

**City of Philadelphia**

# **Quarterly City Managers Report**

**FOR THE PERIOD ENDING JUNE 30, 2013**



**Budget Bureau  
Office of Budget and Program Evaluation**

In Cooperation with

**Office of the Director of Finance**

**Office of the Managing Director**

**August 15, 2013**

The material in this report is preliminary and subject to revision and is not an official statement of the City of Philadelphia.

**City of Philadelphia**  
**QUARTERLY CITY MANAGERS REPORT**  
**FOR THE PERIOD ENDING JUNE 30, 2013**

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## **What is the Quarterly City Managers Report?**

**The Quarterly City Managers Report** is a summary report on the finances and management of the City of Philadelphia. It is prepared under the direction of the Mayor's Office by the **Office of Budget and Program Evaluation**, in cooperation with the **Office of the Director of Finance** and the **Office of the Managing Director**. The report is based primarily on information provided to these agencies by City departments and agencies.

The purpose of the **Quarterly City Managers Report** is to provide the senior management of the City of Philadelphia with a clear and timely summary of the City's progress in implementing the financial and management goals of the current year of the City's Five-Year Financial Plan, both on a "Year to Date Actual" basis and on a "Forecast for Full Year" basis.

The **Quarterly City Managers Report** contains the following reports and schedules:

**General Fund:** The General Fund is the principal operating fund of the City of Philadelphia. (For an explanation of the City's overall financial fund structure, see "Methodology for Financial Reporting" elsewhere in this Report). The **Quarterly City Managers Report** presents an overview of General Fund revenues by major revenue source and obligations by department. Additional detail is provided regarding General Fund direct wage and salary obligations by department; General Fund purchase of service contract obligations; and General Fund overtime utilization. All reports present budget targets, year-to-date actuals and year-end forecasts.

**Departmental Full Time Positions:** The **Quarterly City Managers Report** includes a report on budgeted and filled full-time positions for all City departments on an All Funds basis. This report presents budget targets, year-to-date actuals and year-end forecasts.

**Departmental Leave Usage:** Departments are ranked highest to lowest in terms of leave usage for the quarter. The percentages represent the total number of days used over the total number of days available to be worked in the quarter for General Fund employees.

**Departmental Service Delivery Report:** This report includes both quantitative measurements of departmental service levels and qualitative measurements of performance. This report compares service levels year-to-date with original departmental projections and year-end forecasts with original projections and the actual level of service in the prior year.

**Water Fund and Aviation Fund:** The Water Fund is the fund in which activities related to the City's water supply and wastewater disposal are reported. The Aviation Fund is the fund in which activities related to the operation of the Philadelphia International Airport and the Northeast Philadelphia Airport are reported. The **Quarterly City Managers Report** presents a quarterly overview of Water and Aviation Fund revenues by major revenue source and obligations by department at the end of the quarters concluding in September, December, March and June. All reports present budget targets, year-to-date actuals and year-end forecasts.

**Grants Revenue Fund - Unanticipated Grants:** A listing is included, of all unanticipated grants received and recorded in the City's Grants Revenue Fund during the preceding three months.

**Cash Flow Forecast:** Most financial reporting in the **Quarterly City Managers Report** is presented on a modified accrual basis, consistent with the City's accounting methodology. Under the City's modified accrual accounting rules, some revenues are reported on an accrual rather than a cash basis and obligations are recorded when encumbered or expended. To enable the reader to assess the City's actual current and projected year-end cash position, the City Managers Report also presents a cash flow forecast for the fiscal year. Actual cash results are presented for all months of the fiscal year for which cash receipt and disbursement activity has been recorded, and a projection is made for the balance of the fiscal year.

**City of Philadelphia**  
**QUARTERLY CITY MANAGERS REPORT**  
**FOR THE PERIOD ENDING June 30, 2013**

**Introduction**

This Quarterly City Manager's Report for the fourth quarter Fiscal 2013 projects that the General Fund will end the year with a fund balance of \$223.9 million, \$34.9 million higher than the Target Budget included in the FY2014-FY2018 Five Year Financial Plan submitted to PICA on July 3rd. Revenue and expenditure comparisons listed below reflect changes from this Target Budget.

**Revenues**

Tax Revenues for Fiscal 2013 are projected to be \$24.3 million higher than the Target Budget. This is due largely to positive adjustments including \$18.0 million more in the Business Income and Receipts Tax (BIRT), \$5.0 million more in Property Tax, \$3.5 million more in the Real Estate Transfer Tax, and \$3.0 million more in Net Profits Tax. Negative adjustments include \$3.0 million less in Wage and Earnings Tax, \$1.7 million less in Sales Tax, and \$500,000 less in Amusement Tax. The significant 16.3% year over year increase in the BIRT follows trends seen nationwide this spring – U.S. corporate profits rose by 16.6% in 2012, well above leading economists' projections.

Locally Generated Non-Tax Revenues have been revised upward by \$8.6 million due to a number of factors. Licenses and Inspections revenues are projected to be \$5.0 million higher in large part because of an increase in housing and building license fees. Other positive variances include \$1.2 million more in the Street Department's permits and commercial trash collection fees, \$1.2 million more in telephone commission fees and higher cable franchise fees in the Office of Innovation & Technology, \$1.0 million more in Sheriff Department fees, and \$1.0 million higher than projected reimbursements of Police overtime costs. These positive variances are partially offset by a \$3.0 million reduction in the First Judicial District's revenue from court, bail and traffic fees.

Revenue from Other Governments has been revised downward by \$3.5 million from the Target Budget because of lower than anticipated state and federal funds for the Health Department. This is due to several factors including billing delays, reduced reimbursements from uninsured visits and federal sequestration cuts. The reduction in revenue is being mitigated by lower than projected Health Department expenditures.

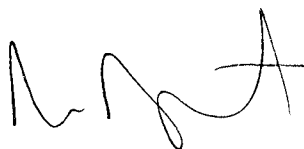
Revenue from Other Funds of the City is \$13.3 million lower than the Target Budget due to lower reimbursement from the Grants Fund due to reduced 911-related expenditures.

**Expenditures**

Expenditures are projected to be \$18.8 million lower than the Target Budget. The Personal Services projection has decreased by \$4.4 million from the Target Budget due to vacancies across several departments including the Office of Property Assessment, City Council, Auditing, Parks and Recreation, Revenue and Streets. This positive variance is partially offset by higher than projected overtime costs in the Fire Department.

The Purchase of Services projection has decreased by \$14.9 million due to \$6.4 million lower than anticipated spending for 911-related items, \$3.0 million lower than budgeted Health Department spending as mentioned above; \$4.0 million lower than budgeted lease debt costs within the Sinking Fund Commission's budget and \$1.5 million below projected costs within Public Property's budget. Debt Service is \$1.5 million lower than projected and the Materials and Supplies projection has decreased by \$1.5 million due largely to lower than anticipated 911-related expenditures. Payments to Other Funds are \$3.5 million more than anticipated due to higher interfund Water charges in Fiscal 2013.

In summary, while tax revenues and non-tax revenues are performing better than the Target Budget signifying continued economic improvement, the resulting higher than projected ending fund balance in Fiscal 2013 is anticipated to be mostly drawn down upon over the next few years. By the end of Fiscal 2014, the fund balance is expected to decline to a level of around \$100 million in part due to additional financial obligations related to the August 7<sup>th</sup> Fire Order and is projected to continue to decline for several years. In addition, the City faces numerous financial risks related to its collective bargaining agreements including unresolved labor contracts with District Council 33 and 47 and the City's ongoing appeal of the International Association of Fire Fighters arbitration award.



**Rebecca Rhynhart**  
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**Office of Budget and Program Evaluation**  
**Office of the Director of Finance**  
**City of Philadelphia**  
**June 30, 2013**

City of Philadelphia

# **Quarterly City Managers Report**

**FOR THE PERIOD ENDING JUNE 30, 2013**

## **GENERAL FUND BALANCE SUMMARY**





TABLE FB-1  
**QUARTERLY CITY MANAGERS REPORT**  
**FUND BALANCE SUMMARY**  
**GENERAL FUND**

FOR THE PERIOD ENDING JUNE 30, 2013

(000 Omitted)

Category	FY 12 Actual	FY13				
		FULL YEAR				
		Adopted Budget	Current Target Budget	Current Projection	Current Projection for Revenues Over (Under)	
					Adopt. Budget	Target Budget
<u>REVENUES</u>						
Taxes	2,570,445	2,614,398	2,712,511	2,736,811	122,413	24,300
Locally Generated Non - Tax Revenues	256,694	246,253	258,606	267,206	20,953	8,600
Revenues from Other Governments	420,686	352,029	339,251	335,751	(16,278)	(3,500)
Other Govts. - PICA City Account (1)	295,187	301,788	311,613	311,613	9,825	0
Sub-Total Other Governments	715,873	653,817	650,864	647,364	(6,453)	(3,500)
Revenues from Other Funds of City	48,341	53,253	58,583	45,292	(7,961)	(13,291)
Other Sources	0	0	0	0	0	0
Total Revenue and Other Sources	3,591,353	3,567,721	3,680,564	3,696,673	128,952	16,110
Category	FY 12 Actual	FULL YEAR				
		Adopted Budget	Current Target Budget	Current Projection	Current Projection for Obligations (Over) Under	
					Adopt. Budget	Target Budget
<u>OBLIGATIONS / APPROPRIATIONS</u>						
Personal Services	1,318,984	1,341,313	1,367,400	1,363,000	(21,687)	4,400
Personal Services - Employee Benefits	1,066,250	1,118,257	1,124,585	1,124,585	(6,328)	0
Sub-Total Employee Compensation	2,385,234	2,459,569	2,491,984	2,487,584	(28,015)	4,400
Purchase of Services	760,819	768,574	785,640	770,740	(2,166)	14,900
Materials, Supplies and Equipment	79,916	79,290	88,368	86,868	(7,578)	1,500
Contributions, Indemnities and Taxes	118,048	137,862	138,537	138,537	(675)	0
Debt Service	111,334	127,433	120,433	118,933	8,500	1,500
Payments to Other Funds	29,523	31,138	31,138	34,638	(3,500)	(3,500)
Advances & Miscellaneous Payments	0	0	0	0	0	0
Provision for a portion of the I.A.F.F.						
Arbitration Award under appeal	0	0	0	0	0	0
Provision for DC #33 Contract	0	0	0	0	0	0
Total Obligations / Appropriations	3,484,875	3,603,867	3,656,101	3,637,301	(33,434)	18,800
Operating Surplus (Deficit)	106,478	(36,146)	24,463	59,372	95,518	34,910
<u>OPERATIONS IN RESPECT TO PRIOR FISCAL YEARS</u>						
Net Adjustments	40,184	18,500	17,725	17,725	(775)	0
Operating Surplus/(Deficit) & Prior Year Adj.	146,662	(17,646)	42,188	77,097	94,743	34,910
Prior Year Fund Balance	92	98,970	146,754	146,754	47,784	0
Year End Fund Balance	146,754	81,324	188,942	223,851	142,528	34,910

(1) PICA City Account = PICA tax minus (PICA expenses + PICA debt service).

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City of Philadelphia

# **Quarterly City Managers Report**

**FOR THE PERIOD ENDING JUNE 30, 2013**

## **GENERAL FUND**

## **REVENUES**



Summary Table R-1  
Analysis of Tax Revenue  
QUARTERLY CITY MANAGERS REPORT  
GENERAL FUND  
FOR THE PERIOD ENDING JUNE 30, 2013  
Amounts in Millions

Tax	Forecast Better Than TB Plan	Forecast Worse Than TB Plan	Net Variance	Reasons / Comments
City Wage Tax		(\$3.0)		<p>FY 2012 Base FY 2012 Projection (6/30/2012 QCMR): \$1,158.4 FY 2012 Actual: \$1,192.2 Increase: \$33.8</p> <p>FY 2012 to FY 2013 Base Growth Rate: Budgeted Growth Rate: 3.4% Current Estimated Growth Rate: 4.5%</p> <p>FY 2012 Tax Rate: Res.: 2.428% City, 1.5% PICA : Non-Res.: 3.4985% City FY 2013 Tax Rate: Res.: 2.428% City, 1.5% PICA : Non-Res.: 3.4985% City</p>
Real Estate Tax	\$5.0			<p>FY 2012 Base FY 2012 Projection (6/30/2012 QCMR): \$463.5 FY 2012 Actual: \$464.4 Increase: \$0.9</p> <p>FY 2012 to FY 2013 Base Growth Rate: Budgeted Growth Rate: 0.0% Current Estimated Growth Rate: 2.3%</p> <p>FY 2012 Tax Rate: 41.23 mills City plus 53.09 mills School District Total 94.32 mills FY 2013 Tax Rate: 44.62 mills City plus 53.09 mills School District Total 97.71 mills The rate increase (City share) is effective January 1, 2013</p>
Business Income & Receipts	\$18.0			<p>FY 2012 Base (Includes Current &amp; Prior) FY 2012 Projection (6/30/2012 QCMR): \$391.4 FY 2012 Actual: \$389.4 Decrease: (\$2.0)</p> <p>FY 2012 to FY 2013 Base (Includes Current &amp; Prior) Growth Rate: Budgeted Growth Rate: 2.5% Current Estimated Growth Rate: 16.3%</p> <p>FY 2012 Tax Rate: 1.415 mills on gross receipts and 6.45% of net income FY 2013 Tax Rate: 1.415 mills on gross receipts and 6.45% of net income</p>
Sales Tax		(\$1.7)		<p>FY 2012 Base FY 2012 Projection (6/30/2012 QCMR): \$250.2 FY 2012 Actual: \$253.5 Increase: \$3.3</p> <p>FY 2012 to FY 2013 Base Growth Rate: Budgeted Growth Rate: 3.5% Current Estimated Growth Rate: 1.6%</p> <p>FY 2012 Tax Rate: 2% FY 2013 Tax Rate: 2%</p>
Real Estate Transfer Tax	\$3.5			<p>FY 2012 Base FY 2012 Projection (6/30/2012 QCMR): \$118.4 FY 2012 Actual: \$119.4 Increase: \$1.0</p> <p>FY 2012 to FY 2013 Base Growth Rate: Budgeted Growth Rate: 5.2% Current Estimated Growth Rate: 22.9%</p> <p>FY 2012 Tax Rate: 3% FY 2013 Tax Rate: 3%</p>
Other Taxes	\$3.0	(\$0.5)		Higher estimate of Net Profits Tax offset by lower projection for Amusement Tax.
Total Variance From TB Plan	\$29.5	(\$5.2)	\$24.3	
Difference between FY 2013 Adopted Budget and Target Budget Plan.	\$100.1	(\$2.0)		
Total Variance From Budget	\$129.6	(\$7.2)	\$122.4	

TABLE R-2  
**QUARTERLY CITY MANAGERS REPORT**  
**TAX REVENUE SUMMARY**  
**GENERAL FUND**  
**FOR THE PERIOD ENDING JUNE 30, 2013**  
(000 Omitted)

Category	FY12 Actual	FULL YEAR				
		Adopted Budget	Current Target Budget	Budget Bureau Projection	Bud. Bur. Projection Over (Under)	
					Budget	Target Budget
<b><u>TAX REVENUES</u></b>						
<b>Wage &amp; Earnings</b>						
<i>Current</i>	1,192,221	1,197,814	1,227,484	1,227,484	29,670	0
<i>Prior</i>	4,102	10,000	4,250	1,250	(8,750)	(3,000)
Total	1,196,323	1,207,814	1,231,734	1,228,734	20,920	(3,000)
<b>Real Property</b>						
<i>Current</i>	464,419	479,905	500,149	503,149	23,244	3,000
<i>Prior</i>	36,301	35,000	35,000	37,000	2,000	2,000
Total	500,720	514,905	535,149	540,149	25,244	5,000
<b>Business Income &amp; Receipts *</b>	389,386	394,920	434,959	452,959	58,039	18,000
<b>Sales</b>	253,523	259,317	259,263	257,563	(1,754)	(1,700)
<b>Real Estate Transfer</b>	119,365	124,541	143,300	146,800	22,259	3,500
<b>Net Profits</b>	15,120	12,291	12,472	15,472	3,181	3,000
<b>Parking</b>	70,930	75,138	73,162	73,162	(1,976)	0
<b>Amusement</b>	21,911	22,064	19,064	18,564	(3,500)	(500)
<b>Other</b>	3,167	3,408	3,408	3,408	0	0
<b>TOTAL TAX REVENUE</b>	2,570,445	2,614,398	2,712,511	2,736,811	122,413	24,300

<b><u>Analysis of City/PICA Wage, Earnings and Net Profits Tax</u></b>						
City Wage & Earnings Tax	1,196,323	1,207,814	1,231,734	1,228,734	20,920	(3,000)
PICA Wage & Earnings Tax	352,233	360,022	369,340	369,340	9,318	0
Total Wage & Earnings Tax	1,548,556	1,567,836	1,601,074	1,598,074	30,238	(3,000)
City Net Profits Tax	15,120	12,291	12,472	15,472	3,181	3,000
PICA Net Profits Tax	5,277	7,811	8,367	8,367	556	0
Total Net Profits Tax	20,397	20,102	20,839	23,839	3,737	3,000
PICA Wage & Earnings Tax	352,233	360,022	369,340	369,340	9,318	0
PICA Net Profits Tax	5,277	7,811	8,367	8,367	556	0
Total PICA Wage, Earnings & Net	357,510	367,833	377,707	377,707	9,874	0
less: PICA Net Debt Service	62,323	66,045	66,095	66,095	50	0
equals: PICA City Account	295,187	301,788	311,612	311,612	9,824	0

\* The amount for Business Income & Receipts reflects the aggregate total of current and prior taxes.

Note: The material in this report is preliminary and subject to revision and does not represent an official statement of the City of Philadelphia.

Summary Table R-3  
**Analysis of Locally Generated Non-Tax Revenue and Revenue From Other Governments**  
**QUARTERLY CITY MANAGERS REPORT**  
**GENERAL FUND**  
**FOR THE PERIOD ENDING JUNE 30, 2013**

Amounts in Millions

Non-Tax Revenue	Forecast Better Than TB Plan	Forecast Worse Than TB Plan	Net Variance	Reasons / Comments
<b>Locally Generated Non-Tax</b>				
Office of IT	\$1.2			Higher Cable TV franchise and telephone commission fees.
Police	\$1.0			Higher than projected reimbursement of police overtime costs.
Streets	\$1.2			Higher estimate of permits and commercial collection fees.
Human Services	\$0.5			Increase is due to an unanticipated refund of prior year expenditures.
L&I	\$5.0			Higher estimate of housing, building and other license fees.
Records	\$0.4			Higher estimate of document recording fee revenue.
Finance	\$0.5			Higher estimate of litter fine revenue.
Sheriff	\$1.0			Higher estimate of commissions and fees from sheriff sales.
First Judicial District		(\$3.0)		Lower estimate of revenue from traffic fines, other fines and court fees.
Other	\$0.8			Higher estimate of various miscellaneous revenues across several departments.
<b>Other Governments</b>				
Public Health		(\$3.5)		Lower anticipated revenues is due to several factors including billing delays, reduced reimbursements for uninsured visits and federal sequestration cuts of approx. 2%. The reduction in revenue is being mitigated by lower than projected expenditures.
<b>Total Variance From TB Plan</b>	<b>\$11.6</b>	<b>(\$6.5)</b>	<b>\$5.1</b>	
<b>Difference between FY 2013 Adopted Budget and Target Budget Plan.</b>	<b>\$44.0</b>	<b>(\$34.7)</b>		
<b>Total Variance From Budget</b>	<b>\$55.6</b>	<b>(\$41.2)</b>	<b>\$14.4</b>	
<b>Other Revenue Sources and Adjustments</b>	<b>Forecast Better Than TB Plan</b>	<b>Forecast Worse Than TB Plan</b>	<b>Net Variance</b>	<b>Reasons / Comments</b>
Net Revenue from Other Funds		(\$13.3)		Lower reimbursement from Grants Fund due to reduced 911 related expenditures.
Net Adjustments - Prior Years				
<b>Total Other Sources</b>	<b>\$0.0</b>	<b>(\$13.3)</b>	<b>(\$13.3)</b>	



TABLE R-4  
**QUARTERLY CITY MANAGERS REPORT**  
**NON - TAX REVENUE SUMMARY**  
**GENERAL FUND**  
**FOR THE PERIOD ENDING JUNE 30, 2013**  
(000 omitted)

Category	FY12 Actual	FY13				
		FULL YEAR				
		Adopted Budget	Current Target Budget	Current Projection	Current Projection Over (Under)	
					Budget	Target Budget
<b><u>LOCAL NON - TAX REVENUES</u></b>						
<b>Office of Technology</b>	<b>19,326</b>	<b>19,290</b>	<b>21,573</b>	<b>22,773</b>	<b>3,483</b>	<b>1,200</b>
Cable TV Franchise Fees	18,280	18,180	19,713	20,313	2,133	600
Telephone Commissions	843	875	1,625	2,225	1,350	600
Other	203	235	235	235	0	0
<b>Police</b>	<b>5,100</b>	<b>3,770</b>	<b>3,770</b>	<b>4,770</b>	<b>1,000</b>	<b>1,000</b>
<b>Streets</b>	<b>21,150</b>	<b>19,139</b>	<b>20,243</b>	<b>21,443</b>	<b>2,304</b>	<b>1,200</b>
Street Permits	2,652	2,325	2,750	3,050	725	300
Collection Fees - PHA	1,621	1,500	1,500	1,500	0	0
Recycling Revenue	6,470	5,000	4,000	4,000	(1,000)	0
Commercial Property Collection Fee	7,724	7,919	9,648	10,548	2,629	900
Other	2,683	2,395	2,345	2,345	(50)	0
<b>Fire</b>	<b>27,735</b>	<b>37,400</b>	<b>33,400</b>	<b>33,400</b>	<b>(4,000)</b>	<b>0</b>
Emergency Medical Service Fees	27,215	36,900	32,900	32,900	(4,000)	0
Other	520	500	500	500	0	0
<b>Public Health (1)</b>	<b>13,570</b>	<b>13,100</b>	<b>13,100</b>	<b>13,100</b>	<b>0</b>	<b>0</b>
<b>Parks &amp; Recreation</b>	<b>1,553</b>	<b>2,044</b>	<b>2,044</b>	<b>2,044</b>	<b>0</b>	<b>0</b>
<b>Public Property</b>	<b>8,689</b>	<b>8,500</b>	<b>7,250</b>	<b>7,250</b>	<b>(1,250)</b>	<b>0</b>
PATCO Lease Payment	3,111	3,200	3,200	3,200	0	0
Commissions - Transit Shelters	1,347	1,000	1,500	1,500	500	0
Sale/Lease of Capital Assets	1,737	2,500	750	750	(1,750)	0
Other	2,494	1,800	1,800	1,800	0	0
<b>Human Services (1)</b>	<b>4,204</b>	<b>0</b>	<b>4,350</b>	<b>4,850</b>	<b>4,850</b>	<b>500</b>
<b>Fleet Management</b>	<b>3,050</b>	<b>2,800</b>	<b>4,800</b>	<b>4,800</b>	<b>2,000</b>	<b>0</b>
Fuel & Warranty Reimbursements	2,473	2,000	4,000	4,000	2,000	0
Other	577	800	800	800	0	0
<b>Licenses &amp; Inspections</b>	<b>49,694</b>	<b>44,268</b>	<b>49,798</b>	<b>54,798</b>	<b>10,530</b>	<b>5,000</b>
<b>Records</b>	<b>16,142</b>	<b>17,400</b>	<b>16,900</b>	<b>17,300</b>	<b>(100)</b>	<b>400</b>
Recording of Legal Instruments	11,291	11,700	11,700	12,100	400	400
Other	4,851	5,700	5,200	5,200	(500)	0
<b>Finance</b>	<b>17,901</b>	<b>13,760</b>	<b>17,033</b>	<b>17,533</b>	<b>3,773</b>	<b>500</b>
Burglar Alarm Licenses Fees & Fines	4,945	4,600	4,600	4,600	0	0
Solid Waste Code Violations (SWEEP)	4,465	4,250	4,250	4,750	500	500
Reimbursements - Prescriptions / Other	7,206	3,650	6,923	6,923	3,273	0
Employee Health Benefit Charges	1,000	1,050	1,050	1,050	0	0
Other	285	210	210	210	0	0
<b>Revenue</b>	<b>6,376</b>	<b>5,375</b>	<b>5,375</b>	<b>5,375</b>	<b>0</b>	<b>0</b>
Non-Profit Contribution Program	2,433	2,400	2,400	2,400	0	0
Casino Settlement Agreement Payments	2,119	2,150	2,150	2,150	0	0
Other	1,824	825	825	825	0	0
<b>City Treasurer</b>	<b>2,600</b>	<b>2,826</b>	<b>1,826</b>	<b>1,826</b>	<b>(1,000)</b>	<b>0</b>
Interest Earnings	2,060	2,226	1,226	1,226	(1,000)	0
Other	540	600	600	600	0	0
<b>Register of Wills</b>	<b>3,603</b>	<b>3,900</b>	<b>3,900</b>	<b>3,900</b>	<b>0</b>	<b>0</b>
<b>Sheriff</b>	<b>5,767</b>	<b>5,800</b>	<b>4,350</b>	<b>5,350</b>	<b>(450)</b>	<b>1,000</b>
<b>First Judicial District</b>	<b>44,220</b>	<b>40,575</b>	<b>40,575</b>	<b>37,575</b>	<b>(3,000)</b>	<b>(3,000)</b>
Court Costs, Fees and Charges	25,448	24,500	24,500	22,300	(2,200)	(2,200)
Code Violation Fines	1,568	1,850	1,850	1,850	0	0
Moving Violation Fines (Traffic Court)	7,358	7,750	7,750	7,350	(400)	(400)
Forfeited Bail, Bail Fees	7,061	5,800	5,800	5,400	(400)	(400)
Other	2,785	675	675	675	0	0
<b>All Other</b>	<b>6,014</b>	<b>6,306</b>	<b>8,319</b>	<b>9,119</b>	<b>2,813</b>	<b>800</b>
<b>TOTAL LOCAL NON - TAX REVENUE</b>	<b>256,694</b>	<b>246,253</b>	<b>258,606</b>	<b>267,206</b>	<b>20,953</b>	<b>8,600</b>

(1) See Table R-5 for detail.

