

**City of Philadelphia**

# **Quarterly City Managers Report**

**FOR THE PERIOD ENDING JUNE 30, 2019**



**Budget Office**

**CITY OF PHILADELPHIA**

**August 15, 2019**

The material in this report is preliminary and subject to revision and is not an official statement of the City of Philadelphia.



**City of Philadelphia**  
**QUARTERLY CITY MANAGERS REPORT**  
**FOR THE PERIOD ENDING JUNE 30, 2019**

**TABLE OF CONTENTS**

<b>What is the Quarterly City Managers Report?</b>	<b>i</b>
<b>Introduction: The Outlook for FY2019 at the end of JUNE 2019</b>	<b>iii</b>
<b>GENERAL FUND BALANCE SUMMARY</b>	
<b>Table FB-1</b> Fund Balance Summary – General Fund	<b>3</b>
<b>GENERAL FUND REVENUES</b>	
<b>Summary Table R-1</b> Analysis of Tax Revenue	<b>7</b>
<b>Table R-2</b> Tax Revenue Summary	<b>8</b>
<b>Table R-3</b> Analysis of Non-Tax Revenue	<b>9</b>
<b>Table R-4</b> Non-Tax Revenue Summary	<b>10</b>
<b>Table R-5</b> Summary of Revenue – DHS/DPH	<b>12</b>
<b>GENERAL FUND OBLIGATIONS</b>	
<b>Table O-1</b> Analysis of Forecast Year-End Departmental Obligations	<b>15</b>
<b>Table O-2</b> Departmental Obligations Summary – General Fund	<b>16</b>
<b>Table O-3</b> Class 100 Personal Services Summary – General Fund	<b>18</b>
<b>Table O-4</b> Class 200 Purchase of Service Obligations – Selected Departments	<b>25</b>
<b>DEPARTMENTAL FULL-TIME POSITIONS SUMMARY</b>	
<b>Table P-1</b> Departmental Full Time Positions Summary – All Funds	<b>29</b>
<b>DEPARTMENTAL LEAVE USAGE ANALYSIS</b>	
<b>Table L-1</b> Total Leave Usage Analysis	<b>33</b>
<b>DEPARTMENTAL SERVICE DELIVERY REPORT</b>	
<b>Table S-1</b> Service Delivery Report	<b>37</b>

**City of Philadelphia**  
**QUARTERLY CITY MANAGERS REPORT**  
**FOR THE PERIOD ENDING JUNE 30, 2019**

**TABLE OF CONTENTS**

<b>WATER FUND QUARTERLY REPORT</b>	<b>55</b>
<b>AVIATION FUND QUARTERLY REPORT</b>	<b>61</b>
<b>GRANTS FUND QUARTERLY REPORT (Unanticipated Grants)</b>	<b>67</b>
<b>CASH FLOW FORECAST FOR FY2019</b>	<b>71</b>
<b>METHODOLOGY FOR FINANCIAL REPORTING</b>	<b>75</b>

## **What is the Quarterly City Managers Report?**

**The Quarterly City Managers Report** is a summary report on the finances and management of the City of Philadelphia. It is prepared under the direction of the Mayor's Office by the **Office of Budget and Program Evaluation** in the **Office of the Director of Finance**. The report is based primarily on information provided to these agencies by City departments and agencies.

The purpose of the **Quarterly City Managers Report** is to provide the senior management of the City of Philadelphia with a clear and timely summary of the City's progress in implementing the financial and management goals of the current year of the City's Five-Year Financial Plan, both on a "Year to Date Actual" basis and on a "Forecast for Full Year" basis.

The **Quarterly City Managers Report** contains the following reports and schedules:

**General Fund:** The General Fund is the principal operating fund of the City of Philadelphia. (For an explanation of the City's overall financial fund structure, see "Methodology for Financial Reporting" elsewhere in this Report). The **Quarterly City Managers Report** presents an overview of General Fund revenues by major revenue source and obligations by department. Additional detail is provided regarding General Fund direct wage and salary obligations by department; General Fund purchase of service contract obligations; and General Fund overtime utilization. All reports present budget targets, year-to-date actuals and year-end forecasts.

**Departmental Full Time Positions:** The **Quarterly City Managers Report** includes a report on budgeted and filled full-time positions for all City departments on an All Funds basis. This report presents budget targets, year-to-date actuals and year-end forecasts.

**Departmental Leave Usage:** Departments are ranked highest to lowest in terms of leave usage for the quarter. The percentages represent the total number of days used over the total number of days available to be worked in the quarter for General Fund employees.

**Departmental Service Delivery Report:** This report includes both quantitative measurements of departmental service levels and qualitative measurements of performance. This report compares service levels year-to-date with original departmental projections and year-end forecasts with original projections and the actual level of service in the prior year.

**Water Fund and Aviation Fund:** The Water Fund is the fund in which activities related to the City's water supply and wastewater disposal are reported. The Aviation Fund is the fund in which activities related to the operation of the Philadelphia International Airport and the Northeast Philadelphia Airport are reported. The **Quarterly City Managers Report** presents a quarterly overview of Water and Aviation Fund revenues by major revenue source and obligations by department at the end of the quarters concluding in September, December, March and June. All reports present budget targets, year-to-date actuals and year-end forecasts.

**Grants Revenue Fund - Unanticipated Grants:** A listing is included, of all unanticipated grants received and recorded in the City's Grants Revenue Fund during the preceding three months.

**Cash Flow Forecast:** Most financial reporting in the **Quarterly City Managers Report** is presented on a modified accrual basis, consistent with the City's accounting methodology. Under the City's modified accrual accounting rules, some revenues are reported on an accrual rather than a cash basis and obligations are recorded when encumbered or expended. To enable the reader to assess the City's actual current and projected year-end cash position, the City Managers Report also presents a cash flow forecast for the fiscal year. Actual cash results are presented for all months of the fiscal year for which cash receipt and disbursement activity has been recorded, and a projection is made for the balance of the fiscal year.

# City of Philadelphia

## Quarterly City Managers Report

### For the period ending June 30, 2019

#### Summary

- Projected FY19 General Fund Balance: \$297.7 million (met low end of internal goal)
- Projected FY19 Year End Cash Balance: \$1.086 billion (all funds, as of June 30)
- Projected FY19 General Fund Revenues: \$4.7 billion (\$26 million more than last estimate)
- Projected FY19 General Fund Obligations: \$4.8 billion (\$8.8 million more than last estimate)
- Performance: 73 of 110 measures met/exceeded target (66%)

#### Fund Balance

This Quarterly City Manager's Report for the fourth quarter of Fiscal Year 2019 (FY19) projects that the City will end the fiscal year with a fund balance of \$297.7 million, which is approximately 6.1% of the total budget, consistent with the fund balance included in the FY20-24 Five Year Plan approved by the PICA board in July and with the low-end of the City's goal of having a fund balance that is equal 6-8% of expenditures. The "Target Budget" columns throughout this report reflect that Approved Five Year Plan.

As the City's fund balances are determined on a modified accrual basis, final fund balances will not be determined until the early fall. The projected fund balance is higher than projected in the third quarter by \$17 million.



## Revenues

Revenues are projected to be \$4.742 billion in FY19, up \$125 million from the estimate included with the FY19 Adopted Budget, and \$26 million above the estimate included with the last quarterly report. Most of that increase is within tax revenues, with an additional \$78 million over the Adopted Budget projected to be generated from Business Income and Receipts Tax (BIRT) and \$24 million over initial estimates projected in the Real Estate Transfer Tax. These two positive variances reflect the stronger economic position of Philadelphia in FY19. Additionally, the increase in BIRT may also include one-time increases attributable to changes in federal tax law under the Tax Credit and Jobs Act. The impact of BIRT credits taken and used will not be fully understood until the early fall, as the Department of Revenue completes the processing of this tax.

Locally generated non-tax revenues are projected to exceed the original estimate included in the Adopted Budget – with a positive variance of \$33.9 million, including interest earnings \$7 million higher than initially expected due to higher than anticipated interest rates and cash balances plus conservative budgeting.

## Obligations

The City projects to spend \$4.833 billion in FY19, creating an operating deficit of \$90.6 million, an improvement compared to the Adopted Budget's operating deficit of \$108.6 million. Funding that was set aside in a reserve for potential reductions in Federal and State funds was not spent, and the City plans to allocate a portion of the reserve funds to make an additional pension payment and transfers to capital for pay-as-you-go capital projects. Over the past few years, the City has worked diligently to improve the health of the pension fund, through reforms in collective bargaining agreements, adding funding on top of the minimum municipal obligation (MMO) from Sales Tax proceeds and increased employee contributions, as well as making additional payments at the end of the fiscal year if the fund balances improve. In FY19, the Administration plans to make this additional payment. Final actual expenditures will be determined in the early fall.

## Performance

This quarter's service delivery report contains much of the full fiscal year performance data for many of the departments (although some lag by a quarter), with two thirds of the measures meeting or exceeding the target for FY19. Although much work needs to be done to continue to improve the outcomes for Philadelphia, progress has been made in some key areas.

The number of shootings and homicides have increased from the prior fiscal year, while the number of Part 1 Violent Crimes has seen a 30.5% reduction compared to the same period last year. The Police Department is implementing Operation Pinpoint, a component of the PPD Violent Crime Reduction Strategy, to reduce the number of killings and shootings in Philadelphia. Operation Pinpoint is a multifaceted crime-fighting and information-sharing strategy designed to identify, collect, analyze, and disseminate information that officers and commanders need to



target the worst violent offenders and areas. The City is also continuing with its broader violence prevention strategy

Consistent with the growth in permit revenue collected, more than 62,000 building, electrical, plumbing and zoning permits were issued in FY19, which is 5,000 above FY18's number. Despite this high volume, the Department of Licenses and Inspections was able to perform 98.4% of residential plan reviews within 15 days, just shy of its goal of 99%. The Department exceeded its 97% goal for reviewing commercial plans by reviewing 97.6% within 20 days.

Over 1,200 households received homeless prevention services from the Office of Homeless Services, surpassing the FY19 target of 725 households. The Office assumes assistance of \$1,000 per household but that varies based on need (and when needs are lower, more households can be helped). The expansion in assistance was due to an increase in funding from the Housing Trust Fund and Community Services Block Grant.

Reliance on overtime declined in FY19, with overtime representing 10.1% of all Class 100 (salary) expenses compared to 10.6% in FY18. Despite employee wage rate increases, the projected FY19 year-end spending for overtime is \$2.8 million lower than last year.

This edition of the Quarterly City Managers Report does not include a Leave Usage analysis, which tracks by department how much time employees were unavailable for work for planned or unplanned reasons. Starting in March 2019, the City of Philadelphia transitioned to a new payroll system. The leave usage data from the new system is more comprehensive than the legacy system data. As a result, the new leave usage data is not directly comparable to prior-year data that was pulled from the legacy system and we will be discontinuing presentation of data from the legacy system going forward. Due to the timing of the transition, complete data is not yet available from the new system for FY19Q4 for presentation in this report. The data from the new system is scheduled to be presented in the next Quarterly City Managers Report for FY20Q1.

## Next Steps

The Budget Office is working alongside colleagues in the Accounting Division, Department of Revenue, City Treasurer's Office and other Finance employees, to collaboratively finalize the year-end fund balance. A healthy fund balance is essential to ensure that the City can adequately respond to unexpected, negative variances in service needs or revenue collections. The first quarterly report in FY20 will include the Actual FY19 fund balance, which will help determine the target budget process with departments in the fall.

Marisa Goren Waxman, AICP  
Budget Director





**City of Philadelphia**

# **Quarterly City Managers Report**

**FOR THE PERIOD ENDING JUNE 30, 2019**

## **GENERAL FUND BALANCE SUMMARY**



TABLE FB-1  
**QUARTERLY CITY MANAGERS REPORT**  
**FUND BALANCE SUMMARY**  
**GENERAL FUND**  
**FOR THE PERIOD ENDING JUNE 30, 2019**  
(000 Omitted)

Category	FY 2018 Actual	FISCAL YEAR 2019				
		FULL YEAR			Current Projection for Revenues Over / (Under)	
		Adopted Budget	Target Budget	Current Projection	Adopt. Budget	Target Budget
<u>REVENUES</u>						
Taxes	3,401,829	3,445,678	3,552,256	3,552,256	106,578	0
Locally Generated Non - Tax Revenues	320,643	291,684	325,585	325,585	33,901	0
Revenues from Other Governments	323,948	337,470	316,701	316,701	(20,769)	0
Other Govts. - PICA City Account (1)	454,205	468,969	474,651	474,651	5,682	0
Sub-Total Other Governments	778,153	806,439	791,352	791,352	(15,087)	0
Revenues from Other Funds of City	55,437	73,108	72,916	72,916	(192)	0
Other Sources	0	0	0	0	0	0
Total Revenue and Other Sources	4,556,062	4,616,909	4,742,109	4,742,109	125,200	0
Category	FY 2018 Actual	FULL YEAR				
					Current Projection for Obligations (Over) / Under	
		Adopted Budget	Target Budget	Current Projection	Adopt. Budget	Target Budget
<u>OBLIGATIONS / APPROPRIATIONS</u>						
Personal Services	1,690,081	1,738,441	1,771,525	1,771,525	(33,084)	0
Personal Services - Employee Benefits	1,314,021	1,360,238	1,377,965	1,377,965	(17,727)	0
Sub-Total Employee Compensation	3,004,102	3,098,679	3,149,490	3,149,490	(50,811)	0
Purchase of Services	891,074	951,665	955,793	955,793	(4,128)	0
Materials, Supplies and Equipment	102,191	114,356	123,211	123,211	(8,855)	0
Contributions, Indemnities and Taxes	195,197	282,185	286,985	286,985	(4,800)	0
Debt Service	148,795	169,496	169,496	169,496	0	0
Payments to Other Funds	61,495	38,096	94,178	94,178	(56,082)	0
Advances & Miscellaneous Payments	0	71,020	53,573	53,573	17,447	0
Total Obligations / Appropriations	4,402,854	4,725,497	4,832,726	4,832,726	(107,229)	0
Operating Surplus (Deficit)	153,208	(108,588)	(90,617)	(90,617)	17,971	0
<u>OPERATIONS IN RESPECT TO PRIOR FISCAL YEARS</u>						
Net Adjustments - Prior Years	26,331	19,500	19,500	19,500	0	0
Operating Surplus/(Deficit) & Prior Year Adj.	179,539	(89,088)	(71,117)	(71,117)	17,971	0
Prior Year Fund Balance	189,244	228,545	368,783	368,783	140,238	0
Year End Fund Balance	368,783	139,457	297,666	297,666	158,209	0

(1) PICA City Account = PICA tax minus (PICA expenses + PICA debt service).

\* Current year revenue actuals are displayed using an accrual basis of accounting, rather than a cash basis.

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**City of Philadelphia**

# **Quarterly City Managers Report**

**FOR THE PERIOD ENDING JUNE 30, 2019**

## **GENERAL FUND REVENUES**





**Summary Table R-1**  
**Analysis of Tax Revenue**  
**QUARTERLY CITY MANAGERS REPORT**  
**GENERAL FUND**  
**FOR THE PERIOD ENDING JUNE 30, 2019**  
**Amounts in Millions**

Tax Revenue	Forecast Better Than TB Plan	Forecast Worse Than TB Plan	Net Variance	Reasons / Comments
<b>City Wage Tax</b>				<b>FY 2018 Base</b> FY 2018 Projection (6/30/2018 QCMR): \$1,527.6 FY 2018 Actual: \$1,536.9 <b>Increase: \$9.3</b>  <b>FY 2018 to FY 2019 Base Growth Rate:</b> Budgeted Growth Rate: 3.79% Current Estimated Growth Rate: 3.03%  <b>FY 2018 Tax Rate: Res.: 2.3907% City , 1.5% PICA : Non-Res.: 3.4654% City</b> <b>FY 2019 Tax Rate: Res.: 2.3809% City , 1.5% PICA : Non-Res.: 3.4567% City</b>
<b>Real Estate Tax</b>				<b>FY 2018 Base</b> FY 2018 Projection (6/30/2018 QCMR): \$612.2 FY 2018 Actual: \$611.3 <b>Decrease: (\$0.9)</b>  <b>FY 2018 to FY 2019 Base Growth Rate:</b> Budgeted Growth Rate: 12.32% Residential, 5.13% Commercial Current Estimated Growth Rate: 12.32% Residential, 5.13% Commercial  <b>FY 2018 Tax Rate: .6317% City plus .7681% School District Total 1.3998%</b> <b>FY 2019 Tax Rate: .6317% City plus .7681% School District Total 1.3998%</b>
<b>Business Income &amp; Receipts</b>				<b>FY 2018 Base (includes Current &amp; Prior)</b> FY 2018 Projection (6/30/2018 QCMR): \$413.5 FY 2018 Actual: \$446.1 <b>Increase: \$32.6</b>  <b>FY 2018 to FY 2019 Base (includes Current &amp; Prior) Growth Rate:</b> Budgeted Growth Rate: 5.46% Current Estimated Growth Rate: 13.69%  <b>FY 2018 Tax Rate: 1.415 mills on gross receipts and 6.30% of net income</b> <b>FY 2019 Tax Rate: 1.415 mills on gross receipts and 6.25% of net income</b>
<b>Sales Tax</b>				<b>FY 2018 Base</b> FY 2018 Projection (6/30/2018 QCMR): \$204.5 FY 2018 Actual: \$198.4 <b>Decrease: (\$6.1)</b>  <b>FY 2018 to FY 2019 Base Growth Rate:</b> Budgeted Growth Rate: 3.8% Current Estimated Growth Rate: 5.54%  <b>FY 2018 Tax Rate: 2%</b> <b>FY 2019 Tax Rate: 2%</b>
<b>Real Estate Transfer Tax</b>				<b>FY 2018 Base</b> FY 2018 Projection (6/30/2018 QCMR): \$313.2 FY 2018 Actual: \$331.5 <b>Increase: \$18.3</b>  <b>FY 2018 to FY 2019 Base Growth Rate:</b> Budgeted Growth Rate: -6.25% Current Estimated Growth Rate: -4.42%  <b>FY 2018 Tax Rate: 3.1%</b> <b>FY 2019 Tax Rate: 3.278%</b>
<b>Other Taxes</b>	<b>\$0.0</b>			
<b>Total Variance From TB Plan</b>	<b>\$0.0</b>	<b>\$0.0</b>	<b>\$0.0</b>	
<b>Difference between FY 2019 Adopted Budget and TB Plan</b>		<b>\$106.6</b>		
<b>Total Variance From Budget</b>	<b>\$0.0</b>	<b>\$106.6</b>	<b>\$106.6</b>	

TABLE R-2  
**QUARTERLY CITY MANAGERS REPORT**  
**TAX REVENUE SUMMARY**  
**GENERAL FUND**  
 FOR THE PERIOD ENDING JUNE 30, 2019  
 (000 Omitted)

Category	FY18 Actual					
		FULL YEAR				
		Adopted Budget	Target Budget	Current Projection	Current Projection Over (Under)	
					Adopted	Target
<u>TAX REVENUES</u>						
Wage & Earnings						
<i>Current</i>	1,536,868	1,580,313	1,566,260	1,566,260	(14,053)	0
<i>Prior</i>	5,389	8,250	0	0	(8,250)	0
Total	1,542,257	1,588,563	1,566,260	1,566,260	(22,303)	0
Real Property						
<i>Current</i>	611,346	630,748	651,115	651,115	20,367	0
<i>Prior</i>	39,090	38,332	38,332	38,332	0	0
Total	650,436	669,080	689,447	689,447	20,367	0
Business Income & Receipts *	446,071	425,192	503,293	503,293	78,101	0
Sales	198,405	216,524	215,156	215,156	(1,368)	0
Real Estate Transfer	331,517	310,498	334,686	334,686	24,188	0
Net Profits	32,297	31,170	36,569	36,569	5,399	0
Parking	96,473	100,673	98,141	98,141	(2,532)	0
Amusement	22,970	22,213	27,895	27,895	5,682	0
Beverage	77,421	78,038	76,647	76,647	(1,391)	0
Other	3,982	3,727	4,162	4,162	435	0
TOTAL TAX REVENUE	3,401,829	3,445,678	3,552,256	3,552,256	106,578	0
<u>Analysis of City/PICA Wage, Earnings and Net Profits Tax</u>						
City Wage & Earnings Tax	1,542,257	1,588,563	1,566,260	1,566,260	(22,303)	0
PICA Wage & Earnings Tax	465,898	487,855	489,890	489,890	2,035	0
Total Wage & Earnings Tax	2,008,155	2,076,418	2,056,150	2,056,150	(20,268)	0
City Net Profits Tax	32,297	31,170	36,569	36,569	5,399	0
PICA Net Profits Tax	31,077	28,166	31,813	31,813	3,647	0
Total Net Profits Tax	63,374	59,336	68,382	68,382	9,046	0
PICA Wage & Earnings Tax	465,898	487,855	489,890	489,890	2,035	0
PICA Net Profits Tax	31,077	28,166	31,813	31,813	3,647	0
Total PICA Wage, Earn., & NP Tax	496,975	516,021	521,703	521,703	5,682	0
Less: PICA Net Debt Service	42,770	47,052	47,052	47,052	0	0
Equals: PICA City Account	454,205	468,969	474,651	474,651	5,682	0

\* The amount for Business Income & Receipts reflects the aggregate total of current and prior taxes.

Note: The material in this report is preliminary and subject to revision and does not represent an official statement of the City of Philadelphia.

