracts were conformed between 11/15/16 and 12/31/16. Service delivery will increase in the 3rd and 4th quarters.
New permanent supportive housing units for people experiencing homelessness (Non-Philadelphia Housing Authority)	N/A	N/A	N/A	135	N/A	150	N/A	These numbers are tallied once a year by HUD at the end of the year and are not available on a quarterly basis.
Number of transitional housing placements	139	110	-20.9%	495	215	385	Yes	The Department's target is lower this year as previous transitional housing (TH) providers, per HUD's preference, are converting TH units to Rapid Rehousing units.

Households provided financial assistance to prevent homelessness

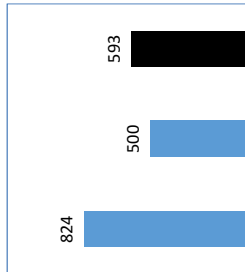
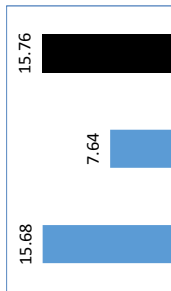


Table P-1
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Aviation

Performance Measure	FY16 Q2	FY17 Q2	Change	FY16	FY17 YTD	FY17 Target	On Track to Meet Target?	Comments / Explanation
Enplaned passengers (million)	3.92	3.57	-8.9%	15.68	7.64	15.76	No	The reduction in enplaned passengers can be attributed to reductions in seat capacity across the American Airlines brand, most notably with affiliate/commuter traffic. FY16 Q3 has been adjusted from 3.38 million to 3.39 million as a result of receiving revised reports from a regional carrier.
Operations (# arrivals and departures)	102,434	94,443	-7.8%	407,968	197,083	393,000	Yes	
Freight and Mail Cargo (tons)	123,041	124,658	1.3%	437,758	232,312	455,000	Yes	FY16 Q3 has been adjusted from 105,162 to 108,830 following receipt of revised reports from FedEx.
Non-airline revenue (\$ million)	\$28.0	\$27.0	-3.5%	\$123.4	\$60.7	\$119.6	Yes	FY16 Q4 has been adjusted from \$52.19 million to \$36.18 million following the double-counting of parking revenue. As a result, the FY16 year-end has been revised to \$123.43 million.
Retail/beverage sales (\$ million)	\$48.85	\$46.55	-4.7%	\$200.93	\$102.14	\$193.50	Yes	FY16 Q4 has been adjusted from \$53.53 million to \$53.51 million and FY17 Q1 has been adjusted from \$55.56 million to \$55.59 million following receipt of updated numbers from MarketPlace PHL. As a result, the FY16 year-end has been revised to \$200.93 million and the FY17 YTD has been revised to \$102.14 million.

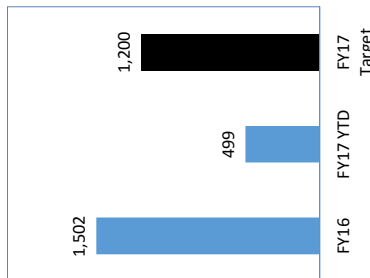
Enplaned passengers (million)



Division of Housing and Community Development

Performance Measure	FY16 Q2	FY17 Q2	Change	FY16	FY17 YTD	FY17 Target	On Track to Meet Target?	Comments / Explanation
Mortgage foreclosures diverted*	239	223	-6.7%	1,502	499	1,200	Yes	To prevent homeowners from becoming homeless due to foreclosure, the program links a Court of Common Pleas order requiring that homeowners facing foreclosure have an opportunity to meet with their lenders to negotiate an alternative to foreclosure with City-funded housing counseling, outreach, a hotline, and legal assistance. The FY17 Q1 number is being adjusted from 470 down to 276, following a CounselorMax client management program error. Foreclosures are a function of the market; therefore, the number of mortgage foreclosures diverted is subject to fluctuation. There has been an overall decrease in property foreclosures in the Philadelphia area in the last few years, resulting in fewer mortgage foreclosures diverted.
Owner-occupied homes repaired (BSRP, Weatherization & Heater Hotline)*	1,494	1,270	-15.0%	6,080	2,573	5,000	Yes	The Basic System Repair Program (BSRP) is a grant-assisted program that allows the Philadelphia Housing Development Corporation to make repairs to the basic systems (plumbing, heating, roofing, electrical & structural repairs) of homes owned and occupied by low-income Philadelphia residents. Grant repairs can be completed up to a limit of \$18,000 per property.
Unique City lots greened & cleaned	8,898	10,574	18.8%	9,227	10,574	8,500	Yes	This measure is calculated as a point in time at the end of the quarter. Number of unique greened and cleaned includes land stabilization programs (such as initial cleaning, soil treatment, tree planting and fencing of up to 300 new selected blighted lots) and land maintenance.
Clients receiving counseling	2,367	2,409	1.8%	10,428	5,463	11,350	Yes	Housing counselors 1) serve as advocates for homeowners as they face the challenges of homeownership; and 2) prepare prospective homeowners to meet those challenges.

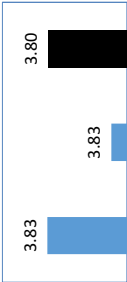
Mortgage foreclosures diverted*



* The output noted above is driven by available program funding.

Office of Sustainability

Performance Measure	FY16 Q1	FY17 Q1	Change	FY16	FY17 YTD	FY17 Target	On Track to Meet Target?	Comments / Explanation
City of Philadelphia facility energy consumption, including General, Aviation and Water Funds (Million British Thermal Units)*	0.79	0.76	-3.8%	3.83	0.76	3.80	Yes	FY17 Q2 data will be available in FY17 Q3. This is a revised measure which now includes Aviation and Water funds. Target is based on a 5% reduction in usage from 3-year average for FY14-16.
City of Philadelphia facility energy cost including General, Aviation and Water Funds (\$ Million)*	\$19.6	\$15.5	-21.1%	\$80.8	\$15.5	\$76.7	Yes	FY17 Q2 data will be available in FY17 Q3. This is a revised measure which now includes Aviation and Water funds. Target is based on a 5% reduction in usage from 3-year average for FY14-16.
* These measures are lagging indicators, due to delays in billing for energy use data. FY17 Q2 data will be available for the 3rd Quarter FY17 QCMR.								



Department of Parks and Recreation

Performance Measure	FY16 Q2	FY17 Q2	Change	FY16	FY17 YTD	FY17 Target	On Track to Meet Target?	Comments / Explanation
Number of programs*	440	553	25.7%	3,196	2,028	3,300	Yes	PPR's new web-based management system, MyPPR, launched at the beginning of Q2 and is expected to streamline and modernize operations.
Number of unique individuals who attended programs*	17,959	27,478	53.0%	217,313	137,203	220,000	Yes	PPR's new web-based management system, MyPPR, launched at the beginning of Q2 and is expected to streamline and modernize operations.
Total visits	1,932,501	2,104,906	8.9%	9,651,675	5,653,948	9,750,000	Yes	Visits is an estimated measure based on multiple metrics, including some duplicate visits by the same individuals.
Acres mowed	5,492	5,492	0.0%	41,636	24,182	41,600	Yes	Mowing does not occur in Quarter 3.
New trees planted	4,966	3,287	-33.8%	7,476	3,287	5,300	Yes	There are no scheduled tree plantings in Q1 and Q3. As a result, the year-end target has been adjusted from 7,500 to 5,300.
* Programs run, on average, 19 weeks.								