TABLE R-4  
**QUARTERLY CITY MANAGERS REPORT**  
**NON - TAX REVENUE SUMMARY**  
**GENERAL FUND**  
**FOR THE PERIOD ENDING JUNE 30, 2013**

(000 omitted)

Category	FY12 Actual	FY13				
		FULL YEAR				
		Adopted Budget	Current Target Budget	Current Projection	Current Projection Over (Under)	
					Budget	Target Budget
<b><u>OTHER GOVERNMENTS</u></b>						
<b>PICA City Account (1)</b>	<b>295,187</b>	<b>301,788</b>	<b>311,613</b>	<b>311,613</b>	<b>9,825</b>	<b>0</b>
<b>Police</b>	<b>81</b>	<b>75</b>	<b>75</b>	<b>75</b>	<b>0</b>	<b>0</b>
State Reimbursement-Police Training	81	75	75	75	0	0
<b>Streets</b>	<b>4,555</b>	<b>4,000</b>	<b>4,000</b>	<b>4,000</b>	<b>0</b>	<b>0</b>
Snow Removal	2,500	2,500	2,500	2,500	0	0
Other	2,055	1,500	1,500	1,500	0	0
<b>Public Health (2)</b>	<b>54,662</b>	<b>58,966</b>	<b>57,966</b>	<b>54,466</b>	<b>(4,500)</b>	<b>(3,500)</b>
<b>Public Property</b>	<b>18,000</b>	<b>18,000</b>	<b>18,000</b>	<b>18,000</b>	<b>0</b>	<b>0</b>
PGW Rental	18,000	18,000	18,000	18,000	0	0
<b>Human Services (2)</b>	<b>63,346</b>	<b>49,863</b>	<b>31,704</b>	<b>31,704</b>	<b>(18,159)</b>	<b>0</b>
<b>Finance</b>	<b>200,950</b>	<b>153,903</b>	<b>165,516</b>	<b>165,516</b>	<b>11,613</b>	<b>0</b>
State Pension Fund Aid (Act 205)	94,958	61,200	65,736	65,736	4,536	0
State Wage Tax Relief Funding	86,273	86,273	86,269	86,269	(4)	0
State Police Fines	990	1,000	1,000	1,000	0	0
PAID - Paramtric Garage	12,767	500	500	500	0	0
Gaming - Local Share Assessment	3,323	4,130	4,286	4,286	156	0
Other	2,639	800	7,725	7,725	6,925	0
<b>Revenue</b>	<b>48,665</b>	<b>35,212</b>	<b>38,712</b>	<b>38,712</b>	<b>3,500</b>	<b>0</b>
PPA - Parking/Violation/Fines	36,503	34,000	37,500	37,500	3,500	0
PPA - Love Park Garage	11,386	1,200	1,200	1,200	0	0
Other	776	12	12	12	0	0
<b>City Treasurer</b>	<b>12,267</b>	<b>13,721</b>	<b>6,749</b>	<b>6,749</b>	<b>(6,972)</b>	<b>0</b>
Retail Liquor License	1,190	1,125	1,125	1,125	0	0
State Utility Tax Refund	3,596	3,596	3,749	3,749	153	0
PICA Reimb. - JP Morgan Settlement	7,481	0	1,875	1,875	1,875	0
PICA Reimb. - 4601 Market St.	0	9,000	0	0	(9,000)	0
<b>First Judicial District</b>	<b>15,341</b>	<b>15,088</b>	<b>15,107</b>	<b>15,107</b>	<b>19</b>	<b>0</b>
State Reimbursement-Intensive Probation	4,566	4,471	4,471	4,471	0	0
State Reimbursement-County Court Costs	9,598	9,598	9,617	9,617	19	0
Other	1,177	1,019	1,019	1,019	0	0
<b>All Other</b>	<b>2,819</b>	<b>3,201</b>	<b>1,422</b>	<b>1,422</b>	<b>(1,779)</b>	<b>0</b>
<b>TOTAL OTHER GOVERNMENTS</b>	<b>715,873</b>	<b>653,817</b>	<b>650,864</b>	<b>647,364</b>	<b>(6,453)</b>	<b>(3,500)</b>

(1) PICA City Account = PICA tax minus (PICA expenses + PICA debt service).

(2) See Table R-5 for detail.

Note: The material in this report is preliminary and subject to revision and does not represent an official statement of the City of Philadelphia.

Summary Table R-5  
**QUARTERLY CITY MANAGERS REPORT**  
**Summary of Revenue**  
**Dept. of Human Services/Dept. of Public Health**  
**GENERAL FUND**  
**FOR THE PERIOD ENDING JUNE 30, 2013**  
(000 omitted)

AGENCY AND REVENUE SOURCE	FY12 Actual	FY 13 Adopted Budget	FY 13 Target Budget	FY 13 Current Estimate	Increase/ (Decrease) vs Target
<b>PUBLIC HEALTH</b>					
<b>Local Non-Tax Revenue:</b>					
Payments for Patient Care	8,648	8,460	8,460	8,460	0
Pharmacy Fees	2,063	2,000	2,000	2,000	0
Environmental User Fees	2,128	2,140	2,140	2,140	0
Other	731	500	500	500	0
<b>Subtotal Local Non-Tax</b>	<b>13,570</b>	<b>13,100</b>	<b>13,100</b>	<b>13,100</b>	<b>0</b>
<b>Revenue from Other Governments:</b>					
<b>State:</b>					
County Health	10,470	10,577	9,706	9,706	0
Medical Assistance-Outpatient (Health Centers)	3,411	4,418	4,502	3,464	(1,038)
Medical Assistance-Nursing Home	14,977	15,569	15,568	15,518	(50)
<b>Federal:</b>					
Medicare-Outpatient (Health Centers)	2,000	2,439	2,124	1,042	(1,082)
Medicare-Home Care (Nursing Home)	1,298	1,473	1,476	1,476	0
Medical Assistance-Outpatient (Health Centers)	4,169	5,401	5,502	4,234	(1,268)
Medical Assistance-Nursing Home	18,337	19,029	19,028	18,966	(62)
Summer Food Inspection	0	60	60	60	0
<b>Subtotal Other Governments</b>	<b>54,662</b>	<b>58,966</b>	<b>57,966</b>	<b>54,466</b>	<b>(3,500)</b>
<b>TOTAL, PUBLIC HEALTH</b>	<b>68,232</b>	<b>72,066</b>	<b>71,066</b>	<b>67,566</b>	<b>(3,500)</b>
<b>HUMAN SERVICES</b>					
<b>Local Non-Tax Revenue:</b>					
Payments for Child Care - S.S.I.	4,131	0	4,250	4,250	0
Other	73	0	100	600	500
<b>Subtotal Local Non-Tax</b>	<b>4,204</b>	<b>0</b>	<b>4,350</b>	<b>4,850</b>	<b>500</b>
<b>Revenue from Other Governments:</b>					
<b>State:</b>					
Act 148 Reimbursement - Prior Year	0	42,860	25,856	25,856	0
Act 148 Overmatch	0	0	0	0	0
<b>Federal:</b>					
T.A.N.F. - Prior Year	4,317	0	0	0	0
Title IV-E Reimbursement - Prior Year	59,029	7,003	5,848	5,848	0
<b>Subtotal Other Governments</b>	<b>63,346</b>	<b>49,863</b>	<b>31,704</b>	<b>31,704</b>	<b>0</b>
<b>TOTAL, HUMAN SERVICES</b>	<b>67,550</b>	<b>49,863</b>	<b>36,054</b>	<b>36,554</b>	<b>500</b>

Note: The material in this report is preliminary and subject to revision and does not represent an official statement of the City of Philadelphia.

**City of Philadelphia**

# **Quarterly City Managers Report**

**FOR THE PERIOD ENDING JUNE 30, 2013**

## **GENERAL FUND OBLIGATIONS**



**Table O-1**  
**Analysis of Forecast Year-End Departmental Obligations**  
**QUARTERLY CITY MANAGERS REPORT**  
**GENERAL FUND**  
**FOR THE PERIOD ENDING JUNE 30, 2013**

Note: "Obligations include "Encumbrances," which may be recorded for the entire fiscal year, as well as "Expenditures."

(Amounts in Millions)

Department/Cost Center	Forecast Better Than TB Plan	Forecast Worse Than TB Plan	Net Variance From TB Plan	"TB Plan": Target Budget Plan
				Reasons/Comments
Auditing	\$0.5		\$0.5	Personal Services lower than anticipated.
City Council	\$1.5		\$1.5	Personal Services lower than anticipated.
Fire		-\$1.6	-\$1.6	Personal Services higher than anticipated.
Office of Innovation & Technology	\$7.9		\$7.9	Department expenditures for 911 related items lower than anticipated.
Office of Property Assessment	\$2.0		\$2.0	Personal Services lower than anticipated.
Parks & Recreation	\$0.5		\$0.5	Personal Services lower than anticipated.
Public Health	\$3.5		\$3.5	Department Expenditures lower than anticipated.
Public Property	\$1.5	-\$3.5	-\$2.0	Inter-Fund Service Charges higher than anticipated. Offset by lower than anticipated Purchase of Services costs.
Revenue	\$0.5			Personal Services lower than anticipated.
Sinking Fund Commission	\$5.5			Debt Service less than anticipated.
Streets	\$0.5			Personal Services lower than anticipated.
<b>TOTAL VARIANCE FROM TARGET BUDGET PLAN</b>	<b>\$23.9</b>	<b>(\$5.1)</b>	<b>\$18.8</b>	
<b>Difference between FY2013 Adopted Budget and FY2013 Target Budget Plan Obligations</b>	<b>\$0.0</b>	<b>(\$52.2)</b>	<b>(\$52.2)</b>	
	Forecast Better Than Budget	Forecast Worse Than Budget	Net Variance From Budget	
<b>TOTAL VARIANCE FROM BUDGET</b>	<b>\$23.9</b>	<b>(\$57.3)</b>	<b>(\$33.4)</b>	

Note: The material in this report is preliminary and subject to the revision and does not represent an official statement of the City of Philadelphia

TABLE O-2  
**QUARTERLY CITY MANAGER'S REPORT**  
**DEPARTMENTAL OBLIGATIONS SUMMARY**  
**GENERAL FUND**  
 FOR THE PERIOD ENDING JUNE 30, 2013

DEPARTMENT	FY 12 ACTUAL	FULL YEAR				
		ORIGINAL	CURRENT	CURRENT PROJECTION	CURRENT PROJECTION	
		ADOPTED BUDGET	TARGET BUDGET		(OVER) UNDER ADOPTED BUDGET	TARGET
Art Museum Subsidy	2,300,000	2,300,000	2,300,000	2,300,000	0	0
Atwater Kent Museum	265,694	268,630	270,163	270,163	(1,533)	0
Auditing (City Controller's Office)	7,288,507	7,449,931	7,665,486	7,165,486	284,445	500,000
Board of Building Standards	57,935	70,169	70,941	70,941	(772)	0
Board of Ethics	682,572	898,000	908,942	908,942	(10,942)	0
Board of L & I Review	124,443	162,607	159,296	159,296	(6,689)	0
Board of Revision of Taxes	539,709	708,540	715,175	715,175	(6,635)	0
City Commissioners (Election Board)	8,535,361	8,847,093	8,878,534	8,878,534	(31,441)	0
City Council	13,758,182	35,549,272	15,635,737	14,135,737	21,413,535	1,500,000
City Planning Commission	2,209,210	2,212,057	2,257,415	2,257,415	(45,358)	0
City Representative	878,647	889,611	1,012,690	1,012,690	(123,079)	0
City Treasurer	825,035	886,605	896,096	896,096	(9,491)	0
Civil Service Commission	166,720	166,903	167,682	167,682	(779)	0
Commerce	2,067,253	2,681,813	2,676,277	2,676,277	5,536	0
Commerce-Economic Stimulus	1,294,448	1,294,448	1,294,448	1,294,448	0	0
Community College Subsidy	25,409,207	25,409,207	25,409,207	25,409,207	0	0
Convention Center Subsidy	15,000,000	15,000,000	15,000,000	15,000,000	0	0
District Attorney	30,632,240	31,054,996	31,489,711	31,489,711	(434,715)	0
Finance	15,395,169	12,980,135	15,577,551	15,577,551	(2,597,416)	0
Finance - Contribution to the School District	48,930,000	48,990,000	68,990,000	68,990,000	(20,000,000)	0
Finance - Employee Benefits	1,066,249,915	1,118,256,727	1,124,584,538	1,124,584,538	(6,327,811)	0
Employee Disability	54,291,538	58,294,301	58,294,301	58,294,301	0	0
FICA	67,180,975	64,893,903	64,893,903	64,893,903	0	0
Flex Cash Payments	666,203	1,000,000	1,000,000	1,000,000	0	0
Group Legal	3,871,727	4,134,000	4,134,000	4,134,000	0	0
Group Life Insurance	7,758,985	7,750,000	7,750,000	7,750,000	0	0
Health / Medical	379,419,925	357,440,044	368,507,855	368,507,855	(11,067,811)	0
Pension	447,700,184	522,007,030	512,207,030	512,207,030	9,800,000	0
Pension Obligation Bonds	100,103,959	107,099,189	107,099,189	107,099,189	0	0
Tool Allowance	91,825	125,000	125,000	125,000	0	0
Unemployment Compensation	5,164,594	5,580,260	5,580,260	5,580,260	0	0
Anticipated Workforce Savings (1)	0	(10,067,000)	(5,007,000)	(5,007,000)	(5,060,000)	0
Fire	195,049,508	189,305,204	198,548,110	200,148,110	(10,842,906)	(1,600,000)
First Judicial District	116,949,256	101,370,322	108,273,911	108,273,911	(6,903,589)	0
Common Pleas Court	79,914,609	67,718,281	72,171,870	72,171,870	(4,453,589)	0
Municipal Court	8,494,504	7,331,577	8,771,577	8,771,577	(1,440,000)	0
Office of the Exec. Administrator	23,219,438	21,382,250	22,107,250	22,107,250	(725,000)	0
Traffic Court	5,320,705	4,938,214	5,223,214	5,223,214	(285,000)	0
Fleet Management	49,626,911	44,909,814	49,962,288	49,962,288	(5,052,474)	0
Fleet Management - Vehicle Purchases	6,288,709	10,465,000	10,965,000	10,965,000	(500,000)	0
Free Library	33,268,796	33,682,773	33,998,189	33,998,189	(315,416)	0
Historical Commission	358,585	387,784	394,574	394,574	(6,790)	0
Hero Award	28,000	25,000	25,000	25,000	0	0
Human Relations Commission	1,829,869	1,998,475	2,004,933	2,004,933	(6,458)	0
Human Services	101,929,326	111,037,535	101,660,912	101,660,912	9,376,623	0
Administration & Management	4,844,392	13,406,708	3,010,849	3,010,849	10,395,859	0
Performance Management & Accountability	1,338,609	1,142,775	466,463	466,463	676,312	0
Juvenile Justice Services	34,173,527	25,137,387	38,237,003	38,237,003	(13,099,616)	0
Children & Youth (Child Welfare)	47,226,493	50,066,546	59,673,715	59,673,715	(9,607,169)	0
Community Based Prevention Services	14,346,305	21,284,119	0	0	21,284,119	0

(1) Current Projection columns reflect anticipated savings from I.A.F.F. and D.C. 47.

NOTE: The material in this report is preliminary and subject to revision and does not represent an official statement of the City of Philadelphia.

TABLE O-2  
**QUARTERLY CITY MANAGER'S REPORT**  
**DEPARTMENTAL OBLIGATIONS SUMMARY**  
**GENERAL FUND**  
 FOR THE PERIOD ENDING JUNE 30, 2013

DEPARTMENT	FY 12 ACTUAL	FULL YEAR				
		ORIGINAL ADOPTED BUDGET	CURRENT TARGET BUDGET	CURRENT PROJECTION	CURRENT PROJECTION (OVER) UNDER	
					ADOPTED BUDGET	TARGET
Indemnities	32,606,842	32,457,600	30,908,946	30,908,946	1,548,654	0
Law	14,349,764	12,770,544	14,777,401	14,777,401	(2,006,857)	0
Legal Services Incl. Defender Association	37,066,187	37,066,187	38,744,097	38,744,097	(1,677,910)	0
Licenses & Inspections	21,176,304	21,660,905	21,770,548	21,770,548	(109,643)	0
Managing Director (MDO)	21,722,694	32,410,375	34,960,992	34,960,992	(2,550,617)	0
Mayor	3,513,955	3,711,177	3,704,129	3,704,129	7,048	0
Mayor - Office of Arts and Culture	2,661,728	2,670,238	2,670,975	2,670,975	(737)	0
Mayor - Office of the Inspector General	1,239,132	1,255,822	1,460,507	1,460,507	(204,685)	0
Mayor - Office of Labor Relations	516,883	541,368	550,432	550,432	(9,064)	0
Mayor - Scholarships	184,000	200,000	200,000	200,000	0	0
Mayor's Office of Community Services	0	0	0	0	0	0
Mayor's Office of Transportation	498,499	545,915	633,569	633,569	(87,654)	0
Mural Arts Program	996,477	940,800	1,148,769	1,148,769	(207,969)	0
Off. of Behavioral Hlth. & Intellectual Disability	14,239,814	14,271,572	14,287,453	14,287,453	(15,881)	0
Office of Housing and Comm. Developmt.	4,213,107	2,520,000	2,520,000	2,520,000	0	0
Office of Human Resources	4,945,223	5,347,459	5,498,778	5,498,778	(151,319)	0
Office of Innovation and Technology	63,271,541	70,044,250	71,199,170	63,299,170	6,745,080	7,900,000
Office of Property Assessment	7,967,720	11,714,752	13,575,595	11,575,595	139,157	2,000,000
Office of Supportive Housing	38,347,615	39,640,736	42,695,555	42,695,555	(3,054,819)	0
Parks and Recreation	45,369,290	47,781,231	51,271,555	50,771,555	(2,990,324)	500,000
Police	552,292,087	556,818,243	571,657,128	571,657,128	(14,838,885)	0
Prisons	231,522,589	227,850,603	241,718,506	241,718,506	(13,867,903)	0
Procurement	4,460,528	4,151,574	4,632,730	4,632,730	(481,156)	0
Public Health	107,184,796	111,646,321	112,285,909	108,785,909	2,860,412	3,500,000
Ambulatory Health Services	45,361,901	44,525,146	45,165,048	41,665,048	2,860,098	3,500,000
Early Childhood, Youth & Women's Health	1,652,738	1,629,322	1,466,214	1,466,214	163,108	0
Phila. Nursing Home	37,784,745	40,377,775	40,379,502	40,379,502	(1,727)	0
Environmental Protection Services	5,777,400	6,272,520	6,335,338	6,335,338	(62,818)	0
Administration and Support Svcs	6,710,274	7,281,792	7,085,492	7,085,492	196,300	0
Medical Examiner's Office	3,846,811	3,965,469	4,181,917	4,181,917	(216,448)	0
Infectious Disease Control	5,558,725	5,630,971	5,616,482	5,616,482	14,489	0
Chronic Disease Control	492,202	1,963,326	2,055,916	2,055,916	(92,590)	0
Public Property	53,167,614	65,028,173	55,835,050	59,435,050	5,593,123	(3,600,000)
Public Property - SEPTA Subsidy	66,360,000	66,360,000	66,360,000	65,260,000	1,100,000	1,100,000
Public Property - Space Rentals	16,795,777	17,267,661	18,267,661	18,167,661	(900,000)	100,000
Public Property - Utilities	31,157,967	32,015,165	32,015,165	31,615,165	400,000	400,000
Records	3,840,761	4,009,212	4,022,041	4,022,041	(12,829)	0
Refunds	382	250,000	215,800	215,800	34,200	0
Register of Wills	3,311,831	3,331,292	3,332,829	3,332,829	(1,537)	0
Revenue	18,821,178	19,337,750	19,396,778	18,896,778	440,972	500,000
Sheriff	15,445,690	14,088,657	15,597,046	15,597,046	(1,508,389)	0
Sinking Fund (Debt Service)	201,045,528	222,473,567	215,473,567	209,973,567	12,500,000	5,500,000
Streets	24,063,025	27,248,278	26,148,769	26,148,769	1,099,509	0
Engineering Design & Surveying	4,812,522	6,252,139	6,252,139	6,252,139	0	0
General Support	2,849,391	4,150,175	5,050,666	5,050,666	(900,491)	0
Highways	10,529,277	11,130,911	9,130,911	9,130,911	2,000,000	0
Street Lighting	2,714,823	2,115,980	2,115,980	2,115,980	0	0
Traffic Engineering	3,157,012	3,599,073	3,599,073	3,599,073	0	0
Streets - Sanitation	91,814,084	84,569,823	84,148,823	83,648,823	921,000	500,000
Witness Fees	140,479	171,518	171,518	171,518	0	0
Youth Commission	41,737	94,080	93,139	93,139	941	0
Zoning Board of Adjustment	366,353	355,501	356,923	356,923	(1,422)	0
Zoning Code Commission	216,237	0	0	0	0	0
<b>TOTAL GENERAL FUND</b>	<b>3,484,874,625</b>	<b>3,603,867,000</b>	<b>3,656,100,659</b>	<b>3,637,300,659</b>	<b>(33,433,659)</b>	<b>18,800,000</b>

