

TRAVEL AGENT CONTRACT

Ma Marlar Aye
Country Manager
Asia Expeditions Travels & Tours
House #04, RM (E), 5th Floor Corner of
Anawyahtar Rd and Lower Pazundaung,
Yangon, Myanmar

Issued Date : 22th December 2017
Contact Tel : 200 401, 09-5062644
Fax : 397 607
Reference : 054/2018
Email: marlar@asia-expeditions.com

Subject: Contract Rate (2018~ 2019)

Dear Ma Marlar Aye,

Greetings from Popa Garden Resort!

We are pleased to offer you special contract rate for coming off season and high season from 1st April 2018 to 31st March 2019. We trust that our special rate meets your satisfaction and look towards another year of fruitful partnership.

Off Season: From 1st April 2018 to 30th September 2018

Type of Room	No. of Room	Published Rate	Contract Rate FIT/GIT	Extra Bed
Deluxe (47 Sqm)	4	150	55/55	30
Deluxe (with Balcony) (65 Sqm)	12	170	75/75	30
Villa (70 Sqm)	7	200	95/95	30

High Season: From 1st October 2018 to 31st March 2019

Type of Room	No. of Room	Published Rate	Contract Rate FIT/GIT	Extra Bed
Deluxe (47 Sqm)	4	150	75/75	30
Deluxe (with Balcony) (65 Sqm)	12	170	95/95	30
Villa (with Balcony) (70 Sqm)	7	200	115/115	30

Address: No. (18) Ground Floor, Kyuntaw Street, Sanchaung Township, Yangon.
Tel: 09 44 55 66 300 09 44 55 66 500 E-mail: reservation@popagardenresort.com
Website: www.popagardenresort.com

- Compulsory Dinner** : USD 40 net per person (Christmas Eve 24th Dec 2018)
: USD 50 net per person (New Year Eve 31st Dec 2018)
Under 12 years old : USD 25 net per person
Under 4 years old : Complimentary

Terms & Conditions

1. All rates quoted are in US Dollars and are inclusive of 10% service charge and 5% tax. Payment in Kyat, currently exchange rate will be applicable.
2. Rates include Complimentary breakfast, welcome drink, use of swimming pool.
3. Check in time is 14:00hrs: Check out time is 12:00 noon.
50% of contract rate will be charged for early check in or late check out(subject to room availability)
4. Travel Agent service voucher with authorized signatory must be presented by the guest or the local tour leader at the reception counter upon checking in.
5. The hotel reserves the right to adjust rates within the contract period, if there be any changes of government regulations or taxes.
6. Only one extra bed will be allowed for each room.

Meals Rates (Per Person)

Breakfast : USD 15 Net

Asian (Set Menu)

Lunch/Dinner : USD 15 Net (Inclusive of Tea & Coffee)

Western (Set Menu)

Lunch/Dinner : USD 22 Net (Inclusive of Tea & Coffee)

Buffet Menu (Minimum 25 persons & above)

Asian - Lunch/Dinner : USD 20 Net (Inclusive of Tea & Coffee)

Western - Lunch/ Dinner : USD 30 Net (Inclusive of Tea & Coffee)

Meal Rate Policy

- One complimentary meal for every 15 paying guests
- A maximum of three persons complimentary meal per group per meal
- 50% discount on meal rate for Child under 12 year old
- 50% discount on meal rate for Tour Guide/Tour leader
- Group meals must be booked in writing at least 7 days in advance
- Cancellation must be made at least 3 days in advance.
Within 3 days, 50% of meal charges will be charged and no show or cancel the reservation on arrival day shall be charged 100% full amount of the reservation.

Reservation & Confirmation Policy

1. Popa Garden Resort reserves the right to release all rooms not guaranteed by deposit, unless separate written credit arrangements have been agreed by both contracting parties.
2. All reservation must be made in writing by email to **reservation@popagardenresort.com** (Or) **popagardenresort2016@gmail.com** directed to the attention of Sales or Reservation Manager.
3. A complete rooming list must be received by the hotel at least 14 days prior to the group's scheduled arrival and must include estimate arrival time and meal requirements.

Complimentary Room Policy

1. One complimentary room will be provided for every **10** paying rooms for the group (i.e. the **11th** room will be free of charge) up to a maximum of **2** rooms on Complimentary for each group.
2. This complimentary policy can only be granted for the same group for the same day of check-in.