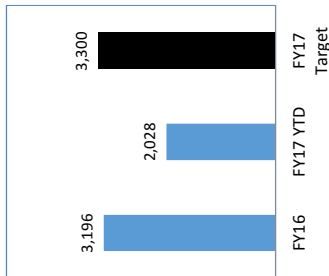


Table P-1
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 FOR THE PERIOD ENDING
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Streets Department

Performance Measure		FY16 Q2	FY17 Q2	Change	FY16	FY17 YTD	FY17 Target	On Track to Meet Target?	Comments / Explanation
								Yes	
Recycling rate		23.0%	23.7%	3.0%	20.5%	21.2%	21.0%	Yes	
On-time collection (by 3 PM): recycling		96.0%	95.0%	-1.0%	95.8%	95.3%	97.0%	No	The department's compactor shortage, while steadily improving, coupled with higher-than-anticipated employee absenteeism rates ultimately impacted recycling collections. It became necessary in Q1 and Q2 to divert compactors and crews to support regular trash collections, and, as a result, recycling collections were forced to occur beyond their regularly scheduled assignments.
On-time collection (by 3 PM): trash		86.0%	75.0%	-12.8%	84.3%	80.4%	96.0%	No	While steadily improving, Streets continues to experience periodic shortages in the number of compactors needed to provide efficient trash collections services throughout the year. In addition, the Sanitation Division has been experiencing high absenteeism rates impacting staffing and crew deployment. As a result, it was necessary to divert compactors and crews to additional routes beyond their regularly scheduled assignments, thereby impacting the Department's on-time rate. Streets continues to acquire additional compactors to address the vehicle issue.
Pothole response time (days)		2.0	2.3	15.0%	2.0	2.3	2.0	No	As a result of consecutive severe winter seasons and deteriorating road conditions, there is an historically high number of potholes needing to be filled. This is impacting the department's overall average response time.

Recycling rate

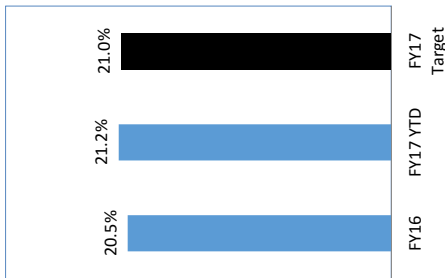
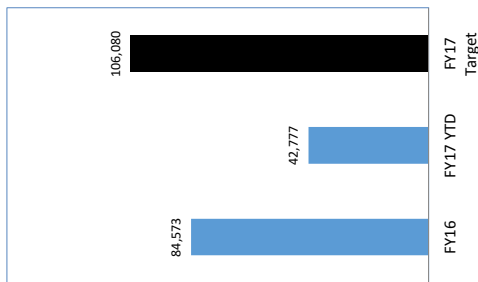


Table P-1
QUARTERLY CITY MANAGER'S REPORT
DEPARTMENT SERVICE DELIVERY
FOR THE PERIOD ENDING
DECEMBER 31, 2016

Water Department

Performance Measure	FY16 Q2	FY17 Q2	Change	FY16	FY17 YTD	FY17 Target	On Track to Meet Target?	Comments / Explanation
Millions of gallons of treated water	20,319	20,330	0.1%	84,573	42,777	106,080	No	PWD's target is always to meet customers' demand. The measure is calculated by taking weekly average treatment flow summed for 3 plants (MGD) x 7 days to get millions of gallons of treated water.
Percent of time Philadelphia's drinking water met or surpassed state & federal standards	100.0%	100.0%	0.0%	100.0%	100.0%	100.0%	Yes	
Miles of pipeline surveyed for leakage	198	280	41.4%	682	562	1,000	Yes	FY17 Q1 is being changed from 273 to 282. PWD continues to perform Quality Assurance/Quality Control (QAQC) on all reported metrics throughout the year. These numbers were adjusted to reflect updated information received from each unit after the month's end. Moving forward, PWD will report this as a lagging measure.
Water main breaks repaired	166	304	83.1%	703	411	905	No	FY16 Q4 is being changed from 97 to 111, changing the FY16 year-end from 689 to 703. PWD's target is to address every break. Each break is individually audited by operations staff, and this can sometimes take several months to complete. These numbers were adjusted to reflect updated information received after the month's end. Moving forward, PWD will report this as a lagging measure.
Average time to repair a water main break upon crew arrival at site (hours)	6.7	7	3.0%	7	7	<8 Hrs.	Yes	FY17 Q1 is being changed from 4.6 to 6.9. These numbers were adjusted to reflect updated information received after the month's end. Moving forward, PWD will report this as a lagging measure.
Percent of hydrants available	99.6%	99.7%	0.1%	99.6%	99.6%	99.7%	Yes	This is the percentage of all fire hydrants that are available.
Number of storm drains cleaned	22,875	25,700	12.3%	98,105	53,229	100,000	Yes	This is the number of inlets cleaned each quarter in PWD's system, which contains over 79,000 inlets.
Constructed greened acres	28	35	25.9%	205	76	205	Yes	This measure represents the number of greened acres associated with projects that have completed construction in the quarter that will be attributed to the CSO Long-term Control Plan Consent Order, which requires completion of 2,148 green acres by FY21. Greened acres are expected to increase in Q3 and Q4 of FY17 to meet the target. FY17 Q1 is revised from 36 to 41. PWD continues to perform QAQC on all reported metrics throughout the year and adjusted these numbers to reflect updated information received after the month's end. Moving forward, PWD will report this as a lagging measure.
Design complete greened acres	N/A	49	N/A	N/A	102	426	Yes	This measure represents the number of greened acres that have completed the design phase in the quarter that will be attributed to the CSO Long-term Control Plan Consent Order once constructed. The number of greened acres that have completed the design phase is expected to increase in Q3 and Q4 of FY17 to meet the target. FY17 Q1 is being revised from 51 to 53 following adjustment to reflect updated information received after the month's end. Moving forward, PWD will report this as a lagging measure.

Millions of gallons of treated water



Fleet

Fleet availability - citywide		Performance Measure	FY16 Q2	FY17 Q2	Change	FY16	FY17 YTD	FY17 Target	On Track to Meet Target?	Comments / Explanation
<div>89.0%89.2%90.0%</div>		Fleet availability - citywide	89.9%	89.5%	-0.5%	89.0%	89.2%	90.0%	Yes	New vehicle purchases and routine preventive maintenance will enable OFM to meet the target.
		Radio patrol car availability	87.7%	87.9%	0.2%	86.3%	86.8%	90.0%	Yes	During the third and fourth quarter of FY17, OFM expects delivery of about 80 new radio patrol cars. As a result, OFM projects that the availability percentage will increase and will meet the target.
		Medic units availability	79.3%	87.9%	10.9%	81.2%	87.0%	90.0%	Yes	During the third and fourth quarter of FY17, OFM expects delivery of about 10 new medic units. As a result, OFM projects that the availability percentage will increase and will meet the target.
		Compactors availability	72.4%	72.8%	0.6%	71.4%	73.8%	90.0%	No	Revised purchase plan in upcoming fiscal years will enable OFM to meet the target.
		Median Age of Vehicle: General Fund	8.58	7.99	-6.9%	8.52	8.01	8.00	Yes	
	Median Age of Vehicle: Water Fund	10.61	10.08	-5.0%	10.56	10.22	8.00	No	Revised purchase plan in upcoming fiscal years will enable OFM to meet the target.	
	Median Age of Vehicle: Aviation Fund	12.32	12.55	1.9%	12.31	12.50	8.00	No	Revised purchase plan in upcoming fiscal years will enable OFM to meet the target.	
	Percent of vehicles repaired in 1 day or less	62.3%	59.7%	-4.3%	61.8%	57.8%	70.0%	No	OFM's Strategy of Optimal Vehicle Replacement Cycle through additional funding / purchases will enable routine maintenance.	