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Department / Category	FY 10 Year End Actual	FY 11 Year End Actual	FY 12 Year End Actual	FISCAL YEAR 2013				
				FULL YEAR				
				Adopted Budget	Current Target Budget	Year End Departmental Projection	Departmental Projection (Over) Under	Target Budget
<b>Atwater Kent Museum</b>								
Full-Time Positions	4	4	4	4	4	4	0	0
Class 100 Total Oblig./Approp.	248,059	182,101	215,694	218,630	220,163	220,163	(1,533)	0
Class 100 Overtime Oblig./Approp.	82	874	0	3,185	1,957	1,937	1,248	20
<b>Auditing</b>								
Full-Time Positions	120	113	111	124	124	118	6	6
Class 100 Total Oblig./Approp.	6,886,798	6,725,248	6,600,290	6,927,481	7,143,036	6,643,036	284,445	500,000
Class 100 Overtime Oblig./Approp.	43,683	36,360	58,522	0	1,576	58,829	(58,829)	(57,253)
<b>Board of Building Standards</b>								
Full-Time Positions	1	1	1	1	1	1	0	0
Class 100 Total Oblig./Approp.	61,224	61,104	57,935	70,169	70,941	70,941	(772)	0
Class 100 Overtime Oblig./Approp.	0	0	0	0	0	0	0	0
<b>Board of Ethics</b>								
Full-Time Positions	7	8	8	11	11	8	3	3
Class 100 Total Oblig./Approp.	679,563	642,747	657,532	788,000	798,942	798,942	(10,942)	0
Class 100 Overtime Oblig./Approp.	0	0	0	0	0	0	0	0
<b>Board of L &amp; I Review</b>								
Full-Time Positions	2	2	2	2	2	1	1	1
Class 100 Total Oblig./Approp.	120,849	126,917	117,161	140,645	148,860	148,860	(8,215)	0
Class 100 Overtime Oblig./Approp.	0	952	0	0	33	33	(33)	0

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				FULL YEAR					
				Adopted Budget	Current Target Budget	Year End Departmental Projection	Departmental Projection (Over) Under		
<b>Bd. of Revision of Taxes</b>							Adopted Budget	Target Budget	
Full-Time Positions	112	8	8	10	10	7	3	3	3
Class 100 Total Oblig./Approp.	7,074,332	1,848,725	503,932	672,613	679,248	679,248	(6,635)	0	0
Class 100 Overtime Oblig./Approp.	0	0	0	0	0	0	0	0	0
<b>Camp William Penn</b>									
Full-Time Positions	1	0	0	0	0	0	0	0	0
Class 100 Total Oblig./Approp.	30,466	0	0	0	0	0	0	0	0
Class 100 Overtime Oblig./Approp.	0	0	0	0	0	0	0	0	0
<b>City Commissioners</b>									
Full-Time Positions	102	95	91	98	98	90	8	8	8
Class 100 Total Oblig./Approp.	5,858,757	5,320,735	4,948,351	5,329,126	5,360,567	5,360,567	(31,441)	0	0
Class 100 Overtime Oblig./Approp.	847,165	859,335	756,828	890,423	1,042,193	1,061,085	(170,662)	(18,892)	
<b>City Council</b>									
Full-Time Positions	176	182	175	195	195	173	22	22	22
Class 100 Total Oblig./Approp.	11,916,408	11,603,703	11,817,917	13,283,837	13,370,302	11,870,302	1,413,535	1,500,000	
Class 100 Overtime Oblig./Approp.	0	0	2,559	24,000	24,000	5,866	18,134	18,134	18,134

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				FULL YEAR				
				Adopted Budget	Current Target Budget	Year End Departmental Projection	Departmental Projection (Over) Under	Target Budget
<b>City Planning Commission</b>								
Full-Time Positions	40	33	34	33	33	31	2	2
Class 100 Total Oblig./Approp.	2,745,493	2,129,152	2,091,813	2,091,813	2,137,171	2,137,171	(45,358)	0
Class 100 Overtime Oblig./Approp.	0	0	0	0	0	0	0	0
<b>City Representative</b>								
Full-Time Positions	7	6	6	6	9	8	(2)	1
Class 100 Total Oblig./Approp.	329,524	327,235	328,571	338,082	461,161	461,161	(123,079)	0
Class 100 Overtime Oblig./Approp.	0	0	0	0	0	2,190	(2,190)	(2,190)
<b>City Treasurer</b>								
Full-Time Positions	11	13	14	14	14	13	1	1
Class 100 Total Oblig./Approp.	619,313	666,050	717,071	745,937	755,428	755,428	(9,491)	0
Class 100 Overtime Oblig./Approp.	996	449	0	0	0	0	0	0
<b>Civil Service Commission</b>								
Full-Time Positions	2	2	2	2	2	2	0	0
Class 100 Total Oblig./Approp.	128,307	137,932	136,782	136,309	137,088	137,088	(779)	0
Class 100 Overtime Oblig./Approp.	0	0	0	0	0	0	0	0
<b>Clerk of Quarter Sessions (*)</b>								
Full-Time Positions	106	0	0	0	0	0	0	0
Class 100 Total Oblig./Approp.	4,445,754	0	0	0	0	0	0	0
Class 100 Overtime Oblig./Approp.	118,277	0	0	0	0	0	0	0
(*) Transferred to First Judicial District								

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Department / Category	FY 10 Year End Actual	FY 11 Year End Actual	FY 12 Year End Actual	FISCAL YEAR 2013			
				FULL YEAR			
				Adopted Budget	Current Target Budget	Year End Departmental Projection	Departmental Projection (Over) Under Adopted Budget Target Budget
<b>Commerce</b>							
Full-Time Positions	24	23	18	24	25	20	4
Class 100 Total Oblig./Approp.	1,431,917	1,595,054	1,594,665	1,821,678	1,816,142	1,816,142	5,536
Class 100 Overtime Oblig./Approp.	0	1,066	132	0	449	449	(449)
<b>District Attorney</b>							
Full-Time Positions	410	410	414	411	411	419	(8)
Class 100 Total Oblig./Approp.	29,075,731	28,386,002	28,495,977	28,907,203	29,341,918	29,341,918	(434,715)
Class 100 Overtime Oblig./Approp.	153,796	208,293	278,995	207,436	177,114	227,760	(20,324)
<b>Fairmount Park</b>							
Full-Time Positions	155	0	0	0	0	0	0
Class 100 Total Oblig./Approp.	8,675,357	0	0	0	0	0	0
Class 100 Overtime Oblig./Approp.	1,741,485	0	0	0	0	0	0
<b>Finance</b>							
Full-Time Positions	141	140	156	156	167	163	(7)
Class 100 Total Oblig./Approp.	9,559,489	8,827,172	8,807,264	7,888,400	8,102,962	8,102,962	(214,562)
Class 100 Overtime Oblig./Approp.	6,222	8,375	14,580	10,000	10,000	27,925	(17,925)
<b>Fire</b>							
Full-Time Positions	2,187	2,146	2,072	2,327	2,253	2,125	202
Class 100 Total Oblig./Approp.	169,463,842	174,356,738	173,513,212	170,191,934	178,234,840	179,834,840	(9,642,906)
Class 100 Overtime Oblig./Approp.	19,490,200	27,080,170	28,017,048	18,417,823	30,482,986	33,734,940	(15,317,117)

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Department / Category	FY 10 Year End Actual	FY 11 Year End Actual	FY 12 Year End Actual	FISCAL YEAR 2013			
				FULL YEAR			
				Adopted Budget	Current Target Budget	Year End Departmental Projection	Departmental Projection (Over) Under Adopted Budget Target Budget
<b>First Judicial District</b>							
Full-Time Positions	1,756	1,869	1,957	1,948	1,948	1,909	39
Class 100 Total Oblig./Approp.	81,332,197	84,989,346	89,990,406	85,869,031	91,872,620	91,872,620	0
Class 100 Overtime Oblig./Approp.	76,951	3,265	113,616	256,000	256,000	113,887	142,113
<b>Traffic Court</b>							
Full-Time Positions	120	117	114	119	119	112	7
Class 100 Total Oblig./Approp.	4,578,476	4,527,725	4,639,513	4,257,022	4,542,022	4,542,022	0
Class 100 Overtime Oblig./Approp.	0	0	0	5,000	5,000	0	5,000
<b>Municipal Court</b>							
Full-Time Positions	174	173	177	181	181	175	6
Class 100 Total Oblig./Approp.	7,894,653	7,780,119	8,050,590	6,887,663	7,727,663	7,727,663	0
Class 100 Overtime Oblig./Approp.	666	22	2,475	1,000	1,000	427	573
<b>Common Pleas Court</b>							
Full-Time Positions	1,245	1,350	1,434	1,430	1,430	1,405	25
Class 100 Total Oblig./Approp.	56,664,556	60,785,680	64,631,386	61,608,438	65,762,027	65,762,027	0
Class 100 Overtime Oblig./Approp.	68,645	3,243	107,518	235,000	235,000	106,451	128,549
<b>Court Administrator</b>							
Full-Time Positions	217	229	232	218	218	217	1
Class 100 Total Oblig./Approp.	12,194,512	11,895,822	12,668,917	13,115,908	13,840,908	13,840,908	0
Class 100 Overtime Oblig./Approp.	7,640	0	3,623	15,000	15,000	7,009	7,991

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Department / Category	FY 10 Year End Actual	FY 11 Year End Actual	FY 12 Year End Actual	FISCAL YEAR 2013				
				FULL YEAR				
				Adopted Budget	Current Target Budget	Year End Departmental Projection	Departmental Projection (Over) Under	Target Budget
<b>Fleet Management</b>								
Full-Time Positions	292	265	268	283	283	273	10	10
Class 100 Total Oblig./Approp.	16,666,891	15,732,183	15,307,822	15,582,207	15,634,681	15,634,681	(52,474)	0
Class 100 Overtime Oblig./Approp.	2,564,572	2,608,404	2,438,629	2,023,358	2,552,346	2,685,858	(662,500)	(133,512)
<b>Free Library</b>								
Full-Time Positions	602	619	608	638	623	609	29	14
Class 100 Total Oblig./Approp.	29,099,281	29,004,685	28,981,009	29,283,037	29,598,453	29,598,453	(315,416)	0
Class 100 Overtime Oblig./Approp.	472,152	745,424	791,993	731,736	1,108,722	1,097,007	(365,271)	11,715
<b>Historical Commission</b>								
Full-Time Positions	6	6	4	6	6	5	1	1
Class 100 Total Oblig./Approp.	360,053	375,835	357,778	385,995	392,785	392,785	(6,790)	0
Class 100 Overtime Oblig./Approp.	0	0	0	0	0	0	0	0
<b>Human Relations Commission</b>								
Full-Time Positions	33	30	29	33	33	29	4	4
Class 100 Total Oblig./Approp.	1,947,511	1,908,658	1,787,026	1,950,787	1,957,245	1,957,245	(6,458)	0
Class 100 Overtime Oblig./Approp.	0	0	0	0	0	0	0	0
<b>Human Services</b>								
Full-Time Positions	1,751	1,668	804	804	402	349	455	53
Class 100 Total Oblig./Approp.	94,110,384	92,981,141	23,237,096	40,492,544	20,098,590	20,098,590	20,393,954	0
Class 100 Overtime Oblig./Approp.	7,137,162	8,687,587	536,744	4,010,344	2,398,057	2,486,667	1,523,677	(88,610)

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				FULL YEAR				
				Adopted Budget	Current Target Budget	Year End Departmental Projection	Departmental Projection (Over) Under	Target Budget
<i>Administration &amp; Management</i>								
Full-Time Positions	221	226	117	117	93	84	33	9
Class 100 Total Oblig./Approp.	11,388,487	10,607,301	3,805,987	6,345,683	4,416,038	4,416,038	1,929,645	0
Class 100 Overtime Oblig./Approp.	394,805	415,314	47,583	337,027	268,228	245,601	91,426	22,626
<i>Performance Mgmt. &amp; Accountability</i>								
Full-Time Positions	95	91	30	30	21	20	10	1
Class 100 Total Oblig./Approp.	5,128,111	5,451,406	1,179,296	881,796	1,347,614	1,347,614	(465,818)	0
Class 100 Overtime Oblig./Approp.	105,715	88,151	5,952	12,634	10,338	10,955	1,679	(617)
<i>Juvenile Justice Services</i>								
Full-Time Positions	303	289	151	151	163	135	16	28
Class 100 Total Oblig./Approp.	15,941,108	15,952,651	6,894,412	6,259,260	7,468,844	7,468,844	(1,209,584)	0
Class 100 Overtime Oblig./Approp.	2,834,994	3,294,570	359,641	3,161,958	1,491,747	1,610,125	1,551,833	(118,377)
<i>Children &amp; Youth</i>								
Full-Time Positions	1,056	988	469	469	125	110	359	15
Class 100 Total Oblig./Approp.	56,241,981	55,556,408	10,339,090	23,738,135	6,866,094	6,866,094	16,872,041	0
Class 100 Overtime Oblig./Approp.	3,617,981	4,741,853	108,429	429,045	627,744	619,986	(190,941)	7,758
<i>Community Based Prevention Services</i>								
Full-Time Positions	76	74	37	37	0	0	37	0
Class 100 Total Oblig./Approp.	5,410,697	5,413,375	1,018,311	3,267,670	0	0	3,267,670	0
Class 100 Overtime Oblig./Approp.	183,667	147,699	15,139	69,680	0	0	69,680	0

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				FULL YEAR				
				Adopted Budget	Current Target Budget	Year End Departmental Projection	Departmental Projection (Over) Under	Adopted Budget Target Budget
<b>Labor Relations, Mayor's Office of</b>								
Full-Time Positions	7	6	8	8	8	7	1	1
Class 100 Total Oblig./Approp.	509,093	448,006	508,600	529,931	538,995	538,995	(9,064)	0
Class 100 Overtime Oblig./Approp.	2,897	7,167	5,068	15,488	6,000	3,732	11,756	2,268
<b>Law</b>								
Full-Time Positions	176	160	105	140	138	138	2	0
Class 100 Total Oblig./Approp.	10,065,455	9,232,600	6,370,891	6,511,834	6,518,691	6,518,691	(6,857)	0
Class 100 Overtime Oblig./Approp.	1,606	1,670	286	5,000	5,000	43	4,957	4,957
<b>Licenses &amp; Inspections</b>								
Full-Time Positions	305	290	298	306	306	292	14	14
Class 100 Total Oblig./Approp.	14,202,452	13,663,965	13,919,022	14,244,790	14,354,433	14,354,433	(109,643)	0
Class 100 Overtime Oblig./Approp.	439,024	514,771	531,314	591,089	577,023	569,964	21,125	7,059
<b>Managing Director</b>								
Full-Time Positions	112	153	145	156	156	156	0	0
Class 100 Total Oblig./Approp.	12,308,160	12,027,922	13,338,302	15,206,524	15,189,493	15,189,493	17,031	0
Class 100 Overtime Oblig./Approp.	797,420	496,628	1,088,415	422,148	488,330	406,365	15,783	81,965
<b>Mayor</b>								
Full-Time Positions	38	33	33	36	36	36	0	0
Class 100 Total Oblig./Approp.	3,146,395	2,952,968	2,965,371	3,090,676	3,083,628	3,083,628	7,048	0
Class 100 Overtime Oblig./Approp.	0	0	0	0	0	0	0	0

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				FULL YEAR			
				Adopted Budget	Current Target Budget	Year End Departmental Projection	Departmental Projection (Over) Under
<b>Mayor - Office of Arts and Culture</b>							
Full-Time Positions	2	2	2	2	2	2	0
Class 100 Total Oblig./Approp.	194,947	198,750	198,750	198,750	199,487	199,487	(737)
Class 100 Overtime Oblig./Approp.	0	0	0	0	0	0	0
<b>Mayor's Office of Community Services</b>							
Full-Time Positions	0	0	0	20	20	15	5
Class 100 Total Oblig./Approp.	0	0	0	0	0	0	0
Class 100 Overtime Oblig./Approp.	0	0	0	0	0	0	0
<b>Mayor - Office of the Inspector General</b>							
Full-Time Positions	15	16	17	18	18	18	0
Class 100 Total Oblig./Approp.	1,064,724	1,028,356	1,128,064	1,132,622	1,262,307	1,262,307	(129,685)
Class 100 Overtime Oblig./Approp.	0	0	0	0	0	0	0
<b>Mayor's Office of Transportation</b>							
Full-Time Positions	8	8	8	12	12	13	(1)
Class 100 Total Oblig./Approp.	482,014	419,184	467,898	464,515	477,169	477,169	(12,654)
Class 100 Overtime Oblig./Approp.	0	0	0	0	0	0	0
<b>Mural Arts Program</b>							
Full-Time Positions	12	12	11	11	11	11	0
Class 100 Total Oblig./Approp.	460,634	446,757	441,677	439,000	446,969	446,969	(7,969)
Class 100 Overtime Oblig./Approp.	0	0	11,428	10,040	10,040	8,660	1,380

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				FULL YEAR			
				Adopted Budget	Current Target Budget	Year End Departmental Projection	Departmental Projection (Over) Under Adopted Budget Target Budget
<b>Office of Behavioral Health and Intellectual disability</b>							
Full-Time Positions	22	21	19	20	20	19	1
Class 100 Total Oblig./Approp.	1,563,276	1,478,243	1,360,503	1,341,311	1,357,192	1,357,192	(15,881)
Class 100 Overtime Oblig./Approp.	16,783	10,302	9,867	8,982	4,388	3,491	897
<b>Office of Human Resources</b>							
Full-Time Positions	53	73	80	86	85	78	7
Class 100 Total Oblig./Approp.	3,313,279	3,890,117	4,141,604	4,400,457	4,551,776	4,551,776	(151,319)
Class 100 Overtime Oblig./Approp.	30,611	45,173	63,270	34,128	34,128	36,261	(2,133)
<b>Office of Innovation and Technology</b>							
Full-Time Positions	174	258	255	289	284	255	29
Class 100 Total Oblig./Approp.	10,540,202	16,911,667	16,408,093	17,614,280	17,801,128	17,301,128	500,000
Class 100 Overtime Oblig./Approp.	563,629	586,720	590,240	440,032	592,115	607,010	(14,895)
<b>Office of Property Assessment</b>							
Full-Time Positions	0	132	157	218	190	173	17
Class 100 Total Oblig./Approp.	0	5,259,514	7,014,594	10,187,072	10,136,677	8,136,677	2,000,000
Class 100 Overtime Oblig./Approp.	0	0	0	0	354	5,085	(4,731)
<b>Office of Supportive Housing</b>							
Full-Time Positions	124	116	147	157	157	145	12
Class 100 Total Oblig./Approp.	6,343,923	5,825,381	7,556,596	7,652,567	7,707,386	7,707,386	(54,819)
Class 100 Overtime Oblig./Approp.	457,176	203,853	184,441	196,041	196,041	193,521	2,520

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**TABLE O-3**  
**QUARTERLY CITY MANAGERS REPORT**  
**PERSONAL SERVICES SUMMARY**  
**GENERAL FUND**

FOR THE PERIOD ENDING JUNE 30, 2013

Department / Category	FY 10 Year End Actual	FY 11 Year End Actual	FY 12 Year End Actual	FISCAL YEAR 2013				
				FULL YEAR				
				Adopted Budget	Current Target Budget	Year End Departmental Projection	Departmental Projection (Over) Under Adopted Budget	Target Budget
<b>Office of Housing &amp; Community Dev.</b>								
Full-Time Positions	0	0	0	0	0	0	0	0
Class 100 Total Oblig./Approp.	0	0	0	0	0	0	0	0
Class 100 Overtime Oblig./Approp.	0	0	0	0	0	0	0	0
<b>Parks and Recreation</b>								
Full-Time Positions	435	590	574	609	645	568	41	77
Class 100 Total Oblig./Approp.	27,152,824	36,230,641	35,492,911	36,239,901	38,217,225	37,717,225	(1,477,324)	500,000
Class 100 Overtime Oblig./Approp.	917,592	2,637,988	2,502,103	2,177,305	2,471,698	3,039,659	(862,354)	(567,961)
<b>Police</b>								
Full-Time Positions	7,378	7,219	7,225	7,371	7,371	7,193	178	178
Class 100 Total Oblig./Approp.	512,452,670	520,720,951	536,548,353	540,116,495	554,955,380	554,955,380	(14,838,885)	0
Class 100 Overtime Oblig./Approp.	41,687,824	35,856,495	42,033,252	43,807,742	46,136,161	44,859,126	(1,051,384)	1,277,035
<b>Prisons</b>								
Full-Time Positions	2,254	2,166	2,144	2,310	2,275	2,248	62	27
Class 100 Total Oblig./Approp.	120,886,049	117,944,133	121,476,307	118,602,295	129,970,198	129,970,198	(11,367,903)	0
Class 100 Overtime Oblig./Approp.	23,948,327	25,097,597	29,249,429	24,173,763	34,516,150	33,979,816	(9,806,053)	536,334
<b>Procurement</b>								
Full-Time Positions	46	45	45	48	48	45	3	3
Class 100 Total Oblig./Approp.	2,231,737	2,083,262	2,107,515	2,236,253	2,267,409	2,267,409	(31,156)	0
Class 100 Overtime Oblig./Approp.	0	29	2,949	0	5,000	1,189	(1,189)	3,811

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**TABLE O-3**  
**QUARTERLY CITY MANAGERS REPORT**  
**PERSONAL SERVICES SUMMARY**  
**GENERAL FUND**

