

Ngapali Bay

**From:** May Chan Myae Tun [mailto:exec.sales@ngapalibay.com]  
**Sent:** Thursday, August 02, 2018 1:13 PM  
**To:** phyo@asia-expeditions.com  
**Cc:** nini@asia-expeditions.com; Aung Cho; Wah Wah  
**Subject:** Re: Request Contract for 2018-2019

Dear Ma Phyo Ma Ma,

Greetings from Ngapali Bay Villas & Spa Resort.....

As per phone conversation with you for a moment ago, the contract rates for Oct 2018 - May 2019 is as same as last year contract rates 2017 - 2018. However, please check again the room rates before you sent the reservation letter.

Thank you

once again and if you have any further queries, please do not hesitate to contact me.

With Best Regards,  
May Lay ( Ms.)

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May Chan Myae Tun  
Sales Executive

Ngapali Bay Villas & Spa Resort  
Yangon Sales & Reservation Office  
Tel : +95 1 2300932 , 2301076  
Mobile : +95 9 971178567  
Email : [exec.sales@ngapalibay.com](mailto:exec.sales@ngapalibay.com)  
Website : [www.ngapalibay.com](http://www.ngapalibay.com)  
Facebook : [www.facebook.com/ngapalibay](https://www.facebook.com/ngapalibay)

*Yangon Sales & Reservation office is working from 9:00 a.m to 5:30 p.m on Monday to Friday. We close on saturday, sunday & public holidays.*

*If there be any of urgent matter during closing hours, please contact to our resort at +95 43 42301/42302 or mail to [ngapalibayfo@gmail.com](mailto:ngapalibayfo@gmail.com).*

**From:** May Chan Myae Tun [mailto:exec.sales@ngapalibay.com]  
**Sent:** Friday, March 30, 2018 1:56 PM  
**To:** May Chan Myae Tun  
**Cc:** Director; Aung Cho; Wah Wah; Assistant Sales Manager; Account Receivable; Account Yangon; Ngapali Bay; Front Office Manager; Ngapalibay GRO; Lynda Thein; Su May; Thet Paing Toe; NPL Account  
**Subject:** Rainy Season Closing Info :

Dear Sir / Madam ,

Greetings from Ngapali Bay Villas & Spa Resort.....

PSN



NGAPALI BAY®  
VILLAS & SPA CO., LTD

**SPECIAL CORPORATE CONTRACT RATES**

**1<sup>ST</sup> OCTOBER 2017 TO 31<sup>ST</sup> AUGUST 2018**

**1. CONTACT DETAILS**

1. Tour Operator : Asia Expeditions Co.,Ltd.
2. Company : Asia Expeditions Co.,Ltd.
3. Registration Number : ..... ၁ - ၃၃၂၂ .....
4. Registered Address : No. 4, Room (E), 5th Floor, Corner of Anawyahtar Road  
and Lower Pazundaung Road, Pazundaung Township,  
Yangon, Myanmar.
5. Contact Detail
- i. Name : Daw Malar Aye
  - ii. Phone : 95- 1 200401
  - iii. Mobile Phone : 95-9 5062644
  - iv. Email : nini@asia-expeditions.com
  - v. fax : 95-1 95-1 397 607
6. Website : www.asia-expeditions.com

30 May 2017 (revised, received)



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## 2. RATES & SEASON DEFINITIONS

ROOM CATEGORY	Key	Size - ft <sup>2</sup> / m <sup>2</sup>		Normal Season Net Rate US \$	High Season Net Rate US \$	Peak Season Net Rate US \$
		Room	Pavilion/ Terrace			
Suite	4	1180 ft <sup>2</sup> 110 m <sup>2</sup>	170 ft <sup>2</sup> 16 m <sup>2</sup>	395	550	785
Sea Front Villa with Plunge Pool	4	581 ft <sup>2</sup> 54 m <sup>2</sup>	170 ft <sup>2</sup> 16 m <sup>2</sup>	270	455	685
Sea View Villa with Plunge Pool	8	581 ft <sup>2</sup> 54 m <sup>2</sup>	230 ft <sup>2</sup> 21 m <sup>2</sup>	230	340	500
Sea View Villa with Terrace	16	581 ft <sup>2</sup> 54 m <sup>2</sup>	121 ft <sup>2</sup> 11 m <sup>2</sup>	190	290	385
Extra Bed / Extra Person				50	85	85

**Normal Season** : (1<sup>st</sup> to 31<sup>st</sup> October), (1<sup>st</sup> to 12<sup>th</sup> April) & (18<sup>th</sup> to 30<sup>th</sup> April)

**High Season** : (1<sup>st</sup> November to 21<sup>st</sup> December), (11<sup>th</sup> January to 28<sup>th</sup> February)  
(1<sup>st</sup> to 31<sup>st</sup> March) & (13<sup>th</sup> to 17<sup>th</sup> April)

**Peak Season** : (22<sup>nd</sup> to 31<sup>st</sup> December), (1<sup>st</sup> to 10<sup>th</sup> January)

**Low Season** : (1<sup>st</sup> May to 30<sup>th</sup> September)

\*subject to closure depending on weather conditions.

