

WIKIFORCE USER GUIDE

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Introduction

Wiki is an application for creating and editing wiki pages.

It allows the user to:

- Create multiple Wikis to allow another place to collaborate on a project or interest.
- Create pages instantly with standard Wiki markup code or a rich-text editor.
- Categorizing pages into logical parent and children groups with point-and-click interface.
- Display structured Salesforce.com data within the unstructured Wiki page.
- Embed Salesforce.com object links directly within the Wiki text.

In Wiki you will enjoy the pleasure of helping and being part of a great community without long registration forms.

Wiki is built 100% native on the Force.com platform.

Inbound/Outbound Email interface lets you subscribe to a wiki or move the wiki to your inbox.

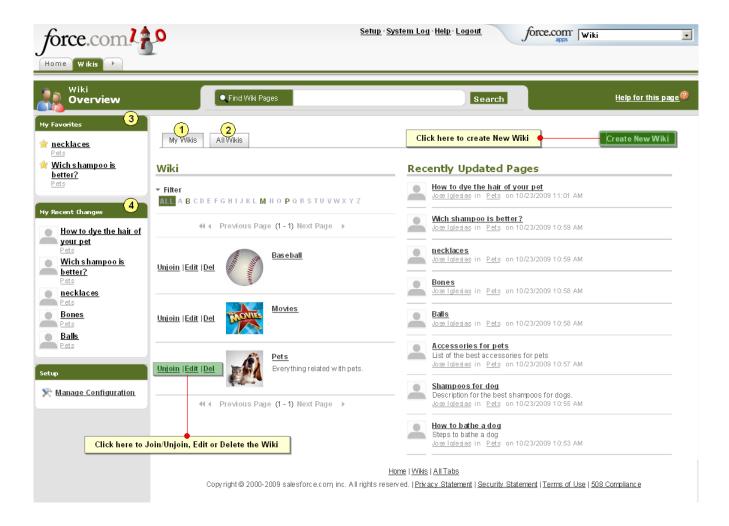
Wiki Overview

In this page you have two tabs:

- 1. In My Wikis you can see all the wikis in which you are a member.
- 2. In All Wikis you can see all the wikis except the ones which are private.

In the left of the screen there are two lists:

- 3. In My Favorites you see the 5 pages that were selected as favorites more times.
- 4. In My Recent Changes you see the 5 last pages that were created.



Access

In Wiki there are three types of wikis: Open, Closed and Private. In each type of wiki there are three profiles: Public, Member and Admin. Member users can do anything Public users can. Admin users can do anything Member or Public users can. In every wiki anyone can delete or edit the wikis, pages and comments he creates.

The rules for the different type of wikis are the following:

Open wikis:

Anyone can join the wiki. Anyone can view the pages with its comments. Anyone can add comments in the different pages. Members can create pages. Admins can create wikis.

Closed wikis:

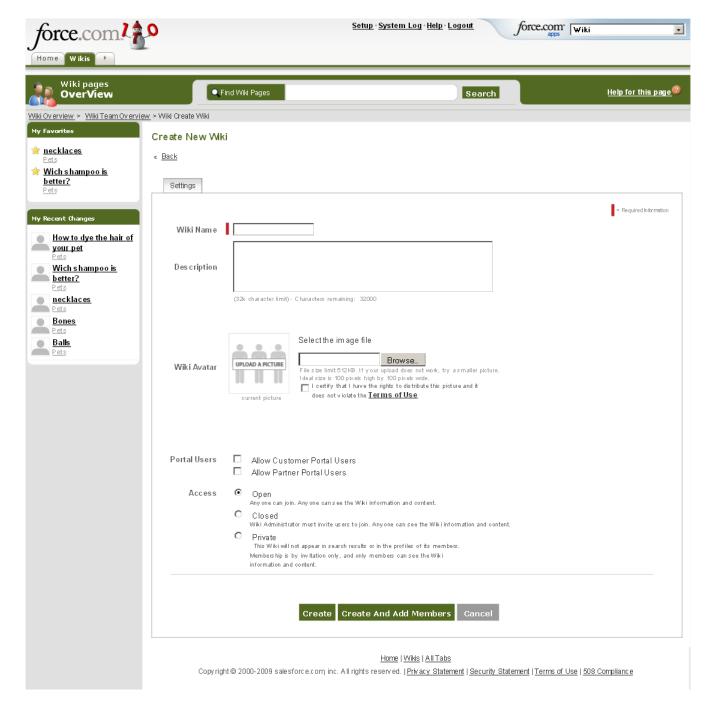
To join the wiki an admin must invite you Anyone can view the pages with its comments. Members can create pages and add comments. Admins can create wikis.

