

*Turning imaginations to reality!!!*

Thank you for choosing Nova!

Please find the following as our business terms and conditions that serves as an agreement for doing business. It is compulsory for a client to go through it and sign it, by signing this document, this means that as a client you agree with the business terms and conditions.

- Nova works on negotiating with the client in terms of the costs of the design and interacting with their clients and work as per desire of the client.
- **R4 500** is an initial amount of the Designs which is non negotiable, for only a sketch and a Site Development plan.
- Consultation fee for site visits costs **R500**.
- Municipal enquiry fee costs **R400**.
- Municipal approvals are handled by Nova.
- Municipal approvals are not compulsory if the project will be based in an area where there are no municipal rules and regulations. Unless a commercial property.
- Quotation services are optional to the client.
- Invoice is available upon request.
- **Prices vary per clients design interest and there will be additional costs from that initial amount mentioned on bullet 2.**
- Nova works in any province within South Africa and it is not limited to any location.
- For long distance clients requested a face to face consultation, logistics costs are not handled by Nova but by the client.
- Payments are made through cash or EFT with a 50% deposit initially which is **non-refundable**.
- After the project is designed and complete the client will then settle the remaining amount and the rest of the project can be passed to the client.
- Payments are made to the attached Banking Details:
  - Bank Name: Standard Bank**
  - Account Number: 101 865 335 09**
  - Branch name: Newcastle Mall**
  - Branch Code: 7027**
  - Account Holder: Mr SN Zulu (Nova Director)**
- Printing costs can be handled by Nova per clients request and prices vary per layout and per printing service companies.
- It is a clients duty to know the following unless there is a consultation requested:
  - Location of the project**
  - The area of the land that the project will be built on**
  - If ANY, municipal activities undergoing.**
  - The land ownership.**
- Construction can be if possible be handled by Nova and it is optional to the client.
- **NB:** There are additional costs that are handled by the client at the end of the approval paid not directly to us but to the municipality if the total square meters of the project appear on the Tariff of Charges available OTC at the municipal information desk.
- **NB: Failure to meet the Business terms and conditions will lead to the Project being forfeited.**

Signature: X \_\_\_\_\_  
**Mr SN Zulu (Nova Director)**

Client signature: \_\_\_\_\_

Surname & Initials: \_\_\_\_\_

By signing this document, this means that I agree with the business terms and conditions.