FOR THE PERIOD ENDING JUNE 30, 2013

Department / Category	FY 10 Year End Actual	FY 11 Year End Actual	FY 12 Year End Actual	FISCAL YEAR 2013			
				FULL YEAR			
				Adopted Budget	Current Target Budget	Year End Departmental Projection	Departmental Projection (Over) Under Adopted Budget Target Budget
<b>Public Health</b>							
Full-Time Positions	662	661	669	749	749	673	76
Class 100 Total Oblig./Approp.	41,387,238	37,686,893	39,076,424	40,217,036	40,669,624	40,669,624	(452,588)
Class 100 Overtime Oblig./Approp.	2,157,750	2,347,054	2,364,197	1,889,473	1,869,473	2,559,251	(689,778)
<b>Ambulatory Health Services</b>							
Full-Time Positions	359	361	356	392	392	364	28
Class 100 Total Oblig./Approp.	24,007,171	20,853,594	21,753,051	20,545,401	20,819,303	20,819,303	(273,902)
Class 100 Overtime Oblig./Approp.	928,627	1,052,893	1,019,271	848,816	848,816	1,132,785	(283,969)
<b>Early Childhood, Youth &amp; Women's Hlth.</b>							
Full-Time Positions	16	13	11	20	20	14	6
Class 100 Total Oblig./Approp.	837,996	862,824	1,070,527	1,050,029	1,065,921	1,065,921	(15,892)
Class 100 Overtime Oblig./Approp.	47,509	39,058	28,085	48,684	28,684	53,473	(4,789)
<b>Phila. Nursing Home</b>							
Full-Time Positions	1	1	1	1	1	1	0
Class 100 Total Oblig./Approp.	162,789	94,375	133,652	188,594	190,321	190,321	(1,727)
Class 100 Overtime Oblig./Approp.	0	0	0	0	0	0	0
<b>Environmental Protection Services</b>							
Full-Time Positions	95	105	101	112	112	97	15
Class 100 Total Oblig./Approp.	5,014,494	5,484,639	5,353,019	5,769,192	5,832,010	5,832,010	(62,818)
Class 100 Overtime Oblig./Approp.	345,036	407,660	360,136	198,063	198,063	345,548	(147,485)

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**TABLE O-3**  
**QUARTERLY CITY MANAGERS REPORT**  
**PERSONAL SERVICES SUMMARY**  
**GENERAL FUND**

FOR THE PERIOD ENDING JUNE 30, 2013

Department / Category	FY 10 Year End Actual	FY 11 Year End Actual	FY 12 Year End Actual	FISCAL YEAR 2013			
				FULL YEAR			
				Adopted Budget	Current Target Budget	Year End Departmental Projection	Departmental Projection (Over) Under Adopted Budget Target Budget
<i>Administration and Support Svcs.</i>							
Full-Time Positions	98	87	91	101	101	90	11
Class 100 Total Oblig./Approp.	5,871,568	4,984,511	5,114,547	5,603,112	5,684,812	5,684,812	0
Class 100 Overtime Oblig./Approp.	459,508	492,932	502,956	428,351	428,351	563,067	(134,716)
<i>Medical Examiner's Office</i>							
Full-Time Positions	47	48	47	52	52	46	6
Class 100 Total Oblig./Approp.	3,101,393	3,060,172	2,942,317	3,194,123	3,222,571	3,222,571	0
Class 100 Overtime Oblig./Approp.	272,704	226,662	316,299	225,607	225,607	308,978	(83,371)
<i>Infectious Disease Control</i>							
Full-Time Positions	46	46	50	53	53	48	5
Class 100 Total Oblig./Approp.	2,391,827	2,346,778	609,363	472,795	660,795	660,795	0
Class 100 Overtime Oblig./Approp.	104,366	127,849	137,450	139,952	139,952	155,400	(15,448)
<i>Chronic Disease Control</i>							
Full-Time Positions	0	0	12	18	18	13	5
Class 100 Total Oblig./Approp.	0	0	197,106	1,013,794	1,016,384	1,016,384	0
Class 100 Overtime Oblig./Approp.	0	0	0	0	0	0	0
<i>Public Property</i>							
Full-Time Positions	123	126	122	144	142	123	19
Class 100 Total Oblig./Approp.	6,646,774	6,379,553	6,496,367	7,307,104	7,068,981	7,068,981	0
Class 100 Overtime Oblig./Approp.	442,869	435,089	517,356	372,327	590,193	647,430	(275,103)
							(57,237)

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**TABLE O-3**  
**QUARTERLY CITY MANAGERS REPORT**  
**PERSONAL SERVICES SUMMARY**  
**GENERAL FUND**

FOR THE PERIOD ENDING JUNE 30, 2013

Department / Category	FY 10 Year End Actual	FY 11 Year End Actual	FY 12 Year End Actual	FISCAL YEAR 2013				
				FULL YEAR				
				Adopted Budget	Current Target Budget	Year End Departmental Projection	Departmental Projection (Over) Under	Target Budget
<b>Records</b>								
Full-Time Positions	59	61	64	63	63	59	4	4
Class 100 Total Oblig./Approp.	2,685,140	2,699,931	2,679,728	2,845,219	2,823,048	2,823,048	22,171	0
Class 100 Overtime Oblig./Approp.	118,518	205,753	179,212	167,092	139,575	198,541	(31,449)	(58,966)
<b>Register of Wills</b>								
Full-Time Positions	63	63	61	65	64	64	1	0
Class 100 Total Oblig./Approp.	3,112,064	3,132,531	3,223,922	3,222,596	3,224,133	3,224,133	(1,537)	0
Class 100 Overtime Oblig./Approp.	0	0	0	0	0	0	0	0
<b>Revenue</b>								
Full-Time Positions	250	248	286	310	310	282	28	28
Class 100 Total Oblig./Approp.	11,554,600	11,508,747	14,544,961	15,241,875	15,180,903	14,680,903	560,972	500,000
Class 100 Overtime Oblig./Approp.	230,593	178,404	356,769	194,375	194,375	284,616	(90,241)	(90,241)
<b>Sheriff</b>								
Full-Time Positions	230	221	226	245	245	231	14	14
Class 100 Total Oblig./Approp.	14,537,592	13,185,820	14,816,967	13,322,083	14,830,472	14,830,472	(1,508,389)	0
Class 100 Overtime Oblig./Approp.	3,289,703	2,396,278	2,974,326	1,276,185	2,776,185	3,227,621	(1,951,436)	(451,436)
<b>Streets</b>								
Full-Time Positions	523	510	525	561	561	525	36	36
Class 100 Total Oblig./Approp.	22,394,204	20,594,857	19,834,401	20,315,190	20,715,681	20,715,681	(400,491)	0
Class 100 Overtime Oblig./Approp.	2,965,850	2,700,135	1,727,954	1,952,700	1,914,223	1,625,323	327,377	288,900

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**TABLE O-3**  
**QUARTERLY CITY MANAGERS REPORT**  
**PERSONAL SERVICES SUMMARY**  
**GENERAL FUND**

FOR THE PERIOD ENDING JUNE 30, 2013

Department / Category	FY 10 Year End Actual	FY 11 Year End Actual	FY 12 Year End Actual	FISCAL YEAR 2013				
				FULL YEAR				
				Adopted Budget	Current Target Budget	Year End Departmental Projection	Departmental Projection (Over) Under	Adopted Budget Target Budget
<i>Engineering Design &amp; Surveying</i>								
Full-Time Positions	85	83	84	113	113	96	17	17
Class 100 Total Oblig./Approp.	4,966,138	4,679,724	4,657,969	5,896,960	5,896,960	5,896,960	0	0
Class 100 Overtime Oblig./Approp.	206,864	149,989	101,803	138,202	132,281	127,421	10,781	4,860
<i>Highways</i>								
Full-Time Positions	270	278	286	276	276	270	6	6
Class 100 Total Oblig./Approp.	9,738,828	9,776,827	8,965,953	7,604,052	7,604,052	7,604,052	0	0
Class 100 Overtime Oblig./Approp.	2,183,481	1,988,761	1,235,609	1,352,868	1,318,214	1,100,685	252,183	217,529
<i>Street Lighting</i>								
Full-Time Positions	19	19	20	22	22	21	1	1
Class 100 Total Oblig./Approp.	955,913	961,123	1,019,378	1,087,549	1,087,549	1,087,549	0	0
Class 100 Overtime Oblig./Approp.	117,278	140,601	170,418	168,370	161,754	184,761	(16,391)	(23,007)
<i>Traffic Engineering</i>								
Full-Time Positions	82	78	82	90	90	85	5	5
Class 100 Total Oblig./Approp.	2,954,928	2,503,999	2,585,719	2,874,157	2,874,157	2,874,157	0	0
Class 100 Overtime Oblig./Approp.	354,314	351,572	174,237	248,670	257,006	160,478	88,192	96,528
<i>General Support</i>								
Full-Time Positions	67	52	53	60	60	53	7	7
Class 100 Total Oblig./Approp.	3,778,397	2,673,184	2,605,382	2,852,472	3,252,963	3,252,963	(400,491)	0
Class 100 Overtime Oblig./Approp.	103,913	69,212	45,887	44,590	44,968	51,978	(7,388)	(7,010)

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**TABLE O-3**  
**QUARTERLY CITY MANAGERS REPORT**  
**PERSONAL SERVICES SUMMARY**  
**GENERAL FUND**

FOR THE PERIOD ENDING JUNE 30, 2013

Department / Category	FY 10 Year End Actual	FY 11 Year End Actual	FY 12 Year End Actual	FISCAL YEAR 2013			
				FULL YEAR			
				Adopted Budget	Current Target Budget	Year End Departmental Projection	Departmental Projection (Over) Under Adopted Budget Target Budget
<b>Sanitation</b>							
Full-Time Positions	1,170	1,179	1,157	1,228	1,228	1,165	63
Class 100 Total Oblig./Approp.	47,455,599	45,985,953	46,123,890	45,145,923	45,145,923	44,645,923	500,000
Class 100 Overtime Oblig./Approp.	9,147,087	7,301,880	7,679,471	5,864,576	6,072,157	7,107,251	(1,035,094)
<b>Youth Commission</b>							
Full-Time Positions	1	1	1	1	1	1	0
Class 100 Total Oblig./Approp.	39,347	47,000	24,694	50,000	50,000	50,000	0
Class 100 Overtime Oblig./Approp.	0	0	0	0	0	0	0
<b>Zoning Board of Adjustment</b>							
Full-Time Positions	5	5	5	5	5	5	0
Class 100 Total Oblig./Approp.	274,892	299,145	333,162	320,960	322,382	322,382	(1,422)
Class 100 Overtime Oblig./Approp.	0	1,994	12	0	0	0	0
<b>Zoning Code Commission</b>							
Full-Time Positions	2	2	0	0	0	0	0
Class 100 Total Oblig./Approp.	127,639	150,000	119,408	0	0	0	0
Class 100 Overtime Oblig./Approp.	0	0	0	0	0	0	0
<b>TOTAL GENERAL FUND</b>							
Full-Time Positions	22,297	22,020	21,175	22,318	21,804	20,897	1,421
Class 100 Total Oblig./Approp.	1,360,000,423	1,360,361,310	1,318,984,279	1,341,312,717	1,367,399,833	1,362,999,833	(21,687,116)
Class 100 Overtime Oblig./Approp.	119,868,002	121,265,534	125,081,005	110,172,791	136,654,042	140,868,388	(30,695,597)
							(4,214,346)

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Table O-4  
**QUARTERLY CITY MANAGERS REPORT**  
**PURCHASE OF SERVICES ANALYSIS-SELECTED DEPARTMENTS**  
**GENERAL FUND**  
**FOR THE PERIOD ENDING JUNE 30, 2013**

Department	FY 12 Actual	Full Year				
		Original Adopted Budget	Current Target Budget	Current Projection	Current Projection (Over)/Under	
					Adopt. Budget	Current Target
<b><u>Human Services:</u></b>						
Admin. & Mgmt.	1,032,359	7,019,640	3,687,649	3,687,649	3,331,991	0
Performance Mgmt. and Accountability	159,244	250,575	233,872	233,872	16,703	0
Juvenile Justice	26,916,534	18,396,984	20,790,952	20,790,952	(2,393,968)	0
Children & Youth	36,737,722	25,673,242	55,626,694	55,626,694	(29,953,452)	0
Community Based Prevention	13,317,985	18,002,785	0	0	18,002,785	0
<b>Total Human Services</b>	<b>78,163,844</b>	<b>69,343,226</b>	<b>80,339,167</b>	<b>80,339,167</b>	<b>(10,995,941)</b>	<b>0</b>
<b><u>Public Health:</u></b>						
Ambulatory Health	19,964,268	20,104,489	19,805,489	16,805,489	3,299,000	3,000,000
Early Childhood, Youth & Women's Hlth	538,983	534,536	355,536	355,536	179,000	0
Phila. Nursing Home	37,146,150	39,682,571	39,682,571	39,682,571	0	0
Environmental Prot. Services	324,288	400,844	400,844	400,844	0	0
Administration and Support Svcs	1,124,821	1,239,690	961,690	961,690	278,000	0
Medical Examiner's Office	609,363	472,795	660,795	660,795	(188,000)	0
Infectious Disease Control	2,994,187	2,724,091	2,724,091	2,724,091	0	0
Chronic Disease Control	295,096	898,532	988,532	988,532	(90,000)	0
<b>Total Public Health</b>	<b>62,997,156</b>	<b>66,057,548</b>	<b>65,579,548</b>	<b>62,579,548</b>	<b>3,478,000</b>	<b>3,000,000</b>
<b><u>Public Property:</u></b>						
SEPTA	66,360,000	66,360,000	66,360,000	65,260,000	1,100,000	1,100,000
Space Rentals	16,795,777	17,267,661	18,267,661	18,167,661	(900,000)	100,000
Utilities	31,157,967	32,015,165	32,015,165	31,615,165	400,000	400,000
All Other	25,166,100	33,404,008	24,449,008	24,549,008	8,855,000	(100,000)
<b>Total Public Property</b>	<b>139,479,844</b>	<b>149,046,834</b>	<b>141,091,834</b>	<b>139,591,834</b>	<b>9,455,000</b>	<b>1,500,000</b>
<b><u>Streets:</u></b>						
General Support	184,154	1,202,261	1,702,261	1,702,261	(500,000)	0
Traffic Engineering	135,568	235,982	235,982	235,982	0	0
Sanitation	44,044,511	37,767,517	37,283,517	37,283,517	484,000	0
Street Lighting	800,054	573,056	573,056	573,056	0	0
Highways	478,103	2,478,141	478,141	478,141	2,000,000	0
Engineering Design & Surveying	45,116	236,898	236,898	236,898	0	0
<b>Total Streets</b>	<b>45,687,506</b>	<b>42,493,855</b>	<b>40,509,855</b>	<b>40,509,855</b>	<b>1,984,000</b>	<b>0</b>
<b>All Other</b>	<b>434,490,727</b>	<b>441,632,583</b>	<b>458,119,799</b>	<b>447,719,799</b>	<b>(6,087,216)</b>	<b>10,400,000</b>
<b>Total Class 200</b>	<b>760,819,077</b>	<b>768,574,046</b>	<b>785,640,203</b>	<b>770,740,203</b>	<b>(2,166,157)</b>	<b>14,900,000</b>

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City of Philadelphia

# **Quarterly City Managers Report**

**FOR THE PERIOD ENDING JUNE 30, 2013**

## **DEPARTMENTAL FULL-TIME POSITIONS SUMMARY**



TABLE P-1  
**QUARTERLY CITY MANAGERS REPORT**  
**DEPARTMENTAL FULL TIME POSITIONS SUMMARY**  
**ALL FUNDS**  
**FOR THE PERIOD ENDING JUNE 30, 2013**

Department	FISCAL YEAR 2012			FISCAL YEAR 2013			MONTH END ACTUAL	MONTH END ACTUAL	MONTH END ACTUAL (OVER) UNDER BUDGET	
	YEAR END ACTUAL			ADOPTED BUDGET						
	General	Other	Total	General	Other	Total				
Atwater Kent Museum	4	0	4	4	0	4	4	0	4	0
Auditing (City Controller's Office)	111	0	111	124	0	124	118	0	118	6
Board of Building Standards	1	0	1	1	0	1	1	0	1	0
Board of Ethics	8	0	8	11	0	11	8	0	8	3
Board of L & I Review	2	0	2	2	0	2	1	0	1	1
Board of Pensions	0	65	65	0	79	79	0	53	53	26
Board of Revision of Taxes	8	0	8	10	0	10	7	0	7	3
City Commissioners (Election Board)	91	0	91	98	0	98	90	0	90	8
City Council	175	0	175	195	0	195	173	0	173	22
City Planning Commission	34	3	37	33	4	37	31	3	34	3
City Representative	6	0	6	6	0	6	8	0	8	(2)
City Treasurer	14	0	14	14	0	14	13	0	13	1
Civil Service Commission	2	0	2	2	0	2	2	0	2	0
Commerce	18	731	749	24	866	890	20	783	803	87
District Attorney - Total	414	110	524	411	155	566	419	105	524	42
Civilian	400	101	501	399	133	532	405	96	501	31
Uniform	14	9	23	12	22	34	14	9	23	11
Finance	156	3	159	156	0	156	163	0	163	(7)
Fire - Total	2,072	72	2,144	2,327	76	2,403	2,125	77	2,202	201
Uniform	1,969	70	2,039	2,217	72	2,289	2,028	74	2,102	187
Civilian	103	2	105	110	4	114	97	3	100	14
First Judicial District	1,957	503	2,460	1,948	562	2,510	1,909	451	2,360	150
Fleet Management	268	66	334	283	77	360	273	72	345	15
Free Library	608	63	671	638	80	718	609	22	631	87
Historical Commission	4	0	4	6	0	6	5	0	5	1
Human Relations Commission	29	0	29	33	0	33	29	0	29	4
Human Services (1)	804	48	852	804	816	1,620	349	1,200	1,549	71
Labor Relations, Mayor's Office of	8	0	8	8	0	8	7	0	7	1
Law	105	55	160	140	56	196	138	54	192	4

(1) Positions have been transferred to the Grants Revenue Fund. Non-reimbursed expenditures will be transferred to the General Fund during the fiscal year.

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TABLE P-1  
**QUARTERLY CITY MANAGERS REPORT**  
**DEPARTMENTAL FULL TIME POSITIONS SUMMARY**  
**ALL FUNDS**  
**FOR THE PERIOD ENDING JUNE 30, 2013**

Department	FISCAL YEAR 2012			FISCAL YEAR 2013			MONTH END ACTUAL	MONTH END ACTUAL	MONTH END ACTUAL (OVER) UNDER BUDGET
	YEAR END ACTUAL			ADOPTED BUDGET					
	General	Other	Total	General	Other	Total			
Licenses & Inspections	298	12	310	306	15	321	292	8	300
Managing Director (MDO)	145	17	162	156	15	171	156	22	178
Mayor	33	4	37	36	4	40	36	3	39
Mayor - Office of Arts and Culture	2	0	2	2	0	2	2	0	2
Mayor - Office of the Inspector General	17	0	17	18	0	18	18	0	18
Mayor's Office of Comm. Svcs.	0	73	73	20	81	101	15	66	81
Mayor's Office of Transportation	8	2	10	12	1	13	13	2	15
Mural Arts Program	11	0	11	11	0	11	11	0	11
Off. of Behavioral Hlth/Mental Retard. Svcs.	19	232	251	20	270	290	19	225	244
Office of Human Resources	80	0	80	86	0	86	78	0	78
Office of Innovation and Technology	255	67	322	289	84	373	255	69	324
Office of Property Assessment	157	0	157	218	0	218	173	0	173
Off. of Supportive Housing	147	44	191	157	49	206	145	9	154
Office of Housing and Community Develop.	0	72	72	0	74	74	0	58	58
Parks and Recreation	574	22	596	609	27	636	568	21	589
Police - Total	7,225	165	7,390	7,371	216	7,587	7,193	164	7,357
Civilian	812	11	823	846	11	857	815	10	825
Uniform	6,413	154	6,567	6,525	205	6,730	6,378	154	6,532
Prisons	2,144	0	2,144	2,310	0	2,310	2,248	0	2,248
Procurement	45	2	47	48	2	50	45	2	47
Public Health	669	224	893	749	290	1,039	673	169	842
Public Property	122	0	122	144	0	144	123	0	123
Records	64	0	64	63	0	63	59	0	59
Register of Wills	61	0	61	65	0	65	64	0	64
Revenue	286	239	525	310	270	580	282	239	521
Sheriff	226	0	226	245	0	245	231	0	231
Streets	525	0	525	561	0	561	525	0	525
Streets - Sanitation	1,157	0	1,157	1,228	0	1,228	1,165	0	1,165
Water	0	1,646	1,646	0	1,907	1,907	0	1,698	1,698
Youth Commission	1	0	1	1	0	1	1	0	1
Zoning Board of Adjustment	5	0	5	5	0	5	5	0	5
Zoning Code Commission	0	0	0	0	0	0	0	0	0
TOTAL ALL FUNDS	21,175	4,540	25,715	22,318	6,076	28,394	20,897	5,575	26,472
									1,922

NOTE: The material in this report is preliminary and subject to revision and does not represent an official statement of the City of Philadelphia.

