



Date: 30<sup>th</sup> May 2018

Attention to : **Ms. Marlar Aye**  
**Managing Director**

**Asia Expeditions Co., Ltd**  
House #4, Room.(E), 5<sup>th</sup> Floor, Corner of Anawyhtar Rd & Lower Pazuntaung,  
Pazuntaung Township, Yangon, Myanmar

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Dear Sir(or)Madam,

### ORGANIZATION OPERATOR CONTRACT

Thank you for considering **Royal Hinthar Hotel, Mawlamyine**. In view of complementing your business needs, we are pleased to accord **Asia Expeditions Co., Ltd** with preferential special rates subject to the attached Terms & Conditions.

- I. **Validity Period**  
Effective from (**Immediate**) through (**30<sup>th</sup> April 2019**)

### III. Room Rates (per room per night)

Room Category	No. of Rooms	Published Rate		Contract Rate(FIT) (GIT)	
		USD	Kyat	USD	Kyat
Deluxe Room	55	\$65.00	60000	\$50.00	50000
Extra Bed		\$35	35000	\$20	20000

\*\*\*F.I.T means below 10 Rooms. G.I.T means 10 Rooms and above.

**\*\*\* The Hotel can negotiate G.I.T Rate and potential rooms depending upon the guest's satisfaction and rooms available.**

**\*\*\*Above rates include 5% commercial tax.**

### **Child Policy**

- *Under 6 years of age children will be levied all charges in hotel(Accommodation+Breakfast).*
- *6-12 years of age children will be levied accommodation but will be charged breakfast 5USD for 1 pax.*
- *Above 12 years will be deemed as like adult and will be charged in hotel(Accommodation+Breakfast).*

### **Complementary Facilities & Services**

*In case the room service breakfast is order, will be charge as per the room service menu.*

*Above rate include:*

- *Welcome Drink upon Arrival*
- *Daily Breakfast at BB Lounge*
- *Complimentary use of high speed Internet Access.*
- *Complimentary use of Swimming Pool & Gym (Except Spa)*
- *Morning wake-up calls*

### **Pets Policy**

- *Pets are not allowed in the hotel.*

### **Smoking & Non-Smoking**

- *Smoking will be allowed only the designated areas in the hotel compound.*

### **TERMS AND CONDITIONS**

#### **ROOMS STATUS REVIEW**

A current status report will be required (ONE Week) prior to the arrival date. The final rooming list together with flight details and meal requirements must be submitted to the Hotel at least (ONE Week) prior to the group's arrival. Should the Operator fail to supply such information as specified, the Hotel reserves the right to release the reserved rooms, unless agreed otherwise in writing with the Hotel.

#### **RESERVATION PROCEDURE**

Reservations may be made through the Hotel's Reservations Department. In order to obtain your contracted rate, the Operator must advise the Reservation Sales Agent that the reservation/s is to be made at the operator's contracted rate. This includes the room category for which the reservation/s is to be made if the Hotel has offered specific rates for specific room categories.

Reservation/s will not be held past 12:00 hrs on the day of arrival unless the reservation/s is guaranteed by the Operator the first night's room rate

## CHECK-IN / CHECK OUT TIME

Check in time is after 14:00 hrs on the day of arrival. For Group/s or FIT/s requiring access to the room/s prior to 14:00 hrs, the room/s must be reserved from the previous night at the applicable full contract rate, unless prior arrangement/s has been made in writing with the Hotel.

Check out time is 12:00 hrs on the day of departure. Late check -out until 18:00 hrs is at the applicable day use rates and check-out after 18:00 hrs is at the full day charge, subject to room availability unless prior arrangement/s has been made in writing with the Hotel.

## CANCELLATION/ NO-SHOW POLICY

Cancel a reservation three days (72 hours) prior to guest's arrival, a one night room charge will be levied as cancellation charge.

If the client with guaranteed reservation does not arrive on the date of arrival, a total amount of reservation value will be levied as no show charge.

Cancellation and/or amendments will not be accepted by telephone.

## DEPOSITS

The Hotel reserves the right to request a deposit equivalent to one night's contract rate for each room reserved during periods of high occupancy.

## PAYMENT

All Charges on guest's personal account must be settled by the client upon departure in **cash** or **credit Card** (3 % Surcharge Visa, Master,... please verify by organizer on that). If the above meet your approval, kindly acknowledged sign and return copy to hotel. Upon received the agreement copy, hotel will proceed accordingly.

If you make reservation by E.mail you have to agree to pre-payment 50% of your wholly rooms charges before 15 Days of the actual arrival date by remittance to our Finance Department, Royal Hinthar Hotel, Mawlamyine or pay cash amount (USD or Myanmar Kyats)

Note: Currency Exchange rate will be calculated according to our hotel rate policy only.

Should you required further assistance or more information, please do not hesitate to contact us. We sincerely look forward to be of service to you and your guests at the **Royal Hinthar Hotel**, Mawlamyine.

Yours sincerely,

Agreed by,

Thu ReinMaungGyi(Mr.)  
Sales & Marketing Manager  
Royal Hinthar Hotel

Marlar Aye(Ms.)  
Managing Director  
Asia Expeditions Co., Ltd

*Marlar*  
Marlar Aye  
Country Manager  
Asia Expeditions Travels & Tours

