

Jain



## Eastern Palace Hotel

Mandalay, Myanmar

Asia Expedition Travel

March 06, 2018

**Daw Marlar Aye**

Country Manager

**Asia Expeditions Travels & Tours Co.,Ltd**

House #04, Rm(E), 5<sup>th</sup> Floor Corner of Anawyahtar Road

And Lower Pazundaung

Pazundaung Township,

Yangon, Myanmar.

Tel : 200401

Mob : 095062644, 09401533484

09254219046

Fax : 397607

Email : [myanmar@asia-expeditions.com](mailto:myanmar@asia-expeditions.com)

[winzaw@asia-expeditions.com](mailto:winzaw@asia-expeditions.com)

[marlar@asia-expeditions.com](mailto:marlar@asia-expeditions.com)

Dear Daw Marlar Aye,

**Re: Contract Rates Agreement for Eastern Palace Hotel, Mandalay.**

Thank you very much for your kind attention to and interest in Eastern Palace Hotel, Mandalay.

We are pleased to submit to you, for your perusal, our contract rates for accommodation for the leisure market, valid immediately upon signing until 31<sup>st</sup> March 2019.

Please sign each page of the contract agreement signifying your acceptance of the terms and conditions stipulated therein and return to us via e-mail or fax.

We look forward to establishing a mutually beneficial relationship with you. Meanwhile, should there be anything else we can do for you, please do not hesitate to contact us at (95 9783517473) or via email to [maythu.hlaing@easternpalacehotels.com](mailto:maythu.hlaing@easternpalacehotels.com)

Yours sincerely,

May Thu Hlaing

Sales Executive

Eastern Palace Hotel, Mandalay

## Eastern Palace Hotel

No.(66-A)19<sup>th</sup> Street, Between 57<sup>th</sup> & 58<sup>th</sup> Street, Mandalay 100101 Myanmar,

T: +95 2 61016 F: +95 2 61030 [www.easternpalacehotels.com](http://www.easternpalacehotels.com)

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## Eastern Palace Hotel

Mandalay, Myanmar

Asia Expedition Travel

TA Contract rate for  
Asia Expeditions Travels & Tours Co., Ltd

All Market

Validity 01 April 2018 to 30 September 2018						
Room Category	FIT		GIT		Extra Bed	Remark
	Single	Double	Single	Double		
Deluxe	70.00	70.00	70.00	70.00	35.00	✓
Premiere	90.00	90.00	90.00	90.00	35.00	✓
Executive Suite	117.00	117.00	117.00	117.00	35.00	✓

All Market

Validity 01 October 2018 to 31 March 2019						
Room Category	FIT		GIT		Extra Bed	Remark
	Single	Double	Single	Double		
Deluxe	95.00	95.00	95.00	95.00	35.00	✓
Premiere	123.00	123.00	123.00	123.00	35.00	✓
Executive Suite	162.00	162.00	162.00	162.00	35.00	✓

All Market

Validity 01 April 2018 to 30 September 2018				
Room Category	Half Board for FIT/GIT with Set or Buffet Menu		Extra Bed	Remark
	Single	Double		
Deluxe	85.00	100.00	50.00	Buffet can start with min 15 pax
Premiere	105.00	120.00	50.00	
Executive Suite	132.00	147.00	50.00	

All Market

Validity 01 October 2018 to 31 March 2019				
Room Category	Half Board for FIT/GIT with Set or Buffet Menu		Extra Bed	Remark
	Single	Double		
Deluxe	110.00	125.00	50.00	Buffet can start with min 15 pax
Premiere	138.00	153.00	50.00	
Executive Suite	177.00	192.00	50.00	

Meals				
	Set Menu	Buffet	Child	Remark
Lunch	15.00	20.00	8.00	Buffet start with min
Dinner	15.00	20.00	10.00	15 pax

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Mandalay, Myanmar

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### Prices include:

- ❖ Breakfast for the resident guests from 06:30 am to 09:30 am daily.  
(Any non-resident guests attending breakfast will be charged \$12.00.)
  - ❖ Complimentary Wi-Fi in room and public area
  - ❖ Satellite international TV channels
  - ❖ Complimentary refreshing welcoming drink upon arrival
  - ❖ In room Personal Safe Deposit Box
  - ❖ Complimentary 2 bottles of drinking water per day in each room.
  - ❖ Complimentary tea and coffee making facilities in room.
  - ❖ 5% government tax.
- 
- ❖ The contract rates and conditions provided by this agreement will only be applicable once a signed copy of the contract is received by the Hotel.
  - ❖ Rates will not be retroactive and are only applicable from the date the Hotel receives the signed copy.
  - ❖ All the above rates are quoted Nett, inclusive of relevant taxes, non-commissionable, and in **US DOLLARS**.
  - ❖ The hotel reserves the right to adjust the rates, should there be any changes in the statutory taxes imposed by the local authorities.
  - ❖ Rates are not to be published on the Internet unless a minimum selling price has been established and approved by the Hotel.
  - ❖ All accommodation rates are quoted per room per night inclusive of breakfast.
  - ❖ Above rates are **strictly for the leisure market** and prices may change if the hotel find out these rates are being applied to inappropriate markets.