**City of Philadelphia**

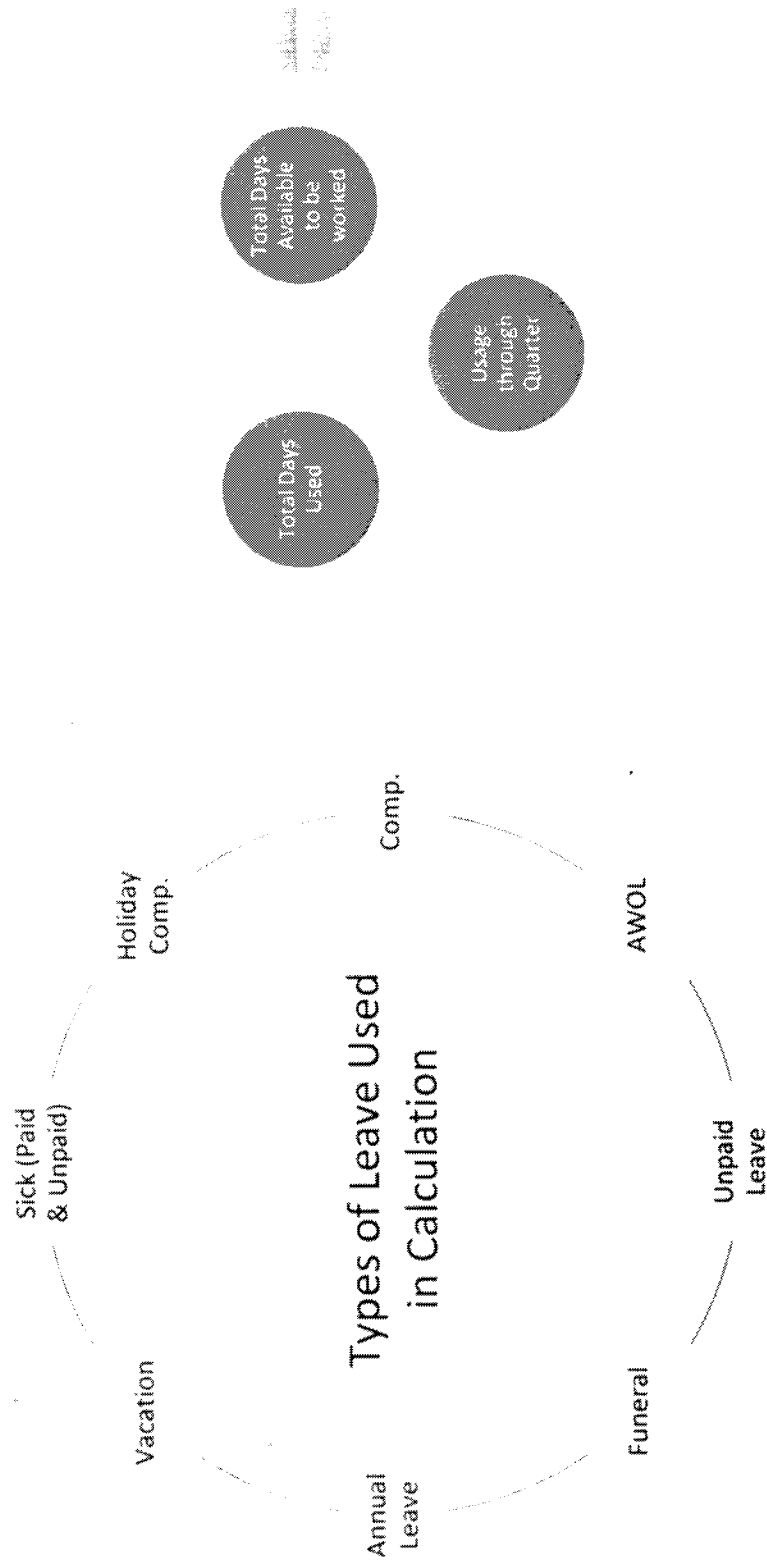
# **Quarterly City Managers Report**

**FOR THE PERIOD ENDING JUNE 30, 2013**

## **DEPARTMENTAL LEAVE USAGE ANALYSIS**



Table L-1  
 QUARTERLY CITY MANAGER'S REPORT  
 TOTAL LEAVE USAGE ANALYSIS  
 FOR THE PERIOD ENDING  
 JUNE 30, 2013



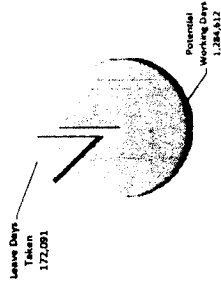
Leave information is taken from the City's automated payroll system with the exception of the Police Department who provide data compiled from their DAR system. A department with 20 or more employees listed under the General Fund are represented, excluding the First Judicial District who maintain records in house.



TABLE L-1  
Total Leave Usage  
QUARTERLY CITY MANAGER'S REPORT  
FOR THE PERIOD ENDING  
JUNE 30, 2013

Agency	Fiscal Year 2013			Fiscal Year 2012			Percent Change: 4th Qtr FY13 - 4th Qtr FY12
	Usage for Fourth Quarter	Year-to-Date	Annualized Leave Days per employee*	Usage for Fourth Quarter	Year-to-Date	Annualized Leave Days per employee*	
City Commissioners	18.2%	20.6%	51	20.6%	20.3%	51	-2.4%
Revenue	17.7%	17.0%	42	18.1%	18.3%	46	-0.4%
Police -- Civilian	17.4%	20.0%	50	18.1%	20.1%	51	-0.7%
Human Services	16.5%	16.8%	42	16.5%	16.6%	42	0.0%
Public Health	16.5%	16.1%	40	16.5%	15.7%	39	0.0%
Office of Supportive Housing	16.2%	16.4%	41	17.5%	17.6%	44	-1.3%
Office of Behavioral Health and Intellectual Disability	15.8%	16.2%	40	16.1%	15.6%	39	-0.3%
Streets -- All except Sanitation	15.6%	15.9%	40	16.7%	16.4%	41	-1.1%
Free Library	15.6%	16.4%	41	17.4%	16.7%	42	-1.8%
Auditing	15.4%	14.7%	37	15.4%	15.1%	38	0.0%
Public Property	15.2%	14.8%	37	15.1%	15.1%	38	0.1%
Prisons	15.2%	16.2%	40	16.9%	17.1%	43	-1.7%
Parks and Recreation	15.2%	15.2%	38	15.2%	15.6%	39	0.0%
Fire-Civilian	15.0%	15.6%	39	15.7%	14.3%	36	-0.6%
Streets -- Sanitation	15.0%	14.7%	37	15.8%	15.8%	40	-0.9%
Register of Wills	14.8%	15.4%	38	14.1%	13.9%	35	0.7%
Office of Property Assessment	14.7%	15.2%	38	12.7%	14.1%	35	2.0%
Fleet Management	14.5%	14.9%	37	14.7%	15.3%	38	-0.2%
<b>MEDIAN</b>	<b>14.1%</b>	<b>14.7%</b>	<b>37</b>	<b>14.6%</b>	<b>14.5%</b>	<b>36</b>	<b>-0.5%</b>
Sheriff's Office	13.7%	13.9%	35	13.6%	14.7%	37	0.1%
Licenses and Inspections	13.4%	13.6%	34	12.5%	13.3%	33	0.9%
Office of Innovation and Technology	13.1%	13.3%	33	14.7%	13.4%	34	-1.6%
Commission on Human Relations	12.9%	15.2%	38	17.2%	16.9%	42	-4.3%
Finance	12.9%	12.9%	32	13.0%	13.0%	33	-0.1%
Mayor's Office of Community Services	12.6%	12.4%	31	12.9%	13.0%	33	-0.3%
Procurement	12.3%	14.3%	36	14.5%	15.4%	39	-2.1%
Records	12.2%	13.9%	35	13.3%	14.2%	36	-1.1%
Commerce--excluding Aviation	11.9%	11.6%	29	11.3%	10.4%	26	0.6%
Fire-Uniformed	11.8%	11.9%	33	12.6%	12.0%	33	-0.8%
City Council	11.6%	12.2%	30	11.9%	12.3%	31	-0.3%
Office of Human Resources	11.2%	11.1%	28	11.5%	13.0%	33	-0.3%
Police -- Uniformed	10.9%	12.6%	31	10.7%	12.2%	31	0.3%
District Attorney	10.9%	10.8%	27	11.0%	10.9%	27	-0.2%
City Planning Commission	10.4%	12.0%	30	13.5%	14.2%	36	-3.1%
Law	9.5%	10.5%	26	10.2%	10.2%	26	-0.7%
Mayor's Office	8.2%	8.6%	21	12.0%	9.8%	25	-3.9%
Managing Director's Office	8.0%	8.4%	21	8.1%	8.4%	21	0.0%

FY13 Full Year Usage calculations are based on a total of 249 working days, and 251 in FY12. There were 63 working days in the fourth quarter of FY13 and 63 in the fourth quarter of FY12. The Fire Department uses a calculation of 274 working days in the fiscal year. Leave Usage as of 06/07/13



**Notes:**

\*If percentages were to remain the same throughout the fiscal year, the 'annualized leave days' represents the amount of days each employee would take within that time period.

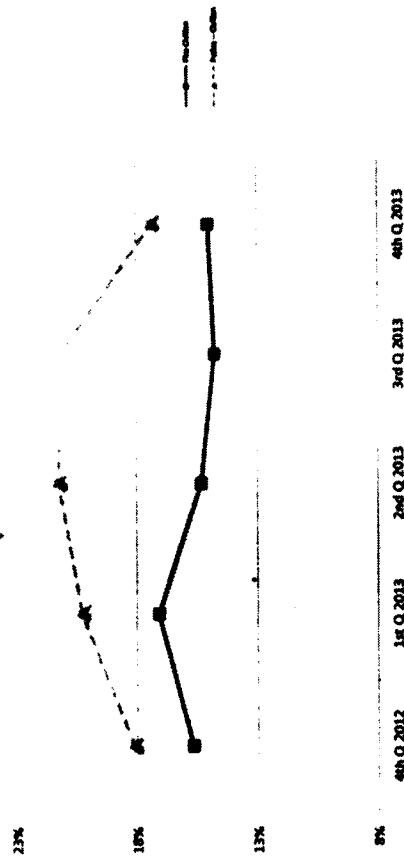
Personnel Level calculations incorporate an average number of employees throughout the quarter.

Employees in the Department of Human Services (DHS) were transferred to the Grants Revenue Fund effective FY12. Previously listed under the General Fund. Information on DHS will still be reported because a portion of DHS class 100 will be transferred back to the General Fund.

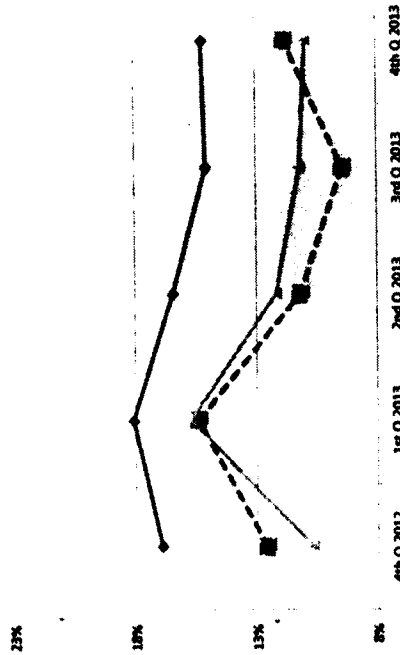
TABLE L-1  
Total Leave Usage Analysis  
QUARTERLY CITY MANAGER'S REPORT  
FOR THE PERIOD ENDING  
JUNE 30, 2013

# Trends of Leave Usage for 4th Quarter of Fiscal Year 2012 through 4th Quarter of Fiscal Year 2013

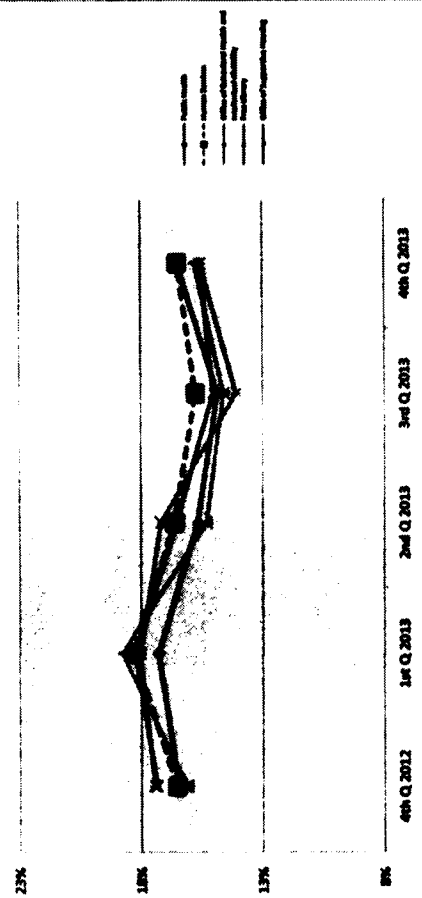
## Civilian - Public Safety



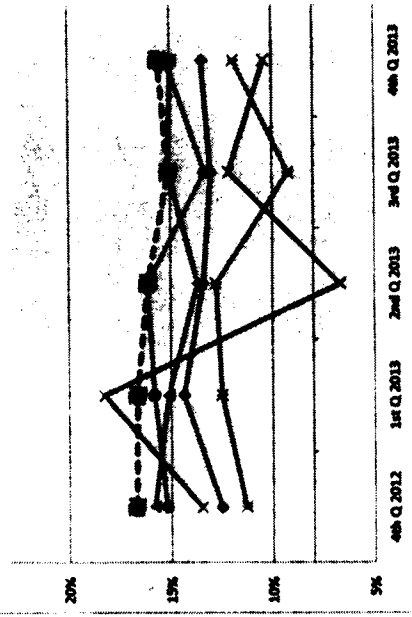
## Public Safety



## Health and Opportunity



## Economic Development and Other





City of Philadelphia

# **Quarterly City Managers Report**

**FOR THE PERIOD ENDING JUNE 30, 2013**

## **DEPARTMENTAL SERVICE DELIVERY REPORT**



# Department of Behavioral Health and Intellectual Disability Services (DBHIDS)

		FY '11 Year End	FY '12 Year End	FY '13 Q1	FY '13 Q2	FY '13 Q3	FY '13 Q4	FY '13 Year To Date	FY '13 Target	FY '12 Q4	FY '13 Q4	FY12 - FY13 Q4 Change
1	Performance Measure (PM)											
2	Percent of claims paid within 45 days*	99.3%	99.9%	99.4%	99.7%	99.3%	99.3%	99.6%**	100.00%	99.9%	99.3%	-1%
3	Number of unique clients served in out-of-state residential treatment facilities	63	28	14	14	15	19	23	19	15	19	27%
4	Percent of BHRS packets processed within 2 days of receipt	99.3%	98.2%	98.9%	95.1%	97.0%	96.9%	96.7%	98%	99.6%	96.9%	-3%
5	Number of children served in Residential Treatment Facilities**	1,106	1,014	617	624	634	656	973**	700	630	656	4%
6	Percent of follow-up within 30 days of discharge from an inpatient psychiatric facility*	67.9%	68.5%	68.5%	71.9%	N/A	66.5%	68.6%	90%	70.7%	66.5%	-6%
7	Percent of readmission within 30 days to inpatient psychiatric facility (Substance Abuse & non-Substance Abuse)*	21.7%	14.9%	17.6%	12.0%	N/A	17%**	16.1%**	15%	14.8%	17.0%	15%

- This measure is calculated as a weighted average to reflect the number of unique clients served in treatment facilities as clients move in and out of the treatment facilities every month. The goal is to reduce the number of clients service in out-of-state residential treatment facilities.
- The BHRS (Behavioral Health Rehabilitation Services) "packet" is comprised of the following documents: Comprehensive Biopsychosocial Evaluation, Treatment Plan, MA97, Interagency Summary and Sign-in Sheet and Plan of Care. All BHRS packets are date stamped upon receipt at CBH. A clinical care manager completes an administrative review to verify that all required documents are present and reviews the information to assess for medical necessity. CBH makes a medical necessity determination within 2 business days from receipt of the complete packet.
- Due to claims lag where providers have up to 90 days from date of service to submit claims for payment, data for FY13 Q4 will be provided in the next QCMR and are estimates based on FY13 Q3 measurement. FY13 Year to date estimates are based on Q1-Q3 data, and FY12 and FY13 comparisons are made on the basis of Q3 data.
- Quarterly data includes total number of children served in Residential Treatment Facilities. Year to date data reflects the unique number of children served throughout the fiscal year.

# Department of Human Services (DHS)

		FY '11 Year End	FY '12 Year End	FY '13 Q1	FY '13 Q2	FY '13 Q3	FY '13 Q4	FY '13 Year To Date	FY '13 Target	FY '12 Q4	FY '13 Q4	FY12 - FY13 Q4 Change
1	Performance Measure (PM)											
2	Permanency discharges (all types)	2,130	1,633	293	319	254	363	1,229	2,000	415	363	-13%
3	Adoptions (subset of permanency discharges)	654	480	76	100	63	113	352	350	103	113	10%
4	Average daily Youth Study Center population	118	119	101	106	105	107	105	Total Population less than 105**	118	107	-9%
5	Dependent children in care more than two years	2,246	1,843	1,243	1,368	1,415	1,479	1,376	1,247	1,359	1,479	9%
6	Dependent placement population	4,182	4,030	4,116	4,113	4,196	4,291	4,179	3,950	4,049	4,291	6%
7	Delinquent placement population	1,413	1,198	1,189	1,173	1,167	1,092	1,155	1,000	1,317	1,092	-17%
8	Dependent out-of-state population	45	45	45	44	51	51	48	40	47	51	9%
9	Delinquent out-of-state population	17	6	5	3	2	2	3	0	6	2	-67%
10	Total out-of-state population	62	51	50	47	53	53	50.75	40	53	53	0%

- Although a comparison of FY '12 Q4 and FY '13 Q4 shows that permanency discharges decreased by 13%, there was a 43% increase for permanency discharges from FY '13 Q3 to FY '13 Q4. More than half of the permanency discharges (60%) for FY '13 Q4 were to reunification. This indicates that factors adversely affecting the overall safety and well-being of children with their families were ameliorated with appropriate interventions.
- FY '13 Q4 shows a solid percentage increase for adoptions when compared to FY '12 Q4. The percentage of adoptions for FY '13 Q4 reflects a substantial increase of 79% when compared with FY '13 Q3. More than a quarter of permanency discharges (29%) were adoptions for FY '13, as well as for FY '12. This level of consistency is an indication of the Department's commitment to provide the highest permanency outcome when reunification is unavailable.
- Detention at the YSC is court-ordered. Although there was a slight increase (2%) for FY '13 Q4 when compared to FY '13 Q3, the average daily population for FY '13 Q4 continues to show a decrease when compared to FY '12 Q4. The year-to-date average daily population of no more than 105 youth as per the Santiago Consent Decree for FY '13 was attained.
- A comparison of FY '13 Q4 with FY '12 Q4 reveals that the percentage of children in dependent placement for more than two years has increased. There is a 4% increase from FY '13 Q3 to FY '13 Q4. This would suggest that impediments to permanency should be identified as early as possible, and that more creative solutions to achieve permanency should be explored.
- The FY '13 Q4 dependent placement population shows an increase when compared to FY '12 Q4. The population increased by 2% from FY '13 Q3 to FY '13 Q4. As more Community Umbrella Agencies (CUA's) begin operations and/or expand services within the timeframes for Improving Outcomes for Children (IOC), we anticipate a decrease in the dependent placement population.
- The delinquent placement population for FY '13 Q4 continues to decrease when compared with FY '12 Q4. As the delinquent placement population continues to decline, more youth could benefit from prevention services and alternative programs within their communities.
- The out-of-state dependent placement population has increased when comparing FY '12 Q4 with FY '13 Q4; however, 41 of these children (80%) are with extended family through kinship care. This is a positive trend in that more children are able to maintain familial connections, while fewer children are residing out-of-state in congregate care.
- The comparison of FY '13 Q4 with FY '12 Q4 shows a significant decrease in the out-of-state delinquent placement population. This indicates that delinquent residential programs that meet the needs of our youth are available within the Commonwealth.
- The numbers for these performance measures represent a point in time: last day of fiscal year - June 30th; last day of Q1 - September 30th; last day of Q2 - December 31; and last day of Q4 - June 30.
- Goal is based on the maximum allowable population as set forth in Section XXII of the Santiago Consent Decree.
- Year-to-date data is calculated as averages for performance measures 3 through 9.

# Department of Licenses & Inspections (L&I)

	Performance Measure (PM)	FY '11 Year End	FY '12 Year End	FY '13 Q1	FY '13 Q2	FY '13 Q3	FY '13 Q4	FY '13 Year To Date	FY '13 Target	FY '12 Q4	FY '13 Q4	FY12 - FY13 Q4 Change
1	Service license customers within 30 minutes	84%	96%	99%	99%	99%	99%	99%	100%	96%	99%	3%
2	Service zoning customers within 30 minutes	94%	98%	100%	100%	100%	100%	100%	100%	97%	100%	3%
3	Service building customers within 30 minutes	90%	96%	100%	100%	100%	100%	100%	100%	96%	100%	4%
4	Process over-the-counter zoning applications within 30 minutes	85%	88%	85%	100%	100%	100%	95%	100%	88%	100%	14%
5	Process over-the-counter building applications within 30 minutes	95%	96%	100%	99%	99%	100%	98%	100%	93%	100%	8%
6	Review residential building plans within 15 days	90%	94%	95%	94%	97%	93%	95%	100%	97%	93%	-4%
7	Review commercial building plans within 20 days	95%	98%	98%	99%	99%	97%	98%	100%	99%	97%	-3%
8	Review plumbing plans within 20 days	99%	99%	97%	98%	99%	96%	97%	100%	99%	96%	-3%
9	Review electrical plans within 20 days	96%	92%	100%	100%	99%	96%	99%	100%	99%	96%	-3%
10	Review zoning plans within 20 days	98%	98%	97%	97%	97%	96%	97%	100%	98%	96%	-2%
11	Perform building permit inspections within 2 business days	97%	98%	98%	99%	99%	99%	99%	100%	99%	99%	0%
12	Perform plumbing permit inspections within 2 business days	97%	98%	99%	99%	99%	99%	99%	100%	99%	99%	0%
13	Total number of properties clean and sealed	1,488	1,632	381	381	349	348	1,459	1,400	446	348	-27%
14	Total number of residential buildings demolished	567	543	173	191	59	98	521	500	129	98	-24%
15	Total number of building permits issued	16,488	16,672	4,328	4,216	4,035	4,689	17,268	10,000	4,416	4,689	6%
16	Total number of Operations division inspections	82,490	85,947	20,470	20,348	17,962	17,437	76,217	85,000	20,818	17,437	-16%
17	Total number of Development divisions inspections	93,103	101,041	24,242	24,327	22,076	25,505	96,150	100,000	25,775	25,505	-1%

13) The Clean & Seal Unit Cleans and seals vacant residential properties and lots to prevent the illegal use of these properties and prevent injury to the public.

14) Includes General Funds, NSP2 and NTL funds

# Department of Parks and Recreation

	Performance Measure (PM)	FY '11 Year End	FY '12 Year End	FY '13 Q1	FY '13 Q2	FY '13 Q3	FY '13 Q4	FY '13 Year To Date	FY '13 Target	FY '12 Q4	FY '13 Q4	FY12 - FY13 Q4 Change
1	Sum number of programs**	3,824	4,050	2,270	584	327	561	3,742	4,150	557	561	1%
2	Sum of unique attendees**	276,064	295,060	145,684	65,126	20,487	31,939	263,236	300,000	25,799	31,939	24%
3	Total visits	6,373,971	6,604,159	2,900,499	1,311,028	1,358,413	1,734,312	7,304,252	6,700,000	2,551,080	1,734,312	N/A**
4	Number of acreage mowed	37,477	35,984	19,376	2,808	275	17,816	40,275	31,477	17,566	17,816	1%
5	Number of new trees planted	18,328	20,782	N/A*	12,689	N/A*	13,326	26,015	24,761	12,509	13,326	7%

1) Sum of Number of Programs means the total number of programs offered by the department

2) Sum of Unique Attendees means the total number of people who registered programs offered by the department

3) Sum of Total Visits means the total number of people who visited a facility/site, think of it as a "turnstile". This number includes the over a million visitors to our pools each summer.

4) Number of Acreage Mowed includes the department's athletic fields and manicured neighborhood parks. FY11 number includes projects from most recent tree planting season.

5) Number of New Trees Planted includes street trees planted by the department, tree planted by the department on PPP sites/public land, and trees planted with partners.

\* Trees are only planted during the fall and spring season, so no planting activity occurs during the 1st and 3rd quarters.

\*\* Programs run, on average, 19 weeks. Starting in FY13 data reflect the number of unique programs and attendees in the quarter in which the program first occurs.

\*\*\* Due to changes in data collection and reporting, the total number of visits will appear lower than in previous years.