**Summary Table R-3**  
**Analysis of Locally Generated Non-Tax Revenue and Revenue From Other Governments**  
**QUARTERLY CITY MANAGERS REPORT**  
**GENERAL FUND**  
**FOR THE PERIOD ENDING JUNE 30, 2019**  
Amounts in Millions

Non-Tax Revenue	Forecast Better Than TB Plan	Forecast Worse Than TB Plan	Net Variance	Reasons / Comments
<b>Locally Generated Non-Tax</b>				
No Variance to Report.				
<b>Other Governments</b>				
No Variance to Report.				
Total Variance From TB Plan	\$0.0	\$0.0	\$0.0	
Difference between FY 2019 Adopted Budget and TB Plan		\$18.8		
Total Variance From Budget	\$0.0	\$18.8	\$18.8	
Other Revenue Sources and Adjustments	Forecast Better Than TB Plan	Forecast Worse Than TB Plan	Net Variance	Reasons / Comments
Net Revenue from Other Funds	\$0.0			No variance to report.
Net Adjustments - Prior Years	\$0.0			No variance to report.
Total Other Sources	\$0.0	\$0.0	\$0.0	

**TABLE R-4**  
**QUARTERLY CITY MANAGERS REPORT**  
**NON - TAX REVENUE SUMMARY**  
**GENERAL FUND**  
**FOR THE PERIOD ENDING JUNE 30, 2019**  
**(000 omitted)**

Category	FY18 Actual	FULL YEAR				
		Adopted Budget	Target Budget	Current Projection	Current Projection Over (Under)	
					Adopted	Target
<b>LOCAL NON-TAX REVENUES</b>						
<b>Office of Technology</b>	<b>23,415</b>	<b>24,598</b>	<b>22,176</b>	<b>22,176</b>	<b>(2,422)</b>	<b>0</b>
Cable TV Franchise Fees	23,068	24,363	21,941	21,941	(2,422)	0
Other	347	235	235	235	0	0
<b>Managing Director</b>	<b>901</b>	<b>824</b>	<b>1,612</b>	<b>1,612</b>	<b>788</b>	<b>0</b>
<b>Police</b>	<b>6,774</b>	<b>4,270</b>	<b>7,585</b>	<b>7,585</b>	<b>3,315</b>	<b>0</b>
<b>Streets</b>	<b>21,918</b>	<b>28,153</b>	<b>24,140</b>	<b>24,140</b>	<b>(4,013)</b>	<b>0</b>
Street Permits	4,560	5,250	5,250	5,250	0	0
Collection Fees - PHA	1,077	1,300	1,100	1,100	(200)	0
Commercial Property Collection Fee	13,895	15,120	14,120	14,120	(1,000)	0
Other	2,386	6,483	3,670	3,670	(2,813)	0
<b>Fire</b>	<b>42,676</b>	<b>40,950</b>	<b>39,950</b>	<b>39,950</b>	<b>(1,000)</b>	<b>0</b>
Emergency Medical Service Fees	41,423	40,000	39,000	39,000	(1,000)	0
Other	1,253	950	950	950	0	0
<b>Public Health (1)</b>	<b>24,506</b>	<b>23,770</b>	<b>28,475</b>	<b>28,475</b>	<b>4,705</b>	<b>0</b>
<b>Parks &amp; Recreation</b>	<b>3,515</b>	<b>1,969</b>	<b>1,969</b>	<b>1,969</b>	<b>0</b>	<b>0</b>
<b>Public Property</b>	<b>4,303</b>	<b>6,350</b>	<b>5,100</b>	<b>5,100</b>	<b>(1,250)</b>	<b>0</b>
Commissions - Transit Shelters	2,515	2,800	2,800	2,800	0	0
Sale/Lease of Capital Assets	553	1,250	0	0	(1,250)	0
Other	1,235	2,300	2,300	2,300	0	0
<b>Human Services (1)</b>	<b>2,845</b>	<b>3,495</b>	<b>2,600</b>	<b>2,600</b>	<b>(895)</b>	<b>0</b>
<b>Fleet Management</b>	<b>3,405</b>	<b>4,075</b>	<b>4,034</b>	<b>4,034</b>	<b>(41)</b>	<b>0</b>
Fuel & Warranty Reimbursements	2,020	3,000	2,250	2,250	(750)	0
Other	1,385	1,075	1,784	1,784	709	0
<b>Licenses &amp; Inspections</b>	<b>66,205</b>	<b>59,676</b>	<b>73,188</b>	<b>73,188</b>	<b>13,512</b>	<b>0</b>
<b>Records</b>	<b>18,025</b>	<b>18,750</b>	<b>18,250</b>	<b>18,250</b>	<b>(500)</b>	<b>0</b>
Recording of Legal Instruments	12,575	12,950	12,575	12,575	(375)	0
Other	5,450	5,800	5,675	5,675	(125)	0
<b>Finance</b>	<b>17,931</b>	<b>7,595</b>	<b>13,710</b>	<b>13,710</b>	<b>6,115</b>	<b>0</b>
Reimbursements - Prescriptions / Other	15,901	5,635	12,050	12,050	6,415	0
Employee Health Benefit Charges	1,427	1,750	1,450	1,450	(300)	0
Other	603	210	210	210	0	0
<b>Revenue</b>	<b>4,561</b>	<b>4,299</b>	<b>6,795</b>	<b>6,795</b>	<b>2,496</b>	<b>0</b>
Non-Profit Contribution Program	2,918	2,600	3,650	3,650	1,050	0
Casino Settlement Agreement Payments	614	614	2,060	2,060	1,446	0
Other	1,029	1,085	1,085	1,085	0	0
<b>City Treasurer</b>	<b>11,354</b>	<b>2,500</b>	<b>9,572</b>	<b>9,572</b>	<b>7,072</b>	<b>0</b>
Interest Earnings	10,979	1,900	8,972	8,972	7,072	0
Other	375	600	600	600	0	0
<b>Free Library</b>	<b>1,058</b>	<b>1,297</b>	<b>1,052</b>	<b>1,052</b>	<b>(245)</b>	<b>0</b>
<b>Chief Administrator</b>	<b>10,554</b>	<b>10,250</b>	<b>10,320</b>	<b>10,320</b>	<b>70</b>	<b>0</b>
Burglar Alarm Licenses Fees & Fines	4,480	4,875	4,875	4,875	0	0
Solid Waste Code Violations (SWEEP)	4,803	5,375	5,375	5,375	0	0
Other	1,271	0	70	70	70	0
<b>Register of Wills</b>	<b>4,220</b>	<b>3,950</b>	<b>7,195</b>	<b>7,195</b>	<b>3,245</b>	<b>0</b>
<b>Sheriff</b>	<b>15,356</b>	<b>11,296</b>	<b>11,296</b>	<b>11,296</b>	<b>0</b>	<b>0</b>
<b>First Judicial District</b>	<b>33,194</b>	<b>29,725</b>	<b>32,075</b>	<b>32,075</b>	<b>2,350</b>	<b>0</b>
Court Costs, Fees and Charges	20,069	18,250	20,000	20,000	1,750	0
Code Violation Fines	836	1,500	1,500	1,500	0	0
Moving Violation Fines (Traffic Court)	4,969	7,200	5,000	5,000	(2,200)	0
Forfeited Bail, Bail Fees (Clerk of Courts)	5,324	2,225	3,225	3,225	1,000	0
Other	1,996	550	2,350	2,350	1,800	0
<b>All Other</b>	<b>3,927</b>	<b>3,892</b>	<b>4,491</b>	<b>4,491</b>	<b>599</b>	<b>0</b>
<b>TOTAL LOCAL NON-TAX REVENUE</b>	<b>320,643</b>	<b>291,684</b>	<b>325,585</b>	<b>325,585</b>	<b>33,901</b>	<b>0</b>

**TABLE R-4**  
**QUARTERLY CITY MANAGERS REPORT**  
**NON - TAX REVENUE SUMMARY**  
**GENERAL FUND**  
**FOR THE PERIOD ENDING JUNE 30, 2019**  
**(000 omitted)**

Category	FY18 Actual	FULL YEAR				
		Adopted Budget	Target Budget	Current Projection	Current Projection Over (Under)	
					Adopted	Target
<b>OTHER GOVERNMENTS</b>						
<b>PICA City Account (2)</b>	<b>454,205</b>	<b>468,969</b>	<b>474,651</b>	<b>474,651</b>	<b>5,682</b>	<b>0</b>
<b>Managing Director</b>	<b>100</b>	<b>202</b>	<b>115</b>	<b>115</b>	<b>(87)</b>	<b>0</b>
Emergency Preparedness	100	202	115	115	(87)	0
<b>Police</b>	<b>2,490</b>	<b>3,200</b>	<b>3,200</b>	<b>3,200</b>	<b>0</b>	<b>0</b>
State Reimbursement-Police Training	2,490	3,200	3,200	3,200	0	0
<b>Streets</b>	<b>3,157</b>	<b>3,325</b>	<b>3,325</b>	<b>3,325</b>	<b>0</b>	<b>0</b>
Snow Removal	2,500	2,500	2,500	2,500	0	0
Other	657	825	825	825	0	0
<b>Public Health (1)</b>	<b>62,510</b>	<b>82,896</b>	<b>62,792</b>	<b>62,792</b>	<b>(20,104)</b>	<b>0</b>
<b>Public Property</b>	<b>18,000</b>	<b>18,000</b>	<b>18,000</b>	<b>18,000</b>	<b>0</b>	<b>0</b>
PGW Rental	18,000	18,000	18,000	18,000	0	0
<b>Finance</b>	<b>169,253</b>	<b>164,203</b>	<b>168,463</b>	<b>168,463</b>	<b>4,260</b>	<b>0</b>
State Pension Fund Aid (Act 205)	73,360	70,550	74,810	74,810	4,260	0
State Wage Tax Relief Funding	86,278	86,278	86,278	86,278	0	0
State Police Fines	647	700	700	700	0	0
Gaming - Local Share Assessment	7,979	5,400	5,400	5,400	0	0
Other	989	1,275	1,275	1,275	0	0
<b>Revenue</b>	<b>41,302</b>	<b>42,765</b>	<b>41,844</b>	<b>41,844</b>	<b>(921)</b>	<b>0</b>
PPA - Parking/Violation/Fines	41,284	42,753	41,832	41,832	(921)	0
Other	18	12	12	12	0	0
<b>City Treasurer</b>	<b>4,746</b>	<b>4,909</b>	<b>4,778</b>	<b>4,778</b>	<b>(131)</b>	<b>0</b>
Retail Liquor License	1,175	1,100	1,100	1,100	0	0
State Utility Tax Refund	3,571	3,809	3,678	3,678	(131)	0
<b>First Judicial District</b>	<b>12,216</b>	<b>15,239</b>	<b>11,720</b>	<b>11,720</b>	<b>(3,519)</b>	<b>0</b>
State Reimbursement-Intensive Probation	5,212	4,882	4,882	4,882	0	0
State Reimbursement-County Court Costs	6,634	10,075	6,556	6,556	(3,519)	0
Other	370	282	282	282	0	0
<b>All Other</b>	<b>10,174</b>	<b>2,731</b>	<b>2,464</b>	<b>2,464</b>	<b>(267)</b>	<b>0</b>
<b>TOTAL OTHER GOVERNMENTS</b>	<b>778,153</b>	<b>806,439</b>	<b>791,352</b>	<b>791,352</b>	<b>(15,087)</b>	<b>0</b>

(1) See Table R-5 for detail.

(2) PICA City Account = PICA tax minus (PICA expenses + PICA debt service).

Note: The material in this report is preliminary and subject to revision and does not represent an official statement of the City of Philadelphia.

Summary Table R-5  
**QUARTERLY CITY MANAGERS REPORT**  
**Summary of Revenue**  
**Dept. of Human Services/Dept. of Public Health**  
**GENERAL FUND**  
**FOR THE PERIOD ENDING JUNE 30, 2019**  
**(000 omitted)**

AGENCY AND REVENUE SOURCE	FY18 Actual	FY 19 Adopted Budget	FY 19 Target Budget	FY 19 Current Projection	Increase/ (Decrease) vs Target
<b>PUBLIC HEALTH</b>					
Local Non-Tax Revenue:					
Payments for Patient Care	17,000	17,145	20,500	20,500	0
Pharmacy Fees	3,224	2,000	3,350	3,350	0
Environmental User Fees	3,650	4,125	4,125	4,125	0
Other	632	500	500	500	0
Subtotal Local Non-Tax	<b>24,506</b>	<b>23,770</b>	<b>28,475</b>	<b>28,475</b>	<b>0</b>
Revenue from Other Governments:					
State:					
County Health	12,795	9,706	9,706	9,706	0
Medical Assistance-Outpatient (Health Centers)	1,677	13,466	3,329	3,329	0
Medical Assistance-Nursing Home	18,862	18,147	18,147	18,147	0
Capital Improvements-Nursing Home	463	460	460	460	0
Federal:					
Medicare-Outpatient (Health Centers)	2,060	2,791	2,791	2,791	0
Medicare-Home Care (Nursing Home)	893	1,476	1,476	1,476	0
Medical Assistance-Outpatient (Health Centers)	2,050	14,015	4,048	4,048	0
Medical Assistance-Nursing Home	23,053	22,175	22,175	22,175	0
Capital Improvements-Nursing Home	598	600	600	600	0
Summer Food Inspection	59	60	60	60	0
Subtotal Other Governments	<b>62,510</b>	<b>82,896</b>	<b>62,792</b>	<b>62,792</b>	<b>0</b>
<b>TOTAL PUBLIC HEALTH</b>	<b>87,016</b>	<b>106,666</b>	<b>91,267</b>	<b>91,267</b>	<b>0</b>
<b>HUMAN SERVICES</b>					
Local Non-Tax Revenue:					
Payments for Child Care - S.S.I.	2,623	3,395	2,500	2,500	0
Other	222	100	100	100	0
Subtotal Local Non-Tax	<b>2,845</b>	<b>3,495</b>	<b>2,600</b>	<b>2,600</b>	<b>0</b>
<b>TOTAL HUMAN SERVICES</b>	<b>2,845</b>	<b>3,495</b>	<b>2,600</b>	<b>2,600</b>	<b>0</b>

Note: The material in this report is preliminary and subject to revision and does not represent an official statement of the City of Philadelphia.

**City of Philadelphia**

# **Quarterly City Managers Report**

**FOR THE PERIOD ENDING JUNE 30, 2019**

## **GENERAL FUND OBLIGATIONS**





**Table O-1**  
**Analysis of Forecast Year-End Departmental Obligations**  
**QUARTERLY CITY MANAGERS REPORT**  
**GENERAL FUND**  
**FOR THE PERIOD ENDING JUNE 30, 2019**

Note: "Obligations include "Encumbrances," which may be  
recorded for the entire fiscal year, as well as "Expenditures."

(Amounts in Millions)

Department/Cost Center	Forecast Better Than TB Plan	Forecast Worse Than TB Plan	Net Variance From TB Plan	"TB Plan": Target Budget Plan Adopted During FY 2019 for FY 2019  Reasons/Comments
No variances to report.				
<b>TOTAL VARIANCE FROM TARGET BUDGET PLAN</b>	<b>\$0.0</b>	<b>\$0.0</b>	<b>\$0.0</b>	
<b>Difference between FY2019 Adopted Budget and FY2019 Target Budget Plan Obligations</b>	<b>\$0.0</b>	<b>(\$107.2)</b>	<b>(\$107.2)</b>	
	Forecast Better Than Budget	Forecast Worse Than Budget	Net Variance From Budget	
<b>TOTAL VARIANCE FROM BUDGET</b>	<b>\$0.0</b>	<b>(\$107.2)</b>	<b>(\$107.2)</b>	

Note: The material in this report is preliminary and subject to the revision and does not represent an official statement of the City of Philadelphia

TABLE O-2  
**QUARTERLY CITY MANAGER'S REPORT**  
**DEPARTMENTAL OBLIGATIONS SUMMARY**  
**GENERAL FUND**  
 FOR THE PERIOD ENDING JUNE 30, 2019

DEPARTMENT	FY 2018 ACTUAL	FISCAL YEAR 2019 FULL YEAR				
		ORIGINAL ADOPTED BUDGET	TARGET BUDGET	CURRENT PROJECTION	CURRENT PROJECTION (OVER) UNDER	
					ADOPTED BUDGET	TARGET
Art Museum Subsidy	2,550,500	2,550,000	2,550,000	2,550,000	0	0
Atwater Kent Museum	306,771	250,000	250,000	250,000	0	0
Auditing (City Controller's Office)	8,762,254	8,893,008	9,209,745	9,209,745	(316,737)	0
Board of Ethics	974,344	1,074,792	1,098,971	1,098,971	(24,179)	0
Board of Revision of Taxes	952,531	1,046,903	1,071,422	1,071,422	(24,519)	0
City Commissioners (Election Board)	10,124,526	10,351,881	15,928,677	15,928,677	(5,576,796)	0
City Council	16,959,076	17,225,693	17,807,973	17,807,973	(582,280)	0
City Planning Commission	0	0	0	0	0	0
City Representative	1,116,837	1,158,249	1,223,288	1,223,288	(65,039)	0
City Treasurer	1,177,474	1,692,315	1,725,724	1,725,724	(33,409)	0
Civil Service Commission (1)	193,463	16,645,428	201,591	201,591	16,443,837	0
Commerce	5,581,442	6,013,658	7,415,783	7,415,783	(1,402,125)	0
Commerce-Convention Center Subsidy	15,000,000	15,000,000	15,000,000	15,000,000	0	0
Commerce-Economic Stimulus	2,854,448	2,397,004	1,242,883	1,242,883	1,154,121	0
District Attorney	35,520,200	41,792,293	41,832,195	41,832,195	(39,902)	0
Finance	44,263,571	24,790,260	71,892,419	71,892,419	(47,102,159)	0
Finance-Budget Stabilization Reserve	0	0	0	0	0	0
Finance-Disability-Reg #32 Payroll	2,556,892	2,650,000	2,650,000	2,650,000	0	0
Finance-Federal Grant Reserve	0	53,573,000	53,573,000	53,573,000	0	0
Finance-Community College Subsidy	30,409,207	32,409,207	32,409,207	32,409,207	0	0
Finance - Employee Benefits	1,314,021,386	1,360,238,207	1,377,964,739	1,377,964,739	(17,726,532)	0
Unemployment Compensation	3,492,886	4,080,260	4,080,260	4,080,260	0	0
Employee Disability	56,011,219	61,799,849	61,799,849	61,799,849	0	0
Pension Obligation Bonds	110,159,328	110,077,649	110,077,649	110,077,649	0	0
Pension	607,875,436	561,418,620	561,418,620	561,418,620	0	0
Pension-Sales Tax	24,202,319	48,262,124	47,577,983	47,577,983	684,141	0
Pension-Plan 10	201,237	0	0	0	0	0
FICA	80,441,125	78,631,100	78,631,100	78,631,100	0	0
Flex Cash Payments	645,989	800,000	800,000	800,000	0	0
Health / Medical	418,230,169	481,764,702	500,175,375	500,175,375	(18,410,673)	0
Group Life Insurance	7,782,681	8,407,794	8,407,794	8,407,794	0	0
Group Legal	4,769,947	4,849,842	4,849,842	4,849,842	0	0
Tool Allowance	209,050	146,267	146,267	146,267	0	0
Finance-Hero Scholarship Awards	2,000	25,000	25,000	25,000	0	0
Finance-Indemnities	0	48,780,000	48,780,000	48,780,000	0	0
Finance-Refunds	10,202	250,000	250,000	250,000	0	0
Finance-School District Contribution	104,348,281	180,870,541	185,770,541	185,770,541	(4,900,000)	0
Finance-Witness Fees	86,141	171,518	171,518	171,518	0	0
Fire	268,563,285	277,613,180	306,185,387	306,185,387	(28,572,207)	0
First Judicial District	114,171,926	109,556,573	112,731,854	112,731,854	(3,175,281)	0
Fleet Management	45,083,004	49,062,057	49,827,789	49,827,789	(765,732)	0
Fleet Management - Vehicle Purchases	19,340,817	14,797,739	14,797,739	14,797,739	0	0
Free Library	41,794,729	41,286,517	42,265,871	42,265,871	(979,354)	0
Historical Commission	0	0	0	0	0	0
Human Relations Commission	2,079,631	2,202,336	2,297,418	2,297,418	(95,082)	0
Human Services	108,622,882	112,073,598	112,073,598	112,073,598	0	0
Labor	1,445,501	1,746,946	2,014,103	2,014,103	(267,157)	0
Law	14,800,512	15,835,164	16,066,096	16,066,096	(230,932)	0
Licenses & Inspections	35,400,379	37,507,876	37,979,690	37,979,690	(471,814)	0
L&I-Board of Building Standards	67,339	75,419	78,574	78,574	(3,155)	0
L&I-Board of L & I Review	153,135	172,720	172,720	172,720	0	0
L&I-Zoning Board of Adjustment	0	0	0	0	0	0
Managing Director's Office	43,263,090	46,633,137	50,840,245	50,840,245	(4,207,108)	0
Managing Director-Legal Services	48,824,041	50,375,841	51,574,391	51,574,391	(1,198,550)	0
Mayor's Office	4,097,960	5,316,168	5,528,157	5,528,157	(211,989)	0
Mayor's Office-Scholarships	170,500	200,000	200,000	200,000	0	0
Mayor's Office-Comm. Empowerment & Opp.	2,146,763	90,000	90,000	90,000	0	0
Mural Arts Program	1,921,140	2,034,016	2,084,602	2,084,602	(50,586)	0
Office of Arts and Culture	4,132,910	4,172,855	4,335,840	4,335,840	(162,985)	0
Office of Behavioral Hlth & Intellectual disAbility	14,683,674	14,202,289	17,131,339	17,131,339	(2,929,050)	0
Office of the Chief Administrative Officer	5,894,030	6,619,329	6,548,985	6,548,985	70,344	0
Office of Education	23,073,129	24,949,452	29,510,497	29,510,497	(4,561,045)	0
Office of Homeless Services	48,016,836	52,761,498	56,816,894	56,816,894	(4,055,396)	0
Office of Housing and Comm. Development	0	0	0	0	0	0
Office of Human Resources	5,626,437	6,343,869	6,535,350	6,535,350	(191,481)	0
Office of Innovation and Technology-Base	61,598,068	65,491,927	66,596,229	66,596,229	(1,104,302)	0
Office of Innovation and Technology-911	14,748,137	35,380,008	35,380,008	35,380,008	0	0

