

City of Philadelphia

Quarterly City Managers Report

FOR THE PERIOD ENDING JUNE 30, 2016



**Budget Bureau
Office of Budget and Program Evaluation**

In Cooperation with

Office of the Director of Finance

August 15, 2016

The material in this report is preliminary and subject to revision and is not an official statement of the City of Philadelphia.

City of Philadelphia
QUARTERLY CITY MANAGERS REPORT
FOR THE PERIOD ENDING JUNE 30, 2016

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What is the Quarterly City Managers Report?

The Quarterly City Managers Report is a summary report on the finances and management of the City of Philadelphia. It is prepared under the direction of the Mayor's Office by the **Office of Budget and Program Evaluation**, in cooperation with the **Office of the Director of Finance**. The report is based primarily on information provided to these agencies by City departments and agencies.

The purpose of the **Quarterly City Managers Report** is to provide the senior management of the City of Philadelphia with a clear and timely summary of the City's progress in implementing the financial and management goals of the current year of the City's Five-Year Financial Plan, both on a "Year to Date Actual" basis and on a "Forecast for Full Year" basis.

The **Quarterly City Managers Report** contains the following reports and schedules:

General Fund: The General Fund is the principal operating fund of the City of Philadelphia. (For an explanation of the City's overall financial fund structure, see "Methodology for Financial Reporting" elsewhere in this Report). The **Quarterly City Managers Report** presents an overview of General Fund revenues by major revenue source and obligations by department. Additional detail is provided regarding General Fund direct wage and salary obligations by department; General Fund purchase of service contract obligations; and General Fund overtime utilization. All reports present budget targets, year-to-date actuals and year-end forecasts.

Departmental Full Time Positions: The **Quarterly City Managers Report** includes a report on budgeted and filled full-time positions for all City departments on an All Funds basis. This report presents budget targets, year-to-date actuals and year-end forecasts.

Departmental Leave Usage: Departments are ranked highest to lowest in terms of leave usage for the quarter. The percentages represent the total number of days used over the total number of days available to be worked in the quarter for General Fund employees.

Departmental Service Delivery Report: This report includes both quantitative measurements of departmental service levels and qualitative measurements of performance. This report compares service levels year-to-date with original departmental projections and year-end forecasts with original projections and the actual level of service in the prior year.

Water Fund and Aviation Fund: The Water Fund is the fund in which activities related to the City's water supply and wastewater disposal are reported. The Aviation Fund is the fund in which activities related to the operation of the Philadelphia International Airport and the Northeast Philadelphia Airport are reported. The **Quarterly City Managers Report** presents a quarterly overview of Water and Aviation Fund revenues by major revenue source and obligations by department at the end of the quarters concluding in September, December, March and June. All reports present budget targets, year-to-date actuals and year-end forecasts.

Grants Revenue Fund - Unanticipated Grants: A listing is included, of all unanticipated grants received and recorded in the City's Grants Revenue Fund during the preceding three months.

Cash Flow Forecast: Most financial reporting in the **Quarterly City Managers Report** is presented on a modified accrual basis, consistent with the City's accounting methodology. Under the City's modified accrual accounting rules, some revenues are reported on an accrual rather than a cash basis and obligations are recorded when encumbered or expended. To enable the reader to assess the City's actual current and projected year-end cash position, the City Managers Report also presents a cash flow forecast for the fiscal year. Actual cash results are presented for all months of the fiscal year for which cash receipt and disbursement activity has been recorded, and a projection is made for the balance of the fiscal year.

City of Philadelphia
QUARTERLY CITY MANAGERS REPORT
FOR THE PERIOD ENDING June 30, 2016

Introduction

This Quarterly City Manager's Report for the fourth quarter of FY16 projects that the General Fund will end FY16 with a fund balance of \$105.7 million. This fund balance is higher than both the FY16 Adopted Budget fund balance of \$69.3 million, and the estimate submitted at the time of passage of the FY17 Adopted Budget of \$76.1 million, but is consistent with the estimate submitted with the Modified FY17-21 Five Year Plan submitted on August 8, 2016. This revised estimated fund balance, while positive, is still far lower than industry standards.

Revenues

All estimated revenues in this Quarterly Report are consistent with the estimates provided to PICA in the Modified Five Year Plan. Final revenue numbers for FY16 will not be determined until the end of September, as many revenues are calculated on an accrual basis, so that July and August receipts in the current fiscal year are part of the prior year's numbers. The estimates provided with the Modified Five Year Plan are now included as part of our Target Budget estimates. For those areas where there are significant changes from the estimates included with the FY17 Adopted Budget, this report includes the reasons for these changes.

The Office of Budget and Program Evaluation have revised upwards the Business Income and Receipts Tax (BIRT) estimates since the FY17 budget was adopted in June 2016. BIRT revenues are now projected at \$455.2 million, which is \$1.3 million above the FY16 Adopted Budget amount, and \$20 million above the amount estimated at the time of the FY17 Adopted Budget. The revised estimates are based on higher receipts through the end of June, which result from having fewer credits (due to overpayments) than expected.

Other tax receipts remain consistent with the estimates provided with the FY17 Adopted Budget, and are higher overall than the amounts provided with the FY16 Adopted Budget. Compared with the FY16 Adopted Budget, Real Property Transfer Tax is projected to end over original projections by \$15.7 million, Wage, Earnings and Net Profits Taxes are estimated to be up \$13.2 million, although Real Property Tax is estimated to be lower than originally budgeted by \$7.7 million.

Locally generated non-tax revenues are expected to generate just over \$400,000 less than the estimate provided with the FY17 Adopted Budget. The most significant decreases are due to lower reimbursements for special events than expected within the Managing Director's Office (\$1.1 million), First Judicial District revenues (\$1 million) and Health Department payments for patient care (almost \$970,000). These decreases are partially offset by an additional \$900,000 within the Office of the Director of Finance for increased reimbursements and better than expected SWEEP and burglar alarm license revenues, as well as an additional \$1.5 million in the Sheriff's Office as a result of better than anticipated Sheriff sale collections.

Expenditures

All estimated expenditures in this Quarterly Report are consistent with the Modified Five Year Plan. As with the revenue estimates described above, expenditures will not be finalized until the end of September, after all inter-fund transfers are determined. Since the passage of the FY17 Adopted Budget, the Budget Office has revised downwards the estimated expenditures for certain departments. An estimated \$7 million is expected to not be spent in the Sinking Fund, due to lower estimates of debt service costs. The Police Department is expected to spend \$2 million less than previously estimated, partly due to a lower number of uniformed officers than projected, and so costs ended lower. (The Police Department are aiming to hit their targeted numbers of sworn officers during FY17.) The Law Department is also expected to spend \$1 million less than estimated in their contracted costs.

Conclusion

Although the fund balance estimated in this Quarterly Report is higher than previously anticipated, it is still far below recommended levels by government finance experts. The Budget Office will continue to monitor departmental expenditures and revenue receipts to ensure that the City is able to manage unanticipated costs or declines in revenues.



Anna Adams
Budget Director
Office of Budget and Program Evaluation
Office of the Director of Finance
City of Philadelphia
August 15, 2016

City of Philadelphia

Quarterly City Managers Report

FOR THE PERIOD ENDING JUNE 30, 2016

GENERAL FUND BALANCE SUMMARY

TABLE FB-1
QUARTERLY CITY MANAGERS REPORT
FUND BALANCE SUMMARY
GENERAL FUND
FOR THE PERIOD ENDING JUNE 30, 2016
(000 Omitted)

Category	FY 2015 Yr-End Actual	FISCAL YEAR 2016				
		FULL YEAR			Current Projection for Revenues Over (Under)	
		Adopted Budget	Target Budget	Current Projection	Adopt. Budget	Target Budget
<u>REVENUES</u>						
Taxes	2,777,020	2,912,279	2,951,425	2,951,425	39,146	0
Locally Generated Non - Tax Revenues	294,395	275,807	292,639	292,639	16,832	0
Revenues from Other Governments	302,847	298,316	309,376	309,376	11,060	0
Other Govts. - PICA City Account (1)	346,474	353,499	370,346	370,346	16,847	0
Sub-Total Other Governments	649,321	651,815	679,722	679,722	27,907	0
Revenues from Other Funds of City	39,031	65,240	62,410	62,410	(2,830)	0
Other Sources	0	0	0	0	0	0
Total Revenue and Other Sources	3,759,767	3,905,141	3,986,196	3,986,196	81,055	0
Category	FY 2015 Yr-End Actual	FULL YEAR				
					Current Projection for Obligations (Over) Under	
		Adopted Budget	Target Budget	Current Projection	Adopt. Budget	Target Budget
<u>OBLIGATIONS / APPROPRIATIONS</u>						
Personal Services	1,508,678	1,534,426	1,565,674	1,565,674	(31,248)	0
Personal Services - Employee Benefits	1,099,542	1,172,183	1,178,626	1,178,626	(6,443)	0
Sub-Total Employee Compensation	2,608,220	2,706,609	2,744,300	2,744,300	(37,691)	0
Purchase of Services	810,574	832,668	842,798	842,798	(10,130)	0
Materials, Supplies and Equipment	90,558	97,082	99,709	99,709	(2,627)	0
Contributions, Indemnities and Taxes	150,747	187,631	193,131	193,131	(5,500)	0
Debt Service	131,968	141,398	138,398	138,398	3,000	0
Payments to Other Funds	39,448	32,715	32,715	32,715	0	0
Advances & Miscellaneous Payments	0	0	0	0	0	0
Total Obligations / Appropriations	3,831,515	3,998,103	4,051,051	4,051,051	(52,948)	0
Operating Surplus (Deficit)	(71,748)	(92,962)	(64,855)	(64,855)	28,107	0
<u>OPERATIONS IN RESPECT TO PRIOR FISCAL YEARS</u>						
Net Adjustments - Prior Years	21,144	22,885	19,000	19,000	(3,885)	0
Operating Surplus/(Deficit) & Prior Year Adj.	(50,604)	(70,077)	(45,855)	(45,855)	24,222	0
Prior Year Fund Balance	202,135	139,401	151,531	151,531	12,130	0
Year End Fund Balance	151,531	69,324	105,676	105,676	36,352	0

(1) PICA City Account = PICA tax minus (PICA expenses + PICA debt service).

NOTE: The material in this report is preliminary and subject to revision and does not represent an official statement of the City of Philadelphia.

City of Philadelphia

Quarterly City Managers Report

FOR THE PERIOD ENDING JUNE 30, 2016

GENERAL FUND

REVENUES

Summary Table R-1
Analysis of Tax Revenue
QUARTERLY CITY MANAGERS REPORT
GENERAL FUND
FOR THE PERIOD ENDING JUNE 30, 2016
Amounts in Millions

Tax Revenue	Forecast Better Than TB Plan	Forecast Worse Than TB Plan	Net Variance	Reasons / Comments
City Wage Tax No variance to report.			\$0.0	FY 2015 Base FY 2015 Projection (6/30/2015 QCMR): \$1,314.6 FY 2015 Actual: \$1,318.8 Increase: \$4.2 FY 2015 to FY 2016 Base Growth Rate: Budgeted Growth Rate: 4.10% Current Estimated Growth Rate: 4.73% FY 2015 Tax Rate: Res.: 2.4200% City , 1.5% PICA : Non-Res.: 3.4915% City FY 2016 Tax Rate: Res.: 2.4102% City , 1.5% PICA : Non-Res.: 3.4828% City
Real Estate Tax No variance to report.			\$0.0	FY 2015 Base FY 2015 Projection (6/30/2015 QCMR): \$483.7 FY 2015 Actual: \$493.1 Increase: \$9.4 FY 2015 to FY 2016 Base Growth Rate: Budgeted Growth Rate: 1.50% Current Estimated Growth Rate: -1.22% FY 2015 Tax Rate: .6018% City plus .7386% School District Total 1.34% FY 2016 Tax Rate: .6317% City plus .7681% School District Total 1.3998%
Business Income & Receipts Tax The modification of the BIRT estimate from \$435.2M to \$455.2M is based on the YTD actual along with analysis provided by the Revenue Department determining the likely amount of credits yet to be applied due to overpayments.			\$0.0	FY 2015 Base (includes Current & Prior) FY 2015 Projection (6/30/2015 QCMR): \$466.3 FY 2015 Actual: \$438.2 Decrease: (\$28.1) FY 2015 to FY 2016 Base (includes Current & Prior) Growth Rate: Budgeted Growth Rate: 1.89% Current Estimated Growth Rate: 12.35% FY 2015 Tax Rate: 1.415 mills on gross receipts and 6.41% of net income FY 2016 Tax Rate: 1.415 mills on gross receipts and 6.39% of net income
Sales Tax No variance to report.			\$0.0	FY 2015 Base FY 2015 Projection (6/30/2015 QCMR): \$143.8 FY 2015 Actual: \$149.4 Increase: \$5.6 FY 2015 to FY 2016 Base Growth Rate: Budgeted Growth Rate: 2.10% Current Estimated Growth Rate: 5.40% FY 2015 Tax Rate: 2% FY 2016 Tax Rate: 2%
Real Estate Transfer Tax No variance to report.			\$0.0	FY 2015 Base FY 2015 Projection (6/30/2015 QCMR): \$201.7 FY 2015 Actual: \$203.4 Increase: \$1.7 FY 2015 to FY 2016 Base Growth Rate: Budgeted Growth Rate: 10.0% Current Estimated Growth Rate: 16.8% FY 2015 Tax Rate: 3% FY 2016 Tax Rate: 3%
Other Taxes				
Total Variance From TB Plan	\$0.0	\$0.0	\$0.0	
Difference between FY 2016 Adopted Budget and TB Plan	\$39.1			
Total Variance From Budget	\$39.1	\$0.0	\$39.1	

TABLE R-2
QUARTERLY CITY MANAGERS REPORT
TAX REVENUE SUMMARY
GENERAL FUND
 FOR THE PERIOD ENDING JUNE 30, 2016
 (000 Omitted)

Category	FY15 Actual	FULL YEAR				
		Adopted Budget	Target Budget	Current Projection	Current Projection Over (Under)	
					Adopted	Target
<u>TAX REVENUES</u>						
Wage & Earnings						
<i>Current</i>	1,318,752	1,364,063	1,373,011	1,373,011	8,948	0
<i>Prior</i>	7,094	6,500	6,500	6,500	0	0
Total	1,325,846	1,370,563	1,379,511	1,379,511	8,948	0
Real Property						
<i>Current</i>	493,100	535,416	524,416	524,416	(11,000)	0
<i>Prior</i>	43,350	45,701	48,954	48,954	3,253	0
Total	536,450	581,117	573,370	573,370	(7,747)	0
Business Income & Receipts *	438,235	453,874	455,207	455,207	1,333	0
Sales	149,458	149,371	167,634	167,634	18,263	0
Real Estate Transfer	203,370	221,850	237,527	237,527	15,677	0
Net Profits	21,156	18,493	22,820	22,820	4,327	0
Parking	79,706	88,636	91,911	91,911	3,275	0
Amusement	19,005	19,174	19,617	19,617	443	0
Other	3,794	9,201	3,828	3,828	(5,373)	0
TOTAL TAX REVENUE	2,777,020	2,912,279	2,951,425	2,951,425	39,146	0
<u>Analysis of City/PICA Wage, Earnings and Net Profits Tax</u>						
City Wage & Earnings Tax	1,325,846	1,370,563	1,379,511	1,379,511	8,948	0
PICA Wage & Earnings Tax	390,802	405,792	417,258	417,258	11,466	0
Total Wage & Earnings Tax	1,716,648	1,776,355	1,796,769	1,796,769	20,414	0
City Net Profits Tax	21,156	18,493	22,820	22,820	4,327	0
PICA Net Profits Tax	17,689	13,223	18,604	18,604	5,381	0
Total Net Profits Tax	38,845	31,716	41,424	41,424	9,708	0
PICA Wage & Earnings Tax	390,802	405,792	417,258	417,258	11,466	0
PICA Net Profits Tax	17,689	13,223	18,604	18,604	5,381	0
Total PICA Wage, Earn., & NP Tax	408,491	419,015	435,862	435,862	16,847	0
Less: PICA Net Debt Service	62,017	65,516	65,516	65,516	0	0
Equals: PICA City Account	346,474	353,499	370,346	370,346	16,847	0

* The amount for Business Income & Receipts reflects the aggregate total of current and prior taxes.

** Current year actuals are displayed using an accrual basis of accounting, rather than a cash basis as was employed in previous years.

Note: The material in this report is preliminary and subject to revision and does not represent an official statement of the City of Philadelphia.

Summary Table R-3
Analysis of Locally Generated Non-Tax Revenue and Revenue From Other Governments
QUARTERLY CITY MANAGERS REPORT
GENERAL FUND
FOR THE PERIOD ENDING JUNE 30, 2016
Amounts in Millions

Non-Tax Revenue	Forecast Better Than TB Plan	Forecast Worse Than TB Plan	Net Variance	Reasons / Comments
Locally Generated Non-Tax			\$0.0	Based on YTD actuals the FY16 estimate for locally generated revenues was decreased by \$427K. This amount is the net of multiple changes with the highlights being: 1) an additional \$900K under the Director of Finance from increased reimbursements and better than expected SWEEP and burglar alarm license revenues; 2) an additional \$1.5M under the Sheriff as a result of better than anticipated sheriff sale collections; 3) a negative adjustment of \$1M due to lagging Court revenues; 4) a negative adjustment of \$969K as Public Health revenues fell short of the published goal, mostly related to payments for patient care; and 5) a negative adjustment of \$1.1M under the Managing Director as special event reimbursements did not reach projected levels.
Other Governments			\$0.0	No variance to report.
Total Variance From TB Plan	\$0.0	\$0.0	\$0.0	
Difference between FY 2016 Adopted Budget and TB Plan	\$44.7			
Total Variance From Budget	\$44.7	\$0.0	\$44.7	
Other Revenue Sources and Adjustments	Forecast Better Than TB Plan	Forecast Worse Than TB Plan	Net Variance	Reasons / Comments
Net Revenue from Other Funds			\$0.0	No variance to report.
Net Adjustments - Prior Years			\$0.0	No variance to report.
Total Other Sources	\$0.0	\$0.0	\$0.0	

TABLE R-4
QUARTERLY CITY MANAGERS REPORT
NON - TAX REVENUE SUMMARY
GENERAL FUND
FOR THE PERIOD ENDING JUNE 30, 2016
(000 omitted)

Category	FY15 Actual	FULL YEAR				
		Adopted Budget	Target Budget	Current Projection	Current Projection Over (Under)	
					Adopted	Target
<u>LOCAL NON-TAX REVENUES</u>						
Office of Technology	24,050	23,177	23,909	23,909	732	0
Cable TV Franchise Fees	21,930	21,442	22,788	22,788	1,346	0
Telephone Commissions	1,651	1,500	941	941	(559)	0
Other	469	235	180	180	(55)	0
Managing Director	893	500	8,886	8,886	8,386	0
Police *	5,192	4,270	4,988	4,988	718	0
Streets	23,925	24,994	24,191	24,191	(803)	0
Street Permits	4,762	4,750	5,081	5,081	331	0
Collection Fees - PHA	1,351	1,500	1,262	1,262	(238)	0
Recycling Revenue	866	0	5	5	5	0
Commercial Property Collection Fee	14,523	16,000	16,742	16,742	742	0
Other	2,423	2,744	1,101	1,101	(1,643)	0
Fire	36,703	38,350	43,169	43,169	4,819	0
Emergency Medical Service Fees	35,783	37,400	42,263	42,263	4,863	0
Other	920	950	906	906	(44)	0
Public Health (1)	11,047	12,600	11,631	11,631	(969)	0
Parks & Recreation	1,910	1,769	1,932	1,932	163	0
Public Property	9,883	13,200	14,311	14,311	1,111	0
PATCO Lease Payment	3,281	3,350	3,290	3,290	(60)	0
Commissions - Transit Shelters	2,115	2,300	2,172	2,172	(128)	0
Sale/Lease of Capital Assets	1,464	5,250	4,841	4,841	(409)	0
Other	3,023	2,300	4,008	4,008	1,708	0
Human Services (1)	3,443	4,350	4,293	4,293	(57)	0
Fleet Management	4,607	4,800	2,898	2,898	(1,902)	0
Fuel & Warranty Reimbursements	4,032	4,000	2,488	2,488	(1,512)	0
Other	575	800	410	410	(390)	0
Licenses & Inspections	52,955	53,011	54,573	54,573	1,562	0
Records	16,294	17,200	16,817	16,817	(383)	0
Recording of Legal Instruments	11,347	12,000	11,838	11,838	(162)	0
Other	4,947	5,200	4,979	4,979	(221)	0
Finance	44,358	18,445	21,114	21,114	2,669	0
Burglar Alarm Licenses Fees & Fines	4,891	4,600	4,989	4,989	389	0
Solid Waste Code Violations (SWEEP)	4,898	5,100	5,320	5,320	220	0
Reimbursements - Prescriptions / Other	8,028	7,035	8,717	8,717	1,682	0
Employee Health Benefit Charges	1,561	1,700	1,428	1,428	(272)	0
Refund of Prior Year LEHB Escrow Pmt.	28,000	0	0	0	0	0
Other	(3,020)	10	660	660	650	0
Revenue	6,546	4,703	4,951	4,951	248	0
Non-Profit Contribution Program	2,536	2,400	2,631	2,631	231	0
Casino Settlement Agreement Payments	3,411	1,578	1,586	1,586	8	0
Other	599	725	734	734	9	0
City Treasurer	1,232	1,700	4,137	4,137	2,437	0
Interest Earnings	634	1,100	3,638	3,638	2,538	0
Other	598	600	499	499	(101)	0
Free Library	947	1,484	1,221	1,221	(263)	0
Register of Wills	3,640	3,700	3,647	3,647	(53)	0
Sheriff	11,073	9,250	11,457	11,457	2,207	0

