




Name	Asia Expeditions Travels & Tours	Contact Person	U Win Zaw
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Bagan Region

<div><div><div><p>Su Tine San</p><p>Royal palace</p><p>Hotel (***)</p><p>(Bagan)</p></div></div></div>		<div><div><p>Regular Season</p><p>(01st April 2018 to 30th September 2018)</p></div></div>		<div><div><p>Peak Season</p><p>(1st October 2018 to 31st March 2019)</p></div></div>		
Room Category	No.of Room	Single/ Double	Extra Bed		Single/ Double	Extra Bed
Crown Deluxe	63	45	20		65	20
Platinum Suite	6	65	20		75	20
Royal Deluxe	3	55	NA		65	NA
Royal Suite	3	75	20		85	20
Royal King	1	120	NA		140	NA
Royal Queen	1	110	NA		130	NA

Mandalay Region

 <div><div><p>Victoria Palace</p><p>Hotel (***)</p><p>(Mandalay)</p></div></div>		<div><p>Regular Season</p><p>(01st April 2018 to 30th September 2018)</p></div>		<div><p>Peak Season</p><p>(1st October 2018 to 31st March 2019)</p></div>		
Room Category	No.of Room	Single/ Double	Extra Bed		Single/ Double	Extra Bed
Deluxe	67	40	NA		60	NA
Victoria Suite	7	100	20		120	25

<div><div><div><p>Myat Nan</p><p>Yone Hotel</p><p>(***)</p><p>(Mandalay)</p></div></div></div>		<div><div><p>Regular Season</p><p>(01st February 2018 ~ 30th Sep 2018)</p></div></div>			<div><div><p>Peak Season</p><p>(1st October 2018 ~31st March 2019)</p></div></div>	
Room Category	No.of Room	Single/ Double	Extra Bed		Single/ Double	Extra Bed
Superior	42	30	NA		40	NA
Deluxe	21	35	15		45	15
Suite	10	40	15		50	15

Hpa-An Region, Kayin State

Room Category	No.of Room	Regular Season (01 st April 2018 to 30 th September 2018)		Peak Season (1 st October 2018 to 31 st March 2019)	
		Single/ Double	Extra Bed	Single/ Double	Extra Bed
Deluxe	33	25	NA	35	NA

Room Category	No.of Room	Regular Season (01 st February 2018 to 30 th September 2018)		Peak Season (1 st October 2018 to 31 st March 2019)	
		Single/ Double	Extra Bed	Single/ Double	Extra Bed
Deluxe	20	25	15	30	15
Family Suite	2	60	15	65	15

Meal Rate

Set Menus

- US\$15 net per person

Buffet Menus (Minimum – 30 pax)

- Starting from US\$35 per person

Rooms Rate for Guides

Depending on the room available, a special **room and meals rate of “50% discounted on Contracted rate”** would be applicable for accompanying guide or tour leader.

Currency

- Room rates are in US Dollars
- Rates are inclusive of tax, service charge and daily Breakfast.
- Non-Commissionable.

Room Rate for NRC Card holders: To pay in Myanmar Kyats @ 1,000 kyat = 1 USD
(To be varied depending on market price).

Terms of Payment: 100% pre-payment guarantee room reservations.

Credit Terms: Prepayment is required unless credit facility is established with our hotel.
Credit Privileges are subject to approval by hotel upon submission of Credit Application Form.

Complimentary policy

- One complimentary room will be granted for a group of 10 paying rooms (10 Paying rooms +1 FOC).
- Maximum 3 complimentary rooms are eligible for a group regardless of its size.

Reservation Terms and Conditions

Please contact our Reservation Department directly at telephone number 09 78 22 22 100 or email address at topotels.rsv1@gmail.com, topotels.rsv2@gmail.com, topotels.rsv3@gmail.com, topotels.rsvs4@gmail.com & gloryhotel.hpaan@gmail.com

The Hotel shall reserve hotel rooms/suites on the basis of written requests containing the following information:

- Last name, first name of the guest/s (hereinafter “Guests”)
- Number and the category of reserved rooms
- Date of arrival and arrival time (flight details)
- Date of departure and departure time (flight details)
- Method of payment for all other expenses

All new reservations, revision and cancellations must be notified in writing to the Hotel.

Check-in/ check-out time

- Check-in time : 14:00PM
- Check-out time: 12:00Noon.

All early check-ins and late check-outs must be advised upon reservation. Acceptance will be subject to availability and applicable rates.

Early Departure: In the event that the guest/s check-out earlier than the confirmed date, the Hotel reserves the right to charge the applicable rates including taxes and service charge for the balance of the stay.

Child Policy

- Children **under 12 years** old sharing the same existing bed with parents are free of charge.
- Children **ages six (6) years and below** eat free from the buffet at Hotel Restaurant while accompanied by their parents.
- Children **ages 6 - 11 years** (inclusive) receive a 50% food discount in any of the Hotel’s restaurants (except Kids menu).

Blackout dates: Blackout Dates will be taken into consideration and rooms booking will be subject to availability and the daily rates will apply to all accounts. Guest will be notified days if not at least a week before the Blackout date.

Cancellation / No show Policy – If the Travel Agent cancels or reduce confirmed reservations before arrival; Topotels Managed Hotels & Resorts reserve the right to charge cancellation or no show fees:

Cancellation of Rooms for GIT (For 10 rooms & above)
Cancellations must advise to hotel 30 days prior to arrival for Group .If cancellation is made-

- 30 ~ 0 days prior to arrival – 100% charge
- Maximum 2 rooms can be allowed as group adjustment after 30 days

Cancellation of Rooms for FIT (For 10 Rooms below)
Cancellations must advise to hotel - prior to arrival. If cancellation is made-

- 14 days prior to arrival- if not, 100% charge

Cancellation of Meals
Any cancellation of meal bookings must be advised to hotel two (2) working days in advance. 50% of total meal charges are applicable for cancellation made one day ahead. 100% of total meal charges are applicable for same day cancellation

All rates should not be disclosed, directly or indirectly, unless written approval is given by the Hotel.

All these rates are applicable according to the agreement and will only be valid once the agreement has been signed by both parties.

All the above has been read understood and agreed to by the below-signed parties.

To validate this contract, please acknowledge your acceptance of the above by signing and returning the attached duplicate copy within 14 days from the date of this contract issue.

Issued by	Accepted by
	
Signature:	Signature:
Ei Phyo Wai Thi (Ms)
Sales Executive
Topotels Managed Hotels & Resorts Myanmar	Asia Expeditions Travels & Tours