




PHILIPP WINSTON

INTERNAL SALES REPRESENTATIVE

CONTACT

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 Webster, Texas

EDUCATION

CODING BOOTCAMP FOR FULL
STACK DEVELOPEMENT
Rice University/ Feb- Aug 2023
IN PROGRESS

HIGH SCHOOL DIPLOMA
Winston Academy/ June 2016

SKILLS

| Technical

HTML
JavaScript
CSS
jQuery
Bootstrap
Node.js
MySQL
MongoDB
Express.js
React.js

SUMMARY

I am a young professional ready be a key component with **your company**. Having proper training from a credible institution has provided me with knowledge of Full Stack Development. 9 years of customer service experience has provided me with excellent communication skills, resourcefulness, and a positive attitude. By combining these skills, I hope to be an asset to your team so we can find a better way to do business.

WORK EXPERIENCE

INTERNAL SALES REPRESENTATIVE

Nan Ya Plastics / April 2022-Present

- Provides point of contact and service for customers
- Organizes and inputs orders in the AS400 software
- Provides the production team with the necessary order information to fulfill orders properly and efficiently
- Ensures orders are completed in a timely and effective manner
- Files and maintains records for retention and future orders

RETAIL SALES ASSOCIATE

REI Store #173 / August 2020-April 2023

- Greeted and engaged with customers
- Answered products questions and guide product selections
- Set up promotional signage and materials
- Process credit card and cash transactions
- Followed technical protocols when assembling gear
- Worked with team members to generate and maintain standard operating procedures

FRONT OF HOUSE PARTNER

Central Market H-E-B / November 2019-August 2020 (Laid off due to Covid-19)

- Greeted and assisted customers
- Maintained a clean and efficient workspace
- Utilized the First In, First Out rule
- Used safe food handling practices
- Worked in a fast paced environment

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SKILLS

| Professional

Leadership
Communication
Customer Service
Organization
Creativity
Collaboration skills
Computer Proficiency
Resourceful
Microsoft Office
Problem Solving

INTEREST

| Travel
| Camping
| Homebrewing
| Culinary Arts
| Woodworking
| Classical Arts

WORK EXPERIENCE

TASTING SPECIALIST / COOKING SCHOOL ASSISTANT

Central Market H-E-B / February 2018-November 2019

- Ordered supplies when needed
- Prepared food samples and demos
- Researched cooking techniques
- Assisted lead chefs in food prep
- Directed students when questions arose
- Provided demonstrations for students
- Be knowledgeable about beer/wine pairings
- Acquired proper knowledge of Chem Star and Q-San cleaning products, PPE (Personal Protection Equipment), Food safety and Sanitation certificate guidelines and TABC

FISHMONGER

Central Market H-E-B / January 2017-February 2018

- Kept a tidy and organized space
- Served customer needs
- Utilized knowledge of edible sea life
- Educated on Chem Star and Q-San cleaning products, PPE, Food Safety and Sanitation certificate guidelines, OSHA guidelines, HACCP (Hazard Analysis of Critical Control Points), and company guidelines

CASHIER

H-E-B / April 2014-December 2016

- Greeted and assisted customers
- Handled credit card and cash transactions
- Managed a till
- Acquired knowledge of TABC regulations for alcohol sales

REFERENCES

MICHELLE BRYANT

Marketing Coordinator
Nan Ya Plastics
E: Michelle.neumadoors@gmail.com
T: 281.748.6445

SELENE BALLESTAS

Store Manager
REI #173
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