The above rates include International Buffet breakfast,  
10 % service charge and Gov; 5 %tax.

## 3. COMPLIMENTARY SERVICES

- Two way airport transfers.
- Wi-Fi service with secured password.

#### 4. OUR VILLAS

##### Suite

Each of our four suites (110 m<sup>2</sup>/1180 ft<sup>2</sup>) feature a private pavilion and a plunge pool overlooking the beach. The Suites are designed with an open floor plan, including a spacious sofa seating area that can be converted into a day bed, walk through wardrobe, outdoor shower as well as a magnificent handmade teakwood bathtub for two people.

##### Sea Front Villa with Plunge Pool

Each of our four seafront villas (54 m<sup>2</sup>/581 ft<sup>2</sup>) feature a private pavilion and a plunge pool. The Sea Front Villas are designed with an intimate floor plan, including a lounge seating area, walk through wardrobe as well as spectacular floor to ceiling windows for an unobstructed view of the ocean.

##### Sea View Villa with Plunge Pool

Each of our eight sea view villas (54 m<sup>2</sup>/581 ft<sup>2</sup>) feature a private plunge pool hidden among a lush tropical garden. The Sea View Villas are designed with an intimate floor plan, including an outdoor lounge seating area, walk through wardrobe as well as spectacular floor to ceiling windows for an ocean view across our perfectly manicured pennywort meadow.

##### Sea View Villa with Terrace

Each of our sixteen sea view villas (54 m<sup>2</sup>/581 ft<sup>2</sup>) feature an open air terrace among a lush tropical garden. The Sea View Villas are designed with an intimate floor plan, including a relaxed lounge seating area, walk through wardrobe as well as spectacular floor to ceiling windows for an ocean view across our perfectly manicured pennywort garden.

#### SPECIAL FEATURES

Room Category	Key	Pavilion	Sun lounger for two	Plunge pool	Terrace	Coffee Machine	Special Pillow
Suite	4	√	√	√		Nescafe Dolce Gusto with 5 different pods	√
Sea Front Villa w/plunge pool	4	√	√	√			√
Sea View Villa w/plunge pool	8		√	√	√		√
Sea View Villa w/ Terrace	16		√		√		√

- Special Pillows\* Pillows-in-a-pillow (soft, Medium): Hyper-clean feather, down and feather proof fabric.
- All suites have an antique wardrobe, each over a hundred years old.

No-388/398, Corner of Kannar Street and Sinmin Street, #4F-4B, Ahlone Township, Yangon, Myanmar  
Tel: +95 1 2300932, Fax: +95 1 2301076, Email: director@ngapalibay.com, Web: www.ngapalibay.com

## 5. TERMS & CONDITIONS

### a. Check In / Check Out

Check in Time :14:00 hrs / Check out Time: 12:00 hrs

Complimentary Late Check Out must be made in writing and approved based on availability from Yangon Sales Office which is responsible for the entire operation.

### b. CHILD POLICY AT THE RESORT

**Note :** All guests under 12 years are regarded children according to the standards of Ngapali Bay Villas & Spa.

**Villas :** Only one extra bed is allowed in villas.

Family member under 5 years sharing parent's bed and complimentary breakfast.

Family member from 5 to 12 years ( fifty percent for extra bed including breakfast ).

One guest over 12 years ( fully charged extra bed including breakfast ).

**Suite :** One extra bed for guest aged over 12 years.

Two extra beds allowed suite for family members only.

Two children under 5 years sharing parent's bed and complimentary breakfast.

Two children between 5 to 12 year ( fifty percent for extra bed including breakfast ).

## NOTE - Room Related Issues

- i. All rates are non-commissionable.
- ii. The resort prohibits contract rates to be displayed on travel agent's websites. The room rates do not apply to the sale of rooms except for tour package.
- iii. The resort has the right to terminate the contract if we deem the agent to be unethical in its dealing with the resort.
- iv. The resort contract is solely with the mentioned travel agent under the terms of this agreement. The resort will not be held accountable for misunderstanding between agent and their tour operators or client.

## NOTE- Low Season

Please be informed that between the months of May till September, the Suite & Sea Front Villas with Plunge Pool may be closed to protect them against the weather conditions.