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### TERMS AND CONDITIONS

#### Check-in / Check-out

- ❖ Official check-in time is 14:00 hours and check out time is 12:00 hours.
- ❖ For any FIT's or groups requiring a late check-out up to 18:00 hours, a charge of 50% of room charge per night is applicable. For check out after 18:00 hours, a full night's rate will apply. Both of these facilities are subject to availability, based on the arrival patterns at the hotel on the day in question.
- ❖ Early check-in between 8:00am to 11:00am will be chargeable at 50% of room rate and subject to availability of the room on the day of arrival.
- ❖ Early check-in after 11:00am can be requested for free of charge and subject to availability.

#### Child Policy

- ❖ A maximum of Two child (under 12 years old) sharing a room with parents using existing bedding (no extra bed) is free of charge.
- ❖ If an extra bed is required, this will be charged at US\$ 35.

#### Reservations

- ❖ The Hotel accepts reservations either in writing or fax or email.
  - Tel : 95 2 61016
  - Fax : 95 2 61030
  - E-mail: reservations@easternpalacehotels.com

#### Amendments

- ❖ Any amendment to this agreement shall be valid only if made in writing and signed by representatives from both the Hotel and the Travel Agent. The Hotel may, at any time and from time to time, amend and/or vary the terms of this agreement by giving at least 14 days prior written notice to the Travel Agent, and such amendment and/or supplement shall be valid and binding against the Travel Agent.

#### Renovation Work

- ❖ The Hotel reserves the right to close, from time to time or at any time, any part of the hotel facilities for such repairs, renovation, or upgrades to the hotel as are deemed necessary or desirable. The hotel will not be liable for any compensation whatsoever for any minor inconveniences caused by this work.

#### Cancellations

- ❖ No charge will be applied if a Cancellation from an unavoidable situation such as an accident, natural calamity, warfare, medical emergency, delayed flights, etc. (However the Hotel reserves the right to request, in writing, an explanation for and evidence of the reason for the cancellation.) Otherwise the Hotel has the right to impose a charge of one night for the booking.

#### Credit Facilities

- ❖ Credits facilities can be established and, subject to the approval of the Hotel's management. This credit facility does not affect the Hotel's rights with respect to the deposit and cancellation terms of the contract.

#### Method of Payment

- ❖ 30% of the advance deposit shall be paid 15 days in advance of the arrival of a Group booking (GIT), and the balance should be paid 7 days in advance of the group arrival.
- ❖ 30% of the advance deposit shall be paid 7 days in advance of the arrival for a FIT booking (FIT), and the balance should be paid 3 days in advance of the guest(s) arrival.

#### FIT booking policy

- ❖ FIT bookings consist of a group of rooms, of size one (1) room up to eight (8) rooms.
- ❖ FIT bookings that cancel later than three (3) days prior to arrival will be imposed one night cancellation charges on room reserved.
- ❖ No-shows, will be charged in full length of stay per room reserved.
- ❖ All cancellations must be received by Eastern Palace Hotel either in writing or email or fax.
- ❖ FIT bookings that shorten the length of the stay and received later than two (2) days prior to arrival will be charged one (1) extra night per room reserved.
- ❖ All stay shortenings must be received by Eastern Palace Hotel either in writing or email or fax.

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### Complimentary Rooms

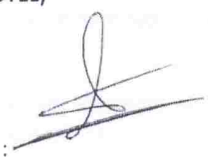
- ❖ The Hotel shall provide the Group with one (1) complimentary room night for every ninth (9) pay room occupied on a non-accumulative basis by the Group's attendees over the dates established, with a single or double/twin room counted as one (1) room night, up to a maximum of two (2) Complimentary Rooms granted.

### GIT booking policy

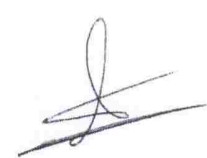
- ❖ GIT bookings consist of a group of rooms, of size nine (9) rooms or more.
- ❖ The cutoff date for accepting GIT bookings is 15 days prior to the arrival.
- ❖ For cancellation within 15 days prior to the arrival date, a cancellation fee equal to 50% of one (1) night's room charge per room reserved will be charged.
- ❖ For cancellation within 7 days prior to the arrival date, a cancellation fees equal to 100% of one (1) night's room charge per room reserved will be charged.
- ❖ All cancellations must be received by Eastern Palace Hotel Mandalay either in writing or email or fax.
- ❖ Any cancellation or changes within 3 day prior to arrival date will be charges full length of stay.

### Offered by :

(Signature & Company Stamp/Signed for  
& on behalf of The HOTEL)

Signature :   
Name : Zaw Win Tun  
Title : Director of Sales & Marketing  
Date : March 06 2018

### Acknowledged by


Signature :   
Name : John Hla Shwe  
Title : General Manager  
Date : March 06 2018

### Miscellaneous:

- ❖ All room reservations are subject to availability upon receipt of the agent reservations request.
- ❖ The contract is valid for as long as the hotel is under the management of **Eastern Palace Hotel, Mandalay.**
- ❖ To validate this agreement, please sign together with your company stamp and return one copy to us within 30 days of the date of issue. Otherwise, this contract agreement will be considered null and void.

### Accepted by :

(Signature & Company Stamp/Signed  
for & on behalf of The AGENT)

Signature :   
Name :  
Title :  
Date :

**Mariar Aye**  
**Country Manager**  
**Asia Expeditions Travels & Tours**



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