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TABLE O-2  
**QUARTERLY CITY MANAGER'S REPORT**  
**DEPARTMENTAL OBLIGATIONS SUMMARY**  
**GENERAL FUND**  
 FOR THE PERIOD ENDING JUNE 30, 2019

DEPARTMENT	FY 2018 ACTUAL	FISCAL YEAR 2019 FULL YEAR				
		ORIGINAL ADOPTED BUDGET	TARGET BUDGET	CURRENT PROJECTION	CURRENT PROJECTION (OVER) UNDER	
					ADOPTED BUDGET	TARGET
Office of the Inspector General	1,487,259	1,636,311	1,680,441	1,680,441	(44,130)	0
Office of Property Assessment	13,434,758	14,216,425	14,714,490	14,714,490	(498,065)	0
Office of Sustainability	908,498	949,327	963,258	963,258	(13,931)	0
Parks and Recreation	64,066,064	66,062,181	67,198,713	67,198,713	(1,136,532)	0
Planning & Development	8,216,495	12,811,669	12,973,533	12,973,533	(161,864)	0
Police	712,744,848	709,492,944	711,140,370	711,140,370	(1,647,426)	0
Prisons	258,968,396	249,371,806	250,152,237	250,152,237	(780,431)	0
Procurement	4,789,509	4,938,442	5,014,187	5,014,187	(75,745)	0
Public Health	135,237,848	156,633,875	140,042,886	140,042,886	16,590,989	0
Public Property	63,077,078	67,881,546	68,581,774	68,581,774	(700,228)	0
Public Property-SEPTA Subsidy	81,946,000	84,608,000	84,608,000	84,608,000	0	0
Public Property-Space Rentals	21,553,679	22,457,948	22,457,948	22,457,948	0	0
Public Property-Utilities	24,580,646	25,008,269	25,008,269	25,008,269	0	0
Records	4,429,732	4,768,507	4,826,755	4,826,755	(58,248)	0
Register of Wills	4,126,862	4,438,881	4,438,881	4,438,881	0	0
Revenue	29,308,141	30,707,541	31,251,491	31,251,491	(543,950)	0
Sheriff	28,432,276	26,150,422	26,212,604	26,212,604	(62,182)	0
Sinking Fund Commission (Debt Service)	265,503,720	295,032,504	295,032,504	295,032,504	0	0
Streets-Disposal	40,077,018	39,490,785	42,440,785	42,440,785	(2,950,000)	0
Streets	112,473,629	102,490,485	104,278,956	104,278,956	(1,788,471)	0
<b>TOTAL GENERAL FUND</b>	<b>4,402,853,857</b>	<b>4,725,497,339</b>	<b>4,832,726,134</b>	<b>4,832,726,134</b>	<b>(107,228,795)</b>	<b>0</b>

(1) Includes Provision for Future Labor Obligations

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TABLE O-3  
**QUARTERLY CITY MANAGERS REPORT**  
**PERSONAL SERVICES SUMMARY**  
**GENERAL FUND**  
 FOR THE PERIOD ENDING JUNE 30, 2019

Department / Category	FY 16 Year End Actual	FY 17 Year End Actual	FY 18 Year End Actual	FY 2019 FULL YEAR				
				Adopted Budget	Target Budget	Year End Departmental Projection	Departmental Projection (Over) Under	
							Adopted Budget	Target Budget
<b>Atwater Kent Museum</b>								
Full-Time Positions	3	4	4	0	0	0	0	0
Class 100 Total Oblig./Approp.	223,470	248,440	256,771	0	0	0	0	0
Class 100 Overtime Oblig./Approp.	2,687	3,134	2,413	0	0	0	0	0
<b>Auditing</b>								
Full-Time Positions	137	127	116	134	134	124	10	10
Class 100 Total Oblig./Approp.	7,994,175	8,055,899	8,324,348	8,370,558	8,687,295	8,687,295	(316,737)	0
Class 100 Overtime Oblig./Approp.	66,941	13,806	88,050	50,000	80,000	73,000	(23,000)	7,000
<b>Board of Ethics</b>								
Full-Time Positions	10	11	10	12	12	10	2	2
Class 100 Total Oblig./Approp.	862,716	920,605	942,040	964,792	988,971	988,971	(24,179)	0
Class 100 Overtime Oblig./Approp.	0	0	0	0	0	0	0	0
<b>Board of Revision of Taxes</b>								
Full-Time Positions	14	13	11	15	16	11	4	5
Class 100 Total Oblig./Approp.	890,697	898,026	904,051	945,976	1,012,795	1,012,795	(66,819)	0
Class 100 Overtime Oblig./Approp.	0	0	0	0	0	200	(200)	(200)
<b>City Commissioners</b>								
Full-Time Positions	92	99	100	105	105	94	11	11
Class 100 Total Oblig./Approp.	5,514,242	5,960,120	5,524,532	5,926,203	6,001,999	6,001,999	(75,796)	0
Class 100 Overtime Oblig./Approp.	1,041,102	1,140,928	803,429	780,191	993,863	1,034,000	(253,809)	(40,137)
<b>City Council</b>								
Full-Time Positions	187	194	192	195	195	197	(2)	(2)
Class 100 Total Oblig./Approp.	12,842,195	13,295,341	13,909,585	14,824,858	14,902,138	14,902,138	(77,280)	0
Class 100 Overtime Oblig./Approp.	20,234	35,812	14,624	0	5,000	3,000	(3,000)	2,000
<b>City Planning Commission</b>								
Full-Time Positions	31	30	0	0	0	0	0	0
Class 100 Total Oblig./Approp.	2,211,557	2,351,776	0	0	0	0	0	0
Class 100 Overtime Oblig./Approp.	0	7,270	0	0	0	0	0	0
<b>City Representative</b>								
Full-Time Positions	7	6	9	9	10	8	1	2
Class 100 Total Oblig./Approp.	453,196	505,031	631,584	704,470	769,509	769,509	(65,039)	0
Class 100 Overtime Oblig./Approp.	7,828	4,291	4,165	8,000	4,000	2,300	5,700	1,700
<b>City Treasurer</b>								
Full-Time Positions	15	14	15	16	16	16	0	0
Class 100 Total Oblig./Approp.	985,689	979,945	1,064,446	1,046,647	1,080,056	1,080,056	(33,409)	0
Class 100 Overtime Oblig./Approp.	1,049	290	0	0	5,000	4,000	(4,000)	1,000

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TABLE O-3  
**QUARTERLY CITY MANAGERS REPORT**  
**PERSONAL SERVICES SUMMARY**  
**GENERAL FUND**  
 FOR THE PERIOD ENDING JUNE 30, 2019

Department / Category	FY 16 Year End Actual	FY 17 Year End Actual	FY 18 Year End Actual	FY 2019 FULL YEAR				
				Adopted Budget	Target Budget	Year End Departmental Projection	Departmental Projection (Over) Under	
							Adopted Budget	Target Budget
<b>Civil Service Commission</b>								
Full-Time Positions	2	2	2	2	2	2	0	0
Class 100 Total Oblig./Approp.	150,173	161,212	163,743	167,462	170,997	170,997	(3,535)	0
Class 100 Overtime Oblig./Approp.	0	0	0	0	0	0	0	0
<b>Commerce</b>								
Full-Time Positions	34	28	31	32	52	48	(16)	4
Class 100 Total Oblig./Approp.	2,351,610	2,393,155	2,114,325	2,120,079	3,044,944	3,044,944	(924,865)	0
Class 100 Overtime Oblig./Approp.	1,717	914	1,176	0	100	5,300	(5,300)	(5,200)
<b>District Attorney</b>								
Full-Time Positions	478	492	455	513	513	491	22	22
Class 100 Total Oblig./Approp.	32,810,833	32,689,069	32,249,281	37,168,476	36,608,378	36,608,378	560,098	0
Class 100 Overtime Oblig./Approp.*	156,060	54,772	52,297	100,000	105,644	155,000	(55,000)	(49,356)
* a portion of D.A. OT is transferred to the Grants Fd								
<b>Finance</b>								
Full-Time Positions	165	111	115	123	123	116	7	7
Class 100 Total Oblig./Approp.	8,230,613	6,669,543	6,963,917	7,765,535	8,044,694	8,044,694	(279,159)	0
Class 100 Overtime Oblig./Approp.	28,879	18,057	45,510	34,475	34,475	74,000	(39,525)	(39,525)
<b>Finance - Reg #32 Disability</b>								
Full-Time Positions	0	0	0	0	0	0	0	0
Class 100 Total Oblig./Approp.	2,588,806	1,987,825	2,556,892	2,650,000	2,650,000	2,650,000	0	0
Class 100 Overtime Oblig./Approp.	0	0	0	0	0	0	0	0
<b>Fire</b>								
Full-Time Positions	2,316	2,281	2,511	2,672	2,672	2,530	142	142
Class 100 Total Oblig./Approp.	219,101,252	214,434,520	244,026,657	263,307,745	280,369,652	280,369,652	(17,061,907)	0
Class 100 Overtime Oblig./Approp.	37,417,517	25,016,458	36,673,566	28,393,506	51,040,245	50,918,000	(22,524,494)	122,245
<b>First Judicial District</b>								
Full-Time Positions	1,839	1,856	1,867	1,841	1,856	1,842	(1)	14
Class 100 Total Oblig./Approp.	97,017,514	94,649,818	98,343,914	98,844,666	102,019,947	102,019,947	(3,175,281)	0
Class 100 Overtime Oblig./Approp.	426,210	7,095	25,034	94,840	14,840	24,000	70,840	(9,160)
<b>Fleet Management</b>								
Full-Time Positions	263	270	281	306	306	286	20	20
Class 100 Total Oblig./Approp.	17,275,918	16,491,089	17,532,835	18,539,450	18,703,682	18,703,682	(164,232)	0
Class 100 Overtime Oblig./Approp.	3,253,678	2,126,729	2,249,940	1,952,606	2,453,199	2,405,000	(452,394)	48,199
<b>Free Library</b>								
Full-Time Positions	636	643	649	692	692	651	41	41
Class 100 Total Oblig./Approp.	34,808,182	35,905,717	36,929,841	36,659,781	37,639,135	37,639,135	(979,354)	0
Class 100 Overtime Oblig./Approp.	1,672,235	1,762,275	1,576,070	1,343,781	1,543,781	1,685,000	(341,219)	(141,219)

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**GENERAL FUND**  
 FOR THE PERIOD ENDING JUNE 30, 2019

Department / Category	FY 16 Year End Actual	FY 17 Year End Actual	FY 18 Year End Actual	FY 2019 FULL YEAR				
				Adopted Budget	Target Budget	Year End Departmental Projection	Departmental Projection (Over) Under	
							Adopted Budget	Target Budget
<b>Historical Commission</b>								
Full-Time Positions	5	6	0	0	0	0	0	0
Class 100 Total Oblig./Approp.	341,606	400,662	0	0	0	0	0	0
Class 100 Overtime Oblig./Approp.	0	0	0	0	0	0	0	0
<b>Human Relations Commission</b>								
Full-Time Positions	32	31	32	34	34	32	2	2
Class 100 Total Oblig./Approp.	1,837,948	1,949,691	2,033,062	2,139,648	2,234,730	2,234,730	(95,082)	0
Class 100 Overtime Oblig./Approp.	0	0	0	0	0	0	0	0
<b>Human Services</b>								
Full-Time Positions	449	385	517	460	460	396	64	64
Class 100 Total Oblig./Approp. *	21,714,429	26,260,507	30,712,077	27,246,823	27,246,823	27,246,823	0	0
Class 100 Overtime Oblig./Approp. *	1,523,769	5,627,058	3,968,761	3,417,347	3,417,347	3,417,347	0	0
<i>*DHS expenses are transferred from the Grants Fd.</i>								
<b>Labor</b>								
Full-Time Positions	7	16	20	23	26	22	1	4
Class 100 Total Oblig./Approp.	496,053	919,175	1,425,750	1,562,009	1,829,166	1,829,166	(267,157)	0
Class 100 Overtime Oblig./Approp.	0	0	71	0	0	300	(300)	(300)
<b>Law</b>								
Full-Time Positions	126	119	121	129	129	128	1	1
Class 100 Total Oblig./Approp.	7,405,269	8,085,037	7,978,352	9,163,318	9,394,250	9,394,250	(230,932)	0
Class 100 Overtime Oblig./Approp.	99	0	1,254	100	1,000	100	0	900
<b>Licenses &amp; Inspections</b>								
Full-Time Positions	335	348	396	429	429	372	57	57
Class 100 Total Oblig./Approp.	18,606,512	19,578,047	22,292,655	23,144,341	23,116,155	23,116,155	28,186	0
Class 100 Overtime Oblig./Approp.	1,812,827	1,563,457	1,306,891	1,155,385	1,334,285	1,423,000	(267,615)	(88,715)
<b>L&amp;I-Board of Building Standards</b>								
Full-Time Positions	1	1	1	1	1	1	0	0
Class 100 Total Oblig./Approp.	67,890	69,683	67,339	75,419	78,574	78,574	(3,155)	0
Class 100 Overtime Oblig./Approp.	220	117	0	0	0	0	0	0
<b>L&amp;I-Board of L &amp; I Review</b>								
Full-Time Positions	2	2	2	2	2	2	0	0
Class 100 Total Oblig./Approp.	139,762	148,864	143,207	162,284	162,284	162,284	0	0
Class 100 Overtime Oblig./Approp.	1,788	1,132	1,372	0	900	1,200	(1,200)	(300)
<b>L&amp;I-Zoning Board of Adjustment</b>								
Full-Time Positions	5	5	0	0	0	0	0	0
Class 100 Total Oblig./Approp.	326,821	320,504	0	0	0	0	0	0
Class 100 Overtime Oblig./Approp.	2,131	402	0	0	0	0	0	0

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**GENERAL FUND**

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Department / Category	FY 16 Year End Actual	FY 17 Year End Actual	FY 18 Year End Actual	FY 2019 FULL YEAR				
				Adopted Budget	Target Budget	Year End Departmental Projection	Departmental Projection (Over) Under	
							Adopted Budget	Target Budget
<b>Managing Director</b>								
Full-Time Positions	258	296	307	312	321	307	5	14
Class 100 Total Oblig./Approp.	17,601,829	18,885,758	20,292,249	20,339,262	21,610,475	21,610,475	(1,271,213)	0
Class 100 Overtime Oblig./Approp.	537,197	444,040	471,245	360,000	468,573	482,000	(122,000)	(13,427)
<b>Mayor's Office</b>								
Full-Time Positions	48	42	41	53	54	51	2	3
Class 100 Total Oblig./Approp.	3,960,415	3,647,357	3,487,719	4,605,862	4,817,851	4,817,851	(211,989)	0
Class 100 Overtime Oblig./Approp.	0	0	0	0	0	0	0	0
<b>Mayor's Office of Community Empowerment and Opportunity</b>								
Full-Time Positions	0	0	2	0	0	0	0	0
Class 100 Total Oblig./Approp.	90,000	90,000	233,263	90,000	90,000	90,000	0	0
Class 100 Overtime Oblig./Approp.	0	0	0	0	0	0	0	0
<b>Mayor's Office of Transportation and Utilities</b>								
Full-Time Positions	8	0	0	0	0	0	0	0
Class 100 Total Oblig./Approp.	473,894	0	0	0	0	0	0	0
Class 100 Overtime Oblig./Approp.	131	0	0	0	0	0	0	0
<b>Mural Arts Program</b>								
Full-Time Positions	11	10	11	12	12	11	1	1
Class 100 Total Oblig./Approp.	495,213	528,228	545,525	583,401	598,987	598,987	(15,586)	0
Class 100 Overtime Oblig./Approp.	13,832	14,905	28,588	13,864	19,000	16,500	(2,636)	2,500
<b>Office of Arts and Culture</b>								
Full-Time Positions	2	4	5	5	8	7	(2)	1
Class 100 Total Oblig./Approp.	308,789	236,770	274,563	312,767	475,752	475,752	(162,985)	0
Class 100 Overtime Oblig./Approp.	0	0	0	0	0	40	(40)	(40)
<b>Office of Behavioral Health and Intellectual disAbility</b>								
Full-Time Positions	16	16	16	16	19	16	0	3
Class 100 Total Oblig./Approp.	995,153	1,006,269	1,558,164	1,076,779	1,596,553	1,596,553	(519,774)	0
Class 100 Overtime Oblig./Approp.	5,195	9,922	6,737	6,000	6,000	7,000	(1,000)	(1,000)
<b>Office of the Chief Administrative Officer</b>								
Full-Time Positions	0	55	58	64	63	56	8	7
Class 100 Total Oblig./Approp.	0	3,830,324	4,045,694	4,137,615	4,187,271	4,187,271	(49,656)	0
Class 100 Overtime Oblig./Approp.	0	6,608	54,046	10,000	25,798	22,000	(12,000)	3,798
<b>Office of Education</b>								
Full-Time Positions	0	32	33	36	36	32	4	4
Class 100 Total Oblig./Approp.	0	1,933,963	2,215,607	2,592,084	2,655,579	2,655,579	(63,495)	0
Class 100 Overtime Oblig./Approp.	0	0	0	0	0	0	0	0

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Department / Category	FY 16 Year End Actual	FY 17 Year End Actual	FY 18 Year End Actual	FY 2019 FULL YEAR				
				Adopted Budget	Target Budget	Year End Departmental Projection	Departmental Projection (Over) Under	
							Adopted Budget	Target Budget
<b>Office of Homeless Services</b>								
Full-Time Positions	146	146	150	157	157	151	6	6
Class 100 Total Oblig./Approp.	8,241,791	8,491,983	8,685,048	8,830,135	9,120,404	9,120,404	(290,269)	0
Class 100 Overtime Oblig./Approp.	302,491	201,512	145,390	282,550	182,550	202,000	80,550	(19,450)
<b>Office of Human Resources</b>								
Full-Time Positions	84	85	78	85	85	77	8	8
Class 100 Total Oblig./Approp.	5,313,085	5,327,367	4,766,878	5,035,367	5,226,848	5,226,848	(191,481)	0
Class 100 Overtime Oblig./Approp.	58,916	48,476	44,902	45,000	52,000	45,000	0	7,000
<b>Office of Innovation and Technology</b>								
Full-Time Positions	271	274	284	293	293	277	16	16
Class 100 Total Oblig./Approp.	19,807,002	19,875,293	20,852,810	20,817,723	21,522,025	21,522,025	(704,302)	0
Class 100 Overtime Oblig./Approp.	706,984	664,825	561,869	779,300	513,300	489,000	290,300	24,300
<i>OIT-Base</i>								
Full-Time Positions	268	272	282	281	281	263	18	18
Class 100 Total Oblig./Approp.	19,517,549	19,568,493	19,828,255	19,856,817	20,561,119	20,561,119	(704,302)	0
Class 100 Overtime Oblig./Approp.	706,984	664,825	485,509	690,986	470,986	454,000	236,986	16,986
<i>OIT-911</i>								
Full-Time Positions	3	2	2	12	12	14	(2)	(2)
Class 100 Total Oblig./Approp.	289,453	306,800	1,024,555	960,906	960,906	960,906	0	0
Class 100 Overtime Oblig./Approp.	0	0	76,360	88,314	42,314	35,000	53,314	7,314
<b>Office of the Inspector General</b>								
Full-Time Positions	19	18	19	21	21	18	3	3
Class 100 Total Oblig./Approp.	1,373,644	1,355,599	1,409,169	1,533,111	1,577,241	1,577,241	(44,130)	0
Class 100 Overtime Oblig./Approp.	0	0	0	0	0	0	0	0
<b>Office of Planning and Development</b>								
Full-Time Positions	0	4	0	0	0	0	0	0
Class 100 Total Oblig./Approp.	0	450,687	0	0	0	0	0	0
Class 100 Overtime Oblig./Approp.	0	0	0	0	0	0	0	0
<b>Office of Property Assessment</b>								
Full-Time Positions	200	199	193	225	225	196	29	29
Class 100 Total Oblig./Approp.	10,675,256	11,324,075	11,852,174	11,890,699	12,388,764	12,388,764	(498,065)	0
Class 100 Overtime Oblig./Approp.	29,129	59,841	29,688	50,000	110,000	95,000	(45,000)	15,000
<b>Office of Sustainability</b>								
Full-Time Positions	8	7	9	8	9	9	(1)	0
Class 100 Total Oblig./Approp.	488,757	513,653	498,576	537,979	551,910	551,910	(13,931)	0
Class 100 Overtime Oblig./Approp.	0	0	495	248	248	140	108	108