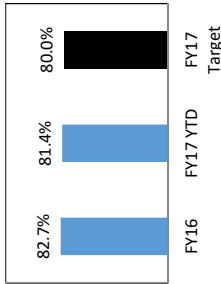
Department of Public Property

Percent of work orders completed within service level		Department of Parks and Recreation														
		Performance Measure	FY16 Q2	FY17 Q2	Change	FY16	FY17 YTD	FY17 Target	On Track to Meet Target?	Comments / Explanation						
<table><tr><td>FY16</td><td>81.9%</td></tr><tr><td>FY17 YTD</td><td>85.3%</td></tr><tr><td>FY17 Target</td><td>85.0%</td></tr></table>	FY16	81.9%	FY17 YTD	85.3%	FY17 Target	85.0%		Number of substantially completed construction projects	14	6	-1	72	18	40	Yes	DPP's Parks and Recreation Team (and its workload) was moved to the Department of Parks and Recreation on 2/1/17. As a result, DPP is expected to complete fewer projects than originally anticipated. As a result of this change (and the resultant reduction in projects completed within in DPP), Q1 has been adjusted from 21 to 12, and the target for the year has been adjusted from 80 to 40. As a result, numbers for the full FY will reflect DPP's project completions, Parks and Recreation's projects notwithstanding.
	FY16	81.9%														
	FY17 YTD	85.3%														
	FY17 Target	85.0%														
		Facilities division work order volume	3,379	3,689	9.2%	13,563	7,503	12,500	Yes							
		Percent of work orders completed within service level	78.8%	89.3%	13.3%	81.9%	85.3%	85.0%	Yes							
		Percent of customer service survey respondents who rate DPP's service a 3 out of 5 or higher	N/A	N/A	N/A	N/A	N/A	95.0%	N/A	New measure in FY17. This measure will be updated on an annual basis (in Q4).						

Managing Director's Office - 311 Call Center

Performance Measure	FY16 Q2	FY17 Q2	Change	FY16	FY17 YTD	FY17 Target	On Track to Meet Target?	Comments / Explanation
Percent of calls answered within 20 seconds	94.0%	87.0%	-7.4%	82.7%	81.4%	80.0%	Yes	Measure revised from "percent of calls answered within 45 seconds" in FY16 to "percent of calls answered within 20 seconds" in FY17 to better reflect current service level agreement.
Percent of 311 NPS survey respondents who are "service detractors"	N/A	40.0%	N/A	N/A	40.0%	30.0%	No	Service detractors fall somewhere between 0 and 6 on a 10-point scale of "How likely are you to recommend this service to a friend or colleague?" 311 is focusing on reviewing cases that were closed within one day. 311 is also proactively reaching out to customers to better explain the reason for closed cases (wrong address, referred to non-city agency, etc.).
Percent of residents who utilize mobile and web applications to contact 311	N/A	13%	N/A	N/A	13%	22%	No	New measure for FY17. 311 is working to create better customer-friendly responses for cases that are closed using these channels and to increase marketing to make citizens aware of them.
Average score for tickets and phone calls monitored by 311 supervisors	N/A	92.0%	N/A	N/A	87.5%	80.0%	Yes	New measure for FY17. 311 has revised the call monitoring form to more realistically gauge how agents are handling customer calls. Agents are scored on a six-point scale and are graded by pass/fail. 311 is currently at an 83% passing rate. Supervisors continue to monitor two calls per week.

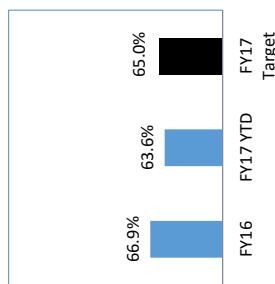
Percent of calls answered within 20 seconds



Managing Director's Office - Community Life Improvement Program

Performance Measure	FY16 Q2	FY17 Q2	Change	FY16	FY17 YTD	FY17 Target	On Track to Meet Target?	Comments / Explanation
Graffiti abatement: properties and street fixtures cleaned	27,272	30,838	13.1%	113,663	59,020	110,000	Yes	
Community Partnership Program: groups that received supplies	96	133	38.5%	546	301	500	Yes	
Community Partnership Program: Supplies issued	1,072	1,220	13.8%	6,324	2,700	6,000	Yes	In the 4th quarter (as warmer weather approaches), the number of requests for supplies is expected to increase.
Community Service Program: citywide cleanup projects completed	235	386	64.3%	1,259	724	1,200	Yes	
Vacant Lot Program: Vacant lot abatements	4,286	4,090	-4.6%	15,060	8,601	15,000	Yes	
Vacant Lot Program: Vacant lot compliance rate	28.0%	26.0%	-7.1%	27.8%	25.0%	25.0%	Yes	
Community Life Improvement: Exterior property maintenance violations	1,643	1,680	2.3%	10,840	5,621	12,000	Yes	In the 4th quarter (as grass grows during warmer months), CLIP expects more violations to be written and abatements to be completed.
Community Life Improvement: Exterior property maintenance compliance rate	67.3%	60.0%	-10.8%	66.9%	63.6%	65.0%	No	CLIP has expanded to new areas of the City, so the compliance rate is expected to drop until residents become familiar with CLIP's Process of education, enforcement and abatement.

Community Life Improvement: Exterior property maintenance compliance rate



City of Philadelphia

Quarterly City Managers Report

FOR THE PERIOD ENDING DECEMBER 31, 2016

WATER FUND QUARTERLY REPORT

**Quarterly City Managers Report
Fund Balance Summary
Water Fund**

All Departments

For the Period Ending December 31, 2016

Category	FY 2016 Unaudited Actual	Fiscal Year 2017 Year to Date			Fiscal Year 2017 Full Year			
		Target Budget	Actual	Actual Over / (Under) Target Budget	Adopted Budget	Target Budget	Current Projection	Current Projection for Revenues Over / (Under)
REVENUES								
Taxes								
Locally Generated Non - Tax Revenues	643,034,560	333,173,612	333,173,612	0	663,450,000	663,450,000	663,450,000	0
Other Governments	744,461	739,793	739,793	0	1,000,000	1,000,000	1,000,000	0
Revenues from Other Funds of City - Net of Rate Stabilization Fund (I See Note 1)	35,127,025	0	0	0	34,795,000	34,795,000	34,795,000	0
Revenue from Other Funds of City - Rate Stabilization Fund	1,629,332	0	0	0	51,940,000	42,587,960	42,685,020	97,060
Total Revenues and Other Sources	680,535,378	333,913,405	333,913,405	0	751,185,000	741,832,960	741,930,020	97,060
OBLIGATIONS / APPROPRIATIONS								
Personal Services	118,414,750	60,205,043	60,205,043	0	131,865,289	131,446,326	134,543,386	(3,097,060)
Personal Services - Employee Benefits	106,391,238	78,982,816	78,982,816	0	113,965,262	113,965,262	116,965,262	(3,000,000)
Sub-Total Employee Compensation	224,805,988	139,187,859	139,187,859	0	245,830,551	245,411,588	251,508,648	(6,097,060)
Purchase of Services	148,988,718	135,661,858	135,661,858	0	187,941,724	180,575,172	180,575,172	0
Materials, Supplies and Equipment	45,521,654	28,047,401	28,047,401	0	56,335,046	54,768,521	54,768,521	0
Contributions, Indemnities and Taxes	5,440,820	3,962,959	3,962,959	0	7,006,000	7,006,000	7,006,000	0
Debt Service	219,132,799	149,474,246	149,474,246	0	207,371,679	207,371,679	207,371,679	0
Advances and Miscellaneous Payments	0	0	0	0	0	0	0	0
Payment to Other Funds - Net of Payment to Rate Stabilization Fund (See Note 1)	60,733,243	0	0	0	66,700,000	66,700,000	65,700,000	1,000,000
Payments to Other Funds - Rate Stabilization Fund	0	0	0	0	0	0	0	0
Total Obligations / Appropriations	704,623,222	456,334,323	456,334,323	0	771,185,000	761,832,960	766,930,020	(5,097,060)
Operating Surplus / (Deficit)	(24,087,844)	(122,420,918)	(122,420,918)	0	(20,000,000)	(20,000,000)	(25,000,000)	(5,000,000)
OPERATIONS IN RESPECT TO PRIOR FISCAL YEARS								
Prior Year Fund Balance	0	0	0	0	0	0	0	0
Net Adjustments - Prior Years	24,087,844	0	0	0	20,000,000	20,000,000	25,000,000	5,000,000
Total Net Adjustments	24,087,844	0	0	0	20,000,000	20,000,000	25,000,000	5,000,000
Year End Fund Balance	0	(122,420,918)	(122,420,918)	0	0	0	0	0