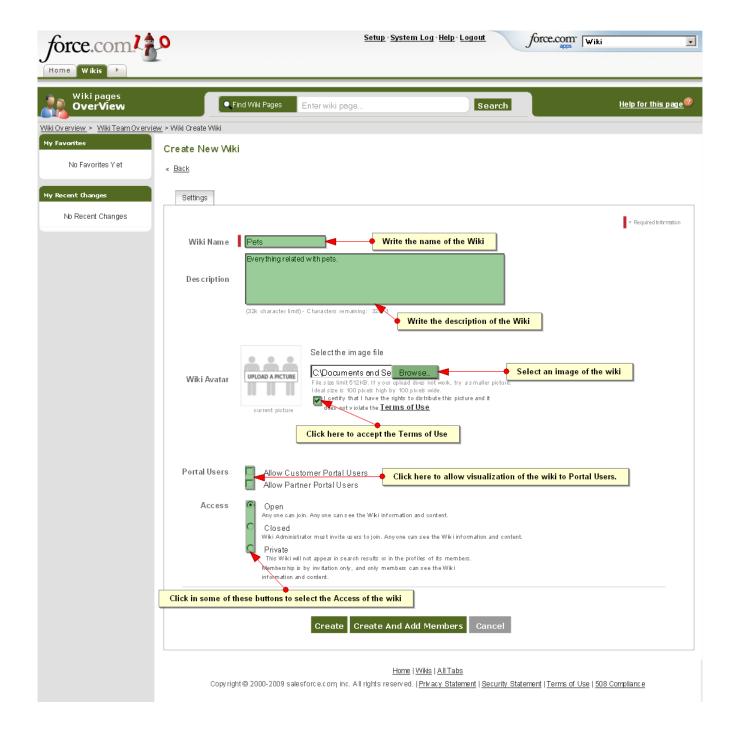
Private wikis:

To join the wiki an admin must invite you Members can create and view pages and add comments. Admins can create wikis.

Create Wiki

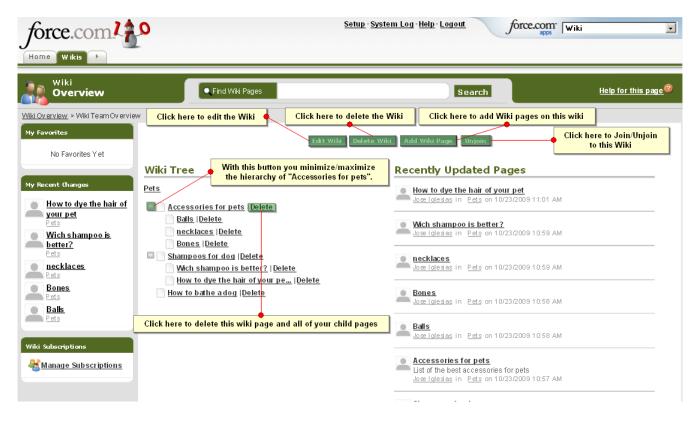
- In the Create New Wiki page you will be able to choose the name, description, logo, portal users access and access type of the new wiki.
- If you select the option "Allow Customer Portal Users", the customer portal users can see the wiki.
- If you select the option "Allow Partner Portal Users", the partner portal users can see the wiki.
- After that you click on Create to finish creating the wiki or you click on Create And Add Members to create the wiki and edit its members.