Child Policy

- Child under 12 years old sharing with parent bed and half price for breakfast.
- Child over 4 years old sharing with parent bed and complimentary breakfast
- Baby cot is available upon request with no extra charge but subject to availability

Room Cancellation and No-Show Policy in Off Season (Till up to 30th September 2018)

- Within 14 to 7 days before arrival date, a 50% of total rooms (per reserved) will be charged.
- Within 6 days to the arrival date and no show, a 100% of total rooms (per reserved) will be charged

Room Cancellation and No-Show Policy in High Season (Till up to 31st March 2019)

- Within 30 to 14 days before arrival date, a 30% of total rooms (per reserved) will be charged.
- Within 15 to 8 days before arrival date, a 50% of total rooms (per reserved) will be charged.
- Within 7 days to the arrival date and no show, a 100% of total rooms (per reserved) will be charged.
- All cancellations must be received by writing by email.
- All cancellation is valid only when acknowledged by the hotel authorized person.

Payment Terms

- 30% of the advance deposit shall be paid (30) days in advance of the arrival of a Booking (FIT/GIT), and the balance should be paid (14) days in advance prior to group arrival.
- Payment can be made in person to Yangon Sales Office or Bank transfer.

Note: All information contained in this document is strictly confidential.

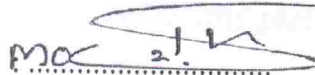
Please acknowledge your agreement to the terms set out in this letter by signing and returning the attached copy to our Yangon Office.

If you have any clarification or further assistance, please do not hesitate to contact us at (+ 95 9 445566300, +95 9 445566500) via e-mail to reservation@popagardenresort.com (or) popagardenresort2016@gmail.com


Thank you for your kind attention and we look forward to welcoming your value guests to Popa Garden Resort soon!

Thanks & Best Regards:

Acknowledged on behalf of:

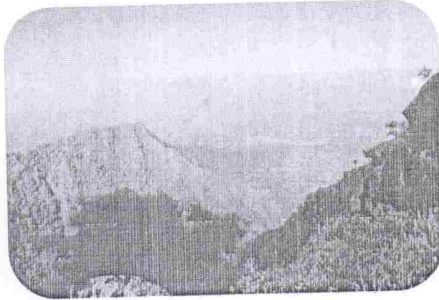
Signature : 
Name : Ma Moe Moe Htun
Position : Director of Sales
Company : Popa Garden Resort
Co., Stamp :



Signature : 
Name : Marlar Aye
Country Manager
Position : Asia Expeditions Travels & Tours
Company :
Co., Stamp :



Soft Trekking Trip to Mt. Popa



Enjoy packed breakfast/snack. Transfer to Popa Mountain Trek Area where from enjoy your trekking tour to Mt. Popa (above sea level: 4981 feet). On the way, you will see the beautiful landscape, flowers and see the wonderful nature. On the top of the mountain, you can relax for an hour and also if you wish you can enjoy another trek to Mhan Pya Taung (approx 2 miles). After that, return back to trekking starting point and transfer to Popa Garden

Resort. Total walking hours (5 hours) approximately.

Package (A): USD 15 net per person (minimum 2 persons)



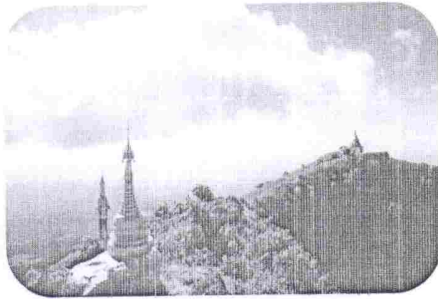
- Local guide
- Two bottles of drinking water (600ml) and two cans of soft drink
- Transportation to starting point by light truck

Package (B): with Snack Box/ Breakfast Box (Per Person)



- 2 to 5 People booking: USD 25 nett
- 6 to 10 People booking: USD 22 nett
- 11 to 16 People booking: USD 20 nett

Package (C): with Lunch Break (Per Person)



- 2 to 5 People booking: USD 33 nett
- 6 to 10 People booking: USD 30 nett
- 11 to 16 People booking: USD 28 nett

Services excluded in our prices:

- Services not mentioned in our itinerary
- Travel insurance (cover against all cancellation costs, medical expenses, including repatriation, in the event of accident or illness)
- Any extra use of vehicle (except for the one mentioned in the program)
- Personal usages such as personal porter, beverages, gratitude to guide & porter etc.

Above package prices are included 5% Commercial Tax & 10% Services Charges.
All bookings are applicable for two person minimum.

Kindly contact us at (+ 95 9 445566300, +95 9 445566500) via e-mail to reservation@popagardenresort.com (or) popagardenresort2016@gmail.com if you have any further booking or reservation.

Thank you for your kind attention and we look forward to welcoming your value guests to Mt.Popa.