# Summit Parkview

Ms. Marlar Aye Country Manager Asia Expeditions (Myanmar) House No. # 04, Room # E-6, 5th Floor Anawrahta Road Pazundaung Township, Yangon. Tel:200401 Fax: 397607



Date: 21st February 2018

### Subject:

Contract Rate for Asia Expeditions (Myanmar)

Dear Ms. Marlar Aye,

Warm greetings from the Summit Parkview Hotel!

Thank you for your support to Summit Parkview Hotel. We are very pleased to offer you our Contract Rate together with the applicable terms and conditions.

# I. Rate For Group & FIT (Valid from 1st April 2018 to 30th September 2018)

Room Category	FIT/GIT Rate (minimum 8 rooms)
	Single/Double
Superior	USD 65/65 Net
Deluxe	USD 75/75 Net
Premier Room	USD 85/85 Net
Executive Suite (Open)	USD 130/ 140 Net
Executive Suite (Connecting)	USD 130/ 140 Net
Family Suite	USD 130/ 140 Net
Premier Suite	USD 150/ 160 Net
Premier Family Suite	USD 160/ 170 Net
Pagoda Suite	USD 175/ 185 Net

## II. Rate For Group & FIT (Valid from 1st October 2018 to 31st March 2019)

Room Category	FIT/GIT Rate(minimum 8 rooms)
	Single/Double
Superior	USD 70/70 Net
Deluxe	USD 80/ 80 Net
Premier Room	USD 90/ 90 Net
Executive Suite (Open)	USD 130/ 140 Net
Executive Suite (Connecting)	USD 130/ 140 Net
Family Suite	USD 130/ 140 Net
Premier Suite	USD 150/ 160 Net
Premier Family Suite	USD 160/ 170 Net
Pagoda Suite	USD 175/ 185 Net

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- The above rates are inclusive of 10% of Service Charges and 5% prevailing government tax
- Extra Bed charges is USD 35 Net, inclusive of Daily Buffet Breakfast at Parkview Café
- A child under ten (10) years old is free of room charge when sharing existing bed space
- Free Wi fi Internet Access
- The above room rates are NON-COMMISSIONABLE to and payable by the Company herein
  only in United States currency or equivalent in local Kyats at the hotel's daily conversion or
  exchange rates.

## III. Meal Rate (Valid from 1st April 2018 to 31st March 2019)

Set Menu:

US\$ 12.00 nett/pax (Lunch or Dinner)

US\$ 15.00 nett/pax (Lunch or Dinner)

- Above set meal rate is inclusive of Government Tax and Service Charge and for each meal reserved or consumed.
- For group meal requirement, the hotel requires 3 days in advance from Travel Agent or Tour Operator for their group meal requirement or arrangement.

### IV. Terms and Conditions

#### 1. Rate Restriction

- Rooms rates are applicable only when booked by and payable on the company's account, subject to approved credit facilities.
- Contract rates are only for the specified leisure market and FIT printed leisure programs from your company and not applicable for bookings for residents, meetings, conferences, exhibitions, seminars or corporate accounts.
- The Hotel reserve the rights to withdraw the above room rates during their "Close out" and "Stop sell" dates/ periods any time as they deemed fit especially when there are Sport events, Meetings, Incentives, Conferences, Conventions, and Exhibitions (MICE) and/ or national events being held in Myanmar, for which Travel Agents/ Tour Operators and your company are to re-confirm with the Hotel's Reservation Department on the applicable room rates and status.

#### 2. Reservation

- The Travel Agency/ Tour Operator shall direct all room reservations to the hotel's reservation department.
- A complete rooming list with specified names must be received by the hotel at least 15 days prior to the group's scheduled arrival and must include therein full details of flight information, meals requirement and arrival time.
- Any room release will incur a one night charge. Should this rooming list not be received, the hotel
  reserves the rights to release all the rooms immediately with the 100% applicable cancellation
  charge to the Travel Agent/ Tour Operator.

### 3. No Show Policy

 For any booking that does not materialize, full room charges for the duration booked will be charged to the Travel Agency/ Tour Operator/ Company herein.

#### 4. Check in / Check Out

• Check in time is 14.00 hrs and Check Out time is 12 noon.

