



Revised contract rate for Off Season

(01<sup>st</sup> April 2018 to 30<sup>th</sup> Sep 2018)

Date: 30 March 2018

Dear Ma Marlar Aye,

Country Manager of Asia Expeditions Travel

Mingalarbar from Bagan King Hotel, Mandalay.

Aiming at promoting a close relationship as well as mutual business dealings, Bagan King Hotel takes great pleasure in announcing to offer you all revised contract rate for room rates for Off Season period (for all FIT/GIT),

Travel Period: 01st April 2018 to 30th Sep 2018

- Superior: \$55.00 USD (FIT) , \$50.00 USD (GIT)
- Deluxe : \$60.00 USD (FIT), \$55.00 USD (GIT)

We are pleased to inform that other terms & conditions remain the same as per our contract.

We thank you for your continued support and look forward to building up a very successful business with you all.

On behalf of our management team, I want to thank you again sincerely for all your support on previous successes.

Confirmed by,

Mr. Bo

General Manager

Bagan King Hotel, Mandalay



Dear Ma Marlar Aye,

Country Manager

Asia Expeditions Travel & Tours

Address: House-04, Room(E), 5<sup>th</sup> floor, corner of Anawyahtar Road & Lower Pazundaung, Yangon.

Tel: + 95 1 200401, 09 5262644, 09 401533484, 09 254219046.

Email: [marlar@asia-expeditions.com](mailto:marlar@asia-expeditions.com)

Date: 06th Jan 2018

No of Pages: 6 (including this page)

Dear Ma Marlar Aye,

Mingalabar from Bagan King Hotel, Mandalay.

Thank you very much for your interest shown to Bagan King Hotel as one of the best accommodation options for your valued customers. We are pleased to offer the new contract (2018-2019) as per following:

Room Type	Number of Rooms
Superior (Shower)	20
Deluxe (Shower / Bathtub)	9

01 April 2018 to 30 September 2018				
	Rack Rate	Double /Twin (FIT)	Double /Twin (GIT)	Extra bed
Superior	\$85.00	\$ 60.00 ✓	\$55.00	
Deluxe	\$95.00	\$65.00 ✓	\$60.00	\$30.00 (roll-away bed)



1. The period of bookings and number of room nights from 01 April 2018 to 30 September 2018 agreed between Bagan King Hotel and Asia Expeditions Travel & Tour, as per following (a) & (b) discount which will be effective from 01 October 2018 to 31 March 2019 based on contract rate.
  2. Only confirmed and full paid rooms will be counted within the incentive period.
  3. All bookings will be counted, per room, per night, regardless of FIT or GIT for all room types. However, all complimentary rooms & all rooms with special rate offered by Bagan King Hotel, Mandalay will not be included.
- a. 50-100 room nights – 5% discount per room/per night (based on contract rate for FIT/GIT), however it will not be effective for an extra bed rate.
  - b. 100-200 room nights – 10% discount per room/per night (based on contract rate for FIT/GIT), however it will not be effective for an extra bed rate.

01 October 2018 to 31 March 2019				
	Rack Rate	Double/Twin (FIT)	Double/Twin (GIT)	Extra bed
Superior	\$130.00	\$85.00 ✓	\$80.00	
Deluxe	\$150.00	\$95.00 ✓	\$90.00	\$40.00 (roll away bed)

Note well: Do not miss that you can get a special rate in your Peak Season which is based on your room potential within the period of 01st April 2018 to 30<sup>th</sup> September 2018.

The above room rates are inclusive of

- Daily buffet Breakfast
- Complimentary Welcome Drink upon Arrival
- Coffee/Tea Making facilities in room
- Welcome Towel upon arrival
  
- 10% Service Charge



- 5% Prevailing Government Tax.
- Free WiFi
- air-condition
- 24 Hour security service
- Free bicycle rental service as per priority

**Meals Rate** (not applicable for X-mas Eve & New Year Eve)

Asian Set Menu:	18 USD per person
Myanmar Set Menu:	18 USD per person
Thai Set Menu:	18 USD per person
Western Set Menu:	20 USD per person

**Compulsory Dinner for Xmas Eve & New Year Eve**

Christmas Eve	:	25 USD per person/15\$ for child
New Year Eve	:	32 USD per person/20\$ for child

**Terms & Conditions:**

Kindly read the following conditions carefully as the person making the reservation is deemed to have read, understood and accepted these conditions for or on behalf of all persons in the reservations.

Contracting party 1 (**Asia Expeditions Travel & Tours**) & Party II (**Bagan King Hotel, Mandalay**) both agree to the following terms and conditions.

**(I) Reservation**

**(I.a)** Room reservation is to be made in advance in writing by mentioning guest name(s), tour code, and type of room, number of room, arrival date and departure date.

**(I.b)** For any reservation or cancellation or amendment, must be confirmed by official e-mail. In the event of speaking over the phone or orally will be null and void.