TABLE R-4
QUARTERLY CITY MANAGERS REPORT
NON - TAX REVENUE SUMMARY
GENERAL FUND
FOR THE PERIOD ENDING JUNE 30, 2016
(000 omitted)

Category	FY15 Actual	FULL YEAR				
		Adopted Budget	Target Budget	Current Projection	Current Projection Over (Under)	
					Adopted	Target
First Judicial District	32,063	34,825	31,179	31,179	(3,646)	0
Court Costs, Fees and Charges	18,063	18,250	17,748	17,748	(502)	0
Code Violation Fines	975	1,500	985	985	(515)	0
Moving Violation Fines (Traffic Court)	6,421	7,000	5,993	5,993	(1,007)	0
Forfeited Bail, Bail Fees (Clerk of Courts)	6,311	7,525	5,934	5,934	(1,591)	0
Other	293	550	519	519	(31)	0
All Other	3,634	3,479	3,335	3,335	(144)	0
TOTAL LOCAL NON-TAX REVENUE	294,395	275,807	292,639	292,639	16,832	0
OTHER GOVERNMENTS						
PICA City Account (2)	346,474	353,499	370,346	370,346	16,847	0
Managing Director	202	202	202	202	0	0
Emergency Preparedness	202	202	202	202	0	0
Police	549	75	1,730	1,730	1,655	0
State Reimbursement-Police Training	549	75	1,730	1,730	1,655	0
Streets	4,327	3,325	3,135	3,135	(190)	0
Snow Removal	2,500	2,500	2,500	2,500	0	0
Other	1,827	825	635	635	(190)	0
Public Health (1)	56,459	56,220	60,592	60,592	4,372	0
Public Property	18,000	18,000	18,000	18,000	0	0
PGW Rental	18,000	18,000	18,000	18,000	0	0
Finance	162,409	162,398	163,559	163,559	1,161	0
State Pension Fund Aid (Act 205)	69,386	69,400	70,552	70,552	1,152	0
State Wage Tax Relief Funding	86,283	86,283	86,277	86,277	(6)	0
State Police Fines	533	700	700	700	0	0
Gaming - Local Share Assessment	3,790	3,790	3,805	3,805	15	0
Other	2,417	2,225	2,225	2,225	0	0
Revenue	38,057	35,712	38,825	38,825	3,113	0
PPA - Parking/Violation/Fines	38,045	35,700	38,806	38,806	3,106	0
Other	12	12	19	19	7	0
City Treasurer	4,909	4,951	4,956	4,956	5	0
Retail Liquor License	1,100	1,142	1,147	1,147	5	0
State Utility Tax Refund	3,809	3,809	3,809	3,809	0	0
First Judicial District	15,110	14,639	15,239	15,239	600	0
State Reimbursement-Intensive Probation	5,115	4,471	4,882	4,882	411	0
State Reimbursement-County Court Costs	9,886	9,886	10,075	10,075	189	0
Other	109	282	282	282	0	0
All Other	2,825	2,794	3,138	3,138	344	0
TOTAL OTHER GOVERNMENTS	649,321	651,815	679,722	679,722	27,907	0

* Police revenue may reflect a higher YTD amount than the year-end due to reimbursement of private duty overtime that is abated against expenditures throughout the fiscal year.

** Current year actuals are displayed using an accrual basis of accounting, rather than a cash basis as was employed in previous years.

(1) See Table R-5 for detail.

(2) PICA City Account = PICA tax minus (PICA expenses + PICA debt service).

Note: The material in this report is preliminary and subject to revision and does not represent an official statement of the City of Philadelphia.

Summary Table R-5
QUARTERLY CITY MANAGERS REPORT
Summary of Revenue
Dept. of Human Services/Dept. of Public Health
GENERAL FUND
FOR THE PERIOD ENDING JUNE 30, 2016
(000 omitted)

AGENCY AND REVENUE SOURCE	FY15 Unaudited Actual	FY 16 Adopted Budget	FY 16 Target Budget	FY 16 Current Projection	Increase/ (Decrease) vs Target
PUBLIC HEALTH					
Local Non-Tax Revenue:					
Payments for Patient Care	6,478	7,960	7,310	7,310	0
Pharmacy Fees	1,897	2,000	1,747	1,747	0
Environmental User Fees	2,110	2,140	2,019	2,019	0
Other	562	500	555	555	0
Subtotal Local Non-Tax	11,047	12,600	11,631	11,631	0
Revenue from Other Governments:					
State:					
County Health	9,230	9,706	11,200	11,200	0
Medical Assistance-Outpatient (Health Centers)	6,581	5,066	4,020	4,020	0
Medical Assistance-Nursing Home	12,833	14,068	16,253	16,253	0
Capital Improvements-Nursing Home	394	0	514	514	0
Federal:					
Medicare-Outpatient (Health Centers)	1,770	2,124	1,465	1,465	0
Medicare-Home Care (Nursing Home)	1,409	1,476	1,265	1,265	0
Medical Assistance-Outpatient (Health Centers)	7,681	6,192	5,269	5,269	0
Medical Assistance-Nursing Home	16,048	17,528	19,866	19,866	0
Capital Improvements-Nursing Home	513	0	680	680	0
Summer Food Inspection	0	60	60	60	0
Subtotal Other Governments	56,459	56,220	60,592	60,592	0
TOTAL PUBLIC HEALTH	67,506	68,820	72,223	72,223	0
HUMAN SERVICES					
Local Non-Tax Revenue:					
Payments for Child Care - S.S.I.	3,263	4,250	3,667	3,667	0
Other	180	100	626	626	0
Subtotal Local Non-Tax	3,443	4,350	4,293	4,293	0
TOTAL HUMAN SERVICES	3,443	4,350	4,293	4,293	0

Note: The material in this report is preliminary and subject to revision and does not represent an official statement of the City of Philadelphia.

City of Philadelphia

Quarterly City Managers Report

FOR THE PERIOD ENDING JUNE 30, 2016

GENERAL FUND

OBLIGATIONS

Note: "Obligations include "Encumbrances," which may be recorded for the entire fiscal year, as well as "Expenditures."

(Amounts in millions)				
	Forecast Better Than TB Plan	Forecast Worse Than TB Plan	Net Variance From TB Plan	"TB Plan": Target Budget Plan Adopted During FY 2016 for FY 2016
Department/Cost Center				Reasons/Comments
No Variances from Current Target to report				
TOTAL VARIANCE FROM TARGET BUDGET PLAN	\$0.0	\$0.0	\$0.0	
Difference between FY2016 Adopted Budget and FY2016 Target Budget Plan Obligations	\$0.0	(\$52.9)	(\$52.9)	
	Forecast Better Than Budget	Forecast Worse Than Budget	Net Variance From Budget	
TOTAL VARIANCE FROM BUDGET	\$0.0	(\$52.9)	(\$52.9)	

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TABLE O-2
QUARTERLY CITY MANAGER'S REPORT
DEPARTMENTAL OBLIGATIONS SUMMARY
GENERAL FUND
FOR THE PERIOD ENDING JUNE 30, 2016

DEPARTMENT	FY 2015 ACTUAL	FISCAL YEAR 2016 FULL YEAR				
		ORIGINAL ADOPTED BUDGET	TARGET BUDGET	CURRENT PROJECTION	CURRENT PROJECTION (OVER) UNDER	
					ADOPTED BUDGET	TARGET
Art Museum Subsidy	2,585,000	2,550,000	2,550,000	2,550,000	0	0
Atwater Kent Museum	230,906	293,498	293,498	293,498	0	0
Auditing (City Controller's Office)	8,271,589	8,295,335	8,615,335	8,615,335	(320,000)	0
Board of Ethics	898,226	1,066,989	1,066,989	1,066,989	0	0
Board of Revision of Taxes	1,035,977	855,554	855,554	855,554	0	0
City Commissioners (Election Board)	9,219,448	9,663,243	9,838,243	9,838,243	(175,000)	0
City Council	14,635,452	41,725,293	16,725,293	16,725,293	25,000,000	0
City Planning Commission	2,278,413	2,504,778	2,504,778	2,504,778	0	0
City Representative	1,024,105	1,033,931	1,083,931	1,083,931	(50,000)	0
City Treasurer	924,877	1,126,357	1,126,357	1,126,357	0	0
Civil Service Commission	183,692	177,937	177,937	177,937	0	0
Commerce	7,885,115	4,763,346	4,763,346	4,763,346	0	0
Commerce-Convention Center Subsidy	15,000,000	15,000,000	15,000,000	15,000,000	0	0
Commerce-Economic Stimulus	1,294,448	3,294,448	3,294,448	3,294,448	0	0
District Attorney	35,561,390	35,482,214	35,520,792	35,520,792	(38,578)	0
Finance	22,318,952	17,658,655	19,958,655	19,958,655	(2,300,000)	0
Finance-Community College Subsidy	26,909,207	30,309,207	30,309,207	30,309,207	0	0
Finance - Employee Benefits	1,099,541,937	1,172,182,395	1,178,626,117	1,178,626,117	(6,443,722)	0
Unemployment Compensation	2,544,017	4,580,260	4,580,260	4,580,260	0	0
Employee Disability	57,326,888	58,088,800	58,088,800	58,088,800	0	0
Pension Obligation Bonds	107,746,154	113,270,454	113,270,454	113,270,454	0	0
Pension	450,522,994	498,430,800	505,874,522	505,874,522	(7,443,722)	0
FICA	71,150,707	72,431,454	72,431,454	72,431,454	0	0
Flex Cash Payments	593,623	800,000	800,000	800,000	0	0
Health / Medical	394,558,639	411,484,132	410,484,132	410,484,132	1,000,000	0
Group Life Insurance	7,285,066	8,100,386	8,100,386	8,100,386	0	0
Group Legal	7,708,649	4,849,842	4,849,842	4,849,842	0	0
Tool Allowance	105,200	146,267	146,267	146,267	0	0
Finance-Hero Scholarship Awards	18,000	25,000	25,000	25,000	0	0
Finance-Indemnities	0	38,000,000	41,200,000	41,200,000	(3,200,000)	0
Finance-Refunds	2	250,000	250,000	250,000	0	0
Finance-School District Contribution	69,110,300	79,184,673	104,184,673	104,184,673	(25,000,000)	0
Finance-Witness Fees	121,005	171,518	171,518	171,518	0	0
Fire	232,526,640	219,082,796	237,253,000	237,253,000	(18,170,204)	0
First Judicial District	117,976,545	110,315,300	110,315,300	110,315,300	0	0
Common Pleas Court	77,544,657	75,912,492	75,912,492	75,912,492	0	0
Office of Court Administrator	25,951,524	19,844,540	19,844,540	19,844,540	0	0
Municipal Court	9,229,450	8,994,459	8,994,459	8,994,459	0	0
Traffic Court	5,250,914	5,563,809	5,563,809	5,563,809	0	0
Fleet Management	48,718,467	46,612,500	46,778,465	46,778,465	(165,965)	0
Fleet Management - Vehicle Purchases	11,946,483	14,965,000	14,965,000	14,965,000	0	0
Free Library	40,668,870	40,100,988	40,100,988	40,100,988	0	0
Historical Commission	384,361	424,560	424,560	424,560	0	0
Human Relations Commission	1,823,081	2,147,096	2,147,096	2,147,096	0	0
Human Services	96,543,925	102,729,321	102,729,321	102,729,321	0	0
Administration & Management	7,536,617	11,209,165	11,209,165	11,209,165	0	0
Performance Management & Accountability	648,652	1,841,920	1,841,920	1,841,920	0	0
Juvenile Justice Services	33,940,901	28,368,540	28,368,540	28,368,540	0	0
Children & Youth (Child Welfare)	54,417,755	61,309,696	61,309,696	61,309,696	0	0
Labor Relations	667,481	572,466	572,466	572,466	0	0
Law	15,742,910	14,642,276	14,976,276	14,976,276	(334,000)	0
Licenses & Inspections	29,811,576	31,476,558	31,476,558	31,476,558	0	0
L&I-Board of Building Standards	63,025	73,970	73,970	73,970	0	0
L&I-Board of L & I Review	137,857	167,790	167,790	167,790	0	0
L&I-Zoning Board of Adjustment	373,802	372,290	372,290	372,290	0	0
Managing Director's Office	35,106,107	35,595,543	37,025,496	37,025,496	(1,429,953)	0
Managing Director-Legal Services	42,923,209	43,159,131	44,695,131	44,695,131	(1,536,000)	0
Mayor's Office	5,000,680	5,031,625	5,031,625	5,031,625	0	0
Mayor's Office-Scholarships	199,500	200,000	200,000	200,000	0	0
Mayor's Office-Comm. Empowerment & Opp.	500,000	605,000	1,030,000	1,030,000	(425,000)	0
Mayor's Office of Transportation & Utilities	798,692	734,270	734,270	734,270	0	0
Mural Arts Program	1,458,245	1,646,016	1,646,016	1,646,016	0	0
Office of Arts and Culture	3,968,576	4,172,855	4,172,855	4,172,855	0	0
Off. of Behavioral Hlth & Intellectual disAbility	13,967,356	13,975,576	13,975,576	13,975,576	0	0
Office of Housing and Comm. Development	2,600,068	3,590,000	3,590,000	3,590,000	0	0
Office of Human Resources	5,938,890	6,433,623	6,433,623	6,433,623	0	0
Office of Innovation and Technology-Base	51,917,083	53,379,584	53,867,582	53,867,582	(487,998)	0
Office of Innovation and Technology-911	11,956,848	30,502,878	30,502,878	30,502,878	0	0

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TABLE O-2
QUARTERLY CITY MANAGER'S REPORT
DEPARTMENTAL OBLIGATIONS SUMMARY
GENERAL FUND
 FOR THE PERIOD ENDING JUNE 30, 2016

DEPARTMENT	FY 2015 ACTUAL	FISCAL YEAR 2016 FULL YEAR				
		ORIGINAL ADOPTED BUDGET	TARGET BUDGET	CURRENT PROJECTION	CURRENT PROJECTION (OVER) UNDER	
					ADOPTED BUDGET	TARGET
Office of the Inspector General	1,486,801	1,668,811	1,668,811	1,668,811	0	0
Office of Property Assessment	12,570,273	13,285,146	13,285,146	13,285,146	0	0
Office of Supportive Housing	45,178,263	45,544,382	45,721,917	45,721,917	(177,535)	0
Office of Sustainability	0	835,327	835,327	835,327	0	0
Parks and Recreation	56,719,070	57,874,883	58,205,968	58,205,968	(331,085)	0
Police	632,692,801	643,009,937	650,380,424	650,380,424	(7,370,487)	0
Prisons	246,159,162	253,791,576	254,413,576	254,413,576	(622,000)	0
Procurement	4,857,830	4,837,672	5,837,672	5,837,672	(1,000,000)	0
Public Health	113,479,766	116,292,446	122,031,824	122,031,824	(5,739,378)	0
Ambulatory Health Services	49,471,071	48,304,448	48,304,448	48,304,448	0	0
Early Childhood, Youth & Women's Health	1,760,954	558,082	558,082	558,082	0	0
Phila. Nursing Home	36,384,405	39,006,773	44,746,151	44,746,151	(5,739,378)	0
Environmental Protection Services	5,851,633	8,154,642	8,154,642	8,154,642	0	0
Administration and Support Svcs	7,830,201	7,550,598	7,550,598	7,550,598	0	0
Medical Examiner's Office	4,312,063	4,368,921	4,368,921	4,368,921	0	0
Infectious Disease Control	5,702,133	5,948,214	5,948,214	5,948,214	0	0
Chronic Disease Control	2,167,306	2,400,768	2,400,768	2,400,768	0	0
Public Property	67,593,515	59,893,332	61,702,501	61,702,501	(1,809,169)	0
Public Property-SEPTA Subsidy	70,415,000	74,215,000	74,215,000	74,215,000	0	0
Public Property-Space Rentals	19,871,298	20,624,429	20,624,429	20,624,429	0	0
Public Property-Utilities	31,355,461	33,092,334	33,092,334	33,092,334	0	0
Records	4,495,535	4,822,825	4,822,825	4,822,825	0	0
Register of Wills	3,608,407	3,522,195	3,772,195	3,772,195	(250,000)	0
Revenue	23,022,718	25,771,489	26,179,489	26,179,489	(408,000)	0
Sheriff	22,187,839	19,203,247	22,203,247	22,203,247	(3,000,000)	0
Sinking Fund Commission (Debt Service)	238,388,830	245,945,126	235,945,126	235,945,126	10,000,000	0
Streets-Sanitation	107,128,376	92,288,259	93,702,331	93,702,331	(1,414,072)	0
Streets-Transportation	37,463,661	33,118,461	38,867,886	38,867,886	(5,749,425)	0
Youth Commission	72,413	142,740	142,740	142,740	0	0
TOTAL GENERAL FUND	3,831,515,337	3,998,103,000	4,051,050,571	4,051,050,571	(52,947,571)	0

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TABLE O-3
QUARTERLY CITY MANAGERS REPORT
PERSONAL SERVICES SUMMARY
GENERAL FUND

FOR THE PERIOD ENDING JUNE 30, 2016

Department / Category	FY 13 Year End Actual	FY 14 Year End Actual	FY 15 Year End Actual	FY 2016 FULL YEAR				
				Adopted Budget	Target Budget	Year End Departmental Projection	Departmental Projection (Over) Under	
							Adopted Budget	Target Budget
Atwater Kent Museum								
Full-Time Positions	4	3	2	4	4	3	1	1
Class 100 Total Oblig./Approp.	220,143	227,307	180,906	243,498	243,498	243,498	0	0
Class 100 Overtime Oblig./Approp.	1,937	2,333	2,530	2,843	2,843	2,687	156	156
Auditing								
Full-Time Positions	118	111	129	140	140	137	3	3
Class 100 Total Oblig./Approp.	6,475,510	7,070,173	7,599,194	7,772,885	8,192,885	8,192,885	(420,000)	0
Class 100 Overtime Oblig./Approp.	58,829	65,036	138,581	50,000	75,000	66,941	(16,941)	8,059
Board of Ethics								
Full-Time Positions	8	9	9	12	12	10	2	2
Class 100 Total Oblig./Approp.	685,698	741,674	843,844	956,989	956,989	956,989	0	0
Class 100 Overtime Oblig./Approp.	0	0	0	0	0	0	0	0
Board of Revision of Taxes								
Full-Time Positions	7	11	12	14	14	14	0	0
Class 100 Total Oblig./Approp.	1,021,653	1,015,351	985,057	819,627	819,627	819,627	0	0
Class 100 Overtime Oblig./Approp.	0	0	0	0	0	0	0	0
City Commissioners								
Full-Time Positions	90	84	91	98	98	92	6	6
Class 100 Total Oblig./Approp.	5,166,337	4,822,174	5,192,287	5,624,276	5,624,276	5,624,276	0	0
Class 100 Overtime Oblig./Approp.	1,061,085	863,984	916,270	905,223	1,155,223	1,041,102	(135,879)	114,121
City Council								
Full-Time Positions	173	169	176	195	195	187	8	8
Class 100 Total Oblig./Approp.	11,660,823	11,997,588	12,339,907	14,309,858	14,309,858	14,309,858	0	0
Class 100 Overtime Oblig./Approp.	5,866	886	10,351	0	1,034	20,234	(20,234)	(19,200)
City Planning Commission								
Full-Time Positions	31	30	29	32	32	31	1	1
Class 100 Total Oblig./Approp.	2,137,171	2,192,556	2,176,554	2,309,534	2,309,534	2,309,534	0	0
Class 100 Overtime Oblig./Approp.	0	150	1,055	0	0	0	0	0
City Representative								
Full-Time Positions	8	7	6	7	8	7	0	1
Class 100 Total Oblig./Approp.	416,871	400,499	417,223	418,201	468,201	468,201	(50,000)	0
Class 100 Overtime Oblig./Approp.	2,190	2,953	8,737	0	7,500	7,828	(7,828)	(328)
City Treasurer								
Full-Time Positions	13	14	14	16	16	15	1	1
Class 100 Total Oblig./Approp.	755,428	785,368	802,019	985,689	985,689	985,689	0	0
Class 100 Overtime Oblig./Approp.	0	0	0	0	500	1,049	(1,049)	(549)