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As we have a limited number of guests during the Low Season, our A La Carte menu in the restaurant will be modified.

## 6. FOOD & BEVERAGE PLAN- Other than included in the room rate

MEAL PERIOD	ADULT per person / per day	CHILDREN per child / per day (6 to 12 years)
*Buffet Breakfast	US \$ 22	US\$ 8
Set Lunch – Fusion Menu	US\$ 25	US\$ 12
Set Dinner – Fusion Menu	US\$ 35	US\$ 18
Picnic Lunch Box for excursion	US \$ 26	US\$ 13
Compulsory Christmas Eve Dinner	US\$ 120	US\$ 60
Compulsory New Year's Eve Dinner	US \$ 175	US\$ 80
Sunday Buffet Brunch	US\$ 55	US \$ 30

**\*Vegetarian, dietary, and Vegan options available. Please inform us in advance. Charges will apply.**

Christmas Eve Gala Dinner inclusive of:-

- Either Buffet or Set Menu Gala Dinner.
- Wine Paring.
- Christmas Gift during Turndown.

New Year's Eve Gala Dinner inclusive of:-

- Either Buffet or Set Menu Gala Dinner.
- Wine Paring.
- Live Entertainment During Dinner.

Sunday Buffet Brunch inclusive of:-

- An Extensive Quality Buffet Selection
- Champagne, Selected Wines, Soda, Ice Tea, and Juices.
- Sunday buffet brunch can be reserved on arrival at the resort.

( We will arrange the buffet if we have 10 bookings ).

**NOTE** - Above rates are Inclusive of 10 % service charge and Gov; 5 %tax.

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- Price of buffet meal arrangements are to be discussed separately for larger groups as the above price structure is not valid.

## 7. POLICIES

### NORMAL SEASON

- a. Payment
  - 50% deposit will be required 50 days prior to arrival.
  - 50% balance will be required 25 days prior to arrival.
- b. Cancellation
  - Cancellations made within 49 - 26 days prior to arrival will be charged 50% room rate.
  - Cancellations made within 25 days prior to arrival will be charged the full room rate.

### HIGH SEASON

- a. Payment
  - 50% deposit will be required 60 days prior to arrival.
  - 50% balance will be required 40 days prior to arrival.
- b. Cancellation
  - Cancellations made within 60 - 46 days prior to arrival will be charged 50% room rate.
  - Cancellations made within 45 - 31 days prior to arrival will be charged 75% room rate.
  - Cancellations made within 30 days prior to arrival will be charged the full room rate.

### PEAK SEASON

- a. Payment
  - A full payment will be charged 60 days prior to arrival.
- b. Cancellation
  - No cancellation is allowed and payments received / credited are non-refundable.

### NOTE - Reservation Issue

- i. A confirmation of the booking is required at least 30 days prior to arrival date with a complete rooming list and flight details. The Hotel has the right to cancel or refuse bookings after the release period has expired.
- ii. Rooms not guaranteed by a deposit, will be subject to cancellation by the Resort.
- iii. Individual deposits may not be credited for another stay / another booking, name changes, nor those deducted from the definitive invoice of the stay of an individual or group.
- iv. The resort reserves the right not to accept any booking with insufficient information.

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#### 8. AMENDMENTS

- i. The travel agent shall notify guests that there will be a penalty/forfeit of sums for any cancellation or amendment.
  - ii. If the travel agent wants to make changes in any part of the booking, the travel agent must find out from the reservation department how much penalty would be charged for the changes.
- .....

42

Reservations are to be made directly with our Yangon Sales & Reservations Office as follows:-

Telephone: (95-1) 2300932

Fax : (95-1) 2301076

Email : [reservation@ngapalibay.com](mailto:reservation@ngapalibay.com) , [asst.sales@ngapalibay.com](mailto:asst.sales@ngapalibay.com)



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Signed by an Authorized  
Representative on behalf of the  
Travel Agent

Signature: maelai  
Name **Marlar Aye**  
Position **Country Manager**  
Company **Asia Expeditions Travels & Tours**  
Date



As witnessed by for Travel Agent As witnessed by for Resort

Signed by an Authorized  
Representative on behalf of the  
Resort

Signature: [Signature]  
Name **Aung Cho Oo**  
Position **Director**  
Company **Ngapali Bay Villas & Spa**  
Date **30 May 2017**

Signature: \_\_\_\_\_  
Name  
Position  
Company  
Date

Signature: Wah  
Name **Wah Wah Nu**  
Position **Reservation Manager**  
Company **Ngapali Bay Villas & Spa**  
Date **30 May 2017**