

To,
The Head of Department,
CS AIML,
Nagindas Khandwala College,
Malad West, Mumbai.

15/01/2025

Subject: Request for Exemption from Attending Lectures to Prepare for GATE 2025

Respected Sir/Madam,

We, the undersigned, are final-year students of TY BSC CS AIML. We are preparing for the GATE 2025 exam scheduled on 15th February 2025. To dedicate sufficient time to our preparation, we kindly request an exemption from attending lectures starting from 14th January 2025 until the exam.

We assure you that we will compensate for any missed academic requirements and submit necessary assignments or project updates on time. Please find attached copies of our GATE admit cards for your reference.

We kindly request your approval for the same.

Thanking you,

Yours sincerely,

1. Vedant Swami - 37

2. Aryan Tandon - 38

3. Umesh Tiwari - 39

Monday &
Tuesday
Two days
100% Attendance wet 15/01/2025
To /
class Teacher
Allow for
GATE preparation
with assignment
submission task
Mandabny
su.
cm Gajse
15/01/25