



**MYCareerTrendz**

WHAT'S NEW & NEXT!

**2025**

**MYCareerTrendz TRANSFER REQUEST  
FORM BETWEEN TWO ORDINARY PUBLIC  
SCHOOLS (GRs.2-7 & GRs.9-12)**

**MYCareerTrendz TRANSFERS 2025**

The information on this form will be captured on the MYCareerTrendz online admissions system to assist

**the parent. Primary Parent / Legal Guardian Information**

<b>Parent / Legal Guardian type (Please tick)</b>		Biological		Adoptive		Legal Guardian		Step		Other	
<b>Title: (Please tick)</b>		Mr.	Miss	Mrs.	Ms	Prof.	Dr	Rev	Hon	Adv	
<b>First Name</b>		<b>Second Name</b>			<b>Surname</b>						
<b>Date of Birth</b>					<b>Gender</b>	Male		Female			
<b>SA Citizen</b>	YES	NO				<b>ID number /Passport Number / Permit</b>					
<b>Marital Status: (Please tick)</b>		Divorced		Married		Separated		Single		Widowed	

**IMPORTANT!!! Please Complete**

**Contact Information**

<b>Cell Phone No.</b>				<b>Emergency Contact No.</b>			
<b>Tel. No. (work)</b>				<b>Alternative Contact No.</b>			
<b>Alternative Name and Surname</b>				<b>Alternative: Relationship</b>			
<b>Email Address</b>							

**Physical Address**

<b>Western Cape Address</b>		YES			NO							
<b>Address type: (Please tick)</b>		Street / Road			Flat			Farm			Plot	Other
<b>Address: House / Street No</b>				<b>Address / Street Name</b>								
<b>Building / Complex / Block /Apartment name</b>												
<b>Country</b>							<b>Province</b>					
<b>Town</b>							<b>Suburb</b>					

**Work Address (Optional)**

<b>Western Cape Address</b>		YES			NO							
<b>Address type: (Please tick)</b>		Street / Road			Flat			Farm			Plot	Other
<b>Address: House / Street Number</b>				<b>Address / Street Name</b>								
<b>Building / Complex / Block / Apartment name</b>												
<b>Country</b>							<b>Province</b>					
<b>Town</b>							<b>Suburb</b>					
<b>Which address must be used for your application?</b>						<b>Physical Address</b>					<b>Work Address</b>	

**OPTIONAL (Secondary Parent / Legal Guardian Information)**

<b>Parent / Legal Guardian type (Please tick)</b>		Biological		Adoptive		Legal Guardian		Step		Other	
<b>Title: (Please tick)</b>		Mr.	Miss	Mrs.	Ms.	Prof.	Dr	Rev	Hon	Adv	
<b>First Name</b>		<b>Second Name</b>			<b>Surname</b>						

Date of Birth						Gender	Male		Female	
SA Citizen	YES		NO		ID number /Passport Number / Permit					
Gender		Male		Female		SA Citizen	YES		NO	
Marital status: (Please tick)				Divorced	Married	Separated	Single	Widowed		
IMPORTANT!!! Please Complete										
Contact Information										
Cell Phone no.						Emergency Contact No.				
Tel. No. (work)						Alternative Contact No.				
Alternative Name and Surname						Alternative: Relationship				
Email Address										
Address Outside Gauteng		YES		NO						
Address type: (Please tick)		Street		Flat		Farm		Plot		
House / Street Number				Street name						
Building / Complex / Block / Apartment name										
Town						Suburb				

Learner Information										
Required Grade (The Grade you are applying for)					Date of Application (YYYY / MM / DD)					
First-time registration			Yes		No					
First Name			Second Name				Surname			
Learner's ID Number:					Date of Birth					
Learner's CEMIS Number:										
Gender	Male		Female							
Population group		Black/African			Coloured		Indian/ Asian		White	
SA Citizen	YES		NO		Undocumented SA / Foreign learner		YES		NO	
Is the address the same as the primary parent's?					YES		NO			
Home address (where learner currently resides)										
Address type		Street		Flat		Farm		Plot		
Address no.		Street name				Building / Complex /Apartment name				
Town					Suburb					
Reason for Application	Learner Not promoted				Better prospects					
	Highest Grade Reached				New registration					
	Previous School (Proof required)				Transfer from SNE to Public Ordinary school					

Name of the last school attended							Year	
Are you relocating from another province?			YES		NO			
If yes, write down the name of the province.								