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TABLE O-3
QUARTERLY CITY MANAGERS REPORT
PERSONAL SERVICES SUMMARY
GENERAL FUND

FOR THE PERIOD ENDING JUNE 30, 2016

Department / Category	FY 13 Year End Actual	FY 14 Year End Actual	FY 15 Year End Actual	FY 2016 FULL YEAR				
				Adopted Budget	Target Budget	Year End Departmental Projection	Departmental Projection (Over) Under	
							Adopted Budget	Target Budget
Civil Service Commission								
Full-Time Positions	2	2	2	2	2	2	0	0
Class 100 Total Oblig./Approp.	140,785	146,586	153,885	147,343	147,343	147,343	0	0
Class 100 Overtime Oblig./Approp.	0	0	15	0	0	0	0	0
Commerce								
Full-Time Positions	20	27	21	34	34	34	0	0
Class 100 Total Oblig./Approp.	1,685,843	1,837,393	1,925,310	2,356,211	2,356,211	2,356,211	0	0
Class 100 Overtime Oblig./Approp.	449	1,850	2,628	0	3,000	1,717	(1,717)	1,283
District Attorney								
Full-Time Positions	419	464	476	482	495	478	4	17
Class 100 Total Oblig./Approp.	29,302,614	30,244,298	32,780,607	32,490,021	32,490,021	32,490,021	0	0
Class 100 Overtime Oblig./Approp.	227,760	165,523	211,533	158,000	210,000	156,060	1,940	53,940
Finance								
Full-Time Positions	163	170	160	175	165	165	10	0
Class 100 Total Oblig./Approp.	9,084,799	9,839,565	10,516,461	8,801,920	8,801,920	8,801,920	0	0
Class 100 Overtime Oblig./Approp.	25,428	38,057	35,786	32,649	32,649	28,879	3,770	3,770
Fire								
Full-Time Positions	2,125	2,053	2,150	2,287	2,416	2,316	(29)	100
Class 100 Total Oblig./Approp.	179,819,281	223,368,941	208,073,020	197,326,907	212,127,496	212,127,496	(14,800,589)	0
Class 100 Overtime Oblig./Approp.	33,691,349	37,823,121	36,119,936	24,953,030	32,521,911	37,417,698	(12,464,668)	(4,895,787)
First Judicial District								
Full-Time Positions	1,909	1,866	1,842	1,886	1,886	1,839	47	47
Class 100 Total Oblig./Approp.	91,827,883	90,888,686	98,382,318	97,266,858	97,266,858	97,266,858	0	0
Class 100 Overtime Oblig./Approp.	113,887	100,029	104,588	92,000	437,000	426,210	(334,210)	10,790
<i>Common Pleas Court</i>								
Full-Time Positions	1,405	1,372	1,365	1,392	1,392	1,339	53	53
Class 100 Total Oblig./Approp.	66,221,253	67,102,798	72,326,895	70,384,883	70,384,883	70,384,883	0	0
Class 100 Overtime Oblig./Approp.	106,451	96,957	97,458	80,000	425,000	425,241	(345,241)	(241)
<i>Court Administrator</i>								
Full-Time Positions	217	208	198	208	208	213	(5)	(5)
Class 100 Total Oblig./Approp.	12,766,093	10,802,579	12,679,327	13,427,975	13,427,975	13,427,975	0	0
Class 100 Overtime Oblig./Approp.	7,009	1,252	7,130	10,000	10,000	940	9,060	9,060
<i>Municipal Court</i>								
Full-Time Positions	175	173	168	173	173	178	(5)	(5)
Class 100 Total Oblig./Approp.	8,305,442	8,570,933	8,792,463	8,557,472	8,557,472	8,557,472	0	0
Class 100 Overtime Oblig./Approp.	427	1,820	0	2,000	2,000	29	1,971	1,971

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TABLE O-3
QUARTERLY CITY MANAGERS REPORT
PERSONAL SERVICES SUMMARY
GENERAL FUND

FOR THE PERIOD ENDING JUNE 30, 2016

Department / Category	FY 13 Year End Actual	FY 14 Year End Actual	FY 15 Year End Actual	FY 2016 FULL YEAR				
				Adopted Budget	Target Budget	Year End Departmental Projection	Departmental Projection (Over) Under	
							Adopted Budget	Target Budget
<i>Traffic Court</i>								
Full-Time Positions	112	113	111	113	113	109	4	4
Class 100 Total Oblig./Approp.	4,535,095	4,412,376	4,583,633	4,896,528	4,896,528	4,896,528	0	0
Class 100 Overtime Oblig./Approp.	0	0	0	0	0	0	0	0
Fleet Management								
Full-Time Positions	273	264	261	287	287	263	24	24
Class 100 Total Oblig./Approp.	15,580,580	15,840,304	17,168,958	16,544,893	16,650,458	16,650,458	(105,565)	0
Class 100 Overtime Oblig./Approp.	2,685,858	2,902,854	3,027,989	1,818,478	3,747,802	3,253,439	(1,434,961)	494,363
Free Library								
Full-Time Positions	609	609	642	692	692	636	56	56
Class 100 Total Oblig./Approp.	29,154,178	30,801,445	35,306,130	35,474,252	35,224,252	35,224,252	250,000	0
Class 100 Overtime Oblig./Approp.	1,097,007	1,252,355	1,502,862	1,219,125	1,519,125	1,672,235	(453,110)	(153,110)
Historical Commission								
Full-Time Positions	5	6	6	6	6	5	1	1
Class 100 Total Oblig./Approp.	350,685	347,973	383,402	422,771	422,771	422,771	0	0
Class 100 Overtime Oblig./Approp.	0	0	0	0	0	0	0	0
Human Relations Commission								
Full-Time Positions	29	30	30	34	34	32	2	2
Class 100 Total Oblig./Approp.	1,649,350	1,744,635	1,779,986	2,099,408	2,049,408	2,049,408	50,000	0
Class 100 Overtime Oblig./Approp.	0	0	0	0	0	0	0	0
Human Services *								
Full-Time Positions	377	382	395	449	449	449	0	0
Class 100 Total Oblig./Approp.	22,265,266	22,776,786	17,570,666	24,637,310	24,637,310	24,637,310	0	0
Class 100 Overtime Oblig./Approp.	1,226,747	1,655,062	4,532,830	3,082,274	3,082,274	3,082,274	0	0
* Expenditure transfers from the Grants Revenue Fund to be completed by the end of the fiscal year.								
<i>Administration & Management</i>								
Full-Time Positions	19	100	109	117	117	117	0	0
Class 100 Total Oblig./Approp.	1,122,016	4,586,721	4,247,179	6,233,582	6,233,582	6,233,582	0	0
Class 100 Overtime Oblig./Approp.	48,300	132,667	470,495	283,118	283,118	283,118	0	0
<i>Performance Mgmt. & Accountability</i>								
Full-Time Positions	7	21	25	25	25	25	0	0
Class 100 Total Oblig./Approp.	416,805	904,697	554,135	1,656,769	1,656,769	1,656,769	0	0
Class 100 Overtime Oblig./Approp.	3,806	9,098	27,395	23,386	23,386	23,386	0	0
<i>Juvenile Justice Services</i>								
Full-Time Positions	56	131	134	165	165	165	0	0
Class 100 Total Oblig./Approp.	3,288,078	7,194,415	6,882,864	8,953,356	8,953,356	8,953,356	0	0
Class 100 Overtime Oblig./Approp.	616,516	937,095	1,997,565	1,852,089	1,852,089	1,852,089	0	0

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TABLE O-3
QUARTERLY CITY MANAGERS REPORT
PERSONAL SERVICES SUMMARY
GENERAL FUND

FOR THE PERIOD ENDING JUNE 30, 2016

Department / Category	FY 13 Year End Actual	FY 14 Year End Actual	FY 15 Year End Actual	FY 2016 FULL YEAR				
				Adopted Budget	Target Budget	Year End Departmental Projection	Departmental Projection (Over) Under	
							Adopted Budget	Target Budget
<i>Children & Youth</i>								
Full-Time Positions	295	130	127	142	142	142	0	0
Class 100 Total Oblig./Approp.	17,438,367	10,090,953	5,886,488	7,793,603	7,793,603	7,793,603	0	0
Class 100 Overtime Oblig./Approp.	558,125	576,202	2,037,375	923,681	923,681	923,681	0	0
Labor Relations								
Full-Time Positions	7	7	7	8	8	7	1	1
Class 100 Total Oblig./Approp.	534,553	468,177	657,403	559,029	559,029	559,029	0	0
Class 100 Overtime Oblig./Approp.	3,732	6,253	3,289	13,949	3,949	0	13,949	3,949
Law								
Full-Time Positions	138	146	152	154	124	126	28	(2)
Class 100 Total Oblig./Approp.	6,511,482	6,683,364	6,952,307	7,383,566	7,717,566	7,717,566	(334,000)	0
Class 100 Overtime Oblig./Approp.	43	47	70	5,000	5,000	99	4,901	4,901
Licenses & Inspections								
Full-Time Positions	292	296	335	384	384	335	49	49
Class 100 Total Oblig./Approp.	14,071,418	15,002,935	17,339,944	19,770,711	19,770,711	19,770,711	0	0
Class 100 Overtime Oblig./Approp.	569,964	900,347	1,510,382	465,000	1,565,214	1,812,827	(1,347,827)	(247,613)
L&I-Board of Building Standards								
Full-Time Positions	1	1	1	1	1	1	0	0
Class 100 Total Oblig./Approp.	57,140	62,431	63,025	73,970	73,970	73,970	0	0
Class 100 Overtime Oblig./Approp.	0	348	417	0	500	220	(220)	280
L&I-Board of L & I Review								
Full-Time Positions	1	2	2	2	2	2	0	0
Class 100 Total Oblig./Approp.	118,245	125,229	127,421	157,354	157,354	157,354	0	0
Class 100 Overtime Oblig./Approp.	33	377	2,364	0	2,000	1,788	(1,788)	212
L&I-Zoning Board of Adjustment								
Full-Time Positions	5	5	5	5	5	5	0	0
Class 100 Total Oblig./Approp.	331,167	322,552	339,261	337,749	337,749	337,749	0	0
Class 100 Overtime Oblig./Approp.	0	952	984	0	500	2,131	(2,131)	(1,631)
Managing Director								
Full-Time Positions	156	279	257	266	272	258	8	14
Class 100 Total Oblig./Approp.	14,893,261	15,697,636	16,162,124	16,819,293	17,319,293	17,319,293	(500,000)	0
Class 100 Overtime Oblig./Approp.	675,264	651,824	502,416	397,676	453,893	537,197	(139,521)	(83,304)
Mayor's Office								
Full-Time Positions	36	44	51	49	49	48	1	1
Class 100 Total Oblig./Approp.	3,078,511	3,956,370	4,099,398	3,941,124	3,941,124	3,941,124	0	0
Class 100 Overtime Oblig./Approp.	102	0	0	0	0	0	0	0

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TABLE O-3
QUARTERLY CITY MANAGERS REPORT
PERSONAL SERVICES SUMMARY
GENERAL FUND

FOR THE PERIOD ENDING JUNE 30, 2016

Department / Category	FY 13 Year End Actual	FY 14 Year End Actual	FY 15 Year End Actual	FY 2016 FULL YEAR				
				Adopted Budget	Target Budget	Year End Departmental Projection	Departmental Projection (Over) Under	
							Adopted Budget	Target Budget
Mayor's Office of Community Empowerment and Opportunity								
Full-Time Positions	15	0	0	0	0	0	0	0
Class 100 Total Oblig./Approp.	0	0	0	0	90,000	90,000	(90,000)	0
Class 100 Overtime Oblig./Approp.	0	0	0	0	0	0	0	0
Mayor's Office of Transportation and Utilities								
Full-Time Positions	13	13	12	13	10	8	5	2
Class 100 Total Oblig./Approp.	519,216	517,740	508,786	474,340	474,340	474,340	0	0
Class 100 Overtime Oblig./Approp.	0	0	113	0	131	131	(131)	0
Mural Arts Program								
Full-Time Positions	11	11	10	11	11	11	0	0
Class 100 Total Oblig./Approp.	444,917	446,350	456,445	490,401	490,401	490,401	0	0
Class 100 Overtime Oblig./Approp.	8,660	8,218	10,642	5,381	15,000	13,832	(8,451)	1,168
Office of Arts and Culture								
Full-Time Positions	2	2	2	3	3	2	1	1
Class 100 Total Oblig./Approp.	203,107	98,456	200,440	312,767	312,767	312,767	0	0
Class 100 Overtime Oblig./Approp.	0	0	0	0	0	0	0	0
Office of Behavioral Health and Intellectual disAbility								
Full-Time Positions	19	15	14	16	16	16	0	0
Class 100 Total Oblig./Approp.	1,357,191	974,425	991,846	1,000,066	1,000,066	1,000,066	0	0
Class 100 Overtime Oblig./Approp.	3,491	596	1,005	1,000	4,000	5,195	(4,195)	(1,195)
Office of Human Resources								
Full-Time Positions	78	79	82	91	91	84	7	7
Class 100 Total Oblig./Approp.	4,383,527	4,548,099	5,083,865	5,399,621	5,399,621	5,399,621	0	0
Class 100 Overtime Oblig./Approp.	36,261	75,485	62,199	45,300	57,084	58,916	(13,616)	(1,832)
Office of Innovation and Technology								
Full-Time Positions	255	259	261	295	295	271	24	24
Class 100 Total Oblig./Approp.	17,229,380	17,480,289	18,927,722	19,900,681	19,900,681	19,900,681	0	0
Class 100 Overtime Oblig./Approp.	607,010	633,199	804,969	623,185	736,380	706,984	(83,799)	29,396
<i>OIT-Base</i>								
Full-Time Positions	253	257	259	292	292	268	24	24
Class 100 Total Oblig./Approp.	17,047,635	17,258,239	18,699,210	19,593,881	19,593,881	19,593,881	0	0
Class 100 Overtime Oblig./Approp.	607,010	633,199	804,969	623,185	736,380	706,984	(83,799)	29,396
<i>OIT-911</i>								
Full-Time Positions	2	2	2	3	3	3	0	0
Class 100 Total Oblig./Approp.	181,745	222,050	228,512	306,800	306,800	306,800	0	0
Class 100 Overtime Oblig./Approp.	0	0	0	0	0	0	0	0

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TABLE O-3
QUARTERLY CITY MANAGERS REPORT
PERSONAL SERVICES SUMMARY
GENERAL FUND

FOR THE PERIOD ENDING JUNE 30, 2016

Department / Category	FY 13 Year End Actual	FY 14 Year End Actual	FY 15 Year End Actual	FY 2016 FULL YEAR				
				Adopted Budget	Target Budget	Year End Departmental Projection	Departmental Projection (Over) Under	
							Adopted Budget	Target Budget
Office of the Inspector General								
Full-Time Positions	18	16	18	20	21	19	1	2
Class 100 Total Oblig./Approp.	1,156,164	1,215,491	1,289,745	1,390,611	1,390,611	1,390,611	0	0
Class 100 Overtime Oblig./Approp.	0	0	0	0	0	0	0	0
Office of Property Assessment								
Full-Time Positions	173	179	186	217	217	200	17	17
Class 100 Total Oblig./Approp.	8,140,264	9,313,967	10,683,762	10,424,420	10,424,420	10,424,420	0	0
Class 100 Overtime Oblig./Approp.	5,084	12,496	43,298	50,000	20,000	29,129	20,871	(9,129)
Office of Supportive Housing								
Full-Time Positions	145	154	135	159	159	146	13	13
Class 100 Total Oblig./Approp.	7,549,916	7,877,851	8,234,304	8,281,213	8,281,213	8,281,213	0	0
Class 100 Overtime Oblig./Approp.	193,521	208,385	240,634	204,809	310,250	302,491	(97,682)	7,759
Office of Sustainability								
Full-Time Positions	0	0	0	8	8	8	0	0
Class 100 Total Oblig./Approp.	0	0	0	537,979	537,979	537,979	0	0
Class 100 Overtime Oblig./Approp.	0	0	0	0	0	0	0	0
Parks and Recreation								
Full-Time Positions	568	600	598	706	706	593	113	113
Class 100 Total Oblig./Approp.	37,509,725	41,007,643	42,597,872	43,429,053	43,590,872	43,590,872	(161,819)	0
Class 100 Overtime Oblig./Approp.	3,179,165	3,459,286	3,047,922	2,366,240	2,942,059	3,538,293	(1,172,053)	(596,234)
Police								
Full-Time Positions	7,193	7,095	7,061	7,371	7,371	6,942	429	429
Class 100 Total Oblig./Approp.	555,247,244	572,218,053	598,373,325	622,326,178	629,600,305	629,600,305	(7,274,127)	0
Class 100 Overtime Oblig./Approp.	44,859,416	48,719,045	53,258,363	49,178,908	63,737,684	64,344,615	(15,165,707)	(606,931)
Prisons								
Full-Time Positions	2,248	2,268	2,286	2,325	2,325	2,289	36	36
Class 100 Total Oblig./Approp.	130,057,321	133,217,293	137,498,897	142,261,074	142,883,074	142,883,074	(622,000)	0
Class 100 Overtime Oblig./Approp.	33,979,816	31,203,650	30,387,059	29,153,537	30,022,473	29,578,749	(425,212)	443,724
Procurement								
Full-Time Positions	45	47	44	51	51	42	9	9
Class 100 Total Oblig./Approp.	2,197,426	2,167,029	2,333,610	2,472,351	2,472,351	2,472,351	0	0
Class 100 Overtime Oblig./Approp.	1,189	2,211	9,253	5,000	23,540	28,309	(23,309)	(4,769)
Public Health								
Full-Time Positions	673	659	653	781	781	653	128	128
Class 100 Total Oblig./Approp.	40,531,940	43,438,285	48,078,457	50,298,254	50,298,254	50,298,254	0	0
Class 100 Overtime Oblig./Approp.	2,559,251	2,723,685	2,210,849	1,668,900	2,123,900	2,443,424	(774,524)	(319,524)

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TABLE O-3
QUARTERLY CITY MANAGERS REPORT
PERSONAL SERVICES SUMMARY
GENERAL FUND