Note 1: Bill #544, which restructured the Water Fund Revenue Bond Rate covenant, requires that the unencumbered operating balance of the Water Fund as of the end of the Fiscal Year be paid over to the Rate Stabilization Fund. A payment from the Rate Stabilization Fund to the Operating Fund will be required to eliminate any deficit as of the end of the fiscal year and will be recognized as Revenue from Other Funds.

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**Quarterly City Managers Report
Analysis of Projected Year-End Variances
Water Fund**

All Departments

For the Period Ending December 31, 2016

Category	Full Year Proj. Variance Better / (Worse) Than Cur. Target	Reasons / Comments
<u>Revenues</u>		
Rate Stabilization Payments	0.1	Requirement to offset increased obligation estimates
Subtotal	\$0.1	
<u>Obligations / Appropriations</u>		
Class 100	(\$3.1)	DC#33 Contract Increase (3% -7/1/16)
Class 100 - Fringe Benefits	(3.0)	Increase to Pension Estimate
Class 800	1.0	Decrease due to transfer of appropriations
	(\$5.1)	
<u>Other Adjustments</u>		
Net Adjustments - Prior Years	\$5.0	Increase to estimated prior-year encumbrance liquidations
Subtotal	(\$0.1)	
Total	\$0.0	

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**Quarterly City Managers Report
Non-Tax Revenue Summary
Water Fund**

For the Period Ending December 31, 2016

Department	FY 2016 Unaudited Actual	Fiscal Year 2017 Year to Date			Fiscal Year 2017 Full Year				
		Target Budget	Actual	Actual Over / (Under) Target Budget	Adopted Budget	Target Budget	Current Projection	Current Projection Over / (Under)	
								Adopted Budget	Target Budget
<u>Local Non-Tax Revenues</u>									
Fleet Management	26,284	73,357	73,357	0	50,000	50,000	50,000	0	0
Sale of Vehicles	26,284	73,357	73,357	0	50,000	50,000	50,000	0	0
Licenses & Inspections	29,663	21,919	21,919	0	25,000	25,000	25,000	0	0
Miscellaneous	29,663	21,919	21,919	0	25,000	25,000	25,000	0	0
Water	39,889,101	19,489,247	19,489,247	0	40,988,000	40,988,000	40,988,000	0	0
Sewer Charges to Other Municipalities	32,389,056	16,664,277	16,664,277	0	36,318,000	36,318,000	36,318,000	0	0
Water & Sewer Permits Issued by L & I	3,794,359	2,123,549	2,123,549	0	2,480,000	2,480,000	2,480,000	0	0
Contribution - Sinking Fund Reserve	0	0	0	0	0	0	0	0	0
Miscellaneous	3,705,686	701,421	701,421	0	2,190,000	2,190,000	2,190,000	0	0
Revenue	603,028,599	313,306,505	313,306,505	0	621,837,000	621,837,000	621,837,000	0	0
Sales & Charges	587,555,504	305,908,944	305,908,944	0	609,448,000	609,448,000	609,448,000	0	0
Fire Service Connections	2,737,016	1,373,858	1,373,858	0	3,388,000	3,388,000	3,388,000	0	0
Surcharges	7,375,215	2,977,168	2,977,168	0	4,000,000	4,000,000	4,000,000	0	0
Miscellaneous	5,360,864	3,046,535	3,046,535	0	5,001,000	5,001,000	5,001,000	0	0
Procurement	41,090	10,321	10,321	0	100,000	100,000	100,000	0	0
Miscellaneous	41,090	10,321	10,321	0	100,000	100,000	100,000	0	0
City Treasurer	19,823	272,263	272,263	0	450,000	450,000	450,000	0	0
Interest Earnings	19,823	272,263	272,263	0	450,000	450,000	450,000	0	0
Total Local Non-Tax Revenue	643,034,560	333,173,612	333,173,612	0	663,450,000	663,450,000	663,450,000	0	0
<u>Other Governments</u>									
Water	744,461	739,793	739,793	0	1,000,000	1,000,000	1,000,000	0	0
State	744,461	614,727	614,727	0	1,000,000	1,000,000	1,000,000	0	0
Federal	0	125,066	125,066	0	0	0	0	0	0
Total Other Governments	744,461	739,793	739,793	0	1,000,000	1,000,000	1,000,000	0	0
<u>Revenue from Other Funds</u>									
Water	36,756,357	0	0	0	86,735,000	77,382,960	77,480,020	(9,254,980)	97,060
General Fund	30,926,498	0	0	0	30,130,000	30,130,000	30,130,000	0	0
Aviation Fund	3,883,527	0	0	0	4,265,000	4,265,000	4,265,000	0	0
Employee Benefit Fund	317,000	0	0	0	400,000	400,000	400,000	0	0
Rate Stabilization Fund	1,629,332	0	0	0	51,940,000	42,587,960	42,685,020	(9,254,980)	97,060
Total Revenue from Other Funds	36,756,357	0	0	0	86,735,000	77,382,960	77,480,020	(9,254,980)	97,060
Total - All Sources	680,535,378	333,913,405	333,913,405	0	751,185,000	741,832,960	741,930,020	(9,254,980)	97,060

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For the Period Ending December 31, 2016

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**Quarterly City Managers Report
Departmental Full Time Position Summary
Water Fund**

For the Period Ending December 31, 2016

Department	FY 2016 Year-End Actual	Fiscal Year 2017 Year to Date				Fiscal Year 2017 Full Year			
		Month End		Actual		Actual (Over) / Under Target Budget	Authorized Positions		Current Projection (Over) / Under Adopted Budget Target Budget
		Target Budget		Target			Adopted Budget	Target Budget	
Division of Technology	73	79	79	0	0		85	85	0
Office of Fleet Management	47	53	53	0	0		55	55	0
Water	1,787	1,817	1,817	0	0		1,985	1,985	0
Revenue	230	237	237	0	0		254	254	0
Procurement	2	2	2	0	0		2	2	0
Law	26	26	26	0	0		31	31	0
Mayor's Office of Transportation	2	0	0	0	0		0	0	0
Total Water Fund	2,167	2,214	2,214	0	0		2,412	2,412	0

