

ORIGINAL CHIETA DOCUMENT



DG INITIATION MEETING	
Name of RSA	Refiloe Makhoba
Name of Organisation	Sefako Makgatho Health Sciences University
Name of Organisation Representative that confirmed appointment	Pro M Matlala
List of all awarded DG MoAs for Cycle	STEM PROJECT Maths and Science DG2023/24-11500
Purpose of Document that will be discussed telephonically or in person	
System / Implementation Briefing	None
TRANCHE 1a	
Date of Tranche Deliverables	<b>10 July 2023</b> <i>Signed MOA</i>
TRANCHE 1b	
Date of Tranche Deliverables	<b>30 July 2023</b> <i>Grant Claim form</i> <i>Proof of learner enrolment</i> <i>Certified Learner ID Copy</i> <i>Learner Schedule</i> <i>Learner contracts</i>
TRANCHE 2	
Date of Tranche Deliverables	<b>30 October</b> <i>Grant Claim Form</i> <i>Learner Schedule</i> <i>Midterm report</i>



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	<i>CHIETA Monitoring report</i> <i>Proof of expenditure</i> <i>Attendance registers</i>	
<b>TRANCHE 3</b>		
Date of Tranche Deliverables	<b>30 January 2024</b> <i>Learner Schedule</i> <i>Grant Claim Form/Invoice</i> <i>Proof of expenditure</i> <i>Proof of completion</i> <i>Attendance registers</i> <i>Impact assessment report</i>	
List of CHIETA Documents, Brochures requested from Stakeholder	None	
<b>DECLARATION</b>		
<i>The undersigned parties declare that the meetings will take place on the agreed upon date for the agreed Tranche deliverable discussion / submission of evidence. Additional meetings can be planned with the RSA should the parties wish to discuss any other information not covered in the set meetings above. If a change to dates / times / venues / organisation representatives occurs, this must be indicated to the RSA (7) working days before the meeting.</i>		
	Organisation Representative	CHIETA RSA
Signature		
Date	10 July 2023	10/07/2023