VNUHCM - University of Science

CS300 - CSC13002 - Introduction to Software Engineering

PLANNING MEETING REPORT
Sprint #5
17.08.2024 - 30.08.2024

- **Group ID:** 08
- **Group Name:** Super Idol
- **Project Name:** SIBOOKS WEB
- **Reporter:** Lê Phước Phát - 22127322

Student ID	Full Name	Email	Phone Number	Absent / Present
22127174	Ngô Văn Khải	nvkhai22@clc.fitus.edu.vn	0765505836	Present ▾
22127205	Bùi Lê Khôi	blkhoi22@clc.fitus.edu.vn	0369380864	Present ▾
22127322	Lê Phước Phát	lpphat22@clc.fitus.edu.vn	0769619867	Present ▾
22127388	Tô Quốc Thanh	tqthanh22@clc.fitus.edu.vn	0706892767	Present ▾
22127441	Thái Huyễn Tùng	thtung22@clc.fitus.edu.vn	0901091940	Present ▾

I. Planning Meeting Report
- Meeting Date: **17.08.2024**
- Meeting Time: **21h30 GMT+7 (VN Time)**
- Meeting Location: **Zoom Meeting** (link here)

II. Planning Meeting Description
1. **Identifying and prioritising tasks**
   - Revising all docs about UI/UX, architectural design, use case diagram, and component diagram.
   - Testing all functions of the web.
   - Code all main features about this code.
2. **User - story / Use - case for the next sprints**
   - Because in the next sprint, our team members have a lot of examinations, the time to code is limited ⇒ We need to find the best solutions to release the project on time.
3. **Assigning tasks to team members**

Student ID	Full Name	Roles	Tasks	Status
22127174	Ngô Văn Khải	BA - DB Designer - Backend Developer	Coding UI/UX for pages in administrator mode.	Handed over ▾
			Plan the features and functions that will be tested.	Handed over ▾
			Deploying database into web	Handed over ▾

22127205	Bùi Lê Khôi	Frontend Graphics Designer - Reporter	[PA5] ● Plan the features and functions that will be tested. ● Write the test case status Pass/Fail.	Handed over ▾
			● Write the weekly review.	Handed over ▾
			● Coding UI/UX final details for pages in Guest mode.	Handed over ▾
22127322	Lê Phước Phát	PM - Backend Developer - Tester - Reporter	[PA5] ● Plan the features and functions that will be tested. ● Write the test case status Pass/Fail. ● Write the bug report	Handed over ▾
			● Structure the code backend and frontend. ● Coding the backend about authentication, cart page, books, …	Handed over ▾
			● Write the PA5 plan and schedule in the final sprint.	Handed over ▾
22127388	Tô Quốc Thanh	BA - DB Programmer - Tester	● Generate a test report listing all defects found. Write the information of the test: Number of test cases, test passed, test failed, explanation for failed cases.	Handed over ▾
			● Finish and structure the backend coding and database structure.	Handed over ▾
22127441	Thái Huyễn Tùng	Frontend Developer - Content Creator	● Generate a test report listing all defects found. Write the information of the test: Number of test cases, test passed, test failed, explanation for failed cases.	Handed over ▾
			● Finish final details for pages and components in user mode.	Handed over ▾
General Tasks for Team Members			Each member has to read documents and learn about languages, frameworks, and databases. This includes HTML, CSS, Javascript, Python, ReactJS, MySQL, etc.. Setting up the environment for further progress. Track work progress by application: Trello, Toggl, …	Handed over ▾

III.   Summary of the meeting

○ All group members discussed enthusiastically and asked many good and interesting questions.
○ During this meeting, many issues needed to be resolved. Our team proposed some satisfactory solutions but still needed to be adjusted to suit current requirements.
○ All members were present fully, and on time and were handed over work without any objections.

HCM City, August 17th, 2024

Project Manager - Reporter

Lê Phước Phát