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City of Philadelphia

Quarterly City Managers Report

FOR THE PERIOD ENDING DECEMBER 31, 2016

AVIATION FUND QUARTERLY REPORT

**Quarterly City Managers Report
Fund Balance Summary
Aviation Fund**

All Departments

For the Period Ending December 31, 2016

Category	FY 2016 Unaudited Actual	Fiscal Year 2017 Year to Date				Fiscal Year 2017 Full Year			
		Target Budget	Actual	Actual Over / (Under) Target Budget	Adopted Budget	Target Budget	Current Projection	Current Projection for Revenues Over / (Under)	
								Adopted Budget	Target Budget
REVENUES									
Taxes									
Locally Generated Non - Tax Revenues	391,660,366	178,807,395	178,807,395	0	417,033,000	417,033,000	417,033,000	0	0
Other Governments	2,136,510	1,272,795	1,272,795	0	4,500,000	4,500,000	4,500,000	0	0
Revenues from Other Funds of City	1,158,227	0	0	0	1,500,000	1,500,000	1,500,000	0	0
Other Sources									
Total Revenues and Other Sources	394,955,103	180,080,190	180,080,190	0	423,033,000	423,033,000	423,033,000	0	0
OBLIGATIONS / APPROPRIATIONS									
Category	FY 2016 Unaudited Actual	Target Budget	Actual	Actual Over / (Under) Target Budget	Adopted Budget	Target Budget	Current Projection	Adopted Budget	Current Projection for Obligations (Over) / Under Target Budget
Personal Services	66,544,083	32,721,039	32,721,039	0	73,196,423	73,196,423	74,345,080	(1,148,657)	(1,148,657)
Personal Services - Employee Benefits	52,990,451	12,566,366	12,566,366	0	59,194,271	59,194,271	61,194,271	(2,000,000)	(2,000,000)
Sub-Total Employee Compensation	119,534,534	45,287,405	45,287,405	0	132,390,694	132,390,694	135,539,351	(3,148,657)	(3,148,657)
Purchase of Services	107,489,145	93,949,393	93,949,393	0	144,338,618	124,877,177	124,877,177	19,461,441	0
Materials, Supplies and Equipment	9,488,876	6,858,666	6,858,666	0	21,151,357	15,931,357	15,931,357	5,220,000	0
Contributions, Indemnities and Taxes	1,964,452	3,972,695	3,972,695	0	6,717,000	6,076,000	6,076,000	641,000	0
Debt Service	117,281,545	29,262,137	29,262,137	0	139,626,331	139,626,331	139,626,331	0	0
Payment to Other Funds	7,539,461	0	0	0	24,648,000	14,023,000	14,023,000	10,625,000	0
Advances and Miscellaneous Payments	0	0	0	0	0	0	0	0	0
Total Obligations / Appropriations	363,278,013	179,330,296	179,330,296	0	468,872,000	432,924,559	436,073,216	32,798,784	(3,148,657)
Operating Surplus / (Deficit)	31,677,090	749,894	749,894	0	(45,839,000)	(9,891,559)	(13,040,216)	32,798,784	(3,148,657)
OPERATIONS IN RESPECT TO PRIOR FISCAL YEARS									
Prior Year Fund Balance	28,348,000	0	0	0	38,781,000	71,231,090	71,231,090	32,450,090	0
Net Adjustments - Prior Years	11,206,000	0	0	0	17,000,000	17,000,000	17,000,000	0	0
Total Net Adjustments	39,554,000	0	0	0	55,781,000	88,231,090	88,231,090	32,450,090	0
Preliminary Year End Fund Balance	71,231,090	749,894	749,894	0	9,942,000	78,339,531	75,190,874	65,248,874	(3,148,657)
Deferred Revenue-Airline Rates & Charges (See Note 1)	0	0	0	0	0	0	0	0	0
Year End Fund Balance	71,231,090	749,894	749,894	0	9,942,000	78,339,531	75,190,874	65,248,874	(3,148,657)

Note 1: In accordance with Airline Use & Lease Agreements, revenues received in excess of Terminal Building and Airfield Area costs are deferred to the subsequent fiscal year.

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Quarterly City Managers Report
Analysis of Projected Year-End Variances
Aviation Fund
All Departments
For the Period Ending December 31, 2016

Category	Full Year Proj. Variance Better / (Worse) Than Cur. Target	Reasons / Comments
<u>Revenues</u>		
Subtotal	\$0.0	
<u>Obligations / Appropriations</u>		
Personal Services	(\$1.1)	DC#33 Contract Increase (3% -7/1/16)
Employee Benefits	(\$2.0)	Increase to Pension Estimate
Subtotal	(\$3.1)	
Total	(\$3.1)	

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Quarterly City Managers Report
Non-Tax Revenue Summary
Aviation Fund
For the Period Ending December 31, 2016

Department	FY 2016 Year-End Unaudited Actual	Fiscal Year 2017 Year to Date			Fiscal Year 2017 Full Year				
		Target Budget	Actual	Actual Over / (Under) Target Budget	Adopted Budget	Target Budget	Current Projection	Current Projection Over / (Under)	
								Adopted Budget	Target Budget
<u>Local Non-Tax Revenues</u>									
Fleet Management	908	0	0	0	25,000	25,000	25,000	0	0
Sale of Vehicles	908	0	0	0	25,000	25,000	25,000	0	0
Procurement	2,113	9,718	9,718	0	20,000	20,000	20,000	0	0
Miscellaneous	2,113	9,718	9,718	0	20,000	20,000	20,000	0	0
City Treasurer	566,345	127,205	127,205	0	1,000,000	1,000,000	1,000,000	0	0
Interest Earnings	566,345	127,205	127,205	0	1,000,000	1,000,000	1,000,000	0	0
Commerce - Division of Aviation	391,091,000	178,670,472	178,670,472	0	415,988,000	415,988,000	415,988,000	0	0
Concessions	47,060,337	21,349,266	21,349,266	0	53,752,000	53,752,000	53,752,000	0	0
Space Rentals	134,797,272	61,040,346	61,040,346	0	137,039,000	137,039,000	137,039,000	0	0
Landing Fees	87,169,416	37,319,474	37,319,474	0	93,047,000	93,047,000	93,047,000	0	0
Parking	29,962,790	564,609	564,609	0	28,523,000	28,523,000	28,523,000	0	0
Car Rental	18,766,347	9,458,962	9,458,962	0	21,080,000	21,080,000	21,080,000	0	0
Sale of Utilities	3,176,453	1,153,495	1,153,495	0	3,177,000	3,177,000	3,177,000	0	0
Overseas Terminal Facility Charges	8,425	34,270	34,270	0	0	0	0	0	0
International Terminal Charges	34,171,201	15,770,806	15,770,806	0	37,537,000	37,537,000	37,537,000	0	0
Passenger Facility Charge	31,176,287	0	0	0	31,500,000	31,500,000	31,500,000	0	0
Miscellaneous	4,802,472	31,979,244	31,979,244	0	10,333,000	10,333,000	10,333,000	0	0
Total Local Non-Tax Revenue	391,660,366	178,807,395	178,807,395	0	417,033,000	417,033,000	417,033,000	0	0
<u>Other Governments</u>									
Commerce - Division of Aviation	2,136,510	1,272,795	1,272,795	0	4,500,000	4,500,000	4,500,000	0	0
State	0	0	0	0	250,000	250,000	250,000	0	0
Federal	2,136,510	1,272,795	1,272,795	0	4,250,000	4,250,000	4,250,000	0	0
Total Other Governments	2,136,510	1,272,795	1,272,795	0	4,500,000	4,500,000	4,500,000	0	0
<u>Revenue from Other Funds</u>									
Commerce - Division of Aviation	1,158,227	0	0	0	1,500,000	1,500,000	1,500,000	0	0
General Fund	1,040,227	0	0	0	1,400,000	1,400,000	1,400,000	0	0
Contribution from Bond Fund	0	0	0	0	0	0	0	0	0
Employee Benefits Fund	118,000	0	0	0	100,000	100,000	100,000	0	0
Total Revenue from Other Funds	1,158,227	0	0	0	1,500,000	1,500,000	1,500,000	0	0
Total - All Sources	394,955,103	180,080,190	180,080,190	0	423,033,000	423,033,000	423,033,000	0	0