FOR THE PERIOD ENDING JUNE 30, 2016

Department / Category	FY 13 Year End Actual	FY 14 Year End Actual	FY 15 Year End Actual	FY 2016 FULL YEAR				
				Adopted Budget	Target Budget	Year End Departmental Projection	Departmental Projection (Over) Under	
							Adopted Budget	Target Budget
<i>Ambulatory Health Services</i>								
Full-Time Positions	364	362	319	418	418	333	85	85
Class 100 Total Oblig./Approp.	22,313,842	24,692,650	28,166,115	28,460,330	28,460,330	28,460,330	0	0
Class 100 Overtime Oblig./Approp.	1,132,784	1,143,754	1,024,061	897,500	979,200	976,288	(78,788)	2,912
<i>Early Childhood, Youth & Women's Hlth.</i>								
Full-Time Positions	14	12	20	20	20	10	10	10
Class 100 Total Oblig./Approp.	899,276	788,324	1,209,955	252,038	252,038	252,038	0	0
Class 100 Overtime Oblig./Approp.	53,473	83,768	51,512	2,700	15,000	11,593	(8,893)	3,407
<i>Phila. Nursing Home</i>								
Full-Time Positions	1	1	1	1	1	1	0	0
Class 100 Total Oblig./Approp.	166,930	223,977	225,311	262,592	262,592	262,592	0	0
Class 100 Overtime Oblig./Approp.	0	0	0	0	0	0	0	0
<i>Environmental Protection Services</i>								
Full-Time Positions	97	96	104	114	114	102	12	12
Class 100 Total Oblig./Approp.	5,287,031	5,309,816	5,405,202	7,469,565	7,469,565	7,469,565	0	0
Class 100 Overtime Oblig./Approp.	345,548	418,679	299,649	200,000	310,000	506,343	(306,343)	(196,343)
<i>Administration and Support Svcs.</i>								
Full-Time Positions	90	80	100	105	105	100	5	5
Class 100 Total Oblig./Approp.	5,174,462	4,990,238	5,425,714	5,742,178	5,742,178	5,742,178	0	0
Class 100 Overtime Oblig./Approp.	563,066	594,753	432,089	263,700	418,700	467,327	(203,627)	(48,627)
<i>Medical Examiner's Office</i>								
Full-Time Positions	46	46	48	52	52	46	6	6
Class 100 Total Oblig./Approp.	3,204,028	3,113,662	3,101,117	3,403,973	3,403,973	3,403,973	0	0
Class 100 Overtime Oblig./Approp.	308,981	298,924	243,154	185,000	235,000	290,877	(105,877)	(55,877)
<i>Infectious Disease Control</i>								
Full-Time Positions	48	48	46	53	53	48	5	5
Class 100 Total Oblig./Approp.	2,718,681	3,387,685	3,517,368	3,567,373	3,567,373	3,567,373	0	0
Class 100 Overtime Oblig./Approp.	155,399	183,180	159,501	120,000	165,000	190,967	(70,967)	(25,967)
<i>Chronic Disease Control</i>								
Full-Time Positions	13	14	15	18	18	13	5	5
Class 100 Total Oblig./Approp.	767,690	931,933	1,027,675	1,140,205	1,140,205	1,140,205	0	0
Class 100 Overtime Oblig./Approp.	0	627	883	0	1,000	29	(29)	971
Public Property								
Full-Time Positions	123	133	137	159	159	135	24	24
Class 100 Total Oblig./Approp.	6,833,756	7,603,734	8,217,003	8,400,083	8,519,841	8,519,841	(119,758)	0
Class 100 Overtime Oblig./Approp.	647,430	914,498	790,708	535,200	962,823	914,639	(379,439)	48,184

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TABLE O-3
QUARTERLY CITY MANAGERS REPORT
PERSONAL SERVICES SUMMARY
GENERAL FUND

FOR THE PERIOD ENDING JUNE 30, 2016

Department / Category	FY 13 Year End Actual	FY 14 Year End Actual	FY 15 Year End Actual	FY 2016 FULL YEAR				
				Adopted Budget	Target Budget	Year End Departmental Projection	Departmental Projection (Over) Under	
							Adopted Budget	Target Budget
Records								
Full-Time Positions	59	55	56	63	63	57	6	6
Class 100 Total Oblig./Approp.	2,734,031	2,659,040	2,816,572	3,058,832	3,058,832	3,058,832	0	0
Class 100 Overtime Oblig./Approp.	198,541	174,304	152,654	150,172	175,172	230,004	(79,832)	(54,832)
Register of Wills								
Full-Time Positions	64	62	64	64	64	69	(5)	(5)
Class 100 Total Oblig./Approp.	3,187,312	3,183,909	3,538,207	3,413,499	3,563,499	3,563,499	(150,000)	0
Class 100 Overtime Oblig./Approp.	0	0	0	0	0	0	0	0
Revenue								
Full-Time Positions	282	290	319	360	372	378	(18)	(6)
Class 100 Total Oblig./Approp.	14,479,641	15,368,046	17,661,208	19,617,564	19,725,564	19,725,564	(108,000)	0
Class 100 Overtime Oblig./Approp.	284,616	525,217	614,697	612,825	672,825	748,665	(135,840)	(75,840)
Sheriff								
Full-Time Positions	231	277	299	323	323	330	(7)	(7)
Class 100 Total Oblig./Approp.	14,460,864	17,091,441	20,317,966	18,069,073	21,069,073	21,069,073	(3,000,000)	0
Class 100 Overtime Oblig./Approp.	3,227,620	3,235,305	4,744,360	2,276,185	5,276,185	4,742,824	(2,466,639)	533,361
Streets								
Full-Time Positions	1,690	1,684	1,664	1,794	1,794	1,676	118	118
Class 100 Total Oblig./Approp.	65,090,112	70,707,563	80,482,323	72,724,132	76,536,344	76,536,344	(3,812,212)	0
Class 100 Overtime Oblig./Approp.	8,732,575	13,176,799	15,326,601	7,810,759	14,914,210	14,565,821	(6,755,062)	348,389
<i>Sanitation</i>								
Full-Time Positions	1,165	1,153	1,146	1,233	1,233	1,145	88	88
Class 100 Total Oblig./Approp.	45,307,251	48,199,455	55,027,146	50,238,759	51,601,546	51,601,546	(1,362,787)	0
Class 100 Overtime Oblig./Approp.	7,107,251	10,112,454	12,583,219	5,896,536	10,152,982	11,290,393	(5,393,857)	(1,137,411)
<i>Transportation</i>								
Full-Time Positions	525	531	518	561	561	531	30	30
Class 100 Total Oblig./Approp.	19,782,861	22,508,108	25,455,177	22,485,373	24,934,798	24,934,798	(2,449,425)	0
Class 100 Overtime Oblig./Approp.	1,625,324	3,064,345	2,743,382	1,914,223	4,761,228	3,275,428	(1,361,205)	1,485,800
Youth Commission								
Full-Time Positions	1	2	2	2	2	1	1	1
Class 100 Total Oblig./Approp.	50,000	72,688	67,175	92,660	92,660	92,660	0	0
Class 100 Overtime Oblig./Approp.	0	0	0	0	0	0	0	0
TOTAL GENERAL FUND								
Full-Time Positions	20,925	20,991	21,166	22,553	22,672	21,427	1,126	1,245
Class 100 Total Oblig./Approp.	1,362,359,729	1,450,615,388	1,508,678,147	1,534,426,099	1,565,674,169	1,565,674,169	(31,248,070)	0
Class 100 Overtime Oblig./Approp.	139,971,176	151,506,720	160,340,939	127,882,648	166,820,633	171,784,636	(43,901,988)	(4,964,003)

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Table O-4
QUARTERLY CITY MANAGERS REPORT
PURCHASE OF SERVICES ANALYSIS-SELECTED DEPARTMENTS
GENERAL FUND
FOR THE PERIOD ENDING JUNE 30, 2016

Department	FY 2015 Actual	Fiscal Year 2016				
		Full Year				Current Projection (Over)/Under
		Original Adopted Budget	Target Budget	Current Projection	Adopt. Budget	Current Target
<u>Human Services:</u>						
Admin. & Mgmt.	3,127,312	4,406,894	4,406,894	4,406,894	0	0
Performance Mgmt. and Accountability	93,420	183,156	183,156	183,156	0	0
Juvenile Justice	26,711,502	18,851,959	18,851,959	18,851,959	0	0
Children & Youth	47,407,240	53,337,926	53,337,926	53,337,926	0	0
Total Human Services	77,339,474	76,779,935	76,779,935	76,779,935	0	0
<u>Public Health:</u>						
Ambulatory Health	17,207,923	15,415,862	15,415,862	15,415,862	0	0
Early Childhood, Youth & Women's Hlth.	508,027	300,539	300,539	300,539	0	0
Phila. Nursing Home	35,656,354	38,237,571	43,976,949	43,976,949	(5,739,378)	0
Environmental Prot. Services	388,236	543,341	543,341	543,341	0	0
Administration and Support Svcs	1,558,235	1,279,430	1,279,430	1,279,430	0	0
Medical Examiner's Office	864,663	666,397	666,397	666,397	0	0
Infectious Disease Control	2,123,165	2,326,752	2,326,752	2,326,752	0	0
Chronic Disease Control	1,057,532	1,233,532	1,233,532	1,233,532	0	0
Total Public Health	59,364,135	60,003,424	65,742,802	65,742,802	(5,739,378)	0
<u>Public Property:</u>						
SEPTA	70,415,000	74,215,000	74,215,000	74,215,000	0	0
Space Rentals	19,871,298	20,624,429	20,624,429	20,624,429	0	0
Utilities	31,355,461	33,092,334	33,092,334	33,092,334	0	0
All Other	27,162,093	26,787,008	28,476,419	28,476,419	(1,689,411)	0
Total Public Property	148,803,852	154,718,771	156,408,182	156,408,182	(1,689,411)	0
<u>Streets:</u>						
Sanitation	39,014,045	40,393,117	40,393,117	40,393,117	0	0
Transportation	8,595,211	8,426,338	11,726,338	11,726,338	(3,300,000)	0
Total Streets	47,609,256	48,819,455	52,119,455	52,119,455	(3,300,000)	0
All Other	477,457,103	492,346,419	491,747,040	491,747,040	599,379	0
Total Class 200	810,573,820	832,668,004	842,797,414	842,797,414	(10,129,410)	0

NOTE: The material in this report is preliminary and subject to revision and does not represent an official statement of the City of Philadelphia.

City of Philadelphia

Quarterly City Managers Report

FOR THE PERIOD ENDING JUNE 30, 2016

DEPARTMENTAL FULL-TIME POSITIONS SUMMARY

TABLE P-1
QUARTERLY CITY MANAGERS REPORT
DEPARTMENTAL FULL TIME POSITIONS SUMMARY
ALL FUNDS
FOR THE PERIOD ENDING JUNE 30, 2016

Department	FISCAL YEAR 2015			ADOPTED BUDGET			FISCAL YEAR 2016			MONTH END ACTUAL	MONTH END ACTUAL (OVER) UNDER BUDGET	
	YEAR END ACTUAL											
	General	Other	Total	General	Other	Total	General	Other	Total			
Atwater Kent Museum	2	0	2	4	0	4	3	0	3	0	3	1
Auditing (City Controller's Office)	129	0	129	140	0	140	137	0	137	0	137	3
Board of Ethics	9	0	9	12	0	12	10	0	10	0	10	2
Board of Pensions	0	41	41	0	73	73	0	42	42	0	42	31
Board of Revision of Taxes	12	0	12	14	0	14	14	0	14	0	14	0
City Commissioners (Election Board)	91	0	91	98	0	98	92	0	92	0	92	6
City Council	176	0	176	195	0	195	187	0	187	0	187	8
City Planning Commission	29	5	34	32	5	37	31	5	36	0	36	1
City Representative	6	0	6	7	0	7	7	0	7	0	7	0
City Treasurer	14	1	15	16	0	16	15	0	15	0	15	1
Civil Service Commission	2	0	2	2	0	2	2	0	2	0	2	0
Commerce	21	760	781	34	850	884	34	768	802	0	802	82
District Attorney - Total	476	78	554	482	126	608	478	72	550	0	550	58
Civilian	464	68	532	452	110	562	452	64	516	0	516	46
Uniform	12	10	22	30	16	46	26	8	34	0	34	12
Finance	160	12	172	175	0	175	165	8	173	0	173	2
Fire - Total	2,150	194	2,344	2,287	207	2,494	2,316	218	2,534	0	2,534	(40)
Civilian	108	2	110	123	4	127	107	3	110	0	110	17
Uniform	2,042	192	2,234	2,164	203	2,367	2,209	215	2,424	0	2,424	(57)
First Judicial District	1,842	467	2,309	1,886	504	2,390	1,839	494	2,333	0	2,333	57
Fleet Management	261	65	326	287	78	365	263	65	328	0	328	37
Free Library	642	14	656	692	27	719	636	15	651	0	651	68
Historical Commission	6	0	6	6	0	6	5	0	5	0	5	1
Human Relations Commission	30	0	30	34	0	34	32	0	32	0	32	2
Human Services (1)	395	1,133	1,528	449	1,392	1,841	449	986	1,435	0	1,435	406
Labor Relations, Mayor's Office of	7	0	7	8	0	8	7	0	7	0	7	1
Law	152	50	202	154	56	210	126	112	238	0	238	(28)
Licenses & Inspections	335	0	335	384	9	393	335	0	335	0	335	58
L&I-Board of Building Standards	1	0	1	1	0	1	1	0	1	0	1	0
L&I-Board of L & I Review	2	0	2	2	0	2	2	0	2	0	2	0
L&I-Zoning Board of Adjustment	5	0	5	5	0	5	5	0	5	0	5	0
Managing Director's Office	257	57	314	266	24	290	258	48	306	0	306	(16)
Mayor's Office	51	3	54	49	3	52	48	3	51	0	51	1
Mayor's Off. of Comm Empowerment/Oppor.	0	34	34	0	37	37	0	34	34	0	34	3
Mayor's Office of Transportation & Utilities	12	4	16	13	2	15	8	4	12	0	12	3
Mural Arts Program	10	0	10	11	0	11	11	1	12	0	12	(1)
Office of Arts and Culture	2	0	2	3	0	3	2	0	2	0	2	1
Office of Behavioral Hlth/Intel. disAbility	14	213	227	16	249	265	16	219	235	0	235	30

(1) Positions have been transferred to the Grants Revenue Fund. Non-reimbursed expenditures will be transferred to the General Fund during the fiscal year.

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TABLE P-1
QUARTERLY CITY MANAGERS REPORT
DEPARTMENTAL FULL TIME POSITIONS SUMMARY
ALL FUNDS
FOR THE PERIOD ENDING JUNE 30, 2016

Department	FISCAL YEAR 2015			FISCAL YEAR 2016			MONTH END ACTUAL UNDER BUDGET	MONTH END ACTUAL UNDER BUDGET	MONTH END ACTUAL UNDER BUDGET	
	YEAR END ACTUAL			ADOPTED BUDGET						
	General	Other	Total	General	Other	Total				General
Office of Housing & Comm. Development	0	56	56	0	58	58	0	48	48	10
Office of Human Resources	82	1	83	91	0	91	84	0	84	7
Office of Innovation and Technology	261	83	344	295	86	381	271	80	351	30
Office of the Inspector General	18	0	18	20	0	20	19	0	19	1
Office of Property Assessment	186	0	186	217	0	217	200	0	200	17
Office of Supportive Housing	135	13	148	159	12	171	146	12	158	13
Office of Sustainability	0	0	0	8	1	9	8	1	9	0
Parks and Recreation	598	28	626	706	24	730	593	19	612	118
Police - Total	7,061	179	7,240	7,371	166	7,537	6,942	179	7,121	416
Civilian	776	11	787	846	11	857	793	10	803	54
Uniform	6,285	168	6,453	6,525	155	6,680	6,149	169	6,318	362
Prisons	2,286	0	2,286	2,325	0	2,325	2,289	0	2,289	36
Procurement	44	2	46	51	2	53	42	2	44	9
Public Health	653	155	808	781	231	1,012	653	153	806	206
Public Property	137	0	137	159	0	159	135	0	135	24
Records	56	0	56	63	0	63	57	0	57	6
Register of Wills	64	0	64	64	0	64	69	0	69	(5)
Revenue	319	231	550	360	255	615	378	231	609	6
Sheriff	299	0	299	323	0	323	330	0	330	(7)
Streets - Sanitation	1,146	0	1,146	1,233	0	1,233	1,145	0	1,145	88
Streets - Transportation	518	0	518	561	0	561	531	0	531	30
Water	0	1,747	1,747	0	1,959	1,959	0	1,796	1,796	163
Youth Commission	2	0	2	2	0	2	1	0	1	1
TOTAL ALL FUNDS	21,166	5,626	26,792	22,553	6,436	28,989	21,427	5,615	27,042	1,947

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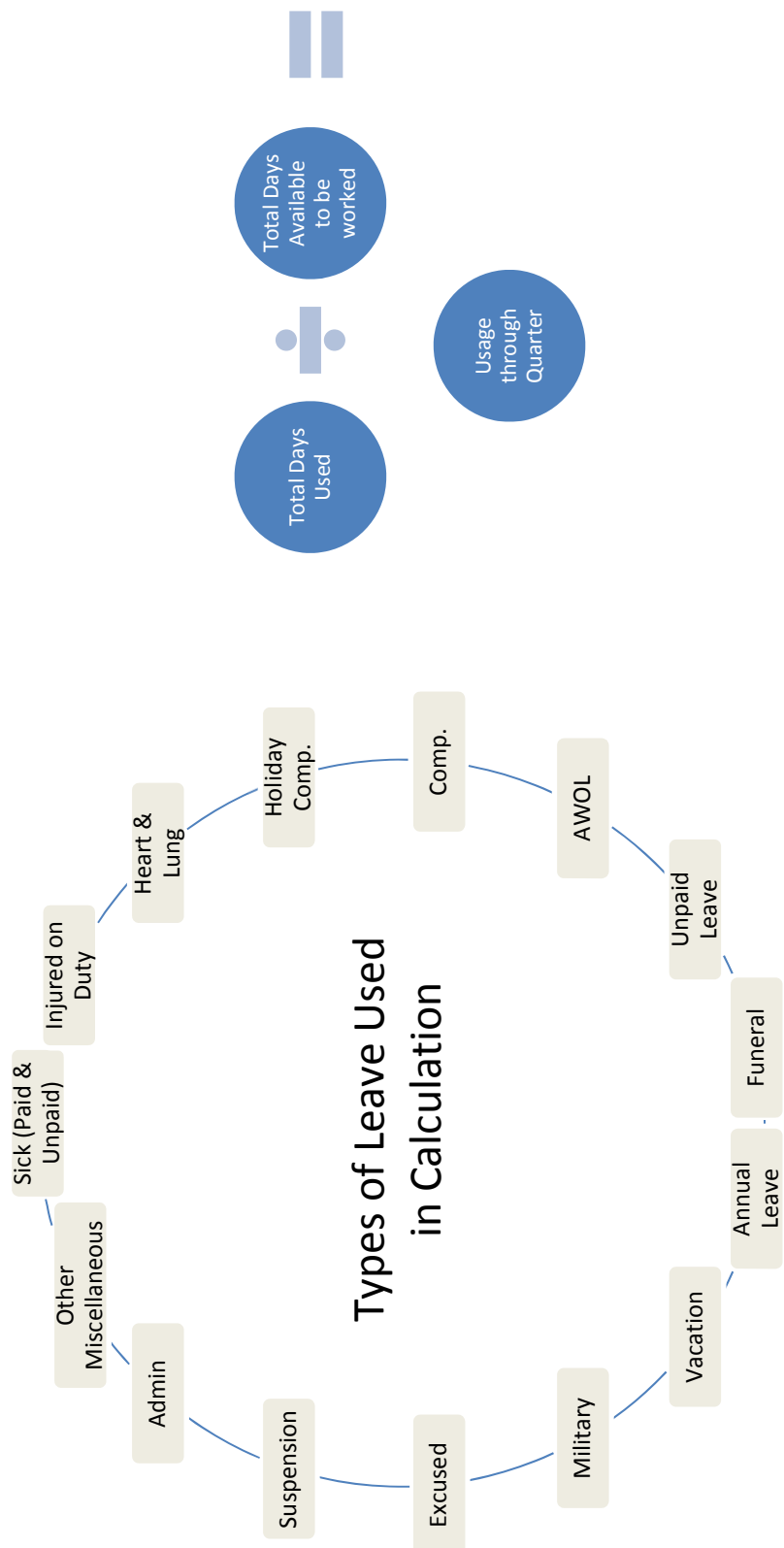
City of Philadelphia

Quarterly City Managers Report

FOR THE PERIOD ENDING JUNE 30, 2016

DEPARTMENTAL LEAVE USAGE ANALYSIS

Table L-1
 QUARTERLY CITY MANAGER'S REPORT
 TOTAL LEAVE USAGE ANALYSIS
 FOR THE PERIOD ENDING
 JUNE 30, 2016



Leave information is taken from the City's automated payroll system with the exception of the Police Department which provides data compiled from their DAR system. Departments with 20 or more employees listed under the General Fund are represented, excluding the First Judicial District which maintains records in house.