Are you relocating from another country? If yes, write	YES		NO	
down the name of the country. Language of Learning				
and Teaching (LOLT)	AFR	ENG	TSWANA	SESOTHO VENDA

Do you wish to apply for Hostel accommodation? <i>(Applicable to mainly rural areas)</i>	YES		NO	
Do you wish to apply for learner transport? <i>(Applicable to mainly rural areas at schools using the WCED learner transport schemes)</i>	YES		NO	
a) Participation in sport	YES		NO	
If yes, please indicate which sport.				
b) Participation in cultural programme / s	YES		NO	
If yes, please indicate which cultural programme / s.				
c) Has the learner held any leadership position/s at school?	YES		NO	
If yes, please provide details.				
Name any sports award/s achieved.				
d) Does the learner play an instrument/s?	YES		NO	
If yes, please indicate which instrument/s.				
e) Level of music participation (Write down the level of participation or achievement.)				

**Select Schools**

**Please indicate the schools you want to APPLY TO:**

**KINDLY RANK SCHOOLS BELOW IN THE ORDER OF YOUR PREFERENCE**

No.1	NAME OF SCHOOL		Are you applying for more than 1 learner at the same school?	YES		NO		
Please indicate if the learner has a sibling attending this school.		YES		NO		CEMIS NUMBER		
No.2	NAME OF SCHOOL		Are you applying for more than 1 learner at the same school?	YES		NO		
Please indicate if the learner has a sibling attending this school.		YES		NO		CEMIS NUMBER		
No.3	NAME OF SCHOOL		Are you applying for more than 1 learner at the same school?	YES		NO		
Please indicate if the learner has a sibling attending this school.		YES		NO		CEMIS NUMBER		
No.4	NAME OF SCHOOL		Are you applying for more than 1 learner at the same school?	YES		NO		
Please indicate if the learner has a sibling attending this school.		YES		NO		CEMIS NUMBER		
No.5	NAME OF SCHOOL		Are you applying for more than 1 learner at the same school?	YES		NO		
Please indicate if the learner has a sibling attending this school.		YES		NO		CEMIS NUMBER		
No.6	NAME OF SCHOOL		Are you applying for more than 1 learner at the same school?	YES		NO		
Please indicate if the learner has a sibling attending this school.		YES		NO		CEMIS NUMBER		
No.7	NAME OF SCHOOL		Are you applying for more than 1 learner at the same school?	YES		NO		

Please indicate if the learner has a sibling attending this school.		YES		NO		CEMIS NUMBER				
No.8	NAME OF SCHOOL					Are you applying for more than 1 learner at the same school?	YES		NO	
Please indicate if the learner has a sibling attending this school.		YES		NO		CEMIS NUMBER				
No.9	NAME OF SCHOOL					Are you applying for more than 1 learner at the same school?	YES		NO	
Please indicate if the learner has a sibling attending this school.		YES		NO		CEMIS NUMBER				
No.10	NAME OF SCHOOL					Are you applying for more than 1 learner at the same school?	YES		NO	
Please indicate if the learner has a sibling attending this school.		YES		NO		CEMIS NUMBER				

SELECT SUBJECTS ONLY FOR GRADES 10 - 12	
Compulsory Subject No. 1 (Language)	
Compulsory Subject No. 2 (Language)	
Compulsory Subject No. 3: Choose either: (Mathematics or Mathematical Literacy)	
Compulsory Subject No. 4	Life Orientation
Subject No. 5	
Subject No. 6	
Subject No. 7	

***Declaration by legal parent/guardian***

**I, the undersigned, declare that the above information is correct.**

**Signed by legal parent/guardian:** \_\_\_\_\_

**Date:** \_\_\_\_\_

***REQUIRED DOCUMENTS SUBMITTED TO THE SCHOOL / WCED***

<b><i>Please check that the following documentation is attached</i></b>	<b><i>Please tick</i></b>	
1. Certified copy of ID / Birth certificate (learner)	YES	NO
2. A study permit issued by the Department of Home Affairs or proof of application (If the learner is a foreign learner)	YES	NO
3. Copy of immunization card / Road to Health chart (Primary schools only)	YES	NO
4. Latest official school academic report of the learner	YES	NO
5. Proof of residence (This could be: Rates account / Lease agreement / An affidavit confirming residence)	YES	NO

**Checked by (Name and Surname):** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Checked and signed by** \_\_\_\_\_