# Department of Public Health

	Performance Measure (PM)	FY '11 Year End	FY '12 Year End	FY '13 Q1	FY '13 Q2	FY '13 Q3	FY '13 Q4	FY '13 Year To Date	FY '13 Target	FY '12 Q4	FY '13 Q4	FY12 - FY13 Q4 Change
1	Total number patient visits (Health Care centers)	339,032	348,472	85,486	86,489	83,820	89,812	345,607	320,000	87,240	89,812	3%
2	Number uninsured visits	168,294	178,190	46,758	46,110	44,239	47,007	184,114	164,800	43,721	47,007	8%
3	Percentage of visits uninsured	49.6%	51.1%	54.7%	53.3%	52.8%	52.3%	53.3%	51.5%	50.1%	52.3%	4%
4	End of month resident census - Philadelphia Nursing Home	427	424	409	409	413	404.00	409	429	418	404	-3%
5	Inspection interval for category 1 food establishments (months)	17.6	15.0	15.7	18.6	15.8	18.6	17.2	13.0	23.0	18.6	-19%
6	Total number of newly diagnosed HIV case reports	820	792	225	149	195	135	704	800	213	135	-37%
7	Percent of all homicides having final report completed within 60 days	70%	65%	87%	100%	96%	99%	96%	95%	55%	99%	80%
8	Percent of children 19-35 months with complete immunizations 4:3:1:3:3:1	80%	74%	75%	75%	75%	75%	75%	75%	83%	75%	-10%

1) The 'Total number of patient visits' data is obtained from the Ambulatory Health Services Patient Information System

2) The 'Number of uninsured visits' data is obtained from the Ambulatory Health Services Patient Information System

3) The 'Percentage of visits uninsured' is calculated by dividing the number of uninsured visits by the total number of patient visits.

4) The End of month resident census' is obtained from the PHN revenue journal

5) The 'Inspection interval for category 1 food establishment' is based on the frequency (in months) at which each food establishment is inspected

6) The 'Total number of newly diagnosed HIV case reports' is obtained from cases reported based on the date entered into the electronic HIV/AIDS database

7) The Percentage of all homicides having final report completed within 60 days is obtained by dividing the number of homicide having final report completed within 60 days by the number of total homicide cases

8) The Percentage of children 19-35 months with complete immunizations 4:3:1:3:3:1 is children 19-35 months who receive 4 DTap, 3 polio, 1 MMR, 3 Hib, 3 HepB, 1 Varicella doses

## Fire Department

	Performance Measure (PM)	FY '11 Year End	FY '12 Year End	FY '13 Q1	FY '13 Q2	FY '13 Q3	FY '13 Q4	FY '13 Year To Date	FY '13 Target	FY '12 Q4	FY '13 Q4	FY12 - FY13 Q4 Change
1	EMS response time (within 9 minutes)	68.5%	68%	67%	65%	65%	65%	66%	90%	63%	65%	3%
2	Fire response time (minutes seconds)	4:57	4:57	4:56	4:59	4:52	4:51	4:54	5:20 (Minutes/Seconds)	4:55	4:51	-1%
3	Structural fires (in numbers)	3,041	3,108	642	783	772	685	2,882	2,953	760	685	-10%
4	Fire deaths (in numbers)	41	24	1	7	10	7	25	23	9	7	-22%

- The fundamental source data for these calculations is derived from the Department's Computer Assisted Dispatch (CAD) system maintained by the Fire Communications Center (FCC). The FCC queries the CAD for archived medical incidents, and produces text files for a pre-determined period. These files/incidents contain such information as location, call received time, dispatch time, on scene time, etc. The text files are then forwarded to the Office of Emergency Management's GIS manager for geo-coding, statistical analysis, and density map trending.
- The Philadelphia Fire Department was required to change to a new Federal reporting system known as NFIRS (National Fire Incident Reporting System). Data after 7/1/10 is from the NFIRS system. Since data is compiled differently with many more sub categories, comparative data only became available on 7/1/11. Due to the new sub categories, the number of structural fires will appear higher than in previous fiscal years.
- The figures for FY13 Q1 to Q4 and FY13 YTD represent the numbers for when the report was run previously. There is a time period to complete the incidents, so when the report is run again, the numbers may change slightly for the FY13 Q1 to Q4 and FY13 YTD to account for any adjustments.
- Structural fires and Fire deaths (in number) are meant to be reduced by a target of five percent from the prior years

## The Free Library of Philadelphia

	Performance Measure (PM)	FY '11 Year End	FY '12 Year End	FY '13 Q1	FY '13 Q2	FY '13 Q3	FY '13 Q4	FY '13 Year To Date	FY '13 Target	FY '12 Q4	FY '13 Q4	FY12 - FY13 Q4 Change
1	Circulation of library materials*	7,210,217	7,503,031	1,995,896	1,503,598	1,538,573	1,540,986	6,579,053	6,800,000	1,822,776	1,540,986	-15%
2	Visits	6,103,528	6,020,321	1,572,779	1,683,472	1,394,976	1,465,308	6,116,535	6,000,000	1,507,025	1,465,308	-3%
3	Virtual visits via FLP website	6,131,726	6,886,339	1,872,685	1,802,549	1,813,417	1,862,660	7,301,311	7,506,109	1,804,347	1,862,660	3%
4	Hours open	99,999	97,804	23,530	22,810	24,050	25,379	95,769	96,000	24,199	25,379	5%
5	Computer use	1,299,648	1,358,890	361,953	379,564	342,586	357,244	1,391,347	1,372,478	331,219	357,244	8%

- \* The decrease in circulation projected for FY13 when compared with FY12 is largely the result of a change in service at the Library for the Blind (LBPH). In FY12 LBPH circulated approximately 1.2 million or 16% of the Free Library's total circulation, but in October 2012, the circulation of LBPH audio tapes was transferred to Pittsburgh resulting in a projected loss of circulation of about 300,000. In FY14, the Free Library is planning on expanding partnerships with other states in circulating Braille materials and increasing the number of renewals customers are allowed in all of the collections to meet standards set by other urban libraries.

## Office of Housing and Community Development (OHCD)

	Performance Measure (PM)	FY '11 Year End	FY '12 Year End	FY '13 Q1	FY '13 Q2	FY '13 Q3	FY '13 Q4	FY '13 Year To Date	FY '13 Target	FY '12 Q4	FY '13 Q4	FY12 - FY13 Q4 Change
1	Mortgage foreclosures diverted	1,647	1,423	295	383	513	563	1,754	1,600	295	563	91%
2	Owner-occupied homes repaired (BSRP, Weatherization & Heater Hotline)	8,232	7,129	1,209	1,348	1,414	1,438	5,409	6,120	1,581	1,438	-9%
3	City lots greened & cleaned*	8,417	8,500	7,776	8,515	8,924	9,238	9,238	8,500	8,500	9,238	9%
4	Clients receiving counseling	12,900	11,768	2,415	2,799	2,912	4,337	12,463	11,350	2,936	4,337	48%
5	Homebuyer grants awarded	307	200	71	42	27	81	221	200	61	81	33%

- The Basic System Repair Program (BSRP) is a grant assisted program that allows the Philadelphia Housing Development Corporation to make repairs to the basic systems (plumbing, heating, roofing, electrical & structural repairs) of homes owned and occupied by low income Philadelphia residents. Grant repairs can be completed up to a limit of \$17,500 per property.
- Greened and Cleaned included land stabilization programs (such as initial cleaning, soil treatment, tree planting and fencing of up to 300 new selected blighted lots) and land maintenance. Also note that the output for this activity was revised from lots greened to lots greened and cleaned in FY11. A total of 9,238 lots were greened and cleaned in Q4, of which 314 were new stabilizations in additions to those revisited from Q3.
- Note that the output noted above is driven by available program funding, which explains reductions in output from previous years
- \* This measure is calculated as a point in time at the end of the quarter. For example Q4 data is as of June 30, 2013.



# Office of Supportive Housing (OSH)

	Performance Measure (PM)	FY '11 Year End	FY '12 Year End	FY '13 Q1	FY '13 Q2	FY '13 Q3	FY '13 Q4	FY '13 Year To Date	FY '13 Target	FY '12 Q4	FY '13 Q4	FY12 - FY13 Q4 Change
1	Prevent homelessness by providing financial assistance (Homeless Prevention and Rapid Re-housing Program & Housing Trust Fund) number of households	1,943	809	168	164	203	75	610	178	24	75	213%
2	End homelessness by providing financial assistance (Homeless Prevention and Rapid Re-housing Program) number of households	1,330	82	17	130	123	21	291	135	20	21	5%
3	New permanent supportive housing units for people experiencing homelessness (Non-Philadelphia Housing Authority)	120	179	N/A	N/A	N/A	N/A	180	118	179	180	1%
4	Number of transitional housing placements	510	558	120	152	140	127	539	490	146	127	-13%

- 1) HPRP funding ended on September 30, 2012, thereafter funding sources are ESG & HTE
- 2) HPRP funding ended on September 30, 2012, thereafter funding sources are ESG & HOME. In FY12 Q3 no new Rapid Rehousing placements occurred, just ongoing rents for households already moved in.
- 3) Tabulated annually as part of federal grant process

## Police Department

	Performance Measure (PM)	FY '11 Year End	FY '12 Year End	FY '13 Q1	FY '13 Q2	FY '13 Q3	FY '13 Q4	FY '13 Year To Date	FY '13 Target	FY '12 Q4	FY '13 Q4	FY12 - FY13 Q4 Change
1	Shooting victims*	1,366	1,463	360	272	218	311	1,161	1,000	360	311	-14%
2	Homicides	318	350	75	72	53	63	263	275	95	63	-34%
3	Part I violent crime	18,571	18,224	5,008	4,174	3,781	4,157	17,120	17,500	4,581	4,157	-9%
4	Burglaries	11,271	12,241	3,283	3,142	2,577	2,479	11,481	11,000	2,828	2,479	-12%
5	Homicide clearance rate	67.9%	64.1%	68.0%	68.1%	81.1%	77.8%	73.8%	80.0%	68.4%	77.8%	14%
6	Other violent crime clearance rate	49.5%	48.6%	45.9%	48.2%	54.5%	51.2%	50.0%	53.0%	49.8%	51.2%	3%

- NOTES: FY12 Year End data represents actuals since last updating FY12 fourth quarter QCMR.
- In items #1 through #6, FY13 third quarter statistics represent actuals January through March.
- In items #3 through #6, FY13 fourth quarter statistics represent two months actuals (April & May) and one month estimate (June).
- \* Only criminal shootings

## Prison System

	Performance Measure (PM)	FY '11 Year End	FY '12 Year End	FY '13 Q1	FY '13 Q2	FY '13 Q3	FY '13 Q4	FY '13 Year To Date	FY '13 Target	FY '12 Q4	FY '13 Q4	FY12 - FY13 Q4 Change
1	Percent of sentenced inmates provided with the opportunity to participate in a vocational, training, educational and/or treatment program during confinement	77.0%	75.0%	75.0%	74.0%	70.0%	73.0%	73.0%	80.0%	73.3%	73.0%	-0.4%
2	Percent of newly admitted inmates who are processed and housed within 24 hours of admission	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	0.0%
3	Re-incarceration rate - 1 year	39.3%	39.9%	40.6%	42.1%	42.7%	41%	41.6%	40%	40%	41.0%	2.5%

- 3) Re-incarceration rates are calculated based on the release date of an inmate. For example, the 1-year recidivism rate in FY12 is based on inmates released in FY11.

## Streets Department

	Performance Measure (PM)	FY '11 Year End	FY '12 Year End	FY '13 Q1	FY '13 Q2	FY '13 Q3	FY '13 Q4	FY '13 Year To Date***	FY '13 Target	FY '12 Q4	FY '13 Q4	FY12 - FY13 Q4 Change
1	Recycling rate	19%	19%	19%	20%	21%	19%	20%	20%	19%	19%	0%
2	On-time collection: recycling	96%	97%	97%	96%	98%	97%	97%	97%	98%	98%	0%
3	On-time collection: trash	94.4%	94.4%**	97%	93%	97%	97%	96%	96%	96%	97%	1%
4	Pothole response time (days)	1.6	1.4	1.4	1.3	1.4	1.2	1.3	3.0	1.2	1.2	1%

- 1) Rate of recyclables diverted from the waste stream
  - 2) Rate of household recycling collections completed by 3pm
  - 3) Rate of household refuse collections completed by 3pm
  - 4) Days - Response time for repair
- \*\* Please note: FY11 service measures were negatively impacted due to severe weather conditions.
- \*\*\* Please note: FY12 service measures were negatively impacted due to severe weather conditions.
- \*\*\*\* Please note: FY13 service measures were negatively impacted due to severe weather conditions (Hurricane Sandy).

City of Philadelphia

# **Quarterly City Managers Report**

FOR THE PERIOD ENDING JUNE 30, 2013

## **WATER FUND QUARTERLY REPORT**



**Quarterly City Managers Report**  
**Fund Balance Summary**  
**Water Fund**  
All Departments  
For the Period Ending June 30, 2013

Category	FY'12 Year-End Actual	Fiscal Year 2013				
		Full Year				
		Original Budget	Current Target Budget Plan	Current Projection	Current Projection for Revenues Over / (Under)	
					Current Budget	Target Budget
<b><u>REVENUES</u></b>						
Taxes						
Locally Generated Non - Tax Revenues	560,311,304	584,399,000	573,855,170	570,436,513	(13,962,487)	(3,418,657)
Other Governments	3,192,107	1,500,000	2,250,000	2,727,483	1,227,483	477,483
Revenues from Other Funds of City (See Note 1)	28,985,277	85,990,000	69,690,389	53,217,174	(32,772,826)	(16,473,215)
Other Sources	-	-	-	-	-	-
<b>Total Revenues and Other Sources</b>	<b>592,488,688</b>	<b>671,889,000</b>	<b>645,795,559</b>	<b>626,381,170</b>	<b>(45,507,830)</b>	<b>(19,414,389)</b>
Category	FY'12 Year-End Actual	Full Year				
		Original Budget	Current Target Budget Plan	Current Projection	Current Projection for Obligations (Over) / Under	
					Current Budget	Target Budget
		<b><u>OBLIGATIONS / APPROPRIATIONS</u></b>				
Personal Services	100,906,990	115,698,653	108,868,200	104,391,862	11,306,791	4,476,338
Personal Services - Employee Benefits	87,008,417	99,198,000	97,880,000	97,880,000	1,318,000	0
Sub-Total Employee Compensation	187,915,407	214,896,653	206,748,200	202,271,862	12,624,791	4,476,338
Purchase of Services	129,134,811	156,864,500	147,130,600	134,483,032	22,381,468	12,647,568
Materials, Supplies and Equipment	45,912,593	53,935,025	50,066,875	48,294,485	5,640,540	1,772,390
Contributions, Indemnities and Taxes	3,047,230	6,601,500	6,501,500	5,090,380	1,511,120	1,411,120
Debt Service	192,422,754	201,986,322	200,122,384	201,015,411	970,911	(893,027)
Advances and Miscellaneous Payments	-	-	-	-	-	-
Payment to Other Funds - Net of Payment to Rate	46,332,178	57,605,000	55,226,000	55,226,000	2,379,000	0
<b>Total Obligations / Appropriations</b>	<b>604,764,973</b>	<b>691,889,000</b>	<b>665,795,559</b>	<b>646,381,170</b>	<b>45,507,830</b>	<b>19,414,389</b>
<b>Operating Surplus / (Deficit)</b>	<b>(12,276,285)</b>	<b>(20,000,000)</b>	<b>(20,000,000)</b>	<b>(20,000,000)</b>	<b>0</b>	<b>0</b>
<b><u>OPERATIONS IN RESPECT TO PRIOR FISCAL YEARS</u></b>						
Prior Year Fund Balance	-	-	0	0	-	-
Net Adjustments - Prior Years	20,801,792	20,000,000	20,000,000	20,000,000	0	0
<b>Total Net Adjustments</b>	<b>20,801,792</b>	<b>20,000,000</b>	<b>20,000,000</b>	<b>20,000,000</b>	<b>0</b>	<b>0</b>
<b>Preliminary Year End Fund Balance</b>	<b>8,525,507</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Payments to Other Funds - Rate Stabilization Fund	8,525,507	0	0	0	0	0
<b>Year End Fund Balance</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

Note 1: Bill #544, which restructured the Water Fund Revenue Bond Rate covenant, requires that the unencumbered operating balance of the Water Fund as of the end of the Fiscal Year be paid over to the Rate Stabilization Fund. A payment from the Rate Stabilization Fund to the Operating Fund will be required to eliminate any deficit as of the end of the fiscal year and will be recognized as Revenue from Other Funds.

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**Quarterly City Managers Report  
Analysis of Projected Year-End Variances  
Water Fund**

All Departments

For the Period Ending June 30, 2013

Category	Full Year Proj. Variance Better / (Worse) Than Cur. Target	Reasons / Comments
<b><u>Revenues</u></b>		
Locally Generated Non-Tax	(3.4)	Variance is the result of a lower projection of revenue receipts from: Sales & Charges - (\$2.2) million, Misc. Revenues - (\$0.7) million, Interest Earnings - (\$0.6) million, Sewer Charges to Other Municipalities - (\$0.5) million and Fire Service Connections - (\$0.1) million which is partially offset by higher revenues from Water & Sewer Permits issued by L&I - \$0.7 million.
Other Governments	0.5	Variance is the net result of a higher than anticipated revenue from the Federal Government - \$0.7 million which is being partially offset by a lower estimate of revenue from the Commonwealth of PA - (\$0.2) million for watershed related projects.
Other Funds	(16.5)	Variance is the result of a lower estimate of revenues from the Rate Stabilization Fund.
<b>Subtotal</b>	<b>(\$19.4)</b>	
<b><u>Obligations / Appropriations</u></b>		
Personal Services	\$4.5	Variances: 1) OIT - \$0.6 million, 2) Fleet Mgmt. - \$0.2 million, 3) Water - \$2.7 million 4) Revenue - \$0.9 million and 5) Law - \$0.1 million are largely due to delays in filling vacant positions throughout the year.
Purchase of Services	12.6	Variances: 1) OIT - \$0.8 million, 2) Fleet Mgmt. - \$0.6 million, 3) Water - \$11.0 million and 4) Law - \$0.1 million are due to a lower projection of costs for consultant services, utilities, and repairs and maintenance.
Materials, Supplies & Equipment	1.8	Variances: 1) OIT - \$0.5 million, 2) Fleet Mgmt. - \$0.5 million, 3) Water - \$0.5 million and 4) Revenue - \$0.2 million are due to a lower projection of costs for purchases of various supplies and equipment.
Contributions, Idemnities and Taxes	1.4	Variance is the result of lower than projected costs for indemnity payments.
Debt Service	(0.9)	Variance is the result of higher than projected costs for interest payments.
<b>Subtotal</b>	<b>\$19.4</b>	
<b>Total</b>	<b>\$0.0</b>	

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**Quarterly City Managers Report  
Non-Tax Revenue Summary  
Water Fund**

For the Period Ending June 30, 2013

Department	FY'12 Year-End Actual	Fiscal Year 2013				
		Full Year				
		Original Budget	Current Target Budget Plan	Current Projection	Current Projection Over / (Under)	
					Current Budget	Target Budget
<b><u>Local Non-Tax Revenues</u></b>						
<b>Fleet Management</b>	<b>7,741</b>	<b>120,000</b>	<b>100,000</b>	<b>54,115</b>	<b>(65,885)</b>	<b>(45,885)</b>
<i>Sale of Vehicles</i>	7,741	120,000	100,000	54,115	(65,885)	(45,885)
<b>Licenses &amp; Inspections</b>	<b>17,222</b>	<b>15,000</b>	<b>20,000</b>	<b>25,940</b>	<b>10,940</b>	<b>5,940</b>
<i>Miscellaneous</i>	17,222	15,000	20,000	25,940	10,940	5,940
<b>Water</b>	<b>40,127,795</b>	<b>38,500,000</b>	<b>34,080,000</b>	<b>34,385,963</b>	<b>(4,114,037)</b>	<b>305,963</b>
<i>Sewer Charges to Other Municipalities</i>	35,159,900	34,000,000	30,000,000	29,511,550	(4,488,450)	(488,450)
<i>Water &amp; Sewer Permits Issued by L &amp; I</i>	2,397,691	2,250,000	2,480,000	3,191,599	941,599	711,599
<i>Contribution - Sinking Fund Reserve</i>	1,086,165	0	0	0	0	0
<i>Miscellaneous</i>	1,484,039	2,250,000	1,600,000	1,682,814	(567,186)	82,814
<b>Revenue</b>	<b>519,812,089</b>	<b>544,839,000</b>	<b>538,730,170</b>	<b>535,650,073</b>	<b>(9,188,927)</b>	<b>(3,080,097)</b>
<i>Sales &amp; Charges</i>	508,668,350	533,305,000	525,217,820	523,009,664	(10,295,336)	(2,208,156)
<i>Fire Service Connections</i>	2,096,889	2,086,000	2,129,000	2,026,174	(59,826)	(102,826)
<i>Surcharges</i>	5,042,842	5,683,000	5,671,150	5,656,457	(26,543)	(14,693)
<i>Miscellaneous</i>	4,004,008	3,765,000	5,712,200	4,957,778	1,192,778	(754,422)
<b>Procurement</b>	<b>100,316</b>	<b>75,000</b>	<b>75,000</b>	<b>70,422</b>	<b>(4,578)</b>	<b>(4,578)</b>
<i>Miscellaneous</i>	100,316	75,000	75,000	70,422	(4,578)	(4,578)
<b>City Treasurer</b>	<b>246,141</b>	<b>850,000</b>	<b>850,000</b>	<b>250,000</b>	<b>(600,000)</b>	<b>(600,000)</b>
<i>Interest Earnings</i>	246,141	850,000	850,000	250,000	(600,000)	(600,000)
<b>Total Local Non-Tax Revenue</b>	<b>560,311,304</b>	<b>584,399,000</b>	<b>573,855,170</b>	<b>570,436,513</b>	<b>(13,962,487)</b>	<b>(3,418,657)</b>
<b><u>Other Governments</u></b>						
<b>Water</b>	<b>3,192,107</b>	<b>1,500,000</b>	<b>2,250,000</b>	<b>2,727,483</b>	<b>1,227,483</b>	<b>477,483</b>
<i>State</i>	326,710	500,000	350,000	163,430	(336,570)	(186,570)
<i>Federal</i>	2,865,397	1,000,000	1,900,000	2,564,053	1,564,053	664,053
<b>Total Other Governments</b>	<b>3,192,107</b>	<b>1,500,000</b>	<b>2,250,000</b>	<b>2,727,483</b>	<b>1,227,483</b>	<b>477,483</b>
<b><u>Revenue from Other Funds</u></b>						
<b>Water</b>	<b>28,985,277</b>	<b>85,990,000</b>	<b>69,690,389</b>	<b>53,217,174</b>	<b>(32,772,826)</b>	<b>(16,473,215)</b>
<i>General Fund</i>	25,994,297	28,400,000	27,468,000	27,468,000	(932,000)	0
<i>Aviation Fund</i>	2,829,880	2,000,000	2,875,600	2,875,600	875,600	0
<i>Employee Benefit Fund</i>	161,100	155,000	155,000	213,200	58,200	58,200
<i>Rate Stabilization Fund</i>	0	55,435,000	39,191,789	22,660,374	(32,774,626)	(16,531,415)
<b>Total Revenue from Other Funds</b>	<b>28,985,277</b>	<b>85,990,000</b>	<b>69,690,389</b>	<b>53,217,174</b>	<b>(32,772,826)</b>	<b>(16,473,215)</b>
<b>Total - All Sources</b>	<b>592,488,688</b>	<b>671,889,000</b>	<b>645,795,559</b>	<b>626,381,170</b>	<b>(45,507,830)</b>	<b>(19,414,389)</b>

