Meeting Dairy for Team 02

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| Meeting Minutes for Meeting number: 14 start: 14:00 end: 14:37 | | | |
| Date | 12/03/2024 | Location | CS Building |
| Meeting type | TA Meeting | Ext. attendees | Katie Potts |
| Team attendees | Mark, Rhys, Garance, Samuel, Ogieltaziba | Apologies | Talha |
| Meeting lead | Garance | Note taker | Haiwei |
| Agenda items | - Plan for S3 and established amount of expected work.  - Discussed content required for the demo script  - Discussed and allocated work regarding necessary shared back-end services | Update on actions | - Rhys & Garance completed first draft of their feature |
| Actions & Owner | MVP frontend will be finished by Mark  M2 doc will be finished by Mark  DPIA form will be finished by Garance  testimonial feedback will be obtained by Rhys | | |
| Time sheets  signed off / feedback |  | | |
| Next meeting  date/time/location | 05/03/24  Sloman Lounge @ 12:30pm | Next meeting lead/note taker | Lead: Garance  Notes: Haiwei |