Table L-1
QUARTERLY CITY MANAGER'S REPORT
TOTAL LEAVE USAGE ANALYSIS
FOR THE PERIOD ENDING
JUNE 30, 2016

Department	FY16 4th Quarter			FY15 4th Quarter			Percent Change Total Leave FY16 Q4 vs. FY15 Q4
	Sickness/Injury*	Due to Percent of Time Not Available Due to Vacation and Other**	Total	Sickness/Injury*	Due to Percent of Time Not Available Due to Vacation and Other**	Total	
Commission on Human Relations	18.6%	8.8%	27.5%	5.1%	8.8%	14.0%	13.5%
City Commissioners	7.4%	11.5%	18.9%	6.7%	8.5%	15.2%	3.7%
Revenue	6.7%	11.8%	18.5%	5.7%	11.2%	17.0%	1.5%
Public Property	8.6%	9.3%	17.9%	4.9%	8.6%	13.5%	4.4%
Office of Property Assessment	6.0%	11.4%	17.4%	6.3%	10.1%	16.3%	1.1%
Commerce - Aviation	5.5%	11.5%	17.0%	5.6%	12.0%	17.6%	-0.7%
Streets - Sanitation	7.1%	9.6%	16.7%	7.0%	9.7%	16.7%	0.0%
City Planning Commission	4.4%	12.2%	16.6%	4.7%	12.5%	17.2%	-0.6%
Streets - all except Sanitation	6.1%	10.3%	16.4%	5.5%	10.9%	16.4%	0.0%
Free Library	5.3%	11.0%	16.2%	5.6%	11.7%	17.3%	-1.0%
Office of Supportive Housing	5.5%	10.5%	16.0%	4.3%	12.0%	16.3%	-0.3%
Office of Behavioral Health and Intellectual Disability	5.4%	10.3%	15.7%	4.9%	11.4%	16.3%	-0.6%
Public Health	5.0%	10.6%	15.6%	5.3%	11.1%	16.4%	-0.8%
Prisons	5.9%	9.5%	15.4%	6.7%	10.0%	16.7%	-1.3%
Auditing	4.9%	10.5%	15.4%	5.0%	8.8%	13.8%	1.6%
Human Services	4.8%	10.5%	15.3%	5.4%	11.4%	16.8%	-1.5%
Parks and Recreation	4.8%	10.2%	15.0%	4.4%	11.0%	15.4%	-0.4%
Fleet Management	5.7%	9.1%	14.8%	6.5%	9.5%	16.0%	-1.2%
Sheriff's Office	4.9%	9.9%	14.8%	4.5%	8.8%	13.3%	1.5%
Median	5.1%	9.2%	14.7%	4.9%	9.3%	14.8%	-0.1%
Fire - Civilian	5.5%	9.2%	14.7%	5.3%	10.1%	15.4%	-0.7%
Records	5.8%	8.8%	14.7%	4.4%	9.4%	13.7%	0.9%
Fire - Uniformed	5.7%	8.8%	14.5%	5.1%	9.2%	14.3%	0.2%
Register of Wills	4.7%	9.8%	14.5%	4.7%	11.1%	15.9%	-1.4%
Commerce - excluding Aviation	5.4%	8.7%	14.2%	2.8%	11.4%	14.2%	0.0%
Procurement	4.9%	9.1%	14.0%	5.4%	6.8%	12.2%	1.7%
Licenses and Inspections	4.9%	8.9%	13.9%	4.8%	9.3%	14.1%	-0.3%
Law	5.3%	8.3%	13.5%	2.9%	7.2%	10.2%	3.4%
Police - Civilian	4.9%	8.3%	13.2%	5.8%	12.9%	18.7%	-5.5%
Finance	4.0%	8.6%	12.6%	4.4%	8.0%	12.4%	0.2%
Revenue - Water Revenue	5.0%	7.6%	12.5%	4.5%	7.8%	12.3%	0.2%
Office of Innovation and Technology	3.4%	9.1%	12.5%	3.6%	8.7%	12.3%	0.3%
Office of Human Resources	2.8%	9.7%	12.5%	3.5%	8.3%	11.8%	0.7%
Police - Uniformed	6.2%	5.8%	12.0%	7.2%	8.2%	15.4%	-3.4%
City Council	2.9%	7.7%	10.6%	3.9%	9.1%	13.0%	-2.4%
District Attorney	2.8%	7.0%	9.8%	2.4%	8.4%	10.8%	-1.0%
Mayor's Office of Community Empowerment & Opportunity	2.5%	7.2%	9.7%	4.7%	6.8%	11.5%	-1.7%
Managing Director's Office	3.9%	5.8%	9.7%	3.9%	5.0%	9.0%	0.7%
Mayor's Office	0.9%	3.5%	4.4%	1.9%	4.3%	6.2%	-1.8%

* Sick time includes sick and injured on duty time taken for all funds.

** Other time includes vacation, compensation time, annual leave, funeral, military, excused, AWOL, suspension, administration, and other miscellaneous leave for all funds.

Notes:

- Number of personnel is based on the average number of personnel in each pay period within the quarter.
- Assumes 71 working days for the Fire Department and 64 working days for all other departments in the quarter.
- Data excludes training, union paid and union unpaid time taken for all funds.

City of Philadelphia

Quarterly City Managers Report

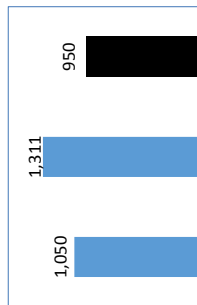
FOR THE PERIOD ENDING JUNE 30, 2016

DEPARTMENTAL SERVICE DELIVERY REPORT

Police Department

Performance Measure	FY15 Q4	FY16 Q4	Change	FY15	FY16	FY16 Target	Target Met?	Comments / Explanation
Shooting victims	300	294	-2.0%	1,050	1,311	950	No	PPD implements practical, constitutional measures to reduce gun violence and is working to better understand why the number of shooting victims increased this fiscal year. In FY17, PPD will continue to strive for reductions in this number and will continue to evaluate new tactics for efficacy in this area.
Homicides	53	61	15.1%	248	287	205	No	PPD is working to better understand why the number of homicides increased this fiscal year. In FY17, PPD will continue to strive for reductions in this number and will continue to evaluate new tactics for efficacy in this area.
Part 1 violent crime	4,297	4,013	-6.6%	15,912	15,859	16,300	Yes	
Burglaries	2,054	1,739	-15.3%	9,064	7,410	10,000	Yes	
Homicide clearance rate	60.4%	65.6%	8.6%	62.1%	49.8%	80.0%	No	PPD is working to understand why the homicide clearance rate decreased this fiscal year and the target was not met.
Other violent crime clearance rate	52.8%	53.0%	0.4%	51.3%	52.3%	53.0%	No	The Police Department did not meet the goal but came within 0.7% of the target percentage.
All data except FY16 Q1 are actual. FY16 Q1 statistics are estimates.								

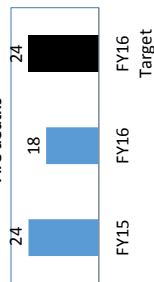
Shooting victims



Fire Department

Performance Measure	FY15 Q4	FY16 Q4	Change	FY15	FY16	FY16 Target	Target Met?	Comments / Explanation
Fire deaths	3	10	233.3%	24	18	24	Yes	Fire Department measure under review by the new Fire Commissioner.
Structural fires	689	657	-4.6%	2,880	2,680	2,800	Yes	Fire Department measure under review by the new Fire Commissioner.
Fire engine response time (minutes:seconds)	4:57	4:47	-3.4%	4:54	4:53	5:20	Yes	Fire Department measure under review by the new Fire Commissioner.
Percent of EMS calls responded to within 9 minutes	67.0%	72.0%	7.5%	68.5%	69.8%	90.0%	No	Fire Department measure under review by the new Fire Commissioner.

Fire deaths



Philadelphia Prison System

Performance Measure	FY15 Q4	FY16 Q4	Change	FY15	FY16	FY16 Target	Target Met?	Comments / Explanation
Sentenced inmates participating in an educational or treatment program	79.3%	81.3%	2.5%	78.6%	80.5%	80.0%	Yes	
Reincarceration rate - 1 year	41.0%	37.7%	-8.0%	40.6%	38.2%	40.0%	Yes	The reincarceration rate has dropped from 40.6% in FY15 to 38.2% in FY16. PPS hopes to sustain this reduction in FY17.
Percent of newly admitted inmates that are processed and housed within 24 hours of admission	100.0%	100.0%	0.0%	100.0%	100.0%	100.0%	Yes	

Reincarceration rate - 1 year

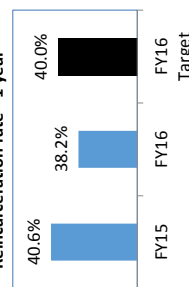


Table P-1
QUARTERLY CITY MANAGER'S REPORT
DEPARTMENT SERVICE DELIVERY
FOR THE PERIOD ENDING
JUNE 30, 2016

Department of Licenses + Inspections

Performance Measure	FY15 Q4	FY16 Q4	Change	FY15	FY16	FY16 Target	Target Met?	Comments / Explanation
Over-the-counter customers processed within 30 minutes	63.3%	61.3%	N/A	63.3%	67.6%	100.0%	No	Project eCLIPSE Phase 1 implementation has resulted in longer customer wait times. L&I expects these wait times to decrease as customers and staff adjust to the new processes.
Residential building plans reviewed within 15 days	99.3%	99.3%	0.0%	99.7%	96.8%	100.0%	No	High permit volumes associated with increased construction activity have resulted in less than 100% performance.
Commercial building, plumbing, electrical and zoning plans reviewed within 20 days	99.3%	88.3%	-11.0%	95.6%	95.1%	100.0%	No	Unexpected staff shortages resulted in less than target performance. These staffing issues should be resolved in FY17.
Building and plumbing permit inspections performed within 2 business days	99.0%	97.7%	-1.3%	98.6%	98.1%	99.0%	No	Unexpected staff shortages resulted in less than target performance. These staffing issues should be resolved in FY17.
Number of Imminently Dangerous (ID) properties	258	256	-0.8%	258	256	250	No	The number of ID properties in Q4 is over target because the Residential Structural Assessment (RSA) project has resulted in more buildings being designated ID.
Number of residential demolitions	100	151	51.0%	492	557	600	No	Costs for 2 commercial and 18 residential demolitions were over \$40,000 each. Demolishing these larger properties decreased the total number of demolitions that could be completed in FY16.
Number of building, electrical and plumbing permits issued	11,215	12,019	7.2%	39,883	43,977	33,000	Yes	Target was exceeded.

Number of Imminently Dangerous (ID) Properties

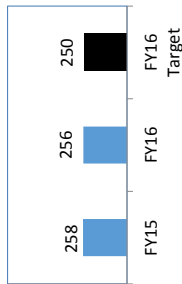


Table P-1
QUARTERLY CITY MANAGER'S REPORT
DEPARTMENT SERVICE DELIVERY
FOR THE PERIOD ENDING
JUNE 30, 2016

Department of Human Services

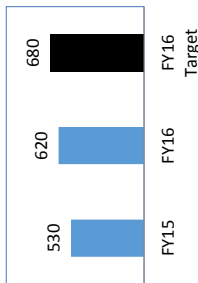
Performance Measure	FY15 Q4	FY16 Q4	Change	FY15	FY16	FY16 Target	Target Met?	Comments / Explanation
Dependent Placement Population	5,575	5,932	6.4%	5,184	5,900	4,800	No	FY16 Q4 number dropped by 91 from the Q3 total, due to an increase in permanencies achieved and fewer children entering placement. DHS expects the trend to begin to decrease in large part to ongoing initiatives to increase permanency and reduce the number of children and families accepted for service.
Number of children discharged to permanency (All Types)	381	501	31.5%	1,403	1,860	1,100	Yes	The FY16 YTD number reflects an adjusted Q2 number of 491 permanencies.
Percent of permanency discharges to adoption	29.9%	26.7%	-10.8%	27.2%	25.6%	35.0%	No	The FY16 YTD number reflects adjusted numbers for Q2 and Q3. The Department did not reach the target, but the total number in adoptions increased from 378 in FY15 to 475 in FY16.
Percent of permanency discharges to Reunification	64.3%	65.7%	2.2%	66.9%	68.3%	65.0%	Yes	The FY16 YTD number reflects adjusted numbers for Q1, Q2, and Q3.
Percent of dependent children in care more than two years (as of the last day of the quarter)	33.1%	31.7%	-4.2%	30.5%	31.2%	35.0%	Yes	The DHS permanency initiative is focusing efforts at children who have been in care for more than two years. As a result of these efforts, DHS met its goal and remained below the target percentage.
Congregate Care population: percent of children in care (as of the last day of the quarter)	15.5%	13.4%	-13.5%	15.0%	14.4%	13.0%	No	The target was not met, however DHS has made significant strides in this area over time. Despite an increase in the number of youth in shelter care, DHS has been able to reduce its usage of group home and institutional settings.
Dependent out-of-state population (as of the last day of the quarter)	50	43	-14.0%	44	48	45	No	The target was not met, but DHS continues to excel in this area. The 4th quarter figure marks the third consecutive quarter that the number of children in out of state placement has decreased. On average, the number of children placed out of state represented less than one percent of the total placement population in FY16.
Delinquent placement population (as of the last day of the quarter)	886	739	-16.6%	873	780	900	Yes	The Department continues to exceed its goal, an indication that prevention services, alternative treatment services, and diversion programs are providing resources for youth who do not pose threats to public safety.
* As of FY16 Q3, this measures includes youth placed in state facilities.								



Department of Behavioral Health and Intellectual Disability Services

Performance Measure	FY15 Q4	FY16 Q4	Change	FY15	FY16	FY16 Target	Target Met?	Comments / Explanation
Number of unique clients served in out-patient treatment facilities*	55,391	54,047	-2.4%	83,273	86,723	70,500	Yes	The goal is to increase use of outpatient treatment.
Number of unique clients served in out-of-state residential treatment facilities	12	6	-50.0%	20	15	28	Yes	The goal is to reduce reliance on children's residential treatment facilities (RTFs).
Number of new admissions to Residential Treatment Facilities	99	178	79.8%	530	620	680	Yes	The goal is to reduce admissions to children's residential treatment facilities (RTFs). Data analysis is in process regarding the increase in FY16 Q4 admissions.
Percent of follow-up within 30 days of discharge from an inpatient psychiatric facility**	60.5%	57.0%	-5.8%	59.4%	N/A	63.0%	N/A	The goal is to increase follow up of persons discharged from inpatient treatment. Providers have a window of up to 120 days to submit claims data. As a result, inpatient data for Q4 will be provided next quarter. Efforts are underway to identify and to address factors negatively impacting follow-up rates.
Percent of readmission within 30 days to inpatient psychiatric facility (Substance Abuse & non-Substance Abuse)**	11.4%	13.5%	18.4%	11.5%	N/A	12.0%	N/A	The goal is to reduce readmissions to inpatient treatment. Providers have a window of up to 120 days to submit claims data. As a result, inpatient data for Q4 will be provided next quarter. Efforts are underway to identify and to address factors negatively impacting readmission rates. Efforts are underway to identify and to address factors negatively impacting readmission rates.
*Effective Q1 FY16, Drug and Alcohol outpatient treatment is included in this measure. Previously, this measure only represented Mental Health outpatient data.								

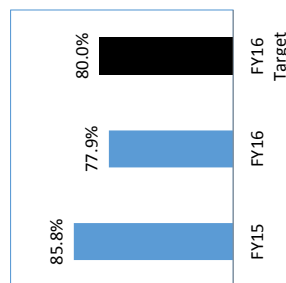
Number of new admissions to Residential Treatment Facilities



Department of Public Health

Performance Measure	FY15 Q4	FY16 Q4	Change	FY15	FY16	FY16 Target	Target Met?	Comments / Explanation
Percentage of visits uninsured	44.4%	42.6%	-4.1%	49.0%	42.1%	48.0%	Yes	An increase in staff vacancies impacted this measure.
Inspection interval for category 1 food establishments (months)	17.0	14.3	-15.9%	15.5	15.0	12.0	No	
Number of New HIV Diagnoses	N/A	141	N/A	N/A	538	615	Yes	Being under the target is positive. The target for FY 2016 was overestimated due to: 1) HIV declining at a greater rate in Injection Drug Using and Heterosexual populations than anticipated; and 2) Improved efforts at updating address information and other data cleaning activities that occurred in FY2016.
Homicides having final autopsy report completed within 60 days	84.0%	85.0%	1.2%	88.9%	89.3%	95.0%	No	A moderate increase in homicide cases and a large increase in drug-related deaths have taxed the capacity of the Department's pathologists to complete their cases in a timely fashion. In addition, the increase in drug-related deaths and understaffing of the Toxicology Unit have slowed turnaround time for toxicology reports, which are needed before the pathologists can complete their reports.
Children 19-35 months with complete immunizations 4:3:1-3:3:1	85.8%	78.0%	-9.1%	85.8%	77.9%	80.0%	Yes	The Standard Deviation for the Immunization measure is 6%, meaning that the true result is 77.9% plus or minus 6%. Since the 80% goal is within the confidence intervals for the measurement, the 77.9% result is on target.

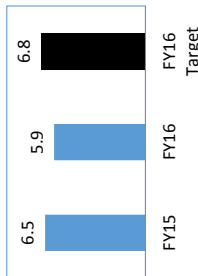
Children 19-35 months with complete immunizations



The Free Library of Philadelphia

Performance Measure	FY15 Q4	FY16 Q4	Change	FY15	FY16	FY16 Target	Target Met?	Comments / Explanation
Circulation of library materials (millions)	1.5	1.4	-6.7%	6.5	5.9	6.8	No	Several lengthy closures of 6 libraries due to emergency HVAC repairs in addition to the 5 libraries closed for the 21st Century renovations resulted in lower circulation.
Visits (millions)	1.4	1.3	-7.1%	5.9	5.8	5.4	Yes	
Virtual visits via FLP website (millions)	2.3	1.3	-43.5%	9.9	8.7	9.5	No	The Department adopted an industry leading analytics package in January, resulting in a change in the definition of a "Virtual Visit" from the total number of successful HTTP/HTTPS requests to any Free Library webpages to the period of time a user is actively engaged with the FLP website. A user can now request and/or view multiple pages during a single session. This change resulted in lower counts.
Hours open	27,021	26,118	-3.3%	109,637	106,783	105,285	Yes	
Computer use	291,900	256,421	-12.2%	1,326,697	1,088,094	1,441,116	No	Several lengthy closures of 6 libraries due to emergency HVAC repairs in addition to the 5 libraries closed for the 21st Century renovations resulted in lower computer use.

Circulation of library materials (Million)



Office of Homeless Services

Performance Measure	FY15 Q4	FY16 Q4	Change	FY15	FY16	FY16 Target	Target Met?	Comments / Explanation
Households assisted to prevent homelessness	176	188	6.8%	814	824	651	Yes	Annual targets are based on funding awarded through the Housing Trust Fund and Community Services Block Grant (CSBG). The Department exceeded its goal following receipt of additional CSBG funds, which allowed the Department to serve more households.
Households provided financial assistance to end homelessness	66	111	68.2%	356	339	264	Yes	The goal was exceeded following receipt of a state contract in January 2016 for Rapid Rehousing. Subsequently, the Department was able to provide additional funds to its providers so that they could serve more households.
New permanent supportive housing units for people experiencing homelessness (Non-Philadelphia Housing Authority)	N/A	N/A	N/A	115	135	100	Yes	Quarterly data is not available. Per HUD, this number is tabulated once a year at the end of the year.
Number of transitional housing placements	202	125	-38.1%	610	495	510	No	Two of the Department's Transitional Housing Providers agreed to convert to Rapid Rehousing, which is preferred by HUD. In order to effect this transition, OHS had to stop making referrals for Transitional Housing placements to the two providers in question, resulting in a total that is just short of the target. If this had not happened, OHS would have met the target.