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**Quarterly City Managers Report
Departmental Obligations Summary
Aviation Fund**

For the Period Ending December 31, 2016

Department	FY 2016 Year-End Unaudited Actual	Fiscal Year 2017 Year to Date		Fiscal Year 2017 Full Year		
		Target Budget	Actual (Over) / Under Target Budget	Adopted Budget	Target Budget	Current Projection
					Adopted Budget	Current Projection (Over) / Under Target Budget
Division of Technology	6,791,090	6,161,640	0	10,002,146	9,002,146	1,000,000
Personal Services	197,506	101,169	0	257,908	257,908	0
Purchase of Services	5,983,044	5,610,471	0	9,024,238	8,024,238	1,000,000
Materials, Supplies & Equipment	610,540	450,000	0	720,000	720,000	0
Police	15,375,057	7,129,861	0	15,837,136	15,837,136	(19,035)
Personal Services	15,207,829	6,964,861	0	15,666,636	15,666,636	(19,035)
Purchase of Services	76,228	75,000	0	77,500	77,500	0
Materials, Supplies & Equipment	91,000	90,000	0	93,000	93,000	0
Fire	5,988,724	3,231,326	0	6,726,366	6,726,366	0
Personal Services	5,870,034	3,160,926	0	6,563,366	6,563,366	0
Purchase of Services	0	0	0	15,000	15,000	0
Materials, Supplies & Equipment	118,690	70,400	0	125,000	125,000	0
Payments to Other Funds	0	0	0	23,000	23,000	0
Public Property	22,950,000	20,710,000	0	26,900,000	26,900,000	0
Purchase of Services	22,950,000	20,710,000	0	26,900,000	26,900,000	0
Office of Fleet Management	4,062,288	2,597,475	0	8,245,188	8,245,188	(43,571)
Personal Services	1,029,364	570,711	0	1,364,188	1,407,759	(43,571)
Purchase of Services	550,821	204,443	0	588,000	588,000	0
Materials, Supplies & Equipment	2,482,103	1,822,321	0	6,293,000	6,293,000	0
Finance	55,437,616	15,678,803	0	65,852,271	65,852,271	(2,000,000)
Personal Services - Fringe Benefits	52,990,451	12,566,366	0	59,194,271	61,194,271	(2,000,000)
Purchase of Services	2,447,165	2,569,022	0	4,146,000	4,146,000	0
Contributions, Indemnities & Taxes	0	543,415	0	2,512,000	2,512,000	0
Advances and Other Miscellaneous Payments	0	0	0	0	0	0
Sinking Fund	117,281,545	29,262,137	0	139,626,331	139,626,331	0
Debt Service	117,281,545	29,262,137	0	139,626,331	139,626,331	0
Commerce - Division of Aviation	133,731,535	93,733,418	0	193,568,090	159,703,572	(33,864,518)
Personal Services	42,871,271	21,386,736	0	47,716,649	48,799,572	(1,082,923)
Purchase of Services	75,169,808	64,491,457	0	103,125,441	84,664,000	18,461,441
Materials, Supplies & Equipment	6,186,543	4,425,945	0	13,896,000	8,676,000	5,220,000
Contributions, Indemnities & Taxes	1,964,452	3,429,280	0	4,205,000	3,564,000	641,000
Payments to Other Funds	7,539,461	0	0	24,625,000	14,000,000	10,625,000
Law	1,455,317	796,636	0	2,020,599	2,023,727	(3,128)
Personal Services	1,193,238	536,636	0	1,563,803	1,566,931	(3,128)
Purchase of Services	262,079	260,000	0	432,439	432,439	0
Materials, Supplies & Equipment	0	0	0	24,357	24,357	0
Mayor's Office of Transportation & Utilities	110,968	0	0	0	0	0
Personal Services	110,968	0	0	0	0	0
Office of Sustainability	93,873	29,000	0	93,873	93,873	0
Personal Services	93,873	29,000	0	63,873	63,873	0
Purchase of Services	30,000	29,000	0	30,000	30,000	0
Total Aviation Fund	363,278,013	179,330,296	0	468,872,000	432,924,559	(35,947,441)
Personal Services	66,544,083	32,721,039	0	73,196,423	73,196,423	0
Personal Services - Fringe Benefits	52,990,451	12,566,366	0	59,194,271	61,194,271	(2,000,000)
Sub-Total Employee Compensation	119,534,534	45,287,405	0	132,390,694	135,539,351	(3,148,657)
Purchase of Services	107,469,145	93,949,393	0	144,338,618	124,877,177	19,461,441
Materials, Supplies & Equipment	9,488,876	6,858,666	0	21,151,357	15,931,357	5,220,000
Contributions, Indemnities & Taxes	1,964,452	3,972,695	0	6,717,000	6,076,000	641,000
Debt Service	117,281,545	29,262,137	0	139,626,331	139,626,331	0
Payments to Other Funds	7,539,461	0	0	24,648,000	14,023,000	10,625,000
Advances & Other Misc. Pmts.	0	0	0	0	0	0

The material in this report is preliminary and subject to revision and does not represent an official statement of the City of Philadelphia.

Quarterly City Managers Report
Departmental Full Time Position Summary
Aviation Fund
For the Period Ending December 31, 2016

Department	FY 2016 Year-End Actual	Fiscal Year 2017 Year to Date			Fiscal Year 2017 Full Year				
		Month End		Actual (Over) / Under Target Budget	Authorized Positions		Current Projection	Current Projection (Over) / Under	
		Target Budget	Actual		Adopted Budget	Target Budget		Adopted Budget	Target Budget
Division of Technology	2	3	3	0	3	3	3	0	0
Police	161	163	163	0	166	166	166	0	0
Uniformed	151	153	153	0	155	155	155	0	0
Civilian	10	10	10	0	11	11	11	0	0
Fire	60	68	68	0	71	71	71	0	0
Uniformed	60	68	68	0	71	71	71	0	0
Civilian	0	0	0	0	0	0	0	0	0
Office of Fleet Management	19	22	22	0	23	23	23	0	0
Commerce - Division of Aviation	768	760	760	0	900	900	850	50	50
Law	20	16	16	0	22	22	22	0	0
Total Aviation Fund	1,030	1,032	1,032	0	1,185	1,185	1,135	50	50

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City of Philadelphia

Quarterly City Managers Report

FOR THE PERIOD ENDING DECEMBER 31, 2016

GRANTS REVENUE FUND QUARTERLY REPORT

Unanticipated Grants

FUNDS TAKEN FROM FINANCE'S UNANTICIPATED GRANTS REVENUE FUND - FY 2017

FOR THE PERIOD SEPTEMBER 1, 2016 - DECEMBER 31, 2016

Dp. No.	Department	Amount	Grant Title		Source	Description
20	Public Property	13,785.00	Brownfield Site Assessment Program		Philadelphia Redevelopment Authority	Rollover of prior Fiscal Year balances
58	Office of Arts & Culture	25,000.00	William Penn Statue Project		National Foundation for the Arts	New Grant
	N/A	56,422,975.00	Grants Fund Appropriation Transfer		N/A	Ordinance by City Council-Bill #161010
Total		56,461,760.00				

