# **SQL Notes for Data Analysts**

### 1. What is SQL?

SQL (**Structured Query Language**) is used to **store**, **retrieve**, **update**, **and manage data** in databases. It helps in **analysing and organizing** large datasets efficiently.

#### 2. Basic SQL Commands

Command	Purpose	Example
SELECT	Retrieve data	SELECT * FROM Customers;
INSERT	Add new data	INSERT INTO Customers VALUES (1, 'John', 25);
UPDATE	Modify existing data	UPDATE Customers SET Age = 30 WHERE ID = 1;
DELETE	Remove data	DELETE FROM Customers WHERE ID = 1;

Example:

SELECT Name, Age FROM Customers WHERE Age > 25;

## 3. Creating and Managing Tables

## 3.1 Creating a Table (CREATE TABLE)

```
CREATE TABLE Customers (

ID INT PRIMARY KEY,

Name VARCHAR(50),

Age INT
);
```

## 3.2 Modifying a Table (ALTER TABLE)

• Add a new column:

ALTER TABLE Customers ADD Email VARCHAR(100);

Rename a column:

ALTER TABLE Customers RENAME COLUMN Age TO Customer\_Age;

• Delete a column:

ALTER TABLE Customers DROP COLUMN Email;

## 3.3 Deleting a Table (DROP TABLE)

**DROP TABLE Customers**;

## 4. Filtering Data (WHERE Clause)

SELECT \* FROM Sales WHERE Revenue > 5000;

### 5. Sorting and Limiting Data

## 5.1 Sorting (ORDER BY)

SELECT \* FROM Sales ORDER BY Revenue DESC;

### 5.2 Limiting Rows (LIMIT)

SELECT \* FROM Sales LIMIT 5;

### 6. Aggregate Functions

SELECT COUNT(\*) FROM Customers;

SELECT AVG(Revenue) FROM Sales;

### 7. Grouping Data (GROUP BY & HAVING)

SELECT Region, SUM(Revenue) FROM Sales GROUP BY Region;

SELECT Region, COUNT(\*) FROM Sales GROUP BY Region HAVING COUNT(\*) > 10;

### 8. Joining Tables (JOIN)

#### **8.1 INNER JOIN**

SELECT Customers.Name, Orders.Order\_ID FROM Customers INNER JOIN Orders ON Customers.ID = Orders.Customer ID;

#### 8.2 LEFT JOIN

SELECT Customers.Name, Orders.Order\_ID FROM Customers LEFT JOIN Orders ON Customers.ID = Orders.Customer\_ID;

### 9. Constraints in SQL

Constraint	Purpose
PRIMARY KEY	Ensures uniqueness
FOREIGN KEY	Links tables
NOT NULL	Prevents NULL values
UNIQUE	Ensures unique values
CHECK	Sets conditions
DEFAULT	Assigns default values

## 10. Views (CREATE VIEW)

CREATE VIEW HighRevenue AS SELECT \* FROM Sales WHERE Revenue > 10000;

## 11. Indexing (CREATE INDEX)

CREATE INDEX idx\_name ON Customers(Name);

## 12. Transactions (START TRANSACTION)

START TRANSACTION;

UPDATE Sales SET Revenue = Revenue + 1000 WHERE Region = 'East';

COMMIT; -- Save changes

ROLLBACK; -- Undo changes

## 13. Truncating Data (TRUNCATE)

TRUNCATE TABLE Sales;

#### 14. Window Functions

### 14.1 Ranking Functions (ROW\_NUMBER, RANK, DENSE\_RANK)

SELECT Employee ID, Name, Department,

ROW\_NUMBER() OVER (PARTITION BY Department ORDER BY Salary DESC) AS RowNum FROM Employees;

## 14.2 LAG() and LEAD()

SELECT Month, Sales,

LAG(Sales) OVER (ORDER BY Month) AS PreviousMonthSales,

LEAD(Sales) OVER (ORDER BY Month) AS NextMonthSales

FROM SalesData;

## 14.3 Running Total (SUM() OVER)

SELECT Employee\_ID, Name, Salary,

SUM(Salary) OVER (ORDER BY Employee\_ID) AS RunningTotal

FROM Employees;



# **Summary Table for Data Analysts**

Topic	Key SQL Command
Basic Queries	SELECT, WHERE, ORDER BY, LIMIT
Table Operations	CREATE TABLE, ALTER TABLE, DROP TABLE
Data Modification	INSERT, UPDATE, DELETE, TRUNCATE
Filtering & Aggregation	GROUP BY, HAVING, SUM(), AVG()
Joins & Relationships	INNER JOIN, LEFT JOIN, FOREIGN KEY
Constraints	PRIMARY KEY, NOT NULL, UNIQUE, CHECK
Performance Optimization	INDEX, VIEW, TRANSACTION, TRIGGER
Window Functions	ROW_NUMBER(), LAG(), LEAD(), SUM() OVER

## **Final Notes**

- SQL is essential for a **Data Analyst** to **query, filter, and analyze data** efficiently.
- Practice with real-world datasets to improve SQL skills.
- Learn Joins, Aggregations, and Window Functions for advanced analytics.