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							Adopted Budget	Target Budget
<b>Parks and Recreation</b>								
Full-Time Positions	593	607	629	750	750	647	103	103
Class 100 Total Oblig./Approp.	42,943,935	43,978,477	47,030,321	49,347,561	50,412,093	50,412,093	(1,064,532)	0
Class 100 Overtime Oblig./Approp.	3,538,293	3,525,788	3,720,838	2,452,430	3,562,430	3,540,000	(1,087,570)	22,430
<b>Planning and Development</b>								
Full-Time Positions	0	0	49	58	58	56	2	2
Class 100 Total Oblig./Approp.	0	0	3,894,669	4,651,095	4,812,959	4,812,959	(161,864)	0
Class 100 Overtime Oblig./Approp.	0	0	15,829	0	16,101	15,000	(15,000)	1,101
<b>Police</b>								
Full-Time Positions	6,942	6,986	7,172	7,371	7,371	7,241	130	130
Class 100 Total Oblig./Approp.	626,772,728	631,459,043	670,260,752	688,759,185	689,431,611	689,431,611	(672,426)	0
Class 100 Overtime Oblig./Approp.*	63,967,116	66,360,482	68,238,535	68,626,000	66,810,663	63,200,000	5,426,000	3,610,663
<i>*Police OT is abated as reimbursements occur</i>								
<b>Prisons</b>								
Full-Time Positions	2,289	2,277	2,177	2,325	2,325	2,130	195	195
Class 100 Total Oblig./Approp.	141,068,023	148,514,858	149,461,785	145,430,918	146,211,349	146,211,349	(780,431)	0
Class 100 Overtime Oblig./Approp.	29,578,749	31,197,142	33,450,882	30,039,861	25,239,598	24,200,000	5,839,861	1,039,598
<b>Procurement</b>								
Full-Time Positions	42	44	46	50	50	41	9	9
Class 100 Total Oblig./Approp.	2,278,649	2,420,035	2,450,043	2,573,121	2,648,866	2,648,866	(75,745)	0
Class 100 Overtime Oblig./Approp.	28,309	28,835	8,930	35,000	10,140	5,600	29,400	4,540
<b>Public Health</b>								
Full-Time Positions	653	687	711	834	834	752	82	82
Class 100 Total Oblig./Approp.	49,832,624	51,023,872	54,999,157	54,853,461	56,262,472	56,262,472	(1,409,011)	0
Class 100 Overtime Oblig./Approp.	2,443,424	2,266,394	2,300,499	1,964,000	2,355,828	2,320,000	(356,000)	35,828
<b>Public Property</b>								
Full-Time Positions	135	146	135	150	150	135	15	15
Class 100 Total Oblig./Approp.	8,347,891	8,654,937	8,797,024	8,659,293	8,834,521	8,834,521	(175,228)	0
Class 100 Overtime Oblig./Approp.	914,639	636,933	855,977	682,160	785,382	838,000	(155,840)	(52,618)
<b>Records</b>								
Full-Time Positions	57	57	57	59	59	55	4	4
Class 100 Total Oblig./Approp.	2,943,408	2,822,489	3,004,442	3,084,514	3,142,762	3,142,762	(58,248)	0
Class 100 Overtime Oblig./Approp.	230,005	106,687	80,622	107,333	77,333	63,000	44,333	14,333
<b>Register of Wills</b>								
Full-Time Positions	69	72	71	70	71	70	0	1
Class 100 Total Oblig./Approp.	3,550,052	3,842,824	4,021,761	4,173,645	4,173,645	4,173,645	0	0
Class 100 Overtime Oblig./Approp.	0	0	0	0	0	1,500	(1,500)	(1,500)

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							Adopted Budget	Target Budget
<b>Revenue</b>								
Full-Time Positions	378	402	414	437	437	405	32	32
Class 100 Total Oblig./Approp.	18,570,671	20,417,912	21,536,327	22,156,816	22,700,766	22,700,766	(543,950)	0
Class 100 Overtime Oblig./Approp.	748,665	597,862	414,990	505,000	288,000	368,000	137,000	(80,000)
<b>Sheriff</b>								
Full-Time Positions	330	348	364	410	410	355	55	55
Class 100 Total Oblig./Approp.	22,280,203	25,144,829	27,179,518	24,570,248	24,632,430	24,632,430	(62,182)	0
Class 100 Overtime Oblig./Approp.	5,677,451	5,748,984	5,934,927	2,276,187	5,900,000	6,164,000	(3,887,813)	(264,000)
<b>Streets</b>								
Full-Time Positions	1,676	1,702	1,738	1,912	1,912	1,736	176	176
Class 100 Total Oblig./Approp.	76,874,569	76,897,341	79,636,511	84,297,081	85,085,552	85,085,552	(788,471)	0
Class 100 Overtime Oblig./Approp.	14,565,821	13,942,643	16,200,539	9,298,300	14,457,784	15,500,000	(6,201,700)	(1,042,216)
<b>Youth Commission</b>								
Full-Time Positions	1	0	0	0	0	0	0	0
Class 100 Total Oblig./Approp.	92,488	0	0	0	0	0	0	0
Class 100 Overtime Oblig./Approp.	0	0	0	0	0	0	0	0
<b>TOTAL GENERAL FUND</b>								
Full-Time Positions	21,427	21,610	22,226	23,458	23,515	22,210	1,248	1,305
Class 100 Total Oblig./Approp.	1,562,629,197	1,589,003,244	1,690,080,953	1,738,440,262	1,771,524,860	1,771,524,860	(33,084,598)	0
Class 100 Overtime Oblig./Approp.	170,783,318	163,245,876	179,380,151	154,863,464	181,914,407	178,798,527	(23,935,063)	3,115,880

Note: The material in this report is preliminary and subject to revision and is not an official statement of the City of Philadelphia.

Table O-4  
**QUARTERLY CITY MANAGERS REPORT**  
**PURCHASE OF SERVICES ANALYSIS-SELECTED DEPARTMENTS**  
**GENERAL FUND**  
**FOR THE PERIOD ENDING JUNE 30, 2019**

Department	FY 2018 Actual	Fiscal Year 2019				
		Full Year			Current Projection (Over)/Under	
		Original Adopted Budget	Target Budget	Current Projection	Adopt. Budget	Current Target
<b><u>Commerce</u></b>						
Convention Center Subsidy	15,000,000	15,000,000	15,000,000	15,000,000	0	0
Economic Stimulus*	2,854,448	2,397,004	1,242,883	1,242,883	1,154,121	0
All Other	2,950,549	3,366,925	3,844,185	3,844,185	(477,260)	0
<b>Total Commerce</b>	<b>20,804,997</b>	<b>20,763,929</b>	<b>20,087,068</b>	<b>20,087,068</b>	<b>676,861</b>	<b>0</b>
<b><u>Human Services</u></b>	<b>76,253,919</b>	<b>82,756,805</b>	<b>82,756,805</b>	<b>82,756,805</b>	<b>0</b>	<b>0</b>
<b><u>Managing Director</u></b>						
Legal Services	48,824,041	50,375,841	51,574,391	51,574,391	(1,198,550)	0
All Other	22,118,399	25,421,862	28,143,378	28,143,378	(2,721,516)	0
<b>Total Managing Director</b>	<b>70,942,440</b>	<b>75,797,703</b>	<b>79,717,769</b>	<b>79,717,769</b>	<b>(3,920,066)</b>	<b>0</b>
<b><u>Office of Innovation and Technology</u></b>						
911 Surcharge	12,117,369	26,354,703	26,354,703	26,354,703	0	0
All Other	36,828,582	39,750,610	40,150,610	40,150,610	(400,000)	0
<b>Total Innovation and Technology</b>	<b>48,945,951</b>	<b>66,105,313</b>	<b>66,505,313</b>	<b>66,505,313</b>	<b>(400,000)</b>	<b>0</b>
<b><u>Public Health:</u></b>	<b>72,749,713</b>	<b>92,882,896</b>	<b>74,882,896</b>	<b>74,882,896</b>	<b>18,000,000</b>	<b>0</b>
<b><u>Public Property:</u></b>						
SEPTA	81,946,000	84,608,000	84,608,000	84,608,000	0	0
Space Rentals	21,553,679	22,457,948	22,457,948	22,457,948	0	0
Utilities	24,580,646	25,008,269	25,008,269	25,008,269	0	0
All Other	29,355,183	30,107,724	30,632,724	30,632,724	(525,000)	0
<b>Total Public Property</b>	<b>157,435,508</b>	<b>162,181,941</b>	<b>162,706,941</b>	<b>162,706,941</b>	<b>(525,000)</b>	<b>0</b>
<b><u>Streets:</u></b>						
Disposal	40,077,018	39,490,785	42,440,785	42,440,785	(2,950,000)	0
All Other	9,149,367	9,698,129	11,502,129	11,502,129	(1,804,000)	0
<b>Total Streets Department</b>	<b>49,226,385</b>	<b>49,188,914</b>	<b>53,942,914</b>	<b>53,942,914</b>	<b>(4,754,000)</b>	<b>0</b>
<b>All Other Departments</b>	<b>394,714,258</b>	<b>401,987,835</b>	<b>415,193,238</b>	<b>415,193,238</b>	<b>(13,205,403)</b>	<b>0</b>
<b>Total Class 200</b>	<b>891,073,171</b>	<b>951,665,336</b>	<b>955,792,944</b>	<b>955,792,944</b>	<b>(4,127,608)</b>	<b>0</b>

\* Personnel were moved from Economic Stimulus to the General Fund - Class 100.

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City of Philadelphia

# **Quarterly City Managers Report**

**FOR THE PERIOD ENDING JUNE 30, 2019**

## **DEPARTMENTAL FULL-TIME POSITIONS SUMMARY**



TABLE P-1  
**QUARTERLY CITY MANAGERS REPORT**  
**DEPARTMENTAL FULL TIME POSITIONS SUMMARY**  
**ALL FUNDS**  
**FOR THE PERIOD ENDING JUNE 30, 2019**

Department	FISCAL YEAR 2018			FISCAL YEAR 2019						
	YEAR END ACTUAL			ADOPTED BUDGET			MONTH END ACTUAL			MONTH END ACTUAL (OVER) UNDER BUDGET
	General	Other	Total	General	Other	Total	General	Other	Total	
Atwater Kent Museum	4	0	4	0	0	0	0	0	0	0
Auditing (City Controller's Office)	116	0	116	134	0	134	124	1	125	9
Board of Ethics	10	0	10	12	0	12	10	0	10	2
Board of Pensions	0	56	56	0	73	73	0	56	56	17
Board of Revision of Taxes	11	0	11	15	0	15	11	0	11	4
City Commissioners (Election Board)	100	0	100	105	0	105	94	0	94	11
City Council	192	0	192	195	0	195	197	0	197	(2)
City Representative	9	0	9	9	0	9	8	0	8	1
City Treasurer	15	0	15	16	0	16	16	0	16	0
Civil Service Commission	2	0	2	2	0	2	2	0	2	0
Commerce	31	822	853	32	910	942	48	788	836	106
District Attorney - Total	455	73	528	513	76	589	491	75	566	23
<i>Civilian</i>	416	62	478	470	64	534	455	65	520	14
<i>Uniform</i>	39	11	50	43	12	55	36	10	46	9
Finance	115	0	115	123	0	123	116	0	116	7
Fire - Total	2,511	74	2,585	2,672	179	2,851	2,530	207	2,737	114
<i>Civilian</i>	119	3	122	141	3	144	116	3	119	25
<i>Uniform</i>	2,392	71	2,463	2,531	176	2,707	2,414	204	2,618	89
First Judicial District	1,867	509	2,376	1,841	493	2,334	1,842	507	2,349	(15)
Fleet Management	281	74	355	306	83	389	286	78	364	25
Free Library	649	12	661	692	16	708	651	10	661	47
Human Relations Commission	32	0	32	34	0	34	32	0	32	2
Human Services (1)	517	1,026	1,543	460	1,330	1,790	396	1,139	1,535	255
Labor, Mayor's Office of	20	0	20	23	0	23	22	0	22	1
Law	121	50	171	129	54	183	128	52	180	3
Licenses & Inspections	396	0	396	429	9	438	372	8	380	58
L&I-Board of Building Standards	1	0	1	1	0	1	1	0	1	0
L&I-Board of L & I Review	2	0	2	2	0	2	2	0	2	0
Managing Director's Office	307	57	364	312	57	369	307	68	375	(6)
Mayor's Office	41	3	44	53	3	56	51	9	60	(4)
Mayor's Off. of Comm Empowerment/Oppor.	2	30	32	0	36	36	0	23	23	13
Mural Arts Program	11	0	11	12	0	12	11	0	11	1
Office of Arts and Culture	5	0	5	5	0	5	7	0	7	(2)
Office of Behavioral Hlth/Intel. disAbility	16	240	256	16	261	277	16	246	262	15

(1) Positions have been transferred to the Grants Revenue Fund. Non-reimbursed expenditures will be transferred to the General Fund during the fiscal year.

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TABLE P-1  
**QUARTERLY CITY MANAGERS REPORT**  
**DEPARTMENTAL FULL TIME POSITIONS SUMMARY**  
**ALL FUNDS**  
**FOR THE PERIOD ENDING JUNE 30, 2019**

Department	FISCAL YEAR 2018				FISCAL YEAR 2019							
	YEAR END ACTUAL				ADOPTED BUDGET			MONTH END ACTUAL				MONTH END ACTUAL (OVER) UNDER BUDGET
	General	Other	Total		General	Other	Total	General	Other	Total		
Office of Chief Administrative Officer	58	2	60		64	2	66	56	0	56		10
Office of Community Schools and Pre-K	33	0	33		36	1	37	32	0	32		5
Office of Homeless Services	150	27	177		157	31	188	151	23	174		14
Office of Housing & Comm. Development	0	0	0		0	0	0	0	0	0		0
Office of Human Resources	78	0	78		85	0	85	77	0	77		8
Office of Innovation and Technology	284	91	375		293	120	413	277	92	369		44
Office of the Inspector General	19	0	19		21	0	21	18	0	18		3
Office of Property Assessment	193	0	193		225	0	225	196	0	196		29
Office of Sustainability	9	0	9		8	1	9	9	2	11		(2)
Parks and Recreation	629	29	658		750	29	779	647	27	674		105
Planning & Development	49	53	102		58	56	114	56	53	109		5
Police - Total	7,172	161	7,333		7,371	166	7,537	7,241	161	7,402		135
<i>Civilian</i>	776	11	787		846	11	857	801	11	812		45
<i>Uniform</i>	6,396	150	6,546		6,525	155	6,680	6,440	150	6,590		90
Prisons	2,177	0	2,177		2,325	0	2,325	2,130	0	2,130		195
Procurement	46	1	47		50	2	52	41	2	43		9
Public Health	711	160	871		834	216	1,050	752	149	901		149
Public Property	135	0	135		150	0	150	135	0	135		15
Records	57	0	57		59	0	59	55	0	55		4
Register of Wills	71	0	71		70	0	70	70	0	70		0
Revenue	414	205	619		437	232	669	405	206	611		58
Sheriff	364	0	364		410	0	410	355	0	355		55
Streets	1,738	0	1,738		1,912	0	1,912	1,736	0	1,736		176
Water	0	1,886	1,886		0	2,188	2,188	0	1,891	1,891		297
Water,Sewer & Stormwater Rate Board	0	0	0		0	1	1	0	1	1		0
<b>TOTAL ALL FUNDS</b>	<b>22,226</b>	<b>5,641</b>	<b>27,867</b>		<b>23,458</b>	<b>6,625</b>	<b>30,083</b>	<b>22,210</b>	<b>5,874</b>	<b>28,084</b>		<b>1,999</b>

NOTE: The material in this report is preliminary and subject to revision and does not represent an official statement of the City of Philadelphia.



City of Philadelphia

# **Quarterly City Managers Report**

**FOR THE PERIOD ENDING JUNE 30, 2019**

## **DEPARTMENTAL LEAVE USAGE ANALYSIS**



**Table L-1**  
**QUARTERLY CITY MANAGER'S REPORT**  
**TOTAL LEAVE USAGE ANALYSIS**  
**FOR THE PERIOD ENDING**  
**June 30, 2019**

This edition of the Quarterly City Managers Report does not include a Leave Usage analysis, which tracks by department how much time employees were unavailable for work for planned or unplanned reasons. Starting in March 2019, the City of Philadelphia transitioned to a new payroll system.

The leave usage data from the new system is more comprehensive than the legacy system data. While the legacy system captured data for 18 total leave usage categories for this report, the new system is able to capture data for over 30 categories and subcategories of sick time, Injured on Duty (IOD) time, Family Medical Leave Act (FMLA) time, and other leave usage types. For example, staff out for Jury Duty will now be reported and wasn't previously. As a result, the new leave usage data is not directly comparable to prior-year data that was pulled from the legacy system and we will be discontinuing presentation of data from the legacy system going forward.

Due to the timing of the transition, complete data is not yet available from the new system for FY19Q4 for presentation in this report. The data from the new system is scheduled to be presented in the next Quarterly City Managers Report for FY20Q1.



**City of Philadelphia**

# **Quarterly City Managers Report**

**FOR THE PERIOD ENDING JUNE 30, 2019**

## **DEPARTMENTAL SERVICE DELIVERY REPORT**



Table S-1  
 QUARTERLY CITY MANAGER'S REPORT  
 DEPARTMENT SERVICE DELIVERY  
 FOR THE PERIOD ENDING  
 JUNE 30, 2019

**PUBLIC SAFETY**

**Police Department**

Performance Measure	FY18 Q4	FY19 Q4	Change	FY18 Year-End	FY19 Target	FY19 Year-End	Target Met?	Comments / Explanation
Number of shooting victims	369	377	2.2%	1,274	A reduction from FY18	1,442	No	The Police Department is implementing Operation Pinpoint, a component of the PPD Violent Crime Reduction Strategy, in an effort to reduce the killings and shootings in Philadelphia. Operation Pinpoint is a multifaceted crime-fighting and information-sharing strategy designed to identify, collect, analyze, and disseminate information that officers and commanders need to target the worst violent offenders and areas.
Number of homicides	78	84	7.7%	309	A reduction from FY18	366	No	The Police Department is implementing Operation Pinpoint, a component of the PPD Violent Crime Reduction Strategy, in an effort to reduce the homicides and shootings in Philadelphia.
Number of part 1 violent crimes	3,718	2,585	-30.5%	14,719	A reduction from FY18	13,316	Yes	
Number of burglaries	1,700	1,428	-16.0%	6,496	A reduction from FY18	6,250	Yes	
Homicide clearance rate	39.7%	45.2%	13.9%	47.0%	60.0%	46.6%	No	PPD plans to increase the clearance rate through enhancing analytical capacity and technology as part of the Violent Crime Reduction Strategy, of which Operation Pinpoint is a component. In addition, the Homicide Unit and the Intelligence Bureau have been collaborating on clearing cold cases by accessing non-traditional systems to identify locations of individuals with active warrants, or by exceptional clearance.
Percent of officers who are female	21.5%	21.6%	0.5%	21.7%	52.7%	21.6%	No	Target is based on census data for Philadelphia. PPD is focused on recruitment efforts with the goal of having the police force reflect the demographics of the city. PPD continually strives to hire a workforce that represents all communities within the City of Philadelphia. The Recruitment Unit has done recruiting drives which focus on bringing females into the Department. Additionally, PPD continues to explore different recruiting methods to increase the female workforce.
Percent of officers who are minority	47.1%	43.0%	-8.7%	45.1%	57.9%	46.1%	No	Target is based on census data for Philadelphia. PPD is focused on recruitment efforts with the goal of having the police force reflect the demographics of the city. PPD continually strives to hire a workforce that represents all communities within the City of Philadelphia. The Recruitment Unit has done recruiting drives which focus on bringing minorities into the Department. Additionally, PPD continues to explore different recruiting methods to increase the minority workforce.

**Number of part 1 violent crimes**

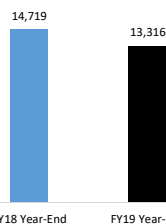


Table S-1  
QUARTERLY CITY MANAGER'S REPORT  
DEPARTMENT SERVICE DELIVERY  
FOR THE PERIOD ENDING  
JUNE 30, 2019

**Fire Department**

Performance Measure *		FY18 Q4	FY19 Q4	Change	FY18 Year-End	FY19 Target	FY19 Year-End	Target Met?	Comments / Explanation
Number of civilian fire-related deaths		2	5	150.0%	17	A reduction from FY18	25	No	In Q3, several incidents resulted in more than one death. Among four events, there were 10 fatalities: two incidents with three deaths each and two incidents with two deaths each.
Number of structure fires		644	1,088	68.9%	2,525	Establish a new baseline	4,849	Yes	After review of fire incident data, the Fire Department determined that some types of fire incidents were being incorrectly categorized. As a result, the Department has updated protocols and provided additional training to front-line staff. FY19 data reflects these efforts. Data quality continued to improve over the course of FY19. FY19 is not comparable to FY18, because the methodology improved to align with national requirements.
Fire engine response time (minutes:seconds) **		7:26	6:50	-8.1%	7:21	≤ 5:20	6:44	No	After a review of response time data, the Fire Department discovered that cold calls had previously been omitted from the reporting of response times for the QCMR. Cold calls are a response mode without the use of emergency lights and sirens (Reduced Speed). Hot calls are a response mode utilizing emergency lights and sirens (Emergency Speed). National standards for fire reporting dictate that cold calls should be included in response times and actions have been taken to correct this going forward. Previously reported data has also been corrected to reflect the inclusion of cold calls. Starting in FY19 Q3, Fire switched from using a 48-second average placeholder for 911 transfer times to actual averages for a given month (51 seconds in January, 52 in February, 54 in March, 54 in April, 50 in May, and 51 in June).
Percent of EMS calls responded to within 9:00 minutes **		32.0%	34.0%	6.3%	33.0%	≥ 90.0%	33.2%	No	After a review of response time data, the Fire Department discovered that cold calls had previously been omitted from the reporting of response times for the QCMR. National standards for fire reporting dictate that cold calls should be included in response times and actions have been taken to correct this going forward. Previously reported data has also been corrected to reflect the inclusion of cold calls.
* All Fire Department measures under review.									
** All response time-related measures have a margin of error of 10-15% because a first-on-scene time is recorded 85-90% of the time. The Fire Department is currently working diligently to minimize this margin.									

