Hotel Grand United (21st Downtown) Contract Rate Agreement

# Name of Travel Company:

**Contact Person:**

**Address:**

**Tel:**

**Email:**

***Contracted Rates (in US$) (Till 30th September 2019)***

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Room Category (40 total) (Room Size) | Twin/Double Classification | Rates for High Season (1st October 2017 to 31st March 2018) | Rates for Off Season (1st April 2018 to 30th September 2018) | Rates for High Season (1st October 2018 to 31st March 2019) | Rates for Off Season (1st April 2019 to 30th September 2019) | Extra Bed |
| Superior Room with City/Street View (23) (220sqft/20.44sqm) | 10 Twin, 13 Double | 55 | 45 | 55 | 45 | 25 |
| Deluxe with City/River View (7) (220sqft/20.44sqm) | 3 Twin, 4 Double | 65 | 55 | 65 | 55 | 30 |
| Grand United Deluxe with Shwedagon Pagoda View (7) (220sqft/20.44sqm) | 5 Twin, 2 Double | 75 | 65 | 75 | 65 | 30 |

***\*These revised contract rates, after discussion, are effective for new reservations only from the date that the second party has signed the contract and returned back to the first party. Existing/already made reservations will continue with old contract rates as per confirmation email from hotel when reservation was made.***

The above rates are on single/double/twin basis inclusive of daily buffet breakfast, WiFi and taxes. For payment by Myanmar Kyats, it is multiplied by exchange rate set by hotel at day of payment.

**Facilities Offered: (3-star deluxe level) Business Centre, Rooftop Restaurant (serves daily buffet breakfast, lunch and dinner – so all-day dining) and Mini Fitness Centre called “The View” with a fascinating view of downtown, city, Sule Pagoda, River and Shwedagon Pagoda**

**Rooftop Restaurant may be rented as a meeting facility, by contacting** [**grandunited.head@gmail.com**](mailto:grandunited.head@gmail.com)**, and is subject to availability and rates.**

**Contemporary architecture in every room with high-tech hotel facilities (LED TV, tea/coffee making facilities, writing desk, bathtub in most rooms, comfortable mattresses, wardrobe, bathrobe for night sleep, slippers), bathroom amenities, elevator and high-speed WiFi Internet, ensuring a comfortable stay for our guests**

**24 hour front desk, room service, laundry service, concierge desk, mini souvenir shop, wake-up call service and ample services to fulfill our guests’ needs**

**Parking Space Can Be Requested At Least 2 Hours Prior To Arrival, but is highly subject to availability**

**This hotel is operated under Hotel Grand United Management and our hotel’s philosophy is to allow our guests to embrace life in Yangon the fullest, fully realize local city culture and feel close to the daily lives and finally, to be sure this place is an oasis in a very busy and rapidly changing city– truly a home away from home.**

**1) Reservation**

i) In order to secure any reservation, the company must provide complete guests’ names, specific room type and quantity, arrival and departure dates as well as flight details and any other service or special requests at point of bookings. The hotel deserves the right not to accept the booking with insufficient information. Please note that special requests such as early check-in, late check-out and etc are not guaranteed until the hotel sends official email of agreement.

ii) All reservations must be submitted to Hotel Grand United (21st Downtown) in Yangon with an official reservation form via email to [grandunited.21@gmail.com](mailto:grandunited.21@gmail.com). Reservations are subject to availability and written confirmation by Hotel Grand United (21st Downtown), as per the contact details above. Please note availability status by phone does not guarantee a reservation; only an invoice in return from our reservations department guarantees a reservation, as per contract policy. The hotel has the right to reject a reservation until the hotel sends a confirmation invoice, regardless of availability status check.

**2) Guide, Tour Leader, Children and Breakfast Policy**

- Tour guide/leader room will be charged as per the contract rates above.

- Children under 12 can stay free of charge in parents’ room using existing accommodation.

- Breakfast is complimentary for children under 12.

- Breakfast rate is US$12/person for outside guest; in-house guests have complimentary breakfast.

**-** Half-Day Rate is not provided for high season and only for low season. For a guest wishing to pursue half day, please consult hotel as rate is subject to availability.

**3) Promotions**

- Special room rates may be granted by contacting our head office, [grandunited.head@gmail.com](mailto:grandunited.head@gmail.com). Please also contact [grandunited.21@gmail.com](mailto:grandunited.21@gmail.com) at the same time. Promotions do usually exist for long-stay guests or business travelers who visit the city several times a year.

**4) Deposit and Payment Terms**

i) Full payment is to be made either upon check-out or a maximum of one week after check-out. This could be made via the following methods:

1. Direct cash payment at hotel
2. Bank transfer, must be received by the due date from receiver end (extra US$35 must be added to each transfer)
3. Credit Card Payment (only accept Visa or Mastercard, and extra 4% handling fees involved)

ii) Full payment of all charges regarding extra F&B invoices, extension of stay, amenities and extra expenses must be paid directly to Hotel Grand United (21st Downtown), as per the address above.

iii) If the above payment conditions, along with cancellation procedure below, are not met, the hotel has the right to cancel the reservation and not accept the guest.

**5) Cancellation Terms and Procedure**

To be consistent with the above,

Up to 14 days prior to arrival No cancellation fees

From 13-7 days prior to arrival 35% of each cancelled room/night

From 6-3 days prior to arrival 50% of each cancelled room/night

From 2days to no-show prior to arrival 100% of each cancelled room/night

*Please note a cancellation is only valid when acknowledged and signed by authorized person from our hotel’s reservation office and returned to sender.*

**6) General Information**

i) Your clients may need to present your company’s voucher when checking in to our hotel. This voucher should state all details including, but not limited to, the confirmed rooms, room type and categories.

ii) If the clients have no official voucher from your company, the clients will be required to pay for their accommodation and any other services they took upon check-out.

iii) Please inform your clients that in terms of currency, the hotel accepts new and fresh US Dollars or Myanmar Kyats only. The hotel also accepts Visa or MasterCard, with extra handling fees involved.

iv) Please acknowledge the hotel check-out time is 12:00 noon and check-in time is 02:00pm. Early check-in and late check-out could be, highly subject to room availability.

**7) Confidentiality**

All information in the contract is **private** and **confidential**, and may not be disclosed to any third party on any circumstance.

Please acknowledge the above terms and conditions by signing the below.

**On behalf of Hotel Grand United,** **On behalf of ,**

Signature: Signature:

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Name: Minn Minn Khaing (Ms.) Name:

Title: Sales & Reservations Manager Title:

Company: Grand United Hotels & Hospitality Company:

Date: 17th September 2017 (A) Date:

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