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## 5. Check out extension time

- The Travel Agency / Tour operator shall be responsible for vacating all rooms occupied by 12 noon on the day of the scheduled departure.
- Any extension from 12 noon on an hourly basis will be on the hotel's day use charge.

### 6. Early Departures

- In the event that a guest checks out earlier than the confirmed date, the Hotel will retain all room and tax payment for the balance of the stay.
- Emergency Departures will be considered on a case by case basis on approval by the Hotel

# 7. Complimentary Policy

- One (1) complimentary additional room on a single basis inclusive of daily buffet breakfast at the Parkview Café for every ten (10) full-paying rooms, to be utilized during the stay of the group.
- A maximum of 2 complimentary rooms only will be provided for a group after qualifying with 20 full paying rooms and above.

# 8. Group Deposits and Final Payments

- Initial non-refundable deposit of one night room charge for FIT and Group are required by the
- Final payment of the bookings must be paid to the Hotel at least 14 days prior to arrival or dateline
- If for any reason the hotel does not receive the deposit or the final payment, the hotel can assume that the booking may not materialize and reserve the rights to release the rooms immediately.
- All deposits or final payment amounts due shall be settled in cash or local cheque as required by the Hotel under its existing policies, unless prior arrangements have been made and agreed by the Hotel. Failure to do so as required will be considered a breach of this Agreement.

# 9. Taxes / Service Charge

• The Hotel reserves the rights to adjust the rates herein agreed without notice at any time in the event of relevant authority fees imposed / tax alterations / revisions by government and service

### 10. Cancellation

- a. By Travel Agency/Tour Agency
- A cancellation charge on the total value of the reservation for each room cancelled will be levied for any notice of cancellation received and the reserved rooms will be released, if the written notice is not received within the time limit stated:
- For Cancellation above 5 rooms or entire group cancellation,
  - 50% of total reservation will be charged on Cancellation within 30 days prior to the arrival date
  - 75% of total reservation will be charged on Cancellation within 21 days prior to the arrival date
  - 100% of total reservation will be charged on Cancellation within 14 days prior to the arrival date

# For Cancellation up to 5 rooms,

- 50% of total reservation will be charged on cancellation within 14 days and 100% cancellation charges on 7 days prior to the arrival date.

### b. By Hotel

- The hotel shall have the right to reject any bookings at any time or to terminate this Contract at any time without assigning any reason whatsoever by 30 days written notice to the Travel Agency /Tour Operator / Company or forthwith in anticipation of any of the following events:
  - i. If the Travel Agency / Tour Operator / Company commits a breach of any terms and conditions of this Contract or fails to settle in full any outstanding or due sums owing to the Hotel or when informed to do so;
  - ii. If the Travel agency / Tour Operator / Company enters into bankruptcy or liquidation whether compulsory or voluntary otherwise than for the purpose of amalgamation or reconstruction or compounds with its or their creditors or take or suffer any similar action in consequence of debt or is served with notice of or relating to bankruptcy or liquidation proceedings or if execution is levied against any of the assets of the Travel Agency / Tour Operator / Company;

iii. If the Travel Agency / Tour Operator/Company purports to or assigns the burden or benefit of the Contract without the prior consent in writing from the Hotel;

- iv. If the Hotel cannot operate properly or at all due to fire, storm, typhoon, earthquake, war, explosion, bombing, civil commotion, riot, disturbance or political unrest or any other circumstance (s), event (s) renovation or condition (s) beyond its control or its license to run a Hotel is revoked, canceled or suspended;
- v. Upon any change in the composition or (in the case of the company) ownership of the Travel Agency/ Tour Operator/ Company or when the Company is uncontactable or fails to respond within 5 days;
- vi. When the Travel Agency/ Tour Operator/ Company or its Principal does not honor or uphold any term or spirit of this contract at any time or any request by the Hotel in writing.

Confirmed By:

Thin Khine Zar Aung (Honey) Director of Sales

Summit Parkview Hotel

Approved By:

Caleb Wong General Manager Summit Parkview Hotel Accepted By:

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Marlar Aye
Country Manager
Asia Expeditions Travels & Tours

Ms. Marlar Aye Country Manager

Asia Expeditions (Myanmar)