City of Philadelphia

Quarterly City Managers Report

FOR THE PERIOD ENDING DECEMBER 31, 2016

CASH FLOW FORECAST FOR FISCAL YEAR 2017

CASH FLOW PROJECTIONS
GENERAL FUND - FY2017

OFFICE OF THE DIRECTOR OF FINANCE

Projection as of December 31, 2016

Amounts in Millions

	July 31	Aug 31	Sept 30	Oct 31	Nov 30	Dec 31	Jan 31	Feb 29	March 31	April 30	May 31	June 30	Total	Accrued	Not Accrued	Estimated Revenues
REVENUES																
Real Estate Tax	7.8	9.5	6.1	7.0	7.3	14.4	48.9	333.1	112.2	25.5	10.6	8.1	590.5			590.5
Total Wage, Earnings, Net Profits	109.9	131.7	110.1	125.7	114.5	96.7	157.2	113.2	121.4	143.4	116.0	108.3	1448.3			1448.3
Realty Transfer Tax	25.6	19.0	17.8	22.8	16.8	20.0	19.5	13.6	18.7	19.3	18.9	21.0	232.9			232.9
Sales Tax	25.1	27.3	11.7	11.8	13.8	11.9	11.3	15.2	10.7	11.9	13.8	18.4	182.7	3.9		186.6
Business Income & Receipts Tax	1.9	5.9	11.6	16.2	4.0	14.5	12.7	8.2	47.7	228.8	105.7	7.7	465.1			465.1
Beverage Tax	0.0	0.0	0.0	0.0	0.0	0.0	0.0	2.3	5.4	7.7	7.7	7.7	30.8		15.4	46.2
Other Taxes	9.9	12.7	9.2	10.2	9.7	9.5	9.8	10.5	7.3	13.5	10.0	8.9	121.2			121.2
Locally Generated Non-tax	25.0	28.0	23.5	21.7	28.7	21.2	28.9	24.2	24.4	19.4	22.3	22.6	289.9			289.9
Total Other Governments	11.9	57.3	78.7	56.1	7.5	6.5	12.0	25.0	11.5	13.6	17.8	22.1	320.1	(7.2)		312.9
Total PCA Other Governments	29.7	33.8	31.8	17.8	31.3	39.0	31.8	38.4	32.8	29.5	37.9	39.3	393.1	0.0		393.1
Interfund Transfers	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	30.5	30.5		44.9	75.4
Total Current Revenue	246.7	325.1	300.5	289.4	233.6	233.8	332.1	583.8	392.1	512.6	360.8	294.6	4105.1	12.1	44.9	4162.1
Collection of prior year(s) revenue	24.7	0.0	0.0	5.3	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	30.0			
Other fund balance adjustments																
TOTAL CASH RECEIPTS	271.4	325.1	300.5	294.7	233.7	233.8	332.1	583.8	392.1	512.6	360.8	294.6	4135.1			
EXPENSES AND OBLIGATIONS																
Payroll	72.3	178.4	118.0	122.1	127.0	120.8	120.8	120.2	168.1	120.2	120.2	130.7	1518.8	67.9	3.5	1590.2
Employee Benefits	57.1	43.5	53.1	47.0	43.3	42.4	46.1	45.8	66.0	46.8	46.8	51.3	589.1	18.0	0.5	607.6
Pension	3.7	(7.8)	4.5	60.4	(6.3)	(2.5)	(7.0)	(5.6)	485.4	108.5	(3.1)	(2.6)	627.5	23.5		651.0
Purchase of Services	38.2	34.9	64.9	97.6	46.0	76.9	57.8	63.9	79.8	85.9	60.5	82.3	788.8	24.3		895.2
Materials, Equipment	3.1	2.5	8.1	6.0	5.8	4.7	6.9	7.7	9.8	9.9	9.2	11.1	84.7	4.5		108.3
Contributions, Indemnities	13.9	2.3	11.9	6.2	2.0	14.1	7.7	5.3	11.5	5.5	104.4	4.5	189.4			189.4
Debt Service-Short Term	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	4.5	0.0	4.5			4.5
Debt Service-Long Term	92.3	0.5	0.0	0.0	13.2	8.5	22.9	0.5	0.1	0.0	0.0	11.4	149.5			149.5
Interfund Charges	0.0	0.3	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.1	0.6	5.0	5.9	26.4		32.3
Advances & Misc. Pmts. / Labor Obligations	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0			0.0
Current Year Appropriation	280.6	254.6	260.6	339.3	231.0	264.8	255.2	237.8	820.8	376.8	343.1	293.8	3958.3	164.4	105.3	4228.0
Prior Yr. Expenditures against Encumbrances	32.6	22.7	10.8	5.0	2.9	2.9	2.8	5.8	5.4	2.5	0.9	1.8	96.1			
Prior Yr. Salaries & Vouchers Payable	63.3	(11.1)	57.6	21.7	(1.8)	10.4	(21.5)	21.5	0.0	0.0	0.0	0.0	140.2			
TOTAL DISBURSEMENTS	376.5	266.2	329.0	366.0	232.1	278.2	236.5	265.1	826.1	379.3	344.0	295.6	4194.6			
Excess (Def) of Receipts over Disbursements	(105.1)	58.9	(28.5)	(71.3)	1.6	(44.4)	95.6	318.8	(434.1)	133.3	16.8	(1.0)				
Opening Balance	447.2	342.1	401.0	372.5	476.2	477.8	433.4	528.9	847.7	413.7	546.9	388.7				
TRAN	0.0	0.0	0.0	175.0	0.0	0.0	0.0	0.0	0.0	0.0	(175.0)	0.0				
CLOSING BALANCE	342.1	401.0	372.5	476.2	477.8	433.4	528.9	847.7	413.7	546.9	388.7	387.7				

CASH FLOW PROJECTIONS
CONSOLIDATED CASH - ALL FUNDS - FY2017

OFFICE OF THE DIRECTOR OF FINANCE

Projection as of December 31, 2016

	Amounts in Millions											
	July 31	Aug 31	Sept 30	Oct 31	Nov 30	Dec 31	Jan 31	Feb 29	March 31	April 30	May 31	June 30
General	342.1	401.0	372.5	476.2	477.8	433.4	528.9	847.7	413.7	546.9	388.7	387.7
Grants Revenue	(123.7)	(63.2)	(55.9)	(116.6)	(180.8)	(271.3)	(246.3)	(259.8)	(287.4)	(296.8)	(212.1)	(119.4)
Community Development	(4.1)	(3.4)	(4.7)	(1.6)	(4.4)	(5.4)	(5.3)	(4.4)	(5.9)	(3.6)	(2.7)	(6.4)
Vehicle Rental Tax	6.4	7.0	1.6	2.1	2.6	3.0	3.4	4.4	4.8	5.2	5.7	6.1
Hospital Assessment Fund	11.2	26.5	34.0	12.6	12.5	15.1	14.3	8.9	21.0	9.2	26.2	12.4
Housing Trust Fund	25.9	26.8	27.7	28.7	29.4	30.1	30.0	19.8	19.5	19.1	19.3	18.2
Other Funds	8.7	9.0	7.8	7.9	7.9	7.6	7.5	14.9	7.2	9.8	13.5	19.3
TOTAL OPERATING FUNDS	266.5	403.7	383.1	409.4	345.0	212.5	332.4	631.6	172.9	290.0	238.6	318.0
Capital Improvement	114.2	114.6	105.2	98.5	89.6	78.6	71.0	61.5	52.0	42.5	33.0	23.5
Industrial & Commercial Dev.	5.1	5.1	5.4	5.4	5.4	5.4	5.4	5.4	5.4	5.4	5.4	5.4
TOTAL CAPITAL FUNDS	119.3	119.7	110.7	104.0	95.0	84.0	76.4	66.9	57.4	47.9	38.4	28.9
TOTAL FUND EQUITY	385.8	523.4	493.7	513.3	440.0	296.5	408.8	698.5	230.3	337.9	277.0	346.9

City of Philadelphia

Quarterly City Managers Report

FOR THE PERIOD ENDING DECEMBER 31, 2016

METHODOLOGY FOR FINANCIAL REPORTING

QUARTERLY CITY MANAGERS REPORT

For the Period Ending December 31, 2016

METHODOLOGY FOR FINANCIAL REPORTING

A. FUND ACCOUNTING

Funds are groupings of activities that enable the city to maintain control over resources that have been segregated for particular purposes or objectives. All of the funds of the City of Philadelphia can be divided into three categories: governmental funds, proprietary funds and fiduciary funds.