Households assisted to prevent homelessness

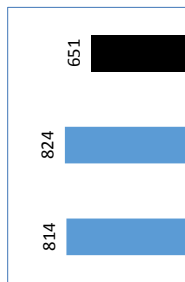
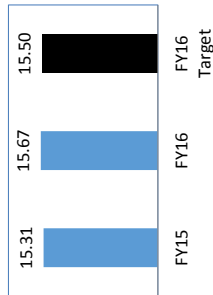


Table P-1
QUARTERLY CITY MANAGER'S REPORT
DEPARTMENT SERVICE DELIVERY
FOR THE PERIOD ENDING
JUNE 30, 2016

Aviation

Performance Measure	FY15 Q4	FY16 Q4	Change	FY15	FY16	FY16 Target	Target Met?	Comments / Explanation
Enplaned passengers (million)	4.12	4.02	-2.4%	15.31	15.67	15.50	Yes	
Operations (# arrivals and departures)	106,068	103,154	-2.7%	414,121	407,968	425,000	No	Change in aircraft fleet mix was observed as airlines moved to larger, more fuel efficient aircraft.
Freight and Mail Cargo (tons)	102,048	105,162	3.1%	428,874	434,090	440,000	No	Change in aircraft fleet mix was observed as airlines moved to larger, more fuel efficient aircraft.
Non-airline revenue (\$ million)*	\$33.54	\$52.19	55.6%	\$112.85	\$139.44	\$120.00	Yes	
Retail/beverage sales (\$ million)**	\$55.06	\$53.53	-2.8%	\$200.76	\$200.95	\$202.00	No	Retail/beverage sales are estimated to reach \$200.95 million, which is just short of the \$202.00 million target. Please note Q4 figures represent an estimate, as final figures are not yet available.
*FY16 Q1 was originally reported as an estimate and has been revised to reflect actual revenue of \$30.82 million.								
** FY16 Q3 sales have been updated from original estimate of \$42.07 million to \$42.00 million.								

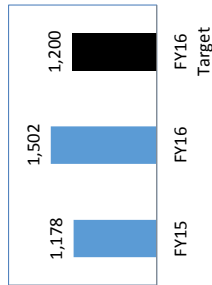
Enplaned passengers (million)



Office of Housing and Community Development

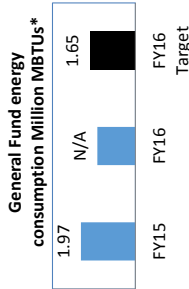
Performance Measure	FY15 Q4	FY16 Q4	Change	FY15	FY16	FY16 Target	Target Met?	Comments / Explanation
Mortgage foreclosures diverted*	273	659	141.4%	1,178	1,502	1,200	Yes	To prevent homeowners from becoming homeless due to foreclosure, the program links a Court of Common Pleas order requiring that homeowners facing foreclosure have an opportunity to meet with their lenders to negotiate an alternative to foreclosure with City-funded housing counseling, outreach, a hotline and legal assistance.
Owner-occupied homes repaired (BSRP, Weatherization & Heater Hotline)*	1,696	1,601	-5.6%	5,511	6,080	4,700	Yes	The Basic System Repair Program (BSRP) is a grant-assisted program that allows the Philadelphia Housing Development Corporation to make repairs to the basic systems (plumbing, heating, roofing, electrical & structural repairs) of homes owned and occupied by low-income Philadelphia residents. Grant repairs can be completed up to a limit of \$18,000 per property.
Unique City lots greened & cleaned	8,713	9,227	5.9%	8,713	9,227	8,500	Yes	This measure is calculated as a point in time at the end of the quarter. Number of unique greened and cleaned lots include land stabilization programs (such as initial cleaning, soil treatment, tree planting and fencing of up to 300 new selected blighted lots) and land maintenance.
Clients receiving counseling	3,285	3,231	-1.6%	11,495	10,428	11,350	No	Housing counselors serve as advocates for homeowners as they face the challenges of homeownership and help prospective homeowners to meet those challenges. In FY16, there was a reduction of \$170,000 in federal funding for housing counseling services following the elimination of two counseling agencies, resulting in fewer clients receiving counseling.
* The output noted above is driven by available program funding.								

Mortgage foreclosures diverted*



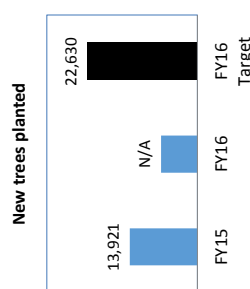
Office of Sustainability

Performance Measure		FY15 Q4	FY16 Q4	Change	FY15	FY16	FY16 Target	Target Met?	Comments / Explanation
General Fund energy consumption Million MBTUs*	1.97	N/A	N/A	N/A	1.97	1.38	1.65	No	Energy use data is delayed by a quarter due to billing. Q3 energy use was 0.55 MBTUs, putting the City slightly above its target energy use. Existing buildings continue to show a decrease in energy use, but City energy use peaks each winter.
	FY15	FY16	FY16 Target						
City-wide energy costs (\$ Million)*	\$12.96	N/A	N/A	N/A	\$47.27	\$34.38	\$47.80	Yes	Energy cost data is delayed by a quarter due to billing. Q3 energy costs were \$11.35 Million, below target and on track for the year.
* YTD numbers reflect Q1-Q3. These measures are lagging indicators, due to delays in billing for energy use data. Q4 data will be available for the 1st Quarter FY17 QCMR.									



Department of Parks and Recreation

Performance Measure		FY15 Q4	FY16 Q4	Change	FY15	FY16	FY16 Target	Target Met?	Comments / Explanation
Number of programs*	759	1,345	77.2%	4,695	6,835	3,650	250,000	Yes	Streamlined attendance reporting system increased reporting for all programs.
Number of unique individuals who attended programs*	46,420	61,124	31.7%	290,871	391,615	250,000	250,000	Yes	Streamlined attendance reporting increased reporting for all programs.
Total visits	926,746	866,716	-6.5%	6,777,751	5,659,695	6,400,000	6,400,000	No	Fewer average scheduled days per program reduced from 2.2 to 2.0 impacted this measure, which is based on a formula.
Acres mowed	16,533	17,454	N/A	43,615	41,636	39,500	39,500	Yes	The Department mows lawns during the Spring, Summer and Fall seasons (Q1, Q2, and Q4) only.
New trees planted	6,410	2,510	N/A	13,921	7,476	22,630	22,630	No	Trees are only planted in the fall and spring season, so no planting activity occurs in the first or third quarters. The numbers recorded for the second and fourth quarters reflect only the trees planted by the Parks and Recreation Department, as the Department is no longer able to tabulate the number of trees that are planted by other agencies, partners and non-profits.
* Programs run, on average, 19 weeks.									



Streets Department

Performance Measure		FY15 Q4	FY16 Q4	Change	FY15	FY16	FY16 Target	Target Met?	Comments / Explanation
Recycling rate	17.0%	19.0%	11.8%	19.0%	20.5%	21.0%	21.0%	No	Diversion rates remain slightly lower than target due to changes in the composition of recycled materials collected (i.e. decreased quantity of mixed paper and cardboard container weight products such as aluminum, steel and plastic containers).
On-time collection (by 3 PM): recycling	93.0%	97.0%	4.3%	96.3%	95.8%	97.0%	97.0%	No	A compactor shortage impacted recycling collections as compactors and crews were diverted to support regular rubbish collections. This impacted the on-time rate. Streets has acquired additional compactors to address this issue going forward.
On-time collection (by 3 PM): trash	65.0%	96.0%	47.7%	75.5%	84.3%	96.0%	96.0%	No	A shortage of compactors needed to provide efficient rubbish collection services made it necessary to divert compactors and crews beyond their regularly scheduled assignments. This impacted the on-time rate. Streets has acquired additional compactors to address this issue going forward.
Pothole response time (days)	3.0	2.0	-33.3%	2.4	2.0	2.0	2.0	Yes	

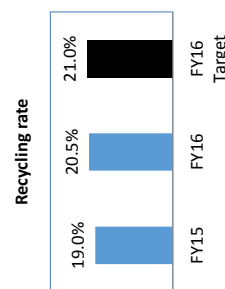


Table P-1
QUARTERLY CITY MANAGER'S REPORT
DEPARTMENT SERVICE DELIVERY
FOR THE PERIOD ENDING
JUNE 30, 2016

Water Department									
Performance Measure	FY15 Q4	FY16 Q4	Change	FY15	FY16	FY16 Target	Target Met?	Comments / Explanation	
Millions of Gallons of Treated Water	21,391	20,985	-1.9%	86,416	84,573	97,920	Yes	Output meets customer demand. The target is set at the beginning of the year and is an estimate of potential demand.	
Percent of Time Philadelphia's Drinking Water Met or Surpassed State & Federal Standards	100.0%	100.0%	0.0%	100.0%	100.0%	100.0%	Yes		
Miles of Pipeline Surveyed for Leakage	168	165	-1.8%	637	727	1,130	No	Staff was reallocated to other areas of Operations in FY15. As work assignments permit, staff persons are now being allocated back.	
Water Main Breaks Repaired	125	97	-22.4%	904	695	905	N/A	The Department's target is to repair all water main breaks. In FY16, the Department experienced fewer water main breaks than the historical average due to a mild winter.	
Average Time to Repair a Water Main Break upon Crew Arrival at Site (Hours)	6.3	7.6	20.6%	5.65	6.8	8	Yes	The objective is to repair all water main breaks in under 8 hours.	
Percent of Hydrants Available	99.6%	99.6%	0.1%	99.6%	99.6%	99.7%	Yes		
Number of Storm Drains Cleaned	27,600	28,744	4.1%	94,776	98,147	111,444	No	The FY16 target was not met due to unit vacancies and an expansion of unit responsibilities, such as GSI maintenance.	
Acres of Watershed Plans Approved	89	34	-61.8%	377	170	240	No	Output meets customer demand.	
Resultant Watershed Stormwater Flow Reduction (Million Gallons)	85	32	-62.4%	359	160.9	228	No	Output meets customer demand.	

Millions of Gallons of Treated Water

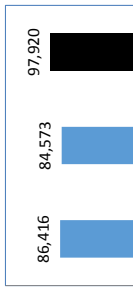
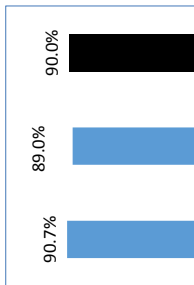


Table P-1
QUARTERLY CITY MANAGER'S REPORT
DEPARTMENT SERVICE DELIVERY
FOR THE PERIOD ENDING
JUNE 30, 2016

Fleet

Performance Measure	FY15 Q4	FY16 Q4	Change	FY15	FY16	FY16 Target	Target Met?	Comments / Explanation
Fleet availability - citywide	87.5%	87.6%	0.1%	90.7%	89.0%	90.0%	No	Vehicle availability is below the target due to aged vehicles. Additional vehicle replacement in FY17 will enable the Department to increase citywide vehicle availability.
Radio patrol car availability	82.6%	82.8%	0.2%	85.6%	86.3%	90.0%	No	Vehicle availability is below the target due to aged vehicles. Additional vehicle replacement in FY17 will enable the Department to increase Radio Patrol Car availability.
Medic units availability	77.8%	83.6%	7.5%	82.3%	81.2%	90.0%	No	Vehicle availability is below the target due to aged vehicles. Additional vehicle replacement in FY17 will enable the Department to increase Medic Units availability.
Compactors availability	74.3%	71.2%	-4.2%	74.2%	71.4%	90.0%	No	Vehicle availability is below the target due to aged vehicles. Additional vehicle replacement in FY17 will enable the Department to increase Compactor availability.
Median Age of Vehicle: General Fund	8	8.16	2.0%	9	9	8	No	Median age is above the target due to lack of adequate vehicle replacement. The Department's revised purchase plan in upcoming fiscal years will enable the Department to meet its target going forward.
Median Age of Vehicle: Water Fund	9	10.33	14.8%	10	11	8	No	Median age is above the target due to lack of adequate vehicle replacement. The Department's revised purchase plan in upcoming fiscal years will enable the Department to meet its target going forward.
Median Age of Vehicle: Aviation Fund	12	12.26	2.2%	12	12	8	No	Median age is above the target due to lack of adequate vehicle replacement. The Department's revised purchase plan in upcoming fiscal years will enable the Department to meet its target going forward.
Percent of vehicles repaired in 1 day or less	68.8%	55.3%	-19.6%	67.7%	61.8%	70.0%	No	The Department's Strategy of Optimal Vehicle Replacement Cycle through additional funding and purchases will enable routine maintenance going forward.

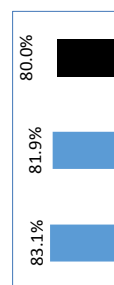
Fleet availability - citywide



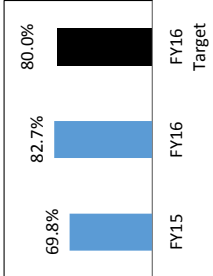
Department of Public Property

Performance Measure	FY15 Q4	FY16 Q4	Change	FY15	FY16	FY16 Target	Target Met?	Comments / Explanation
Percent of work orders completed within service level	83.1%	81.9%	-1.2%	83.1%	81.9%	80.0%	Yes	The Department anticipated a decrease in the number of Work Orders as a result of the Preventative Maintenance Program.
Total lease expense (\$ Million)	\$2.65	\$2.36	-10.9%	\$17.08	\$18.16	\$20.62	Yes	
Number of square feet managed	1,294,534	1,294,534	0.0%	1,302,864	1,294,534	1,309,569	Yes	
Number of substantially completed construction projects	30	17	-43.3%	80	72	70	Yes	
Facilities division work order volume	3,386	3,600	6.3%	13,906	13,563	13,800	Yes	
Percent of work orders completed within service level	77.0%	84.7%	10.0%	83.1%	81.9%	80.0%	Yes	

Percent of work orders completed within service level



Managing Director's Office - 311 Call Center

Performance Measure	FY15 Q4	FY16 Q4	Change	FY15	FY16	FY16 Target	Target Met?	Comments / Explanation
Percent of calls answered within service level 								
Total contacts (calls, email, website, walk-in)	N/A	178,159	N/A	N/A	595,845	10% growth from Q1 to Q4	Yes	311 encountered challenges with FY15 data due to phone system reporting issues. FY16 and forward will only use Salesforce data for consistency. Data regarding 311 growth rates will become available in FY17.
Information requests	107,436	115,162	7.2%	374,444	383,349	375,000	Yes	
Service requests	46,784	62,997	34.7%	179,579	202,964	10% growth from Q1 to Q4	Yes	
Average call wait time	0:19	0:55	189.5%	1:26	0:40	<0:60	Yes	Although 311 met its goal for the year, the Department's current average time to answer calls is too long.
Percent of calls answered within 45 seconds	87.0%	67%	-23.2%	69.8%	82.7%	80.0%	Yes	Although 311 made its goal for the year, the Department's service levels have fallen behind the goal rate during the last two months of the Fiscal Year. The Department is taking steps to remedy this challenge.
Average call length	3:29	3:15	-6.7%	3:28	3:04	3:30	Yes	This goal was met in spite of multiple new hires and an increase in L&I complexity.

Managing Director's Office - Community Life Improvement Program

Performance Measure	FY15 Q4	FY16 Q4	Change	FY15	FY16	FY16 Target	Target Met?	Comments / Explanation
Properties and street fixtures cleaned of graffiti	34,103	28,124	-17.5%	106,790	113,663	101,000	Yes	
Community Partnership Program groups that received supplies	180	153	-15.0%	575	546	580	No	The number of requests for loaned supplies has declined as more organizations receiving free tools from the Mayor's annual clean-up have become self-reliant.
Supplies issued to groups as part of the Community Partnership Program	2,289	1,796	-21.5%	6,973	6,324	7,200	No	The number of requests for supplies has declined as participants have become self-sufficient.
Citywide cleanup projects completed	311	422	35.7%	1,244	1,259	1,200	Yes	
Vacant lot abatements	2,998	5,281	76.2%	12,024	15,060	15,000	Yes	
Vacant lot compliance rate	33.0%	29.0%	-12.1%	27.0%	27.8%	28.0%	No	Compliance rates for vacant lots are likely to remain low, as many owners are deceased or have address information that is unattainable.
Properties with exterior maintenance violations	3,383	4,260	25.9%	8,778	10,840	7,800	Yes	
Percent of properties with exterior property maintenance violation now in compliance	70.9%	70.1%	-1.1%	70.7%	66.9%	73.0%	No	As the Exterior Property Maintenance program expands to new areas of the city, the compliance rate will drop until residents in the new areas become familiar with CLIP's process of education, enforcement and abatement. In neighborhoods where CLIP started originally, compliance remains at 75%.

City of Philadelphia

Quarterly City Managers Report

FOR THE PERIOD ENDING JUNE 30, 2016

WATER FUND QUARTERLY REPORT

Quarterly City Managers Report
Fund Balance Summary
Water Fund
All Departments
For the Period Ending June 30, 2016

Category	FY 2015 Yr-End Actual	Fiscal Year 2016 Full Year				
		Adopted Budget	Target Budget	Current Projection	Current Projection for Revenues Over / (Under)	
					Adopted Budget	Target Budget
<u>REVENUES</u>						
Taxes						
Locally Generated Non - Tax Revenues	640,221,611	630,701,000	630,978,897	630,978,897	277,897	0
Other Governments	1,083,287	975,000	744,461	744,461	(230,539)	0
Revenues from Other Funds of City - Net of Rate Stabilization Fund (I See Note 1)	35,541,085	35,287,000	35,287,000	35,287,000	0	0
Revenue from Other Funds of City - Rate Stabilization Fund	0	70,351,000	51,945,911	49,839,374	(20,511,626)	(2,106,537)
Total Revenues and Other Sources	676,845,983	737,314,000	718,956,269	716,849,732	(20,464,268)	(2,106,537)
Category	FY 2015 Yr-End Actual	Full Year				
		Original Budget	Target Budget	Current Projection	Current Projection for Obligations (Over) / Under	
					Adopted Budget	Target Budget
<u>OBLIGATIONS / APPROPRIATIONS</u>						
Personal Services	118,718,436	126,121,058	124,731,047	124,731,047	1,390,011	0
Personal Services - Employee Benefits	100,569,916	110,915,262	110,915,262	110,915,262	0	0
Sub-Total Employee Compensation	219,288,352	237,036,320	235,646,309	235,646,309	1,390,011	0
Purchase of Services	149,985,966	177,089,424	164,103,124	164,103,124	12,986,300	0
Materials, Supplies and Equipment	47,406,690	54,443,920	50,462,500	50,462,500	3,981,420	0
Contributions, Indemnities and Taxes	3,842,040	6,605,000	6,605,000	6,605,000	0	0
Debt Service	200,799,234	227,139,336	227,139,336	219,132,799	8,006,537	8,006,537
Advances and Miscellaneous Payments	0	0	0	0	0	0
Payment to Other Funds - Net of Payment to Rate Stabilization Fund (See Note 1)	53,456,628	65,000,000	65,000,000	65,000,000	0	0
Payments to Other Funds - Rate Stabilization Fund	21,456,199	0	0	0	0	0
Total Obligations / Appropriations	696,235,109	767,314,000	748,956,269	740,949,732	26,364,268	8,006,537
Operating Surplus / (Deficit)	(19,389,126)	(30,000,000)	(30,000,000)	(24,100,000)	5,900,000	5,900,000
<u>OPERATIONS IN RESPECT TO PRIOR FISCAL YEARS</u>						
Prior Year Fund Balance	-	-	0	0	-	-
Net Adjustments - Prior Years	19,389,126	30,000,000	30,000,000	24,100,000	(5,900,000)	(5,900,000)
Total Net Adjustments	19,389,126	30,000,000	30,000,000	24,100,000	(5,900,000)	(5,900,000)
Year End Fund Balance	0	0	0	0	0	0

Note 1: Bill #544, which restructured the Water Fund Revenue Bond Rate covenant, requires that the unencumbered operating balance of the Water Fund as of the end of the Fiscal Year be paid over to the Rate Stabilization Fund. A payment from the Rate Stabilization Fund to the Operating Fund will be required to eliminate any deficit as of the end of the fiscal year and will be recognized as Revenue from Other Funds.

The material in this report is preliminary and is subject to revision and does not represent an official statement of the City of Philadelphia.