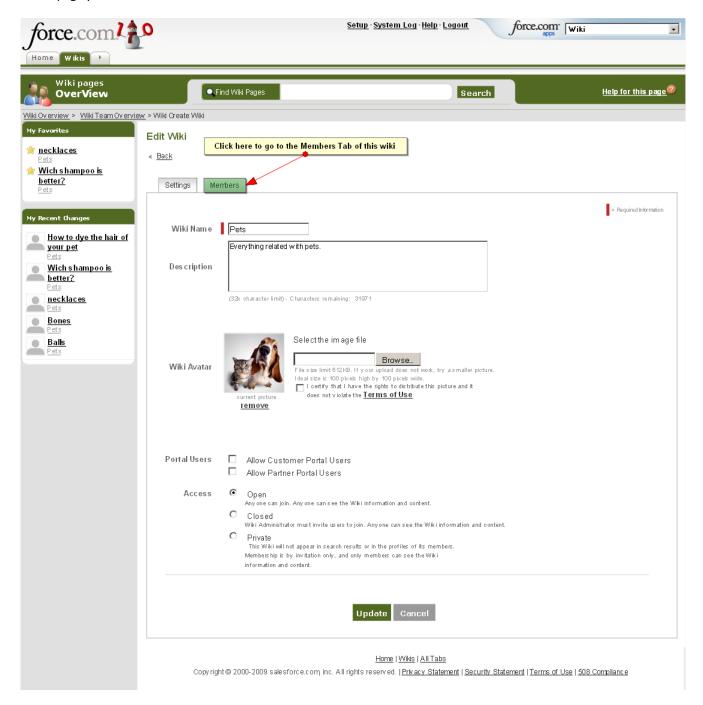
Wiki Details

From here you can edit and delete the wiki. Also you can Join/Unjoin and add wiki pages to this page.



Edit Wiki

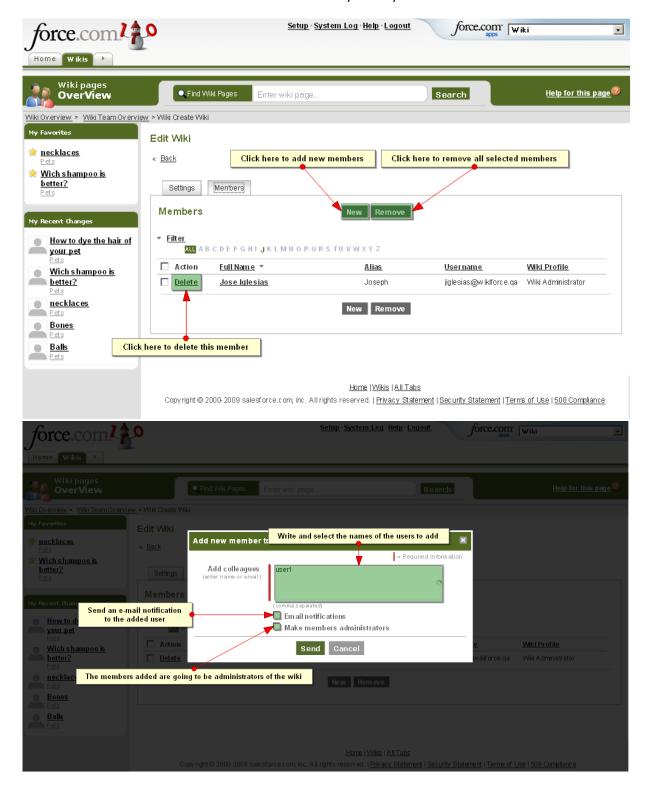
In this page you can edit all information of the Wiki and also add and remove Members.



Add new Members

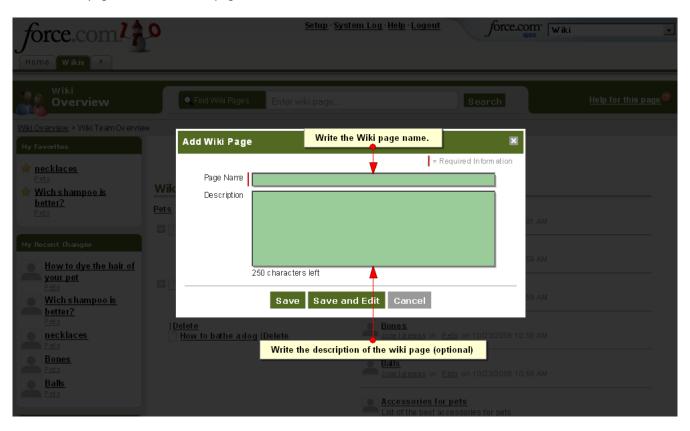
In this page you can add new members. The application will automatically suggest users who have similar mails or names as you are writing the name or mail of the new member.