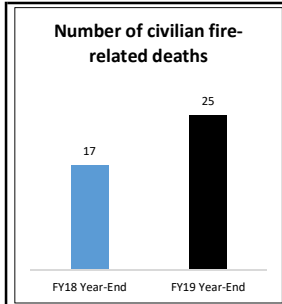




Table S-1  
QUARTERLY CITY MANAGER'S REPORT  
DEPARTMENT SERVICE DELIVERY  
FOR THE PERIOD ENDING  
JUNE 30, 2019

Philadelphia Prison System

<b>Re-incarceration rate - 1 year</b>  	Performance Measure	FY18 Q4	FY19 Q4	Change	FY18 Year-End	FY19 Target	FY19 Year-End	Target Met?	Comments / Explanation
	Sentenced inmates participating in an educational or treatment program	88.3%	85.8%	-2.8%	81.5%	80.0%	83.5%	Yes	Prisons is making every effort to enroll sentenced inmates in programs and work assignments. This measure refers to educational or treatment programs, which are one component of inmate placements. Pretrial inmates are not required but can request to be placed into institutional or job training program. All sentenced inmates are required to participate in a program, but some are between jobs or are in segregation, meaning that they cannot participate in a program. Thus, this measure is unlikely to reach 100%.
	Re-incarceration rate - 1 year	37.0%	38.6%	4.4%	38.1%	38.0%	37.7%	Yes	PDP's one-year re-incarceration rate is based on the number of prisoners who are released from PDP custody and return to PDP custody. The measure for FY19 is comprised of prisoners released from July 1, 2017 through June 30, 2018. If an inmate returns within the specified date ranges one year from that window, that inmate is counted in the one-year figure.
	Percent of newly admitted inmates that are processed and housed within 24 hours of admission	100.0%	100.0%	0.0%	100.0%	100.0%	100.0%	Yes	The 24-hour period is a self-imposed threshold and not a legal requirement. However, the goal is for 100% of inmates to wait no longer than 24 hours (current average is 8-10 hours).

Department of Licenses and Inspections

<b>Number of permits issued</b>  	Performance Measure	FY18 Q4	FY19 Q4	Change	FY18 Year-End	FY19 Target	FY19 Year-End	Target Met?	Comments / Explanation
	Median wait times for over-the-counter permit customers (in minutes)	N/A	10	N/A	N/A	22	18	Yes	This is a new measure for FY19. This measure captures wait times only. Accurate data for FY18 cannot be pulled from the queuing system, so it is not available.
	Percentage of Residential Plan Reviews performed within 15 days	92.0%	97.0%	5.4%	97.0%	99.0%	98.4%	No	Due to a temporary staff shortage in Q4, plan reviews were reassigned to other examiners. This increase in employees' workloads caused a slight drop in the unit's efficiency. L+I expects the numbers to improve during FY20 Q1 as the employees who had been out on sick leave return to work.
	Percentage of commercial building, plumbing, electrical and zoning plans reviewed within 20 days	98.5%	96.0%	-2.5%	97.0%	97.0%	97.6%	Yes	
	Number of building, electrical, plumbing, and zoning permits issued	15,807	16,876	6.8%	56,952	55,000	62,089	Yes	
	Percent of nuisance properties inspected within 20 days	82.0%	69.0%	-15.9%	82.3%	85.0%	80.3%	No	L+I inspects nuisance properties during nights and weekends, accompanied by police officers and sometimes firefighters. Results fluctuate depending on how complex the logistics are for each inspection. Unit staffing shortages have also contributed to a reduction in Q4 performance. An additional full-time inspector is expected to be hired during the first half of FY20.
	Number of demolitions performed	81	104	28.4%	428	500	440	No	L+I had a large \$600,000 demolition during the first half of FY19.
	Number of "imminently dangerous" properties	179	82	-54.2%	179	A reduction from FY18	82	Yes	This is a point-in-time measure. Continued investments in L+I's demolition efforts have allowed the Department to make a substantial decrease in the number of imminently dangerous properties.
	Median timeframe from "imminently dangerous" designation to demolition (in days)	165	144	-12.7%	150	145	126	Yes	The reduction in the overall number of imminently dangerous properties has enabled L+I to reduce the median timeframe for this measure.

Table S-1  
 QUARTERLY CITY MANAGER'S REPORT  
 DEPARTMENT SERVICE DELIVERY  
 FOR THE PERIOD ENDING  
 JUNE 30, 2019

HEALTH AND HUMAN SERVICES

Department of Human Services

Performance Measure	FY18 Q4	FY19 Q4	Change	FY18 Year-End	FY19 Target	FY19 Year-End	Target Met?	Comments / Explanation
Dependent placement population (as of the last day of the quarter)	5,927	5,354	-9.7%	5,927	≤ 5,927	5,354	Yes	
Percent of Child Protective Services (CPS) investigations that were determined within 60 days *	99.3%	99.7%	0.4%	99.3%	≥ 98.0%	99.8%	Yes	Data provided is on a one-quarter lag as DHS needs to account for the 60-day window. CPS investigations are conducted according to state law to investigate whether abuse or neglect occurred. By law, CPS investigations not determined in 60 days can be unfounded automatically. FY19 Q4 data will be available in FY20 Q1. Increases in the number of staff and consistent use of data to track investigation timeliness helped DHS increase the timeliness rate.
Percent of General Protective Services (GPS) investigations that were determined within 60 days *	73.1%	89.4%	22.3%	70.0%	≥ 75.0%	82.2%	Yes	Data provided is on a one-quarter lag as DHS needs to account for the 60-day window. GPS investigations are assessments conducted to determine if a family needs child welfare services to prevent abuse or neglect, stabilize family, and safeguard a child's well-being and development. FY19 Q4 data will be available in FY20 Q1. The Department is working on multiple fronts to improve the completion of GPS reports within 60 days. Some of these efforts include adding staff to Intake and Investigations, doing training upgrades, and creating specialty screening units to enable safe diversion of reports to community-based services when there are no safety threats.
Percent of children who enter an out-of-home placement from in-home services **	8.3%	8.6%	3.6%	8.3%	≤ 9.0%	8.6%	Yes	This outcome is a cumulative measure, meaning that the first quarter percentage appears lower than the ensuing quarters' rates. It takes into account all activity for the entire fiscal year up to the last day of the reported quarter. In-home services are case management services provided to a family to stabilize family functioning and prevent placement. Out-of-home placement includes foster care, kinship care, and congregate care.
Percent of children in out-of-home placement who achieved permanency out of all children in placement in a given year **	23.5%	26.9%	14.5%	23.5%	28.0%	26.9%	No	This outcome is cumulative, meaning that the first quarter percentage appears lower than the ensuing quarters' percentages. It takes into account all activity for the entire fiscal year up to the last day of the reported quarter. DHS calculates the rate by dividing the number of children in placement during the year to date who achieved permanency by the total number of children in foster care placement during the year. In the calculation, DHS excludes children in care for fewer than eight days. DHS is one percentage point below the target. The rate continues to increase: at FY18 year-end, DHS had a permanency rate of 23.5%, and this year it has risen to 26.9%.
Percent of dependent placement population in Congregate Care (as of the last day of the quarter)	11.7%	9.7%	-17.3%	11.7%	≤ 12.0%	10.1%	Yes	Congregate care is a term used to describe highly structured placement settings such as group homes, childcare institutions, and residential treatment facilities collectively.
Percent of dependent placement population in Kinship Care (as of the last day of the quarter)	47.0%	48.4%	3.0%	47.0%	48.0%	47.7%	No	Kinship care is a type of foster care in which children are placed with a relative (kin). DHS has made significant progress in increasing the number of foster care children placed with kin. Through continued collaborative efforts with the Community Umbrella Agencies, DHS is seeking further improvement and is just slightly below the FY19 target.

Dependent placement population

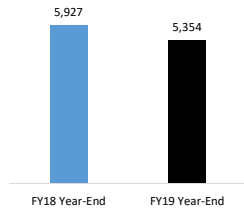


Table S-1  
 QUARTERLY CITY MANAGER'S REPORT  
 DEPARTMENT SERVICE DELIVERY  
 FOR THE PERIOD ENDING  
 JUNE 30, 2019

Percent of dependent placement population in care more than two years (as of the last day of the quarter)	37.6%	38.3%	1.9%	37.6%	≤ 36.0%	38.8%	No	The Department has implemented new initiatives to accelerate the pace of permanency for children in foster care for more than two years. For example, the department added new legal staff in FY18 to reduce caseloads and improve the speed of court proceedings. DHS has also implemented Rapid Permanency Reviews to review cases of children in foster care for more than two years and address systemic barriers to permanency. DHS anticipates improved outcomes from these initiatives in one to two years.
Average daily number of youth in detention at the Philadelphia Juvenile Justice Services Center (PJJSC)	147.1	126.2	-14.2%	147.1	≤ 136.0	119.5	Yes	DHS is responsible for running this secure detention facility and maintaining state-mandated staffing levels.
* These are lagging measures, as DHS needs to account for the 60-day window. Data provided is for the previous quarter.								
** These are cumulative measures. They take into account activity for the entire fiscal year up to the last day of the quarter being reported.								

Table S-1  
QUARTERLY CITY MANAGER'S REPORT  
DEPARTMENT SERVICE DELIVERY  
FOR THE PERIOD ENDING  
JUNE 30, 2019

**Department of Behavioral Health and Intellectual disAbility Services**

Department of Behavioral Health and Intellectual disAbility Services								
Performance Measure	FY18 Q4	FY19 Q4	Change	FY18 Year-End	FY19 Target	FY19 Year-End	Target Met?	Comments / Explanation
Unduplicated persons served in all community-based services, including outpatient services	10,996	9,512	-13.5%	114,995	90,000	103,431	Yes	This is a cumulative measure with the highest number of unique clients reported in the first quarter. This measure now includes all community-based treatment across DBHIDS (Outpatient, Family Services, Wrap-Around, School Services, Case Management, etc.). The number of unique members for Q4 is within the range of what is expected.
Number of admissions to out-of-state residential treatment facilities	10	8	-20.0%	69	50	46	Yes	Medicaid (MA) members are unduplicated within the quarter, and the goal is to be below the target. The year-to-date total may contain duplicated clients if they were served in multiple quarters. CBH's goal is to treat all of the children needing services within the state and not have to look to out-of-state alternatives, so the goal is to keep this number low.
Number of admissions to residential treatment facilities	110	77	-30.0%	470	600	326	Yes	MA members are unduplicated within the quarter, and the goal is to be below the target. The year-to-date total may contain duplicated clients if they were served in multiple quarters.
Percent of follow-up within 30 days of discharge from an inpatient psychiatric facility (adults)	46.7%	46.9%	0.3%	48.3%	50.0%	48.0%	No	This measure includes discharges to ambulatory, non-bed-based care for MA members. This mirrors the child measure below. The Department has a robust community-based continuum of care that includes Federally Qualified Health Centers (FQHCs), housing supports, case management, and Assertive Community Treatment (ACT) for members. The state-mandated follow-up measure, which is the numerator for the Department's 30-day follow-up rate, does not capture all services being provided across the Department's continuum of care. As a result, the actual follow-up rate is likely higher. To address concerns regarding the rates of follow-up and readmission, DBHIDS, in conjunction with the state, has implemented initiatives that directly address provider oversight, service development, innovation, and quality assurance.
Percent of readmission within 30 days to inpatient psychiatric facility (Substance Abuse & non-Substance Abuse) (adults)	13.1%	12.6%	-3.8%	12.9%	15.0%	13.5%	Yes	This measure includes both substance abuse and non-substance abuse facilities used by MA members. To address concerns regarding follow-up and readmission rates, DBHIDS, in conjunction with the state, has implemented initiatives that directly address provider oversight, service development, innovation, and quality assurance.
Percent of follow-up within 30 days of discharge from an inpatient psychiatric facility (children)	74.5%	77.8%	4.4%	76.2%	80.0%	81.1%	Yes	This measure includes discharges to ambulatory, non-bed-based care for MA members. This mirrors the adult measure above. The Department has a robust community-based continuum of care that includes Federally Qualified Health Centers (FQHCs), housing supports, case management, and Assertive Community Treatment (ACT) for members. The state-mandated follow-up measure, which is the numerator for the Department's 30-day follow-up rate, does not capture all services being provided across the Department's continuum of care. As a result, the actual follow-up rate is likely higher. To address concerns regarding follow-up and readmission rates, DBHIDS, in conjunction with the state, has implemented initiatives that directly address provider oversight, service development, innovation, and quality assurance.
Percent of readmission within 30 days to inpatient psychiatric facility (Substance Abuse & non-Substance Abuse) (children)	8.5%	10.1%	18.8%	8.4%	10.0%	9.1%	Yes	This measure includes both substance abuse and non-substance abuse facilities used by MA members. This measure mirrors the adult measure above. CBH Member Services is asking providers to check in with members earlier after they are discharged (after five days, a decrease from six to seven days previously) and to maintain more up-to-date contact information for members. CBH anticipates that, once follow-up rates increase and there is more engagement by providers, the overall 30-day readmission rate may increase further.

**Unduplicated persons served in all community-based services**

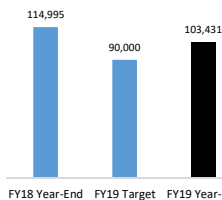


Table S-1  
 QUARTERLY CITY MANAGER'S REPORT  
 DEPARTMENT SERVICE DELIVERY  
 FOR THE PERIOD ENDING  
 JUNE 30, 2019

Department of Public Health

Performance Measure	FY18 Q4	FY19 Q4	Change	FY18 Year-End	FY19 Target	FY19 Year-End	Target Met?	Comments / Explanation
Percentage of visits uninsured	39.9%	42.2%	5.8%	40.4%	41.0%	41.6%	No	Philadelphia's rate of uninsured visits increased slightly from FY19 Q3 to FY19 Q4. The Department continues to invest in benefits enrollment activities.
Number of months between food establishment inspections	11.0	10.0	-9.1%	13.9	12.0	10.6	Yes	There has been significant improvement from FY18 Q2 when the program expanded hiring to improve this measure.
Number of new HIV diagnoses	121	102	-15.7%	495	550	434	Yes	Being below the target is the Department's goal. Lower numbers mean less HIV in Philadelphia communities. The Department analyzes HIV diagnoses monthly by demographic and geospatial characteristics.
Children 19-35 months with complete immunizations 4:3:1:3:3:1	80.8%	77.0%	-4.7%	80.8%	78.5%	77.0%	No	This measure comes from a national telephone survey administered annually by the Centers for Disease Control and Prevention (CDC). The Department uses Philadelphia respondents' data only. Data is subject to recall bias, and quarterly measures may fluctuate because of the small number of people surveyed. While national estimates for vaccination coverage are precise, estimates for state and local areas are less precise and thus less reliable. The Department continues to do provider-based outreach, assess coverage in medical provider offices, and perform home-based outreach to individuals that are late vaccine initiators. Philadelphia has received national awards for its high vaccination rates among children.
Percent of all cases with autopsy reports issued within 90 calendar days	97.1%	91.4%	-5.9%	96.5%	≥ 90.0%	91.1%	Yes	The 90% goal is DPH's requirement for accreditation. Increased overdose deaths requires more toxicology testing, which is required to be completed before autopsy reports can be finalized.
Number of patient visits to department-run STD clinics	5,615	4,883	-13.0%	21,758	21,000	20,503	No	The patient base will take some time to become familiar with the STD clinic's new location at Constitution Health Plaza, 1930 S. Broad Street. Decreased patient registration occurred on select days related to implementing an improved Laboratory Information Management System to avoid long wait times. Once the clinic is fully staffed, the Department plans to advertise the new location more aggressively. Staffing levels are expected to improve within the next 1-2 quarters.

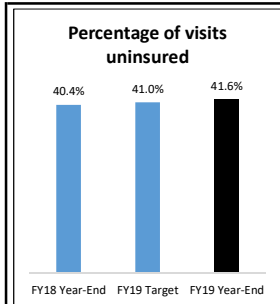


Table S-1  
QUARTERLY CITY MANAGER'S REPORT  
DEPARTMENT SERVICE DELIVERY  
FOR THE PERIOD ENDING  
JUNE 30, 2019

Office of Homeless Services

Performance Measure	FY18 Q4	FY19 Q4	Change	FY18 Year-End	FY19 Target	FY19 Year-End	Target Met?	Comments / Explanation
Number of households provided homeless prevention assistance	298	381	27.9%	837	725	1,225	Yes	This figure measures the number of households provided Homeless Prevention assistance. "Household" means individual and/or family. Annual targets are based on funding awarded through the Housing Trust Fund and Community Services Block Grant (CSBG). OHS's annual target assumes \$1,000 of assistance per household. Often, households require less assistance, and OHS is able to serve more households. The number might vary, based on level of need. OHS was able to exceed the measure due to an increase in prevention funding.
Number of households provided rapid rehousing assistance to end their homelessness	142	109	-23.2%	447	400	388	No	This figure measures the Office of Homeless Services' Rapid Rehousing units. Totals vary across quarters, and the pace toward the year-end goal depends administratively on grant timing, contracting, referrals, and time it takes for households to locate and move into a housing unit in the community. OHS narrowly missed the FY19 goal due to a timing issue. At the behest of the Department of Housing and Urban Development, OHS implemented a new automated referral system that experienced some early implementation glitches that have now been worked out. There are about 80 people who are in the pipeline from referral to the program who are seeking a unit which then will be inspected before they move in. OHS is still seeing an 85% success rate in preventing a return to homelessness with a 2-year lookback. The Rapid Rehousing Strategy combined with increased homelessness prevention has contributed to an overall decline in the number of homeless families.
Percent of exits to permanent housing destinations from shelter and transitional housing programs	35.0%	37.0%	5.7%	35.0%	30.0%	36.0%	Yes	OHS has been expanding the number of projects participating in the Homeless Management Information System (HMIS) since 2018. This has increased the amount of data collected. For FY19, the total exits from Emergency Shelter and Transitional Housing are based on this enlarged data set, which provides a more accurate reflection of the exit destinations from these project types.

COMMUNITY AND CULTURE

The Free Library of Philadelphia

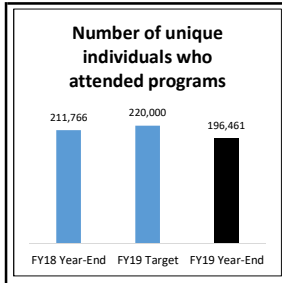
Performance Measure	FY18 Q4	FY19 Q4	Change	FY18 Year-End	FY19 Target	FY19 Year-End	Target Met?	Comments / Explanation
In-person visits	1,266,010	1,316,007	3.9%	4,961,270	5,400,000	4,915,649	No	Five new 21st-Century Libraries are opening in FY19 along with newly renovated areas of Parkway Central. The FLP's original target number was a stretch goal. Turnstile counts nation-wide have been decreasing for the last several years.
Virtual visits via FLP website	1,665,846	1,663,201	-0.2%	6,361,657	6,500,000	6,699,580	Yes	
Digital access	952,363	1,021,312	7.2%	3,568,923	3,700,000	3,975,901	Yes	This measure includes digital reach and activities, including Wi-Fi usage, eBook circulation, electronic resource/database use and public PC use. This measure counts every login.
New Youth library cards	2,964	3,083	4.0%	57,367	26,000	11,452	No	This measure tracks the number of new cardholders (children and teens) who have never been cardholders before. The FY19 target number used is a stretch goal, as most School District school-aged children received cards last fiscal year.
Preschool Program Attendance	32,316	35,753	10.6%	109,091	110,000	130,539	Yes	Program attendance reflects the day-to-day activities of library staff to engage community residents in life-long learning.
Children's Program Attendance	104,163	99,533	-4.4%	313,045	315,000	322,209	Yes	
Teen Program Attendance	17,536	20,452	16.6%	57,882	58,000	68,992	Yes	
Adult Program Attendance	64,145	61,357	-4.3%	212,228	215,000	222,408	Yes	
Senior Program Attendance	1,381	2,399	73.7%	11,061	14,500	15,512	Yes	

Table S-1  
QUARTERLY CITY MANAGER'S REPORT  
DEPARTMENT SERVICE DELIVERY  
FOR THE PERIOD ENDING  
JUNE 30, 2019

**Philadelphia Parks and Recreation**

Performance Measure	FY18 Q4	FY19 Q4	Change	FY18 Year-End	FY19 Target	FY19 Year-End	Target Met?	Comments / Explanation
Number of programs *	607	762	25.5%	3,291	3,300	3,605	Yes	Quarter 1 is PPR's biggest staff-led quarter due to camps. PPR had 1,959 internal programs and 1,646 external permitted programs during FY19.
Number of unique individuals who attended programs *	33,535	46,375	38.3%	211,766	220,000	196,461	No	PPR had 92,847 attendees at internal programs and 103,614 attendees at external permitted programs during FY19. A drop in participants of permitted activities in Q1 accounts for much of the gap in PPR's year-end count, as a number of permitted programs that took place in FY18 Q1 did not recur in FY19 Q1.
Total visits	2,351,520	2,396,921	1.9%	9,530,484	9,300,000	9,517,793	Yes	
New trees planted	1,424	1,577	10.7%	4,325	2,796	2,708	No	This measure does not report for Q1 and Q3. The number of new trees planted in Q4 is lower than anticipated, following a shift in the timeline for planting. The difference is expected to be made up in Q2 of FY20.

\* Programs run, on average, 19 weeks.



**COMMERCE**

**Commerce Department: Division of Aviation**

Performance Measure *	FY18 Q3	FY19 Q3	Change	FY18 Year-End	FY19 Target	FY19 YTD *	On Track to Meet Target?	Comments / Explanation
Enplaned passengers (million)	3.37	3.48	3.3%	15.25	15.36	11.66	Yes	
Operations (# arrivals and departures)	83,510	87,900	5.3%	371,397	368,000	284,845	Yes	
Freight and mail cargo (tons)	125,077	136,715	9.3%	510,431	515,000	428,261	Yes	
Non-airline revenue (\$ million)	\$31.80	\$35.55	11.8%	\$137.20	\$136.00	\$111.07	Yes	
Retail/beverage sales (\$ million)	\$46.07	\$48.35	4.9%	\$208.67	\$212.00	\$164.05	Yes	

\* All measures are reported on a lagging basis (one quarter behind the current quarter being reported).