**Quarterly City Managers Report
Analysis of Projected Year-End Variances
Water Fund**

All Departments

For the Period Ending June 30, 2016

Category	Full Year Proj. Variance Better / (Worse) Than Cur. Target	Reasons / Comments
<u>Revenues</u>		
Revenue from Other Funds	(2.1)	Decrease in transfer from Rate Stabilization Fund
Subtotal	(\$2.1)	
<u>Obligations / Appropriations</u>		
Debt Service	\$8.0	Lower than anticipated debt service requirements
Subtotal	\$8.0	
Total	\$5.9	

The material in this report is preliminary and subject to revision and does not represent an official statement of the City of Philadelphia.

Quarterly City Managers Report
Non-Tax Revenue Summary
Water Fund
For the Period Ending June 30, 2016

Department	FY 2015 Actual	Fiscal Year 2016 Full Year				
		Adopted Budget	Target Budget	Current Projection	Current Projection Over / (Under)	
					Adopted Budget	Target Budget
<u>Local Non-Tax Revenues</u>						
Fleet Management	45,477	100,000	100,000	100,000	0	0
<i>Sale of Vehicles</i>	45,477	100,000	100,000	100,000	0	0
Licenses & Inspections	32,898	25,000	30,000	30,000	5,000	0
<i>Miscellaneous</i>	32,898	25,000	30,000	30,000	5,000	0
Water	43,160,250	38,340,000	38,612,897	38,612,897	272,897	0
<i>Sewer Charges to Other Municipalities</i>	33,221,384	33,500,000	33,772,897	33,772,897	272,897	0
<i>Water & Sewer Permits Issued by L & I</i>	3,839,508	3,040,000	3,040,000	3,040,000	0	0
<i>Contribution - Sinking Fund Reserve</i>	423,962	0	0	0	0	0
<i>Miscellaneous</i>	5,675,396	1,800,000	1,800,000	1,800,000	0	0
Revenue	596,793,552	591,736,000	591,736,000	591,736,000	0	0
<i>Sales & Charges</i>	586,007,353	575,900,000	575,900,000	575,900,000	0	0
<i>Fire Service Connections</i>	2,373,857	2,284,000	2,284,000	2,284,000	0	0
<i>Surcharges</i>	3,407,219	6,020,000	6,020,000	6,020,000	0	0
<i>Miscellaneous</i>	5,005,123	7,532,000	7,532,000	7,532,000	0	0
Procurement	37,084	50,000	50,000	50,000	0	0
<i>Miscellaneous</i>	37,084	50,000	50,000	50,000	0	0
City Treasurer	152,350	450,000	450,000	450,000	0	0
<i>Interest Earnings</i>	152,350	450,000	450,000	450,000	0	0
Total Local Non-Tax Revenue	640,221,611	630,701,000	630,978,897	630,978,897	277,897	0
<u>Other Governments</u>						
Water	1,083,287	975,000	744,461	744,461	(230,539)	0
<i>State</i>	838,997	775,000	744,461	744,461	(30,539)	0
<i>Federal</i>	244,290	200,000	0	0	(200,000)	0
Total Other Governments	1,083,287	975,000	744,461	744,461	(230,539)	0
<u>Revenue from Other Funds</u>						
Water	35,541,085	105,638,000	87,232,911	85,126,374	(20,511,626)	(2,106,537)
<i>General Fund</i>	31,283,439	30,943,000	30,943,000	30,943,000	0	0
<i>Aviation Fund</i>	3,967,442	3,944,000	3,944,000	3,944,000	0	0
<i>Employee Benefit Fund</i>	290,204	400,000	400,000	400,000	0	0
<i>Rate Stabilization Fund</i>	0	70,351,000	51,945,911	49,839,374	(20,511,626)	(2,106,537)
Total Revenue from Other Funds	35,541,085	105,638,000	87,232,911	85,126,374	(20,511,626)	(2,106,537)
Total - All Sources	676,845,983	737,314,000	718,956,269	716,849,732	(20,464,268)	(2,106,537)

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Quarterly City Managers Report
Departmental Obligations Summary
Water Fund
For the Period Ending June 30, 2016

Department	FY 2015 Yr-End Actual	Fiscal Year 2016 Full Year				
		Adopted Budget	Target Budget	Current Projection	Current Projection (Over) / Under	
					Adopted Budget	Target Budget
Division of Technology	17,069,055	22,996,936	22,996,936	22,996,936	0	0
<i>Personal Services</i>	5,233,042	6,265,289	6,265,289	6,265,289	0	0
<i>Purchase of Services</i>	10,226,939	14,706,497	14,706,497	14,706,497	0	0
<i>Materials, Supplies & Equipment</i>	1,609,074	2,025,150	2,025,150	2,025,150	0	0
Public Property	3,959,919	4,042,633	4,042,633	4,042,633	0	0
<i>Purchase of Services</i>	3,959,919	4,042,633	4,042,633	4,042,633	0	0
Office of Fleet Management	8,323,380	8,732,957	7,938,784	7,938,784	794,173	0
<i>Personal Services</i>	2,602,612	2,969,317	2,556,138	2,556,138	413,179	0
<i>Purchase of Services</i>	1,488,271	1,489,000	1,489,000	1,489,000	0	0
<i>Materials, Supplies & Equipment</i>	4,232,497	4,274,640	3,893,646	3,893,646	380,994	0
Water	347,882,866	367,167,000	350,224,894	350,224,894	16,942,106	0
<i>Personal Services</i>	98,442,849	102,961,600	102,584,025	102,584,025	377,575	0
<i>Purchase of Services</i>	129,760,089	151,645,200	138,658,900	138,658,900	12,986,300	0
<i>Materials, Supplies & Equipment</i>	40,926,334	47,460,200	43,881,969	43,881,969	3,578,231	0
<i>Contributions, Indemnities & Taxes</i>	3,840,767	100,000	100,000	100,000	0	0
<i>Payments to Other Funds-Rate Stabilization</i>	21,456,199	0	0	0	0	0
<i>Payments to Other Funds-Other</i>	53,456,628	65,000,000	65,000,000	65,000,000	0	0
Finance	100,569,916	117,415,262	117,415,262	117,415,262	0	0
<i>Personal Services - Fringe Benefits</i>	100,569,916	110,915,262	110,915,262	110,915,262	0	0
<i>Contributions, Indemnities & Taxes</i>	0	6,500,000	6,500,000	6,500,000	0	0
Revenue	14,886,767	16,269,239	15,640,108	15,640,108	629,131	0
<i>Personal Services</i>	10,013,594	11,138,839	10,531,903	10,531,903	606,936	0
<i>Purchase of Services</i>	4,241,117	4,484,480	4,484,480	4,484,480	0	0
<i>Materials, Supplies & Equipment</i>	630,783	640,920	618,725	618,725	22,195	0
<i>Contributions, Indemnities & Taxes</i>	1,273	5,000	5,000	5,000	0	0
Sinking Fund	200,799,234	227,139,336	227,139,336	219,132,799	8,006,537	8,006,537
<i>Debt Service</i>	200,799,234	227,139,336	227,139,336	219,132,799	8,006,537	8,006,537
Procurement	60,866	77,383	85,062	85,062	(7,679)	0
<i>Personal Services</i>	60,866	77,383	85,062	85,062	(7,679)	0
Law	2,455,123	3,240,830	3,240,830	3,240,830	0	0
<i>Personal Services</i>	2,137,490	2,506,206	2,506,206	2,506,206	0	0
<i>Purchase of Services</i>	309,631	691,614	691,614	691,614	0	0
<i>Materials, Supplies & Equipment</i>	8,002	43,010	43,010	43,010	0	0
Mayor's Office of Transportation & Utilities	227,983	138,550	138,550	138,550	0	0
<i>Personal Services</i>	227,983	138,550	138,550	138,550	0	0
<i>Purchase of Services</i>	0	0	0	0	0	0
Office of Sustainability	0	93,874	93,874	93,874	0	0
<i>Personal Services</i>	0	63,874	63,874	63,874	0	0
<i>Purchase of Services</i>	0	30,000	30,000	30,000	0	0
Total Water Fund	696,235,109	767,314,000	748,956,269	740,949,732	26,364,268	8,006,537
<i>Personal Services</i>	118,718,436	126,121,058	124,731,047	124,731,047	1,390,011	0
<i>Personal Services - Fringe Benefits</i>	100,569,916	110,915,262	110,915,262	110,915,262	0	0
<i>Sub-Total Employee Compensation</i>	219,288,352	237,036,320	235,646,309	235,646,309	1,390,011	0
<i>Purchase of Services</i>	149,985,966	177,089,424	164,103,124	164,103,124	12,986,300	0
<i>Materials, Supplies & Equipment</i>	47,406,690	54,443,920	50,462,500	50,462,500	3,981,420	0
<i>Contributions, Indemnities & Taxes</i>	3,842,040	6,605,000	6,605,000	6,605,000	0	0
<i>Debt Service</i>	200,799,234	227,139,336	227,139,336	219,132,799	8,006,537	8,006,537
<i>Payments to Other Funds</i>	74,912,827	65,000,000	65,000,000	65,000,000	0	0

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Quarterly City Managers Report
Departmental Full Time Position Summary
Water Fund
For the Period Ending June 30, 2016

Department	FY 2015 Actual	Fiscal Year 2016 Full Year				
		Authorized Positions			Current Projection (Over) / Under	
		Adopted Budget	Target Budget	Current Projection	Adopted Budget	Target Budget
Division of Technology	72	86	86	73	13	13
Office of Fleet Management	44	55	55	46	9	9
Water	1,758	1,959	1,959	1,796	163	163
Revenue	231	247	247	231	16	16
Procurement	2	2	2	2	0	0
Law	23	27	27	25	2	2
Mayor's Office of Transportation	2	2	2	2	0	0
Total Water Fund	2,132	2,378	2,378	2,175	203	203

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City of Philadelphia

Quarterly City Managers Report

FOR THE PERIOD ENDING JUNE 30, 2016

AVIATION FUND QUARTERLY REPORT

Quarterly City Managers Report
Fund Balance Summary
Aviation Fund
All Departments
For the Period Ending June 30, 2016

Category	FY 2015 Yr-End Actual	Fiscal Year 2016				
		Full Year			Current Projection for Revenues Over / (Under)	
		Adopted Budget	Target Budget	Current Projection		
					Adopted Budget	Target Budget
<u>REVENUES</u>						
Taxes						
Locally Generated Non - Tax Revenues	360,906,694	428,816,000	410,956,000	391,013,275	(37,802,725)	(19,942,725)
Other Governments	1,644,715	4,500,000	4,500,000	2,136,510	(2,363,490)	(2,363,490)
Revenues from Other Funds of City	6,199,223	2,500,000	2,500,000	1,600,000	(900,000)	(900,000)
Other Sources						
Total Revenues and Other Sources	368,750,632	435,816,000	417,956,000	394,749,785	(41,066,215)	(23,206,215)
Category	FY 2015 Yr-End Actual	Full Year				
					Current Projection for Obligations (Over) / Under	
					Adopted Budget	Target Budget
<u>OBLIGATIONS / APPROPRIATIONS</u>						
Personal Services	68,099,159	71,874,106	69,839,553	68,466,347	3,407,759	1,373,206
Personal Services - Employee Benefits	51,550,685	57,194,271	57,194,271	57,194,271	0	0
Sub-Total Employee Compensation	119,649,844	129,068,377	127,033,824	125,660,618	3,407,759	1,373,206
Purchase of Services	104,077,097	137,169,138	125,795,297	116,117,880	21,051,258	9,677,417
Materials, Supplies and Equipment	9,915,798	19,300,357	16,849,157	13,397,178	5,903,179	3,451,979
Contributions, Indemnities and Taxes	1,840,001	6,717,000	6,717,000	3,293,569	3,423,431	3,423,431
Debt Service	128,228,348	123,505,128	123,505,128	117,500,000	6,005,128	6,005,128
Payment to Other Funds	7,231,698	24,623,000	24,623,000	10,023,000	14,600,000	14,600,000
Advances and Miscellaneous Payments	0	0	0	0	0	0
Total Obligations / Appropriations	370,942,786	440,383,000	424,523,406	385,992,245	54,390,755	38,531,161
Operating Surplus / (Deficit)	(2,192,154)	(4,567,000)	(6,567,406)	8,757,540	13,324,540	15,324,946
<u>OPERATIONS IN RESPECT TO PRIOR FISCAL YEARS</u>						
Prior Year Fund Balance	16,335,000	27,410,000	28,347,846	28,347,846	937,846	0
Net Adjustments - Prior Years	14,205,000	17,000,000	17,000,000	11,705,000	(5,295,000)	(5,295,000)
Total Net Adjustments	30,540,000	44,410,000	45,347,846	40,052,846	(4,357,154)	(5,295,000)
Preliminary Year End Fund Balance	28,347,846	39,843,000	38,780,440	48,810,386	8,967,386	10,029,946
Deferred Revenue-Airline Rates & Charges (See Note 1)	0	0	0	0	0	0
Year End Fund Balance	28,347,846	39,843,000	38,780,440	48,810,386	8,967,386	10,029,946

Note 1: In accordance with Airline Use & Lease Agreements, revenues received in excess of Terminal Building and Airfield Area costs are deferred to the subsequent fiscal year.

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Quarterly City Managers Report
Analysis of Projected Year-End Variances
Aviation Fund
All Departments
For the Period Ending June 30, 2016

Category	Full Year Proj. Variance Better / (Worse) Than Cur. Target	Reasons / Comments
<u>Revenues</u>		
Local Non-Tax	(\$19.9)	Lower than anticipated fees and charges
Other Governments	(\$2.4)	Lower than anticipated grant receipts
Other Funds	(\$0.9)	Lower than anticipated payments form other funds of the City
Subtotal	(\$23.2)	
<u>Obligations / Appropriations</u>		
Personal Services	\$1.4	Surplus dues to delay in filling positions
Purchase of Services	\$9.7	All expansion projects not realized for the fiscal year
Materials, Supplies and Equipment	\$3.4	The goal of enhancing airport technology is still in transition, more improvements will be forthcoming.
Contributions, Indemnities and Taxes	\$3.4	Tax expenses lower than anticipated
Debt Service	\$6.0	Lower than anticipated debt service requirements
Payments to Other Funds	\$14.6	Payments to other funds lower than expectations
Subtotal	\$38.5	
Total	\$15.3	

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Quarterly City Managers Report
Non-Tax Revenue Summary
Aviation Fund
For the Period Ending June 30, 2016

Department	FY 2015 Year-End Actual	Fiscal Year 2016				
		Full Year			Current Projection	
		Adopted Budget	Target Budget	Current Projection	Over / (Under)	
					Adopted Budget	Target Budget
<u>Local Non-Tax Revenues</u>						
Fleet Management	692	25,000	25,000	25,000	0	0
<i>Sale of Vehicles</i>	692	25,000	25,000	25,000	0	0
Procurement	5,153	20,000	20,000	20,000	0	0
<i>Miscellaneous</i>	5,153	20,000	20,000	20,000	0	0
City Treasurer	256,147	1,000,000	250,000	250,000	(750,000)	0
<i>Interest Earnings</i>	256,147	1,000,000	250,000	250,000	(750,000)	0
Commerce - Division of Aviation	360,644,702	427,771,000	410,661,000	390,718,275	(37,052,725)	(19,942,725)
<i>Concessions</i>	38,806,264	40,000,000	40,000,000	47,059,000	7,059,000	7,059,000
<i>Space Rentals</i>	118,267,845	164,771,000	143,771,000	134,810,000	(29,961,000)	(8,961,000)
<i>Landing Fees</i>	79,577,416	77,000,000	89,900,000	87,169,000	10,169,000	(2,731,000)
<i>Parking</i>	29,097,696	27,000,000	27,000,000	29,962,791	2,962,791	2,962,791
<i>Car Rental</i>	18,035,538	24,000,000	20,365,000	18,766,347	(5,233,653)	(1,598,653)
<i>Sale of Utilities</i>	3,848,901	5,000,000	4,000,000	3,176,000	(1,824,000)	(824,000)
<i>Overseas Terminal Facility Charges</i>	5,000	0	0	0	0	0
<i>International Terminal Charges</i>	28,761,488	35,000,000	36,625,000	34,172,000	(828,000)	(2,453,000)
<i>Passenger Facility Charge</i>	31,169,120	33,000,000	33,000,000	31,176,287	(1,823,713)	(1,823,713)
<i>Miscellaneous</i>	13,075,434	22,000,000	16,000,000	4,426,850	(17,573,150)	(11,573,150)
Total Local Non-Tax Revenue	360,906,694	428,816,000	410,956,000	391,013,275	(37,802,725)	(19,942,725)
<u>Other Governments</u>						
Commerce - Division of Aviation	1,644,715	4,500,000	4,500,000	2,136,510	(2,363,490)	(2,363,490)
<i>State</i>	74,020	250,000	250,000	0	(250,000)	(250,000)
<i>Federal</i>	1,570,695	4,250,000	4,250,000	2,136,510	(2,113,490)	(2,113,490)
Total Other Governments	1,644,715	4,500,000	4,500,000	2,136,510	(2,363,490)	(2,363,490)
<u>Revenue from Other Funds</u>						
Commerce - Division of Aviation	6,199,223	2,500,000	2,500,000	1,600,000	(900,000)	(900,000)
<i>General Fund</i>	1,131,961	2,400,000	2,400,000	1,500,000	(900,000)	(900,000)
<i>Contributiun from Bond Fund</i>	4,973,262	0	0	0	0	0
<i>Employee Benefits Fund</i>	94,000	100,000	100,000	100,000	0	0
Total Revenue from Other Funds	6,199,223	2,500,000	2,500,000	1,600,000	(900,000)	(900,000)
Total - All Sources	368,750,632	435,816,000	417,956,000	394,749,785	(41,066,215)	(23,206,215)

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Quarterly City Managers Report
Departmental Obligations Summary
Aviation Fund
For the Period Ending June 30, 2016

Department	FY 2015 Year-End Actual	Fiscal Year 2016 Full Year				
		Adopted Budget	Target Budget	Current Projection	Current Projection (Over) / Under	
					Adopted Budget	Target Budget
Division of Technology	7,121,470	9,620,048	9,620,048	9,620,048	0	0
<i>Personal Services</i>	202,530	297,690	297,690	297,690	0	0
<i>Purchase of Services</i>	6,218,940	8,607,358	8,607,358	8,607,358	0	0
<i>Materials, Supplies & Equipment</i>	700,000	715,000	715,000	715,000	0	0
Police	15,207,660	15,782,387	15,745,634	15,745,634	36,753	0
<i>Personal Services</i>	15,038,246	15,611,887	15,577,334	15,577,334	34,553	0
<i>Purchase of Services</i>	77,014	77,500	76,500	76,500	1,000	0
<i>Materials, Supplies & Equipment</i>	92,400	93,000	91,800	91,800	1,200	0
Fire	6,808,176	6,726,366	6,726,366	6,726,366	0	0
<i>Personal Services</i>	6,668,176	6,563,366	6,563,366	6,563,366	0	0
<i>Purchase of Services</i>	15,000	15,000	15,000	15,000	0	0
<i>Materials, Supplies & Equipment</i>	125,000	125,000	125,000	125,000	0	0
<i>Payments to Other Funds</i>	0	23,000	23,000	23,000	0	0
Public Property	23,800,675	26,900,000	26,900,000	26,900,000	0	0
<i>Purchase of Services</i>	23,800,675	26,900,000	26,900,000	26,900,000	0	0
Office of Fleet Management	4,411,553	8,245,188	8,245,188	8,245,188	0	0
<i>Personal Services</i>	1,354,654	1,364,188	1,364,188	1,364,188	0	0
<i>Purchase of Services</i>	582,484	588,000	588,000	588,000	0	0
<i>Materials, Supplies & Equipment</i>	2,474,415	6,293,000	6,293,000	6,293,000	0	0
Finance	54,061,463	63,852,271	63,852,271	63,852,271	0	0
<i>Personal Services - Fringe Benefits</i>	51,550,685	57,194,271	57,194,271	57,194,271	0	0
<i>Purchase of Services</i>	2,510,778	4,146,000	4,146,000	4,146,000	0	0
<i>Contributions, Indemnities & Taxes</i>	0	2,512,000	2,512,000	2,512,000	0	0
<i>Advances and Other Miscellaneous Payments</i>	0	0	0	0	0	0
Sinking Fund	128,228,348	123,505,128	123,505,128	117,500,000	6,005,128	6,005,128
<i>Debt Service</i>	128,228,348	123,505,128	123,505,128	117,500,000	6,005,128	6,005,128
Commerce - Division of Aviation	129,349,362	183,445,841	167,623,000	135,096,967	48,348,874	32,526,033
<i>Personal Services</i>	43,299,856	46,218,000	44,218,000	42,844,794	3,373,206	1,373,206
<i>Purchase of Services</i>	70,459,730	96,372,841	85,000,000	75,322,583	21,050,258	9,677,417
<i>Materials, Supplies & Equipment</i>	6,518,077	12,050,000	9,600,000	6,148,021	5,901,979	3,451,979
<i>Contributions, Indemnities & Taxes</i>	1,840,001	4,205,000	4,205,000	781,569	3,423,431	3,423,431
<i>Payments to Other Funds</i>	7,231,698	24,600,000	24,600,000	10,000,000	14,600,000	14,600,000
Law	1,758,526	2,020,599	2,020,599	2,020,599	0	0
<i>Personal Services</i>	1,340,144	1,563,803	1,563,803	1,563,803	0	0
<i>Purchase of Services</i>	412,476	432,439	432,439	432,439	0	0
<i>Materials, Supplies & Equipment</i>	5,906	24,357	24,357	24,357	0	0
Mayor's Office of Transportation & Utilities	195,553	191,299	191,299	191,299	0	0
<i>Personal Services</i>	195,553	191,299	191,299	191,299	0	0
Office of Sustainability	0	93,873	93,873	93,873	0	0
<i>Personal Services</i>	0	63,873	63,873	63,873	0	0
<i>Purchase of Services</i>	0	30,000	30,000	30,000	0	0
Total Aviation Fund	370,942,786	440,383,000	424,523,406	385,992,245	54,390,755	38,531,161
<i>Personal Services</i>	68,099,159	71,874,106	69,839,553	68,466,347	3,407,759	1,373,206
<i>Personal Services - Fringe Benefits</i>	51,550,685	57,194,271	57,194,271	57,194,271	0	0
<i>Sub-Total Employee Compensation</i>	119,649,844	129,068,377	127,033,824	125,660,618	3,407,759	1,373,206
<i>Purchase of Services</i>	104,077,097	137,169,138	125,795,297	116,117,880	21,051,258	9,677,417
<i>Materials, Supplies & Equipment</i>	9,915,798	19,300,357	16,849,157	13,397,178	5,903,179	3,451,979
<i>Contributions, Indemnities & Taxes</i>	1,840,001	6,717,000	6,717,000	3,293,569	3,423,431	3,423,431
<i>Debt Service</i>	128,228,348	123,505,128	123,505,128	117,500,000	6,005,128	6,005,128
<i>Payments to Other Funds</i>	7,231,698	24,623,000	24,623,000	10,023,000	14,600,000	14,600,000
<i>Advances & Other Misc. Pmts./Future Labor Olig.</i>	0	0	0	0	0	0

The material in this report is preliminary and subject to revision and does not represent an official statement of the City of Philadelphia.

