

PHUMLILE SINETHEMBA MTSHALI CURRICULUM VITAE

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I seek challenging opportunities where I can fully use my skills for the success of the organization and work in an environment which encourages me to succeed and grow professionally where I can utilize my skills and knowledge appropriately.

EDUCATIONAL QUALIFICATIONS

Qualification (2019-2022)	: Bachelor of Science in Biological Science
Institution	: University of KwaZulu Natal
Qualification (2014 – 2018)	: National Senior Certificate
Institution	: Gqokamandla Secondary School

SKILLS AND ATTRIBUTES

- Computer skills - I can use Microsoft Word, Excel, PowerPoint, and SPSS very efficiently.
- Report writing skills - I can read articles and journals for sufficient and reliable information and I can apply scientific methods to write reports.
- Communication skills – I can conduct both verbal and no verbal form of communication, I have a very good listening skill and listening attentively. I speak very fluently and can write in a clear concise manner.
- Research skills - Organize, systematic approach to tasks, evaluation and using information relevant to a topic, conclusions on given project and further research recommendations.
- Comprehension and critical thinking skill - Use scientific rules and methods to solve problems, I can use logic and reasoning to identify strengths and weaknesses of alternative solutions and offer solutions and conclusions to problems.
- Leadership skill – With my positive energy and optimism I can enforce a very positive energy in the environment and inspire others.
- Teamwork – I work very well with other people, and I value other people's ideas and I am very open to listening and trying out other people's ideas.
- Problem solving skill – I work very well under pressure, and I do not get demotivated easily, I focus on getting the task at hand done rather than giving up.

PERSONAL INFORMATION

Gender : Female

Nationality: South African

Languages: IsiZulu (Home Language)

: English (Full Professional Proficiency)