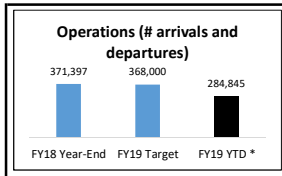


Table S-1  
 QUARTERLY CITY MANAGER'S REPORT  
 DEPARTMENT SERVICE DELIVERY  
 FOR THE PERIOD ENDING  
 JUNE 30, 2019

PLANNING AND DEVELOPMENT

Planning and Development: Division of Housing and Community Development

Performance Measure	FY18 Q4	FY19 Q4	Change	FY18 Year-End	FY19 Target	FY19 Year-End	Target Met?	Comments / Explanation
Mortgage foreclosures diverted	248	438	76.6%	1,088	1,100	1,368	Yes	To prevent homeowners from becoming homeless due to foreclosure, the program links a Court of Common Pleas order requiring that homeowners facing foreclosure have an opportunity to meet with their lenders to negotiate an alternative to foreclosure with City-funded housing counseling, outreach, a hotline, and legal assistance. Foreclosures are a function of the market and outcomes are driven by homeowners' ability to work out a deal; therefore, the number of mortgage foreclosures diverted is subject to fluctuation.
Homes repaired (BSRP, Weatherization, Heater Hotline, and AMP)	1,872	1,792	-4.3%	6,920	7,400	6,786	No	These Philadelphia Housing Development (PHDC) home improvement programs, repair basic systems (plumbing, heating, roofing, electrical and structural repairs), support weatherization, and modify homes for people who have physical disabilities and who are low-income residents. A \$60 million bond issuance in the spring of 2017 is providing additional home repair services over three years, helping to eliminate the waiting lists for these programs. PHDC is working to increase capacity to meet goals and is reviewing the reported outcomes for the Heater Program. The Division of Housing and Community Development is looking into why the overall home improvement goal was not met in FY19.
Unique lots stabilized, greened, and maintained	12,841	12,883	0.3%	12,841	12,000	12,883	Yes	The number of unique lots greened and cleaned includes land stabilization programs (such as initial cleaning, soil treatment, tree planting and fencing of up to 300 new selected blighted lots) and land maintenance.
Clients receiving counseling	N/A	2,460	N/A	N/A	8,000	7,931	No	Housing counselors 1) serve as advocates for homeowners as they face the challenges of homeownership; and 2) prepare prospective homeowners to meet those challenges. FY18 numbers are not available, as Planning and Development experienced issues with switching from one case management system to another in FY18.

Homes repaired

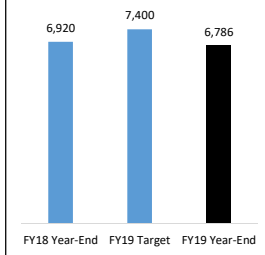




Table S-1  
 QUARTERLY CITY MANAGER'S REPORT  
 DEPARTMENT SERVICE DELIVERY  
 FOR THE PERIOD ENDING  
 JUNE 30, 2019

TRANSPORTATION AND INFRASTRUCTURE

Streets Department

Performance Measure	FY18 Q4	FY19 Q4	Change	FY18 Year-End	FY19 Target	FY19 Year-End	Target Met?	Comments / Explanation
Recycling rate	17.0%	13.0%	-23.5%	17.0%	17.0%	14.3%	No	Significant changes in the global recycling market have drastically decreased demand for recycling products and materials. There has been a significant change in acceptance quality requirements of recycled products overseas, greatly decreasing demand for paper products. In addition, changes in the composition of recycled materials collected (i.e. decreased quantity of mixed paper, cardboard, and container weight products such as aluminum, steel and plastic containers), has also negatively impacted the City's recycling diversion rate over the last several years. This combination has made it very difficult to reach target recycling rate objectives.
On-time collection (by 3 PM): recycling	98.0%	98.0%	0.0%	95.9%	97.0%	97.0%	Yes	
On-time collection (by 3 PM): trash	81.0%	71.0%	-12.3%	80.8%	90.0%	83.0%	No	Streets has experienced intermittent staff shortages due to high absentee rates making it necessary to divert compactors and crews to additional routes beyond their regularly scheduled assignments, thereby impacting the Department's on-time rate.
Percentage of time potholes are repaired within three days	78.0%	83.0%	6.4%	90.0%	90.0%	89.9%	No	Higher than usual pothole response times occurred during the month of May due to a heavy focus on other roadway defect work as part of a comprehensive roadway repair blitz operation. This anomaly impacted the overall fiscal-year pothole response time averages yielding a rate that is just slightly below the 90% target goal.
Pothole response time (days)	3.0	4.0	33.3%	3.4	3.0	3.0	Yes	
Miles resurfaced	36	41	13.9%	77	95	96	Yes	
Tons of refuse collected and disposed	160,822	166,258	3.4%	575,095	580,000	616,369	No	Global recycling market conditions required the Department to divert a high volume of recycling materials to the regular trash stream throughout the fiscal year. These new market conditions have made recycling product quality acceptance levels significantly higher, thereby necessitating the movement of previously recyclable materials to the regular trash stream and greatly increasing regular trash tonnage.
Tons of recycling collected and disposed	28,084	20,651	-26.5%	100,599	102,823	88,375	No	Significant changes in the global recycling market have drastically decreased demand for recycling products and materials. There has been a significant change in acceptance quality requirements of recycled products overseas, greatly decreasing demand for paper products, and, as a result, significantly increasing the cost of recycling processing operations. In order to mitigate costs, and in response to more stringent quality requirements, the Department has had to divert sub-quality recycling materials into the regular trash stream, decreasing the amount of recycling tons processed.

On-time collection:  
recycling

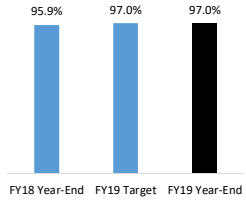


Table S-1  
QUARTERLY CITY MANAGER'S REPORT  
DEPARTMENT SERVICE DELIVERY  
FOR THE PERIOD ENDING  
JUNE 30, 2019

**Water Department**

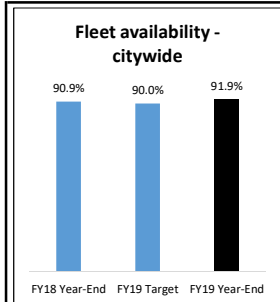
<p><b>Average time to repair a water main break upon crew arrival at site (hours)</b></p> <p>FY18 Year-End   FY19 Target   FY19 YTD *</p>	Performance Measure *	FY18 Q3	FY19 Q3	Change	FY18 Year-End	FY19 Target	FY19 YTD *	On Track to Meet Target?	Comments / Explanation
	Millions of gallons of treated water	19,847	20,603	3.8%	81,485	meet customer demand	62,945	Yes	PWD's target is to meet customers' demand. The measure is calculated by taking weekly average treatment flow summed for 3 plants x 7 days to get millions of gallons of treated water.
	Percent of time Philadelphia's drinking water met or surpassed state and federal standards	100.0%	100.0%	0.0%	100.0%	100.0%	100.0%	Yes	
	Miles of pipeline surveyed for leakage	96	199	107.3%	742	1,110	507	No	In the first half of the fiscal year, the available crew hours decreased due to a large increase in leak referrals, which required the crews to dedicate their time to locating active leaks and place marks for the District crews to dig up and repair. As expected, this measure then increased in Q3. The measure is not on track to meet its annual goal for FY19 but is expected to continue to increase in Q4.
	Water main breaks repaired	553	287	-48.1%	977	905	660	Yes	The Department's target is to repair all water main breaks.
	Average time to repair a water main break upon crew arrival at site (hours)	6.7	6.2	-6.9%	6.5	8.0	5.7	Yes	Eight hours is the Water Department's service-level agreement (SLA).
	Percent of hydrants available	99.5%	99.3%	-0.2%	99.5%	99.7%	99.4%	Yes	
	Number of storm inlets cleaned/year	23,220	25,272	8.8%	103,535	100,000	77,281	Yes	This is the number of inlets cleaned each quarter in PWD's system, which contains over 79,000 inlets.
	Constructed greened acres	42	87	108.6%	201	200	226	Yes	
	Number of Green Acres Design Completed/year	102	139	36.8%	433	300	323	Yes	
* All measures are reported on a lagging basis (one quarter behind the current quarter being reported).									

Table S-1  
QUARTERLY CITY MANAGER'S REPORT  
DEPARTMENT SERVICE DELIVERY  
FOR THE PERIOD ENDING  
JUNE 30, 2019

MANAGING DIRECTOR'S OFFICE

Office of Fleet Management

Performance Measure	FY18 Q4	FY19 Q4	Change	FY18 Year-End	FY19 Target	FY19 Year-End	Target Met?	Comments / Explanation
Fleet availability - citywide	91.3%	92.3%	1.2%	90.9%	90.0%	91.9%	Yes	New vehicle purchases since FY16 have enabled Fleet to meet its citywide vehicle availability targets.
Percent of SLA met for medic units	119.5%	122.5%	2.5%	120.0%	100.0%	121.0%	Yes	The SLA is met when 55 of 75 medic units are available. Fleet's Optimal Vehicle Replacement Strategy for medic unit purchases enabled Fleet to meet the SLA.
Percent of SLA met for trash compactors	100.7%	103.7%	3.0%	98.0%	100.0%	101.0%	Yes	The SLA is met when 241 of 326 compactors are available. Fleet ordered and received 30 new compactors in FY18. Fleet also ordered an additional 30 compactors in FY19, and these are expected to be received in FY20.
Percent of SLA met for radio patrol cars	97.9%	102.4%	4.6%	95.3%	100.0%	101.4%	Yes	The SLA is met when 675 of 750 or 90% of the active radio patrol car inventory is available. In FY19, Fleet is purchasing 150 new radio patrol cars to replenish the inventory.
Median age of vehicle: General Fund	4.19	3.81	-9.1%	4.75	4.50	3.99	Yes	
Median age of vehicle: Water Fund	5.78	3.76	-34.9%	8.52	6.00	4.15	Yes	Since FY16, the Water Department purchased 489 new vehicles (nearly 54% of their overall vehicle inventory) with an acquisition cost of \$38.189 million. Since FY18 Q2, 336 new vehicles were placed into service and 238 old vehicles were relinquished from service. This has driven down the median age during this period.
Median age of vehicle: Aviation Fund	9.20	5.30	-42.4%	10.51	8.00	6.70	Yes	Since FY16, the Division of Aviation purchased 167 new vehicles (just over 54% of their overall vehicle inventory) with an acquisition cost of \$19.557 million. Since FY18 Q2, 86 new vehicles were placed into service and 70 old vehicles were relinquished from service. This has driven down the median age during this period.
Percent of vehicles repaired in one day or less	56.0%	N/A	N/A	57.4%	70.0%	N/A	N/A	Fleet cannot report on this measure for Q4, due to an issue with the configuration of their work order system.



Department of Public Property

Performance Measure	FY18 Q4	FY19 Q4	Change	FY18 Year-End	FY19 Target	FY19 Year-End	Target Met?	Comments / Explanation
Number of substantially completed construction projects	18	22	22.2%	40	42	58	Yes	A project that is substantially complete is at least 95% complete.
Field Operations: Facilities division internal work order volume	5,238	2,564	-51.1%	15,797	11,500	11,019	No	DPP is moving to have contractors handle more work requests. These work orders are not counted in DPP's work order system, as they go directly to the contractors. Thus, the volume captured in this measure has decreased (but the overall work order volume has not).
Field Operations: Percent of work orders completed within service level	93.0%	89.0%	-4.3%	88.5%	90.0%	84.6%	No	DPP is realigning supervisory assignments to facilitate more satisfactory completion of work orders.

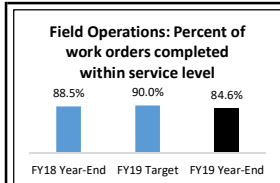
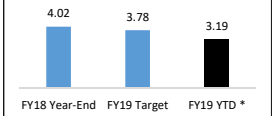


Table S-1  
 QUARTERLY CITY MANAGER'S REPORT  
 DEPARTMENT SERVICE DELIVERY  
 FOR THE PERIOD ENDING  
 JUNE 30, 2019

Office of Sustainability

City facility energy consumption	Performance Measure *	FY18 Q3	FY19 Q3	Change	FY18 Year-End	FY19 Target	FY19 YTD *	On Track to Meet Target?	Comments / Explanation
	City of Philadelphia facility energy consumption, including General, Aviation and Water Funds (Million British Thermal Units)	1.29	1.30	0.8%	4.02	3.78	3.19	Yes	FY19 Q4 data will be available in FY20 Q1. The target is based on a 3% reduction in usage from the three-year average for FY16-18.
	City of Philadelphia facility energy cost including General, Aviation and Water Funds (\$ Million)	\$18.7	\$18.5	-1.1%	\$62.8	\$67.0	\$49.4	Yes	FY19 Q4 data will be available in FY20 Q1. The target is based on a 3% reduction in cost from three-year average for FY16-18.
* These measures are lagging indicators, due to delays in billing for energy use data.									

Managing Director's Office: 311 Call Center

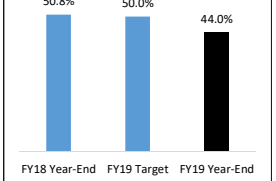
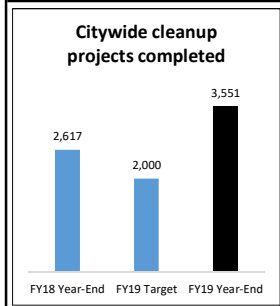
Percent of calls answered within 20 seconds	Performance Measure	FY18 Q4	FY19 Q4	Change	FY18 Year-End	FY19 Target	FY19 Year-End	Target Met?	Comments / Explanation
	Percent of calls answered within 20 seconds	21.0%	25.0%	19.0%	50.8%	50.0%	44.0%	No	311 is in the process of hiring six employees, two for a recently assembled L-I pod, and an additional four to handle 311-related issues. 311 has been trying to hire since January 2019 and has only been able to on-board two of the six employees. 311 has four outstanding offers and expects to have the new class in place by September.
	Percent of 311 NPS survey respondents who are "service detractors"	37.0%	43.0%	16.2%	31.8%	< 50.0%	41.5%	Yes	"Service detractors" fall somewhere between 0 and 6 on a 10-point scale of "How likely are you to recommend Philly311 to a friend or colleague?"
	Percent of residents who utilize mobile and web applications to contact 311	45.0%	46.0%	2.2%	41.8%	45.0%	45.5%	Yes	This measure refers to the number of contacts using mobile and web applications to contact 311.
	Average score for tickets and phone calls monitored by 311 supervisors	88.0%	78.0%	-11.4%	86.0%	86.0%	84.8%	No	Agents are scored on a six-point scale and are graded by pass/fail. Supervisors monitor two calls per week, and 311's Quality Assurance Associate continues to create new quality components to assess quality. 311 has continued to improve our monitoring practices to reflect a more accurate score.

Table S-1  
QUARTERLY CITY MANAGER'S REPORT  
DEPARTMENT SERVICE DELIVERY  
FOR THE PERIOD ENDING  
JUNE 30, 2019

**Managing Director's Office: Community Life Improvement Program (CLIP)**

Performance Measure *		FY18 Q4	FY19 Q4	Change	FY18 Year-End	FY19 Target	FY19 Year-End	Target Met?	Comments / Explanation
Graffiti Abatement: properties and street fixtures cleaned		37,088	32,280	-13.0%	133,099	125,000	124,042	No	A Graffiti Abatement employee was moved to the Community Service Program, so graffiti abatement numbers declined while the number of community service projects increased.
Community Partnership Program: groups that received supplies		243	249	2.5%	701	575	618	Yes	
Community Service Program: citywide cleanup projects completed		663	1,110	67.4%	2,617	2,000	3,551	Yes	Employees have been moved into the Community Service Program to assist residents with community clean-ups, resulting in a relatively high number of completed projects compared to the prior year.
Vacant Lot Program: vacant lot abatements		3,198	4,195	31.2%	12,508	12,000	13,374	Yes	
Vacant Lot Program: vacant lot compliance rate		24.0%	19.0%	-20.8%	31.5%	25.0%	36.5%	Yes	Compliance rate refers to the percent of property owners who receive a notice of violation and subsequently take action to clean up their properties within the timeframe given to address the violation. Vacant lot violation compliance by owners varies depending upon ownership, as many long-term owners are unaccounted for. Many of the owners' addresses in CLIP's system are the actual vacant lot addresses, meaning that there are no owners on record. Compliance rates can vary dramatically depending on what section of the city CLIP is in during a given quarter. If the ownership of the vacant lots is known, the compliance rate tends to be higher. If the ownership of the vacant lots is not known, then the compliance rate is likely to be lower.
Community Life Improvement: exterior property maintenance violations		4,178	6,205	48.5%	12,245	11,000	15,701	Yes	The FY19 target was based on three-year historical data.
Community Life Improvement: exterior property maintenance compliance rate		64.3%	68.8%	7.0%	62.2%	60.0%	64.0%	Yes	Compliance rate refers to the percent of property owners who receive a notice of violation and subsequently take action to clean up their properties within the timeframe given to address the violation. In the warmer/busy months, the compliance rate is higher due to volume of requests allowing for the owner to have additional time to clean his/her property. CLIP is unlikely to reach the compliance rate as it moves into new sections of the city where owners are not familiar with CLIP's timeframe for addressing property violations.
* FY19 targets are lower than FY18 year-end figures due to redeployment of resources to meet additional demands for special clean-ups in areas impacted by opioids.									





**City of Philadelphia**

# **Quarterly City Managers Report**

**FOR THE PERIOD ENDING JUNE 30, 2019**

## **WATER FUND QUARTERLY REPORT**





**Quarterly City Managers Report  
Fund Balance Summary  
Water Fund**

All Departments

For the Period Ending June 30, 2019

Category	FY 2018 Actual	Fiscal Year 2019 Full Year				
		Adopted Budget	Target Budget	Current Projection	Current Projection for Revenues Over / (Under)	
					Adopted Budget	Target Budget
<b><u>REVENUES</u></b>						
Taxes						
Locally Generated Non - Tax Revenues	715,640,437	700,211,000	693,622,805	693,622,805	(6,588,195)	0
Other Governments	569,484	1,000,000	1,000,000	1,000,000	0	0
Revenues from Other Funds of City - Net of Rate						
Stabilization Fund (I See Note 1)	33,860,295	29,138,000	38,872,000	38,872,000	9,734,000	0
Revenue from Other Funds of City - Rate Stabilization Fund	24,629,568	84,359,000	82,185,000	82,185,000	(2,174,000)	0
<b>Total Revenues and Other Sources</b>	<b>774,699,784</b>	<b>814,708,000</b>	<b>815,679,805</b>	<b>815,679,805</b>	<b>971,805</b>	<b>0</b>
Category	FY 2018 Actual	Full Year				
		Original Budget	Target Budget	Current Projection	Current Projection for Obligations (Over) / Under	
					Adopted Budget	Target Budget
<b><u>OBLIGATIONS / APPROPRIATIONS</u></b>						
Personal Services	132,309,262	143,902,078	146,108,597	146,108,597	(2,206,519)	0
Personal Services - Employee Benefits	133,844,257	138,140,401	139,088,937	139,088,937	(948,536)	0
Sub-Total Employee Compensation	266,153,519	282,042,479	285,197,534	285,197,534	(3,155,055)	0
Purchase of Services	175,855,338	206,609,685	205,380,235	205,380,235	1,229,450	0
Materials, Supplies and Equipment	50,076,788	62,887,500	61,933,700	61,933,700	953,800	0
Contributions, Indemnities and Taxes	6,779,219	9,176,000	9,176,000	9,176,000	0	0
Debt Service	237,248,135	212,992,336	212,992,336	212,992,336	0	0
Advances and Miscellaneous Payments	0	0	0	0	0	0
Payment to Other Funds - Net of Payment to Rate	71,000,000	71,000,000	71,000,000	71,000,000	0	0
Stabilization Fund (See Note 1)						
Payments to Other Funds -Rate Stabilization Fund	0	0	0	0	0	0
<b>Total Obligations / Appropriations</b>	<b>807,112,999</b>	<b>844,708,000</b>	<b>845,679,805</b>	<b>845,679,805</b>	<b>(971,805)</b>	<b>0</b>
<b>Operating Surplus / (Deficit)</b>	<b>(32,413,215)</b>	<b>(30,000,000)</b>	<b>(30,000,000)</b>	<b>(30,000,000)</b>	<b>0</b>	<b>0</b>
<b><u>OPERATIONS IN RESPECT TO PRIOR FISCAL YEARS</u></b>						
Prior Year Fund Balance	0	0	0	0	0	0
Net Adjustments - Prior Years	32,413,215	30,000,000	30,000,000	30,000,000	0	0
<b>Total Net Adjustments</b>	<b>32,413,215</b>	<b>30,000,000</b>	<b>30,000,000</b>	<b>30,000,000</b>	<b>0</b>	<b>0</b>
<b>Year End Fund Balance</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

Note 1: Bill #544, which restructured the Water Fund Revenue Bond Rate covenant, requires that the unencumbered operating balance of the Water Fund as of the end of the Fiscal Year be paid over to the Rate Stabilization Fund. A payment from the Rate Stabilization Fund to the Operating Fund will be required to eliminate any deficit as of the end of the fiscal year and will be recognized as Revenue from Other Funds.