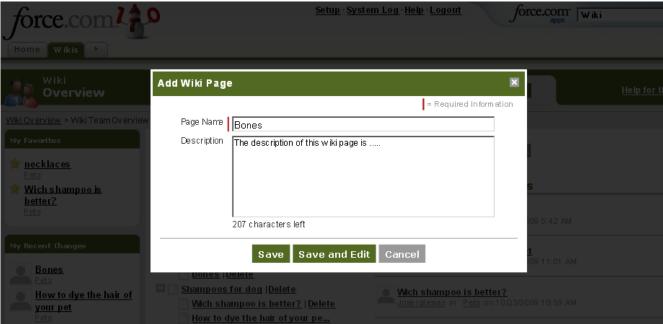
You can add members as administrators and send notifications by mail if you want.



Add Wiki page

To add a Wiki page click on "Add wiki page" button located in Wiki Details.

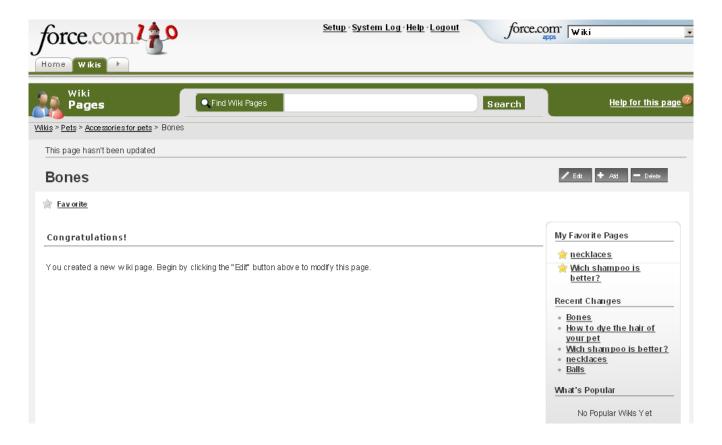


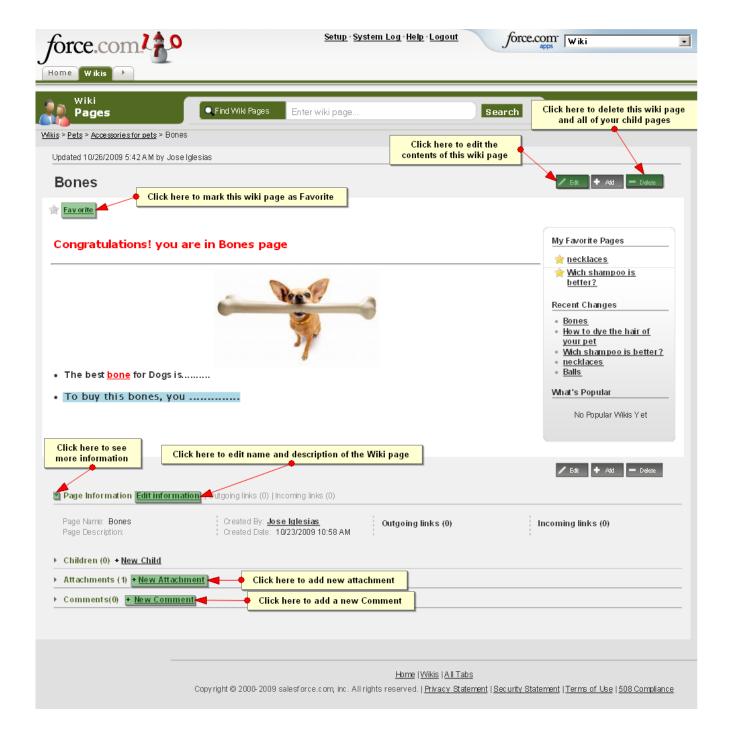


Wiki page Details

From here you can:

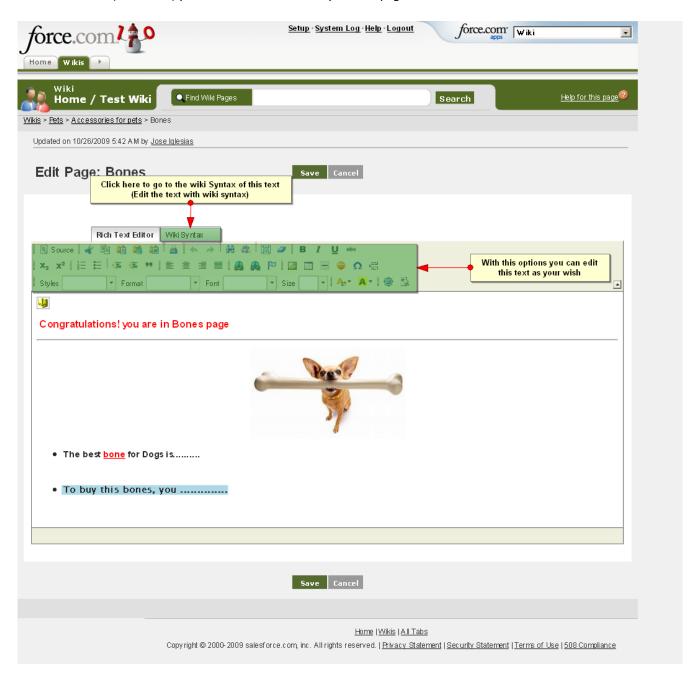
- Edit and Delete the Wiki page.
- Add Child pages.
- Edit the contents of the wiki
- Edit information of the wiki page.
- Mark this wiki page as a Favorite.
- Add new comments and attachments.