Quarterly City Managers Report
Departmental Full Time Position Summary
Aviation Fund
For the Period Ending June 30, 2016

Department	FY 2015 Year-End Actual	Fiscal Year 2016				
		Full Year			Current Projection	
		Authorized Positions			(Over) / Under	
		Adopted Budget	Target Budget	Current Projection	Adopted Budget	Target Budget
Division of Technology	3	4	4	2	2	2
Police	164	166	166	161	5	5
<i>Uniformed</i>	153	155	155	151	4	4
<i>Civilian</i>	11	11	11	10	1	1
Fire	60	71	71	60	11	11
<i>Uniformed</i>	60	71	71	60	11	11
<i>Civilian</i>	0	0	0	0	0	0
Office of Fleet Management	21	23	23	19	4	4
Commerce - Division of Aviation	758	850	850	768	82	82
Law	20	21	21	20	1	1
Total Aviation Fund	1,026	1,135	1,135	1,030	105	105

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City of Philadelphia

Quarterly City Managers Report

FOR THE PERIOD ENDING JUNE 30, 2016

GRANTS REVENUE FUND QUARTERLY REPORT

Unanticipated Grants

FUNDS TAKEN FROM FINANCE'S UNANTICIPATED GRANTS REVENUE FUND - FY 2016

FOR THE PERIOD APRIL 1, 2016 - JUNE 30, 2016

Dp. No.	Department	Amount	Grant Title	Source	Description
10	Managing Director	109,290.00	Philly Rising Program	U.S. Dept. of Health & Human Services	New grant received
10	Managing Director	118,668.30	Foster Grandparent Program	Miscellaneous Foundation/Trust Funding	Additional funds received
10	Managing Director	249,999.00	2016 Presidential Nominating Convention	U.S. Dept. of Justice	New grant received
16	Parks & Recreation	224,087.37	Phila-A-Job II Work Experience	U.S. Dept. of Labor	Additional funds received
10	Managing Director	249,000.00	Hazardous Materials Emergency Response	Hazardous Materials Fees/Fines	Additional funds received
20	Public Property	14,198.00	Brownfield Site Assessment Program	Phila Redevelopment Authority	Funds received form PRA
	Various	27,042,737.00	Grants Fund - Appropriation Transfer	N/A	Ordinance by City Council - Bill #160467
	Various	18,016,379.00	Grants Fund - Appropriation Transfer	N/A	Ordinance by City Council - Bill #160332
Total		46,024,358.67			

City of Philadelphia

Quarterly City Managers Report

FOR THE PERIOD ENDING JUNE 30, 2016

CASH FLOW FORECAST FOR FISCAL YEAR 2016

CASH FLOW PROJECTIONS
GENERAL FUND - FY2016

OFFICE OF THE DIRECTOR OF FINANCE

Projection as of June 30, 2016

Amounts in Millions

	July 31	Aug 31	Sept 30	Oct 31	Nov 30	Dec 31	Jan 31	Feb 29	March 31	April 30	May 31	June 30	Total	Accrued	Estimated Revenues
REVENUES															
Real Estate Tax	10.2	7.1	8.6	8.3	6.9	11.2	48.5	321.7	112.1	24.0	13.6	8.9	581.2	(7.8)	573.4
Total Wage, Earnings, Net Profits	125.5	102.5	102.0	110.0	122.4	98.0	132.0	122.1	133.4	124.2	125.6	99.4	1397.0	5.3	1402.3
Realty Transfer Tax	25.0	23.2	18.6	20.1	20.0	14.4	18.9	18.1	21.9	16.2	17.5	21.2	235.1	2.4	237.5
Sales Tax	15.1	27.0	11.7	11.0	13.1	10.0	12.4	13.7	9.6	11.0	12.5	11.9	158.9	8.7	167.6
Business Income & Receipts Tax	5.3	3.8	18.2	22.2	5.8	8.9	5.6	13.6	58.0	241.9	105.8	10.2	499.3	(44.1)	455.2
Other Taxes	9.8	12.1	8.8	8.2	9.4	8.7	8.9	9.4	9.0	11.6	10.3	9.2	115.5	(0.1)	115.4
Locally Generated Non-tax	22.9	29.2	25.2	21.2	22.6	24.4	29.1	18.2	26.8	25.8	28.6	18.3	292.2	0.4	292.6
Total Other Governments	11.8	59.8	69.6	13.7	56.3	6.3	7.8	18.1	16.0	8.6	13.8	19.3	301.2	8.2	309.4
Total PICA Other Governments	25.7	28.8	27.4	30.8	30.8	25.6	15.9	50.1	32.6	43.7	37.5	31.7	380.5	(10.2)	370.3
Interfund Transfers	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	17.4	17.4	45.0	62.4
Total Current Revenue	251.3	293.4	290.2	245.5	287.4	207.5	279.0	584.9	419.4	506.8	365.2	247.5	3978.3	53.2	3986.2
Collection of prior year(s) revenue	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0		
Other fund balance adjustments															
TOTAL CASH RECEIPTS	251.3	293.4	290.2	245.5	287.4	207.5	279.0	584.9	419.4	506.8	365.2	247.5	3978.3		
EXPENSES AND OBLIGATIONS															
Payroll	81.1	118.2	170.6	125.0	112.8	124.0	122.3	114.9	157.5	108.9	108.1	128.2	1471.6	90.7	1565.7
Employee Benefits	49.6	42.0	44.0	47.8	31.9	47.5	40.8	37.3	54.7	69.1	42.6	48.4	555.7	2.9	559.5
Pension	3.7	(7.9)	(6.5)	67.8	(6.6)	(1.1)	(7.2)	(5.6)	575.9	(2.9)	(3.1)	(2.6)	603.9	15.2	619.1
Purchase of Services	44.4	32.0	77.9	68.1	55.6	75.4	50.6	48.2	83.4	41.6	77.0	63.9	718.0	2.9	842.8
Materials, Equipment	3.1	3.0	7.6	7.5	5.7	8.2	3.1	6.1	6.4	5.3	6.2	6.2	68.4	0.5	99.7
Contributions, Indemnities	14.2	5.8	10.4	39.0	14.6	3.4	3.0	4.0	14.4	6.0	3.5	74.3	192.7	0.4	193.1
Debt Service-Short Term	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	1.5	1.5
Debt Service-Long Term	77.4	0.9	0.1	0.0	13.0	8.9	23.0	0.5	0.0	(0.0)	8.0	0.1	131.8	5.1	136.9
Interfund Charges	0.3	0.0	0.0	0.0	0.0	0.0	0.0	0.5	0.0	0.0	0.0	0.0	0.8	32.0	32.7
Advances & Misc. Pmts. / Labor Obligations	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0		0.0
Current Year Appropriation	273.7	194.1	304.2	355.2	227.1	266.1	235.5	206.0	892.4	227.9	242.4	318.3	3742.9	151.2	4051.1
Prior Yr. Expenditures against Encumbrances	27.9	21.2	10.9	7.5	7.6	2.6	13.8	1.2	5.0	1.4	0.2	1.1	100.3		
Prior Yr. Salaries & Vouchers Payable	73.9	7.1	(25.0)	3.4	8.3	(4.3)	23.1	(5.4)	(27.9)	36.6	(29.4)	27.6	88.1		
TOTAL DISBURSEMENTS	375.5	222.4	290.2	366.1	242.9	264.5	272.5	201.7	869.4	265.9	213.2	347.1	3931.3		
Excess (Def) of Receipts over Disbursements	(124.2)	71.0	0.0	(120.6)	44.5	(56.9)	6.6	383.2	(450.0)	240.9	152.0	(99.5)			
Opening Balance	400.4	276.2	522.2	522.3	401.7	446.1	389.2	395.8	779.0	329.0	569.9	546.9			
TRAN	0.0	175.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	(175.0)	0.0			
CLOSING BALANCE	276.2	522.2	522.3	401.7	446.1	389.2	395.8	779.0	329.0	569.9	546.9	447.4			

CASH FLOW PROJECTIONS
CONSOLIDATED CASH - ALL FUNDS - FY2016

OFFICE OF THE DIRECTOR OF FINANCE

Projection as of June 30, 2016

	Amounts in Millions											
	July 31	Aug 31	Sept 30	Oct 31	Nov 30	Dec 31	Jan 31	Feb 29	March 31	April 30	May 31	June 30
General	276.2	522.2	522.3	401.7	446.1	389.2	395.8	779.0	329.0	569.9	546.9	447.4
Grants Revenue	(62.0)	(81.5)	(67.4)	(221.9)	(253.2)	(306.8)	(163.2)	(195.2)	(263.0)	(288.7)	(312.1)	(134.0)
Community Development	(7.9)	(6.1)	(5.1)	(1.7)	(5.4)	(3.4)	(6.5)	(4.0)	(4.8)	(3.9)	(2.3)	(5.8)
Vehicle Rental Tax	6.7	7.2	1.8	2.3	2.8	3.2	3.6	4.0	4.4	4.8	5.3	5.8
Hospital Assessment Fund	11.0	10.2	9.7	8.8	8.2	7.6	12.9	9.3	10.0	10.1	40.6	6.7
Housing Trust Fund	19.9	20.7	21.2	16.0	22.9	23.1	22.9	23.3	22.1	22.3	22.9	22.6
Other Funds	7.2	7.4	6.6	6.6	7.3	7.1	7.0	7.4	7.6	7.4	7.2	7.2
TOTAL OPERATING FUNDS	251.2	480.3	489.1	211.8	228.7	120.0	272.6	623.8	105.2	321.9	308.5	349.9
Capital Improvement	33.2	26.7	21.5	214.7	203.4	191.4	169.2	163.6	160.7	155.8	139.9	129.3
Industrial & Commercial Dev.	4.5	4.5	4.5	4.2	4.9	4.9	4.9	4.9	4.9	4.9	4.9	4.9
TOTAL CAPITAL FUNDS	37.7	31.3	26.1	218.9	208.3	196.3	174.1	168.5	165.6	160.7	144.8	134.2
TOTAL FUND EQUITY	288.9	511.5	515.2	430.7	437.0	316.2	446.7	792.3	270.8	482.7	453.3	484.1

City of Philadelphia

Quarterly City Managers Report

FOR THE PERIOD ENDING JUNE 30, 2016

METHODOLOGY FOR FINANCIAL REPORTING

QUARTERLY CITY MANAGERS REPORT

For the Period Ending June 30, 2016

METHODOLOGY FOR FINANCIAL REPORTING

A. FUND ACCOUNTING

Funds are groupings of activities that enable the city to maintain control over resources that have been segregated for particular purposes or objectives. All of the funds of the City of Philadelphia can be divided into three categories: governmental funds, proprietary funds and fiduciary funds.

- **Governmental funds.** The governmental funds are used to account for the financial activity of the city's basic services, such as: general government; economic and neighborhood development; public health, welfare and safety; cultural and recreational; and streets, highways and sanitation. The fund financial activities focus on a short-term view of the inflows and outflows of spendable resources, as well as on the balances of spendable resources available at the end of the fiscal year. The financial information presented for the governmental funds are useful in evaluating the city's short term financing requirements.

The city maintains twenty individual governmental funds. The city's Comprehensive Annual Financial Report presents data separately for the general fund, grants revenue fund and health-choices behavioral health fund, which are considered to be major funds. Data for the remaining seventeen funds are combined into a single aggregated presentation.

- **Proprietary funds.** The proprietary funds are used to account for the financial activity of the city's operations for which customers are charged a user fee; they provide both a long and short-term view of financial information. The city maintains three enterprise funds that are a type of proprietary funds - the airport, water and waste water operations, and industrial land bank.
- **Fiduciary funds.** The City of Philadelphia is the trustee, or fiduciary, for its employees' pension plans. It is also responsible for the Gas Works' employees' retirement reserve assets. Both of these fiduciary activities are reported in the city's Comprehensive Annual Financial Report as separate financial *statements of fiduciary net assets* and *changes in fiduciary net assets*.

B. BASIS OF ACCOUNTING AND MEASUREMENT FOCUS

Governmental funds account for their activities using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the city considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures are generally recorded when a liability is incurred, as in the case of full accrual accounting. Debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due, however, those expenditures may be accrued if they are to be liquidated with available resources.

Imposed non-exchange revenues, such as real estate taxes, are recognized when the enforceable legal claim arises and the resources are available. Derived tax revenues, such as wage, business privilege, net

QUARTERLY CITY MANAGERS REPORT

For the Period Ending June 30, 2016

METHODOLOGY FOR FINANCIAL REPORTING

profits and earnings taxes, are recognized when the underlying exchange transaction has occurred and the resources are available. Grant revenues are recognized when all the applicable eligibility requirements have been met and the resources are available. All other revenue items are considered to be measurable and available only when cash is received by the city.

Revenue that is considered to be *program revenue* include: (1) charges to customers or applicants for goods received, services rendered or privileges provided, (2) operating grants and contributions, and (3) capital grants and contributions. Internally dedicated resources are reported as general revenues rather than as program specific revenues, therefore, all taxes are considered general revenues.

The city's financial statements reflect the following three funds as major **Governmental Funds**:

- The **General Fund** is the city's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in other funds.
- The **HealthChoices Behavioral Health Fund** accounts for resources received from the Commonwealth of Pennsylvania. These resources are restricted to providing managed behavioral health care to Philadelphia residents.
- The **Grants Revenue Fund** accounts for the resources received from various federal, state and private grantor agencies. The resources are restricted to accomplishing the various objectives of the grantor agencies.

The City also reports on **Permanent Funds**, which are used to account for resources legally held in trust for use by the park and library systems of the city. There are legal restrictions on the resources of the funds that require the principal to remain intact, while only the earnings may be used for the programs.

The City reports on the following **Fiduciary Funds**:

- The **Municipal Pension Fund** accumulates resources to provide pension benefit payments to qualified employees of the city and certain other quasi-governmental organizations.
- The **Philadelphia Gas Works Retirement Reserve Fund** accounts for contributions made by the Philadelphia Gas Works to provide pension benefit payments to its qualified employees under its noncontributory pension plan.

The City reports the following major **Proprietary Funds**:

- The **Water Fund** accounts for the activities related to the operation of the city's water delivery and sewage systems.
- The **Aviation Fund** accounts for the activities of the city's airports.
- The **Industrial Land Bank Fund** accounts for the activities of the city's inventory of commercial land sites.

Proprietary funds distinguish operating revenues and expenses from non-operating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in

QUARTERLY CITY MANAGERS REPORT

For the Period Ending June 30, 2016

METHODOLOGY FOR FINANCIAL REPORTING

connection with a proprietary fund's ongoing operations. The principal operating revenues of the Water Fund are charges for water and sewer service. The principal operating revenue of the Aviation Fund is charges for the use of the airport. Operating expenses for enterprise funds include the cost of sales and services, administrative expenses, and depreciation on capital assets. The principal operating revenues of the Industrial Land Bank Fund come from sales of land sites, while the operating expenses are comprised of land purchases and improvements made thereon. All revenues and expenses not meeting this definition are reported as non-operating revenues and expenses.

C. LEGAL COMPLIANCE

The city's budgetary process accounts for certain transactions on a basis other than generally accepted accounting principles (GAAP). In accordance with the Philadelphia Home Rule Charter, the city has formally established budgetary accounting control for its operating and capital improvement funds.

The operating funds of the city, consisting of the General Fund, nine Special Revenue Funds (County Liquid Fuels Tax, Special Gasoline Tax, HealthChoices Behavioral Health, Hotel Room Rental Tax, Grants Revenue, Community Development, Housing Trust, Acute Care Hospital Assessment and Car Rental Tax Funds) and two Enterprise Funds (Water and Aviation Funds), are subject to annual operating budgets adopted by City Council. Included with the Water Fund is the Water Residual Fund. These budgets appropriate funds for all city departments, boards and commissions by major class of expenditure within each department. Major classes are defined as: personal services; purchase of services; materials and supplies; equipment; contributions, indemnities and taxes; debt service; payments to other funds; and advances and other miscellaneous payments. The appropriation amounts for each fund are supported by revenue estimates and take into account the elimination of accumulated deficits and the re-appropriation of accumulated surpluses to the extent necessary. All transfers between major classes (except for materials and supplies and equipment, which are appropriated together) must have councilmanic approval. Appropriations that are not expended or encumbered at year-end are lapsed.

The City Capital Improvement Fund budget is adopted annually by the City Council. The Capital Improvement budget is appropriated by project for each department. All transfers between projects exceeding twenty percent of each project's original appropriation must be approved by City Council. Any funds that are not committed or expended at year-end are lapsed.

Schedules prepared on the legally enacted basis differ from the generally accepted accounting principles (GAAP) basis in that both expenditures and encumbrances are applied against the current budget, adjustments affecting activity budgeted in prior years are accounted for through fund balance or as reduction of expenditures and certain interfund transfers and reimbursements are budgeted as revenues and expenditures.

D. CITY MANAGERS REPORTS

Projected revenues and obligations reflected on the City Managers Reports are consistent with the above legal basis of Accounting and include all appropriate accruals.

Actual monthly revenue figures do not include revenues measurable and available within 60 days after

QUARTERLY CITY MANAGERS REPORT

For the Period Ending June 30, 2016

METHODOLOGY FOR FINANCIAL REPORTING

the month end because it would be impractical to issue timely reports using this method of accrual.

Actual monthly expenditures do not include accounts payable (amounts owed to providers of goods and services which have not been vouchered on the City's accounting records). These amounts, however, are reflected in the encumbrances outstanding for each City agency.

Interfund service charges, an annual expense budgeted in certain City departments, are not included in the actual monthly obligations, but as stated above, are projected in the City's annual costs.