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**Quarterly City Managers Report**  
**Non-Tax Revenue Summary**  
**Water Fund**  
For the Period Ending June 30, 2019

Department	FY 2018 Actual	Fiscal Year 2019 Full Year				
		Adopted Budget	Target Budget	Current Projection	Current Projection Over / (Under)	
					Adopted Budget	Target Budget
<b><u>Local Non-Tax Revenues</u></b>						
Fleet Management	318	200,000	60,000	60,000	(140,000)	0
<i>Sale of Vehicles</i>	318	200,000	60,000	60,000	(140,000)	0
Licenses & Inspections	35,356	35,000	35,000	35,000	0	0
<i>Miscellaneous</i>	35,356	35,000	35,000	35,000	0	0
Water	64,626,063	53,625,000	56,557,000	56,557,000	2,932,000	0
<i>Sewer Charges to Other Municipalities</i>	37,427,705	37,145,000	38,198,000	38,198,000	1,053,000	0
<i>Water &amp; Sewer Permits Issued by L &amp; I</i>	5,522,093	2,520,000	4,640,000	4,640,000	2,120,000	0
<i>Contribution - Sinking Fund Reserve</i>	19,000,000	12,000,000	12,000,000	12,000,000	0	0
<i>Miscellaneous</i>	2,676,265	1,960,000	1,719,000	1,719,000	(241,000)	0
Revenue	649,386,745	645,801,000	636,500,805	636,500,805	(9,300,195)	0
<i>Sales &amp; Charges</i>	634,322,844	633,018,000	623,717,805	623,717,805	(9,300,195)	0
<i>Fire Service Connections</i>	3,169,265	3,474,000	3,474,000	3,474,000	0	0
<i>Surcharges</i>	5,627,537	4,101,000	4,101,000	4,101,000	0	0
<i>Miscellaneous</i>	6,267,099	5,208,000	5,208,000	5,208,000	0	0
Procurement	85,471	100,000	20,000	20,000	(80,000)	0
<i>Miscellaneous</i>	85,471	100,000	20,000	20,000	(80,000)	0
City Treasurer	1,506,484	450,000	450,000	450,000	0	0
<i>Interest Earnings</i>	1,506,484	450,000	450,000	450,000	0	0
<b>Total Local Non-Tax Revenue</b>	<b>715,640,437</b>	<b>700,211,000</b>	<b>693,622,805</b>	<b>693,622,805</b>	<b>(6,588,195)</b>	<b>0</b>
<b><u>Other Governments</u></b>						
Water	569,484	1,000,000	1,000,000	1,000,000	0	0
<i>State</i>	562,654	1,000,000	1,000,000	1,000,000	0	0
<i>Federal</i>	6,830	0	0	0	0	0
<b>Total Other Governments</b>	<b>569,484</b>	<b>1,000,000</b>	<b>1,000,000</b>	<b>1,000,000</b>	<b>0</b>	<b>0</b>
<b><u>Revenue from Other Funds</u></b>						
Water	58,489,863	113,497,000	121,057,000	121,057,000	7,560,000	0
<i>General Fund</i>	29,362,223	24,348,000	34,082,000	34,082,000	9,734,000	0
<i>Aviation Fund</i>	4,128,072	4,390,000	4,390,000	4,390,000	0	0
<i>Employee Benefit Fund</i>	370,000	400,000	400,000	400,000	0	0
<i>Rate Stabilization Fund</i>	24,629,568	84,359,000	82,185,000	82,185,000	(2,174,000)	0
<b>Total Revenue from Other Funds</b>	<b>58,489,863</b>	<b>113,497,000</b>	<b>121,057,000</b>	<b>121,057,000</b>	<b>7,560,000</b>	<b>0</b>
<b>Total - All Sources</b>	<b>774,699,784</b>	<b>814,708,000</b>	<b>815,679,805</b>	<b>815,679,805</b>	<b>971,805</b>	<b>0</b>

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**Quarterly City Managers Report**  
**Departmental Obligations Summary**  
**Water Fund**  
For the Period Ending June 30, 2019

Department	FY 2018 Actual	Fiscal Year 2019 Full Year				
		Adopted Budget	Target Budget	Current Projection	Current Projection (Over) / Under	
					Adopted Budget	Target Budget
<b>Office of Innovation &amp; Technology</b>	<b>22,068,991</b>	<b>31,966,821</b>	<b>32,203,620</b>	<b>32,203,620</b>	<b>(236,799)</b>	<b>0</b>
<i>Personal Services</i>	6,236,674	8,003,747	8,240,546	8,240,546	(236,799)	0
<i>Purchase of Services</i>	13,806,992	20,930,724	20,930,724	20,930,724	0	0
<i>Materials, Supplies &amp; Equipment</i>	2,025,325	3,032,350	3,032,350	3,032,350	0	0
<b>Managing Director</b>	<b>138,550</b>	<b>138,550</b>	<b>138,550</b>	<b>138,550</b>	<b>0</b>	<b>0</b>
<i>Personal Services</i>	138,550	138,550	138,550	138,550	0	0
<b>Public Property</b>	<b>4,256,817</b>	<b>4,265,847</b>	<b>4,265,847</b>	<b>4,265,847</b>	<b>0</b>	<b>0</b>
<i>Purchase of Services</i>	4,256,817	4,265,847	4,265,847	4,265,847	0	0
<b>Office of Fleet Management</b>	<b>7,413,972</b>	<b>8,825,836</b>	<b>8,846,754</b>	<b>8,846,754</b>	<b>(20,918)</b>	<b>0</b>
<i>Personal Services</i>	2,891,880	3,062,196	3,083,114	3,083,114	(20,918)	0
<i>Purchase of Services</i>	1,036,762	1,489,000	1,489,000	1,489,000	0	0
<i>Materials, Supplies &amp; Equipment</i>	3,485,330	4,274,640	4,274,640	4,274,640	0	0
<b>Water</b>	<b>383,131,502</b>	<b>419,220,912</b>	<b>418,811,056</b>	<b>418,811,056</b>	<b>409,856</b>	<b>0</b>
<i>Personal Services</i>	110,753,656	119,823,412	121,522,006	121,522,006	(1,698,594)	0
<i>Purchase of Services</i>	150,956,803	173,643,500	172,488,850	172,488,850	1,154,650	0
<i>Materials, Supplies &amp; Equipment</i>	43,641,824	54,083,000	53,129,200	53,129,200	953,800	0
<i>Contributions, Indemnities &amp; Taxes</i>	6,779,219	671,000	671,000	671,000	0	0
<i>Payments to Other Funds-Rate Stabilization Fd</i>	0	0	0	0	0	0
<i>Payments to Other Funds-Water Residual Fd</i>	28,904,525	37,000,000	37,000,000	37,000,000	0	0
<i>Payments to Other Funds-Other</i>	42,095,475	34,000,000	34,000,000	34,000,000	0	0
<b>Finance</b>	<b>133,844,257</b>	<b>146,640,401</b>	<b>147,588,937</b>	<b>147,588,937</b>	<b>(948,536)</b>	<b>0</b>
<i>Personal Services - Fringe Benefits</i>	133,844,257	138,140,401	139,088,937	139,088,937	(948,536)	0
<i>Contributions, Indemnities &amp; Taxes</i>	0	8,500,000	8,500,000	8,500,000	0	0
<b>Revenue</b>	<b>15,468,436</b>	<b>16,664,500</b>	<b>16,852,407</b>	<b>16,852,407</b>	<b>(187,907)</b>	<b>0</b>
<i>Personal Services</i>	9,735,827	10,171,000	10,358,907	10,358,907	(187,907)	0
<i>Purchase of Services</i>	4,834,053	5,059,000	5,059,000	5,059,000	0	0
<i>Materials, Supplies &amp; Equipment</i>	898,556	1,429,500	1,429,500	1,429,500	0	0
<i>Contributions, Indemnities &amp; Taxes</i>	0	5,000	5,000	5,000	0	0
<b>Sinking Fund</b>	<b>237,248,135</b>	<b>212,992,336</b>	<b>212,992,336</b>	<b>212,992,336</b>	<b>0</b>	<b>0</b>
<i>Debt Service</i>	237,248,135	212,992,336	212,992,336	212,992,336	0	0
<b>Procurement</b>	<b>84,412</b>	<b>93,093</b>	<b>93,093</b>	<b>93,093</b>	<b>0</b>	<b>0</b>
<i>Personal Services</i>	84,412	93,093	93,093	93,093	0	0
<b>Law</b>	<b>2,878,899</b>	<b>3,240,830</b>	<b>3,304,069</b>	<b>3,304,069</b>	<b>(63,239)</b>	<b>0</b>
<i>Personal Services</i>	2,381,984	2,506,206	2,569,445	2,569,445	(63,239)	0
<i>Purchase of Services</i>	471,162	691,614	691,614	691,614	0	0
<i>Materials, Supplies &amp; Equipment</i>	25,753	43,010	43,010	43,010	0	0
<b>Office of Sustainability</b>	<b>93,874</b>	<b>93,874</b>	<b>93,874</b>	<b>93,874</b>	<b>0</b>	<b>0</b>
<i>Personal Services</i>	63,874	63,874	63,874	63,874	0	0
<i>Purchase of Services</i>	30,000	30,000	30,000	30,000	0	0
<b>Water, Sewer &amp; Storm Water Rate Board</b>	<b>485,154</b>	<b>565,000</b>	<b>489,262</b>	<b>489,262</b>	<b>75,738</b>	<b>0</b>
<i>Personal Services</i>	22,405	40,000	39,062	39,062	938	0
<i>Purchase of Services</i>	462,749	500,000	425,200	425,200	74,800	0
<i>Materials, Supplies &amp; Equipment</i>	0	25,000	25,000	25,000	0	0
<b>Total Water Fund</b>	<b>807,112,999</b>	<b>844,708,000</b>	<b>845,679,805</b>	<b>845,679,805</b>	<b>(971,805)</b>	<b>0</b>
<i>Personal Services</i>	132,309,262	143,902,078	146,108,597	146,108,597	(2,206,519)	0
<i>Personal Services - Fringe Benefits</i>	133,844,257	138,140,401	139,088,937	139,088,937	(948,536)	0
<i>Sub-Total Employee Compensation</i>	266,153,519	282,042,479	285,197,534	285,197,534	(3,155,055)	0
<i>Purchase of Services</i>	175,855,338	206,609,685	205,380,235	205,380,235	1,229,450	0
<i>Materials, Supplies &amp; Equipment</i>	50,076,788	62,887,500	61,933,700	61,933,700	953,800	0
<i>Contributions, Indemnities &amp; Taxes</i>	6,779,219	9,176,000	9,176,000	9,176,000	0	0
<i>Debt Service</i>	237,248,135	212,992,336	212,992,336	212,992,336	0	0
<i>Payments to Other Funds</i>	71,000,000	71,000,000	71,000,000	71,000,000	0	0

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**Quarterly City Managers Report**  
**Departmental Full Time Position Summary**  
**Water Fund**  
For the Period Ending June 30, 2019

Department	FY 2018 Actual	Fiscal Year 2019 Full Year				
		Authorized Positions			Current Projection (Over) / Under	
		Adopted Budget	Target Budget	Current Projection	Adopted Budget	Target Budget
<b>Office of Innovation &amp; Technology</b>	<b>85</b>	<b>106</b>	<b>106</b>	<b>83</b>	<b>23</b>	<b>23</b>
<b>Office of Fleet Management</b>	<b>52</b>	<b>58</b>	<b>58</b>	<b>54</b>	<b>4</b>	<b>4</b>
<b>Water</b>	<b>1,887</b>	<b>2,188</b>	<b>2,188</b>	<b>1,891</b>	<b>297</b>	<b>297</b>
<b>Revenue</b>	<b>205</b>	<b>232</b>	<b>232</b>	<b>206</b>	<b>26</b>	<b>26</b>
<b>Procurement</b>	<b>1</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>0</b>	<b>0</b>
<b>Law</b>	<b>26</b>	<b>30</b>	<b>32</b>	<b>31</b>	<b>(1)</b>	<b>1</b>
<b>Water, Sewer &amp; Stormwater Rate Board</b>	<b>0</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>0</b>	<b>0</b>
<b>Total Water Fund</b>	<b>2,256</b>	<b>2,617</b>	<b>2,619</b>	<b>2,268</b>	<b>349</b>	<b>351</b>

The material in this report is preliminary and subject to revision and does not represent an official statement of the City of Philadelphia.

**City of Philadelphia**

# **Quarterly City Managers Report**

**FOR THE PERIOD ENDING JUNE 30, 2019**

## **AVIATION FUND QUARTERLY REPORT**



**Quarterly City Managers Report**  
**Fund Balance Summary**  
**Aviation Fund**  
All Departments  
For the Period Ending June 30, 2019

Category	FY 2018 Actual	Fiscal Year 2019				
		Full Year			Current Projection for Revenues Over / (Under)	
		Adopted Budget	Target Budget	Current Projection		
		Adopted Budget	Target Budget			
<b><u>REVENUES</u></b>						
Taxes						
Locally Generated Non - Tax Revenues	435,144,785	459,565,000	459,560,000	459,560,000	(5,000)	0
Other Governments	2,220,030	2,695,000	2,695,000	2,695,000	0	0
Revenues from Other Funds of City	1,442,524	1,320,000	1,420,000	1,420,000	100,000	0
Other Sources						
Total Revenues and Other Sources	438,807,339	463,580,000	463,675,000	463,675,000	95,000	0
Category	FY 2018 Actual	Full Year				
		Adopted Budget	Target Budget	Current Projection	Current Projection for Obligations (Over) / Under	
					Adopted Budget	Target Budget
<b><u>OBLIGATIONS / APPROPRIATIONS</u></b>						
Personal Services	75,962,677	80,205,326	81,152,175	81,152,175	(946,849)	0
Personal Services - Employee Benefits	57,506,222	63,950,249	64,314,886	64,314,886	(364,637)	0
Sub-Total Employee Compensation	133,468,899	144,155,575	145,467,061	145,467,061	(1,311,486)	0
Purchase of Services	113,764,903	139,979,589	138,340,589	138,340,589	1,639,000	0
Materials, Supplies and Equipment	14,271,030	18,041,900	17,493,529	17,493,529	548,371	0
Contributions, Indemnities and Taxes	2,288,272	8,812,000	8,812,000	8,812,000	0	0
Debt Service	109,055,267	163,801,936	163,801,936	163,801,936	0	0
Payment to Other Funds	7,679,206	24,023,000	24,023,000	24,023,000	0	0
Advances and Miscellaneous Payments	0	0	0	0	0	0
Total Obligations / Appropriations	380,527,577	498,814,000	497,938,115	497,938,115	875,885	0
Operating Surplus / (Deficit)	58,279,762	(35,234,000)	(34,263,115)	(34,263,115)	970,885	0
<b><u>OPERATIONS IN RESPECT TO</u></b>						
<b><u>PRIOR FISCAL YEARS</u></b>						
Prior Year Fund Balance	69,922,273	54,976,000	143,068,951	143,068,951	88,092,951	0
Net Adjustments - Prior Years	14,866,916	15,000,000	15,000,000	15,000,000	0	0
Total Net Adjustments	84,789,189	69,976,000	158,068,951	158,068,951	88,092,951	0
Preliminary Year End Fund Balance	143,068,951	34,742,000	123,805,836	123,805,836	89,063,836	0
Deferred Revenue-Airline Rates & Charges (See Note 1)	0	0	0	0	0	0
Year End Fund Balance	143,068,951	34,742,000	123,805,836	123,805,836	89,063,836	0

Note 1: In accordance with Airline Use & Lease Agreements, revenues received in excess of Terminal Building and Airfield Area costs are deferred to the subsequent fiscal year.

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**Quarterly City Managers Report**  
**Non-Tax Revenue Summary**  
**Aviation Fund**  
For the Period Ending June 30, 2019

Department	FY 2018 Actual	Fiscal Year 2019				
		Full Year			Current Projection	
		Adopted Budget	Target Budget	Current Projection	Over / (Under)	
					Adopted Budget	Target Budget
<u>Local Non-Tax Revenues</u>						
Fleet Management	0	25,000	25,000	25,000	0	0
<i>Sale of Vehicles</i>	0	25,000	25,000	25,000	0	0
Procurement	517	10,000	5,000	5,000	(5,000)	0
<i>Miscellaneous</i>	517	10,000	5,000	5,000	(5,000)	0
City Treasurer	2,196,717	1,000,000	1,000,000	1,000,000	0	0
<i>Interest Earnings</i>	2,196,717	1,000,000	1,000,000	1,000,000	0	0
Commerce - Division of Aviation	432,947,551	458,530,000	458,530,000	458,530,000	0	0
<i>Concessions</i>	51,848,386	55,032,000	55,032,000	55,032,000	0	0
<i>Space Rentals</i>	146,369,362	161,387,000	162,050,000	162,050,000	663,000	0
<i>Landing Fees</i>	77,217,448	97,531,000	97,531,000	97,531,000	0	0
<i>Parking</i>	66,210,999	42,000,000	42,000,000	42,000,000	0	0
<i>Car Rental</i>	18,985,032	23,646,000	23,646,000	23,646,000	0	0
<i>Sale of Utilities</i>	2,542,736	4,342,000	4,342,000	4,342,000	0	0
<i>Overseas Terminal Facility Charges</i>	12,600	0	0	0	0	0
<i>International Terminal Charges</i>	35,115,388	36,615,000	36,615,000	36,615,000	0	0
<i>Passenger Facility Charge</i>	31,201,355	33,075,000	33,075,000	33,075,000	0	0
<i>Miscellaneous</i>	3,444,245	4,902,000	4,239,000	4,239,000	(663,000)	0
<b>Total Local Non-Tax Revenue</b>	<b>435,144,785</b>	<b>459,565,000</b>	<b>459,560,000</b>	<b>459,560,000</b>	<b>(5,000)</b>	<b>0</b>
<u>Other Governments</u>						
Commerce - Division of Aviation	2,220,030	2,695,000	2,695,000	2,695,000	0	0
<i>State</i>	0	0	0	0	0	0
<i>Federal</i>	2,220,030	2,695,000	2,695,000	2,695,000	0	0
<b>Total Other Governments</b>	<b>2,220,030</b>	<b>2,695,000</b>	<b>2,695,000</b>	<b>2,695,000</b>	<b>0</b>	<b>0</b>
<u>Revenue from Other Funds</u>						
Commerce - Division of Aviation	1,442,524	1,320,000	1,420,000	1,420,000	100,000	0
<i>General Fund</i>	1,282,524	1,220,000	1,320,000	1,320,000	100,000	0
<i>Contribution from Bond Fund</i>	0	0	0	0	0	0
<i>Employee Benefits Fund</i>	160,000	100,000	100,000	100,000	0	0
<b>Total Revenue from Other Funds</b>	<b>1,442,524</b>	<b>1,320,000</b>	<b>1,420,000</b>	<b>1,420,000</b>	<b>100,000</b>	<b>0</b>
<b>Total - All Sources</b>	<b>438,807,339</b>	<b>463,580,000</b>	<b>463,675,000</b>	<b>463,675,000</b>	<b>95,000</b>	<b>0</b>

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**Quarterly City Managers Report**  
**Departmental Obligations Summary**  
**Aviation Fund**  
For the Period Ending June 30, 2019

Department	FY 2018 Actual	Fiscal Year 2019				
		Full Year			Current Projection (Over) / Under	
		Adopted Budget	Target Budget	Current Projection	Adopted Budget	Target Budget
Office of Innovation & Technology	1,121,873	2,163,089	2,173,252	2,173,252	(10,163)	0
<i>Personal Services</i>	334,907	940,000	950,163	950,163	(10,163)	0
<i>Purchase of Services</i>	786,966	1,223,089	1,223,089	1,223,089	0	0
Police	16,592,024	17,131,737	17,131,737	17,131,737	0	0
<i>Personal Services</i>	16,429,224	16,961,237	16,961,237	16,961,237	0	0
<i>Purchase of Services</i>	74,000	77,500	77,500	77,500	0	0
<i>Materials, Supplies &amp; Equipment</i>	88,800	93,000	93,000	93,000	0	0
Fire	7,789,997	8,355,474	8,518,474	8,518,474	(163,000)	0
<i>Personal Services</i>	7,619,658	8,161,574	8,324,574	8,324,574	(163,000)	0
<i>Purchase of Services</i>	15,000	15,000	15,000	15,000	0	0
<i>Materials, Supplies &amp; Equipment</i>	155,339	155,900	155,900	155,900	0	0
<i>Payments to Other Funds</i>	0	23,000	23,000	23,000	0	0
Public Property	19,640,000	26,900,000	26,900,000	26,900,000	0	0
<i>Purchase of Services</i>	19,640,000	26,900,000	26,900,000	26,900,000	0	0
Office of Fleet Management	6,151,445	8,395,839	8,401,109	8,401,109	(5,270)	0
<i>Personal Services</i>	1,374,644	1,514,839	1,520,109	1,520,109	(5,270)	0
<i>Purchase of Services</i>	461,174	588,000	588,000	588,000	0	0
<i>Materials, Supplies &amp; Equipment</i>	4,315,627	6,293,000	6,293,000	6,293,000	0	0
Finance	60,013,569	70,608,249	70,972,886	70,972,886	(364,637)	0
<i>Personal Services - Fringe Benefits</i>	57,506,222	63,950,249	64,314,886	64,314,886	(364,637)	0
<i>Purchase of Services</i>	2,507,347	4,146,000	4,146,000	4,146,000	0	0
<i>Contributions, Indemnities &amp; Taxes</i>	0	2,512,000	2,512,000	2,512,000	0	0
<i>Advances and Other Miscellaneous Payments</i>	0	0	0	0	0	0
Sinking Fund	109,055,267	163,801,936	163,801,936	163,801,936	0	0
<i>Debt Service</i>	109,055,267	163,801,936	163,801,936	163,801,936	0	0
Commerce - Division of Aviation	158,595,763	199,800,000	198,337,613	198,337,613	1,462,387	0
<i>Personal Services</i>	48,666,605	51,000,000	51,724,984	51,724,984	(724,984)	0
<i>Purchase of Services</i>	90,250,416	107,000,000	105,361,000	105,361,000	1,639,000	0
<i>Materials, Supplies &amp; Equipment</i>	9,711,264	11,500,000	10,951,629	10,951,629	548,371	0
<i>Contributions, Indemnities &amp; Taxes</i>	2,288,272	6,300,000	6,300,000	6,300,000	0	0
<i>Payments to Other Funds</i>	7,679,206	24,000,000	24,000,000	24,000,000	0	0
Law	1,473,766	1,563,803	1,607,235	1,607,235	(43,432)	0
<i>Personal Services</i>	1,473,766	1,563,803	1,607,235	1,607,235	(43,432)	0
<i>Purchase of Services</i>	0	0	0	0	0	0
<i>Materials, Supplies &amp; Equipment</i>	0	0	0	0	0	0
Office of Sustainability	93,873	93,873	93,873	93,873	0	0
<i>Personal Services</i>	63,873	63,873	63,873	63,873	0	0
<i>Purchase of Services</i>	30,000	30,000	30,000	30,000	0	0
Total Aviation Fund	380,527,577	498,814,000	497,938,115	497,938,115	875,885	0
<i>Personal Services</i>	75,962,677	80,205,326	81,152,175	81,152,175	(946,849)	0
<i>Personal Services - Fringe Benefits</i>	57,506,222	63,950,249	64,314,886	64,314,886	(364,637)	0
<i>Sub-Total Employee Compensation</i>	133,468,899	144,155,575	145,467,061	145,467,061	(1,311,486)	0
<i>Purchase of Services</i>	113,764,903	139,979,589	138,340,589	138,340,589	1,639,000	0
<i>Materials, Supplies &amp; Equipment</i>	14,271,030	18,041,900	17,493,529	17,493,529	548,371	0
<i>Contributions, Indemnities &amp; Taxes</i>	2,288,272	8,812,000	8,812,000	8,812,000	0	0
<i>Debt Service</i>	109,055,267	163,801,936	163,801,936	163,801,936	0	0
<i>Payments to Other Funds</i>	7,679,206	24,023,000	24,023,000	24,023,000	0	0
<i>Advances &amp; Other Misc. Pmts.</i>	0	0	0	0	0	0