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**Quarterly City Managers Report  
Departmental Obligations Summary  
Water Fund**

For the Period Ending June 30, 2013

Department	FY'12 Year-End Actual	Fiscal Year 2013				
		Full Year				
		Original Budget	Current Target Budget Plan	Current Projection	Current Projection (Over) / Under	
					Current Budget	Target Budget
<b>Office of Innovation &amp; Technology</b>	<b>11,530,141</b>	<b>16,971,132</b>	<b>16,052,929</b>	<b>14,045,690</b>	<b>2,925,442</b>	<b>2,007,239</b>
<i>Personal Services</i>	3,994,808	5,601,271	4,683,068	4,039,582	1,561,689	643,486
<i>Purchase of Services</i>	6,797,598	10,035,811	10,035,811	9,214,801	821,010	821,010
<i>Materials, Supplies &amp; Equipment</i>	737,735	1,334,050	1,334,050	791,307	542,743	542,743
<b>Public Property</b>	<b>3,725,560</b>	<b>3,739,360</b>	<b>3,739,360</b>	<b>3,739,360</b>	<b>0</b>	<b>0</b>
<i>Purchase of Services</i>	3,725,560	3,739,360	3,739,360	3,739,360	0	0
<b>Office of Fleet Management</b>	<b>7,602,266</b>	<b>8,509,626</b>	<b>8,509,626</b>	<b>7,218,901</b>	<b>1,290,725</b>	<b>1,290,725</b>
<i>Personal Services</i>	2,387,074	2,745,986	2,745,986	2,554,407	191,579	191,579
<i>Purchase of Services</i>	1,256,788	1,489,000	1,489,000	894,932	594,068	594,068
<i>Materials, Supplies &amp; Equipment</i>	3,958,404	4,274,640	4,274,640	3,769,562	505,078	505,078
<b>Water</b>	<b>290,926,443</b>	<b>335,863,350</b>	<b>313,870,050</b>	<b>299,689,238</b>	<b>36,174,112</b>	<b>14,180,812</b>
<i>Personal Services</i>	82,406,874	93,863,950	87,951,700	85,257,288	8,606,662	2,694,412
<i>Purchase of Services</i>	113,004,706	136,819,500	127,085,600	116,070,147	20,749,353	11,015,453
<i>Materials, Supplies &amp; Equipment</i>	40,657,178	47,474,900	43,606,750	43,135,803	4,339,097	470,947
<i>Contributions, Indemnities &amp; Taxes</i>	0	100,000	0	0	100,000	0
<i>Payments to Other Funds</i>	54,857,685	57,605,000	55,226,000	55,226,000	2,379,000	0
<b>Finance</b>	<b>90,055,332</b>	<b>105,698,000</b>	<b>104,380,000</b>	<b>102,970,210</b>	<b>2,727,790</b>	<b>1,409,790</b>
<i>Personal Services - Fringe Benefits</i>	87,008,417	99,198,000	97,880,000	97,880,000	1,318,000	0
<i>Contributions, Indemnities &amp; Taxes</i>	3,046,915	6,500,000	6,500,000	5,090,210	1,409,790	1,409,790
<b>Revenue</b>	<b>13,933,149</b>	<b>15,707,456</b>	<b>15,707,456</b>	<b>14,602,052</b>	<b>1,105,404</b>	<b>1,105,404</b>
<i>Personal Services</i>	9,729,716	10,874,716	10,874,716	10,020,393	854,323	854,323
<i>Purchase of Services</i>	3,677,818	4,022,815	4,022,815	4,020,068	2,747	2,747
<i>Materials, Supplies &amp; Equipment</i>	525,300	808,425	808,425	561,421	247,004	247,004
<i>Contributions, Indemnities &amp; Taxes</i>	315	1,500	1,500	170	1,330	1,330
<b>Sinking Fund</b>	<b>192,422,754</b>	<b>201,986,322</b>	<b>200,122,384</b>	<b>201,015,411</b>	<b>970,911</b>	<b>(893,027)</b>
<i>Debt Service</i>	192,422,754	201,986,322	200,122,384	201,015,411	970,911	(893,027)
<b>Procurement</b>	<b>45,856</b>	<b>69,028</b>	<b>69,028</b>	<b>68,882</b>	<b>146</b>	<b>146</b>
<i>Personal Services</i>	45,856	69,028	69,028	68,882	146	146
<b>Law</b>	<b>2,992,819</b>	<b>3,108,378</b>	<b>3,108,378</b>	<b>2,861,478</b>	<b>246,900</b>	<b>246,900</b>
<i>Personal Services</i>	2,286,502	2,373,754	2,373,754	2,281,362	92,392	92,392
<i>Purchase of Services</i>	672,341	691,614	691,614	543,724	147,890	147,890
<i>Materials, Supplies &amp; Equipment</i>	33,976	43,010	43,010	36,392	6,618	6,618
<b>Mayor's Office of Transportation &amp; Utilities</b>	<b>56,160</b>	<b>236,348</b>	<b>236,348</b>	<b>169,948</b>	<b>66,400</b>	<b>66,400</b>
<i>Personal Services</i>	56,160	169,948	169,948	169,948	0	0
<i>Purchase of Services</i>	0	66,400	66,400	0	66,400	66,400
<b>Total Water Fund</b>	<b>613,290,480</b>	<b>691,889,000</b>	<b>665,795,559</b>	<b>646,381,170</b>	<b>45,507,830</b>	<b>19,414,389</b>
<i>Personal Services</i>	100,906,990	115,698,653	108,868,200	104,391,862	11,306,791	4,476,338
<i>Personal Services - Fringe Benefits</i>	87,008,417	99,198,000	97,880,000	97,880,000	1,318,000	0
<i>Sub-Total Employee Compensation</i>	187,915,407	214,896,653	206,748,200	202,271,862	12,624,791	4,476,338
<i>Purchase of Services</i>	129,134,811	156,864,500	147,130,600	134,483,032	22,381,468	12,647,568
<i>Materials, Supplies &amp; Equipment</i>	45,912,593	53,935,025	50,066,875	48,294,485	5,640,540	1,772,390
<i>Contributions, Indemnities &amp; Taxes</i>	3,047,230	6,601,500	6,501,500	5,090,380	1,511,120	1,411,120
<i>Debt Service</i>	192,422,754	201,986,322	200,122,384	201,015,411	970,911	(893,027)
<i>Payments to Other Funds</i>	54,857,685	57,605,000	55,226,000	55,226,000	2,379,000	0

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**Quarterly City Managers Report  
Departmental Full Time Position Summary  
Water Fund**

For the Period Ending June 30, 2013

Department	FY'12 Year-End Actual	Fiscal Year 2013				
		Full Year				
		Authorized Positions			Current Projection (Over) / Under	
		Original Budget	Current Target Budget	Current Projection	Current Budget	Target Budget
<b>Office of Innovation &amp; Technology</b>	<b>57</b>	<b>80</b>	<b>80</b>	<b>62</b>	<b>18</b>	<b>18</b>
<b>Office of Fleet Management</b>	<b>49</b>	<b>55</b>	<b>55</b>	<b>52</b>	<b>3</b>	<b>3</b>
<b>Water</b>	<b>1,629</b>	<b>1,922</b>	<b>1,738</b>	<b>1,701</b>	<b>221</b>	<b>37</b>
<b>Revenue</b>	<b>239</b>	<b>270</b>	<b>270</b>	<b>239</b>	<b>31</b>	<b>31</b>
<b>Procurement</b>	<b>0</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>0</b>	<b>0</b>
<b>Law</b>	<b>32</b>	<b>33</b>	<b>33</b>	<b>30</b>	<b>3</b>	<b>3</b>
<b>Total Water Fund</b>	<b>2,006</b>	<b>2,362</b>	<b>2,178</b>	<b>2,086</b>	<b>276</b>	<b>92</b>

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City of Philadelphia

# **Quarterly City Managers Report**

**FOR THE PERIOD ENDING JUNE 30, 2013**

## **AVIATION FUND QUARTERLY REPORT**



**Quarterly City Managers Report**  
**Fund Balance Summary**  
**Aviation Fund**  
All Departments  
For the Period Ending June 30, 2013

Category	FY12 Year-End Actual	Fiscal Year 2013				
		Full Year				
		Original Budget	Current Target Budget Plan	Current Projection	Current Projection for Revenues Over / (Under)	
					Current Budget	Target Budget
<b><u>REVENUES</u></b>						
Taxes						
Locally Generated Non - Tax Revenues	293,704,279	371,050,000	321,825,000	301,515,813	(69,534,187)	(20,309,187)
Other Governments	4,493,174	3,500,000	3,500,000	2,528,326	(971,674)	(971,674)
Revenues from Other Funds of City	1,006,187	2,500,000	2,575,000	2,579,200	79,200	4,200
Other Sources						
<b>Total Revenues and Other Sources</b>	<b>299,203,640</b>	<b>377,050,000</b>	<b>327,900,000</b>	<b>306,623,339</b>	<b>(70,426,661)</b>	<b>(21,276,661)</b>
Category	FY12 Year-End Actual	Full Year				
		Original Budget	Current Target Budget Plan	Current Projection	Current Projection for Obligations (Over) / Under	
					Current Budget	Target Budget
<b><u>OBLIGATIONS / APPROPRIATIONS</u></b>						
Personal Services	57,718,792	64,234,776	61,804,982	60,477,907	3,756,869	1,327,075
Personal Services - Employee Benefits	41,711,994	46,074,843	46,244,000	46,244,000	(169,157)	0
Sub-Total Employee Compensation	99,430,786	110,309,619	108,048,982	106,721,907	3,587,712	1,327,075
Purchase of Services	95,428,585	114,435,139	106,184,139	96,766,835	17,668,304	9,417,304
Materials, Supplies and Equipment	9,172,779	17,866,857	16,133,857	9,759,979	8,106,878	6,373,878
Contributions, Indemnities and Taxes	1,899,312	5,262,000	6,212,000	1,945,849	3,316,151	4,266,151
Debt Service	103,178,428	112,549,385	108,598,570	109,657,231	2,892,154	(1,058,661)
Payment to Other Funds	20,134,932	21,373,000	16,373,000	16,373,000	5,000,000	0
Advances and Miscellaneous Payments	0	0	0	0	0	0
<b>Total Obligations / Appropriations</b>	<b>329,244,822</b>	<b>381,796,000</b>	<b>361,550,548</b>	<b>341,224,801</b>	<b>40,571,199</b>	<b>20,325,747</b>
<b>Operating Surplus / (Deficit)</b>	<b>(30,041,182)</b>	<b>(4,746,000)</b>	<b>(33,650,548)</b>	<b>(34,601,462)</b>	<b>(29,855,462)</b>	<b>(950,914)</b>
<b><u>OPERATIONS IN RESPECT TO PRIOR FISCAL YEARS</u></b>						
Prior Year Fund Balance	80,139,587	58,060,000	64,679,348	64,679,348	6,619,348	0
Net Adjustments - Prior Years	14,580,943	10,000,000	10,000,000	10,000,000	0	0
<b>Total Net Adjustments</b>	<b>94,720,530</b>	<b>68,060,000</b>	<b>74,679,348</b>	<b>74,679,348</b>	<b>6,619,348</b>	<b>0</b>
<b>Preliminary Year End Fund Balance</b>	<b>64,679,348</b>	<b>63,314,000</b>	<b>41,028,800</b>	<b>40,077,886</b>	<b>(23,236,114)</b>	<b>(950,914)</b>
Deferred Revenue - Airline Rates & Charges (see Note 1)	0	0	0	0	0	0
<b>Year End Fund Balance</b>	<b>64,679,348</b>	<b>63,314,000</b>	<b>41,028,800</b>	<b>40,077,886</b>	<b>(23,236,114)</b>	<b>(950,914)</b>

Note 1: In accordance with Airline Use & Lease Agreements, revenues received in excess of Terminal Building and Airfield Area costs are deferred to the subsequent fiscal year.

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**Quarterly City Managers Report**  
**Analysis of Projected Year-End Variances**  
**Aviation Fund**  
**All Departments**  
**For the Period Ending June 30, 2013**

Category	Full Year Proj. Variance Better / (Worse) Than Cur. Target	Reasons / Comments
<b>Revenues</b>		
Locally Generated Non-Tax	(20.3)	Variance is the result of a lower projection of revenue receipts from: Concessions - (\$0.9) million, Space and Car Rentals - (\$5.1) million, Landing Fees - (\$5.0) million, Parking - (\$1.4) million, Sale of Utilities - (\$1.0) million, Int'l Terminal Charges - (\$0.3) million, Passenger Facility Charges - (\$0.8) million, Misc. Revenues - (\$5.0) million and Interest Earnings - (\$0.2) million.
Other Governments	(1.0)	Variance is the result of a lower than anticipated revenue from the federal and state government for various security related projects.
<b>Subtotal</b>	<b>(\$21.3)</b>	
<b>Obligations / Appropriations</b>		
Personal Services	1.3	Variances: 1) Police - \$0.2 million, 2) Fire - \$0.5 million, 3) Div. of Aviation - \$0.4 million and 4) Law - \$0.1 million are largely due to delays in filling vacant positions throughout the fiscal year.
Purchase of Services	9.4	Variances: 1) OIT - \$0.6 million, 2) Public Property - \$5.0 million, 3) Fleet Management - \$0.2 million, 4) Finance - \$1.6 million and 5) Div. of Aviation - \$2.0 million are due to a lower projection of costs for consultant services, utilities, and repairs and maintenance.
Materials, Supplies & Equipment	6.4	Variances: 1) OIT - \$0.1 million, 2) Fleet Management - \$4.3 million and 3) Div. of Aviation - \$1.9 million are due to a lower projection of costs for supplies and equipment.
Contributions, Idemnities and Taxes	4.3	Variances: 1) Finance - \$1.1 million and 2) Div. of Aviation - \$3.2 million are the result of lower than projected costs for indemnity and tax payments.
Debt Service	(1.1)	Variance is the result of higher than projected costs for interest payments.
<b>Subtotal</b>	<b>\$20.3</b>	
<b>Total</b>	<b>(\$1.0)</b>	

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**Quarterly City Managers Report**  
**Non-Tax Revenue Summary**  
**Aviation Fund**  
For the Period Ending June 30, 2013

Department	FY'12 Year-End Actual	Fiscal Year 2013				
		Full Year				
		Original Budget	Current Target Budget Plan	Current Projection	Current Projection Over / (Under)	
					Current Budget	Target Budget
<b><u>Local Non-Tax Revenues</u></b>						
<b>Fleet Management</b>	<b>8,067</b>	<b>25,000</b>	<b>25,000</b>	<b>20,179</b>	<b>(4,821)</b>	<b>(4,821)</b>
<i>Sale of Vehicles</i>	8,067	25,000	25,000	20,179	(4,821)	(4,821)
<b>Procurement</b>	<b>8,595</b>	<b>25,000</b>	<b>100,000</b>	<b>100,547</b>	<b>75,547</b>	<b>547</b>
<i>Miscellaneous</i>	8,595	25,000	100,000	100,547	75,547	547
<b>City Treasurer</b>	<b>666,071</b>	<b>1,000,000</b>	<b>1,000,000</b>	<b>750,000</b>	<b>(250,000)</b>	<b>(250,000)</b>
<i>Interest Earnings</i>	666,071	1,000,000	1,000,000	750,000	(250,000)	(250,000)
<b>Commerce - Division of Aviation</b>	<b>293,021,546</b>	<b>370,000,000</b>	<b>320,700,000</b>	<b>300,645,087</b>	<b>(69,354,913)</b>	<b>(20,054,913)</b>
<i>Concessions</i>	35,284,496	26,000,000	35,000,000	34,122,498	8,122,498	(877,502)
<i>Space Rentals</i>	97,483,001	140,000,000	110,000,000	105,206,646	(34,793,354)	(4,793,354)
<i>Landing Fees</i>	57,669,239	65,000,000	65,000,000	60,025,475	(4,974,525)	(4,974,525)
<i>Parking</i>	25,035,368	29,000,000	25,500,000	24,040,892	(4,959,108)	(1,459,108)
<i>Car Rental</i>	18,273,802	23,000,000	20,000,000	19,711,042	(3,288,958)	(288,958)
<i>Sale of Utilities</i>	4,118,648	5,000,000	4,200,000	3,227,254	(1,772,746)	(972,746)
<i>International Terminal Charges</i>	16,349,397	28,000,000	20,000,000	19,744,108	(8,255,892)	(255,892)
<i>Passenger Facility Charge</i>	31,572,638	35,000,000	32,000,000	31,159,879	(3,840,121)	(840,121)
<i>Miscellaneous</i>	7,234,957	19,000,000	9,000,000	3,407,293	(15,592,707)	(5,592,707)
<b>Total Local Non-Tax Revenue</b>	<b>293,704,279</b>	<b>371,050,000</b>	<b>321,825,000</b>	<b>301,515,813</b>	<b>(69,534,187)</b>	<b>(20,309,187)</b>
<b><u>Other Governments</u></b>						
<b>Commerce - Division of Aviation</b>	<b>4,493,174</b>	<b>3,500,000</b>	<b>3,500,000</b>	<b>2,528,326</b>	<b>(971,674)</b>	<b>(971,674)</b>
<i>State</i>	0	500,000	500,000	0	(500,000)	(500,000)
<i>Federal</i>	4,493,174	3,000,000	3,000,000	2,528,326	(471,674)	(471,674)
<b>Total Other Governments</b>	<b>4,493,174</b>	<b>3,500,000</b>	<b>3,500,000</b>	<b>2,528,326</b>	<b>(971,674)</b>	<b>(971,674)</b>
<b><u>Revenue from Other Funds</u></b>						
<b>Commerce - Division of Aviation</b>	<b>1,006,187</b>	<b>2,500,000</b>	<b>2,575,000</b>	<b>2,579,200</b>	<b>79,200</b>	<b>4,200</b>
<i>General Fund</i>	947,387	2,500,000	2,500,000	2,500,000	0	0
<i>Employee Benefits Fund</i>	58,800	0	75,000	79,200	79,200	4,200
<b>Total Revenue from Other Funds</b>	<b>1,006,187</b>	<b>2,500,000</b>	<b>2,575,000</b>	<b>2,579,200</b>	<b>79,200</b>	<b>4,200</b>
<b>Total - All Sources</b>	<b>299,203,640</b>	<b>377,050,000</b>	<b>327,900,000</b>	<b>306,623,339</b>	<b>(70,426,661)</b>	<b>(21,276,661)</b>

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**Quarterly City Managers Report  
Departmental Obligations Summary  
Aviation Fund**

For the Period Ending June 30, 2013

Department	FY'12 Year-End Actual	Fiscal Year 2013				
		Full Year				
		Original Budget	Current Target Budget Plan	Current Projection	Current Projection (Over) / Under	
					Current Budget	Target Budget
<b>Office of Innovation &amp; Technology</b>	<b>5,684,053</b>	<b>6,727,567</b>	<b>6,685,577</b>	<b>5,965,791</b>	<b>761,776</b>	<b>719,786</b>
<i>Personal Services</i>	203,999	295,567	253,577	236,462	59,105	17,115
<i>Purchase of Services</i>	5,041,550	5,717,000	5,717,000	5,122,066	594,934	594,934
<i>Materials, Supplies &amp; Equipment</i>	438,504	715,000	715,000	607,263	107,737	107,737
<b>Police</b>	<b>13,457,398</b>	<b>14,148,410</b>	<b>14,260,606</b>	<b>14,050,011</b>	<b>98,399</b>	<b>210,595</b>
<i>Personal Services</i>	13,304,398	13,993,410	14,107,606	13,896,988	96,422	210,618
<i>Purchase of Services</i>	76,500	77,500	76,500	77,023	477	(523)
<i>Materials, Supplies &amp; Equipment</i>	76,500	77,500	76,500	76,000	1,500	500
<b>Fire</b>	<b>5,640,600</b>	<b>6,203,000</b>	<b>6,203,000</b>	<b>5,668,325</b>	<b>534,675</b>	<b>534,675</b>
<i>Personal Services</i>	5,500,612	6,040,000	6,040,000	5,505,325	534,675	534,675
<i>Purchase of Services</i>	15,000	15,000	15,000	15,000	0	0
<i>Materials, Supplies &amp; Equipment</i>	124,988	125,000	125,000	125,000	0	0
<i>Payments to Other Funds</i>	0	23,000	23,000	23,000	0	0
<b>Public Property</b>	<b>26,893,800</b>	<b>26,900,000</b>	<b>26,900,000</b>	<b>21,929,560</b>	<b>4,970,440</b>	<b>4,970,440</b>
<i>Purchase of Services</i>	26,893,800	26,900,000	26,900,000	21,929,560	4,970,440	4,970,440
<b>Office of Fleet Management</b>	<b>3,255,369</b>	<b>8,108,573</b>	<b>8,108,573</b>	<b>3,551,823</b>	<b>4,556,750</b>	<b>4,556,750</b>
<i>Personal Services</i>	1,210,399	1,227,573	1,227,573	1,226,995	578	578
<i>Purchase of Services</i>	453,129	588,000	588,000	357,228	230,772	230,772
<i>Materials, Supplies &amp; Equipment</i>	1,591,841	6,293,000	6,293,000	1,967,600	4,325,400	4,325,400
<b>Finance</b>	<b>45,716,607</b>	<b>52,732,843</b>	<b>52,902,000</b>	<b>50,236,392</b>	<b>2,496,451</b>	<b>2,665,608</b>
<i>Personal Services - Fringe Benefits</i>	41,711,994	46,074,843	46,244,000	46,244,000	(169,157)	0
<i>Purchase of Services</i>	2,641,153	4,146,000	4,146,000	2,574,186	1,571,814	1,571,814
<i>Contributions, Indemnities &amp; Taxes</i>	1,363,460	2,512,000	2,512,000	1,418,206	1,093,794	1,093,794
<b>Sinking Fund</b>	<b>103,178,428</b>	<b>112,549,385</b>	<b>108,598,570</b>	<b>109,657,231</b>	<b>2,892,154</b>	<b>(1,058,661)</b>
<i>Debt Service</i>	103,178,428	112,549,385	108,598,570	109,657,231	2,892,154	(1,058,661)
<b>Commerce - Division of Aviation</b>	<b>123,676,321</b>	<b>152,234,000</b>	<b>135,700,000</b>	<b>128,244,347</b>	<b>23,989,653</b>	<b>7,455,653</b>
<i>Personal Services</i>	36,183,903	41,002,000	38,500,000	38,096,792	2,905,208	403,208
<i>Purchase of Services</i>	59,904,261	76,500,000	68,250,000	66,292,583	10,207,417	1,957,417
<i>Materials, Supplies &amp; Equipment</i>	6,917,373	10,632,000	8,900,000	6,977,329	3,654,671	1,922,671
<i>Contributions, Indemnities &amp; Taxes</i>	535,852	2,750,000	3,700,000	527,643	2,222,357	3,172,357
<i>Payments to Other Funds</i>	20,134,932	21,350,000	16,350,000	16,350,000	5,000,000	0
<b>Law</b>	<b>1,686,087</b>	<b>1,878,074</b>	<b>1,878,074</b>	<b>1,709,335</b>	<b>168,739</b>	<b>168,739</b>
<i>Personal Services</i>	1,259,322	1,421,278	1,421,278	1,303,359	117,919	117,919
<i>Purchase of Services</i>	403,192	432,439	432,439	399,189	33,250	33,250
<i>Materials, Supplies &amp; Equipment</i>	23,573	24,357	24,357	6,787	17,570	17,570
<b>Mayor's Office of Transportation &amp; Utilities</b>	<b>56,159</b>	<b>314,148</b>	<b>314,148</b>	<b>211,986</b>	<b>102,162</b>	<b>102,162</b>
<i>Personal Services</i>	56,159	254,948	254,948	211,986	42,962	42,962
<i>Purchase of Services</i>	0	59,200	59,200	0	59,200	59,200
<b>Total Aviation Fund</b>	<b>329,244,822</b>	<b>381,796,000</b>	<b>361,550,548</b>	<b>341,224,801</b>	<b>40,571,199</b>	<b>20,325,747</b>
<i>Personal Services</i>	57,718,792	64,234,776	61,804,982	60,477,907	3,756,869	1,327,075
<i>Personal Services - Fringe Benefits</i>	41,711,994	46,074,843	46,244,000	46,244,000	(169,157)	0
<i>Sub-Total Employee Compensation</i>	99,430,786	110,309,619	108,048,982	106,721,907	3,587,712	1,327,075
<i>Purchase of Services</i>	95,428,585	114,435,139	106,184,139	96,766,835	17,668,304	9,417,304
<i>Materials, Supplies &amp; Equipment</i>	9,172,779	17,866,857	16,133,857	9,759,979	8,106,878	6,373,878
<i>Contributions, Indemnities &amp; Taxes</i>	1,899,312	5,262,000	6,212,000	1,945,849	3,316,151	4,266,151
<i>Debt Service</i>	103,178,428	112,549,385	108,598,570	109,657,231	2,892,154	(1,058,661)
<i>Payments to Other Funds</i>	20,134,932	21,373,000	16,373,000	16,373,000	5,000,000	0

The material in this report is preliminary and subject to revision and does not represent an official statement of the City of Philadelphia.

