# **Andries Petrus** (Pierre) Venter

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O Limpopo, South Africa

in LinkedIn

https://pierreven.github.io/CV/

# **Professional Summary**

Recent Web Development Bootcamp graduate with a strong foundation in data management, typing, and Microsoft Excel. Completed coursework and projects in web design, coding, and data handling. Eager to leverage analytical abilities to ensure data accuracy and efficiency, and achieve organized and precise data management in a dynamic remote work environment.

# **Work Experience**

#### Driver at The Barking Lot Dog Day care

February 2022 - May 2025 |

- · Pick-up and drop off dogs from homes.
- · Making sure the bus is clean and presentable.
- Making sure the bus is mechanically in good driving condition. Communicating with clients on daily basis for pick-up times and drop-off times.
- · Buying of food for person on sleepovers, as well as monthly office supplies.
- Performed accurate data entry and maintained Microsoft Excel spreadsheets for bus-ride logs and employee time-and-attendance records.

#### Sales Consultant at Planet Fitness

August 2019 - March 2020 |

- · Joining up new members in the gymnasium.
- · Assisting members with queries.
- Doing admin after each sale making sure membership is captured correctly and payments are made. Keeping track of all sales made.
- · Generating my own leads, setting up appointments, cold calling.
- Communicated information about their memberships or how to go about bringing someone to the gymnasium with members regarding any queries about equipment and other more general things.

## Sales Consultant Rep at TBS FOODs

January 2019 - May 2019 |

- Finding New Business.
- Driving to clients interested in new distributors/ suppliers of goods.
- Doing admin after each sale making sure business information is captured correctly. Keeping track of sales and clients.
- · Generating my own leads, setting up appointments, canvassing.
- Social Media Marketing, Facebook page management, and Web Design.

# Sales Consultant Rep at Daisy Business Solutions

August 2017 - May 2018 |

- Finding New Business.
- · Driving to clients interested in business solutions.
- Doing admin after each sale making sure business information is captured correctly. Keeping track of sales and clients.
- Generating my own leads, setting up appointments, canvassing.
- Communicated information about their business solutions. Finding the best solution to meet their company's needs.

#### Sales Consultant at Planet Fitness

August 2016 - July 2017 |

- Joining up new members in the gymnasium.
- · Assisting members with queries.
- Doing admin after each sale making sure membership is captured correctly and payments are made. Keeping track of all sales made.
- · Generating my own leads, setting up appointments, cold calling.
- Communicated information about their memberships or how to go about bringing someone to the gymnasium with members regarding any queries about equipment and other more general things.

#### **EDUCATION**

#### Web Development Bootcamp

*Udemy*Online

2015 - 2018

#### **Photoshop**

Udemy/University of Cape Town
Online

#### Graphic design

*University of Cape Town*Online
2006 - 2010

#### Matric

High-school Centurion Centurion, Pretoria December 2010

## **SKILLS**

Business Solutions, Listening, Typing, Social Media Marketing, Business Information, Supervised A Team, Cold Calling, Web Design, Python, Point Of Contact

Languages: Afrikaans — Native or Bilingual,

English — Native or Bilingual

## **Technician/Supervisor at Falsec Security**

August 2015 - May 2016 |

- Installed gate motors, surveillance cameras, electric fences, alarms systems and other security related systems.
- · Supervised a team of workers.
- Bought stock and corresponded with suppliers.
- Communicated with clients regarding jobs, problems and maintenance of their product or system.

#### Sales Assistant at Movie Connection

November 2010 - January 2012 |

- · Assisted customers with rentals, sales and advice regarding what they were looking for.
- Performed administrative role by opening new customer accounts, cashing up at the end of shifts and handling stock coming in.
- Performed as store manager with the responsibility for the opening and closing of the store.