**(I.c)** Rooming list with full guest names needs to be received 10 days prior to the scheduled arrival date. Any replacement other than official guests name list after you have sent to us will be null and void. For all reservations which fall during Christmas and New Year season, compulsory dinner reservation is required to be made on Christmas Eve & New Year Eve.



## **(II) Cancellation Policy**

**(II.a)** If the reservation is cancelled or amended (i.e.: if number of rooms OR number of room nights are reduced) more than 30 days prior to the arrival date, no cancellation fees will be levied.

**(II.b)** If the reservation is cancelled or amended (ie: if number of room OR number of rooms nights are reduced) within 30 days prior to the arrival date, 50 percent of the cancellation fees (full room charges) will be made for each room night.

**(II.c)** If the reservation is cancelled or amended (ie: if number of room OR number of rooms nights are reduced) less than 15 days prior to the arrival date, 100 percent of the cancellation fees (full room charges) will be made for each room night.

## **(III) Cancellation Policy for (GIT): GIT policy is concerning for 5 rooms and more booking.**

**(III.a)** If the reservation is cancelled or amended (i.e.: if number of rooms OR number of room nights are reduced) more than 45 days prior to the arrival date, no cancellation fees will be levied.

**(III.b)** If the reservation is cancelled or amended (ie: if number of room OR number of rooms nights are reduced) within 45 days prior to the arrival date, 50 percent of the cancellation fees (full room charges) will be made for each room night.

**(III.c)** If the reservation is cancelled or amended (ie: if number of room OR number of rooms nights are reduced) less than 30 days prior to the arrival date, 100 percent of the cancellation fees (full room charges) will be made for each room night.

**Please note that the following conditions are also included in all cancellation policy:-**

1. Reduction of room
2. Reduction of night stay
3. Postponement of the reservation date within the period of cancellation
4. Cancellations must be made by official e-mail, cancellation is valid when acknowledged by authorized person from Hotel Reservation Office or Sales Office and returned to sender only.
5. After acknowledged officially by Bagan King Hotel of all canceled bookings or reduction of room or reduction of night stay bookings will not concern your property.
6. Should you like to retake those bookings, you must book as new reservation or amend reservation which will be confirmed upon receiving confirmation letter by authorized person from Bagan King Hotel reservation office or sale office.





#### **(IV) NO-SHOW POLICY**

Bagan King Hotel is not liable to refund for all No Show bookings if the complaint is not caused directly by the Hotel and in this case ICS Travel & Tours will be charged the total price of reservation.

#### **(V) CHILD POLICY**

Stay for free if using existing bedding with parents less than 5 years old children. Above 5 years to 12 year old children may accommodate in the same room with parents on existing bed, however will be charged an extra breakfast fee \$6.00 USD per night and will be charged 50% off the meal rates (Lunch & Dinner). Above 12 years old, we consider as an adult and must stay with an extra bed.

#### **(VI) LATE CHECK OUT AND EARLY ARRIVAL**

Late Check-out must be confirmed subject to availability in Bagan King Hotel, Mandalay and before 6:00 PM will be charged at 50% of the room rate. After 6:00 PM will be charged 100% of the room rate.

**Early Arrival:** Hotel check-in time starts from 2:00 PM, if early arrival before 2:00 PM it is subject to availability in Bagan King Hotel, Mandalay.

**Payment Policy:** Payment for each and every reservation must be received one month before arrival date. Reservation will be guaranteed only if advanced payment for full amount of room charge is received.

**Bank Transfer Payment:** Payment must be made through bank transfer to any banks as per details shown below:

#### **KBZ Bank (Kyat Account)**

Account Name: Daw Nan Shan Hwan  
Account No. : 04130102901852901  
Bank Name &  
Address: KBZ Mingalar Zay Branch, Mandalay



**Aye Yarwady Bank (Kyat Account)**

Account Name: Daw Nan Shan Hwan  
Account No. : 0005201010387327  
Bank Name &

Address: Aye Yarwady Bank, 30th St, Bet: 77th X 78th Sts, Mandalay Branch (2)

**CB Bank (USD Account)**

Account Name: Bagan King Hotel

Account No. : 0033101200005002  
Bank Name &  
Address: CB Bank, Corner of 19th x 81st Streets, Mandalay

**Confidential:** All information and rates contained in this Contract is strictly private and confidential and may not be disclosed to any third parties or sold directly to the customers or should not appear on the website or internet for whatever reason or purpose.

We are greatly thankful for your support and confidence shown to our establishment. The Management and staff of Bagan King Hotel are very much looking forward to welcoming you and your esteemed clients on their visit to Mandalay. We assure you that our best care and attention will be accorded to your clients to make their stay most enjoyable and memorable during their visit to Mandalay.

**Accepted by:**

Signature : *maelal*

Name :

Title : **Marlar Aye**  
**Country Manager**  
**Asia Expeditions Travels & Tours**

Company Stamp:



**Confirmed by:**

Signature : *[Signature]*

Name : U Bo

Title : 06<sup>th</sup> Jan 2018

Company Stamp: Bagan King Hotel, Mandalay