**Quarterly City Managers Report**  
**Departmental Full Time Position Summary**  
**Aviation Fund**  
For the Period Ending June 30, 2013

Department	FY'12 Year-End Actual	Fiscal Year 2013				
		Full Year				
		Authorized Positions			Current Projection (Over) / Under	
		Original Budget	Current Target Budget	Current Projection	Current Budget	Target Budget
<b>Office of Innovation &amp; Technology</b>	<b>3</b>	<b>4</b>	<b>4</b>	<b>3</b>	<b>1</b>	<b>1</b>
<b>Police</b>	<b>165</b>	<b>166</b>	<b>166</b>	<b>164</b>	<b>2</b>	<b>2</b>
<i>Uniformed</i>	<i>154</i>	<i>155</i>	<i>155</i>	<i>154</i>	<i>1</i>	<i>1</i>
<i>Civilian</i>	<i>11</i>	<i>11</i>	<i>11</i>	<i>10</i>	<i>1</i>	<i>1</i>
<b>Fire</b>	<b>67</b>	<b>71</b>	<b>71</b>	<b>70</b>	<b>1</b>	<b>1</b>
<i>Uniformed</i>	<i>67</i>	<i>71</i>	<i>71</i>	<i>70</i>	<i>1</i>	<i>1</i>
<i>Civilian</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>
<b>Office of Fleet Management</b>	<b>21</b>	<b>23</b>	<b>23</b>	<b>20</b>	<b>3</b>	<b>3</b>
<b>Commerce - Division of Aviation</b>	<b>751</b>	<b>850</b>	<b>805</b>	<b>780</b>	<b>70</b>	<b>25</b>
<b>Law</b>	<b>20</b>	<b>21</b>	<b>21</b>	<b>21</b>	<b>0</b>	<b>0</b>
<b>Total Aviation Fund</b>	<b>1,027</b>	<b>1,135</b>	<b>1,090</b>	<b>1,058</b>	<b>77</b>	<b>32</b>

The material in this report is preliminary and subject to revision and does not represent an official statement of the City of Philadelphia.





City of Philadelphia

# **Quarterly City Managers Report**

FOR THE PERIOD ENDING JUNE 30, 2013

## **GRANTS REVENUE FUND QUARTERLY REPORT**

### **Unanticipated Grants**



**FUNDS TAKEN FROM FINANCE'S UNANTICIPATED GRANTS REVENUE FUND - FY 2013**  
**FOR PERIOD MARCH 1, 2013 - JUNE 30, 2013**

Io.	Department	Amount	Grant Title	Source	Description
16	Recreation	240,000.00	After School Snack Program	U.S. Department of Agriculture	Additional funds received
48	Off of the Inspector General	7,778.24	OIG Federal Forfeiture	U.S. Department of Justice	New grant received
35	Finance	118,498.37	Uniform Empl. Killed In Line Of Duty	PA Department of the Treasury	Payment-uniform employees killed on duty
35	Finance	118,498.37	Uniform Empl. Killed In Line Of Duty	PA Department of the Treasury	Payment-uniform employees killed on duty
	N/A	43,829,651.00	Grants Fund - Appropriation Transfer	N/A	Ordinance by City Council - Bill # 130244
	N/A	1,200,000.00	Grants Fund - Appropriation Transfer	N/A	Ordinance by City Council - Bill # 130246
	N/A	6,055,485.00	Grants Fund - Appropriation Transfer	N/A	Ordinance by City Council - Bill # 130245
<b>Total</b>		<b>51,569,910.98</b>			



City of Philadelphia

# **Quarterly City Managers Report**

**FOR THE PERIOD ENDING JUNE 30, 2013**

## **CASH FLOW FORECAST FOR FISCAL YEAR 2013**



CASH FLOW PROJECTIONS  
GENERAL FUND - FY2013

OFFICE OF THE DIRECTOR OF FINANCE

Projection as of June 30, 2013

Amounts in Millions

	July 31	Aug 31	Sept 30	Oct 31	Nov 30	Dec 31	Jan 31	Feb 28	March 31	April 30	May 31	June 30	Total	Net Accrual / Adjust.	Estimated Revenues
<b>REVENUES</b>															
Real Estate Tax	7.5	7.2	6.1	5.5	6.1	14.1	51.8	315.5	90.7	25.3	7.0	5.5	542.3	(2.2)	540.1
Total Wage, Earnings, Net Profits	103.5	94.8	92.5	95.9	106.2	101.6	127.9	91.3	99.3	127.1	104.3	99.5	1243.8	0.4	1244.2
Realty Transfer Tax	12.8	10.2	8.7	12.6	11.5	14.0	12.9	8.9	15.5	13.9	13.8	12.1	146.9	(0.1)	146.8
Sales Tax	21.0	23.7	20.6	19.8	20.8	21.9	20.0	25.0	19.3	19.4	23.7	22.2	257.2	0.3	257.6
Business Income & Receipts Tax	1.1	3.9	12.6	7.2	5.8	6.7	12.9	4.2	38.6	276.0	84.9	8.2	462.1	(9.1)	453.0
Other Taxes	7.3	9.6	7.5	7.4	7.1	7.1	7.3	7.0	6.7	13.1	8.3	7.0	95.4	(0.3)	95.1
Locally Generated Non-tax	22.5	24.1	19.4	21.4	21.2	16.3	23.7	28.3	26.9	21.4	27.5	17.4	270.0	(2.8)	267.2
Total Other Governments	3.1	54.0	70.2	66.4	7.8	19.6	8.1	37.4	3.1	6.5	25.2	15.1	316.4	19.4	335.8
Total PICA Other Governments	23.6	26.3	22.0	22.5	28.6	21.6	25.8	18.6	37.5	27.6	34.6	25.0	313.7	(2.0)	311.6
Interfund Transfers	0.0	8.4	0.3	(0.3)	0.0	0.0	0.0	0.0	0.0	0.0	14.0	3.7	26.2	19.1	45.3
Total Current Revenue	202.3	262.2	259.8	258.5	215.1	222.8	290.4	536.1	337.5	530.2	343.2	215.8	3673.9	22.8	3696.7
Collection of prior year(s) revenue	26.2	12.2	0.0	13.3	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	51.7		
Other fund balance adjustments															
<b>TOTAL CASH RECEIPTS</b>	<b>228.5</b>	<b>274.5</b>	<b>259.8</b>	<b>271.8</b>	<b>215.1</b>	<b>222.8</b>	<b>290.4</b>	<b>536.1</b>	<b>337.5</b>	<b>530.2</b>	<b>343.2</b>	<b>215.8</b>	<b>3725.6</b>		

Amounts in Millions

	July 31	Aug 31	Sept 30	Oct 31	Nov 30	Dec 31	Jan 31	Feb 28	March 31	April 30	May 31	June 30	Total	Vouchers Payable / Adjust.	Estimated Obligations
<b>EXPENSES AND OBLIGATIONS</b>															
Payroll	71.0	113.0	102.2	101.4	142.8	100.4	116.5	99.2	106.7	99.0	148.7	102.5	1303.3	59.7	1363.0
Employee Benefits	34.8	42.7	36.1	37.7	45.9	43.5	48.1	29.7	48.9	32.4	43.0	54.5	497.1	8.1	505.3
Pension	3.7	(4.2)	6.4	59.4	(4.8)	(8.2)	(1.3)	104.5	303.6	159.3	(1.5)	(2.4)	614.5	4.8	619.3
Purchase of Services	46.8	46.3	61.4	66.9	61.9	47.4	65.2	51.6	78.9	66.6	43.5	35.0	671.5	8.2	770.7
Materials, Equipment	3.9	4.7	7.9	5.8	5.5	5.3	7.0	4.2	4.6	5.5	3.9	5.7	64.1	3.1	86.9
Contributions, Indemnities	13.0	3.3	4.5	10.5	40.0	8.9	5.3	1.8	12.1	4.7	32.5	1.6	138.2	0.4	138.5
Debt Service-Short Term	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	1.0	1.0		1.0
Debt Service-Long Term	8.4	62.9	0.0	0.0	5.1	4.7	30.6	0.9	0.2	0.0	5.0	0.0	117.9		117.9
Interfund Charges	0.0	0.5	0.0	0.0	0.0	0.5	0.0	0.0	0.0	0.0	0.0	0.0	1.0	33.6	34.6
Current Year Appropriation	181.6	269.2	218.5	281.7	296.2	202.5	271.2	292.0	555.1	367.6	275.0	198.0	3408.6	117.9	3637.3
Other Adj. - Provision for Labor Obligations	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0		
Prior Yr. Expenditures against Encumbrances	28.0	11.0	6.6	2.8	2.9	1.9	1.6	5.4	1.2	1.1	0.4	1.1	64.1		
Vouchers Payable & Prior Yr. Salaries	31.3	49.6	(22.4)	34.7	(36.5)	42.5	(33.2)	20.5	(147.6)	145.4	22.1	(7.1)	99.2		
<b>TOTAL DISBURSEMENTS</b>	<b>240.8</b>	<b>329.8</b>	<b>202.7</b>	<b>319.2</b>	<b>262.7</b>	<b>247.0</b>	<b>239.6</b>	<b>317.8</b>	<b>408.8</b>	<b>514.1</b>	<b>297.5</b>	<b>192.0</b>	<b>3572.0</b>		
Excess (Def) of Receipts over Disbursements	(12.4)	(55.3)	57.2	(47.4)	(47.6)	(24.2)	50.8	218.3	(71.3)	16.1	45.7	23.8			
Opening Balance	280.7	268.3	213.0	270.2	222.7	175.1	278.0	328.7	547.0	475.7	491.8	410.5			
TRAN	0.0	0.0	0.0	0.0	0.0	127.0	0.0	0.0	0.0	0.0	(127.0)	0.0			
<b>CLOSING BALANCE</b>	<b>268.3</b>	<b>213.0</b>	<b>270.2</b>	<b>222.7</b>	<b>175.1</b>	<b>278.0</b>	<b>328.7</b>	<b>547.0</b>	<b>475.7</b>	<b>491.8</b>	<b>410.5</b>	<b>434.3</b>			



CASH FLOW PROJECTIONS  
CONSOLIDATED CASH - ALL FUNDS - FY2013

OFFICE OF THE DIRECTOR OF FINANCE

Projection as of May 31, 2013

	Amounts in Millions											
	July 31	Aug 31	Sept 30	Oct 31	Nov 30	Dec 31	Jan 31	Feb 28	March 31	April 30	May 31	June 30
General	268.3	213.0	270.2	222.7	175.1	278.0	328.7	547.0	475.7	491.8	410.5	434.3
Grants Revenue	(80.8)	34.0	41.6	(8.6)	(69.7)	(114.5)	(87.0)	(155.3)	(61.7)	(34.7)	(36.0)	(48.3)
Community Development	(7.6)	(5.1)	(4.4)	2.6	(5.9)	(1.9)	(3.2)	(5.6)	(10.5)	(2.8)	(4.0)	(5.3)
Vehicle Rental Tax	6.4	7.0	7.5	7.9	8.4	8.8	9.3	9.6	5.0	5.4	5.8	6.3
Hospital Assessment Fund	10.3	9.6	11.4	10.8	10.4	30.8	9.1	8.5	32.1	10.3	30.8	27.5
Housing Trust Fund	12.2	12.5	13.0	13.6	14.1	14.3	14.6	15.1	15.0	15.4	15.3	15.8
Other Funds	25.2	30.9	28.3	39.3	25.2	27.9	12.9	(4.0)	3.5	14.3	20.5	46.9
<b>TOTAL OPERATING FUNDS</b>	<b>234.1</b>	<b>301.8</b>	<b>367.6</b>	<b>288.3</b>	<b>157.6</b>	<b>243.4</b>	<b>284.4</b>	<b>415.3</b>	<b>459.0</b>	<b>499.7</b>	<b>442.8</b>	<b>477.2</b>
Capital Improvement	96.8	91.5	90.1	74.6	65.7	63.7	50.5	42.0	34.3	23.8	25.0	23.0
Industrial & Commercial Dev.	3.8	3.8	3.8	4.1	4.1	4.1	4.1	4.1	4.1	3.5	3.5	3.5
<b>TOTAL CAPITAL FUNDS</b>	<b>100.6</b>	<b>95.3</b>	<b>93.9</b>	<b>78.7</b>	<b>69.8</b>	<b>67.8</b>	<b>54.6</b>	<b>46.1</b>	<b>38.4</b>	<b>27.3</b>	<b>28.5</b>	<b>26.5</b>
<b>TOTAL FUND EQUITY</b>	<b>334.7</b>	<b>397.1</b>	<b>461.5</b>	<b>367.0</b>	<b>227.3</b>	<b>311.2</b>	<b>339.0</b>	<b>461.4</b>	<b>497.4</b>	<b>527.0</b>	<b>471.3</b>	<b>503.7</b>

**City of Philadelphia**

# **Quarterly City Managers Report**

**FOR THE PERIOD ENDING JUNE 30, 2013**

## **METHODOLOGY FOR FINANCIAL REPORTING**



# QUARTERLY CITY MANAGERS REPORT

For the Period Ending June 30, 2013

## METHODOLOGY FOR FINANCIAL REPORTING

### A. FUND ACCOUNTING

Funds are groupings of activities that enable the city to maintain control over resources that have been segregated for particular purposes or objectives. All of the funds of the City of Philadelphia can be divided into three categories: governmental funds, proprietary funds and fiduciary funds.

- ***Governmental funds.*** The governmental funds are used to account for the financial activity of the city's basic services, such as: general government; economic and neighborhood development; public health, welfare and safety; cultural and recreational; and streets, highways and sanitation. The fund financial activities focus on a short-term view of the inflows and outflows of spendable resources, as well as on the balances of spendable resources available at the end of the fiscal year. The financial information presented for the governmental funds are useful in evaluating the city's short term financing requirements.

The city maintains twenty individual governmental funds. The city's Comprehensive Annual Financial Report presents data separately for the general fund, grants revenue fund and health-choices behavioral health fund, which are considered to be major funds. Data for the remaining seventeen funds are combined into a single aggregated presentation.

- ***Proprietary funds.*** The proprietary funds are used to account for the financial activity of the city's operations for which customers are charged a user fee; they provide both a long and short-term view of financial information. The city maintains three enterprise funds that are a type of proprietary funds - the airport, water and waste water operations, and industrial land bank.
- ***Fiduciary funds.*** The City of Philadelphia is the trustee, or fiduciary, for its employees' pension plans. It is also responsible for the Gas Works' employees' retirement reserve assets. Both of these fiduciary activities are reported in the city's Comprehensive Annual Financial Report as separate financial *statements of fiduciary net assets* and *changes in fiduciary net assets*.

### B. BASIS OF ACCOUNTING AND MEASUREMENT FOCUS

*Governmental funds* account for their activities using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the city considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures are generally recorded when a liability is incurred, as in the case of full accrual accounting. Debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is

# QUARTERLY CITY MANAGERS REPORT

For the Period Ending June 30, 2013

## METHODOLOGY FOR FINANCIAL REPORTING

due, however, those expenditures may be accrued if they are to be liquidated with available resources.

Imposed non-exchange revenues, such as real estate taxes, are recognized when the enforceable legal claim arises and the resources are available. Derived tax revenues, such as wage, business privilege, net profits and earnings taxes, are recognized when the underlying exchange transaction has occurred and the resources are available. Grant revenues are recognized when all the applicable eligibility requirements have been met and the resources are available. All other revenue items are considered to be measurable and available only when cash is received by the city.

Revenue that is considered to be *program revenue* include: (1) charges to customers or applicants for goods received, services rendered or privileges provided, (2) operating grants and contributions, and (3) capital grants and contributions. Internally dedicated resources are reported as general revenues rather than as program specific revenues, therefore, all taxes are considered general revenues.

The city's financial statements reflect the following three funds as major **Governmental Funds**:

- The **General Fund** is the city's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in other funds.
- The **HealthChoices Behavioral Health Fund** accounts for resources received from the Commonwealth of Pennsylvania. These resources are restricted to providing managed behavioral health care to Philadelphia residents.
- The **Grants Revenue Fund** accounts for the resources received from various federal, state and private grantor agencies. The resources are restricted to accomplishing the various objectives of the grantor agencies.

The City also reports on **Permanent Funds**, which are used to account for resources legally held in trust for use by the park and library systems of the city. There are legal restrictions on the resources of the funds that require the principal to remain intact, while only the earnings may be used for the programs.

The City reports on the following **Fiduciary Funds**:

- The **Municipal Pension Fund** accumulates resources to provide pension benefit payments to qualified employees of the city and certain other quasi-governmental organizations.
- The **Philadelphia Gas Works Retirement Reserve Fund** accounts for contributions made by the Philadelphia Gas Works to provide pension benefit payments to its qualified employees under its noncontributory pension plan.

The City reports the following major **Proprietary Funds**:

# QUARTERLY CITY MANAGERS REPORT

For the Period Ending June 30, 2013

## METHODOLOGY FOR FINANCIAL REPORTING

- The **Water Fund** accounts for the activities related to the operation of the city's water delivery and sewage systems.
- The **Aviation Fund** accounts for the activities of the city's airports.
- The **Industrial Land Bank Fund** accounts for the activities of the city's inventory of commercial land sites.

Proprietary funds distinguish operating revenues and expenses from non-operating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's ongoing operations. The principal operating revenues of the Water Fund are charges for water and sewer service. The principal operating revenue of the Aviation Fund is charges for the use of the airport. Operating expenses for enterprise funds include the cost of sales and services, administrative expenses, and depreciation on capital assets. The principal operating revenues of the Industrial Land Bank Fund come from sales of land sites, while the operating expenses are comprised of land purchases and improvements made thereon. All revenues and expenses not meeting this definition are reported as non-operating revenues and expenses.

## C. LEGAL COMPLIANCE

The city's budgetary process accounts for certain transactions on a basis other than generally accepted accounting principles (GAAP). In accordance with the Philadelphia Home Rule Charter, the city has formally established budgetary accounting control for its operating and capital improvement funds.

The operating funds of the city, consisting of the General Fund, nine Special Revenue Funds (County Liquid Fuels Tax, Special Gasoline Tax, HealthChoices Behavioral Health, Hotel Room Rental Tax, Grants Revenue, Community Development, Housing Trust, Acute Care Hospital Assessment and Car Rental Tax Funds) and two Enterprise Funds (Water and Aviation Funds), are subject to annual operating budgets adopted by City Council. Included with the Water Fund is the Water Residual Fund. These budgets appropriate funds for all city departments, boards and commissions by major class of expenditure within each department. Major classes are defined as: personal services; purchase of services; materials and supplies; equipment; contributions, indemnities and taxes; debt service; payments to other funds; and advances and other miscellaneous payments. The appropriation amounts for each fund are supported by revenue estimates and take into account the elimination of accumulated deficits and the re-appropriation of accumulated surpluses to the extent necessary. All transfers between major classes (except for materials and supplies and equipment, which are appropriated together) must have councilmanic approval. Appropriations that are not expended or encumbered at year-end are lapsed.

The City Capital Improvement Fund budget is adopted annually by the City Council. The Capital Improvement budget is appropriated by project for each department. All transfers

# **QUARTERLY CITY MANAGERS REPORT**

**For the Period Ending June 30, 2013**

## **METHODOLOGY FOR FINANCIAL REPORTING**

between projects exceeding twenty percent of each project's original appropriation must be approved by City Council. Any funds that are not committed or expended at year-end are lapsed.

Schedules prepared on the legally enacted basis differ from the generally accepted accounting principles (GAAP) basis in that both expenditures and encumbrances are applied against the current budget, adjustments affecting activity budgeted in prior years are accounted for through fund balance or as reduction of expenditures and certain interfund transfers and reimbursements are budgeted as revenues and expenditures.

### **D. CITY MANAGERS REPORTS**

Projected revenues and obligations reflected on the City Managers Reports are consistent with the above legal basis of Accounting and include all appropriate accruals.

Actual monthly revenue figures do not include revenues measurable and available within 60 days after the month end because it would be impractical to issue timely reports using this method of accrual.

Actual monthly expenditures do not include accounts payable (amounts owed to providers of goods and services which have not been vouchered on the City's accounting records). These amounts, however, are reflected in the encumbrances outstanding for each City agency.

Interfund service charges, an annual expense budgeted in certain City departments, are not included in the actual monthly obligations, but as stated above, are projected in the City's annual costs.