- **Governmental funds.** The governmental funds are used to account for the financial activity of the city's basic services, such as: general government; economic and neighborhood development; public health, welfare and safety; cultural and recreational; and streets, highways and sanitation. The fund financial activities focus on a short-term view of the inflows and outflows of spendable resources, as well as on the balances of spendable resources available at the end of the fiscal year. The financial information presented for the governmental funds are useful in evaluating the city's short term financing requirements.

The city maintains twenty individual governmental funds. The city's Comprehensive Annual Financial Report presents data separately for the general fund, grants revenue fund and health-choices behavioral health fund, which are considered to be major funds. Data for the remaining seventeen funds are combined into a single aggregated presentation.

- **Proprietary funds.** The proprietary funds are used to account for the financial activity of the city's operations for which customers are charged a user fee; they provide both a long and short-term view of financial information. The city maintains three enterprise funds that are a type of proprietary funds - the airport, water and waste water operations, and industrial land bank.
- **Fiduciary funds.** The City of Philadelphia is the trustee, or fiduciary, for its employees' pension plans. It is also responsible for the Gas Works' employees' retirement reserve assets. Both of these fiduciary activities are reported in the city's Comprehensive Annual Financial Report as separate financial *statements of fiduciary net assets* and *changes in fiduciary net assets*.

B. BASIS OF ACCOUNTING AND MEASUREMENT FOCUS

Governmental funds account for their activities using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the city considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures are generally recorded when a liability is incurred, as in the case of full accrual accounting. Debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due, however, those expenditures may be accrued if they are to be liquidated with available resources.

Imposed non-exchange revenues, such as real estate taxes, are recognized when the enforceable legal claim arises and the resources are available. Derived tax revenues, such as wage, business privilege, net

QUARTERLY CITY MANAGERS REPORT

For the Period Ending December 31, 2016

METHODOLOGY FOR FINANCIAL REPORTING

profits and earnings taxes, are recognized when the underlying exchange transaction has occurred and the resources are available. Grant revenues are recognized when all the applicable eligibility requirements have been met and the resources are available. All other revenue items are considered to be measurable and available only when cash is received by the city.

Revenue that is considered to be *program revenue* include: (1) charges to customers or applicants for goods received, services rendered or privileges provided, (2) operating grants and contributions, and (3) capital grants and contributions. Internally dedicated resources are reported as general revenues rather than as program specific revenues, therefore, all taxes are considered general revenues.

The city's financial statements reflect the following three funds as major **Governmental Funds**:

- The **General Fund** is the city's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in other funds.
- The **HealthChoices Behavioral Health Fund** accounts for resources received from the Commonwealth of Pennsylvania. These resources are restricted to providing managed behavioral health care to Philadelphia residents.
- The **Grants Revenue Fund** accounts for the resources received from various federal, state and private grantor agencies. The resources are restricted to accomplishing the various objectives of the grantor agencies.

The City also reports on **Permanent Funds**, which are used to account for resources legally held in trust for use by the park and library systems of the city. There are legal restrictions on the resources of the funds that require the principal to remain intact, while only the earnings may be used for the programs.

The City reports on the following **Fiduciary Funds**:

- The **Municipal Pension Fund** accumulates resources to provide pension benefit payments to qualified employees of the city and certain other quasi-governmental organizations.
- The **Philadelphia Gas Works Retirement Reserve Fund** accounts for contributions made by the Philadelphia Gas Works to provide pension benefit payments to its qualified employees under its noncontributory pension plan.

The City reports the following major **Proprietary Funds**:

- The **Water Fund** accounts for the activities related to the operation of the city's water delivery and sewage systems.
- The **Aviation Fund** accounts for the activities of the city's airports.
- The **Industrial Land Bank Fund** accounts for the activities of the city's inventory of commercial land sites.

Proprietary funds distinguish operating revenues and expenses from non-operating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in

QUARTERLY CITY MANAGERS REPORT

For the Period Ending December 31, 2016

METHODOLOGY FOR FINANCIAL REPORTING

connection with a proprietary fund's ongoing operations. The principal operating revenues of the Water Fund are charges for water and sewer service. The principal operating revenue of the Aviation Fund is charges for the use of the airport. Operating expenses for enterprise funds include the cost of sales and services, administrative expenses, and depreciation on capital assets. The principal operating revenues of the Industrial Land Bank Fund come from sales of land sites, while the operating expenses are comprised of land purchases and improvements made thereon. All revenues and expenses not meeting this definition are reported as non-operating revenues and expenses.

C. LEGAL COMPLIANCE

The city's budgetary process accounts for certain transactions on a basis other than generally accepted accounting principles (GAAP). In accordance with the Philadelphia Home Rule Charter, the city has formally established budgetary accounting control for its operating and capital improvement funds.

The operating funds of the city, consisting of the General Fund, nine Special Revenue Funds (County Liquid Fuels Tax, Special Gasoline Tax, HealthChoices Behavioral Health, Hotel Room Rental Tax, Grants Revenue, Community Development, Housing Trust, Acute Care Hospital Assessment and Car Rental Tax Funds) and two Enterprise Funds (Water and Aviation Funds), are subject to annual operating budgets adopted by City Council. Included with the Water Fund is the Water Residual Fund. These budgets appropriate funds for all city departments, boards and commissions by major class of expenditure within each department. Major classes are defined as: personal services; purchase of services; materials and supplies; equipment; contributions, indemnities and taxes; debt service; payments to other funds; and advances and other miscellaneous payments. The appropriation amounts for each fund are supported by revenue estimates and take into account the elimination of accumulated deficits and the re-appropriation of accumulated surpluses to the extent necessary. All transfers between major classes (except for materials and supplies and equipment, which are appropriated together) must have councilmanic approval. Appropriations that are not expended or encumbered at year-end are lapsed.

The City Capital Improvement Fund budget is adopted annually by the City Council. The Capital Improvement budget is appropriated by project for each department. All transfers between projects exceeding twenty percent of each project's original appropriation must be approved by City Council. Any funds that are not committed or expended at year-end are lapsed.

Schedules prepared on the legally enacted basis differ from the generally accepted accounting principles (GAAP) basis in that both expenditures and encumbrances are applied against the current budget, adjustments affecting activity budgeted in prior years are accounted for through fund balance or as reduction of expenditures and certain interfund transfers and reimbursements are budgeted as revenues and expenditures.

D. CITY MANAGERS REPORTS

Projected revenues and obligations reflected on the City Managers Reports are consistent with the above legal basis of Accounting and include all appropriate accruals.

Actual monthly revenue figures do not include revenues measurable and available within 60 days after

QUARTERLY CITY MANAGERS REPORT

For the Period Ending December 31, 2016

METHODOLOGY FOR FINANCIAL REPORTING

the month end because it would be impractical to issue timely reports using this method of accrual.

Actual monthly expenditures do not include accounts payable (amounts owed to providers of goods and services which have not been vouchered on the City's accounting records). These amounts, however, are reflected in the encumbrances outstanding for each City agency.

Interfund service charges, an annual expense budgeted in certain City departments, are not included in the actual monthly obligations, but as stated above, are projected in the City's annual costs.