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**Quarterly City Managers Report**  
**Departmental Full Time Position Summary**  
**Aviation Fund**  
For the Period Ending June 30, 2019

Department	FY 2018 Actual	Fiscal Year 2019 Full Year				
		Authorized Positions			Current Projection (Over) / Under	
		Adopted Budget	Target Budget	Current Projection	Adopted Budget	Target Budget
Office of Innovation & Technology	3	10	10	5	5	5
Police	161	166	166	161	5	5
<i>Uniformed</i>	150	155	155	150	5	5
<i>Civilian</i>	11	11	11	11	0	0
Fire	69	75	75	73	2	2
<i>Uniformed</i>	69	75	75	73	2	2
<i>Civilian</i>	0	0	0	0	0	0
Office of Fleet Management	23	25	25	24	1	1
Commerce - Division of Aviation	812	900	900	773	127	127
Law	21	21	21	19	2	2
<b>Total Aviation Fund</b>	<b>1,089</b>	<b>1,197</b>	<b>1,197</b>	<b>1,055</b>	<b>142</b>	<b>142</b>

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**City of Philadelphia**

# **Quarterly City Managers Report**

**FOR THE PERIOD ENDING JUNE 30, 2019**

## **GRANTS REVENUE FUND QUARTERLY REPORT**

### **Unanticipated Grants**



**FUNDS TAKEN FROM FINANCE'S UNANTICIPATED GRANTS REVENUE FUND - FY 2019**

**FOR THE PERIOD APRIL 1, 2019 - JUNE 30, 2019**

Dp. No.	Department	Amount	Grant Title	Source	Description
61	Auditing	93,312.00	Audit Fee Reimbursement	School District of Phila.	Rollover of prior-year appropriations
Var	N/A	16,201,050.00	Grants Fund - Appropriation Transfer	N/A	Ordinance by City Council - Bill # 190314
10	Managing Director	50,000.00	Rebuilding Comm Infrastructure	Rebuild	Payroll overdrafts
05	Mayor	15,109.00	Med Imprv For Patients & Providers	U.S. Dept. of Health & Human Services	Additional funds received
10	Managing Director	248,955.17	Homeland Security	U.S. Dept. of Homeland Security	Additional funds received
05	Mayor	109,951.01	Serve Phila VISTA Program	Misc Trust/Foundation Funding	Additional funds received
<b>Total</b>		<b>16,718,377.18</b>			



**City of Philadelphia**

# **Quarterly City Managers Report**

**FOR THE PERIOD ENDING JUNE 30, 2019**

## **CASH FLOW FORECAST FOR FISCAL YEAR 2019**





CASH FLOW PROJECTIONS  
GENERAL FUND - FY2019

OFFICE OF THE DIRECTOR OF FINANCE

Projection as of June 30, 2019

Amounts in Millions

	July 31	Aug 31	Sept 30	Oct 31	Nov 30	Dec 31	Jan 31	Feb 28	March 31	April 30	May 31	June 30	Total	Accrued	Not Accrued	Estimated Revenues
<b>REVENUES</b>																
Real Estate Tax	8.7	9.5	6.5	6.7	5.4	22.3	52.2	390.9	145.1	31.8	13.2	9.2	701.4	(11.9)		689.4
City, PICA Wage, Earnings, NP	187.0	156.7	160.2	190.7	148.5	160.7	224.1	155.8	186.3	245.6	178.2	150.9	2144.6	(20.1)		2124.5
Tax to PICA	(44.3)	(37.1)	(37.9)	(45.6)	(35.1)	(41.5)	(53.8)	(37.4)	(45.8)	(67.7)	(46.0)	(38.0)	(530.3)	8.6		(521.7)
Total Wage, Earnings, Net Profits	142.8	119.6	122.3	145.1	113.4	119.1	170.3	118.3	140.5	177.8	132.3	112.9	1614.3	(11.5)		1602.8
Realty Transfer Tax	38.0	30.7	20.0	29.2	22.6	26.3	25.3	13.9	23.6	41.7	28.4	30.9	330.5	4.2		334.7
Sales Tax	25.9	27.8	14.7	13.3	14.4	13.3	12.9	15.5	12.3	12.3	24.2	28.5	215.3	(0.1)		215.2
Business Income & Receipts Tax	5.6	2.3	15.8	16.7	1.3	12.8	27.2	7.9	44.8	355.6	46.2	12.4	548.7	(45.4)		503.3
Beverage Tax	7.1	6.5	6.6	6.6	7.0	5.6	6.2	5.8	5.9	6.3	7.0	6.4	76.9	(0.3)		76.6
Other Taxes	10.9	14.6	9.4	10.3	11.4	9.2	11.3	9.5	9.5	14.1	11.7	9.6	131.5	(1.3)		130.2
Locally Generated Non-tax	27.0	28.3	27.5	22.7	30.8	22.2	32.2	19.4	37.0	30.5	39.6	35.9	353.1	(27.5)		325.6
Total Other Governments	3.3	63.5	80.2	53.9	23.8	7.2	7.7	8.2	5.3	13.1	6.0	9.4	281.6	35.1		316.7
Total PICA Other Governments	34.1	41.6	25.4	36.8	49.8	38.6	39.4	37.2	46.3	45.6	62.3	29.7	486.8	(12.1)		474.7
Interfund Transfers	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	24.9	24.9		48.0	72.9
Total Current Revenue	303.4	344.3	328.3	341.2	279.9	276.8	384.8	626.7	470.2	728.8	370.9	309.8	4764.9	(70.8)	48.0	4742.1
Collection of prior year(s) revenue	32.3	23.3	16.4	10.6	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	82.7			
Other fund balance adjustments																
TOTAL CASH RECEIPTS	335.7	367.6	344.7	351.9	279.9	276.8	384.8	626.7	470.2	728.8	370.9	309.8	4847.6			
<b>EXPENSES AND OBLIGATIONS</b>																
	July 31	Aug 31	Sept 30	Oct 31	Nov 30	Dec 31	Jan 31	Feb 28	March 31	April 30	May 31	June 30	Total	Vouchers Payable	Encumbrances	Estimated Obligations
Payroll	73.4	186.7	138.4	144.4	129.4	130.7	202.3	124.5	128.6	124.5	139.5	120.5	1642.7	124.6	4.2	1771.5
Employee Benefits	47.8	48.5	49.6	51.5	48.9	66.8	47.0	45.7	52.2	53.5	49.4	62.4	623.3	35.0	0.5	658.9
Pension	3.7	(5.7)	4.2	69.6	(5.5)	(2.3)	(5.3)	(1.7)	606.2	17.0	(0.3)	(0.3)	679.5	39.5		719.1
Purchase of Services	38.0	55.6	55.4	63.1	84.9	62.9	55.7	56.2	96.8	52.4	87.4	50.3	758.7	24.8	172.3	955.8
Materials, Equipment	3.6	3.8	8.0	7.1	4.2	5.6	5.6	6.2	7.0	7.6	8.1	7.9	74.6	7.1	41.5	123.2
Contributions, Indemnities	16.7	5.5	56.3	5.6	15.8	48.2	4.7	3.6	55.5	5.7	4.4	57.6	279.6	7.4		287.0
Debt Service-Short Term	0.0	0.0	0.1	0.0	0.0	0.0	0.1	0.0	0.1	0.0	0.0	0.1	0.5	6.7		7.2
Debt Service-Long Term	111.0	0.5	0.0	0.0	10.1	7.2	29.2	0.5	0.0	0.1	0.8	0.0	159.3	3.0		162.3
Interfund Charges	3.8	0.0	0.0	0.0	2.6	0.0	19.1	0.0	0.0	0.0	0.5	24.1	50.1	44.1		94.2
Advances & Misc. Pmts. / Labor Obligations	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	53.6		53.6
Current Year Appropriation	298.0	294.8	312.0	341.4	290.4	319.0	358.5	235.1	946.4	260.7	289.6	322.6	4268.4	345.8	218.5	4832.7
Prior Yr. Expenditures against Encumbrances	39.1	25.7	17.8	11.6	5.4	5.6	8.0	2.0	6.1	2.3	2.2	0.4	126.1			
Prior Yr. Salaries & Vouchers Payable	90.5	27.8	(36.1)	144.2	21.3	1.2	(9.5)	11.0	(108.4)	111.5	8.4	(6.3)	255.6			
TOTAL DISBURSEMENTS	427.6	348.2	293.7	497.2	317.1	325.8	357.0	248.0	844.0	374.5	300.2	316.7	4650.1			
Excess (Def) of Receipts over Disbursements	(91.9)	19.4	51.0	(145.4)	(37.2)	(49.0)	27.7	378.7	(373.9)	354.3	70.7	(6.9)				
Opening Balance	768.9	677.1	696.4	747.4	602.0	564.8	515.8	543.5	922.2	548.4	902.7	973.3				
TRAN	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0				
CLOSING BALANCE	677.1	696.4	747.4	602.0	564.8	515.8	543.5	922.2	548.4	902.7	973.3	966.4				

CASH FLOW PROJECTIONS  
CONSOLIDATED CASH - ALL FUNDS - FY2019

OFFICE OF THE DIRECTOR OF FINANCE

Projection as of June 30, 2019

	Amounts in Millions											
	July 31	Aug 31	Sept 30	Oct 31	Nov 30	Dec 31	Jan 31	Feb 28	March 31	April 30	May 31	June 30
General	677.1	696.4	747.4	602.0	564.8	515.8	543.5	922.2	548.4	902.7	973.3	966.4
Grants Revenue	24.4	84.5	35.8	77.9	(14.3)	(83.6)	(41.2)	98.4	38.8	52.4	(15.7)	(21.9)
Community Development	(4.5)	(9.8)	(7.6)	(7.9)	(4.1)	(7.8)	(9.6)	(5.6)	(0.7)	0.1	1.5	(6.3)
Vehicle Rental Tax	5.8	6.4	0.1	0.6	1.2	1.7	2.1	2.5	2.9	3.3	3.8	4.4
Hospital Assessment Fund	17.4	17.5	25.9	18.1	17.8	45.8	19.1	18.6	28.1	20.0	37.7	23.0
Housing Trust Fund	35.5	35.6	36.7	36.1	36.5	36.6	56.5	57.1	57.1	58.0	57.3	58.0
Budget Stabilization Fund	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Other Funds	8.5	9.4	8.8	8.7	8.8	8.7	8.7	8.4	8.8	8.6	7.8	8.3
<b>TOTAL OPERATING FUNDS</b>	<b>764.2</b>	<b>840.0</b>	<b>847.1</b>	<b>735.5</b>	<b>610.6</b>	<b>517.2</b>	<b>579.1</b>	<b>1101.7</b>	<b>683.3</b>	<b>1045.0</b>	<b>1065.6</b>	<b>1031.8</b>
Capital Improvement	174.4	158.1	152.1	136.7	132.2	116.3	102.0	94.2	77.3	51.1	36.5	44.0
Industrial & Commercial Dev.	9.9	9.9	9.9	9.9	9.9	9.9	10.0	10.0	10.0	10.0	10.0	10.0
<b>TOTAL CAPITAL FUNDS</b>	<b>184.3</b>	<b>168.0</b>	<b>162.0</b>	<b>146.6</b>	<b>142.2</b>	<b>126.2</b>	<b>111.9</b>	<b>104.2</b>	<b>87.3</b>	<b>61.1</b>	<b>46.5</b>	<b>54.1</b>
<b>TOTAL FUND EQUITY</b>	<b>948.4</b>	<b>1008.0</b>	<b>1009.1</b>	<b>882.1</b>	<b>752.7</b>	<b>643.4</b>	<b>691.0</b>	<b>1205.9</b>	<b>770.6</b>	<b>1106.0</b>	<b>1112.2</b>	<b>1085.9</b>

**City of Philadelphia**

# **Quarterly City Managers Report**

**FOR THE PERIOD ENDING JUNE 30, 2019**

## **METHODOLOGY FOR FINANCIAL REPORTING**



# QUARTERLY CITY MANAGERS REPORT

For the Period Ending June 30, 2019

## METHODOLOGY FOR FINANCIAL REPORTING

### A. FUND ACCOUNTING

Funds are groupings of activities that enable the city to maintain control over resources that have been segregated for particular purposes or objectives. All of the funds of the City of Philadelphia can be divided into three categories: governmental funds, proprietary funds and fiduciary funds.

- **Governmental funds.** The governmental funds are used to account for the financial activity of the city's basic services, such as: general government; economic and neighborhood development; public health, welfare and safety; cultural and recreational; and streets, highways and sanitation. The fund financial activities focus on a short-term view of the inflows and outflows of spendable resources, as well as on the balances of spendable resources available at the end of the fiscal year. The financial information presented for the governmental funds are useful in evaluating the city's short term financing requirements.

The city maintains twenty individual governmental funds. The city's Comprehensive Annual Financial Report presents data separately for the general fund, grants revenue fund and health-choices behavioral health fund, which are considered to be major funds. Data for the remaining seventeen funds are combined into a single aggregated presentation.

- **Proprietary funds.** The proprietary funds are used to account for the financial activity of the city's operations for which customers are charged a user fee; they provide both a long and short-term view of financial information. The city maintains three enterprise funds that are a type of proprietary funds - the airport, water and waste water operations, and industrial land bank.
- **Fiduciary funds.** The City of Philadelphia is the trustee, or fiduciary, for its employees' pension plans. It is also responsible for the Gas Works' employees' retirement reserve assets. Both of these fiduciary activities are reported in the city's Comprehensive Annual Financial Report as separate financial *statements of fiduciary net assets* and *changes in fiduciary net assets*.

### B. BASIS OF ACCOUNTING AND MEASUREMENT FOCUS

*Governmental funds* account for their activities using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the city considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures are generally recorded when a liability is incurred, as in the case of full accrual accounting. Debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due, however, those expenditures may be accrued if they are to be liquidated with available resources.

Imposed non-exchange revenues, such as real estate taxes, are recognized when the enforceable legal claim arises and the resources are available. Derived tax revenues, such as wage, business privilege, net

# QUARTERLY CITY MANAGERS REPORT

For the Period Ending June 30, 2019

## METHODOLOGY FOR FINANCIAL REPORTING

profits and earnings taxes, are recognized when the underlying exchange transaction has occurred and the resources are available. Grant revenues are recognized when all the applicable eligibility requirements have been met and the resources are available. All other revenue items are considered to be measurable and available only when cash is received by the city.

Revenue that is considered to be *program revenue* include: (1) charges to customers or applicants for goods received, services rendered or privileges provided, (2) operating grants and contributions, and (3) capital grants and contributions. Internally dedicated resources are reported as general revenues rather than as program specific revenues, therefore, all taxes are considered general revenues.

The city's financial statements reflect the following three funds as major **Governmental Funds**:

- The **General Fund** is the city's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in other funds.
- The **HealthChoices Behavioral Health Fund** accounts for resources received from the Commonwealth of Pennsylvania. These resources are restricted to providing managed behavioral health care to Philadelphia residents.
- The **Grants Revenue Fund** accounts for the resources received from various federal, state and private grantor agencies. The resources are restricted to accomplishing the various objectives of the grantor agencies.

The City also reports on **Permanent Funds**, which are used to account for resources legally held in trust for use by the park and library systems of the city. There are legal restrictions on the resources of the funds that require the principal to remain intact, while only the earnings may be used for the programs.

The City reports on the following **Fiduciary Funds**:

- The **Municipal Pension Fund** accumulates resources to provide pension benefit payments to qualified employees of the city and certain other quasi-governmental organizations.
- The **Philadelphia Gas Works Retirement Reserve Fund** accounts for contributions made by the Philadelphia Gas Works to provide pension benefit payments to its qualified employees under its noncontributory pension plan.

The City reports the following major **Proprietary Funds**:

- The **Water Fund** accounts for the activities related to the operation of the city's water delivery and sewage systems.
- The **Aviation Fund** accounts for the activities of the city's airports.
- The **Industrial Land Bank Fund** accounts for the activities of the city's inventory of commercial land sites.

Proprietary funds distinguish operating revenues and expenses from non-operating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in

# **QUARTERLY CITY MANAGERS REPORT**

**For the Period Ending June 30, 2019**

## **METHODOLOGY FOR FINANCIAL REPORTING**

connection with a proprietary fund's ongoing operations. The principal operating revenues of the Water Fund are charges for water and sewer service. The principal operating revenue of the Aviation Fund is charges for the use of the airport. Operating expenses for enterprise funds include the cost of sales and services, administrative expenses, and depreciation on capital assets. The principal operating revenues of the Industrial Land Bank Fund come from sales of land sites, while the operating expenses are comprised of land purchases and improvements made thereon. All revenues and expenses not meeting this definition are reported as non-operating revenues and expenses.

## **C. LEGAL COMPLIANCE**

The city's budgetary process accounts for certain transactions on a basis other than generally accepted accounting principles (GAAP). In accordance with the Philadelphia Home Rule Charter, the city has formally established budgetary accounting control for its operating and capital improvement funds.

The operating funds of the city, consisting of the General Fund, nine Special Revenue Funds (County Liquid Fuels Tax, Special Gasoline Tax, HealthChoices Behavioral Health, Hotel Room Rental Tax, Grants Revenue, Community Development, Housing Trust, Acute Care Hospital Assessment and Car Rental Tax Funds) and two Enterprise Funds (Water and Aviation Funds), are subject to annual operating budgets adopted by City Council. Included with the Water Fund is the Water Residual Fund. These budgets appropriate funds for all city departments, boards and commissions by major class of expenditure within each department. Major classes are defined as: personal services; purchase of services; materials and supplies; equipment; contributions, indemnities and taxes; debt service; payments to other funds; and advances and other miscellaneous payments. The appropriation amounts for each fund are supported by revenue estimates and take into account the elimination of accumulated deficits and the re-appropriation of accumulated surpluses to the extent necessary. All transfers between major classes (except for materials and supplies and equipment, which are appropriated together) must have councilmanic approval. Appropriations that are not expended or encumbered at year-end are lapsed.

The City Capital Improvement Fund budget is adopted annually by the City Council. The Capital Improvement budget is appropriated by project for each department. All transfers between projects exceeding twenty percent of each project's original appropriation must be approved by City Council. Any funds that are not committed or expended at year-end are lapsed.

Schedules prepared on the legally enacted basis differ from the generally accepted accounting principles (GAAP) basis in that both expenditures and encumbrances are applied against the current budget, adjustments affecting activity budgeted in prior years are accounted for through fund balance or as reduction of expenditures and certain interfund transfers and reimbursements are budgeted as revenues and expenditures.

## **D. CITY MANAGERS REPORTS**

Projected revenues and obligations reflected on the City Managers Reports are consistent with the above legal basis of Accounting and include all appropriate accruals.

Actual monthly revenue figures do not include revenues measurable and available within 60 days after

## **QUARTERLY CITY MANAGERS REPORT**

**For the Period Ending June 30, 2019**

### **METHODOLOGY FOR FINANCIAL REPORTING**

the month end because it would be impractical to issue timely reports using this method of accrual.

Actual monthly expenditures do not include accounts payable (amounts owed to providers of goods and services which have not been vouchered on the City's accounting records). These amounts, however, are reflected in the encumbrances outstanding for each City agency.

Interfund service charges, an annual expense budgeted in certain City departments, are not included in the actual monthly obligations, but as stated above, are projected in the City's annual costs.