


**PREFERRED CONTRACT RATE AGREEMENT  
Year 2018-2019**

<b>Name</b>	<b>Asia Expeditions Travels &amp; Tours</b>	<b>Contact Person</b>	<b>U Win Zaw</b>
<b>Address</b>	<b>No.4, 5<sup>th</sup> Floor, Corner of Annawrahta Road, Lower Pazundaung Road, Pazundaung Township, Yangon.</b>	<b>Tel:/Fax:</b>	<b>01-377861, 09-5062644, 01-200401</b>
<b>E-mail</b>	<a href="mailto:phyo@asia-expeditions.com">phyo@asia-expeditions.com</a>	<b>Date:</b>	<b>18.5.2018</b>

 <b>Sky Lake Inle Resort(***) (Inle Lake)</b>		<b>Regular Season</b> (01 <sup>st</sup> April 2018 to 30 <sup>th</sup> September 2018)		<b>Peak Season</b> (1 <sup>st</sup> October 2018 to 31 <sup>st</sup> March 2019)	
<b>Room Category</b>	<b>No.of Room</b>	<b>Single/ Double</b>	<b>Extra Bed</b>	<b>Single/ Double</b>	<b>Extra Bed</b>
Lake View - Deluxe	13	75	25	150	50
Partial View - Deluxe	21	60	25	120	50
Mountain View - Deluxe	11	50	25	100	50
Superior	10	40	NA	70	NA

**Meal Rate**

**International Buffet Dinner**

- US\$20 nett per person

**Rooms Rate for Guides**

Depending on the room available, a special **room and meals rate of “50% discounted on Contracted rate”** would be applicable for accompanying guide or tour leader.

**Currency**

- Room rates are in US Dollars
- Rates are inclusive of tax, service charge and daily Breakfast.
- Non-Commissionable.

**Room Rate for NRC Card holders:** To pay in Myanmar Kyats @ 1,000 kyt = 1 USD  
(To be varied depending on market price).

**Terms of Payment:** 100% pre-payment guarantee room reservations.

**Credit Terms:** Prepayment is required unless credit facility is established with our hotel. Credit Privileges are subject to approval by hotel upon submission of Credit Application Form.

**Complimentary policy**

- One complimentary room will be granted for a group of 10 paying rooms (10 Paying rooms +1 FOC).
- Maximum 3 complimentary rooms are eligible for a group regardless of its size.
- One tour leader complimentary lunch or dinner for a group of 15 paying guests ( 15 Paying for meal + 1 FOC )

**Reservation Terms and Conditions**

Please contact our Reservation Department directly at telephone number +95 1 39 30 20, 09 78 22 22 100, +95 9 44 2626 901 ~ 2 or email address at [topotels.rsv1@gmail.com](mailto:topotels.rsv1@gmail.com), [topotels.rsv3@gmail.com](mailto:topotels.rsv3@gmail.com) and [topotels.rsvs4@gmail.com](mailto:topotels.rsvs4@gmail.com).

The Hotel shall reserve hotel rooms/suites on the basis of written requests containing the following information:

- Last name, first name of the guest/s (hereinafter “Guests”)
- Number and the category of reserved rooms
- Date of arrival and arrival time (flight details)
- Date of departure and departure time (flight details)
- Method of payment for all other expenses

All new reservations, revision and cancellations must be notified in writing to the Hotel.

**Check-in/ check-out time**

- Check-in time : 14:00PM
- Check-out time: 12:00Noon.

All early check-ins and late check-outs must be advised upon reservation. Acceptance will be subject to availability and applicable rates.

**Early Departure:** In the event that the guest/s check-out earlier than the confirmed date, the Hotel reserves the right to charge the applicable rates including taxes and service charge for the balance of the stay.

**Child Policy**

- Children **under 12 years** old sharing the same existing bed with parents are free of charge.
- Children **ages six (6) years and below** eat free from the buffet at Hotel Restaurant while accompanied by their parents.
- Children **ages 6 - 11 years** (inclusive) receive a 50% food discount in any of the Hotel’s restaurants (except Kids menu).

**Blackout dates:** Blackout Dates will be taken into consideration and rooms booking will be subject to availability and the daily rates will apply to all accounts. Guest will be notified days if not at least a week before the Blackout date.

**Cancellation / No show Policy** – If the Travel Agent cancels or reduce confirmed reservations before arrival; Topotels Managed Hotels & Resorts reserve the right to charge cancellation or no show fees:

**Cancellation of Rooms for GIT** (For 10 rooms & above)  
Cancellations must advise to hotel 30 days prior to arrival for Group .If cancellation is made-

- 30 ~ 0 days prior to arrival – 100% charge
- Maximum 2 rooms can be allowed as group adjustment after 30 days

**Cancellation of Rooms for FIT** (For 10 Rooms below)  
Cancellations must advise to hotel - prior to arrival. If cancellation is made-

- 14 days prior to arrival- if not, 100% charge

**Cancellation of Meals**  
Any cancellation of meal bookings must be advised to hotel two (2) working days in advance. 50% of total meal charges are applicable for cancellation made one day ahead. 100% of total meal charges are applicable for same day cancellation

All rates should not be disclosed, directly or indirectly, unless written approval is given by the Hotel.

All these rates are applicable according to the agreement and will only be valid once the agreement has been signed by both parties.

All the above has been read understood and agreed to by the below-signed parties.

To validate this contract, please acknowledge your acceptance of the above by signing and returning the attached duplicate copy within 14 days from the date of this contract issue.

Issued by



Signature:

Ei Phyo Wai Thi (Ms)  
Sales Executive  
Topotels Managed Hotels & Resorts Myanmar

Accepted by

Signature:

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Asia Expeditions Travels & Tours