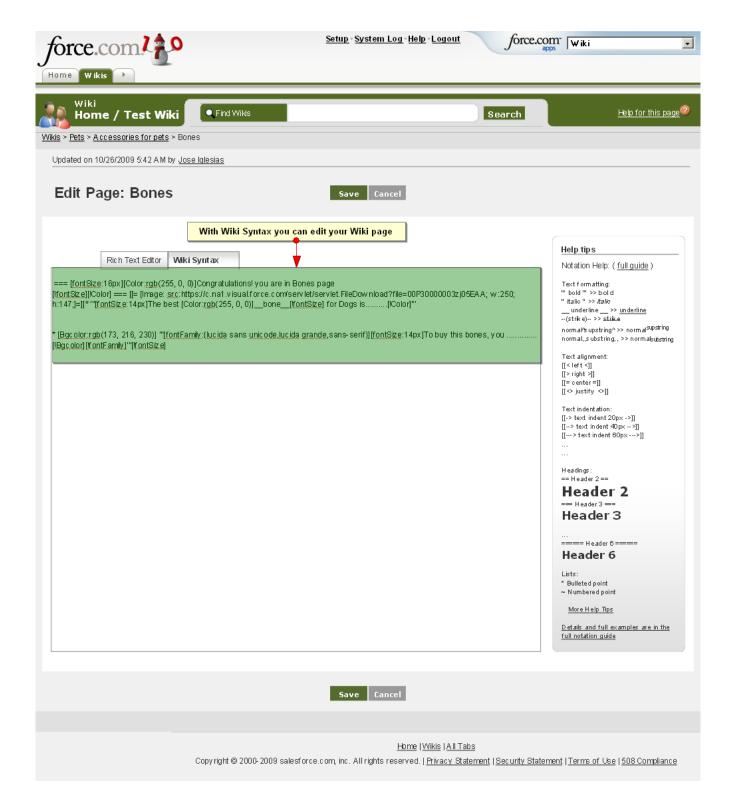




Edit Wiki page

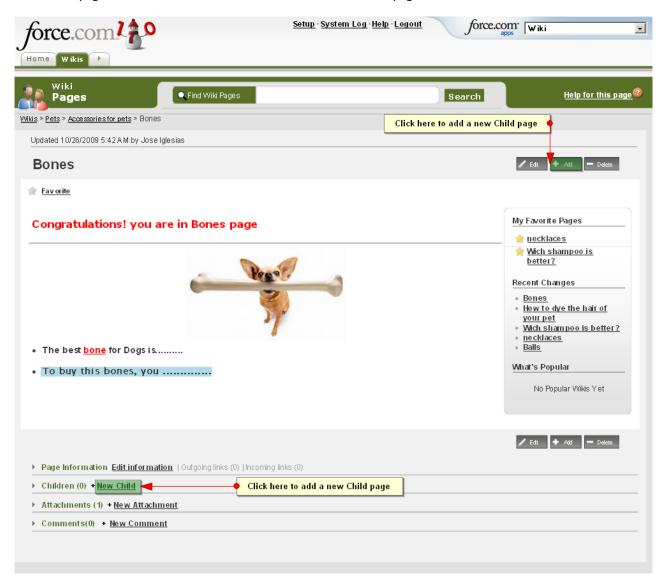
In the text editor (FCK editor) you can edit the content of your wiki page.





Add Child page

To add a Child page click on "Add" or "New Child" button located in Wiki page Details.





Find Wiki pages

From all the pages of Wiki you can search for wikis, pages and comments.

In order to find a wiki there must be at least one page in that wiki.

